

CITY OF FIFE SHORELINE MASTER PLAN

PUBLIC PARTICIPATION PROGRAM

- **Introduction**

- The City of Fife is conducting a comprehensive update to its Shoreline Master Plan (SMP), consistent with the state Shoreline Management Act (SMA; RCW 90.58) and it's implementing guidelines, WAC 173-26. Fife's updated SMP will be both a planning document, which will set policy, and a regulatory tool, establishing development standards for the City's shoreline areas, including adjacent upland areas within 200 feet of designated shorelines. The primary policy objectives of the SMA are to: encourage water-dependent and water-oriented uses; protect the shoreline ecology and natural resources; and promote public access. Since public use and enjoyment of the shorelines is a principal factor in developing the SMP update, it is the City's desire to have ample opportunities for the public to participate in the process. This Public Participation Plan identifies goals and strategies to ensure such participation occurs.

- **Goals Of The Public Participation Plan**

- The SMA and SMP guidelines (RCW 90.58.130 and WAC 173-26-090 and 100) require that local governments inform the people of the state about the planning process and invite and encourage participation by all who have any interest or responsibility related to shorelines.

The goal of the Public Participation Plan is to provide a guide to proactively encourage public participation throughout the SMP update process. The City is committed to encouraging coordinated and effective public involvement.

- **Overview Of The City's Shorelines**

- In Fife, two streams carry a mean annual flow greater than 20 cubic feet per second (cfs) and are therefore considered shorelines: the Puyallup River and Hylebos Creek. Additionally, an oxbow remnant that retains hydraulic connection to the Puyallup River, wetlands associated with the Puyallup River and Hylebos Creek, and portions of the 100-year floodplains to the Puyallup River and Hylebos are also covered under this plan. Although Wapato Creek is a locally significant water body, its mean annual flow does not exceed 20 cubic feet per second and is, therefore, not considered here to be a shoreline.

- **Responsibilities**

- The City of Fife is responsible for all aspects of the SMP update. The City will lead the update process and be the primary administrator of the program. However, this update is funded by a state grant from Washington State Department of Ecology (Ecology) which will act in a support and review capacity. Ultimately, Ecology must approve new or amended shoreline master programs. Following local adoption of the City's updated SMP, Ecology will conduct its own public review as part of its formal approval process.

- **Parties Involved**

- Local governments must consult with interested parties throughout the process of developing an SMP. To date, the City of Fife has identified the following interested parties, technical resources, or other stakeholders that may participate in the SMP update process:

- Members of the Public

- Residents city-wide
 - Property/business owners in the shoreline jurisdiction

- City Officials

- Fife City Council
 - Fife Planning Commission

- Business Community

- Chamber of Commerce
 - Local business owners

- City Departments

- Public Works
 - Parks, Recreation and Community Services
 - Community Development

- Environmental Stakeholders

- Friends of the Hylebos
 - Puyallup River Watershed Council
 - Futurewise

- Other Local Government

- Pierce County
 - City of Milton
 - City of Tacoma
 - City of Puyallup

- Tribes

- Puyallup Tribe of Indians

- State Government

- Dept. of Ecology
 - Dept. of Fish and Wildlife
 - Dept. of Natural Resources
 - Dept. of Commerce
 - Dept. of Archaeology and Historic Preservation
 - State Department of Transportation (WSDOT)
 - State Parks and Recreation Commission (SPRC)

- Other

- Puget Sound Energy
 - **Puget Sound Partnership**

- Federal Government

- U.S. Army Corps of Engineers
 - U.S. Fish and Wildlife Service
 - U.S. NOAA National Marine Fisheries Service

- Recreational Groups

- Mountaineers
- Washington Trails Association

These parties will be informed and invited to participate throughout the process. Notification to these stakeholders may be accomplished via email or other means as the SMP update process proceeds.

PUBLIC PARTICIPATION STRATEGY

- **Technical Advisory Review**

- The City will seek technical review at key points in the SMP process from technical representatives of affected Tribes and other agencies such as Ecology, Department of Fish and Wildlife, and Pierce County. The City hopes to utilize the same individuals that are currently participating in the Pierce County SMP Update. These representatives would be asked to provide comments and suggestions on technical work products such as the inventory and characterization and the Shoreline Restoration Plan. The City does not plan to convene regular meetings with a committee. The reviewers are anticipated to provide review and input through mail, email and telephone. The City will request the following agencies and tribes to participate in technical review:
 - Washington State Department of Ecology
 - Washington State Department of Natural Resources, Aquatic Lands
 - Washington Department of Fish and Wildlife
 - Puyallup Tribe of Indians

- **Public Workshops**

- The City plans to hold at least one workshop to garner feedback from the community on specific policy issues such as flood management, public access and restoration opportunities. After a brief presentation, community members will break into groups to discuss a particular issue and how the SMP should address it. Project staff and City personnel will be on-hand to lead each group in a discussion. The purpose of these workshops would be to receive policy direction from the general public on particularly challenging issues facing Fife's shorelines.

- **Meeting With The Planning Commission And City Council**

- The City envisions holding a series of meetings with the Planning Commission and City Council during the SMP update process, culminating in local approval of the SMP. Early in the process, the City will hold a joint work session with the Planning Commission and City Council to introduce the overall process and context for the update, discuss some of the technical findings of the inventory work, and highlight key policy issues that will be considered. The Planning Commission will function as an advisory body, representing the interests of the citizenry. A series of work sessions, Planning Commission meetings, and one public hearing will be held during the local approval process. Following Planning Commission recommendation on the updated SMP, the City Council will review and hold one public hearing prior to taking action on the proposed SMP amendment. Regularly scheduled Planning Commission and City Council meetings are open to the public and advertised.

PUBLIC OUTREACH PROGRAM

- In addition to the stakeholder committee forum, the City will also set up a public outreach program to ensure that the broader population is also informed and has opportunity to participate. Some key elements of this program include:
 - **Website:** A page will be added to the City's current website where community members can access draft documents and maps, view the schedule, check for meeting notices, obtain contact information and submit comments. This will create one central location where the latest information can be obtained. A calendar on this webpage will contain key dates in the development of the SMP.
 - **Open houses:** At least one open house will be held at the Fife Community Center to allow for the broad dissemination of information (i.e. maps, proposals, etc.) and opportunity for comment. In addition, project staff and City personnel will be on hand to periodically make brief presentations, answer questions from community members and address any concerns.
 - **Information Booths:** An informational booth at Harvest Festival will allow festival goers to review SMP materials, ask questions, and fill out comment forms. This provides people who do not regularly attend City meetings an opportunity to learn about the SMP update and provide feedback.
 - **Mailing list and Newsletters:** Maintaining a list of interested parties will provide the City with another avenue to keep the public informed throughout the update process. Notices of comment periods, public hearings, open houses or workshops could be sent to parties on the mailing list.
 - **Comments:** Establishing multiple means for submitting comments will allow for interested people to choose their preferred way to provide input. Methods can include web-based surveys, on-line comment forms, written comment forms at the open house and workshops meetings, public hearing testimony and a direct email address for comments.
 - **Public notices and meetings:** Notice of the open house, workshops, and public hearings will be placed on the City's website, posted at City Hall and published in at least one local newspaper (i.e. The News Tribune).

PUBLIC PARTICIPATION SCHEDULE

Jan. 3, 2010 – Planning Comm. Mtg.	Progress update
Mar. 1, 2010 – Planning Comm. Mtg.	New business – present Public Participation Program
April – May, 2010	Establish webpage on City website; advertise SMP overview and webpage availability in Fife Flyer
May 2010	Select consultant
Jun. 7, 2010 – Planning Comm. Mtg.	Introduce consultant and present SMP 3-year project overview
Oct. 2, 2010	SMP Display and available personnel at Fife Harvest Festival (one day; 4,000-5,000 people)
Oct. 11, 2010 – Planning Comm. Mtg.	Progress update
Dec. 6, 2010 – Planning Comm. Mtg.	Progress update
Jan. 10, 2010 – Community Meeting	<u>Planning Commission Open House/Community Visioning Meeting</u>
February 2011	Drafts to Fife for review as follows: <ul style="list-style-type: none"> 3.1, community vision process 3.2, goals, policies & regulations 3.3, environmental designations 3.4, shoreline use 3.5, administrative provisions
March 15, 2011	Courtesy review by DOE for Tasks 3.1-3.5
May 2011	Draft 3.6 & 3.7, preliminary cumulative impacts analysis, to Fife for review <u>*2nd Open House at the Community Center* Date TBD</u>
June 6, 2011 – Planning Comm. Mtg.	Public Meeting discussing the Phase 3 DRAFT with the Planning Commission prior to DOE submittal
June 15, 2011	Deliver Final DRAFT of Phase 3 (Tasks 3.1-3.7) to DOE for review
August 2011	Begin work on Phase 4

September 2011

Task 4.1, Draft Restoration Plan

January 2012

Gather Best Available Science & Draft New wetland Codes (week 1 & 2)

Address Ecology's edits by drafting new Wetland Regulations within the SMP (week 3).

Task 4.2 Revisit draft SMP and CIA, finalize SMP maps

February 6, 2012-Community Meeting

Planning Commission Open House

Meeting is delayed to complete Critical Areas Ordinance

February 27, 2012

Task 4.3 & 4.4 - Prepare no net loss report, revised CIA & Revised Restoration Plan to Ecology

March 30, 2012

Task 5.1- Assemble draft SMP

Task 5.2 -SEPA Review for draft SMP

March 29, 2012

Task 5.3- 60 day GMA review-May 28th ending date

May 7, 2012

Planning Commission Hearing and Recommendation

July 10, 2012

Task 5.4 -City Council Public Hearing for Draft SMP

July 24, 2012

Task 5.5 - Prepare a responsiveness summary for all comments received at the Public Hearing

Task 5.6 - Resolution intent to adopt DRAFT SMP

July 31, 2012

Task 5.6- Submit Draft SMP to Ecology

Task 5.7- Demonstrate how Phase 5 complies with the Guidelines

All dates are subject to change.