

Section B (Blue) - Proposal Forms – To Be Submitted with Bid

SUBMIT THIS SECTION FOR YOUR BID/PROPOSAL on the

**Benthien Loop Utilities
and
Lakes Apartments and Fife Business Park
Water Service Replacement**

Contractor: _____

- Bid Form and Proposal
- Cost Breakdown
- Certifications
- Bid Security
- Bidder's Construction Experience
- Contractor Registration
- Lawsuits or Regulatory Actions
- Contractor's & Subcontractor's Combined Certification
- Non-Collusion Affidavit
- Certification Regarding Equal Employment Opportunity
- Contractor's/Subcontractor's Certification Form MBE/WBE Participation
- Certification of Non-Segregated Facilities
- Lobbying Certification
- Bidder/Subcontractor Section 3 Representation Form
- Notice to Labor Unions or Other Employment Agencies
- Certification of Compliance with Wage Payment Statutes

Bid Form and Proposal

Benthien Loop Utilities and Lakes Apartments and Fife Business Park Water Service Replacement

SUBMIT TO: City Clerk, City of Fife at 5411 23rd Street, Fife, WA 98424, November 16 by 10:00 am.

FOR THE PROJECT:

**Benthien Loop Utilities and
Lakes Apartments and Fife
Business Park Water Service
Replacement**

Name: _____ JOB#: _____

Address: Fife

SUBMITTED BY:

Company: _____

Address: _____

I, _____, from the above listed Company hereby submit this bid for the purpose of completing work on the above described property.

By submitting this bid, the Contractor verifies that they have inspected the property and structures described above to be improved; have read and understand the Specifications and Instructions to Bidder; understand the character and extent of the work to be done; and propose to furnish all labor, materials, permits, equipment, and insurance to accomplish all work described in the Specifications in a substantial and workmanlike manner.

Cost Breakdown

Schedule 1 – Roadway (Rule 170 Applies)

Item No.	Spec. Sect.	Description	Est. Qty.	Unit	Unit Price	Amount
1.	1-09.7	Mobilization	1	LS	\$	\$
2.	2-02	Removal of Structures and Obstructions	1	LS	\$	\$
3.	2-01	Clearing and Grubbing	0.25	Acre	\$	\$
4.	9-05.7(1)	Plain Conc. Storm Sewer Pipe 12 In.	60	LF	\$	\$
5.	7-09	Class 50 DI Pipe for Water Main 8 In. Diam	30	LF	\$	\$
6.	9-13.1	Quarry Spalls	4	CY	\$	\$
7.	2-03	Grinding	5,500	SY	\$	\$
8.	3-01	Gravel Base	710	Ton	\$	\$
9.	3-01	Crushed Surfacing Top Course	670	Ton	\$	\$
10.	5-04	HMA Cl. ½ In. PG 64-32	1,560	Ton	\$	\$
11.	8-01	Erosion/Water Pollution Control	1	Est	\$	\$
12.	8-01	Silt Fence	840	LF	\$	\$
13.	8-01	Check Dams	16	EA	\$	\$
14.	8-22	Paint Line	100	LF	\$	\$
15.	8-22	Plastic Stop Line	20	LF	\$	\$
16.	1-10	Project Temporary Traffic Control	1	LS	\$	\$
17.	8-02	Property Restoration	1	EST	\$	\$
18.	8-02	Ditch Restoration	300	LF	\$	\$
19.	8-13	Surface Monument	1	EA	\$	\$
20.	1-05.4	Roadway Surveying	1	LS	\$	\$
21.	1-05.4	Licensed Surveying	1	FA	\$1,000	\$1,000
22.	8-21	Permanent Signing	1	LS	\$	\$
23.	8-05	Compost Amended Vegetated Filter Strips (CAVFS)	450	LF	\$	\$
24.	2-03.3(14)E	Unsuitable Foundation Excavation and Haul	1	Est	\$	\$

SUBTOTAL, ALL SCHEDULE 1 BID ITEMS \$ _____

SALES TAX @ 9.9% \$ _____

TOTAL SCHEDULE 1 CONSTRUCTION COST \$ _____

Schedule 2 – Water (Rule 170 Applies)

Item No.	Spec. Sect.	Description	Est. Qty.	Unit	Unit Price	Amount
1.	1-09.7	Mobilization	1	LS	\$	\$
2.	7-09	Dewatering (Minimum Bid \$75,000)	1	LS	\$	\$
3.	2-02	Removal of Structures and Obstructions	1	LS	\$	\$
4.	7-12	Gate Valve 8 In.	4	EA	\$	\$
5.	7-12	Gate Valve 12 In.	9	EA	\$	\$
6.	7-12	Comb. Air Release/Air Vacuum Valve Assembly 12" x 12"	2	EA	\$	\$
7.	7-12	Tapping Sleeve and Valve Assembly 12" x 12"	1	EA	\$	\$
8.	7-14	Hydrant Assembly	9	EA	\$	\$
9.	7-09	Class 50 DI Pipe for Water Main 6 In. Diam	88	LF	\$	\$
10.	7-09	Class 50 DI Pipe for Water Main 8 In. Diam	2,220	LF	\$	\$
11.	7-09	Class 50 DI Pipe for Water Main 12 In. Diam	16,50	LF	\$	\$
12.	7-09	Connect to Existing Water Main	3	EA	\$	\$
13.	7-15	Service Connection ¾ In. Diam	24	EA	\$	\$
14.	7-15	Service Connection 1 In. Diam	1	EA	\$	\$
15.	7-15	Service Connection 1 1/2 In. Diam	1	EA	\$	\$
16.	3-01	Crushed Surfacing Base Course	3,800	Ton	\$	\$
17.	9-05.12(1)	Solid Wall PVC Storm Sewer Pipe 12 In. Diam.	80	LF	\$	\$
18.	8-01	Erosion/Water Pollution Control	1	EST	\$	\$
19.	8-01	Silt Fence	900	LF	\$	\$

Item No.	Spec. Sect.	Description	Est. Qty.	Unit	Unit Price	Amount
20.	2-09	Shoring or Extra Excavation Class B	1	LS	\$	\$
21.	1-04.4(1)	Minor Change	1	Calc	\$10,000	\$10,000
22.	2-09.3(1)E	Controlled Density Fill	3	CY	\$	\$
23.	2-05	Potholing at Connections and Existing Utility Crossings	7	EA	\$	\$
24.	1-05.18	Record Drawings (Minimum Bid \$2,500)	1	ls	\$	\$
25.	1-05.4	Roadway Surveying	1	LS	\$	\$
26.	1-05.4	Licensed Surveying	1	FA	\$1,000	\$1,000
27.	7-02	Steel Casing Pipe for Water Main 12 In. Diam.	40	LF	\$	\$
28.	1-07.15(1)	SPCC Plan	1	LS	\$	\$
29.	7-09	Abandon Existing Water Main	1	EA	\$	\$

SUBTOTAL, ALL SCHEDULE 2 BID ITEMS \$ _____

SALES TAX @ 9.9% \$ _____

TOTAL SCHEDULE 2 CONSTRUCTION COST \$ _____

Schedule 3 – Sewer (Rule 170 Applies)

Item No.	Spec. Sect.	Description	Est. Qty.	Unit	Unit Price	Amount
1.	1-09.7	Mobilization	1	LS	\$	\$
2.	7-09	Dewatering (Minimum Bid \$25,000)	1	LS	\$	\$
3.	7-05	Adjust Manhole	3	EA	\$	\$
4.	7-17	HDPE Sanitary Sewer Pipe 2 In. Diam.	2,035	LF	\$	\$
5.	7-17	HDPE Sanitary Sewer Pipe 3 In. Diam.	448	LF	\$	\$
6.	7-17	Testing Sewer Pipe	2,483	LF	\$	\$
7.	7-17	Combination Sewer Air/Valve	4	EA	\$	\$
8.	7-18	Side Sewer Connections	27	EA	\$	\$
9.	7-19	Sewer Cleanout	3	EA	\$	\$

Item No.	Spec. Sect.	Description	Est. Qty.	Unit	Unit Price	Amount
10.	7-05	Connect to Existing Manhole	3	EA	\$	\$
11.	8-01	Erosion/Water Pollution Control	1	EST	\$	\$
12.	2-09	Shoring or Extra Excavation Class B	1	LS	\$	\$
13.	1-04.4(1)	Minor Change	1	Calc	\$10,000	\$10,000
14.	1-05.18	Record Drawings (Minimum Bid \$1,000)	1	LS	\$	\$
15.	1-05.4	Roadway Surveying	1	LS	\$	\$
16.	2-09	Structure Excavation Class B Incl. Haul	1,400	CY	\$	\$
17.	1-05.4	Licensed Surveying	1	FA	\$1,000	\$1,000

SUBTOTAL, ALL SCHEDULE 3 BID ITEMS \$ _____

SALES TAX @ 9.9% \$ _____

TOTAL SCHEDULE 3 CONSTRUCTION COST \$ _____

**Schedule 4 – Lake Apartments and Fife Business Park Water Service
Replacement Project (Rule 170 Applies)**

Item No.	Spec. Sect.	Description	Est. Qty.	Unit	Unit Price	Amount
1.	1-04	Minor Change	1	Eq. Adj	\$5,000	\$5,000
2.	1-05	Record Drawings (Minimum Bid \$500)	1	LS	\$	\$
3.	1-09	Mobilization	1	LS	\$	\$
4.	1-10	Project Temporary Traffic Control Lakes Apartments	1	LS	\$	\$
5.	1-10	Project Temporary Traffic Control Fife Business Park	1	LS	\$	\$
6.	2-05	Potholing	20	EA	\$	\$
7.	2-09	Shoring or Extra Excavation Cl B Lakes Apartments	1	LS	\$	\$
8.	2-09	Shoring or Extra Excavation Cl B Fife Business Park	1	LS	\$	\$
9.	8-01	Erosion/Water Pollution Control Lakes Apartments	1	LS	\$	\$
10.	8-01	Erosion/Water Pollution Control Fife Business Park	1	LS	\$	\$
11.	8-01	Stormwater Pollution Prevention Plan	1	LS	\$	\$
12.	8-03	Irrigation System Modifications Lakes Apartments			\$	\$
13.	8-03	Irrigation System Modifications Fife Business Park	1	LS	\$	\$
14.	8-05	Resolution of Utility Conflicts	1	FA	\$15,000	\$15,000
15.	8-09	Lakes Apartment Site 1	1	LS	\$	\$
16.	8-09	Lakes Apartment Site 2	1	LS	\$	\$
17.	8-09	Lakes Apartment Site 3	1	LS	\$	\$
18.	8-09	Lakes Apartment Site 4	1	LS	\$	\$
19.	8-09	Lakes Apartment Site 5	1	LS	\$	\$
20.	8-09	Lakes Apartment Site 6	1	LS	\$	\$
21.	8-09	Lakes Apartment Site 7	1	LS	\$	\$
22.	8-09	Fife Business Park Site 1	1	LS	\$	\$
23.	8-09	Fife Business Park Site 2	1	LS	\$	\$

Item No.	Spec. Sect.	Description	Est. Qty.	Unit	Unit Price	Amount
24.	8-09	Fife Business Park Site 3	1	LS	\$	\$
25.	8-09	Fife Business Park Site 4	1	LS	\$	\$
26.	8-09	Fife Business Park Site 5	1	LS	\$	\$
27.	8-09	Fife Business Park Site 6	1	LS	\$	\$

SUBTOTAL, ALL SCHEDULE 4 BID ITEMS \$ _____

SALES TAX @ 9.9% \$ _____

TOTAL SCHEDULE 4 CONSTRUCTION COST \$ _____

Project Totals (Schedules 1, 2, 3 and 4)

TOTAL SCHEDULE 1 CONSTRUCTION COST \$ _____

TOTAL SCHEDULE 2 CONSTRUCTION COST \$ _____

TOTAL SCHEDULE 3 CONSTRUCTION COST \$ _____

TOTAL SCHEDULE 4 CONSTRUCTION COST \$ _____

PROJECT TOTAL CONSTRUCTION COST \$ _____

Certifications

(to be included with Bid Form and Proposal)

PROJECT: Benthien Loop Utilities and Lakes Apartments and Fife Business Park Water Service Replacement

CONTRACTING AGENCY: City of Fife

I, the undersigned, propose to start work on **Benthien Loop Utilities** within 10 days of receiving Notice to Proceed, and shall complete the work within **60** working days after starting said work. I also propose to start work on **Lakes Apartments and Fife Business Park** within 10 days of receiving Notice to Proceed, and shall complete the work within **30** working days after starting said work.

Dated this _____ Day of _____, 20____.

Contractor's Signature _____

Company _____

ACCEPTANCE DATE: _____

Contracting Agency Signature _____

Bid Security

Insert Bid Security Here:

Each bid must be accompanied by cash, certified check of the bidder, or a bid bond duly executed by the bidder as principal and having as surety thereon a surety company authorized to issue such bonds in Washington State in the amount of 5 percent of the bid. Such cash, checks, or bid bonds will be returned promptly after the Owner and the accepted bidder have executed the Contract, or, if award has not been made within calendar 60 days after the date of the opening of bids, upon demand of the bidder at any time thereafter, so long as bidder has not been notified of the acceptance of its bid.

The successful bidder, upon its failure or refusal to execute and deliver the Contract and bonds required within 10 calendar days after bidder has received notice of the acceptance of its bid, shall forfeit to the Owner, as liquidated damages for failure or refusal, the security deposited with its bids.

Bidder's Construction Experience

All questions must be answered and data given must be clear and comprehensive. If necessary, add separate sheets for items 6 – 12.

1. Name of bidder: _____
2. Permanent main office address: _____
3. When organized: _____
4. Where incorporated: _____
5. How many years have you been engaged in the contracting business under your present firm name? _____
6. Contracts on hand. (Schedule these, showing gross amount of each contract and the approximate anticipated dates of completion.) _____

7. General character of the work performed by your company: _____

8. Have you ever failed to complete any work awarded to you? _____

- If so, where and why? _____

9. Have you ever defaulted on a contract? _____

10. List the more important projects recently completed by your company, stating approximate cost for each, and the month and year completed.

11. List your major equipment available for this contract: _____

12. Experience in construction work similar in size /scope to this project: _____

13. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by CONTRACTING AGENCY?

14. The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by CONTRACTING AGENCY.

Bidder: _____

By: _____

Date: _____

Title: _____

Contractor Registration

Bidder: Insert a copy of your active Contractor Registration in the Submittal Packet in place of this Notice.

Bankruptcy, Lawsuits or Regulatory Actions

As part of its bid package, each bidder will certify that it is, or is not involved in any litigation or regulatory action at time of the bid. If they are, the bidder is required to provide applicable information including the parties involved, dates, places, courts, and a brief synopsis of the details. Failure to provide this information, or failure to provide accurate information, may render the bid non-responsive or give Contracting Agency the right to cancel the contract or apply other legal or administrative remedies.

- 1. Has the organization (either under this name or other names this organization has done business as) been in any form of bankruptcy at any time during the last seven (7) years? If “yes,” please attach a copy of the bankruptcy petition, showing the case name, number, court, initial filing date, applicable Bankruptcy Code (chapters), and a copy of the Bankruptcy Court’s discharge order, or of any other document that ended the case if no discharge order was issued. If the organization has operated under other names, please list those with the years of operation.**
- 2. In the past seven (7) years, have any bankruptcy proceedings been initiated by or against the organization (whether or not closed) or is any bankruptcy proceeding pending by or against the organization regardless of the date of filing?**
- 3. Describe in detail what the organization’s long-term plan is to address any potential difficulties the above is having on your ability to complete this project.**
- 4. Are there any other regulatory actions, legal actions, and/or potential lawsuits pending against the organization? If so, please describe.**
- 5. Litigation: Provide the caption, cause number, Court, Counsel, and general summary of any litigation pending, or judgment rendered, within the past three (3) years against the bidder, as applicable.**

Contractor's & Subcontractor's Combined Certification

(Required Information, MBE/WBE, EEO, Labor Standards, Debarment, Litigation/Regulatory Action)

State of Washington
County of Pierce

Project Name:
Contractor/Subcontractor:
Mailing Address:
Email Address:
Phone:
IRS Identification No.:
Contractor's License No.:
Cage Code (former CCR#; visit sam.gov):
DUNS No.:
This firm is (check one): <input type="checkbox"/> sole proprietorship <input type="checkbox"/> partnership <input type="checkbox"/> corporation <input type="checkbox"/> other:
Union Affiliation (check one): <input type="checkbox"/> non-union <input type="checkbox"/> union:

List all owners, partners or officers of this firm:

Name	Title	Address	Code *see below						
* Racial/Ethnic Codes: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">1 = White Americans</td> <td style="width: 50%; border: none;">4 = Hispanic Americans</td> </tr> <tr> <td style="border: none;">2 = Black Americans</td> <td style="border: none;">5 = Asian/Pacific Americans</td> </tr> <tr> <td style="border: none;">3 = Native Americans</td> <td style="border: none;">6 = Hasidic Jews</td> </tr> </table>				1 = White Americans	4 = Hispanic Americans	2 = Black Americans	5 = Asian/Pacific Americans	3 = Native Americans	6 = Hasidic Jews
1 = White Americans	4 = Hispanic Americans								
2 = Black Americans	5 = Asian/Pacific Americans								
3 = Native Americans	6 = Hasidic Jews								

List other construction business(es) in which this firm has a substantial interest:

Name	Address	Type of Business

The following person(s) may sign certified payroll reports for this firm:

(sample signature)

(printed or typed name, title)

(sample signature)

(printed or typed name, title)

This firm deducts from employee wages, benefits for authorized programs specified in attached Form 4010 Section A. 1. (i) Minimum Wages, as follows:

Benefit	Agency To Whom Paid

This firm deducts benefits from employee wages for programs which are not authorized under in attached Form 4010 Section A. 1. (i) Minimum Wages, (and which require approval):

Benefit	Agency To Whom Paid

The undersigned, having executed a contract with Contracting Agency (or with a Subrecipient, contractor or subcontractor of Contracting Agency for the construction of the public works project described above, acknowledges that:

1. The MBE/WBE and EEO and State prevailing wage provisions are included in the specifications of the contract and that the undersigned is obligated to comply with those requirements; and, that
2. The correction of any infraction of those requirements by the contractor, subcontractor, or any lower tier subcontractor is the responsibility of the prime contractor.

The undersigned further acknowledges and certifies that:

1. Neither he/she, nor any firm, partnership or association in which he/she has a substantial financial interest, is debarred from contracting with the federal government, the State of Washington or Contracting Agency or is in any other way prevented from carrying out the provisions of this public works contract;
2. No part of this project has been or will be subcontracted to any subcontractor (or any tier) who is debarred from contracting with the federal government, the State of Washington or is in any other way prevented from carrying out the provisions of this public works contract; and
3. The undersigned certifies that (Check one):
 It is, or It is *not*
involved in any litigation or regulatory action at time of the bid. If they are, the bidder is required to provide applicable information including the parties involved, dates, places, courts, and a brief synopsis of the details attached to this form. Failure to provide this information, or failure to provide accurate information, may render the bid non-responsive or give Contracting Agency the right to cancel the contract or apply other legal or administrative remedies.
4. He/she promises to forward to Contracting Agency within 15 calendar days following execution, a copy of all subcontract agreements entered into on this project.

Contractor: _____ Date: _____

By: _____ Title: _____
(*typed or printed name*)

Non-Collusion Affidavit

STATE OF WASHINGTON

COUNTY OF PIERCE

The undersigned, being first duly sworn on oath, says that the bid herewith submitted is a genuine and not a sham or collusive bid, or made in the interest or on behalf of any person not therein named; and (s)he further says that the said bidder has not directly or indirectly induced or solicited any bidder on the above work or supplies to put in a sham bid, or any other person or corporation to refrain from bidding, and that said bidder has not in any manner sought by collusion to secure him/herself an advantage over any other bidder or bidders.

Signature of Bidder/Contractor

Subscribed and sworn to before me this _____ day of _____, 2018.

Notary Public in and for the
State of Washington.
Residing at _____

My Commission Expires: _____

Certification Regarding Equal Employment Opportunity

INSTRUCTIONS

This certification is required pursuant to Executive Order 11246 (30 F. R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause: and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after bid opening. No contract shall be awarded unless such report is submitted.

CERTIFICATION BY: Bidder Contractor Subcontractor

Name and Address of Bidder/Contractor/Subcontractor (*include Zip Code*):

1. Bidder/Contractor/Subcontractor has participated in a previous contract or subcontract subject to the Equal Opportunity Clause: (check one)
 Yes No
2. Compliance reports were required to be filed in connection with such contract or subcontract: (check one) Yes No
3. Bidder/Contractor/Subcontractor has filed all compliance reports due under applicable instructions, including SF-100: (check one)
 Yes No
4. Have you ever been or are you being considered for sanction due to violation of Executive Order 11246, as amended? (check one)
 Yes No

Name and Title of Signer (please print)

Signature

Date

Contractor's/Subcontractor's Certification Form MBE/WBE Participation

Chapter 39, RCW (Substitute House Bill 1370) requires each bidder to identify at time of bid, all subcontractors performing more than 10 percent of the project. Pierce County and Contracting Agency require that all subcontractors and suppliers to be utilized on this project be identified at time of bid on the form below.

M/WBE Participation:

I, the official representative of (Bidder's name) _____ do hereby acknowledge that the State of Washington has established voluntary participation goals for minority and women business enterprises for this project and certify that we will attempt to achieve the following MBE and WBE participation to meet those goals:

MBE Participation: 10%, WBE Participation: *6.9%

*Federally funded project must meet nationwide WBE goal of 6.9%, which is higher than the State WBE goal of 6%.

List of Subcontractors and Suppliers

Subcontractors, suppliers and manufacturers which we will utilize on this project include the following:

1. Firm Name/Address	2. Work/Supplies Provided	3. Contract Value \$	4. M/WBE Demographic Group	5. Sub/Sup/Mfr

If more space is required, use additional pages.

Contractor: _____ Date: _____

By: _____

Title: _____

(typed or printed name)

Instructions for completing form:

1. **Firm Name/Address** - List full name and address of each firm which will be utilized as a subcontractor, supplier and/or manufacturer and further identify others that will be utilized to attempt to meet M/WBE goals.
2. **Work/Supplies provided** - List specific work to be accomplished or supplies to be furnished by each firm (subcontractor, supplier, and/or manufacturer).
3. **Contract Value \$** - List the value of the contract for the work or supplies furnished by each to nearest dollar.
4. **M/WBE Group** - Identify if firm is a minority or woman-owned business. Where a minority firm is listed, enter code showing the demographic code of that firm as follows:

W = White

HL=Hispanic or Latino

B = Black/African American

NH = Native Hawaiian/Other Pacific Islander

A = Asian

2+ = Two or more races

AI =American Indian/Alaskan Native

FH = Female Head of Household

- 5 **Sub/Sup/Mfr** - Enter code showing if the listed M/WBE firm is a contractor, subcontractor, supplier or manufacturer. (Examples: CONT = Contractor, MFR = Manufacturer, SUB = Subcontractor, SUP = Supplier).

Certification of Non-Segregated Facilities

State of Washington

Pierce County

The construction contractor certifies further that he/she will not maintain or provide for his/her employees any segregated facilities at any of his establishments, and the he will not permit his/her to perform their services at any location, under his control, where segregated facilities are maintained. The construction contractor agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract.

As used in this certification, the term "segregated facilities" means; any waiting rooms, work areas, rest rooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color or national origin, because of habit, local custom or otherwise.

The construction contractor agrees that (except where he/she has obtained identical certifications from proposed contractors for specific time periods) he/she will obtain identical certifications from proposed subcontractors prior to the award of subcontracts, and that he/she will retain such certification on file.

Contractor: _____ Date: _____

By: _____

(signature)

(typed or printed name)

Lobbying Certification

The Contractor/Subcontractor certifies that, to the best of its knowledge and belief:

No federal appropriate funds have been paid, or will be paid by, or behalf of the contractor/subcontractor, or any of its elected or appointed officials or employees, to any person for influencing, or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employees of Congress, or an employees of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.

If funds other than federal appropriate funds have been paid, or will be paid to any person for influencing, or attempting to influence, an officer or employee of any agency, a Member of Congress an officer or employee of Congress, or an employee of a Member of Congress in connection with this federally funded agreement, the contractor/subcontractor shall complete and submit to CONTRACTING AGENCY, a federal Standard Form-LL "Disclosure Form To Report Lobbying" in accordance with its directions

The contractor/subcontractor shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all contractor/subcontractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Contractor: _____ Date: _____

By: _____

(typed or printed name)

Bidder/Subcontractor Section 3 Representation Form

BIDDER/
SUBCONTRACTOR: _____

STREET ADDRESS: _____

TOWN/ZIP CODE: _____

CONTACT PERSON: _____

PHONE & FAX NO: _____

REPRESENTATION

The BIDDER/SUBCONTRACTOR represents and certifies as a part of its bid that it:

IS NOT A SECTION 3 BUSINESS

IS A SECTION 3 BUSINESS, which:

- is 51% or more owned by low-income* Pierce County residents, or;
- has full time employees, 30% or more of whom are Pierce County residents who are low income* OR qualified as low-income residents within three years of the date of current hire with the BIDDER/SUBCONTRACTOR, or;
- will award subcontracts in excess of 25% of the dollar amount of all subcontracts to the Section 3 businesses identified below:

Proposed Section 3 Subcontractor

CONTRACT AMOUNT (\$)

_____	_____
_____	_____
_____	_____

(Continue on separate sheet, if necessary.)

* To qualify as "low income" the income level of the resident must not exceed 80% of area median income as defined by HUD (the right column below). HOME income limits are published by HUD at least annually at its website: <https://www.hudexchange.info/manage-a-program/home-income-limits/> (select the State of Washington, Tacoma for relevant income limits).

Pierce County CDBG Program 2018 HUD HOME Income Limits Tacoma, WA Effective 06-01-2018			
Household/ Family Size	Extremely Low Income (30%)	Very Low Income (50%)	Low (80%)
1 (Person)	\$15,700	\$26,150	\$41,800
2 (Person)	\$17,950	\$29,850	\$47,800
3 (Person)	\$20,200	\$33,600	\$53,750
4 (Person)	\$22,400	\$37,300	\$59,700
5 (Person)	\$24,200	\$40,300	\$64,500
6 (Person)	\$26,000	\$43,300	\$69,300
7 (Person)	\$27,800	\$46,300	\$74,050
8 (Person)	\$29,600	\$49,250	\$78,850

After award of the bid, it will, if selected, complete a Section 3 Plan with the Pierce County Community Connections Department. The Section 3 Plan will detail how a minimum of 10% of new hires, as a result of work under this contract, shall be Section 3 residents. List below the estimated number of new hires by the BIDDER/SUBCONTRACTOR and named subcontractor(s):

Contractor	Est. Number of New Hires
BIDDER/PRIME	
SUBCONTRACTOR _____	_____
SUBCONTRACTOR _____	_____
SUBCONTRACTOR _____	_____
<i>(continue on separate sheet, if necessary.)</i>	

PART II – PRESENT EMPLOYEES

(Includes your entire organization)

We presently employ ____ **full-time employees**, including:

- Minorities
- Women
- Lower-income Pierce County residents
- Otherwise qualified disabled individuals

We also presently employ ____ **part-time employees**, comprised of:

- Minorities
- Women
- Lower-income Pierce County residents
- Otherwise qualified disabled individuals

Further, during the period of this project we expect to **provide training** for ____ present employees including:

- Minorities
- Women
- Lower-income Pierce County residents
- Otherwise qualified disabled individuals

During the period of this project we agree to treat all employees without unlawful prejudice or discrimination during all phases of their employment including all actions regarding employment, training, upgrading, promotion, demotion, job transfer, benefits, layoff or termination, pay, etc. Every effort should be made to train and promote women, minorities, Pierce County lower-income residents, and otherwise qualified disabled individuals to all levels of employment including management to counter the effects of any past discrimination to those classes of individuals.

PART III – CONTRACTORS, SUBCONTRACTORS AND SUPPLIERS

(For all physical improvement construction type projects only.)

During this period of performance, we expect to issue ____ contracts (subcontractors, supply contracts) of approximately \$_____ value. Of that figure, we expect to issue contracts of the following approximate values:

\$ Certified Women Business Enterprises (WBE's)

\$ Certified Minority Business Enterprises (MBE's)

\$ Lower-income Pierce County residents

\$ Section 3 Pierce County Businesses

We agree to make a "good faith effort" to utilize WBE's, MBE's and Pierce County Businesses as contractors, subcontractors and suppliers during the period of the project and to meet the State of Washington and U. S. Department of Labor M/WBE goals as follows:

6.9%

Certified Women Business Enterprises (WBE's)

10%

Certified Minority Business Enterprises (MBE's)

Pierce County Businesses – to greatest extent practicable

Each agency, organization, firm or individual hereby affirms that it will treat all employees; all contractors, subcontractors and suppliers; and all applicants for those positions without unlawful prejudice or discrimination, in all matters and that it will take affirmative action to counter the effects of past discrimination as set forth in this plan.

Contractor/Subcontractor: _____

(signature)

(date)

(typed or printed name)

Contracting Agency: _____

(signature)

(date)

(typed or printed name)

Notice To Labor Unions or Other Employment Agencies

NOTE: If you are not affiliated with any labor unions or other employment agencies, so indicate by checking this box and signing below. No further information will be required.

To:

(name of union or organization)

Subj.: Non-discrimination in employment

RE:

(Project title)

The undersigned is the recipient of a contract or subcontract funded by Community Development Block Grant funds provided by the U.S. Department of Housing and Urban Development through the Pierce County Community Connections Department, and is bound by the provisions of Executive Order 11246 as amended, the Civil Rights Act, the Housing and Community Development Act and other federal and local laws and regulations. Pursuant to the requirements of said contract or subcontract, it is the policy of this company not to discriminate against any employee because of race, color, creed, sex, age, national origin, income level or veteran status. In addition, this company will take affirmative action to employ, and to ensure said employees are treated during their employment, without regard to race, color, creed, sex, age, national origin, income level or veteran status. Such action shall include, but not be limited to activities related to:

- Employment, Upgrading, Transfer or Demotion
- Recruitment and Advertising
- Rates of Pay or other forms of compensation
- Selection for training including apprenticeship, layoff or termination

Please be advised that we are required in the performance of this contract to take Affirmative Action to recruit, and provide employment opportunities for women, minorities and Pierce County low-income residents. When we are seeking referral of applicants for employment, you are requested to furnish names of qualified women, minorities and Pierce County low-income residents whenever, and wherever possible. If, for some reason this request cannot be met, please so advise us in writing.

Please respond, indicating your understanding of our employment needs, and pledging your assistance and cooperation in meeting our equal opportunity and affirmative action obligations.

Contractor: _____

By: _____

(typed or printed name)

Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (November 16, 2018), the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder’s Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

Check One:

Sole Proprietorship Partnership Joint Venture Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*