



## INVITATION FOR BIDS CITY OF FIFE SMALL WORKS ROSTER

Notice is hereby given that sealed bids will be received by the City of Fife City Hall up to the hour of 1:00 p.m. on Friday January 22, 2016 for the signage to rename City Hall at 5411 23<sup>rd</sup> Street E in Fife, WA for furnishing the necessary labor, materials, equipment, and tools to construct the improvements described below.

A non-mandatory **pre-bid meeting** will be held **at City Hall at noon on Friday January 8, 2016.**

The scope of work for this Project is:

### Demolition & Restoration – Wall Signage

1. Remove existing aluminum letters from the stucco wall finish.
2. Fill fastener voids with approved stucco repair material to ensure weather tightness.
3. Touch-up paint to match adjacent surface.

### New Signage - Wall

1. Provide, for Owner approval, shop drawings to scale showing proposed letters matching the font, size, and finish of the existing “CITY HALL” letters. (See Exhibit A). Include a wall elevation showing letters in place.
2. Provide, for Owner approval, product literature for letters and finish.
3. Provide anchorage details suitable for the stucco wall finish, including weather tight sealant.
4. Install aluminum letters per approved submittals.
5. Touch up adjacent wall surface as required for neat appearance.

### Demolition – Door Signage

1. Remove existing decal lettering on glass lobby door.
2. Clean glass in preparation for new lettering.

### New Signage – Entry Door

1. Provide, for Owner approval, shop drawings to scale showing proposed signage lettering on door matching the font and type of the existing lettering. (See Exhibit B).
2. Install decal lettering on door per approved submittals.

Pierce County prevailing wage requirements are in effect.

Bids must be submitted in a sealed envelope with the outside clearly marked “sealed bid” with the bid opening date and time, and the project name as it appears in this invitation and the name and address of the bidder. Bids shall be addressed to the City Clerk, City of Fife-5411 23rd Street, Fife, WA 98424. Bid proposals will be received only at City Hall. Proposals received after 1:00 p.m., January 22, 2016 will not be considered.

The contacts are Russ Blount, PE-Public Works Director at (253) 896-8766 ([rblount@cityoffife.org](mailto:rblount@cityoffife.org)) and Ken Gill-PE-City Engineer at (253) 896-8208 ([kgill@cityoffife.org](mailto:kgill@cityoffife.org)).

A bid bond is not required for this Project. Faxed bids will not be accepted.

The City of Fife planning staff has determined that a sign permit for this work is not needed in accordance with FMC 16.09.010.D.

The City of Fife reserves the right to reject any or all bids and to waive irregularities in the bid or in the bidding. The city will use the limited public works process provided under RCW 39.04.155(3) and will waive the payment and performance bond requirements of Chapter 39.08 RCW and the retainage requirements of Chapter 60.28 RCW, in accordance with the Fife municipal Code FMC 2.90.030(G). Work will be in accordance with the terms and conditions of the attached Contract form.

No Bidder may withdraw his proposal after **1:00 p.m., January 22, 2016** or before award of contract, unless said award is delayed for a period exceeding sixty (60) days.

Carol Etgen  
City Clerk