

**FIFE MUNICIPAL COURT**  
**Photo Infraction**  
3737 Pacific Highway East, Suite 100  
Fife, WA 98424  
253-922-6635

**Contested Hearing in Person**

The court is in receipt of your request for a hearing to contest your photo infraction. You and your witnesses, if any, must personally appear in court at the date and time indicated on the enclosed hearing notice. At your hearing, the court will review the video of the incident, the officer's report and take sworn testimony from you and your witnesses. If the court finds that you committed the infraction, you have the right to appeal this decision to Superior Court.

If you fail to appear for your hearing, the infraction will be found to be committed, a \$25.00 default penalty will be added. Unpaid fines may result in referral to a collection agency and the non-renewal of your vehicle registration.

**Contested Hearing by Mail**

Instead of appearing in court at the date and time scheduled on your hearing notice, you may choose a contested hearing by mail. If you decide to proceed with a hearing by mail, **you will not be required to appear in court**. Instead you must complete the attached form. If you have any witnesses, their written statement must be attached to this form. The court will review your statements, the police officer's sworn statement, and the video relating to your infraction and render a decision. If the court finds that the infraction has been committed, it will impose a monetary penalty. The penalty will be based on the facts of the case. If the infraction is found committed, you have no right to appeal the court's decision. You also agree to pay the court ordered penalty within the specified time ordered by the judge. You will be notified by mail of the judge's decision. If you have not received a response within two weeks after to your hearing date, it is your responsibility to contact the court at the number listed above.

The court **must** receive all statements **before** your scheduled hearing date. Statements not received before your scheduled hearing will not be considered. If the court does not receive your statement before the scheduled hearing date and you also fail to appear for the hearing, the infraction will be found to be committed, and a \$25.00 default penalty will be added.

**To proceed by mail, the attached form must be completed. To get a hearing by mail, YOU MUST sign stating you have watched the video regarding your infraction.**

I have read and agree to abide by the rules and procedures governing hearings by mail. I promise that if it is determined that I committed the infraction for which I was cited; I will pay the monetary penalty authorized by law and assessed by the court.

