7:00 p.m.
Fife City Hall
Council Chambers

FIFE CITY COUNCIL
AGENDA

Date: January 26, 2010
Ord. # 1707
Res. # 1331, 1335, 1336, 1337, 1338, 1339

6:00 EXECUTIVE SESSION
For the purpose of Real Estate RCW 42.30.140 for approximately 20 minutes.

7:00 1. CALL TO ORDER AND ROLL CALL
Godwin___Johnson___Hull____Brooks___Cerqui___de Booy____Alveshere____

7:02 2. PLEDGE OF ALLEGIANCE

3. CHANGES, ADDITIONS OR DELETIONS TO AGENDA

7:03 4. CITIZENS COMMENTS (Items not on the agenda)

5. CONSENT AGENDA
7:10 a. Approval of Minutes: Date: January 12, 2010 Council Meeting

b. Approval of Vouchers:
Payroll: #46422 – 46455 505,680.85
Claim: #782932 – 78424 1,096,244.93

6. SPECIAL PRESENTATIONS
7:15 a. Proclamation National Mentoring Month (Worthington)
7:25 b. Spotlight on Employees (Worthington)

7. COUNCIL DELEGATE REPORT

8. PUBLIC HEARING
7:35 a. Water Rate Study (Blount)
7:50 b. Amend Community Mixed Use (CMU) Zone Allowing Auto Dealerships (Durham)

ORDINANCES AND RESOLUTIONS
9. ORDINANCES:
8:05 a. #1707 Water Rates (Blount)

RESOLUTIONS:
8:20 b. #1335 Authorize Purchase of Replacement Police Vehicles (Blount)
8:35 c. #1337 Zoo Trek Member Vote (Worthington)
8:50 d. #1336 Established Various Easements on Parcel 0420174035 (Formally Jo Property) (Blount)
9:05 e. #1331 Approve Additional Services by RH2 for Holt Well (Blount)
9:20 f. #1338 Shoreline Master Program Contract (Durham)\
9:35 g. #1339 2010 PSAP Agreement (Blackburn)

10. NEW BUSINESS

9:50 a. Appointment of Planning Commissioners (Durham)
10:05 b. Planning Commission 2010 Work Plan (Durham)
10:20 c. Appointment of PRCS Board Members (Reuter)
10:35 d. PRCS Board 2010 Work Plan (Reuter)

10:45 11. CITY MANAGER REPORT

10:55 12. COUNCILMEMBER COMMENTS

11:00 13. CITIZEN COMMENTS

14. ADJOURNMENT

FIFE CITY COUNCIL
REGULAR MEETING
MINUTES

Fife City Hall
Council Chambers

Date: January 12, 2010
Time: 7:00 p.m.

EXECUTIVE SESSION	**Mayor Johnson convened an executive session at 6:00 p.m. for the purpose of Real Estate RCW 42.30.140 for approximately 45 minutes.**
ADJOURNMENT	**Mayor Johnson adjourned the executive session at 6:45 p.m.**
CALL TO ORDER	Mayor Johnson called the regular meeting of the Fife City Council to order at 7:02 p.m.
PRESENTATION OF COLORS	The Council, staff, and audience members saluted the flag during the presentation of colors by the Honor Guard.
SWEARING IN OF COUNCILMEMBERS	Municipal Court Judge Kevin Ringus swore in Glenn Hull, Nancy de Booy and Donald Alveshere as Fife City Councilmembers.
ROLL CALL	Councilmembers present: Richard Godwin, Glenn Hull, Butch Brooks, Barry Johnson, Rob Cerqui, Nancy de Booy, and Donald Alveshere. Staff present: City Manager Steve Worthington, Assistant City Attorney Gregg Amann, Assistant City Manager Steve Marcotte, Police Chief Brad Blackburn, Public Works Director Russ Blount, Parks, Recreation & Community Services Director Kurt Reuter, Acting Community Director Carl Durham, Assistant City Engineer Ken Gill, Acting Finance Director Dave DeGroot, Planner Chris Pasinetti, Administrative Assistant Andrea Richards, Municipal Court Judge Kevin Ringus, Marketing Coordinator Laurel Potter, and Recording Secretary Valerie Gow.
PLEDGE OF ALLEGIANCE	Councilmember Alveshere led the pledge of allegiance.
COUNCIL ELECTION OF MAYOR AND MAYOR PRO TEM	**Councilmember de Booy nominated Barry Johnson as Mayor. Councilmember Hull seconded the nomination.** **Councilmember de Booy nominated Butch Brooks as Mayor Pro Tem. Councilmember Hull seconded the nomination.** No other nominations were offered for Mayor and Mayor Pro Tem.
Motion	**Motion carried unanimously to elect Barry Johnson as Mayor and Butch Brooks as Mayor Pro Tem for a term of two years.**
CHANGES, ADDITIONS, OR DELETIONS TO AGENDA	**Councilmember Hull moved, seconded by Councilmember de Booy, to add Resolution #1334; authorizing the City Manager to apply for and negotiate a Community Development Block Grant. Correct the minutes of December 8, 2009, replacing "Police Chief" within the first paragraph on**

page 8 with "citizens." Motion carried unanimously.

CONSENT AGENDA

a. Approval of Minutes: Date: December 8, 2009 as amended
b. Approval of Vouchers:
Payroll for 12/22/2009: #46321 - 46374 $671,513.90
Payroll for 01/12/2010: #46375 - 46421 $604,845.59
Claims for 12/22/2009: #77992 - 78135 $980,635.15
Claims for 01/12/2010: #78136 - 78291 $528,534.89
c. Set a Special Meeting for January 19, 2010 Study Session
d. Set a Special Meeting for January 22-23, 2010 Council Retreat at Gig Harbor, Friday, January 22 from 4:00 pm and Saturday, January 23 from 8:30 am – 3:00 pm

Motion

Councilmember Hull moved, seconded by Councilmember de Booy, to approval of the consent agenda. Motion carried unanimously.

SPECIAL PRESENTATIONS

Puget Sound Regional Council (PSRC) 2040

Puget Sound Regional Council (PSRC) Executive Director Norman Abbott distributed and reviewed several informational handouts. The PSRC is comprised of four counties (King, Pierce, Snohomish, and Kitsap), 82 cities, special districts, ports, transit, state agencies, and tribal governments. The PSRC is designated as the federal Metropolitan Planning Organization (MPO) for the region and the Regional Transportation Planning Organization (RTPO) for the state. The organization serves as a forum for regional decisions by local elected officials, transportation planning, and allocation of federal transportation funds to projects, compilation of regional data and forecasts, and planning under the Growth Management Act.

The region's current transportation plan, *Destination 2030,* is being updated and will be replaced with *Transportation 2040.* In May, members will be asked to approve *Transportation 2040.*

Currently, the President is the Mayor of Everett, Ray Stephanson, with Josh Brown, Kitsap County Commissioner, serving as Vice President.

PSRC planning documents include:

- VISION 2040
- Regional Economic Strategy
- Transportation 2040

The region is growing with Puget Sound forecasted to see a 36% increase in population and a 51% increase in jobs by 2040. *VISION 2040,* which replaces

VISION 2020, addresses the anticipated growth in transportation, the economy, and the environment under the guidelines of multicounty planning policies and the Growth Management Act (GMA) and the regional growth strategy. The regional growth strategy allocates growth to "regional geographies", developing compact communities and centers, promoting growth in metropolitan cities, core cities, and large cities, and minimizing incompatible rural development.

Mayor Johnson noted the status of Fife as a small city was recently updated to reflect the City as a large city. He asked how that will impact the City. Mr. Abbott replied that Pierce County only had one other large city, which is University Place. Fife's new designation as a large city reflects a city of at least 22,500 people within city limits and its urban growth area (UGA). As a small City, the amount of growth for future allocation was less. As part of the large city category, the region expects the City to accommodate more growth. Regional growth by 2040 is anticipated to increase by 1.7 million people. The region allocates based on "regional geographies." Most of the growth is forecasted to occur in the cities. Approximately 32,000 people will need to be accommodated by the cities of University Place and Fife from now to 2040. Fife City staff is working with staff from the City of University Place on the appropriate population forecast for each jurisdiction.

Councilmember Godwin asked about the City's population projection to 2040. Mr. Abbott replied that the City is in the process of updating its forecast to 2040. Councilmember Alveshere said the number is approximately 2,500 people for the next 15 years.

Mr. Abbott said PSRC's goal is to maintain rural lands and focus growth in the urban centers. Currently, much of the growth is occurring within the rural areas and along the fringe of urban areas, which is contrary to the vision of the region. However, much growth is also occurring within the cities and major metropolitan areas. Some of the vision is occurring but urban sprawl is continuing. Local leaders are asked to align local growth targets with the regional growth strategy.

Recently, the Governor proposed extending the date of the update of comprehensive plans from the end of 2011 to December 2014. It could be some time before the targets are implemented and the vision is aligned with local plans. PSRC plans to revisit the numbers and the plans after the update to ascertain how well the region is aligning with its targets.

Mr. Abbott provided online information for local governments to utilize during its planning process.

The draft Transportation 2040 plan is anticipated to be released by the end of January. The Transportation Policy Board (TPB) will be asked to take action on the plan in March. The public review process begins after its release in January through March prior to the TPB taking action.

Councilmember Alveshere asked whether the PSRC has a tracking mechanism for monitoring whether growth in occurring in urban areas based on targets and the desire to avoid growth occurring in the rural areas. Mr. Abbott said the regional body is the mechanism for working together and agreeing on where growth should occur, monitoring to ensure growth is occurring where planned and, revising plans to address issues as they occur. There are things that can be done and Pierce County is updating its transportation plan and has expressed interest in clustering growth to reduce sprawl because of the difficulty in funding that sprawl.

Councilmember de Booy asked whether the growth projection is based on Fife's urban growth area as well. Mr. Abbott said the projection includes the growth area. The regional geographies include all types of cities and the unincorporated areas of the counties.

Preferred Alternative for Port of Tacoma Road Interchange

Director Blount introduced Jilma Jimenez, Project Manager, Berger/ABAM. Ms. Jimenez has led a successful effort over the last year on behalf of the City to bring together all the stakeholders involved in the Port of Tacoma Road/I-5 interchange to work on a preferred alternative. The effort is federally funded and this particular phase does not include any funds from the City but includes funds appropriated by the City's congressional delegates in recognition the interchange has in the region's economic growth.

Ms. Jimenez introduced Tom Noguchi, Transportation Modeler.

Ms. Jimenez outlined the project area involving the area of the Port of Tacoma Road and the I-5 interchange. As inferred by the name of the road, the roadway is the main access point to the Port of Tacoma and unlike many other interchanges; it's not uncommon for the interchange to experience upwards of 30% truck traffic. That factor coupled with six closely spaced intersections within one half mile of the area make it very difficult for freight and vehicles to maneuver through the area. Working under the direction of Director Blount and several partner agencies and stakeholders, project goals and objectives were developed of providing efficient movement of traffic into and out of the Port of Tacoma and surrounding areas, especially for trucks, and to improve safety and reliability of access to local area businesses while balancing the effects to the natural community environment.

Three different alternative development meetings were held resulting in the development of 12 alternatives for the project area. A specific and detailed screening process was developed to evaluate all 12 alternatives. Traffic modeling was an important part of the work. The base year selected for the study effort was 2006 because the economy at that time was vibrant. The team, using an array of information from different sources including PSRC information and the regional transportation model, developed travel demand forecasting to 2040. The models were not able to predict the length of cueing in the area in 2040 if no improvements occur because of the degree of gridlock

and the length of cueing.

Ms. Jimenez presented a simulation of what occurs in 2040 if no improvements occur. The backup on 20th is extensive from Port of Tacoma Road to 54th as well as along Pacific Highway. Traffic cueing backs up to SR509. In many cases, traffic experiences several cycles of lights before clearing intersections.

The alternatives were screened for environmental effects as well as hazardous and noise impacts.

Ms. Jimenez presented the preferred alternative, a diamond couplet. Once built, it would be one of the few interchanges of this type in the state. Movements within the couplet are one way and work better than the existing configuration by increasing capacity to trucks by accessing the area through 34th and the Port of Tacoma Road. Creating one way movements result in fewer phases of signals enabling more processing of vehicles. She displayed a simulation of the preferred alternative. Modeling was conducted on the worst peak hour of traffic. The model reveals no gridlock occurring with a diamond couplet design. The preferred alternative was presented to the Federal Highway Administration (FHWA) in November. FHWA officials offered positive comments and the team received concurrence, which is important because no improvements can occur to the interchange without approval of the FHWA.

Councilmember Hull asked whether the modeling assumes SR167 will be open. Ms. Jimenez said the team began with the presumption that SR167 was not open, but eventually determined that without access to SR167 or major improvements to 54th; it's not possible for vehicles to access Port of Tacoma Road in 2040. Subsequently, the model assumes SR167 will be open.

Mayor Johnson asked whether traffic projections accounted for increased growth in freight movement at the Port from the Panama Canal and the South East. Ms. Jimenez said Port officials reviewed planning scenarios for those areas and provided some growth projections, which was used in generating the number of vehicles.

The project included the development of a Technical Advisory Committee (TAC) comprised of representatives from the City of Fife, WSDOT, FHWA, Port of Tacoma, Marine View Ventures, Puyallup Tribe, Washington Trucking Association, and the Freight Mobility Strategic Investment Board.

Next steps include completing environmental documentation and preparation of an Interchange Justification Report that is required by the FHWA for any project involving a federal interchange. The preparation of construction documents will follow.

Councilmember Brooks asked about the number of alternatives the team analyzed. Ms. Jimenez said the team began initially with 15 alternatives and

merged some of the best components into 12 alternatives. The 12 alternatives underwent an extensive three level peer review for any fatal flaws. The first review analyzed fatal flaws and costs. The result was nine alternatives. The second level review involved geometry to ensure the design would work. That review produced four alternatives. Traffic modeling information was applied to the four alternatives to ascertain how each alternative addressed traffic concerns. That review produced two alternatives. The TAC asked for detailed simulations of the two alternatives. The issue with a single point intersection is that it cannot be constructed in phases, which would result in the closure of Port of Tacoma Road for up to a year, which is not possible operationally for the Port. The diamond couplet performed better than the single point urban interchange and could be constructed in phases.

Mr. Noguchi added that in order for the single point interchange to work, it would require widening the intersection of Highway 99 and Port of Tacoma Road to up to eight lanes creating safety issues for pedestrian crossings. Ms. Jimenez said both alternatives would incur similar costs. The diamond couplet can be built in phases whereas the single point intersection would require funding upfront to complete the project.

Councilmember de Booy acknowledged that improvements are needed. She expressed concerns with some backup occurring. Ms. Jimenez acknowledged that there will be some traffic backups. However, the diamond couplet alternative will improve backups that the area is experiencing today as well as improving the capacity for growth. Currently, the levels of service at some of the intersections today are D, E, and F. The alternative would improve service to level A and would operate better than today.

Councilmember Cerqui asked whether the modeling assumes some containers will move by rail. Mr. Noguchi said the analysis assumes a substantial number of containers will be removed by rail, but there will be some percentage of containers moved by trucks. The analysis projects to 2040 and assumes the current downturn in the economy will begin to improve and result in substantial growth in Port activities. Councilmember Cerqui asked whether the team considered future light rail needs in that area. Mr. Noguchi said the team did not consider light rail in the modeling assumption.

Councilmember Hull commented on the diversity of the team and questioned whether there was consensus by all members on the preferred alternative. Ms. Jimenez reported that at the conclusion of the meetings, all stakeholders, with the exception of WSDOT, supported the preferred alternative. WSDOT representatives did not offer consent at that time until the department completed a detailed review of the models. All the questions the department asked were answered thoroughly. At this time, all stakeholders including, WSDOT and the FHWA, are in support of the preferred alternative.

Councilmember Hull commented on the probability of completing SR167 and

how that will impact the project. Director Blount indicated it boils down to a political budgeting issue. At an earlier meeting in the day with WSDOT officials concerning SR167, funding for the approximate cost of $2 billion for the SR167 project was discussed with one option of tolling, which based on estimates, would only produce $330 million creating a $1.7 billion budget gap. There will be refinements, but it points to the problem that SR167 is not an easily funded project. Another reason the project is moving forward is to buy some time to give the state time to develop a $2 billion budget. The project would substantially improve freight capacity and the Port's competitiveness on the West Coast. Over a 30-year planning horizon, both projects will be needed.

Councilmember Hull asked if a model was analyzed without SR167. Mr. Noguchi indicated that he's unsure what could be gained other than there would be a gridlock of vehicles on streets. Ms. Jimenez said that additionally, there are some interim improvements that the state could do to 54th to extend the life of the area without extending SR167 and still enable vehicle access to the area. The analysis revealed that without the 54th and SR167 projects, movement of freight would not be possible to move through the Port of Tacoma Road.

Councilmember Brooks asked whether there's any difference between the two alternatives to accommodate light rail crossing up and over Port of Tacoma Road and 34th with the acknowledgment that there would be additional construction costs. Director Blount said light rail could operate along the street level along Pacific Highway. He noted the topic is a completely different planning process that is not part of this particular study and without further analysis it would be difficult to rule one alternative better than the other. Ms. Jimenez said both alternatives are basically the same level in elevation. There is nothing in the project that would impact any decisions on raising light right through the area or placing it at street level.

Councilmember Brooks said at this point, the City of Fife is the lead on the project, he asked staff how they foresee the City moving forward in terms of pursuing federal funding support on behalf of others. City Manager Worthington said the project is clearly to the benefit of others, but clearly it is in the City's interest for the project to move forward. The reason for the study is based on the success of the Council and other investments secured by other partners. Representative Adam Smith has requested funds within the Highway Reauthorization Bill based on the Council's previous request of $8 million.

Director Blount described the project as halfway completed. At this point, the funding allocation will fund the detailed environmental documentation and then a first phase construction package. The next step is approaching the congressional delegation for the next phase.

National Night Out Award

Police Chief Blackburn reported on the National Night Out event attended by 375 citizens. The City of Fife was one of the few cities in Pierce County that received the National Award Winner for its outstanding participation in the *26th*

Annual National Night Out event from the National Association of Town Watch. Police Chief Blackburn presented the plaque to Mayor Johnson. Mayor Johnson thanked the Police Chief and the Police Department for their efforts.

2009 Nutcracker Performance

Marketing Coordinator Potter reported on the December 19 and 20, 2009 performances of the Nutcracker by the 9th Avenue Studio of Dance. Over 700 people attended the performances. She presented a slide show of highlights from the show.

On February 13, 2010, *Up in the Air: A Juggler's Tale of Circus & Invention* will be featured at the Fife Performing Arts Center at Columbia Junior High School.

COUNCIL DELEGATE REPORT

Councilmember Hull reported on his attendance to the South Sound Chamber of Commerce's recent luncheon. Majority Senate Leader Lisa Brown was in attendance and spoke about the problems associated with the state's budget and potential ways for increasing revenues. A senate hearing is scheduled on proper disposal of unused medicine.

Councilmember Brooks said he also attended the chamber function and monthly RAMP meeting with several legislators in attendance who shared information on the outlook for transportation during the short legislative session. Sadly, the region suffered the loss of another law enforcement officer. A number of City staff and Councilmembers attended the memorial service for Pierce County Deputy Kent Mundell.

Councilmember Cerqui reported he attended Fife Historical Society's annual meeting at the Fife Historical Museum as well as touring the barn. He attended a send-off dinner for several legislators and received an overview of pending issues during the upcoming legislative session. He also attended the funeral of a long-time Fife farmer.

Councilmember de Booy reported she attended the memorial service as well as the Christmas luncheon at the Fife Community Center. She attended the Fife Historical Society annual meeting and toured the barn. She volunteered for a Christmas dinner at the Community Center for swim center groups.

Councilmember Alveshere said he also attended the send-off dinner for several legislators.

Mayor Johnson reported on his attendance to the Pierce County Cities and Towns meeting. Pierce County Executive Pat McCarthy shared information on what Pierce County is pursuing to attract the biotech industry. He is scheduled to attend a Puyallup River Executive Task Force meeting with City Manager Worthington. He also attended the Deputy's memorial service. There was a great deal of support from the community for his family.

ORDINANCES AND RESOLUTIONS

RESOLUTIONS

#1330; Approve Segregation of LID Assessment for Benaroya/WSDOT Property

Motion

Councilmember Hull moved, seconded by Councilmember de Booy, to approve Ordinance #1330; Approve Segregation of LID Assessment for Benaroya/WSDOT Property.

Acting Finance Director DeGroot read the title of Resolution #1330:

A resolution of the City Council of the City of Fife, Pierce County, Washington, to segregate existing assessments under Utility Local Improvement District Number 98-02, pursuant to Section 35.44.410 of the Revised Code of Washington.

Assistant City Manager Marcotte reported the resolution is in response to a request by the Benaroya Corporation relating to sale of property to WSDOT for right-of-way for the State Route 167 road project. There are three lots that are part of the ULID No. 98-02 that Benaroya is seeking segregation for to distribute evenly between six newly created parcels. The total cost of the assessments is approximately $315,000. The action does not change the amount but distributes the amount over a larger number of parcels.

Assistant City Manager Marcotte referred the Council to several associated attachments for additional information. If approved, the portion of the assessment to WSDOT would be paid of approximately $110,000 and the remaining portion would continue to be paid under the existing debt service schedule. Early payment by WSDOT will be allocated to the debt service.

Staff requests approval for the segregation of ULID No. 98-02, as requested by Benaroya Capital Company LLC.

Motion carried unanimously.

Motion

#1331; Approve Additional Services by RH2 for Holt Well

Motion

Councilmember Hull moved, seconded by Councilmember de Booy, to approve Resolution #1331; Approve Additional Services by RH2 for Holt Well.

Acting Finance Director DeGroot read the title of Resolution #1331:

A resolution of the City Council of the City of Fife, Pierce County, Washington, authorizing the City Manager to sign Contract Amendment No. 4 with RH2 Engineering, Inc. for hydrogeologic analysis and water rights application for the Holt Well.

Director Blount reported the consultants completed the work previously authorized by the Council. Staff is confident that the well is a viable producer. The next stage is preparing additional documents and some additional studies as backup as well as working with the Department of Ecology (DOE) on determining whether water rights will be transferred or granted for the well. He noted that there will be significant initial capital investment, but in the long-term, the investment will reduce the City's need to purchase water from Tacoma at a higher cost.

Staff recommends approval of Resolution No. 1331 as written.

Councilmember Godwin asked about the timeline associated with completing water rights issues associated with the well. Director Blount said the City will submit an application within the next several months. However, the process could take up to a year for DOE's process to move forward. Councilmember Godwin questioned whether the City has any guarantee for securing the water rights necessary to pump from the well. Director Blount affirmed that there is no guarantee other than some confidence that the City can obtain the water rights. Councilmember Godwin said it's troubling not knowing if there are any guarantees. He asked about the rights that would be transferred. Director Blount advised that there are several inactive wells and there is the potential of transferring all of the City's water rights to the Holt well. There has been a slight change in how the department operates in terms of water rights. Previously, water rights were associated with a specific well, now they are associated with an aquifer. Because of the transfer, the City is pursuing rights and then potentially gaining some rights for another well drilling in the vicinity. Councilmember Godwin said the City's had a number of wells that produced water usable for park irrigation and other irrigation needs that the City failed to follow up to have transferred when the City purchased the property. He expressed frustration that staff hasn't pursued steps to transfer those water rights. At some point, staff needs to consider the costs lost to the City because of inactivity.

Councilmember Cerqui asked about the transfer of water rights from the old aluminum plant. Director Blount said the City of Tacoma won the bid.

Mayor Johnson asked whether DOE expressed concerns about impacts to Wapato Creek and surface water. Director Blount said staff is confident that those concerns can be addressed. One of the issues is water rights that have been used for surface goals in Wapato Creek. It may be one of the things that the department will consider in its role to consider impacts to Wapato Creek. It may have some impact on the department's decision with respect to the City's withdrawal rate. Staff anticipates that Wapato Creek is very well protected.

Mayor Johnson said he supports the direction the City is taking but if there are impacts; mitigation will involve shuffling surface withdrawal rates which could create concerns.

Councilmember Brooks suggested delaying action and combining the discussion with the study session discussion on water rates scheduled next week. He asked about potential impacts if the Council delays action. Director Blount explained that the issue has been delayed since Thanksgiving because of the Council's agendas. It is a process that will take years. The request is consistent with previous Council decisions and staff has presented the basic concepts and the overall cost within the comprehensive plan during each step of the process. If there is no decision to move forward, the City will continue to write huge checks to the City of Tacoma for water. The only mitigation to that is for the City to develop its own source of water. Two weeks likely will have little impact.

Motion

Councilmember Hull moved, seconded by Councilmember Godwin, to table consideration of Resolution #1331 until the Council's January 26, 2010 meeting. Motion carried.

Mayor Johnson acknowledged that the item would likely be discussed during the Council's study session on January 19, 2010.

#1333; Set Public Hearing Vacating a Portion of Alexander Avenue East

Motion

Councilmember Hull moved, seconded by Councilmember de Booy, to approve Resolution #1333; Set Public Hearing Vacating a Portion of Alexander Avenue East.

Acting Finance Director DeGroot read the title of Resolution #1333:

A resolution of the City Council of the City of Fife, Pierce County, Washington, fixing the time and place for hearing on petition to vacate a portion of Alexander Avenue East between Tax Parcels 0320122036 and 0320126021/0320126020.

Director Blount reported the public hearing is required by state law for vacation requests. The owners requesting the vacation are Robert and Jennifer Larson. Staff recommends approval of the resolution to set a public hearing on February 9, 2010.

Motion **Motion carried unanimously.**

#1334; Authorizing the City Manager to apply for and negotiate a Community Development Block Grant (CDBG)

Motion **Councilmember Hull moved, seconded by Councilmember de Booy, to approve Resolution #1334; Authorizing the City Manager to apply for and negotiate a Community Development Block Grant (CDBG).**

Acting Finance Director DeGroot read the title of Resolution #1333:

A resolution of the City Council of the City of Fife, Pierce County, Washington, authorizing the City Manager to apply for and negotiate a Community Development Block Grant.

Planner Pasinetti reported the requested action authorizes staff to continue pursuing an application to apply for a Community Development Block Grant and negotiate the grant contract if awarded. The grant request is for approximately $400,000 for sidewalk improvements to 62nd Avenue.

City Manager Worthington addressed Council questions on the amount of the funding request, likelihood of receiving the grant, and timeline for spending the funds, which covers an 18-month period.

Motion **Motion carried unanimously.**

NEW BUSINESS

Commission Liaison Assignments

City Manager Worthington reviewed current openings on the City's advisory boards and commissions. He requested direction on how the Council wants to proceed in filling vacant positions.

The Council agreed to form a subcommittee to interview applicants.

City Manager Worthington was asked to review other applications submitted during previous vacancies. Councilmembers Godwin, Brooks, and Cerqui volunteered to serve on the subcommittee.

Proposed Calendar Items for Council

City Manager Worthington reviewed the proposed calendar and asked for feedback on potential conflicts for budget retreat meetings. The Council reviewed potential calendar conflicts. City Manager Worthington confirmed he will survey the Council individually on availability to establish a meeting date schedule.

Council Liaison Assignments

City Manager Worthington and the Council reviewed and agreed to the following Council liaison appointments:

- Volunteer PD Reserve Board – Godwin
- Fife Area Chamber – de Booy
- Lodging Tax Advisory Committee – Cerqui
- Gathering Place Committee – dissolved
- Rainier Media Center – Godwin/Worthington
- Rainier Communications Commission – Godwin/Worthington
- Puget Sound Regional Council – Johnson/Hull
- Pierce County Citizens Advisory Board – de Booy
- Pierce County Regional Council – Brooks/Hull/Godwin (need resolution for Godwin as second alternate)
- Fife School Board – Alveshere/Johnson/de Booy
- Puyallup School Board – Cerqui
- Senior Citizens Advisory Board – de Booy
- RAMP – Brooks
- Voucher Review Committee – Council rotation schedule on Mondays
- PRCS Advisory Board – Godwin
- Association of WA Cities – voting delegates assigned in May
- AWC – Legislative Committee – Johnson/Godwin
- Fife Historical Society – Cerqui/de Booy
- Zoo Trek Authority – Alveshere nominated
- Valley Cities Mayor and City Administrators - Johnson/Worthington/Brooks
- Mayors of Pierce County – Johnson/Brooks
- Pierce County Cities & Towns – Johnson/Brooks
- North Pierce County Community Coalition – not assigned
- Pierce County Low Income Housing - Alveshere

CITY MANAGER REPORT

City Manager Worthington reported on the following:

- The swimming pool was recently reopened after completion of seasonal maintenance. The pool is open from 5:30 a.m. to 8 or 9 p.m. The City is reopening the hot tub after complying with federal requirements.
- Steve Marcotte was appointed as Assistant City Manager. David DeGroot was appointed as Acting Finance Director. There are no plans to backfill any open positions because of the recent appointments.

COUNCILMEMBER COMMENTS

Councilmember Godwin commented that it's obvious that staff is not listening to concerns about transferring existing water rights for the City's irrigation uses as well as providing water for a possible demonstration hatchery. He requested that the Council schedule a discussion on water rights at a future study session within the next several months.

Councilmember Godwin commented on the recent loss of law enforcement officers and how DUI offenders are prosecuted for their crimes while habitual offenders are not jailed or are released for their crimes. He urged everyone to contact their legislators and local officials to advocate for enforcement of laws by prosecutors. There is a failure in the criminal justice system to prosecute offenders.

Mayor Johnson referred to information he received from AWC regarding a state board opening for reviewing the criminal justice system. He encouraged Councilmember Godwin to apply.

Councilmember Hull said he is looking forward to a better year.

Councilmember Brooks referred to the presentation from Mr. Abbott on *Vision 2040* and urged citizens to submit comments on the plan.

Councilmember Cerqui congratulated fellow Councilmembers on their election to the Council.

Councilmember de Booy said she looks forward to a new and busy year. She agreed with Councilmember Godwin's comments concerning the criminal justice system not doing its job. It really is a "Criminal's Justice System." The answers are not easy. Local law enforcement is doing the best they can, but there is a flaw in the system.

Councilmember Alveshere said it's an honor to serve the citizens of Fife and to be elected as a representative of the City. He commented on some positive news recently released through the State Economic Forecast and how October and November revenues exceeded expectations.

Mayor Johnson wished everyone a happy new year.

City Manager Worthington reported several congressional representatives have worked hard for the City. Last month, a budget earmark was pushed through for $1.6 million for the Valley Avenue Phase 2 project.

CITIZEN COMMENTS

Carole Sue Braaten, 2410 Berry Lane East, said she's concerned about water issues and the loss of recharge area by industrial users. Many residents have wells and she's concerned that water will be drawn away from residential wells that are used by citizens. Pulling water away from residential wells that have

been long established is problematic. She cited an example in eastern Washington where wells were impacted by the withdrawal of other users. She commented that it can take up to seven years to receive water rights. The City needs to consider that issue. She addressed concerns about the loss of recharge areas.

ADJOURNMENT **Councilmember Hull moved, seconded by Councilmember de Booy, to adjourn the meeting at 9:53 p.m. Motion carried unanimously.**

_____
Barry Johnson, Mayor

_____
David DeGroot, Acting Finance Director

Prepared by Valerie L. Gow, Recording Secretary/President
Puget Sound Meeting Services

5B-1

Payroll Vouchers #46422 - 46455

For January 15, 2010 Payroll and Benefits

(Detail registers and labor distribution reports are available in Finance Department)

Payroll authorized by Current Budget Ordinance.

Grand total amount: $505,680.85

David DeGroot
Acting Finance Director

Councilmember

Councilmember

Councilmember

Councilmember

City Manager's approval of facsimile signature on Warrants

M:\Treasurer reporting\Payroll Checks\2009\numbers for council.doc

BLANKET VOUCHER APPROVAL DOCUMENT

5B-2

Ve the undersigned councilpersons of the City of Fife, County of Pierce, State of Washington, do nereby certify that the services herein specified have been received and that warrant numbers 78292 through 78424 in the amount of $ 1,096,244.93 are approved for payment on 1-26-2010.

Councilperson_____

Councilperson_____

Councilperson_____

Councilperson_____

City Clerk/Treasurer_____

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City Manager's approval of facsimile signature on Warrants

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
Corporate Payment Systems		3793	0	
Batteries	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie			$87.43
Corrosion Lube, Rekey Cylinder	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie			$27.71
Tissue	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie			$37.06
Detention Food	Detention Services, , Supplies/Jail			$181.96
Detention Food	Detention Services, , Supplies/Jail			$399.37
Detention Food	Detention Services, , Supplies/Jail			$525.89
Folders	Public Safety Fund, , Office and Operating Supplies			$17.90
Kicking Pads	Criminal Justice, , Small Tools-Civil Disturb Team			$510.20
Light Cover	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup			$73.06
Heater Rebuild	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup			$24.60
Glue	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie			$5.24
Graffiti Remover	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie			$33.10
Metal Pieces	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie			$118.81
Metal Pieces	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie			$21.31
Casters	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie			$8.74

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Paper Filter	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$17.49
Flourscent Light, Stabilizer	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$41.51
Ice Melt	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$110.83
Base Paint	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$13.89
Dusting Wand	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$63.91
Pump Belt	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$12.33
Salt, Container	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$15.02
Repair Putty	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$13.51
Weld Rod	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$21.85
Metal Pieces	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$49.31
Metal Pieces	Parks, Rec. & Senior Services, Park Maintenance, Office & Operating Supplie		$9.18
Adaptor, Control Line	Parks, Rec. & Senior Services, Recreation Division, Office & Operating Supp		$49.98
Mints, Candy Canes, Bolws, Nap	Parks, Rec. & Senior Services, Recreation Division, Office & Operating Supp		$26.00
Bolts	Parks, Rec. & Senior Services, Recreation Division, Office & Operating Supp		$17.43

CLAIMANT	CLAIMANT# VOUCHER	AMOUNT
Lock	Parks, Rec. & Senior Services, Recreation Division, Office & Operating Supp	$22.95
Kits	Parks, Rec. & Senior Services, Recreation Division, After school program su	$17.98
Tri-Pacs	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$6.12
Pool Hardware	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$1.75
Muriatic	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$78.82
Rubber Coating	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$9.10
Plugs	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$3.26
Notepads, Yo-Yo's, Bookmarks,	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$59.91
Cleaner	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$9.83
Joint Compound, Putty Knife	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$26.59
Goggles, Coveralls, Gloves	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$43.51
Tray Liners, Dropcloth, Pail,	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$50.92
Trim	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$30.63
Paint, Brushes, Container, Mas	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup	$135.64

CLAIMANT	CLAIMANT# VOUCHER	AMOUNT
Supplies	Police, Operations Division, Office & Operating Supplies	$174.87
Supplies	Police, Operations Division, Office & Operating Supplies	$60.06
Supplies	Police, Operations Division, Office & Operating Supplies	$18.72
Polish	Police, Operations Division, Office & Operating Supplies	$36.94
Credit Toner	Police, Operations Division, Office & Operating Supplies	$-186.64
Reagent, Test Kits	Police, Operations Division, Office & Operating Supplies	$299.49
Gift Wrap	Police, Operations Division, Office & Operating Supplies	$43.80
Gift Wrap	Police, Operations Division, Office & Operating Supplies	$27.38
Gift Wrap	Police, Operations Division, Office & Operating Supplies	$27.38
Gift Wrap	Police, Operations Division, Office & Operating Supplies	$27.38
Costume Masl	Police, Operations Division, Office & Operating Supplies	$85.94
Fuel	Police, Operations Division, Fuel Consumed	$34.83
Towing Services	Police, Operations Division, Professional Services	$86.08
Water Pump - Veh #299	Police, Operations Division, Professional Services	$255.02
Headgear	Police, Operations Division, Travel, Conf, Schooling	$262.73
GPS System	Police, Investigations, Small Tools, Equip	$350.00
Moulding, Stain	Community Development, Planning Division, Office & Operating Supplies	$10.26
Enclosure	Parks, Rec. & Senior Services, Recreation Division, Office & Operating Supp	$23.47

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Repair Lock	Parks, Rec. & Senior Services, Recreation Division, Office & Operating Supp		$54.65
Cable	Parks, Rec. & Senior Services, Recreation Division, Office & Operating Supp		$176.47
Supplies	Executive, Information Technology/IT, Professional Services		$18.45
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$10.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$90.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$30.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$40.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$30.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$40.00
Labels, Card Holder, Calendars	Municipal Court, Municipal Court, Office & Operating Supplies		$54.33
Batteries, Pens, Labels, Air D	Municipal Court, Municipal Court, Office & Operating Supplies		$66.02
Toner	Municipal Court, Municipal Court, Office & Operating Supplies		$48.50
Coffee, Creamer, Filters, Cups	Municipal Court, Municipal Court, Jury Supplies		$205.10
Paper	Municipal Court, Municipal Court, Jury Supplies		$150.89
Printer	Municipal Court, Municipal Court, Small Tools, Equip		$129.99

CLAIMANT	CLAIMANT# VOUCHER	AMOUNT
Calculator	Municipal Court, Municipal Court, Small Tools, Equip	$108.20
Files	Municipal Court, Probation Division, Office & Operating Supplies	$39.09
Pens	Municipal Court, Probation Division, Office & Operating Supplies	$15.67
Supplies	General Government, Facilities & Property Division, Office & Operating Supp	$22.50
Supplies	General Government, Facilities & Property Division, Office & Operating Supp	$9.17
Supplies	General Government, Facilities & Property Division, Office & Operating Supp	$18.50
Cookies, Cake	Legislative, , Office & Operating Supplies	$71.70
Bookcase	Executive, Executive, Small Tools, Equip	$119.90
Pizza	Executive, Human Resources, Travel, Conf, Schooling	$80.11
Knownhost	Executive, Information Technology/IT, Professional Services	$55.25
	Claimant Total:	**$6,353.83**
	Grand Total:	**$6,353.83**

P-Cards

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Arthur J. Gallagher & Co.	956	78292	
Notary Bond Renewal - H Ware	Finance & Admin. Services, Acministrative Services, Miscellaneous		$90.00
		Claimant Total:	**$90.00**
Bell, Kathy	1363	78293	
Refund - Photo Enforcement Ove	, , Notice of Infraction		$24.00
		Claimant Total:	**$24.00**
City Treasurer	3201	78294	
Pump Station Repairs	Sewer Utility, , Repairs & Maintenance		$119.65
		Claimant Total:	**$119.65**
Copy Wrights	3778	78295	
P2D2 Flyers	Tourism/Promotion/VCB, , Advertising		$42.63
		Claimant Total:	**$42.63**
Federal Express	5489	78296	
Delivery Costs	Police, Operations Division, Postage		$22.84
Delivery Costs	Police, Operations Division, Postage		$27.00
		Claimant Total:	**$49.84**
Garza, Jonna	6694	78297	
Refund - Facility Rental Depos	Non-Rev/Non-Exp, , Center Damage Deposits		$250.00
		Claimant Total:	**$250.00**
Hill, Joseph	7436	78298	
Chips, Cookies, Popcorn	Detention Services, , Merchandise for Resale		$51.47
Chips, Cookies, Popcorn	Detention Services, , Supplies/Jail		$23.93
		Claimant Total:	**$75.40**
Kennedy, Emily	8807	78299	
Refund - Dog Obedience Class W	, , Contractor Proceeds-Rec		$110.00

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$110.00**
Priebe, Janice	13002	78300	
Refund - Swim Class Canceled	, , Swim Lessons & Programs		$20.00
		Claimant Total:	**$20.00**
U.S. Postal Service (Hasler)	12802	78301	
Postage Meter Refill	Storm Drainage Utility, , Telephone, Postage		$1.25
Postage Meter Refill	Community Development, Building Division, Postage		$36.56
Postage Meter Refill	Parks, Rec. & Senior Services, Recreation Division, Telephone/Postage		$7.79
Postage Meter Refill	Parks, Rec. & Senior Services, Recreation Division, Telephone/Postage		$0.44
Postage Meter Refill	Parks, Rec. & Senior Services, Swim Center Division, Telephone, Postage		$2.64
Postage Meter Refill	Operations Division, , Telephone, Postage		$51.57
Postage Meter Refill	Finance & Admin. Services, Acministrative Services, Postage		$487.99
Postage Meter Refill	Finance & Admin. Services, Finance Division, Postage		$230.48
Postage Meter Refill	Executive, Human Resources, Postage		$11.94
Postage Meter Refill	Executive, Executive, Postage		$35.46
Postage Meter Refill	Water Utility, , Telephone, Postage		$2.80
Postage Meter Refill	Sewer Utility, , Telephone, Postage		$3.32
Postage Meter Refill	Community Development, Planning Division, Postage		$15.61
		Claimant Total:	**$887.85**
		Grand Total:	**$1,669.37**

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
HSBC Bus. Solutions (Costco)		4651	78302	
Cookies, Filters, Coffee, Crea	Legislative, , Office & Operating Supplies			$34.74
Cake	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup			$16.99
Water, Rolls, Scones, Cookies,	Police, Operations Division, Miscellaneous			$254.94
Chair	Executive, Executive, Small Tools, Equip			$654.42
Snacks, Water, Cups, Coffee Fi	Police, Community Policing, Office Supplies - SWAT			$95.41
Cake, Juice	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup			$57.60
Cheese, Apples	Police, Operations Division, Office & Operating Supplies			$31.96
Water, Chili, Coffee, Food Tra	Police, Operations Division, Office & Operating Supplies			$279.44
Supply	Police, Operations Division, Office & Operating Supplies			$49.77
Cookies, Filters, Coffee, Crea	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup			$51.12
Cookies, Filters, Coffee, Crea	Public Safety Fund, , Office and Operating Supplies			$11.62
Heaters	Police, Operations Division, Small Tools, Equip			$131.14
Cookies, Chips, Popcorn	Detention Services, , Merchandise for Resale			$119.04
Juice, Milk, Cups, Detergent	Detention Services, , Supplies/Jail			$416.05
			Claimant Total:	**$2,204.24**
News Tribune		10550	78303	
Notice of Ordinance 1705	Legislative, , Advertising			$81.88

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Notice of Ordinance1688	Legislative, , Advertising		$108.70
		Claimant Total:	**$190.58**
Viking Bank	18129	78304	
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$15.00
Heater, Cords	Police, Operations Division, Office & Operating Supplies		$153.96
Equipment	Criminal Justice, , Small Tools-Civil Disturb Team		$427.92
Body Armor	Criminal Justice, , Small Tools-Civil Disturb Team		$306.21
Torso Protector	Criminal Justice, , Small Tools-Civil Disturb Team		$1,057.39
Displays Halloween Night	D.A.R.E., , Office & Operating Supplies		$354.43
Propane Cylinder, Start Kit	Water Utility, , Office & Operating Supplies		$41.46
Lawn Mix, Staples	Sewer Utility, , Office & Operating Supplies		$524.65
Stencil, Pens, Markers	Police, Operations Division, Office & Operating Supplies		$47.87
Delivery Costs	Finance & Admin. Services, Finance Division, Postage		$44.82
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$33.60
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$7.12
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$40.72
Equipment	Executive, Information Technology/IT, Small Tools, Equip		$873.28
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$64.40
Notebook PC	Police, Traffic Policing, Travel, Conf, Training		$1,099.98

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Certificates	Police, Communications/Dispatch, Miscellaneous		$21.76
Registration	Police, Crime Prevention, Miscellaneous		$150.00
Internet Access	Police, Emergency Management Division, Telephone		$79.99
Car Switch	Police, Investigations, Office & Operating Supplies		$50.00
Car Switch	Police, Investigations, Office & Operating Supplies		$50.00
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$39.00
Training - Lodging, C Pasinett	Community Development, Planning Division, Travel, Conf, Schooling		$131.38
Computer, Cables	Parks, Rec. & Senior Services, Recreation Division, Small Tools, Equip		$2,120.62
Cables, Toner	Parks, Rec. & Senior Services, Recreation Division, Small Tools, Equip		$537.04
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$20.00
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$20.00
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$55.50
Shovel	Operations Division, , Small Tools, Equip		$29.48
Meetings - Meals, Airfare Fees	Police, Operations Division, Travel, Conf, Schooling		$15.00
		Claimant Total:	**$8,412.58**
		Grand Total:	**$10,807.40**

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Blackburn, Brad	1562	78305	
Tuition Reimbursement	Police, Operations Division, Travel, Conf, Schooling		$2,287.50
		Claimant Total:	**$2,287.50**
CDW Government Inc	2099	78306	
Promise HDD	Executive, Information Technology/IT, Machinery & Equipment		$2,632.41
		Claimant Total:	**$2,632.41**
Department of Licensing	4499	78307	
Notary Renewal - H Ware	Legislative, , Miscellaneous		$30.00
		Claimant Total:	**$30.00**
Green, Scott	6499	78308	
Flu Shot Reimbursement	Executive, Human Resources, Wellness Program		$93.36
		Claimant Total:	**$93.36**
ProBuild	8980	78309	
Lumber	History Museum, , Museum Site Improvement		$176.28
Wood Shims	History Museum, , Museum Site Improvement		$4.03
Blades, Plywood, Drive Bit, Si	History Museum, , Museum Site Improvement		$136.22
Tie Plates, Nail Stopper	History Museum, , Museum Site Improvement		$6.06
		Claimant Total:	**$322.59**
QWest	17650	78310	
Phones	Finance & Admin. Services, Acministrative Services, Postage		$5.47
Phones	Finance & Admin. Services, Acministrative Services, Postage		$8.64
Phones	Finance & Admin. Services, Finance Division, Postage		$5.47
Phones	Water Utility, , Telephone, Postage		$5.47
Phones	Sewer Utility, , Telephone, Postage		$8.64

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Phones	Sewer Utility, , Telephone, Postage		$5.47
Phones	Storm Drainage Utility, , Telephone, Postage		$1.56
Phones	Legislative, , Postage		$4.94
Phones	Executive, Human Resources, Postage		$1.56
Phones	Executive, Human Resources, Postage		$2.47
Phones	Executive, Executive, Postage		$4.94
Phones	Legislative, , Postage		$3.12
Phones	Municipal Court, Municipal Court, Telephone, Postage		$11.11
Phones	Municipal Court, Municipal Court, Telephone, Postage		$7.03
Phones	Parks, Rec. & Senior Services, Park Maintenance, Telephone, Postage		$1.56
Phones	Parks, Rec. & Senior Services, Park Maintenance, Telephone, Postage		$2.47
Phones	Police, Operations Division, Postage		$18.51
Phones	Police, Operations Division, Postage		$11.71
Phones	Executive, Executive, Postage		$3.12
Phones	Police, Communications/Dispatch, Telephone		$56.33
Phones	Police, Communications/Dispatch, Telephone		$51.47
Phones	Community Development, Building Division, Postage		$5.47
Phones	Community Development, Planning Division, Postage		$8.64

CLAIMANT	CLAIMANT#	VOUCHER		AMOUNT
Phones	Community Development, Planning Division, Postage			$5.47
Phones	Community Development, Building Division, Postage			$8.64
Phones	Storm Drainage Utility, , Telephone, Postage			$2.47
Phones	Parks, Rec. & Senior Services, Recreation Division, Telephone/Postage			$12.35
Phones	Parks, Rec. & Senior Services, Recreation Division, Telephone/Postage			$7.81
Phones	Parks, Rec. & Senior Services, Swim Center Division, Telephone, Postage			$4.94
Phones	Parks, Rec. & Senior Services, Swim Center Division, Telephone, Postage			$3.12
Phones	Water Utility, , Telephone, Postage			$8.64
Phones	Finance & Admin. Services, Finance Division, Postage			$8.64
Phones	Operations Division, , Telephone, Postage			$7.41
Phones	Operations Division, , Telephone, Postage			$4.69
			Claimant Total:	**$309.35**
United Parcel Service	17897	78311		
Delivery Costs	Police, Operations Division, Postage			$14.47
Delivery Costs	Police, Operations Division, Postage			$14.58
			Claimant Total:	**$29.05**
Vargish, Will	18079	78312		
Refund - Photo Enforcement Ove	, , Notice of Infraction			$34.00
			Claimant Total:	**$34.00**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Wold, Gabriele	8988	78313	
Training - Mileage	Police, Communications/Dispatch, Travel, Conf, Schooling		$185.55
		Claimant Total:	**$185.55**
		Grand Total:	**$5,923.81**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
4 Paws Pet Food	11919	78314	
K-9 Food	K-9 Division, , Office & Operating Supplies		$58.00
		Claimant Total:	**$58.00**
A & A Language Services	168	78315	
Interpreter Services 7/7, 9/3	Municipal Court, Municipal Court, Professional Services		$338.10
		Claimant Total:	**$338.10**
Accurint - Account #1264194	286	78316	
Background Checks	Police, Operations Division, Professional Services		$32.79
		Claimant Total:	**$32.79**
AHBL Inc	419	78317	
Freeman Road Reconstruction LI	Sewer Construction, , LID 2008-3		$20,225.50
		Claimant Total:	**$20,225.50**
Air Systems Engineering	426	78318	
HVAC Repair	General Government, Facilities & Property Division, Repairs & Maintenance		$217.03
HVAC Repair	General Government, Facilities & Property Division, Repairs & Maintenance		$1,579.04
Exhaust Fan Repair	Parks, Rec. & Community Srvs, Recreation Division, Repairs & Maintenance		$335.85
		Claimant Total:	**$2,131.92**
Am Red Cross-Mt Rainier Chapte	799	78319	
Admin Fees - FA/CPR Class	Parks, Rec. & Community Srvs, Swim Center Division, Travel, Conf, Schooling		$56.00
		Claimant Total:	**$56.00**
B & R Auto Wrecking	1366	78320	
Engine Repair - Veh #249	Fleet Program, , Repair Parts		$1,476.62
		Claimant Total:	**$1,476.62**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Baade, Arminda J	1368	78321	
Interpreter Services 12/3, 12/	Municipal Court, Municipal Court, Professional Services		$368.89
		Claimant Total:	**$368.89**
Bank of America	1365	78322	
#3 Scarsella 70th Ave Valley A	70th/Valley - Phase I, , Construction		$28,879.24
		Claimant Total:	**$28,879.24**
Big John's Trophies	1558	78323	
Name Plates	Police, Operations Division, Office & Operating Supplies		$348.34
		Claimant Total:	**$348.34**
Blumenthal Uniforms	1570	78324	
Jackets, Badges, Emblems	Police, Operations Division, Uniform Clothing		$1,311.60
Shirts, Pants	Police, Operations Division, Office & Operating Supplies		$581.64
Hat, Rain Cover, Strap - B Ter	Police, Operations Division, Office & Operating Supplies		$131.63
Flashlight - M Mears	Police, Operations Division, Office & Operating Supplies		$64.48
Hat, Rain Cover, Strap - R Lew	Police, Operations Division, Office & Operating Supplies		$124.53
Badge	Police, Operations Division, Office & Operating Supplies		$108.21
Hat, Rain Cover, Strap - L Gra	Police, Operations Division, Office & Operating Supplies		$131.63
Hat, Rain Cover, Strap - M Ren	Police, Operations Division, Office & Operating Supplies		$131.63
Hat, Rain Cover, Strap - J McN	Police, Operations Division, Office & Operating Supplies		$131.63
Hat, Rain Cover, Strap - J God	Police, Operations Division, Office & Operating Supplies		$131.63

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$2,848.61**
CHS	2909	78325	
Propane	Fife Float, , Supplies (Float)		$87.44
		Claimant Total:	**$87.44**
City of Buckley	3000	78326	
Detention Costs	Detention Services, , Jail Costs		$513.00
		Claimant Total:	**$513.00**
City Treasurer	3201	78327	
Range Use	Police, Operations Division, Travel, Conf, Schooling		$800.00
		Claimant Total:	**$800.00**
Cleanworks	3215	78328	
Party Clean Up 12/19	Parks, Rec. & Community Srvs, Recreation Division, Professional Services		$100.00
		Claimant Total:	**$100.00**
Comcast	3997	78329	
Internet Services	Executive, Information Technology/IT, Professional Services		$169.95
		Claimant Total:	**$169.95**
Cook Paging	3669	78330	
Pagers	Police, Communications/Dispatch, Telephone		$92.22
		Claimant Total:	**$92.22**
Correctional Industries	3792	78331	
Muffins	Detention Services, , Supplies/Jail		$365.00
		Claimant Total:	**$365.00**
Data Security Corporation	4081	78332	
Offsite Storage	Executive, Information Technology/IT, Professional Services		$106.75
		Claimant Total:	**$106.75**
David Evans & Associates	5175	78333	
City of Fife On-Call - SC As-B	Non-Rev/Non-Exp, , Billable Engineering		$404.25

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Benaroya Dev Third Party Revie	Non-Rev/Non-Exp, , Billable Engineering		$1,209.00
70th & Valley Ave E Con Mgmt	70th/Valley - Phase I, , Engineering		$102,401.83
Realignment Work Khara	70th/Valley - Phase I, , Right-of-Way		$1,000.00
70th Ave E / Valley Ave E	70th/Valley - Phase I, , Engineering		$6,171.85
City of Fife On-Call - Easemen	Non-Rev/Non-Exp, , Billable Engineering		$109.35
City of Fife On-Call - Fife Ni	Non-Rev/Non-Exp, , Billable Engineering		$162.00
Construction Administration	70th/Valley - Phase I, , Wetland Mitigation		$3,048.55
70th Ave E Valley Ave E Phase	70th/Valley - Phase II, , Engineering		$27,628.00
		Claimant Total:	**$142,134.83**
Dunbar Armored Inc	4251	78334	
Transportation Services	Municipal Court, Municipal Court, Professional Services		$179.23
Transportation Services	Police, Operations Division, Professional Services		$179.22
Transportation Services	Finance & Admin. Services, Finance Division, Professional Services		$439.07
		Claimant Total:	**$797.52**
Fife Historical Society	5903	78335	
2009 Museum Site Improvement	History Museum, , Museum Site Improvement		$45,756.94
		Claimant Total:	**$45,756.94**
Fife School District	5902	78336	
Ground Maintenance	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		$2,638.00
		Claimant Total:	**$2,638.00**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Fife Service & Towing Inc	5800	78337	
Towing	Police, Operations Division, Miscellaneous		$125.70
		Claimant Total:	**$125.70**
Genuine Auto Glass Inc	6799	78338	
Windshield Tint - Veh #94	Fleet Program, , Repairs & Maintenance		$293.19
		Claimant Total:	**$293.19**
Grainger	7125	78339	
Air Filters	Water Utility, , Office & Operating Supplies		$36.83
Air Filters	General Government, Facilities & Property Division, Office & Operating Supp		$73.66
Air Filters	Operations Division, , Office & Operating Supplies		$36.83
Air Filters	Sewer Utility, , Office & Operating Supplies		$36.83
Gloves	Sewer Utility, , Office & Operating Supplies		$82.60
Bleach	Sewer Utility, , Office & Operating Supplies		$16.98
Air Filters	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		$36.83
Rotary Tool Kit, Screwdriver S	Water Utility, , Small Tools, Equipment		$109.78
Wrench Set, Screwdriver	Water Utility, , Small Tools, Equipment		$314.17
Wire Stripper / Cutter	Water Utility, , Small Tools, Equipment		$25.87
		Claimant Total:	**$770.38**
Haake, Douglas H.	7275	78340	
ProTem Judge 12/31	Municipal Court, Municipal Court, Professional Services		$200.00
		Claimant Total:	**$200.00**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Healthcare Delivery Systems	73401	78341	
Medical Services - Ruston	Detention Services, , Professional Services		$300.00
Medical Services - DOC	Detention Services, , Professional Services		$150.00
Medical Services - Federal Way	Detention Services, , Professional Services		$330.00
Medical Services - Fife	Detention Services, , Professional Services		$676.00
		Claimant Total:	**$1,456.00**
L & S Tire Company	8379	78342	
Disposal Costs	Fleet Program, , Miscellaneous		$122.45
		Claimant Total:	**$122.45**
LeadsOnLine	8323	78343	
Leads Online Subscription	Police, Crime Prevention, Miscellaneous		$1,428.00
		Claimant Total:	**$1,428.00**
Lebarco Corporation	8614	78344	
Alarm Line Repair	Parks, Rec. & Community Srvs, Swim Center Division, Repairs & Maintenance		$160.00
		Claimant Total:	**$160.00**
LeMay Mobile Shredding	8608	78345	
Shredding Services	Police, Operations Division, Miscellaneous		$28.90
		Claimant Total:	**$28.90**
McDonough & Sons	9105	78346	
Street Cleaning	Maintenance Division, , Street Cleaning		$758.27
		Claimant Total:	**$758.27**
MultiCare Health Works	10089	78347	
Exams	Police, Operations Division, Professional Services		$304.00
		Claimant Total:	**$304.00**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
National Barricade Company	10401	78348	
Tape Lines	Maintenance Division, , Traf Cntrl - Signals		$873.81
		Claimant Total:	**$873.81**
O'Reilly Auto Parts	1833	78349	
Valve - Veh #68	Fleet Program, , Repair Parts		$2.72
Circuit - Veh #222	Fleet Program, , Repair Parts		$19.98
		Claimant Total:	**$22.70**
Office Depot	4697	78350	
Batteries, Calendars	Executive, Executive, Office & Operating Supplies		$15.51
Paper, Pens, Clips, Calendars	Executive, Human Resources, Office & Operating Supplies		$12.14
Batteries, Calendars	Executive, Human Resources, Office & Operating Supplies		$9.05
Batteries, Calendars	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$9.05
Paper, Pens, Clips, Calendars	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$12.14
Binders, Dividers, Calendars,	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$191.20
Paper, Pens, Clips, Calendars	Finance & Admin. Services, Acministrative Services, Office & Operating Supp		$17.34
Keyboard	Police, Operations Division, Office & Operating Supplies		$94.40
Batteries, Calendars	Finance & Admin. Services, Acministrative Services, Office & Operating Supp		$12.93
Paper	Police, Operations Division, Office & Operating Supplies		$111.32
Files	Police, Operations Division, Office & Operating Supplies		$405.48

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Batteries, Calendars	Storm Drainage Utility, , Office & Operating Supplies		$3.88
Batteries, Calendars	Sewer Utility, , Office & Operating Supplies		$14.22
Paper, Pens, Clips, Calendars	Sewer Utility, , Office & Operating Supplies		$19.07
Paper, Pens, Clips, Calendars	Water Utility, , Office & Operating Supplies		$22.54
Batteries, Calendars	Water Utility, , Office & Operating Supplies		$16.80
Batteries, Calendars	Community Development, Building Division, Office & Operating Supplies		$17.45
Paper, Pens, Clips, Calendars	Community Development, Building Division, Office & Operating Supplies		$23.40
Paper, Pens, Clips, Calendars	Storm Drainage Utility, , Office & Operating Supplies		$5.20
Batteries, Calendars	Community Development, Planning Division, Office & Operating Supplies		$17.45
Paper, Pens, Clips, Calendars	Community Development, Planning Division, Office & Operating Supplies		$23.40
Label Writer	Police, Operations Division, Small Tools, Equip		$147.54
Paper, Pens, Clips, Calendars	Legislative, , Office & Operating Supplies		$17.34
Batteries, Calendars	Legislative, , Office & Operating Supplies		$12.93
Paper	Police, Operations Division, Office & Operating Supplies		$74.21
Paper, Pens, Clips, Calendars	Executive, Executive, Office & Operating Supplies		$20.80
		Claimant Total:	**$1,326.79**
Orb Architects	10972	78351	
Design Pool Main Drain Modific	Parks, Rec. & Community Srvs, Swim Center Division, Professional Services		$840.52

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$840.52**
Petek, Thomas C.	11913	78352	
Polygraphs	Police, Operations Division, Professional Services		$300.00
Polygraphs	Police, Communications/Dispatch, Professional Services		$300.00
		Claimant Total:	**$600.00**
Petrizzo Strategic Group	11901	78353	
Federal Lobbyist	Legislative, , Professional Services		$5,000.00
		Claimant Total:	**$5,000.00**
Pierce County	12200	78354	
Fuel	Police, Operations Division, Fuel Consumed		$85.32
Attorney Services	Executive, Legal, Misc - Other Legal		$224.00
		Claimant Total:	**$309.32**
Pierce County Recycling,	8500	78355	
Soil Disposal	Maintenance Division, , Rd Litter/Vegetation Cntrl		$986.06
Disposal Costs	Maintenance Division, , Roadway		$30.42
Disposal Costs	Maintenance Division, , Rd Litter/Vegetation Cntrl		$168.30
Diposal Costs	Maintenance Division, , Rd Litter/Vegetation Cntrl		$198.28
		Claimant Total:	**$1,383.06**
Platt Electric Supply	12650	78356	
Heater Fuses	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$131.03
		Claimant Total:	**$131.03**
ProBuild	8980	78357	
Slip Cap, PVC Pipe, PVC Cement	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		$14.60

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$14.60**
Puget Sound Instrument Co	13350	78358	
Microphone	Police, Operations Division, Small Tools, Equip		$1,776.30
Radio	Police, Crime Prevention, Miscellaneous		$1,452.60
Batteries Replacement	Police, Operations Division, Repairs & Maintenance		$158.49
Processor Module	Police, Operations Division, Small Tools, Equip		$1,390.30
Power Supply, Shelving, Antenn	Police, Operations Division, Repairs & Maintenance		$369.43
Cables	Police, Emergency Management Division, Miscellaneous		$43.05
Amplifier Repair	Police, Operations Division, Repairs & Maintenance		$92.91
Radio, Cables	Police, Emergency Management Division, Small Tools/Equipment		$1,724.33
		Claimant Total:	**$7,007.41**
QSP Packers LLC	13531	78359	
Repair Heater Shroud	Parks, Rec. & Community Srvs, Swim Center Division, Repairs & Maintenance		$180.35
		Claimant Total:	**$180.35**
Redflex Traffic Systems	13775	78360	
Traffic Control System	Public Safety Fund, , Professional Services		$24,469.03
		Claimant Total:	**$24,469.03**
Ricoh Americas Corporation	7302	78361	
Copier Maintenance	Executive, Executive, Repairs & Maintenance		$16.96
Copier Maintenance	Community Development, Building Division, Repairs & Maintenance		$47.76
Copier Maintenance	Municipal Court, Municipal Court, Repairs & Maintenance		$109.63

CLAIMANT	CLAIMANT# VOUCHER	AMOUNT
Copier Maintenance	Community Development, Building Division, Repairs & Maintenance	$32.61
Copier Maintenance	Sewer Utility, , Repairs & Maintenance	$1.52
Copier Maintenance	Police, Operations Division, Repairs & Maintenance	$334.92
Copier Maintenance	Parks, Rec. & Community Srvs, Swim Center Division, Repairs & Maintenance	$12.82
Copier Maintenance	Finance & Admin. Services, Finance Division, Repairs & Maintenance	$66.13
Copier Maintenance	Finance & Admin. Services, Acministrative Services, Repairs & Maintenance	$28.70
Copier Maintenance	Finance & Admin. Services, Acministrative Services, Repairs & Maintenance	$44.08
Copier Maintenance	Parks, Rec. & Community Srvs, Senior/Community Center Div., Repairs & Maint	$42.32
Copier Maintenance	Water Utility, , Repairs & Maintenance	$1.52
Copier Maintenance	Community Development, Planning Division, Repairs & Maintenance	$51.43
Copier Maintenance	Finance & Admin. Services, Finance Division, Repairs & Maintenance	$19.57
Copier Maintenance	Police, Communications/Dispatch, Repairs & Maintenance	$61.39
Copier Maintenance	Executive, Executive, Repairs & Maintenance	$66.13
Copier Maintenance	Executive, Human Resources, Miscellaneous	$55.11
Copier Maintenance	Detention Services, , Repairs & Maintenance	$51.26
Copier Maintenance	Legislative, , Repairs & Maintenance	$36.74
Copier Maintenance	Community Development, Planning Division, Repairs & Maintenance	$32.61

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Copier Maintenance	Parks, Rec. & Community Srvs, Swim Center Division, Repairs & Maintenance		$7.38
Copier Maintenance	Operations Division, , Repairs & Maintenance		$0.77
		Claimant Total:	**$1,121.36**
San Diego Police Equipment Co	14409	78362	
Ammo	Police, Operations Division, Office & Operating Supplies		$2,175.30
		Claimant Total:	**$2,175.30**
Scarsella Brothers	14647	78363	
70th Ave E & Valley Ave E Road	70th/Valley - Phase I, , Construction		$558,743.37
		Claimant Total:	**$558,743.37**
Sterling Reference Laboratorie	15912	78364	
Analysis thru 12/28	Municipal Court, Probation Division, Professional Services		$16.84
Analysis thru 12/16	Municipal Court, Probation Division, Professional Services		$136.55
		Claimant Total:	**$153.39**
Systems for Public Safety	16043	78365	
Head Rest Mount, Printer Mount	Fleet Program, , Machinery & Equipment		$749.09
		Claimant Total:	**$749.09**
Tab Products Co	16332	78366	
Tabs	Municipal Court, Municipal Court, Small Tools, Equip		$148.23
		Claimant Total:	**$148.23**
Tacoma Rubber Stamp	16800	78367	
Name Plates	Municipal Court, Municipal Court, Small Tools, Equip		$149.96
Ink Stamps	Municipal Court, Municipal Court, Small Tools, Equip		$139.67
		Claimant Total:	**$289.63**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
The Omega Group	4965	78368	
Crime View Software	Police, Operations Division, Grant Expenses/Police		$2,847.82
Crime View Software	Police, Operations Division, Small Tools, Equip		$152.18
		Claimant Total:	**$3,000.00**
US Bank	17642	78369	
Admin / Equity Fees	Finance & Admin. Services, Finance Division, Miscellaneous		$191.00
		Claimant Total:	**$191.00**
WA ST Dept Of Gen Admin	15774	78370	
Administrative Fee	Police, Operations Division, Professional Services		$400.00
		Claimant Total:	**$400.00**
WA ST Dept Of Inf Srvcs	15772	78371	
Scan	Police, Communications/Dispatch, Telephone		$54.68
		Claimant Total:	**$54.68**
Weller, Cynthia Elaine	19036	78372	
ProTem Judge 12/31	Public Safety Fund, , Prof Srvcs Judges Pro Tem		$162.50
		Claimant Total:	**$162.50**
Wms Smith & Associates	15155	78373	
Thermometer Nylon Well	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$22.42
		Claimant Total:	**$22.42**
World Language Services	19528	78374	
Interpreting Services	Municipal Court, Municipal Court, Professional Services		$124.30
		Claimant Total:	**$124.30**
		Grand Total:	**$865,466.44**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Aqua Care Inc	890	78375	
Muriati Acid	Parks, Rec. & Senior Services, Swim Center Division, Supplies - Chemicals		$231.62
Pipe, Flux, Fuel, Solder	Parks, Rec. & Senior Services, Swim Center Division, Repairs & Maintenance		$455.20
Stain Out	Parks, Rec. & Senior Services, Swim Center Division, Supplies - Chemicals		$602.23
Sea Klear, Chlorine, Tile Clea	Parks, Rec. & Senior Services, Swim Center Division, Supplies - Chemicals		$872.94
		Claimant Total:	**$2,161.99**
Aramark Uniform Services	944	78376	
Mat Service	Operations Division, , Repairs & Maintenance		$76.15
Uniform Services	Parks, Rec. & Senior Services, Park Maintenance, Professional Services		$33.97
Mat Service	General Government, Facilities & Property Division, Professional Services		$10.65
Mat Service	General Government, Facilities & Property Division, Professional Services		$10.65
Mat Service	Parks, Rec. & Senior Services, Recreation Division, Professional Services		$17.38
Mat Service	General Government, Facilities & Property Division, Professional Services		$10.65
Uniform Services	Parks, Rec. & Senior Services, Park Maintenance, Professional Services		$33.97
Shop Towels	Fleet Program, , Miscellaneous		$29.77
Shop Towels	Fleet Program, , Miscellaneous		$74.94
Mat Service	Parks, Rec. & Senior Services, Recreation Division, Professional Services		$17.38

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Mat Service	Parks, Rec. & Senior Services, Recreation Division, Professional Services		$17.38
Mat Service	Sewer Utility, , Repairs & Maintenance		$76.14
Mat Service	Sewer Utility, , Repairs & Maintenance		$11.06
Uniform Services	Parks, Rec. & Senior Services, Park Maintenance, Professional Services		$65.61
Mat Service	Water Utility, , Repairs & Maintenance		$76.14
Mat Service	Water Utility, , Repairs & Maintenance		$11.06
Mat Service	Operations Division, , Repairs & Maintenance		$11.05
		Claimant Total:	**$583.95**
ASCAP	807	78377	
2010 License Fee	Executive, Executive, Miscellaneous		$305.00
		Claimant Total:	**$305.00**
Assoc of Washington Cities	1100	78378	
Registration - Conference, S ME	Executive, Executive, Travel, Conf, Schooling		$135.00
		Claimant Total:	**$135.00**
Assoc WA Cities Drug & Alcohol	1103	78379	
2010 Drug & Alcohol Testing Me	Operations Division, , Miscellaneous		$218.33
2010 Drug & Alcohol Testing Me	Sewer Utility, , Miscellaneous		$218.34
2010 Drug & Alcohol Testing Me	Water Utility, , Miscellaneous		$218.33
		Claimant Total:	**$655.00**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Big John's Trophies	1558	78380	
Name Plates	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$37.16
		Claimant Total:	**$37.16**
Bob Barker Company Inc	1340	78381	
Oven Mitt	Detention Services, , Supplies/Jail		$9.20
Deodorant, Boxers, Socks, Towe	Detention Services, , Supplies/Jail		$429.46
		Claimant Total:	**$438.66**
CDW Government Inc	2099	78382	
Server Rack, UPS	Executive, Information Technology/IT, Machinery & Equipment		$2,103.83
		Claimant Total:	**$2,103.83**
City of Fife	3050	78383	
Utilities	Parks, Rec. & Senior Services, Park Maintenance, Water/Sewer Utility Servic		$904.92
Utilities	General Government, Facilities & Property Division, Public Utility Svcs		$4,553.47
Utilities	Parks, Rec. & Senior Services, Swim Center Division, Water/Sewer Utilities		$2,096.10
Utilities	Operations Division, , Public Utility Svcs		$619.32
Utilities	Sewer Utility, , Public Utility Services		$27.88
Utilities	General Government, Grounds Division, Public Utility Svcs		$2,601.40
Utilities	Parks, Rec. & Senior Services, Recreation Division, Water/Sewer Utilities		$430.86
		Claimant Total:	**$11,233.95**
City Treasurer	3200	78384	
Utilities	General Government, Facilities & Property Division, Public Utility Svcs		$5,128.46

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Utilities	Parks, Rec. & Senior Services, Swim Center Division, Electricity		$4,332.22
Utilities	Maintenance Division, , Street Lighting		$1,063.81
Utilities	Maintenance Division, , Traffic Control		$543.47
Utilities	Parks, Rec. & Senior Services, Park Maintenance, Water/Sewer Utility Servic		$919.53
Utilities	Sewer Utility, , Public Utility Services		$2,653.43
Utilities	Operations Division, , Public Utility Svcs		$223.00
Utilities	Water Utility, , Public Utilities		$232.00
Utilities	Parks, Rec. & Senior Services, Recreation Division, Water/Sewer Utilities		$1,252.76
Utilities	Storm Drainage Utility, , Public Utility Services		$1,161.22
		Claimant Total:	**$17,509.90**
Coastwide Laboratories	3251	78385	
Tissue, Towels, Liners, Soap	Parks, Rec. & Senior Services, Recreation Division, Office & Operating Supp		$330.39
		Claimant Total:	**$330.39**
Coates Heater Company	3253	78386	
Contactor Coil	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup		$72.83
Heater Elements, Gaskets	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup		$3,687.15
		Claimant Total:	**$3,759.98**
Code Publishing Company	3250	78387	
Fife Municipal Code Updates	Legislative, , Professional Services		$2,175.07

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$2,175.07**
Confidential Data Disposal	3668	78388	
Shredding Services	Municipal Court, Municipal Court, Miscellaneous		$81.00
		Claimant Total:	**$81.00**
Copy Wrights	3778	78389	
Senior Sunshine Mailings	Parks, Rec. & Senior Services, Recreation Division, Telephone/Postage		$488.72
Copies - Puyallup River Study	Finance & Admin. Services, Acministrative Services, Miscellaneous		$19.67
		Claimant Total:	**$508.39**
Databar Inc	4277	78390	
Utility Billing Processing & I	Water Utility, , Miscellaneous		$1,927.40
Utility Billing Processing & I	Sewer Utility, , Miscellaneous		$1,900.78
Utility Billing Processing & I	Storm Drainage Utility, , Miscellaneous		$718.07
		Claimant Total:	**$4,546.25**
Digital Seattle	4405	78391	
Hard Drive	Executive, Information Technology/IT, Small Tools, Equip		$161.76
		Claimant Total:	**$161.76**
Fife Printing	5775	78392	
Envelopes, Forms	Municipal Court, Municipal Court, Office & Operating Supplies		$1,664.42
		Claimant Total:	**$1,664.42**
Finis Inc	5978	78393	
Goggles	Parks, Rec. & Senior Services, Swim Center Division, Merchandise for Resale		$1,470.07
		Claimant Total:	**$1,470.07**
Gov. Finance Officers' Assoc	7019	78394	
2010 Membership - D DeGroot, L	Finance & Admin. Services, Finance Division, Miscellaneous		$160.00

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$160.00**
Haake, Douglas H.	7275	78395	
Pro Tem Judge - 1/7	Public Safety Fund, , Prof Srvcs Judges Pro Tem		$312.50
Pro Tem Judge - 1/13	Municipal Court, Municipal Court, Professional Services		$175.00
Pro Tem Judge - 1/15	Public Safety Fund, , Prof Srvcs Judges Pro Tem		$125.00
		Claimant Total:	**$612.50**
Hasler Financial Services	7361	78396	
Postage Meter Lease	Parks, Rec. & Senior Services, Recreation Division, Telephone/Postage		$1.04
Postage Meter Lease	Finance & Admin. Services, Acministrative Services, Postage		$81.19
Postage Meter Lease	Community Development, Building Division, Postage		$2.48
Postage Meter Lease	Storm Drainage Utility, , Telephone, Postage		$0.13
Postage Meter Lease	Finance & Admin. Services, Finance Division, Postage		$51.70
Postage Meter Lease	Executive, Executive, Postage		$2.61
Postage Meter Lease	Sewer Utility, , Telephone, Postage		$0.35
Postage Meter Lease	Parks, Rec. & Senior Services, Recreation Division, Telephone/Postage		$0.13
Postage Meter Lease	Community Development, Planning Division, Postage		$4.05
Postage Meter Lease	Operations Division, , Telephone, Postage		$1.17
Postage Meter Lease	Water Utility, , Telephone, Postage		$0.30
Postage Meter Lease	Executive, Human Resources, Postage		$1.70
Postage Meter Lease	Parks, Rec. & Senior Services, Swim Center Division, Telephone, Postage		$0.78

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$147.63**
HI Direct	7427	78397	
Light Bulbs	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup		$440.64
		Claimant Total:	**$440.64**
Intl City Management Assoc	7851	78398	
2010 ICMA Dues	Executive, Executive, Miscellaneous		$994.56
		Claimant Total:	**$994.56**
Kinoshita, Reiko Sally	8923	78399	
Interest Payment - Final Payme	REET I, , Interest - Kinoshita		$1,056.95
Principal Payment - Final Paym	REET I, , Principal - Kinoshita		$60,398.14
		Claimant Total:	**$61,455.09**
L.E.I.R.A.	8325	78400	
2010 Membership Dues	Police, Operations Division, Miscellaneous		$120.00
		Claimant Total:	**$120.00**
Lim, Vannara S	8662	78401	
Interpreter Services - 1/7	Municipal Court, Municipal Court, Professional Services		$164.45
		Claimant Total:	**$164.45**
McAfee	9047	78402	
Spam Filter	Executive, Information Technology/IT, Professional Services		$203.00
		Claimant Total:	**$203.00**
Municipal Research & Service	10099	78403	
2010 Municipal Code Hosting	Legislative, , Professional Services		$180.00
		Claimant Total:	**$180.00**
News Tribune	10551	78404	
Subscription	General Government, Facilities & Property Division, Miscellaneous		$186.00

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$186.00**
O'Reilly Auto Parts	1833	78405	
Supplies	Fleet Program, , Repair Parts		$34.93
Oil Cap - Veh #475	Fleet Program, , Repair Parts		$8.45
Utility Light - Veh #8	Fleet Program, , Repair Parts		$14.20
Spark Plugs, Wire Set - Veh #6	Fleet Program, , Repair Parts		$63.25
Spark Plugs - Veh #80	Fleet Program, , Repair Parts		$26.17
		Claimant Total:	**$147.00**
Office Depot	4697	78406	
Paper, Labels, Markers, 3-Hole	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$16.98
Folders	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$45.10
Folders, Binders, Paper, Calen	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$187.09
Paper, Labels, Markers, 3-Hole	Legislative, , Office & Operating Supplies		$24.26
Folders, Binders, Paper, Calen	Finance & Admin. Services, Acministrative Services, Office & Operating Supp		$74.28
Paper, Labels, Markers, 3-Hole	Community Development, Building Division, Office & Operating Supplies		$32.79
Planner	Community Development, Building Division, Office & Operating Supplies		$7.45
Paper, Labels, Markers, 3-Hole	Executive, Human Resources, Office & Operating Supplies		$16.98

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Paper, Labels, Markers, 3-Hole	Sewer Utility, , Office & Operating Supplies		$26.68
Paper, Labels, Markers, 3-Hole	Finance & Admin. Services, Acministrative Services, Office & Operating Supp		$24.26
Folders, Binders, Paper, Calen	Community Development, Planning Division, Office & Operating Supplies		$50.91
Paper, Toner, Memo Book, Deskp	Police, Operations Division, Office & Operating Supplies		$145.32
Laminating Pouch	Police, Operations Division, Office & Operating Supplies		$17.11
Calendar	Community Development, Planning Division, Office & Operating Supplies		$5.13
Folders, Binders, Paper, Calen	Finance & Admin. Services, Acministrative Services, Office & Operating Supp		$5.80
Binders	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$93.12
Paper, Labels, Markers, 3-Hole	Water Utility, , Office & Operating Supplies		$31.53
Divider Tabs	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$149.19
Binders	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$20.54
Paper, Labels, Markers, 3-Hole	Storm Drainage Utility, , Office & Operating Supplies		$7.28
Paper, Labels, Markers, 3-Hole	Executive, Executive, Office & Operating Supplies		$29.11
Paper, Labels, Markers, 3-Hole	Community Development, Planning Division, Office & Operating Supplies		$32.79
Folders, Binders, Paper, Calen	Community Development, Building Division, Office & Operating Supplies		$15.15

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$1,058.85**
Pierce County	12200	78407	
Public Defense Services 2nd We	Executive, Legal, Misc - Other Legal		$2,610.58
Public Defense Services 1st We	Executive, Legal, Misc - Other Legal		$2,610.58
		Claimant Total:	**$5,221.16**
ProBuild	8980	78408	
Utility Knife, Blades	Water Utility, , Small Tools, Equipment		$16.56
Roller Cover, Coveralls	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup		$28.25
Duct Tape, Paint	Water Utility, , Office & Operating Supplies		$24.77
Extension Cord	Fleet Program, , Repair Parts		$21.84
		Claimant Total:	**$91.42**
Public Finance Inc	13264	78409	
ULID No. 98-2 Segregation of A	Sewer Utility, , ULID Administration		$925.00
LID Administration	Sewer Utility, , ULID Administration		$4,119.25
		Claimant Total:	**$5,044.25**
Puget Sound Energy	18370	78410	
Utilties	Operations Division, , Public Utility Svcs		$429.00
Utilties	Sewer Utility, , Public Utility Services		$428.99
Utilties	Maintenance Division, , Street Lighting		$25.81
Utilities	Maintenance Division, , Street Lighting		$46.86
Utilties	Water Utility, , Public Utilities		$428.99

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Utilities	General Government, Facilities & Property Division, Public Utility Svcs		$140.07
		Claimant Total:	**$1,499.72**
QWest	17650	78411	
Phones	Police, Communications/Dispatch, Telephone		$82.88
Phones	General Government, Facilities & Property Division, Telephone		$40.02
Phones	Sewer Utility, , Telephone, Postage		$41.44
Phones	General Government, Facilities & Property Division, Telephone		$40.02
Phones	Police, Communications/Dispatch, Telephone		$238.89
		Claimant Total:	**$443.25**
Qwest - Long Distance	17652	78412	
Phones - Long Distance	Police, Investigations, Telephone, Postage		$3.61
Phones - Long Distance	Executive, Executive, Postage		$7.29
Phones - Long Distance	Community Development, Planning Division, Postage		$1.35
Phones - Long Distance	Parks, Rec. & Senior Services, Recreation Division, Telephone/Postage		$0.86
Phones - Long Distance	Water Utility, , Telephone, Postage		$2.49
Phones - Long Distance	Parks, Rec. & Senior Services, Swim Center Division, Telephone, Postage		$1.17
Phones - Long Distance	Municipal Court, Municipal Court, Telephone, Postage		$8.24
Phones - Long Distance	Operations Division, , Telephone, Postage		$2.50
Phones - Long Distance	Community Development, Building Division, Postage		$1.98
Phones - Long Distance	Criminal Justice, , Telephone		$0.42

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Phones - Long Distance	Sewer Utility, , Telephone, Postage		$2.49
Phones - Long Distance	Executive, Information Technology/IT, Telephone, Postage		$12.22
Phones - Long Distance	Parks, Rec. & Senior Services, Park Maintenance, Telephone, Postage		$0.09
Phones - Long Distance	Executive, Human Resources, Postage		$0.20
Phones - Long Distance	Finance & Admin. Services, Acministrative Services, Postage		$6.53
Phones - Long Distance	Finance & Admin. Services, Finance Division, Postage		$8.34
Phones - Long Distance	Police, Communications/Dispatch, Telephone		$36.19
		Claimant Total:	**$95.97**
Rodabaugh II, John L	13966	78413	
Prosecuting Services	Executive, Legal, Prosecution		$10,000.00
		Claimant Total:	**$10,000.00**
Rotary Club of Fife-Milton	13972	78414	
Membership Dues, Initiation Fe	Parks, Rec. & Senior Services, Recreation Division, Miscellaneous		$120.00
		Claimant Total:	**$120.00**
Round Butte Products	13975	78415	
Salt	Parks, Rec. & Senior Services, Swim Center Division, Supplies - Chemicals		$38.46
		Claimant Total:	**$38.46**
State of Washington	15832	78416	
Grass Sweeper	Parks, Rec. & Senior Services, Park Maintenance, Small Tools, Equip		$878.38
		Claimant Total:	**$878.38**
Swenson, Gary	16054	78417	
Prinipal Payment - Feb	REET I, , Principle/59th Ave Property		$3,864.38

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Interest Payment - Feb	REET I, , Interest/59th Ave Property		$1,775.52
		Claimant Total:	**$5,639.90**
Tab Products Co	16332	78418	
Folders	Municipal Court, Municipal Court, Office & Operating Supplies		$257.35
		Claimant Total:	**$257.35**
Verizon Wireless	17665	78419	
Phones	Visitor Information Center, , Chamber Partnership/Marketing		$56.71
Phones	Finance & Admin. Services, Acministrative Services, Postage		$28.35
Phones	Executive, Legal, Prosecution		$56.71
Phones	Community Development, Building Division, Postage		$228.25
Phones	Parks, Rec. & Senior Services, Swim Center Division, Telephone, Postage		$125.57
Phones	Parks, Rec. & Senior Services, Recreation Division, Telephone/Postage		$228.31
Phones	Executive, Information Technology/IT, Telephone, Postage		$135.57
Phones	Finance & Admin. Services, Finance Division, Postage		$28.36
Phones	Executive, Executive, Postage		$383.21
Phones	Municipal Court, Municipal Court, Telephone, Postage		$125.45
Phones	Executive, Human Resources, Postage		$56.71
Phones	Legislative, , Postage		$396.97
Phones	Community Development, Planning Division, Postage		$56.71
Phones	Parks, Rec. & Senior Services, Park Maintenance, Telephone, Postage		$268.67

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Phones	Public Safety Fund, , Professional Services		$40.82
		Claimant Total:	**$2,216.37**
VSI Law Group, PLLC	18132	78420	
Legal	Executive, Legal, Misc - Other Legal		$2,695.64
Legal	Sewer Construction, , LID 2008-1		$508.66
Legal	Sewer Construction, , LID - 2008-2		$9,315.75
Legal	Sewer Utility, , Professional Services		$325.00
Legal	70th/Valley - Phase II, , Right-of-Way		$513.00
Legal	Executive, Legal, City Attorney		$20,720.00
		Claimant Total:	**$34,078.05**
WA Public Employer Labor	18552	78421	
2010 Membership Dues	Executive, Human Resources, Miscellaneous		$200.00
		Claimant Total:	**$200.00**
Yoshida, Sachiko	20020	78422	
Principal Payment - Feb	Non-Departmental, , Principal/Yoshida		$3,715.65
Interest Payment - Feb	Non-Departmental, , Interest/Yoshida		$1,954.31
		Claimant Total:	**$5,669.96**
Yoshioka, Robert and Vicki	20021	78423	
Principal Payment - Feb	Non-Departmental, , Principal/Yoshioka		$10,025.12
Interest Payment - Feb	Non-Departmental, , Interest/Yoshioka		$8,653.71
		Claimant Total:	**$18,678.83**
Zep Sales & Service	19563	78424	
Zep Formula	Parks, Rec. & Senior Services, Swim Center Division, Office & Operating Sup		$119.52

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$119.52**
		Grand Total:	**$206,024.08**

MEMORANDUM
For Meeting of January 26, 2010

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
SUBJECT: Proclamation-National Mentoring Month

REPORT IN BRIEF:

January is National Mentoring Month and the Pierce County Mentoring Partnership is looking to spread the word about the great programs currently at work throughout the county.

The Pierce County Mentoring Partnership is a committee of the Alliance for Youth Pierce County. The members of the partnership consist of different mentoring programs that operate in the county and work together to recruit mentors, share best practices and work on volunteer appreciation.

There are over 300 children waiting for a mentor throughout every corner of Pierce County. The biggest need of all mentoring programs at this time is getting enough caring adults to meet this great need. Research shows that youth who have mentors do better academically, do better socially and are less likely to use drugs and alcohol.

A representative from Pierce County Mentoring Partnership will be receiving the proclamation and give a brief presentation about the program.

Doug Baxter
Chair, Pierce County Mentoring Partnership
253-576-0892
Doug98405@gmail.com

Approved for Agenda:
Steve Worthington, City Manager

PROCLAMATION

PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF
PIERCE COUNTY, WASHINGTON PROCLAIMING JANUARY 20[illegible]
"National Mentoring Month"

WHEREAS, children who are mentored are 97% less likely to be involved with the juvenile justice system; and

WHEREAS, further research has shown that mentored youth are 52% less likely to skip a day of school, 46% less likely to start using drugs, and 27% less likely to start drinking; and

WHEREAS, there are over 300 children currently waiting for a mentor in Pierce County; and

WHEREAS, Pierce County is home to many local mentoring programs that have made significant contributions to our community offering outstanding services to youth in Pierce County; and

WHEREAS, January is National Mentoring Month, a time to raise the awareness of the importance of mentoring and the tremendous role it plays in fostering healthy communities; and

WHEREAS, the City of Fife commends all the mentors of our community for their valuable contributions and for the impact they provide to the lives of our youth;

NOW, THEREFORE I, Barry Johnson, Mayor of the City of Fife, do hereby proclaim January 2010 as ***"National Mentoring Month."***

Approved by the Mayor on the 26th of January, 2010.

Barry D. Johnson, Mayor

MEMORANDUM
For Meeting of January 26, 2010

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
SUBJECT: Spotlight on Employees

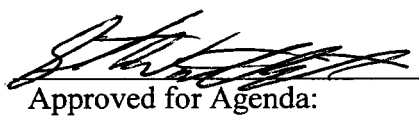
REPORT IN BRIEF:
We have a new employee to introduce to Council. The biographical information is included in this briefing.

BACKGROUND:
The City Council would like to meet new employees and has a program to introduce them at Council meetings periodically.

DISCUSSION:
Mayor Johnson will introduce the employee and read a brief biography. The employee will then shake the hands of Council and staff.

RECOMMENDATIONS: Introduce as follows:

Shelby Borden, Recreation Coordinator II, grew up in Puyallup, WA. After graduating from Puyallup High School in 2003, she attended Western Washington University in Bellingham. She graduated in 2007, with a Recreation Degree and was then hired as a Recreation Programmer for the City of Des Moines. Working for the City of Fife, Shelby will be responsible coordinating youth, adult and senior recreation programs. Outside of work, she enjoys playing and watching all types of sports, working out, and travelling. She loves spending time with her family, friends, reading books and watching movies. She especially enjoys meeting new people and learning about their lives and what motivates them. She is excited to be working in Fife and looks forward to meeting and learning about the people that participate in our programs.



Approved for Agenda:
Steve Worthington, City Manager

MEMORANDUM
For Meeting of January 26, 2010

8A

TO: Mayor and Councilmembers
THROUGH: Steve Worthington
FROM: Russ Blount
SUBJECT: **Public Hearing** – Water Rates

REPORT IN BRIEF: Receive public comment on proposed increases to monthly water rates.

BACKGROUND: Notice of this public hearing has been provided through legal advertisement in the Tacoma News Tribune, articles in the Fife Flyer section of the Fife Free Press, a notice insert mailed with all January water bills, and notice on the City of Fife web page. Notices included both the base rate proposal and the "equalized initial increases" alternative.

ATTACHMENTS: PowerPoint presentation, as delivered at the January 19 study session, rate proposal notice, showing alternate rates; historic water rate information for Tacoma and from 1998 through 2015; table and graph showing comparable rates for other jurisdictions in the vicinity; and graph of Fife and Tacoma summer commodity charge.

DISCUSSION: The hearing will give the public an opportunity to state their opinions regarding the increase.

FISCAL IMPACT: The proposed increases total 86 percent over 6 years.

ALTERNATIVE COURSES OF ACTION:

1. Hear the public, close the hearing, and continue with a first reading of a rate ordinance on the same date, February 26; adopt a rate ordinance on February 9; and have rates in effect on March 1, 2010.
2. Move forward with an alternative rate review and adoption schedule.

RECOMMENDATIONS: Move forward with the schedule as described.

SUGGESTED MOTION: None required.

Russ Blount
Public Works Director

Approved for Agenda Steve Worthington
City Manager

CITY OF FIFE

Water Utility Rate and General Facilities Charge Update

City Council Workshop

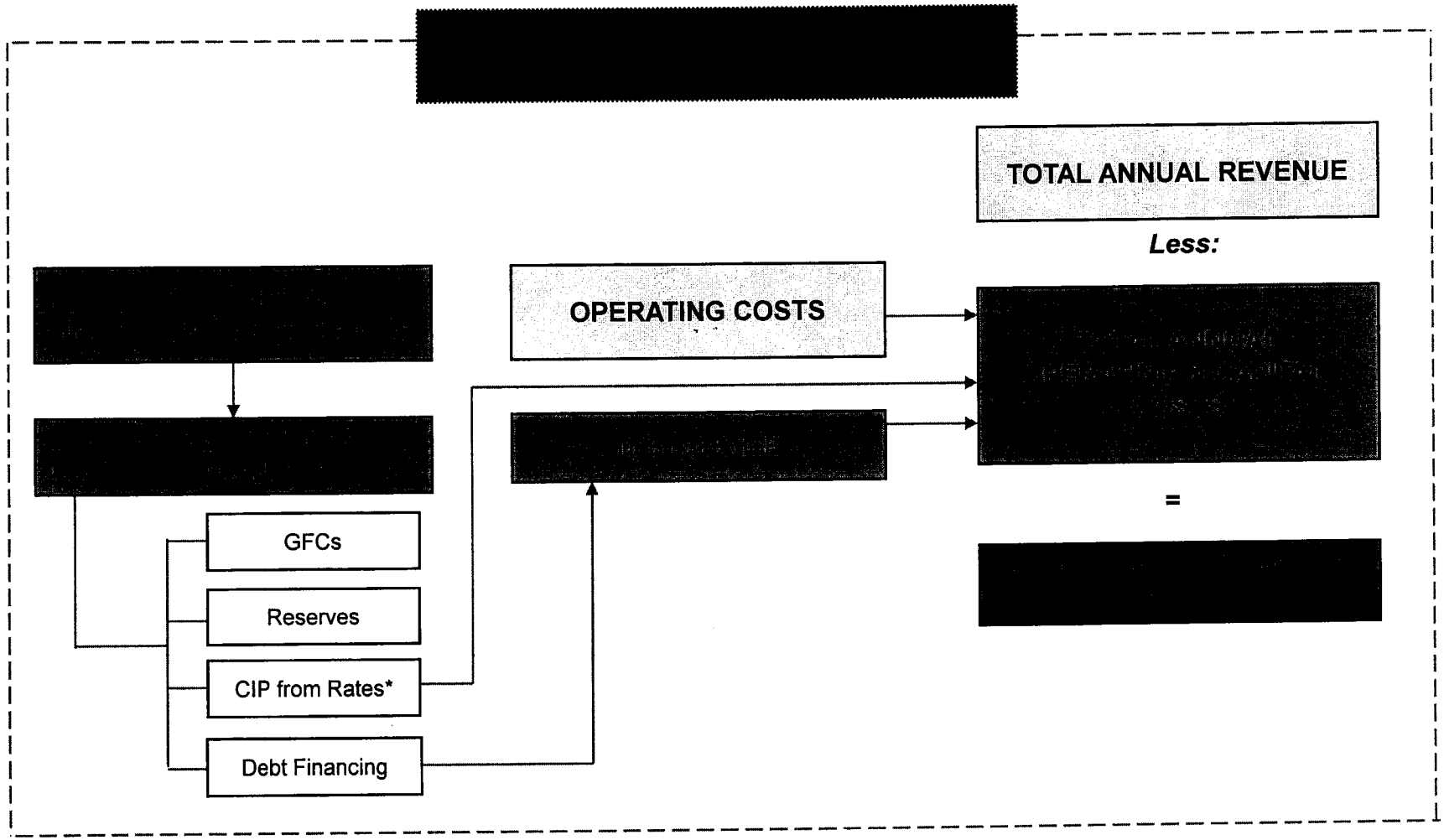
January 19, 2009

FCS GROUP | 7525 – 166th Ave. NE, Suite D-215, Redmond. WA 98052 ■ 425-867-1802

Study Scope

- To evaluate impacts of costs associated with Holt Well
  - ✓ Rate (revenue requirements analysis) update
  - ✓ General facilities charge (GFC) update

Revenue Requirements Analysis



*CIP from rates = capital improvement funding supported by rate revenue

Key Assumptions

- Holt Well will be online in 2012
- Once the well is online, water purchases from Tacoma will be at 2004 levels
  - ✓ Adjusted for Tacoma commodity price increases between 2004 and 2012
- No additional capacity purchase from Tacoma
- Operating cost impact of the Holt Well
  - ✓ 0.5 FTE will be added at an annual salary and benefits cost of $46,600 (in 2010 prices)
  - ✓ Annual cost of power and chemicals will be around $115,000 (in 2009 prices)

Summary of Revenue Requirements Alternative One

Revenue Requirements	2009	2010	2011	2012	2013	2014	2015
Revenues							
Rate Revenues Under Existing Rates	$ 1,890,000	$ 2,021,000	$ 2,066,822	$ 2,116,886	$ 2,162,682	$ 2,207,604	$ 2,250,761
Non-Rate Revenues	43,045	65,952	74,906	81,354	93,863	95,262	96,456
Total Revenues	**$ 1,933,045**	**$ 2,086,952**	**$ 2,141,728**	**$ 2,198,240**	**$ 2,256,546**	**$ 2,302,865**	**$ 2,347,217**
Expenses							
Cash O&M Expenses [1]	$ 1,422,916	$ 1,429,118	$ 1,523,793	$ 1,793,436	$ 1,862,715	$ 1,933,613	$ 2,002,747
Water Purchase for Resale	930,000	921,259	984,912	1,039,148	1,183,070	1,346,925	1,428,952
Existing Debt Service	-	-	-	-	-	-	-
New Debt Service	-	222,711	222,711	705,617	705,617	705,617	705,617
Total Expenses	**$ 2,352,916**	**$ 2,573,087**	**$ 2,805,309**	**$ 3,538,201**	**$ 3,751,402**	**$ 3,986,155**	**$ 4,137,317**
Annual Rate Adjustment	0.00%	32.00%	14.00%	14.00%	3.25%	3.00%	2.00%
Cumulative Rate Adjustment	0.00%	32.00%	50.48%	71.55%	77.12%	82.44%	86.08%
Rate Revenues After Rate Increase	$ 1,890,000	$ 2,559,933	$ 3,114,062	$ 3,642,600	$ 3,849,877	$ 4,055,507	$ 4,225,221
Net Cash Flow After Rate Increase	(419,871)	52,798	383,660	185,753	192,339	164,613	184,360
Coverage After Rate Increases	n/a	1.28	3.29	1.29	1.29	1.25	1.28
Average Monthly Bill [2]	***$ 25.12***	***$ 33.15***	***$ 37.79***	***$ 43.09***	***$ 44.49***	***$ 45.82***	***$ 46.74***

[1] Includes additional taxes due to projected rate increases.

[2] Assumes usage of 230 gallons per day or 9.35 ccf per month.

Capital Funding Summary
Alternative One

Capital Fund	2009	2010	2011	2012	2013	2014	2015
Beginning Balance	**$ 1,092,265**	**$ 607,350**	**$ 2,651,739**	**$ 640,168**	**$ 571,940**	**$ 382,664**	**$ 423,585**
plus: General Facilities Charges	200,000	214,818	229,256	243,662	216,457	206,856	193,843
less: State B&O Tax on GFCs	(3,000)	(3,222)	(3,439)	(3,655)	(3,247)	(3,103)	(2,908)
plus: Net Debt Proceeds Available for Projects	-	2,525,000	-	5,475,000	-	-	-
plus: Interest Earnings	10,923	9,110	53,035	16,004	14,298	9,567	10,590
plus: Transfer of Surplus from Operating Fund	1,163	64,123	361,316	128,794	151,767	119,598	155,836
plus: Direct Rate Funding	-	-	73,893	-	-	-	-
less: Capital Expenditures	(694,000)	(765,440)	(2,725,632)	(5,928,033)	(568,551)	(291,997)	(189,798)
Ending Balance	**$ 607,350**	**$ 2,651,739**	**$ 640,168**	**$ 571,940**	**$ 382,664**	**$ 423,585**	**$ 591,149**

Two debt issues are projected; $2.8 million in 2010 with a net proceed of $2.5 million, and $6.0 million in 2012 with a net proceed of $5.5 million.

Summary of Revenue Requirements Alternative Two

Revenue Requirements	2009	2010	2011	2012	2013	2014	2015
Revenues							
Rate Revenues Under Existing Rates	$ 1,890,000	$ 2,021,000	$ 2,066,822	$ 2,116,886	$ 2,162,682	$ 2,207,604	$ 2,250,761
Non-Rate Revenues	43,045	65,952	70,452	80,968	94,084	95,482	96,676
Total Revenues	**$ 1,933,045**	**$ 2,086,952**	**$ 2,137,274**	**$ 2,197,854**	**$ 2,256,766**	**$ 2,303,086**	**$ 2,347,438**
Expenses							
Cash O&M Expenses [1]	$ 1,422,916	$ 1,409,402	$ 1,510,597	$ 1,795,833	$ 1,864,339	$ 1,935,328	$ 2,008,597
Water Purchase for Resale	930,000	921,259	984,912	1,039,148	1,183,070	1,346,925	1,428,952
Existing Debt Service	-	-	-	-	-	-	-
New Debt Service	-	-	207,275	714,438	714,438	714,438	714,438
Rate Funded CIP	-	-	204,817	-	7,569	-	-
Total Expenses	**$ 2,352,916**	**$ 2,330,661**	**$ 2,907,602**	**$ 3,549,418**	**$ 3,769,416**	**$ 3,996,691**	**$ 4,151,987**
Annual Rate Adjustment	0.00%	20.00%	20.00%	20.00%	3.00%	3.00%	3.00%
Cumulative Rate Adjustment	0.00%	20.00%	44.00%	72.80%	77.98%	83.32%	88.82%
Rate Revenues After Rate Increase	$ 1,890,000	$ 2,357,833	$ 2,978,795	$ 3,667,169	$ 3,866,530	$ 4,073,092	$ 4,285,186
Net Cash Flow After Rate Increase	(419,871)	93,124	141,646	198,719	191,198	171,883	229,875
Coverage After Rate Increases	n/a	n/a	2.69	1.29	1.30	1.25	1.34
Average Monthly Bill [2]	***$ 25.12***	***$ 30.14***	***$ 36.17***	***$ 43.40***	***$ 44.70***	***$ 46.04***	***$ 47.42***

[1] Includes additional taxes due to projected rate increases.

[2] Assumes usage of 230 gallons per day or 9.35 ccf per month.

Capital Funding Summary Alternative Two

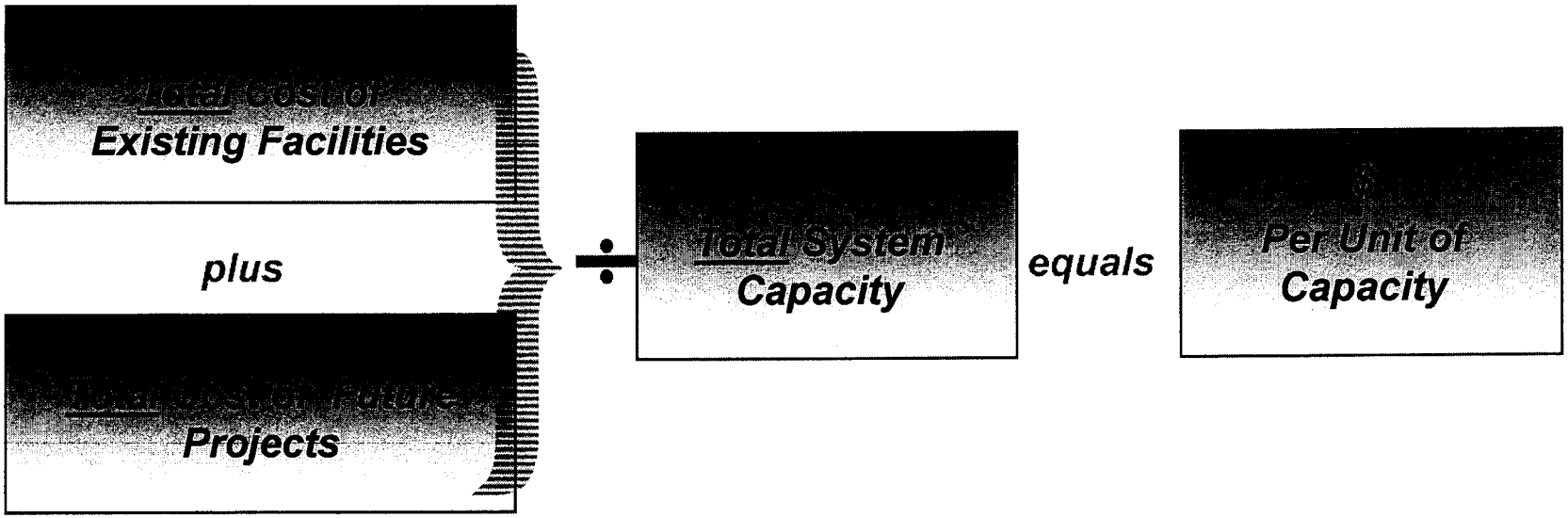
Capital Fund	2009	2010	2011	2012	2013	2014	2015
Beginning Balance	**$ 1,092,265**	**$ 607,350**	**$ 420,815**	**$ 348,535**	**$ 560,982**	**$ 377,861**	**$ 425,932**
Loan from / (Repayment to) Sewer Utility	-	250,000	(250,000)	-	-	-	-
plus: General Facilities Charges	200,000	214,818	229,256	243,662	216,457	206,856	193,843
less: State B&O Tax on GFCs	(3,000)	(3,222)	(3,439)	(3,655)	(3,247)	(3,103)	(2,908)
plus: Net Debt Proceeds Available for Projects	-	-	2,350,000	5,750,000	-	-	-
plus: Interest Earnings	10,923	12,860	3,416	8,713	14,025	9,447	10,648
plus: Transfer of Surplus from Operating Fund	1,163	104,449	119,302	141,760	150,627	126,868	201,351
plus: Direct Rate Funding	-	-	204,817	-	7,569	-	-
less: Capital Expenditures	(694,000)	(765,440)	(2,725,632)	(5,928,033)	(568,551)	(291,997)	(189,798)
Ending Balance	**$ 607,350**	**$ 420,815**	**$ 348,535**	**$ 560,982**	**$ 377,861**	**$ 425,932**	**$ 639,070**

Two debt issues are projected; $2.6 million in 2011 with a net proceed of $2.4 million, and $6.3 million in 2012 with a net proceed of $5.8 million.

Sewer Utility will provide short-term financing of $250,000 in 2010 to help Water Utility delay the first bond issue.

General Facilities Charge (GFC) Methodology

- New development pays a proportionate share of existing and future facilities



Summary of GFC Analysis
(per Equivalent Residential Unit)

Existing Cost Basis			Notes
PLANT-IN-SERVICE			
Utility Capital Assets	$	26,751,060	Original cost of plant-in-service as of 2008
plus: Interest on Non-Contributed Plant		9,962,881	Interest on assets up to a maximum 10-year period
TOTAL EXISTING COST BASIS	**$**	**36,713,940**	

Future Cost Basis			Notes
TOTAL COST OF CAPITAL IMPROVEMENT PROJECTS	**$**	**18,169,700**	Total projects identified in the 20-year CIP

Customer Base	ERU	Notes
Existing Residential Customer Equivalents	7,796	Existing residential customer equivalents as of 2008
Future Residential Customer Equivalents (Incremental)	2,626	Estimated growth in Customer Equivalents (2009-2027)
TOTAL CUSTOMER BASE	**10,421**	

Resulting Charge		Total	Notes
Existing Cost Basis	$	36,713,940	
Future Cost Basis		18,169,700	
Total Cost Basis	$	54,883,640	
Total Customer Base		10,421	
TOTAL CHARGE PER CUSTOMER EQUIVALENT	**$**	**5,266**	Maximum Allowable GFC per ERU

Summary of GFC Analysis
(per Meter Equivalent)

Existing Cost Basis			Notes
PLANT-IN-SERVICE			
Utility Capital Assets	$	26,751,060	Original cost of plant-in-service as of 2008
plus: Interest on Non-Contributed Plant		9,962,881	Interest on assets up to a maximum 10-year period
TOTAL EXISTING COST BASIS	**$**	**36,713,940**	

Future Cost Basis			Notes
TOTAL COST OF CAPITAL IMPROVEMENT PROJECTS	**$**	**18,169,700**	Total projects identified in the 20-year CIP

Customer Base	Meter Equivalents	Notes
Existing Number of Meter Equivalents	5,493	Existing number of meter equivalents as of 2008
Future Meter Equivalents Equivalents (Incremental)	1,850	Estimated growth in number of meter equivalents (2009-2027)
TOTAL CUSTOMER BASE	**7,343**	

Resulting Charge		Total	Notes
Existing Cost Basis	$	36,713,940	
Future Cost Basis		18,169,700	
Total Cost Basis	$	54,883,640	
Total Customer Base		7,343	
TOTAL CHARGE PER METER EQUIVALENT	**$**	**7,474**	Maximum Allowable GFC per ME

General Facilities Charges

Meter Size	Meter Flow Factors	Existing GFC	Calculated GFCs	
			Alternative I (per ERU)	Alternative II (per ME)
5/8" Meter	1.00	$ 4,318	$ 5,266	$ 7,474
3/4" Meter	1.50	4,318	5,266	11,212
1" Meter	2.50	4,318	5,266	18,686
1 1/2" Meter	5.00	4,318	5,266	37,372
2" Meter	8.00	4,318	5,266	59,796
3" Meter	16.00	4,318	5,266	119,592
4" Meter	25.00	4,318	5,266	186,862
6" Meter	50.00	4,318	5,266	373,725
8" Meter	80.00	4,318	5,266	597,960
10" Meter	115.00	4,318	5,266	859,567

One equivalent residential unit equals to 230 gallons per day water consumption for non-residential customers

General Facilities Charges Hybrid Approach

- Implement GFCs based on meter equivalency factors for smaller meters (up to 2" meters),
- GFCs for 2" and larger meters, at the discretion of Public Works Director, could be based on meter equivalency factors or estimated ERUs.
- Hybrid approach would provide the City with the flexibility to fit its GFC approach to the expected impact of specific larger customers.

Discussion/ Next Steps

- Questions
- Direction/feedback on proposed rate and GFC adjustments
- Next Steps

Appendices

- Appendix 1: Capital Improvement Program
- Appendix 2: Typical SFR Bill Comparison with Other Jurisdictions
- Appendix 3: GFC Comparison with Other Jurisdictions

Capital Improvement Program

Total cost of the capital improvement program is $18,169,700 in 2009 dollars.

Project Description	2009	2010	2011	2012	2013	2014	2015	Future [a]
Valley and 48th LID Study	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
New Well Phase 1	-	394,000	-	-	-	-	-	-
8" Extension - 15th St E - 54th Ave E to 59th Ave E	-	270,000	-	-	-	-	-	-
New Water Supply (Assumed TPU 2-year supply)	-	-	-	-	-	-	-	-
Install FlexNet AMR System	350,000	-	-	-	-	-	-	-
12" Extension (LID#1) - Valley Ave E from 70th Ave E	50,000	-	-	-	-	-	-	-
12" Replacement - Praxair	84,000	-	-	-	-	-	-	-
8" Replacement - 26th St E - Rainier Corp Park to Berry Ln	-	72,000	-	-	-	-	-	-
12" Extension (LID#2) - 48th Ave E - 70th Ave E to Freeman Rd	-	-	470,000	-	-	-	-	-
Intertie with Puyallup	-	-	-	680,000	-	-	-	-
Milwaukee Way Intertie Bypass	60,000	-	-	-	-	-	-	-
Complete Wellhead Protection Program	-	-	25,000	-	-	-	-	-
New Well Phase 2	-	-	1,960,000	-	-	-	-	-
Water Conservation Plan Update	-	-	25,000	-	-	-	-	-
Water Services Replacement Program	-	-	40,000	-	-	-	-	-
12" Replacement - 20th St E - 54th Ave E to 63rd Ave E	-	-	-	609,000	-	-	-	-
New Well Phase 3	-	-	-	3,750,000	-	-	-	-
Comprehensive GIS Mapping and Water System Inventory	100,000	-	-	-	-	-	-	-
12" Extension - 4th St E - 54th Ave E to 57th Ave E	-	-	-	231,000	-	-	-	-
12" Replacement - I-5 Crossing at 51st Avenue East	-	-	-	-	231,000	-	-	-
12" Extension - 59th Ave E - 15th St E to 12th St E	-	-	-	-	147,000	-	-	-
8" Replacement - 34th Ave E - Pacific Hwy E to 15th St E	-	-	-	-	108,000	-	-	-
12" Replacement - Rainier Corp Park - 70th Ave E	-	-	-	-	-	42,000	-	-
8" Extension - 52nd Ave E - Pacific Hwy E to 12th St E	-	-	-	-	-	198,000	-	-
Comprehensive Water System Plan Update	-	-	-	-	-	-	150,000	-
Future Capital Improvement Projects	-	-	-	-	-	-	-	8,073,700
TOTAL	**$ 694,000**	**$ 736,000**	**$ 2,520,000**	**$ 5,270,000**	**$ 486,000**	**$ 240,000**	**$ 150,000**	**$ 8,073,700**

[a] 2016 through 2029.

Typical SFR Bill Comparison

Purveyor	Monthly SFR Bill [a]	Notes
Covington Water District (Summer months)	$ 48.85	$45.54 for winter months.
Tukwila (Summer months)	44.37	$34.09 for winter months.
Highline Water District (Summer months)	43.78	$41.17 for winter months.
Steilacoom	35.05	
Fife - Alternative One (32%)	**33.15**	
Summit Water & Supply Company	31.78	
Milton	31.49	
Fife - Alternative Two (20%)	**30.14**	
Buckley (Summer months)	29.96	$29.53 for winter months.
Mt. View - Edgewood Water Company	28.66	
TPU - City of Tacoma (Summer months)	28.39	$27.03 for winter months.
Puyallup	28.28	
Renton	27.17	
Olympia	27.08	
Auburn	26.87	
Bonney Lake	26.39	
Fife - Existing	**25.12**	
Orting	24.95	
Fircrest	24.35	
Firgrove Mutual Water Company	23.59	
Lacey	23.37	
Parkland Light & Water Cooperative	20.79	
Tumwater	22.13	
Sumner	19.34	

[a] Based on 5/8 x 3/4" or 3/4" meter, and 9.35 ccf (230 gpd) water consumption.

GFC Comparison

Purveyor	GFCs for SFR [a]	Notes
Covington Water District [b]	$ 11,050	Total charge for a 5/8" meter is $7,457.
Tukwila	8,907	Based on location, it ranges from $0 to $8,907.
Bonney Lake	7,745	
Fife - Calculated Based on Meter Equivalents	**7,474**	
Mt. View - Edgewood Water Company	7,000	
Summit Water & Supply Company [c]	5,663	
Fife - Calculated Based on ERUs	**5,266**	
Firgrove Mutual Water Company	4,850	
Orting	4,375	
Milton	4,325	
Fife - Existing (per ERU)	**4,318**	
Fircrest	4,000	
Lacey	3,842	
Parkland Light & Water Cooperative	3,500	
Buckley	3,489	
Tumwater	3,234	
Puyallup	3,130	
Olympia	3,089	
Sumner	2,621	
Auburn	2,424	
Renton	2,236	
Tacoma Public Utilities	2,229	The charge for 5/8" meter is $1,485.
Steilacoom	1,155	

[a] Based on 3/4" meter or smaller meter.

[b] Consists of future facilities charge ($7,607) and existing capital facilities charge ($3,443).
There is an additional existing distribution system charge ($35/ft) calculated based on each property's frontage.

[c] Consist of $2,711 membership equity fee, $490 distribution main charge, and 2,462 system development charge.

PUBLIC HEARING REGARDING WATER RATE INCREASE

The Fife City Council will conduct a public hearing at 7:00 pm on January 26, 2010 regarding a potential increase to Fife's water rates.

The City of Fife purchases water through Tacoma Water, and over the past 12 years, Tacoma's rates have increased an average of 9.8% per year. Fife has only raised their rates an annual average of 1.4%. In Summer of 2010, Fife will begin to lose money on every gallon sold.

Fife has absorped Tacoma's rate increases per a previous Council policy to spend down accumulated reserves to maintain relatively constant water rates during a period of increasing sanitary sewer rates. The last of those increases will be a 2.19% increase that goes into effect on January 1, 2010.

Consultants authorized by City Council have recommended a series of rate increases as described in the table below:

	2009	2010	2011	2012	2013	2014	2015
Proposed Annual Rate Increases	N/A	32%	14%	14%	3.25%	3%	2%
Average monthly bill – 230 gallons per day ($)	25.12	33.16	37.80	43.09	44.49	45.82	47.19
Alternate Equalized Initial Rate Increases	N/A	20%	20%	20%	3%	3%	2%
Average monthly bill – 230 gallons per day ($)	25.12	30.14	36.17	43.40	44.70	46.04	47.42

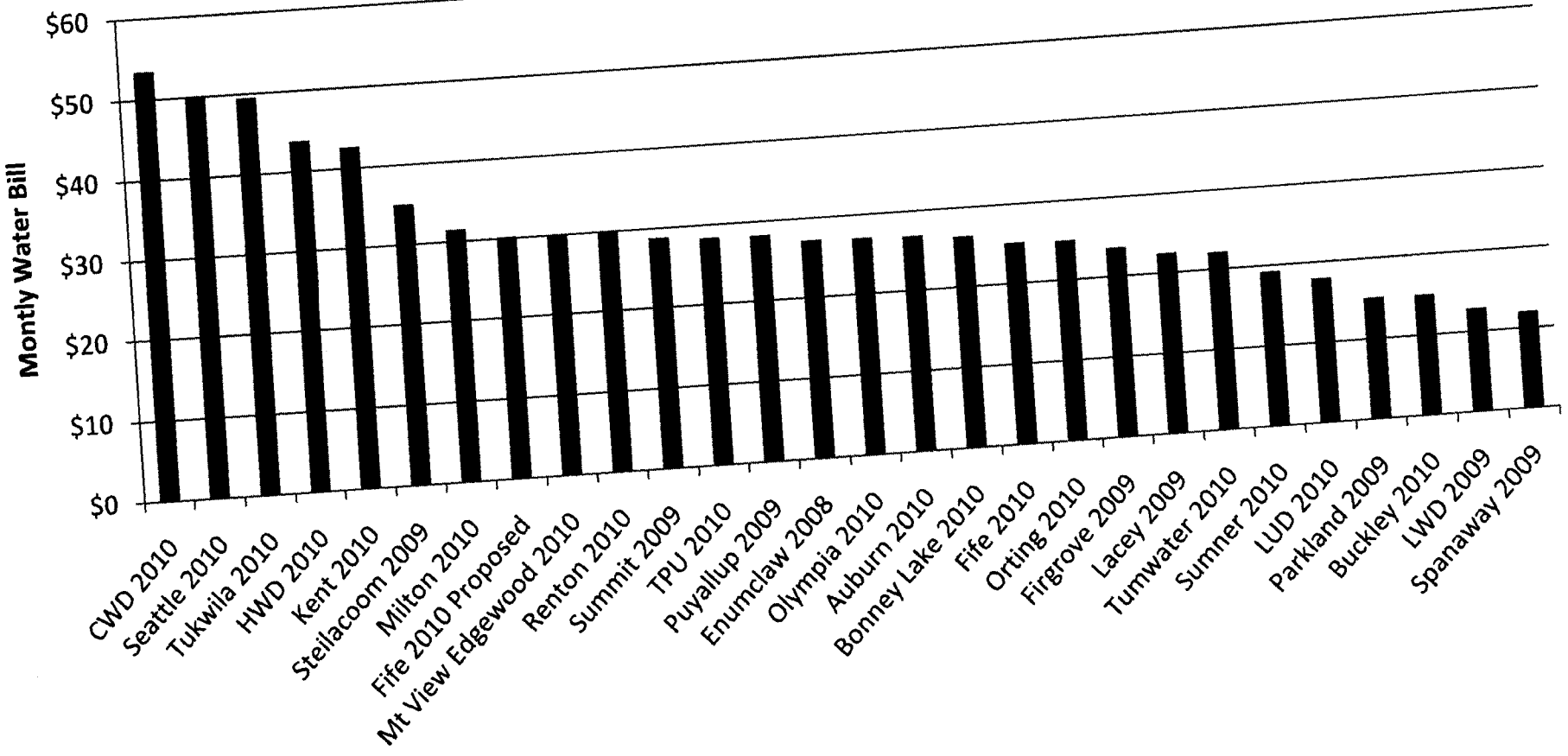
Historic Water Rate Information for Fife and Tacoma Water

	Fife Water Rates				*Tacoma Water Wholesale Rates*			
Year	**base = 3 ccf**		**> 3 ccf**		**Winter**	**Increase**	**Summer**	**Increase**
1982	$6.50 /base		$0.50 /ccf					
1985	$8.00 /base	23%	$0.50 /ccf	0%				
1986	$9.50 /base	19%	$0.50 /ccf	0%				
1987	$11.00 /base	16%	$0.85 /ccf	70%				
1990	$12.65 /base	15%	$1.00 /ccf	18%				
1998	$12.65 /base	0%	$1.50 /ccf	50%	$0.490 /ccf		$0.612 /ccf	
1999	$12.65 /base	0%	$1.50 /ccf	0%	$0.625 /ccf	27.6%	$0.781 /ccf	27.6%
2000	$12.65 /base	0%	$1.50 /ccf	0%	$0.625 /ccf	0.0%	$0.781 /ccf	0.0%
2001	$12.65 /base	0%	$1.55 /ccf	3.3%	$0.675 /ccf	8.0%	$0.884 /ccf	13.2%
2002	$12.65 /base	0%	$1.60 /ccf	3.2%	$0.729 /ccf	8.0%	$0.912 /ccf	3.2%
2003	$12.65 /base	0%	$1.60 /ccf	0%	$0.785 /ccf	7.7%	$0.982 /ccf	7.7%
2004	$12.65 /base	0%	$1.60 /ccf	0%	$0.845 /ccf	7.6%	$1.058 /ccf	7.7%
2005	$12.65 /base	0%	$1.60 /ccf	0%	$0.917 /ccf	8.5%	$1.148 /ccf	8.5%
2006	$12.65 /base	0%	$1.60 /ccf	0%	$0.995 /ccf	8.5%	$1.246 /ccf	8.5%
2007	$13.28 /base	5.0%	$1.68 /ccf	5.0%	$1.076 /ccf	8.1%	$1.347 /ccf	8.1%
2008	$13.94 /base	5.0%	$1.76 /ccf	4.8%	$1.163 /ccf	8.1%	$1.456 /ccf	8.1%
2009	$13.94 /base	0%	$1.76 /ccf	0%	$1.332 /ccf	14.5%	$1.667 /ccf	14.5%
2010	$13.94 /base	0%	$1.76 /ccf	0%	$1.447 /ccf	8.6%	$1.849 /ccf	10.9%
10-yr Avg		**1.0%**		**1.6%**		**8.8%**		**9.0%**
12-yr Avg		**0.8%**		**1.4%**		**9.6%**		**9.8%**

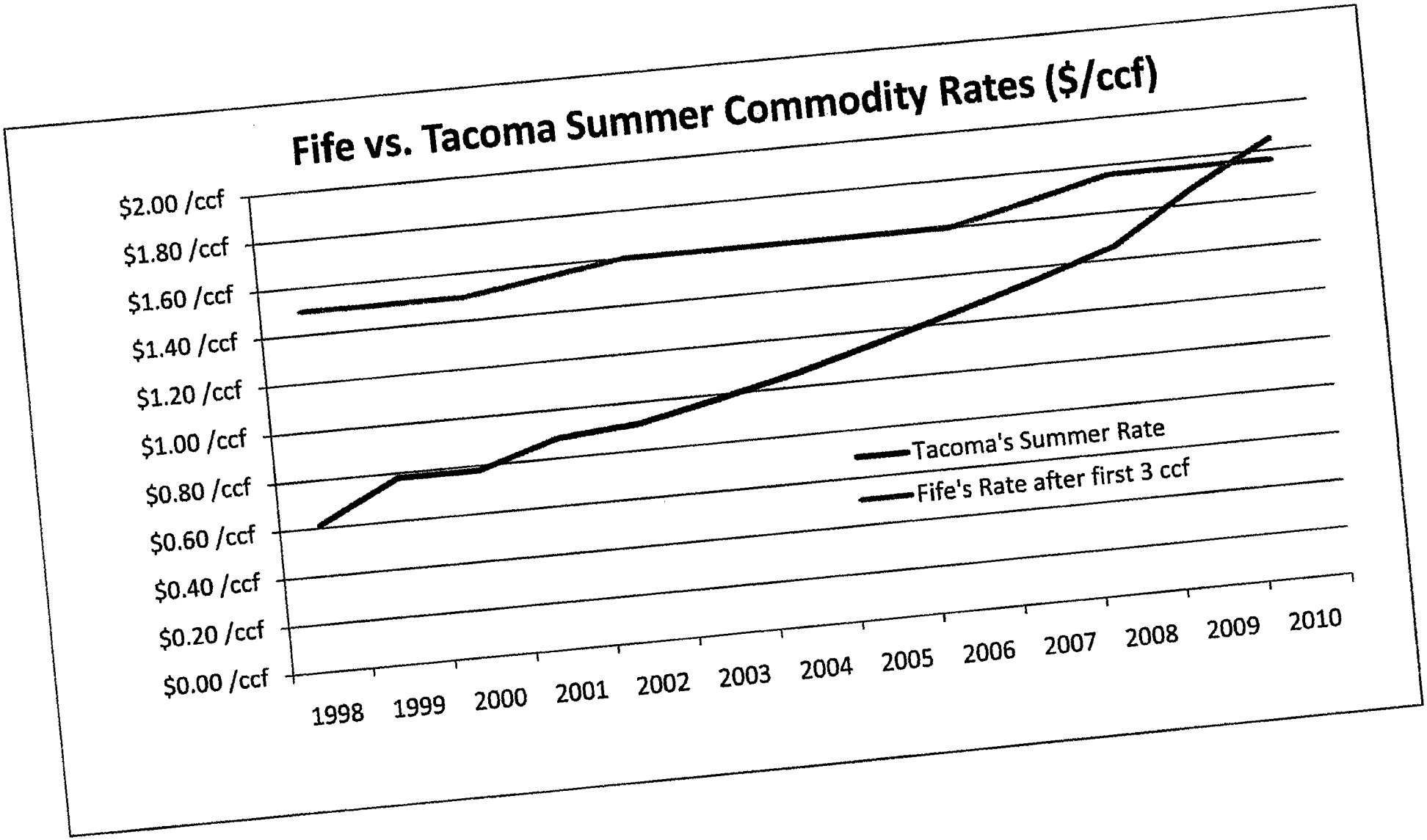
Note: numbers in red are not consecutive years

Purveyor	Avg. Monthly Rate
CWD 2010	$53.55
Seattle 2010	$50.19
Tukwila 2010	$49.51
HWD 2010	$43.78
Kent 2010	$42.63
Steilacoom 2009	$35.05
Milton 2010	$31.49
Fife 2010 Proposed	$30.14
Mt View Edgewood 2010	$29.96
Renton 2010	$29.89
Summit 2009	$28.80
TPU 2010	$28.39
Puyallup 2009	$28.28
Enumclaw 2008	$27.22
Olympia 2010	$27.08
Auburn 2010	$26.87
Bonney Lake 2010	$26.39
Fife 2010	$25.12
Orting 2010	$24.95
Firgrove 2009	$23.59
Lacey 2009	$22.47
Tumwater 2010	$22.13
Sumner 2010	$19.30
LUD 2010	$18.00
Parkland 2009	$15.09
Buckley 2010	$14.98
LWD 2009	$12.82
Spanaway 2009	$12.00

Monthly Water Bill Comparison



Average bill based on 9.35 ccf per month and single-family residential meter


Fife vs. Tacoma Summer Commodity Rates ($/ccf)
$2.00 /ccf
$1.80 /ccf
$1.60 /ccf
$1.40 /ccf
$1.20 /ccf
$1.00 /ccf
$0.80 /ccf
$0.60 /ccf
$0.40 /ccf
$0.20 /ccf
$0.00 /ccf
1998
1999
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
Tacoma's Summer Rate
Fife's Rate after first 3 ccf

January 5, 2010

MEMORANDUM
For Meeting of January 26th, 2010

TO: Honorable Mayor and City Council
THROUGH: Steve Worthington, City Manager
FROM: Chris Pasinetti, Planner 1; Carl Durham, Acting Community Development Director
SUBJECT: Public Hearing on a text amendment to include automobile retail sales lots within the Community Mixed Use (CMU) zone.

REPORT IN BRIEF: The Public Hearing is to discuss including automobile retail sales lots as a permitted use within the Community Mixed Use (CMU) zone.

BACKGROUND: At the meeting of August 11, 2009 the City Council initiated a zoning text amendment per FMC 19.92.030(C). At the November 2nd, 2009 Planning Commission meeting, a public hearing was held on this topic. At that meeting, the Planning Commission recommended 4/2 to NOT include automobile retail sales lots in the Community Mixed Use (CMU) zone based on the attached findings within the staff report. Attachment 1 includes the minutes from the November 2nd, 2009 Planning Commission meeting.

DISCUSSION AND FINDINGS: The City of Fife Comprehensive Plan States:
Policy 13.4 Provide for careful design review on allowed uses along the freeway, some of which could be freeway oriented commercial enterprises as well as those commercial and industrial uses benefiting from visibility and access with the freeway.
Policy 14.1 Create vibrant, compact downtown area that is an inviting place to work, shop, live and socialize.

Attachments 2 and 3 include the minority and majority reports from the November 2nd, 2009 Planning Commission meeting.

Attachment 2: The minority report, including automobile retail sales lots within the Community Mixed Use (CMU) zone.
Attachment 3: The majority report, NOT including automobile retail sales lots within the Community Mixed Use (CMU) zone.

Currently, the CMU zone does not allow "Retail sales office and lot including, but not limited to, automobile, boat, manufactured home (sales only), recreational vehicle and truck sales" – as stated in FMC 19.44.020(L).

Based on the analysis:
1. The inclusion of automobile retail sales lots is not counter to the existing uses in the area, as there are 3 auto dealerships within the CMU zone as existing uses prior to the adoption of this zone in 2007 (Acura, McCann, Hummer).
2. Automobile retail sales lots are not typically considered a pedestrian oriented, higher density mixed use development that encourage lively downtown areas.

3. Auto Dealerships generate a large amount of tax revenue, which helps the City provide services to its citizens.
4. Diversifying the tax base is another goal that the CMU zone accomplished. Automobile retail sales lots do not diversify the City's tax base, as this is not a use considered to provide "daily needs" good.

In general, including automobile retail sales lots within the mixed use zone will have some benefits and some drawbacks. The benefits would allow existing auto dealerships lots to expand if needed, and the large amount of taxes generated would be a benefit to the City. The drawbacks of including this as an allowed use over time would be inconstant land use development, as the rest of the zone would develop as higher density, mixed use structures (ideally). Auto Dealerships are not associated with "walkable, mixed use" downtown areas, and this use would not create the type of tax diversity the City may need.

STAFF RECOMMENDATION: Open the Public Hearing regarding the inclusion of automobile retail sales lots within the Community Mixed Use (CMU) zone.

RECOMMENDED MOTIONS: Move to open the Public Hearing on the text amendment to discuss the inclusion of automobile retail sales lots within the Community Mixed Use (CMU) zone.

Carl Durham, Acting Community Development Director

Approved for Agenda:
Steve Worthington, City Manager

Attachment 1

CITY OF FIFE

PLANNING COMMISSION

MINUTES OF MEETING

Fife City Hall

November 2, 2009
7:00 pm

CALL TO ORDER –

The Planning Commission meeting was called to order at 7:00 pm with the following present:

Commissioners:	Chairman Jim Call, Donald Alveshere, Jeff Brown, Doug Fagundes, Richard Garchow and Fred Thomas
	Absent: Shannon Thornhill
Staff:	Planner 1 Chris Pasinetti and Senior Administrative Assistant Katie Bolam
Public:	Steve Zamberlin, National Sign Corp Andrew Primis, Hinshaw's Acura

APPROVAL OF MINUTES –

a. **Minutes of October 5, 2009** – Commissioner Fagundes moved, seconded by Thomas, to accept the minutes presented. The vote passed 6/0.

NEW BUSINESS

a. **Comprehensive Sign Design for the Fife Auto Mall**

Planner Pasinetti explained that the City has received an application for the comprehensive sign design process from Fife Auto Mall. There are two parts to the application:

1. I-5 frontage freestanding sign – allow an additional 25.88 sf in signage, which is within the calculable amount allowed by code with Planning Commission approval.
2. 40th St Ct frontage freestanding sign and secondary freestanding sign – allow Condition 1 of the 2000 Comprehensive Sign Design to be amended to allow for both freestanding signs facing 40th St Ct for Volvo.

Mr. Zamberlin gave a brief history of the project. Much discussion ensued regarding the potential for setting precedent.

Commissioner Brown moved to approve the Comprehensive Sign Design application as presented in the Findings of Fact; Commissioner Thomas seconded. The motion passed 6/0.

OLD BUSINESS

a. Public Hearing – Proposed Zoning Text Amendment – Automobile Sales Lots in CMU Zone

Chairman Call opened the public hearing at 7:35.

There was a brief recess as the recording equipment shut down and was brought back online.

Planner Pasinetti provided a power point presentation, indicating a minority report (to include automobile sales lots) and a majority report (to not include them), with pros and cons for each. In conclusion, he stated the staff recommendations in order of preference:

- To not include auto sales lots based on the majority report, or
- To include auto sales lots for those lots with I-5 frontage and with a conditional use permit.

Some discussion occurred regarding how much expansion is allowed, and would be allowed, for the current property owners, and the correct amount of sales tax received by the City for automobile sales.

Chairman Call called for public comment; there being none, he closed the public hearing at 7:57.

Discussion continued among commissioners regarding original intent of the CMU zone, the diversification of the tax base, and the inevitability of positives and negatives in every decision.

Commissioner Alveshere moved to recommend to NOT include automobile retail sales lots within the CMU zone based on the Findings of Fact in Attachment 2. Commissioner Brown seconded the motion. The vote passed 4/2, with Commissioners Garchow and Thomas voting no.

ADJOURNMENT

Commissioner Alveshere moved, seconded by Commissioner Fagundes, to adjourn the meeting at 8:20 p.m. Motion carried 6/0.

Chairman, Jim Call Date

Recording Secretary, Katie Bolam Date

Prepared by: Katie Bolam, Senior Administrative Assistant
City of Fife – Community Development Department

Attachment 2

Minority report: Including auto dealerships in the CMU

State law states:

RCW36.70A.130(1a)(d) Any amendment of or revision to a comprehensive land use plan shall conform to this chapter. Any amendment of or revision to development regulations shall be consistent with and implement the comprehensive plan.

Analysis: This analysis assumes that auto dealership sales lots would be included within the Community Mixed Use (CMU) Zone. Other potential provisions or requirements are not included within this analysis.

The Fife Comprehensive Plan promotes economic development within the City. Interstate 5 has moved Fife from a farming community to a highly commercialized industrial center. Interstate 5 also provides a very large amount of visibility for businesses locating in Fife. Auto dealerships gravitate to these areas including freeway frontages, intersections, and other areas of high traffic volumes. The CMU zone offers some areas that have I-5 frontage. Exhibit A shows properties zoned CMU that have I-5 frontage. Exhibit A-1 also shows properties that are likely to be redeveloped (improvement value at 50% of the land value) excluding tribal property and property owned by the WSDOT. Exhibit A-1 shows that the most likely properties to develop into auto dealerships would be located west of 62nd Avenue. Acura is located west of 62nd Avenue and owns property west of 62nd Ave that is undeveloped, which has I-5 frontage and made the redevelopable list.

Including automobile retail sales as a permitted use would not change the development standards within the CMU zone. The principal office would still be required to be placed within 10 or 20 feet from the sidewalk (depending on size of the lot) and would also be required to develop said office with the same design standards adopted in Ordinance No. 1699, development design standards for the CMU.

Auto dealerships generate a large amount of sales taxes. A rate of .093 is applied to the sale of a vehicle in the City. A $40,000 car would generate $3,720 dollars in sales tax. Customers from other areas in the Puget Sound who purchase cars in Fife would bring money into the local Fife economy.

Fife Municipal Code: FMC19.92.040: FINDINGS OF FACTS

1. The proposed amendment is consistent with the goals and policies of the comprehensive plan; and

Land Use Element:

> Policy 13.4 Provide for careful design review on allowed uses along the freeway, some of which could be freeway oriented commercial enterprises as well as those commercial and industrial uses benefiting from visibility and access with the freeway.

Auto dealerships clearly benefit from I-5 frontage. It allows large amounts of exposure to their customer base. Including this use along areas of I-5 frontage would be appropriate use of land and potentially its best use along the I-5 Corridor.

Economic Development Element: Goal 3 Create local economic development capital.

Policy 5.4 Develop a marketing strategy for attracting regional residents to Fife's I-5 and Pacific Highway business corridor. Develop a detailed strategy for marketing and promoting the development of Fife's industrial, commercial, and recreational lands opportunities.

Auto sales attract many potential buyers from outlying areas to Fife to purchase vehicles. The Fife economy benefits from the "injection" of tax base into the local economy.

2. For map amendments, the proposed zoning is consistent and compatible with the uses and zoning of surrounding property; and

This is not a map amendment, but if there were provisions stipulating where the location of these types of uses could be it would guide auto dealerships in areas that are most appropriate.

3. For map amendments, the property is suited for the uses allowed in the proposed zoning classification; and

This is not a map amendment, but the use is appropriate for the Interstate 5 corridor.

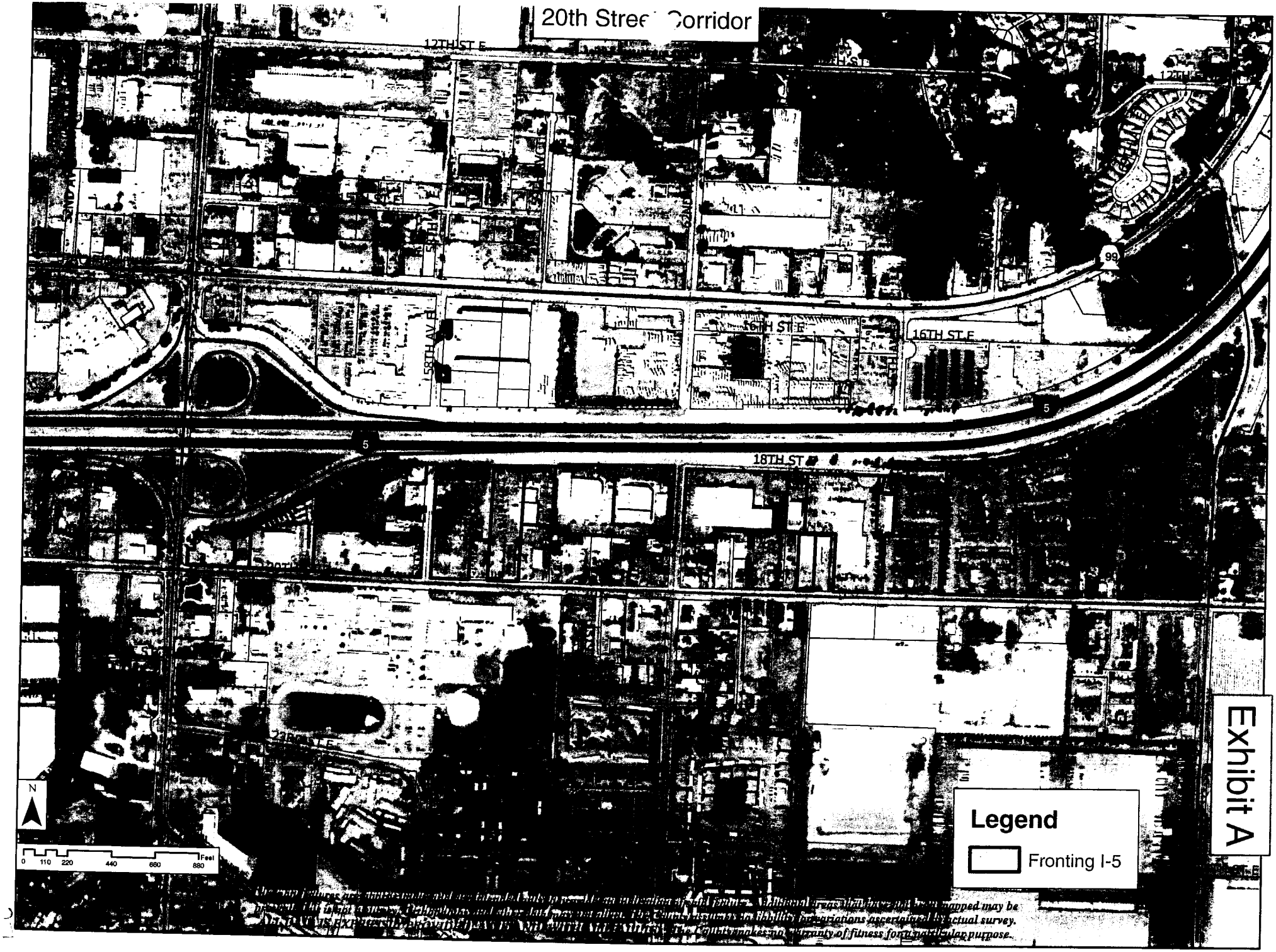
4. For amendments initiated under FMC 19.92.030(E), that there are changed conditions since the previous zoning, title adoption or title amendment to warrant the proposed amendment; and

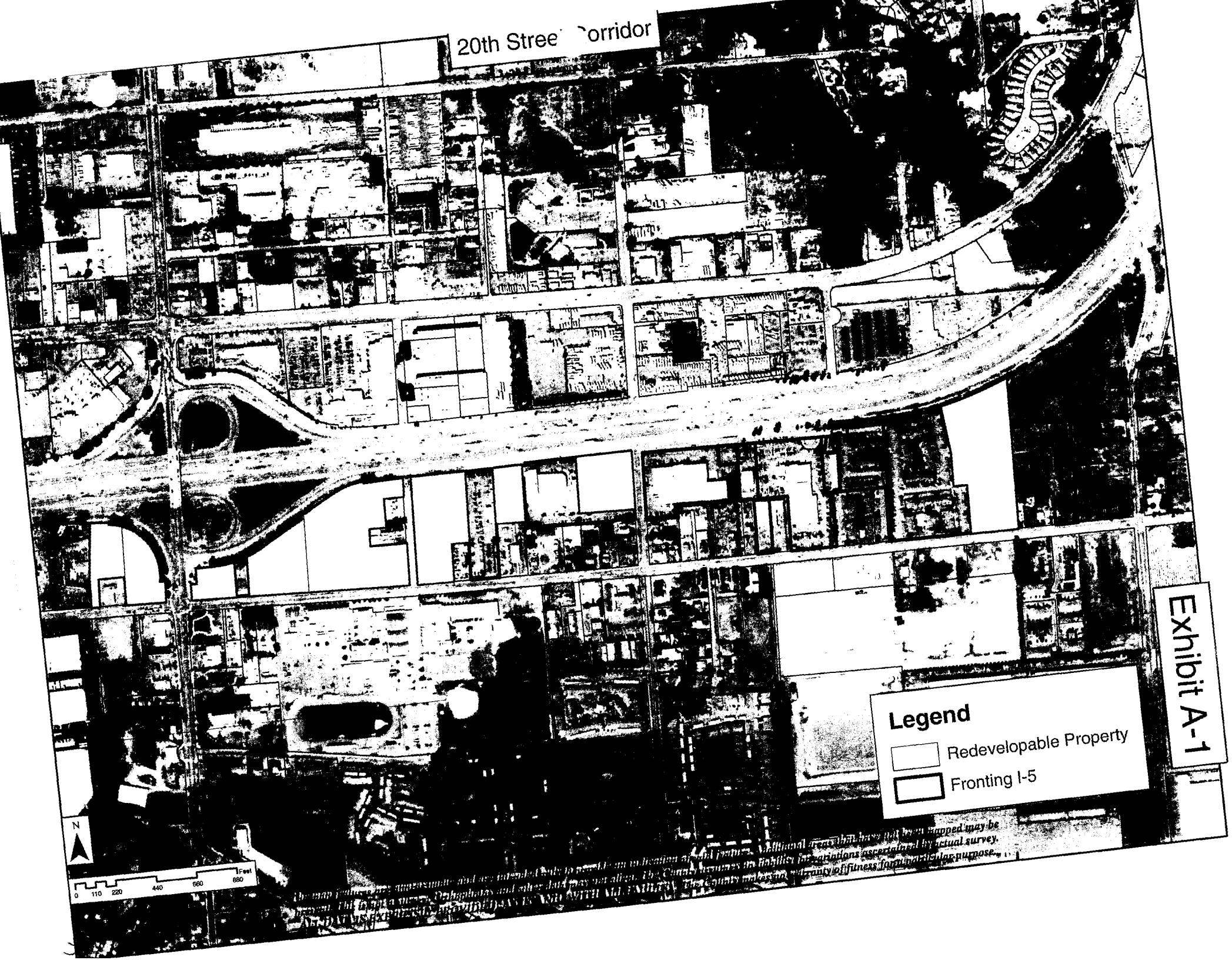
This amendment was not initiated under 19.92.030(E) but regional economic conditions have deteriorated during the "great recession" and including this use would allow existing businesses to expand/ redevelop or encourage new businesses to develop sites within the City.

5. The proposed amendment will promote, rather than detract, from the public health, safety morals and general welfare.

The inclusion of this use would promote public health, safety, morals and general welfare through the development of under developed properties located along the 20th Street/Interstate 5 corridor and overtime increase the City's tax base allowing the City to provide services to it's citizens and businesses and part of the City Council 2010 goals is "Encourage redevelopment of existing commercial areas." This amendment would provide an opportunity for existing uses to redevelop to their full potential.

RECOMMENDATION: Based on the above stated goals in the Comprehensive Plan, the City Council goals for 2010 and the Findings of Fact, a recommendation to include automobile retail sales lot as a conditional use and must be fronting along Interstate 5. The conditional use and location criteria would help to preserve the intent of the CMU zone while opening up the market for additional economic development.


20th Street Corridor
12TH ST E
16TH ST E
16TH ST E
18TH ST
58TH AV E
99
5
5
N
0 110 220 440 660 880 Feet
Legend
Fronting I-5
Exhibit A


20th Stree Corridor
Legend
Redevelopable Property
Fronting I-5
Exhibit A-1
N
0 110 220 440 660 880 Feet

Majority Report: Not including auto dealerships in the CMU

State law states:

RCW36.70A.130(1a)(d) Any amendment of or revision to a comprehensive land use plan shall conform to this chapter. Any amendment of or revision to development regulations shall be consistent with and implement the comprehensive plan.

Analysis: This analysis assumes that auto dealership sales lots would **NOT** be included within the Community Mixed Use (CMU) Zone. Other potential provisions or requirements are not included within this analysis.

The Fife Comprehensive Plan promotes and encourages pedestrian activity. Pedestrian activity occurs in areas where people live, work, and shop. The adoption of the Community Mixed Use (CMU) zone is an attempt to include all of those uses in one zone to promote pedestrian activity. FMC 19.42.010 calls this out in the intent of the zone, "This district is intended to accommodate a range of retail, service, civic, entertainment, recreation, and higher-density residential uses to create a new focal point of community activity and to integrate living, working, shopping and recreation activities. The uses are intended to exist in a compatible and complementary manner with surrounding uses and districts. Street-based store frontages and plazas are encouraged to provide for a pedestrian atmosphere."

Auto dealerships do not foster pedestrian activity similar to drive thru businesses. Ordinance No. 1635-07 (Exhibit B) offers a transportation impact fee discount for community oriented services and uses. This Ordinance adopted these discounts in the area along 20th Street. Auto Dealerships are not a use considered "community oriented" and did not make the list of uses and services. Council goals for 2010 also include "Diversify the City of Fife's economy by strengthening businesses with family and community oriented services and products." Auto dealerships do not accomplish this goal as they do not sell community oriented services. Pedestrian areas include shopping destinations that have high visibility. Windows watching the streets (gives people the illusion of safety because someone could be watching from the inside), people walking on the streets and parking along the street all contribute to a safe feeling along a streetscape. All of these elements have been included within the Fife Municipal Code to some extent. Ordinance 1699 (Exhibit B1), Design standards for the CMU was drafted with these principles in mind.

Fife Municipal Code: FMC19.92.040: FINDINGS OF FACTS

1. The proposed amendment is consistent with the goals and policies of the comprehensive plan; and

> **Land Use Element: Goal 14 Encourage the development of a downtown area as a center of commercial, civic, cultural and recreational activities.**
> Policy 14.1 Create a vibrant, compact downtown area that is an inviting place to work, shop, live and socialize.

The inclusion of an auto dealership would be in contrast with this policy. The creation of a compact place to work, shop, live and socialize is not typically associated with an automobile dealership lot.

> **Economic Development Element: Goal 5 Achieve self-sufficiency**
> Policy 5.3 Create local employment, shopping, and other urban service activities that will reduce Fife's dependence on and local resident travel requirements outside of the area.

The development of a downtown area that is intended to be a place to live, work, shop, and socialize would further this goal. The inclusion of an automobile retail sale lots do not foster a trip for a "daily needs" good, i.e. clothes, coffee, sandwich, etc. The CMU zone was drafted to create retail so the residents of Fife have a place to shop, socialize, and live.

2. For map amendments, the proposed zoning is consistent and compatible with the uses and zoning of surrounding property; and

This is not a map amendment.

3. For map amendments, the property is suited for the uses allowed in the proposed zoning classification; and

This is not a map amendment.

4. For amendments initiated under FMC 19.92.030(E), that there are changed conditions since the previous zoning, title adoption or title amendment to warrant the proposed amendment; and

This amendment was not initiated under FMC 19.92.030(E).

5. The proposed amendment will promote, rather than detract, from the public health, safety morals and general welfare.

The inclusion of auto dealerships within the CMU zone will not further the intent of the zone and the intent of Goal 14 in the Comprehensive Plan. Allowing auto dealerships in this area will also detract development from the Pacific Highway Corridor.

RECOMMENDATION: Based on the above stated goals in the Comprehensive Plan, the City Council goals for 2010 and the Findings of Fact, the recommendation to not including automobile retail sales lots as an allowed use within the CMU zone. This use is incompatible with the intent of the zone and would not further goal 14 of the City of Fife Comprehensive Plan.

Exhibit B

CITY OF FIFE, WASHINGTON

ORDINANCE NO. 1635-07

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON, AMENDING CHAPTER 20.10 OF THE FIFE MUNICIPAL CODE, ADOPTING A TRANSPORTATION IMPACT FEE APPEAL PROCESS, AND AMENDING CHAPTER 20.25 OF THE FIFE MUNICIPAL CODE, ADOPTING IMPACT FEE DISCOUNTS.

WHEREAS, chapters 36.70Aand 82.02 of the Revised Code of Washington authorize cities to impose impact fees on development activity in order to recover a proportionate share of the cost of improvements to public streets and roads needed to serve new growth and development; and

WHEREAS, chapter 20.10 of the Fife Municipal Code establishes criteria for the collection of impact fees in the City of Fife; and

WHEREAS, the City of Fife City Council adopted Ordinance No. 1619-07, establishing transportation impact fees, on January 23, 2007; and

WHEREAS, Fife Municipal Code presently includes provisions for school, park and transportation impact fees; and

WHEREAS, the City of Fife is seeking ways to promote and encourage pedestrian-oriented, community scale retail and commercial development in a corridor along 20th Street East from Freeman Road to 54th Avenue South to its point of intersection with Valley Avenue, and to provide meaningful incentives to developers to build developments that will enhance a community environment that will be attractive to families; and

WHEREAS, the City Council finds that restaurant establishments and other developments that do not exclude children or minors from their premises enhance the community environment family-friendly environment which the City wishes to promote; and

WHEREAS, the City of Fife has adopted a transportation plan element to its comprehensive plan and a six year transportation improvement program, has estimated the cost of implementing those plans, and has determined that public-private partnerships implemented by impact fees will form a valuable component of the funding of the plans; and

WHEREAS, the Planning Commission has reviewed the proposed amendments to the impact fee ordinance at their meetings held on May 7, 2007, July 9,2007, and August 6, 2007

and supports the imposition of a discount fee system and recommends certain qualifying uses as shown in sections 1 and 2 of this ordinance, but did not make a recommendation on an amendment to the appeal process; and

WHEREAS, at the July 9, 2007 meeting, the Planning Commission indicated that the impact fee discounts should include uses not presently defined in the Fife Municipal Code, referred to by the Planning Commission as "Family-friendly entertainment uses" and "Brewpubs or Winery Establishments;" and

WHEREAS, Fife Municipal Code Section 20.10.080 requires that the City Council hold a public hearing before adopting an impact fee; and

WHEREAS, on June 12, 2007, the City Council held a public hearing on the adoption of the proposed transportation impact fee appeal process and impact fee discount; and

WHEREAS, the City Council finds that the proposed transportation impact fee appeal process and impact fee discount are in the public interest and consistent with the intent and purpose of the Growth Management Act, chapter 37.70A RCW; and

WHEREAS, the City Council finds that the proposed transportation impact fee appeal process and impact fee discount are consistent with the requirements of RCW 82.02.050 et seq.; and

WHEREAS, the proposed transportation impact fee discount is consistent with the City's long-range goal of encouraging community scale retail and commercial development along the 20th Street corridor as depicted in the Traffic Impact Fee Discount Map, attached as Exhibit A; now, therefore

THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON
DO ORDAIN AS FOLLOWS:

Section 1. Fife Municipal Code section 20.10.110 is hereby amended to read as follows:

20.10.110 Appeals.

The determination of the development approval authority as to the applicability and amount of an impact fee, credit against an impact fee, and/or discount against an impact fee shall be appealable as provided for in this section.

A. The determination of the development approval authority shall be appealable to the hearing examiner. Such appeal may be perfected by the proponent or any aggrieved party by giving notice to the city manager within 10 days of the decision being appealed. Review by the hearing examiner shall be on a de novo basis.

B. The notice of appeal shall be made upon a form to be supplied by the city manager. A nonrefundable fee of $250.00 shall be paid at the time the notice of appeal is submitted. A hearing shall then be scheduled before the hearing examiner within 30 days of the filing of the notice of appeal and appeal fee.

C. The decision of the hearing examiner shall be in writing and shall include findings of fact and conclusions to support the decision.

D. The decision of the hearing examiner shall be final unless, within 21 calendar days, a party of record files and serves upon the city and all affected parties a petition for review under the Land Use Petition Act with the Pierce County superior court.

Section 2. Chapter 20.25 of the Fife Municipal Code is hereby amended by adding a new section 20.25.025 to read as follows:

20.25.025 Impact Fee Discounts.

A. Any development that meets all of the following criteria may apply for a maximum thirty percent (30%) discount from the traffic impact fee that would otherwise be imposed under FMC 20.25.020:

1. Qualifying Uses: all uses consist only of those uses that meet one or more of the following definitions:

a. Retail Sales Store as defined in FMC 19.40.020(J), subject to the limitations set forth below;

b. Commercial Service as defined in FMC 19.40.020(K), subject to the limitations set forth below;

c. Agricultural uses as defined in FMC 19.40.020(G), subject to the limitations set forth below;

d. Entertainment uses as defined in FMC 19.40.020(L);

e. Restaurant uses as defined in FMC 19.40.202(R) subject to the following:

i. Restaurant establishments that meet the following criteria are not qualified uses and are not eligible for an impact fee discount: restaurants or other establishments where the service of alcoholic beverages is not merely incidental and complementary to the primary service of food such that any area that is designated solely for dispensing and consumption of alcoholic beverages, including but not limited to a lounge or bar, shall occupy more than 25% of the total floor area that is intended for the use and access by the establishment's customers;

ii. Notwithstanding the above, restaurant establishments that meet the following criteria are qualifying uses: restaurants or establishments that are commonly known as brewpubs or wineries, which is herein defined as an eating and drinking establishment having a microbrewery on the premises which produces beer, ale, or other malt beverage, or wine, and where the majority of the beer/wine produced is

consumed on the premises. These establishments may also sell beer or wine at retail and/or act as wholesaler for beer or wine of its own production for offsite consumption, with appropriate state licenses;

2. The development's uses do not include or consist of any of the following uses: gasoline sales, vehicle parts (new/remanufactured), vehicle detailing, livestock as defined in FMC 19.06.420;

3. The combined building space of all structures within the development is not greater than 50,000 square feet; and

4. The development is located entirely within the geographical area depicted in the Traffic Impact Fee Discount Map, as now or hereafter amended, a copy of which is available from the city clerk's office.

B. Developments comprising of mixed-use structures, as defined by FMC 19.06.495, may apply for the above discount to be applied to the impact fees that are associated solely with qualifying uses within the development and that meet all of the above criteria.

C. Any claim for a discount must be made before payment of the impact fee is due. Any claim not so made shall be deemed waived.

D. The claim for a discount must be accompanied by a covenant guaranteeing that the qualifying uses and building size restrictions, required under the above criteria, will be continued unless released by written approval of the city. Before approval of the discount, the City Attorney shall approve the form of the covenant. Within ten (10) days of approval, the applicant shall execute and record the approved covenant with the Pierce County Auditor's Office. The covenant shall run with the land and shall provide notice to all future owners of the restricted use(s) and building size, and that in the event the development is no longer used for the identified qualifying uses, or exceeds the building size limitation, the current owner shall pay the balance of the original fee traffic impact fee plus interest to the date of the payment.

E. The amount of the impact fees not collected pursuant to this discount shall be paid from public funds other than the impact fee account.

F. The director of the public works department, or his designee, shall be authorized to determine whether a particular development meets the criteria for a discount.

Section 3. The Traffic Impact Fee Discount Map as now or hereafter amended, attached as Exhibit A, is incorporated by reference and adopted as the official map of the geographical area qualifying for the discount. A copy of the official map shall be available from the city clerk's office.

Section 4. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 5. This Ordinance shall be in full force and effect five (5) days after publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced the 12th day of June, 2007.

Passed by the City Council on the 14th day of Aug., 2007.

Steve Worthington, City Manager

ATTEST:

Steve Marcotte, City Clerk/Treasurer

APPROVED AS TO FORM:

Loren D. Combs, City Attorney

Published: August 17, 2007
Effective Date: Aug. 22, 2007

CITY OF FIFE, WASHINGTON

ORDINANCE NO. 1699

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON, ESTABLISHING DEVELOPMENT DESIGN STANDARDS FOR THE COMMUNITY MIXED USE ZONE AND AMENDING FIFE MUNICIPACL CODE SECTIONS 19.60.020 and 19.60.080 AND ADDING A NEW SECTION 19.60.075

WHEREAS, the adoption of the new community mixed use (CMU) zoning district has prompted a need for additional design guidelines for developing within the CMU zone; and

WHEREAS, the Planning Commission reviewed the proposed design standards at an open public meeting on May 4, 2009 and recommended adoption; and

WHEREAS, the City Council held a public hearing on the proposed design standards on July 14, 2009; and

WHEREAS, the City issued a Determination of Nonsignificance for the proposed design standards on June 30, 2009; and

WHEREAS, the proposed design standards are consistent with the Fife Comprehensive Plan, and with the goals and policies of the Growth Management Act; now therefore,

THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 19.60.020 of the Fife Municipal Code is hereby amended to read as follows:

19.60.020 Chapter application.

In addition to the development standards required elsewhere in this title and the Fife Municipal Code (FMC), this chapter shall apply to:

A. Any structure within a commercial, public use/open space, mixed use, or industrial zoning district which is constructed, located or relocated on a lot within the city of Fife.

B. Any structure within a commercial, public use/open space, mixed use, or industrial zoning district which is expanded by 50 percent or more in gross floor area after the effective date of the ordinance codified in this title. The requirements of this chapter shall apply to the expanded portion of the structure.

St. Martin of Tours Parish
2303 54th Ave E
Fife, WA 98424
January 20, 2010

RECEIVED
JAN 20 2010
FIFE BUILDING DEPT.

Fife City Council
5411 23rd St E
Fife, WA 98424

Regarding the text amendment to include automobile retail sales within the Community Mixed Use Zone.

Dear City of Fife Planner 1 Chris Pasinetti,
Recently St Martin of Tours Pastoral Council met to discuss the above zoning.
The pastoral council unanimously recommends opposition to a new Community Mixed Use (CMU zone.

A few concerns and findings were:
1. The very close proximity to our worship space, parish center and school building.

2. The increased traffic of cars and car haulers in and out regularly contributing to pollutions and noise and impeding response from the fire department.

3. Illuminations of bright lights and loud speakers would be a disruption to the various church services (worship, weddings, funerals etc. and church and school programs and classes).

4. Trucks and customers making u-turns in and out of our parking lot, this is a problem now even without a car lot.

5. The danger to the pedestrians, which includes School Children.

6. Drainage: problems already exist, drains are not adequate because of 54th Ave being raised above the church property, putting us in a "bowl" and nearby apartments who also drain into our property.

7. Encroachment on the nearby homes, churches, city hall, community center, fire station, pool, schools, which are encircled in an ever more constricting band of businesses.
Living conditions are becoming intolerable with the many warehouses, heavy industry, large delivery services, in residential areas.

Myself and the St. Martin of Tours Pastoral Council asks that you refrain from including automobile retail sales lots within the Community Mixed Use Zone in the portion of 54th Ave E, across from St. Martin of Tours and Fife City Hall and across from Fife High School, Fife's Community Pool.
Sincerely, Fr. Gary Weisenberger, Pastor Gregory J. Davis, Pastoral Council Chairman

MEMORANDUM
For Meeting of January 26, 2010

TO: Mayor and Councilmembers
THROUGH: Steve Worthington
FROM: Russ Blount
SUBJECT: **Ordinance 1707** – Increase Water Rates

REPORT IN BRIEF: Increase water rates charged to Fife's customers.

BACKGROUND: Provided in the memo for the public hearing.

ATTACHMENTS: Rate implementation schedules, draft Ordinance 1707 (TWO VERSIONS); see also FCS Group's Water Utility Revenue Requirements Analysis, provided for the public hearing.

DISCUSSION: Provided in the memo for the public hearing.

FISCAL IMPACT: The two alternative Ordinance drafts reflect the following two scenarios:

	2009	2010	2011	2012	2013	2014	2015
Proposed Annual Rate Increases	N/A	32%	14%	14%	3.25%	3%	2%
Avg. monthly bill – 230 gallons per day ($)	25.12	33.16	37.80	43.09	44.49	45.82	47.19
Alternate Equalized Initial Rate Increases	N/A	20%	20%	20%	3%	3%	2%
Avg. monthly bill – 230 gallons per day ($)	25.12	30.14	36.17	43.40	44.70	46.04	47.42

ALTERNATIVE COURSES OF ACTION:
1. Approve a first reading of Ordinance 1707, as written for 32% increase in 2010.
2. Approve a first reading of Ordinance 1707, as written for 20% increase in 2010.
3. Amend Ordinance 1707, and then approve a first reading of Ordinance 1707 as amended.
4. Table consideration of Ordinance 1707 until after closing the public hearing, if the public hearing was recessed rather than being closed.

RECOMMENDATIONS: Approve a first reading of Ordinance 1707, as written for 20% increase in 2010.

SUGGESTED MOTION: Motion to approve a first reading of Ordinance 1707 for 20% increase in 2010.

Russ Blount
Public Works Director

Approved for Agenda

Steve Worthington
City Manager

CITY OF FIFE
ORDINANCE 1707

OPTIONAL RATE IMPLEMENTATION SCHEDULES

FOR PUBLIC HEARING JANUARY 26, 2010

Meter Size (inches)	2008	2010	2011	2012	2013	2014	2015
	0%	20%	20%	20%	3%	3%	2%
5/8x3/4 or 3/4	13.94	16.73	20.08	24.10	24.82	25.56	26.07
1	46.47	55.76	66.91	80.29	82.70	85.18	86.88
1-1/2	83.69	100.43	120.52	144.62	148.96	153.43	156.50
2	116.20	139.44	167.33	200.80	206.82	213.02	217.28
3	232.46	278.95	334.74	401.69	413.74	426.15	434.67
4	348.66	418.39	502.07	602.48	620.55	639.17	651.95
6	697.34	836.81	1,004.17	1,205.00	1,241.15	1,278.38	1,303.95
Overage, per ccf	1.76	2.11	2.53	3.04	3.13	3.22	3.28

Meter Size (inches)	2008	2010	2011	2012	2013	2014	2015
	0%	32%	14%	14%	3.25%	3%	2%
5/8x3/4 or 3/4	13.94	18.40	20.98	23.92	24.70	25.44	25.95
1	46.47	61.34	69.93	79.72	82.31	84.78	86.48
1-1/2	83.69	110.47	125.94	143.57	148.24	152.69	155.74
2	116.20	153.38	174.85	199.33	205.81	211.98	216.22
3	232.46	306.85	349.81	398.78	411.74	424.09	432.57
4	348.66	460.23	524.66	598.11	617.55	636.08	648.80
6	697.34	920.49	1049.36	1196.27	1235.15	1272.20	1297.64
Overage, per ccf	1.76	2.32	2.64	3.01	3.11	3.20	3.26

"20%"

ORDINANCE NO. 1707

CITY OF FIFE, WASHINGTON

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON REGARDING WATER RATES AND AMENDING FIFE MUNICIPAL CODE SECTION 13.04.240A

WHEREAS, the Fife City Council last revised water rates through Ordinance 1609-06, adopted in November, 2006, with the last such increase effective on January 1, 2008; and

WHEREAS, City of Fife purchases its water from Tacoma Water; and

WHEREAS over the past twelve years, Tacoma's rates have increased an average of 9.8% per year, while Fife's rates to its customers have increased only 1.4% per year; and

WHEREAS, an incremental rate increase is necessary to cover the City's ongoing water utility operation and maintenance costs and to facilitate capital improvements in accordance with the Comprehensive Water System Plan, including development of additional municipal water supply; and

WHEREAS, the City Council held a public hearing on the proposed water rate increase on January 26, 2010; and

WHEREAS, the adoption of this ordinance setting water rates is consistent with the Fife Comprehensive Plan and with the goals and policies of the Growth Management Act; now therefore

THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Fife Municipal Code 13.04.240(A) is hereby amended to read as follows:

13.04.240 Meter rates for water service within city limits.
A. Meter rates shall be as follows:

1. Effective January 1, 2008, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts and commodity charges shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount

5/8 x 3/4 or 3/4	$ 13.94	300 cubic ft. or less
1	$ 46.47	1,000 cubic ft. or less
1-1/2	$ 83.69	1,800 cubic ft. or less
2	$116.20	2,500 cubic ft. or less
3	$232.46	5,000 cubic ft. or less
4	$348.66	7,500 cubic ft. or less
6	$697.34	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $1.76 will be charged.

2. Effective March 1, 2010, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 16.73	300 cubic ft. or less
1	$ 55.76	1,000 cubic ft. or less
1-1/2	$ 100.43	1,800 cubic ft. or less
2	$139.44	2,500 cubic ft. or less
3	$278.95	5,000 cubic ft. or less
4	$418.39	7,500 cubic ft. or less
6	$836.81	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $2.11 will be charged.

3. Effective January 1, 2011, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 20.08	300 cubic ft. or less
1	$ 66.91	1,000 cubic ft. or less

1-1/2	$ 120.52	1,800 cubic ft. or less
2	$167.33	2,500 cubic ft. or less
3	$334.74	5,000 cubic ft. or less
4	$502.07	7,500 cubic ft. or less
6	$1004.17	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $2.53 will be charged.

4. Effective January 1, 2012, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 24.10	300 cubic ft. or less
1	$ 80.29	1,000 cubic ft. or less
1-1/2	$ 144.62	1,800 cubic ft. or less
2	$200.80	2,500 cubic ft. or less
3	$401.69	5,000 cubic ft. or less
4	$602.48	7,500 cubic ft. or less
6	$1205.00	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $3.04 will be charged.

5. Effective January 1, 2013, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 24.82	300 cubic ft. or less
1	$ 82.70	1,000 cubic ft. or less
1-1/2	$ 148.96	1,800 cubic ft. or less
2	$206.82	2,500 cubic ft. or less

3	$413.74	5,000 cubic ft. or less
4	$620.55	7,500 cubic ft. or less
6	$1241.15	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $3.13 will be charged.

6. Effective January 1, 2014, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 25.56	300 cubic ft. or less
1	$ 85.18	1,000 cubic ft. or less
1-1/2	$ 153.43	1,800 cubic ft. or less
2	$213.02	2,500 cubic ft. or less
3	$426.15	5,000 cubic ft. or less
4	$639.17	7,500 cubic ft. or less
6	$1278.38	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $3.22 will be charged.

7. Effective January 1, 2015, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 26.07	300 cubic ft. or less
1	$ 86.88	1,000 cubic ft. or less
1-1/2	$ 156.50	1,800 cubic ft. or less
2	$217.28	2,500 cubic ft. or less
3	$434.67	5,000 cubic ft. or less

4	$651.95	7,500 cubic ft. or less
6	$1303.95	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $3.28 will be charged.

Section 2. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the Validity of the remaining provisions thereof provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 3. This Ordinance shall be in full force and effect five (5) days after posting and publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced the 26th day of January, 2010.

Passed by the City Council on the _____ day of February, 2010.

_____
Steve Worthington, City Manager

ATTEST:

_____
Steve Marcotte, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Effective Date: _____, 2010

"32%"

ORDINANCE NO. 1707

CITY OF FIFE, WASHINGTON

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON REGARDING WATER RATES AND AMENDING FIFE MUNICIPAL CODE SECTION 13.04.240A

WHEREAS, the Fife City Council last revised water rates through Ordinance 1609-06, adopted in November, 2006, with the last such increase effective on January 1, 2008; and

WHEREAS, City of Fife purchases its water from Tacoma Water; and

WHEREAS over the past twelve years, Tacoma's rates have increased an average of 9.8% per year, while Fife's rates to its customers have increased only 1.4% per year; and

WHEREAS, an incremental rate increase is necessary to cover the City's ongoing water utility operation and maintenance costs and to facilitate capital improvements in accordance with the Comprehensive Water System Plan, including development of additional municipal water supply; and

WHEREAS, the City Council held a public hearing on the proposed water rate increase on January 26, 2010; and

WHEREAS, the adoption of this ordinance setting water rates is consistent with the Fife Comprehensive Plan and with the goals and policies of the Growth Management Act; now therefore

THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Fife Municipal Code 13.04.240(A) is hereby amended to read as follows:

13.04.240 Meter rates for water service within city limits.
A. Meter rates shall be as follows:

1. Effective January 1, 2008, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts and commodity charges shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount

5/8 x 3/4 or 3/4	$ 13.94	300 cubic ft. or less
1	$ 46.47	1,000 cubic ft. or less
1-1/2	$ 83.69	1,800 cubic ft. or less
2	$116.20	2,500 cubic ft. or less
3	$232.46	5,000 cubic ft. or less
4	$348.66	7,500 cubic ft. or less
6	$697.34	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $1.76 will be charged.

2. Effective March 1, 2010, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 18.40	300 cubic ft. or less
1	$ 61.34	1,000 cubic ft. or less
1-1/2	$ 110.47	1,800 cubic ft. or less
2	$153.38	2,500 cubic ft. or less
3	$306.85	5,000 cubic ft. or less
4	$460.23	7,500 cubic ft. or less
6	$920.49	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $2.32 will be charged.

3. Effective January 1, 2011, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 20.98	300 cubic ft. or less
1	$ 69.93	1,000 cubic ft. or less
1-1/2	$ 125.94	1,800 cubic ft. or less

2	$174.85	2,500 cubic ft. or less
3	$349.81	5,000 cubic ft. or less
4	$524.66	7,500 cubic ft. or less
6	$1049.36	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $2.64 will be charged.

4. Effective January 1, 2012, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 23.92	300 cubic ft. or less
1	$ 79.72	1,000 cubic ft. or less
1-1/2	$ 143.57	1,800 cubic ft. or less
2	$199.33	2,500 cubic ft. or less
3	$398.79	5,000 cubic ft. or less
4	$598.11	7,500 cubic ft. or less
6	$1196.27	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $3.01 will be charged.

5. Effective January 1, 2013, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 24.70	300 cubic ft. or less
1	$ 82.31	1,000 cubic ft. or less
1-1/2	$ 148.24	1,800 cubic ft. or less
2	$205.81	2,500 cubic ft. or less
3	$411.74	5,000 cubic ft. or less

4	$617.55	7,500 cubic ft. or less
6	$1235.15	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $3.11 will be charged.

6. Effective January 1, 2014, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 25.44	300 cubic ft. or less
1	$ 84.78	1,000 cubic ft. or less
1-1/2	$ 152.69	1,800 cubic ft. or less
2	$211.98	2,500 cubic ft. or less
3	$424.09	5,000 cubic ft. or less
4	$636.08	7,500 cubic ft. or less
6	$1272.20	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $3.20 will be charged.

7. Effective January 1, 2015, the minimum monthly rate for water supplied through meters to users within the city limits and the associated base usage amounts shall be as follows:

Meter Size (in inches)	Minimum Charge Per Month	Monthly Base Amount
5/8 x 3/4 or 3/4	$ 25.95	300 cubic ft. or less
1	$ 86.48	1,000 cubic ft. or less
1-1/2	$ 155.74	1,800 cubic ft. or less
2	$216.22	2,500 cubic ft. or less
3	$432.57	5,000 cubic ft. or less
4	$648.80	7,500 cubic ft. or less

6	$1297.64	15,000 cubic ft. or less

For every 100 cubic feet of water supplied through meters to users within the city limits in excess of the monthly base usage amounts above, $3.26 will be charged.

Section 2. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the Validity of the remaining provisions thereof provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 3. This Ordinance shall be in full force and effect five (5) days after posting and publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced the 26th day of January, 2010.

Passed by the City Council on the _____ day of February, 2010.

_____
Steve Worthington, City Manager

ATTEST:

_____
Steve Marcotte, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Effective Date: _____, 2010

MEMORANDUM
For Meeting of January 26, 2010

TO: Mayor and Councilmembers
THROUGH: Steve Worthington
FROM: Russ Blount
SUBJECT: **Resolution 1335** – Authorize Purchase of 3 Replacement Police Vehicles

REPORT IN BRIEF: Authorize purchase of three replacement Police vehicles off the Washington State bid list.

BACKGROUND: Funds for these replacement police vehicles were included in the 2010 Council-approved budget.

ATTACHMENTS: Resolution 1335.

DISCUSSION: Council approved funds to purchase 4 replacement PD vehicles in the 2010 adopted budget. One of those vehicles has already been purchased to replace a wrecked vehicle. We are asking for the proportioned remaining funds to be approved for purchase of the other three vehicles.

FISCAL IMPACT: From past history, the Washington State contract bid prices provide a significant savings in purchasing such custom vehicles. The line item amount approved by Council in the 2010 adopted budget is $120,000, however, one vehicle has already been replaced, and the request is to spend the remaining portion, $90,000.00. The total cost for the three vehicles will not exceed the budget amount, including the cost to fit out the vehicles with emergency equipment.

ALTERNATIVE COURSES OF ACTION:
1. Approve Resolution 1335
2. Amend Resolution 1335, and then approve the amended resolution.
3. Decline to approve Resolution 1335.

RECOMMENDATIONS: Approve Resolution 1335 as written.

SUGGESTED MOTION: Motion to approve Resolution 1335.

Russ Blount
Public Works Director

Approved for Agenda Steve Worthington
City Manager

RESOLUTION NO. 1335

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO PURCHASE THREE POLICE VEHICLES THROUGH WASHINGTON STATE'S STATE-WIDE BID PROCESS, FOR AN AMOUNT NOT TO EXCEED $90,000.00.

WHEREAS, the City Council has approved in the 2010 budget for the purchase of four replacement vehicles for use by Police Department personnel in the amount of $120,000.00; and

WHEREAS, the City Council has reviewed the budget and recommendations from the Police and Fleet Departments and determined that it is appropriate to move forward soon with the purchase of three of the four authorized vehicles; and

WHEREAS, the Police and Fleet Departments have investigated various sources of new police vehicles and has determined that the best available value is through Washington State's state-wide bid process; now therefore

BE IT RESOLVED that the City Manager is hereby authorized to order three police vehicles through Washington State's state-wide bid process for a total price of not to exceed $90,000.00, including tax, and to use any remaining budget for vehicle fit-out.

ADOPTED by the City Council at an open public meeting held on the ____ day of January, 2010

_____
Barry D. Johnson Mayor

Attest:

_____
Steve Marcotte, City Clerk

MEMORANDUM
For Meeting of January 26, 2010

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
SUBJECT: Resolution #1337-Zoo Trek Member Vote

REPORT IN BRIEF:
Position Two of the Zoo/Trek Authority Board (ZTA) board represents eleven larger cities and towns within Pierce County other than Tacoma, including Fife, and carries a three year term. Position Two is currently held by former Fife City Councilmember Kim Roscoe, whose term expires January 31, 2010.

Fife Councilmember Don Alveshere is among the nominees for the position.

BACKGROUND:
The Zoo/Trek Authority Board (ZTA) was created to represent sales tax collected throughout Pierce County for the Point Defiance Zoo & Aquarium and Northwest Trek Wildlife Park.

DISCUSSION:
Each city and/or town may select a nominated candidate for Position Two or may write-in a candidate. The City Manager is authorized to prepare the City's official ballot in accordance with this resolution and submit the ballot to Piece County Regional Council.

RECOMMENDATIONS:
The Fife City Council casts the City of Fife's vote for Don Alveshere for Position Two of the ZTA Board.

Approved for Agenda:
Steve Worthington, City Manager

RESOLUTION NO. 1337

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON CASTING ITS BALLOT FOR POSITION TWO OF THE ZOO/TREK AUTHORITY BOARD

WHEREAS, The Zoo/Trek Authority Board (ZTA) was created to represent sales tax collected throughout Pierce County for the Point Defiance Zoo & Aquarium and Northwest Trek Wildlife Park; and

WHEREAS, Position Two of the ZTA board represents eleven larger cities and towns within Pierce County other than Tacoma, including Fife, and carries a three year term; and

WHEREAS, Position Two is currently held by former Fife city council member Kim Roscoe, whose term expires January 31, 2010; and

WHEREAS, Fife councilmember Don Alveshere is among the nominees for the position; now, therefore

IT IS HEREBY RESOLVED as follows:

1. The city council hereby casts the City of Fife's vote for Don Alveshere for Position Two of the ZTA Board.

2. The city manager is hereby authorized to prepare the City's official ballot in accordance with this resolution and submit the ballot to Piece County Regional Council.

ADOPTED by the City Council at an open public meeting held on the 26th day of January, 2010.

_____
Barry D. Johnson, Mayor

Attest:

_____
Steve Marcotte, City Clerk

Pierce County Regional Council
2401 South 35th Street, Room 228
Tacoma, Washington 98409
(253) 798-3726

CITY OF FIFE
CITY MANAGER
DEC 23 2009

December 22, 2009

Dear Mayors/City Managers:

Recently, you were sent a letter from the Pierce County Regional Council requesting your Council's nomination of a representative to fill Position Two of the Zoo/Trek Authority Board. The nomination process is now closed and a representative needs to be elected by the 22 cities and towns (excluding the City of Tacoma) within the ZTA boundary. Metro Parks is requesting your assistance to fill this at-large position. Accordingly, we ask that you please present this item at your next council meeting for action.

As information, this representative will fill a vacancy in Position Two for a term of three years.

In accordance with the interlocal agreement, candidates must be an elected official from cities and towns, other than Tacoma, representing at least 60% of the combined populations of those cities. The following election procedure will be followed:

1. Each city and/or town may select a nominated candidate for Position Two or may write-in a candidate. Candidates for Position Two must be from the larger eleven cities/towns in population.

2. Council action is required. The enclosed ballot form must be submitted to Paula Manning, Pierce County Regional Clerk, no later than **5:00 p.m. on Friday, February 1, 2010**. The ballot may be faxed to 253.798.3680, e-mailed to pmannin@co.pierce.wa.us, or mailed to the above address.

There is a need for immediate attention to this issue. I wish to express my appreciation for your prompt cooperation. Please call with any questions you may have.

Sincerely,

Paula Manning
Clerk, Pierce County Regional Council

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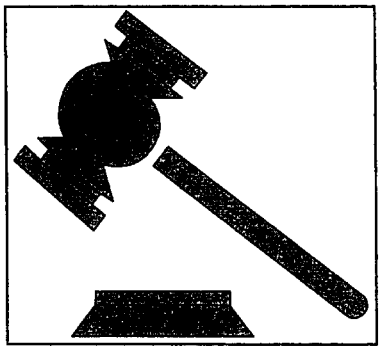
Enclosure

c. Bobbi Allison, Chair, Pierce County Regional Council
City/Town Clerks



ZOO / TREK AUTHORITY BOARD
OFFICIAL BALLOT
VOTE FOR ONE

Position Two

Mark Hamilton	City of Bonney Lake
Jeff Hogan	City of Edgewood
Don Alveshere	City of Fife
Tami Brouillet	City of Puyallup

or

_____
write-in candidate

The city/town of _____ wishes to cast its vote for _____ of the City of _____ for Position Two to serve as a member of the Zoo/Trek Authority Board fulfilling a three-year term, representing the cities and towns within the Pierce County Regional Council boundary.

Date: _____ By: _____

Title: _____

This form must be accompanied by a certified copy of the council resolution or motion. Ballots must be received by Pierce County Regional Council Clerk by:
5 p.m., February 1, 2010.

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Brief Summary of Important Aspects of the Zoo / Trek Authority Board
Pierce County Regional Council Appointment

1. The Zoo / Trek Authority Board (ZTA) was created to represent sales tax collected throughout Pierce County for the Point Defiance Zoo & Aquarium and Northwest Trek Wildlife Park. The sales tax was passed by voters in September, 2000. 1/10th of a cent in sales tax was approved for Zoo/Trek/Parks throughout the County. ZTA receives 50% of that collection and oversees that portion.

2. The ZTA meets quarterly on the first Wednesday of the months: February, June, September, and November.

3. Regular meetings are held in the board room of Metro Parks Tacoma's main offices on 19th in Tacoma at 5:00-6:30 pm. There is generally one meeting at the Zoo and one at Trek each year on the quarterly schedule.

4. Primary functions:
   A. Understand ZTA biannual budget; formally pass the budget in concert with MetroParks Board's parallel action.
   B. Review each facility's business plan annually, connecting recommendations to the budget.
   C. Gain an understanding and familiarity with the ZTA key issues and needs and advocate on their behalf.

5. Pierce County Council appoints three representatives; City of Tacoma appoints two representatives; and PCRC appoints two representatives.

Current Status of PCRC Representation to ZTA

Position One

Position One represents the smaller eleven cities and towns in population.

1.	Buckley	4,635
2.	Carbonado	650
3.	Eatonville	2,405
4.	Milton	5,705 in Pierce County
5.	Orting	6,134
6.	Pacific	90 in Pierce County
7.	Roy	870
8.	Ruston	765
9.	South Prairie	440
10.	Steilacoom	6,285
11.	Wilkeson	460

Position One is currently held by Bobbi Allison of Eatonville.
Term expires on January 31, 2011.

Position Two
Position Two represents the larger eleven cities and towns in population.

1.	Auburn	6,665 in Pierce County
2.	Bonney Lake	16,500
3.	DuPont	7,650
4.	Edgewood	9,615
5.	Fife	7,610
6.	Fircrest	6,325
7.	Gig Harbor	7,165
8.	Lakewood	58,840
9.	Puyallup	38,690
10.	Sumner	9,085
11.	University Place	31,500

Position Two is currently held by Kim Roscoe of Fife.
Term expires on January 31, 2010.

Appointment process:
1. Nominations needed from cities/towns.
2. Ballots are created, sent to cities/towns for action from its council, and sent back to the PCRC clerk.
3. The clerk counts the ballots and the PCRC Chair and clerk verify the appointment.

MEMORANDUM
For Meeting of January 26, 2010

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Russ Blount, Public Works Director

SUBJECT: **Resolution No. 1336** – Authorize the conversion of a portion of parcel no. 0420174035 to right of way and granting utility easements.

REPORT IN BRIEF: The City of Fife recently purchased the Firwood Grocery site from Young B. Jo and Yang N. Jo; this action will designate a portion of the property for street right-of-way and other areas for utility easements. The remaining property will remain owned by the City and available for other uses.

BACKGROUND: The City acquired this property because Mr. & Mrs. Jo accepted the City's offer to buy the entire site; that offer was required by federal guidelines due to the high impact of the City's originally anticipated purchase of only a portion of the property. Once the property owners chose to sell, the Council voted to buy an additional strip of right of way and easements from the adjoining tax parcel nos. 0420174057 and 0420174058 owned by Gurmej S. Khara and Brij Bala Khara, and adjust Valley Avenue southward at the intersection.

The changed alignment requires additional area for street right-of-way, the relocation of a Qwest easement, and access to that easement. Qwest's easement is currently on the property acquired from the Khara family and is to be relocated onto the property acquired from the Jo family. Qwest frequently services equipment on their easement from vehicles parked on the road shoulder or in the Khara driveway; because parking will not be permitted in the new street or on the new sidewalk and planter strip, it is appropriate to provide an access easement for Qwest's service vehicles.

ATTACHMENT: Resolution No. 1336 with attached legal descriptions and maps.

DISCUSSION: This transfer is the logical next step in the sequence of events that begun with the authorization to buy the additional property from the Khara family. Once the conversion and easement documents have been recorded, right-of-way can be certified for the revised alignment, and the street built thereon.

FISCAL IMPACT: Nominal direct cost for recording fees.

ALTERNATIVE COURSES OF ACTION:

1. Approve Resolution 1336.
2. Amend Resolution 1336, and then approve the amended resolution.
3. Decline to approve Resolution 1336.

RECOMMENDATIONS: Approve Resolution 1336 as drafted.

SUGGESTED MOTION: Motion to approve Resolution 1336.

Russ Blount
Public Works Director

Approved for Agenda Steve Worthington
City Manager

Printed: 1:38 PM January 20, 2010

RESOLUTION NO. 1336

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CONVERSION OF A PORTION OF PARCEL NO. 0420174035 TO RIGHT OF WAY AND GRANTING UTILITY EASEMENTS

WHEREAS, the City owns tax parcel no. 0420174035 located at 8124 Valley Avenue East; and

WHEREAS, it is necessary to convert a portion of tax parcel no. 0420174035 described in Exhibits A and B attached hereto, to street right of way for the widening of the intersection of Valley Avenue East and Freeman Road; and

WHEREAS, converting the area to right of way will take it off the assessors tax rolls, and will allow its use for utility purposes to be governed by the City's utility franchise agreements; and

WHEREAS, a strip of the adjoining Khara property was purchased by the City for the Valley Avenue project, subject to a utility easement owned by Qwest; and

WHEREAS, in order to accommodate the improvements to Valley Avenue East it is necessary to relocate the Qwest utility easement from the adjoining property to tax parcel no.0420174035; now, therefore

IT IS HEREBY RESOLVED as follows:

1. The property described in Exhibits A and B attached hereto, is hereby converted to street right of way.

2. In exchange for release of the utility easement recorded under Pierce County Auditor's No. 8812050125, the City shall grant Qwest an easement for communication lines and telephone equipment on the property described in Exhibit C and an access easement over the property described in Exhibit D, which access easement may be relocated at the City's discretion. Both easements are depicted in Exhibit E.

3. The City Manager is authorized to execute such deeds, easements or other documents necessary to effectuate the above transactions.

ADOPTED by the City Council at an open public meeting held on the 26th day of January, 2010.

_____
Barry D. Johnson, Mayor

Attest:

_____
Steve Marcotte, City Clerk

EXHIBIT 'A'
RIGHT-OF-WAY ACQUISITION
PIERCE COUNTY TAX PARCEL NUMBER 0420174035

THAT PORTION OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 20 NORTH, RANGE 4 EAST OF THE W.M., CITY OF FIFE, PIERCE COUNTY WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 17;
THENCE SOUTH 00°29'53" WEST ALONG THE EAST LINE OF SAID NORTHWEST QUARTER 144.84 FEET;
THENCE NORTH 89°30'07" WEST 25.00 FEET TO THE INTERSECTION OF THE WESTERLY RIGHT-OF-WAY MARGIN OF FREEMAN COUNTY ROAD WITH THE NORTHERLY LINE OF A PARCEL OF LAND CONVEYED TO THE CITY OF FIFE BY INSTRUMENT FILED UNDER RECORDING NUMBER 200911040446;
THENCE SOUTH 00°29'53" WEST ALONG SAID WESTERLY MARGIN 11.79 FEET TO THE SOUTHERLY LINE OF SAID PARCEL AND THE POINT OF BEGINNING;
THENCE NORTH 44°44'27" WEST ALONG SAID SOUTHERLY LINE 15.11 FEET;
THENCE NORTH 59°50'17" WEST ALONG SAID SOUTHERLY LINE 53.13 FEET;
THENCE SOUTH 28°59'01" WEST 16.00 FEET;
THENCE SOUTH 59°50'52" EAST 20.00 FEET;
THENCE SOUTH 28°59'01" WEST 20.00 FEET;
THENCE SOUTH 59°50'52" EAST 65.23 FEET TO SAID WESTERLY MARGIN;
THENCE NORTH 00°29'53" EAST ALONG SAID WESTERLY MARGIN 36.88 FEET TO THE POINT OF BEGINNING.

CONTAINING 2,288 SQUARE FEET OR 0.05 ACRES MORE OR LESS.

12/14/09

DAVID J. MOKSKI
STATE OF WASHINGTON
40019
REGISTERED
PROFESSIONAL LAND SURVEYOR

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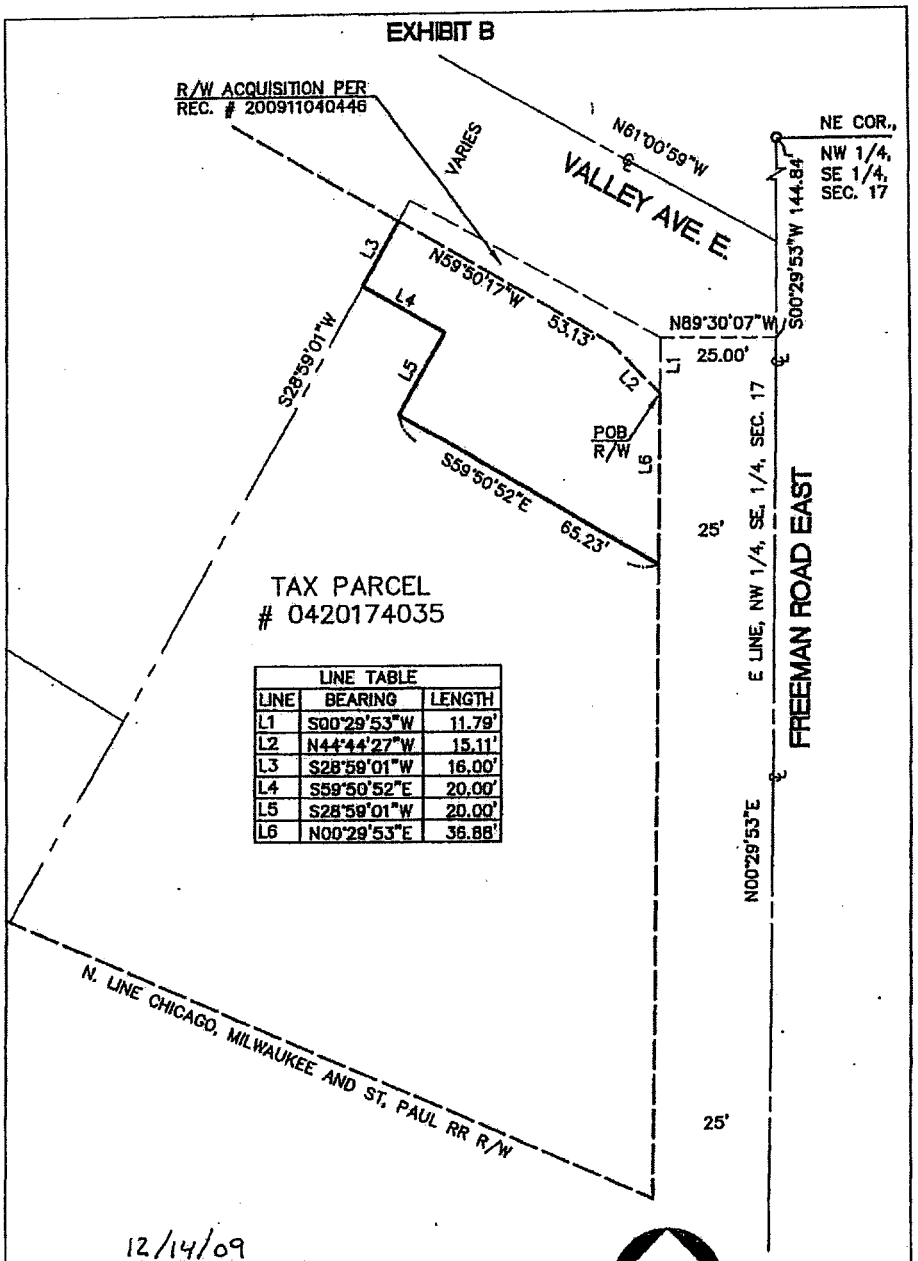
EXHIBIT B



LINE TABLE		
LINE	BEARING	LENGTH
L1	S00°29'53"W	11.79'
L2	N44°44'27"W	15.11'
L3	S28°59'01"W	16.00'
L4	S59°50'52"E	20.00'
L5	S28°59'01"W	20.00'
L6	N00°29'53"E	36.88'

12/14/09

DAVID J. MOKSKA
STATE OF WASHINGTON
40019
REGISTERED
PROFESSIONAL LAND SURVEYOR

30 0 30 60

DAVID EVANS AND ASSOCIATES INC.
3700 Pacific Hwy. East, Suite 311
Tacoma Washington 98424
Phone: 253.922.9780

RIGHT-OF-WAY ACQUISITION EXHIBIT FOR:

TITLE: CITY OF FIFE

PIERCE COUNTY TAX PARCEL NO. 0420174035

DWG. REV.	PROJECT	SCALE	DRAWN BY	DESIGN BY	APPROVED BY	ASSESSMENT NO.	DATE
	FIFE0062	1" = 30'	DJMO		DJMO	0.0	12-14-09

SHT 1 OF 1

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EXHIBIT C
QWEST EASEMENT
PIERCE COUNTY TAX PARCEL NUMBER 0420174035

THAT PORTION OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 20 NORTH, RANGE 4 EAST OF THE W.M., CITY OF FIFE, PIERCE COUNTY WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 17;
THENCE SOUTH 00°29'53" WEST ALONG THE EAST LINE OF SAID NORTHWEST QUARTER 144.84 FEET;
THENCE NORTH 89°30'07" WEST 25.00 FEET TO THE INTERSECTION OF THE WESTERLY RIGHT-OF-WAY MARGIN OF FREEMAN COUNTY ROAD WITH THE NORTHERLY LINE OF A PARCEL OF LAND CONVEYED TO THE CITY OF FIFE BY INSTRUMENT FILED UNDER RECORDING NUMBER 200911040446;
THENCE SOUTH 00°29'53" WEST ALONG SAID WESTERLY MARGIN 11.79 FEET TO THE SOUTHERLY LINE OF SAID PARCEL;
THENCE NORTH 44°44'27" WEST ALONG SAID SOUTHERLY LINE 15.11 FEET;
THENCE NORTH 59°50'17" WEST ALONG SAID SOUTHERLY LINE 53.13 FEET;
THENCE SOUTH 28°59'01" WEST 16.00 FEET TO THE POINT OF BEGINNING;
THENCE CONTINUING SOUTH 28°59'01" WEST 20.00 FEET;
THENCE SOUTH 59°50'52" EAST 20.00 FEET;
THENCE NORTH 28°59'01" EAST 20.00 FEET;
THENCE NORTH 59°50'52" WEST 20.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 400 SQUARE FEET OR 0 .01 ACRES MORE OR LESS.

12/09/09

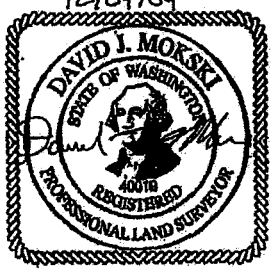

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EXHIBIT D
UTILITY COMPANY ACCESS EASEMENT
PIERCE COUNTY TAX PARCEL NUMBER 0420174035

THAT PORTION OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 20 NORTH, RANGE 4 EAST OF THE W.M., CITY OF FIFE, PIERCE COUNTY WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 17;
THENCE SOUTH 00°29'53" WEST ALONG THE EAST LINE OF SAID NORTHWEST QUARTER 144.84 FEET;
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THENCE NORTH 44°44'27" WEST ALONG SAID SOUTHERLY LINE 15.11 FEET;
THENCE NORTH 59°50'17" WEST ALONG SAID SOUTHERLY LINE 53.13 FEET;
THENCE SOUTH 28°59'01" WEST 36.00 FEET TO THE POINT OF BEGINNING;
THENCE CONTINUING SOUTH 28°59'01" WEST 15.00 FEET;
THENCE SOUTH 59°50'52" EAST 93.47 FEET TO SAID WESTERLY MARGIN;
THENCE NORTH 00°29'53" EAST 17.26 FEET ALONG SAID WESTERLY MARGIN;
THENCE NORTH 59°50'52" WEST 85.23 FEET TO THE POINT OF BEGINNING.

CONTAINING 1,340 SQUARE FEET OR 0 .03 ACRES MORE OR LESS.

12/09/09

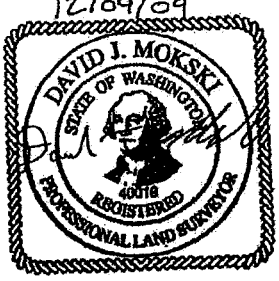

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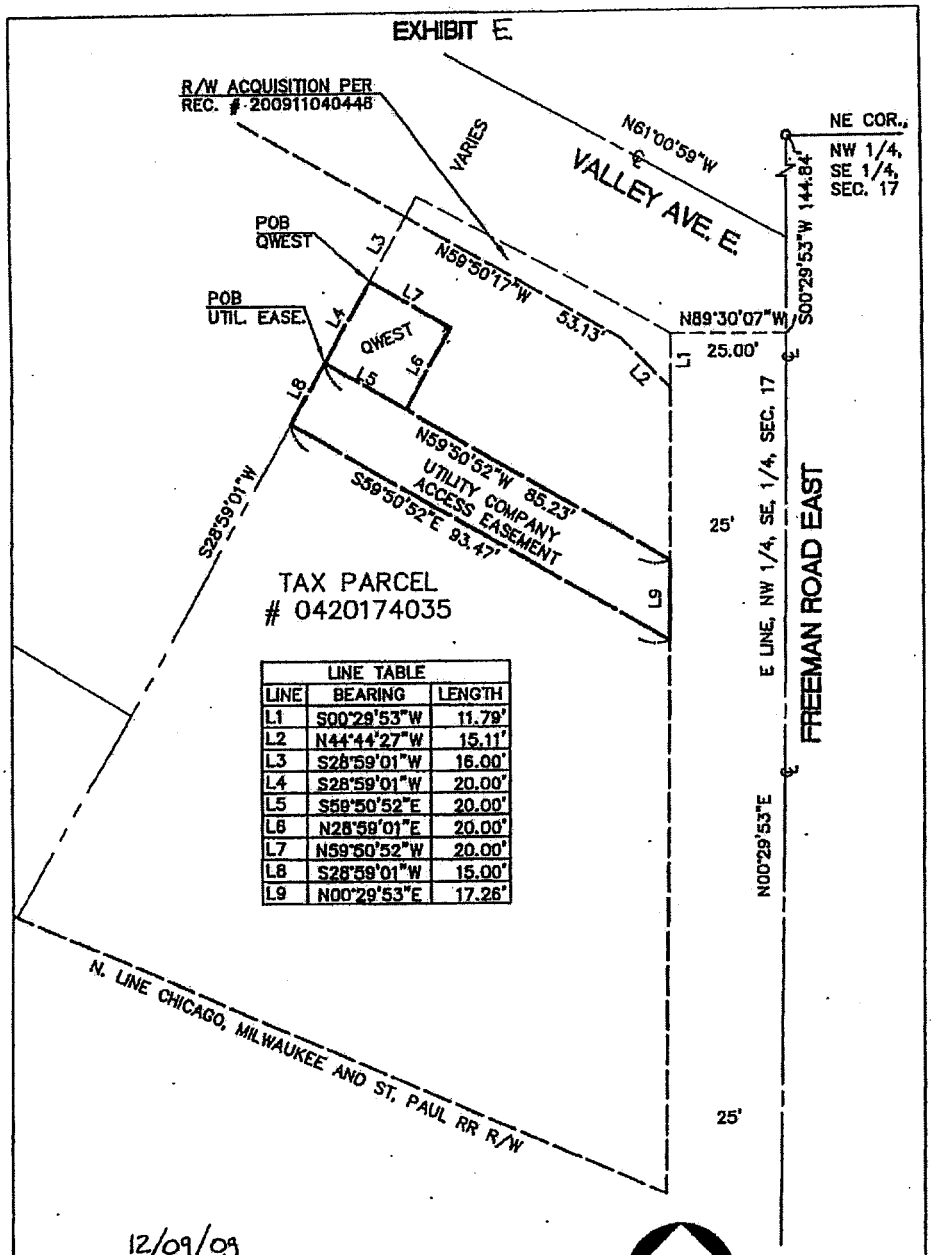
EXHIBIT E



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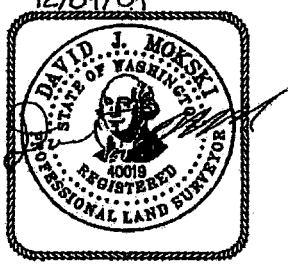
L4	S28°59'01"W	20.00'
L5	S59°50'52"E	20.00'
L6	N28°59'01"E	20.00'
L7	N59°50'52"W	20.00'
L8	S28°59'01"W	15.00'
L9	N00°29'53"E	17.26'

12/09/09



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DAVID EVANS AND ASSOCIATES INC.
3700 Pacific Hwy. East, Suite 311
Tacoma Washington 98424
Phone: 253.922.9780

QWEST EASEMENT, ACCESS EASEMENT EXHIBIT FOR:

CITY OF FIFE

PIERCE COUNTY TAX PARCEL NO. 0420174035

DWG. REF.	PROJECT	SCALE	DRAWN BY	DESIGN BY	APPROVED BY	AMENDMENT NO.	DATE
	FIFE0062	1" = 30'	MJC		DJMO	0.0	12-09-09

1 OF 1

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MEMORANDUM
For Meeting of January 26, 2010

TO: Mayor and Councilmembers
THROUGH: Steve Worthington
FROM: Russ Blount and Ken Gill
SUBJECT: **Resolution 1331** – Authorize Agreement with RH2 Engineers to prepare Hydrogeologic Analysis and Water Rights Application for Holt Well

REPORT IN BRIEF: The Holt boring has been determined to be suitable for development for municipal purposes. It is appropriate to apply for water rights for such development and use.

BACKGROUND: The Council previously approved Resolutions 1238 , 1266, and 1285 authorizing previous work on this well.

The Council briefly discussed this resolution during the meeting of January 12, 2010, and then tabled the resolution pending discussion of the basis of the staff's recommendation of increased water rates on January 19 and the conduct of the public hearing regarding increased water rates scheduled for before consideration of this item, on January 26, 2010.

ATTACHMENTS: Resolution 1331 and RH2 Contract Amendment No. 4.

DISCUSSION: The Department of Ecology's determination of the water rights to be transferred or granted for this well will impact Fife's decision whether to purchase and develop the well.

The well has been under development for 3-1/2 years, and the Department of Ecology ("Ecology") has already issued two one-year extensions of the original 2 year permit period. The water right application should be filed with adequate advance time to allow for provision of any additional information requested by Ecology in time for the Ecology to deem the application complete by the July 8 2010 expiry of the current extension.

FISCAL IMPACT: The proposal is for services to be provided on an hourly basis, with the fee limited to $70,200 unless further authorized.

ALTERNATIVE COURSES OF ACTION:
1. Approve Resolution 1331 as written.
2. Amend Resolution 1331, and then approve as amended
3. Decline to approve Resolution 1331

RECOMMENDATIONS: Approve Resolution 1331 as written.

SUGGESTED MOTION: Motion to approve Resolution 1331.

Russ Blount
Public Works Director

Approved for Agenda

Steve Worthington
City Manager

RESOLUTION NO. 1331

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO SIGN CONTRACT AMENDMENT NO. 4 WITH RH2 ENGINEERING, INC. FOR HYDROGEOLOGIC ANALYSIS AND WATER RIGHTS APPLICATION FOR THE HOLT WELL

WHEREAS, the City of Fife has submitted a comprehensive water system plan update to Washington State Department of Health (WDOH) and that document describes the City's plan to provide for future water demand through development of one or more municipal wells; and

WHEREAS, the Council approved Resolution 1152 on October 9, 2007, authorizing the City Manager to execute a professional services agreement with RH2 Engineering, Inc. (RH2) to provide engineering of municipal water supply wells and alternatives (the "Agreement"). The analysis determined that the Holt site on tax parcel 0420171064 was appropriate for further development and testing; and

WHEREAS, on September 9, 2008, the Council approved Resolution 1238, authorizing an amendment to the Agreement, to advance the well on the Holt property from 600 to 900 feet; and

WHEREAS, on February 10, 2009 the Council approved Resolution 1285, authorizing an amendment to authorize boring to a depth of 1006 feet, and to perform pump testing and collect water samples; and

WHEREAS, the work previously authorized has been completed by RH2 and the well has been determined to be suitable for development for municipal use with a capacity of approximately 1,000 gallons per minute now, therefore

BE IT RESOLVED that the Fife City Council hereby authorizes the City Manager to execute Contract Amendment No. 4 to the Professional Services Agreement for hydrogeologic analysis and water rights application with RH2 Engineering, Inc. dated November 23, 2009, substantially in the form attached hereto.

ADOPTED by the City Council at an open public meeting held on the 12th day of January, 2010.

_____
Barry D. Johnson, Mayor

Attest:

_____
Steven Marcotte, City Clerk

RH2 ENGINEERING, INC
www.rh2.com
mailbox@rh2.com
1.800.720.6052

BELLINGHAM
454 W Horton Rd
Bellingham, WA 98226
(tel) 360.676.0836
(fax) 360.676.0837

BOTHELL
12100 NE 195th St, Ste 100
Bothell, WA 98011
(tel) 425.951.5400
(fax) 425.398.2774

EAST WENATCHEE
300 Simon St SE, Ste 5
East Wenatchee, WA 98802
(tel) 509.886.2900
(fax) 509.886.2313

MUKILTEO
11524 Mukilteo Speedway
Ste 203
Mukilteo, WA 98275
(tel) 425.493.2519
(fax) 425.398.2774

RICHLAND
114 Columbia Point Dr, Ste C
Richland, WA 99352
(tel) 509.946.5181
(fax) 509.946.4630

SILVERDALE
2021 NW Myhre Rd, Ste 107
Silverdale, WA 98383
(tel) 360.698.6528
(fax) 360.698.0510

TACOMA
One Pacific Building
621 Pacific Ave, Ste 104
Tacoma, WA 98402
(tel) 253.272.3059
(fax) 425.398.2774

November 23, 2009

Mr. Ken Gill, P.E.
City of Fife
3725 Pacific Hwy East
Fife, WA 98424

Sent Via: E-mail and US Mail

Subject: Contract Amendment No. 4 for the Groundwater Supply Development Water Rights and Hydrogeologic Analysis Project

Dear Mr. Gill,

Attached to this letter are two originals Contract Amendment No. 4 including the Scope of Work (**Exhibit A**) and Fee Estimate (**Exhibit B**) for professional services for the proposed Groundwater Supply Development Water Rights and Hydrogeologic Analysis Project.

The proposed professional services to be provided for this project are identified in the Scope of Work, which is enclosed as **Exhibit A**. RH2 Engineering, Inc. proposes to provide these services on a time and expense basis not to exceed $70,200 without prior written authorization, in accordance with the Scope of Work and Fee Estimate.

If our proposal meets your needs for this project, please sign both Contract Amendment No. 4 originals, retain one set for your files and return one original to us, which provides our office with authorization to proceed with this work.

If you have any questions regarding our proposal, please contact me.

Sincerely,

RH2 ENGINEERING, INC.

Geoffrey G. Dillard

Geoffrey G. Dillard
Southwest Regional Manager

GD/sp/rkjw

Attachments: Contract Amendment No. 4 (two originals)
Exhibit A – Scope of Work
Exhibit B – Fee Estimate

Contract Amendment No. 4

Groundwater Supply Development

RH2 Project No. FIF 507.140

In accordance with our Professional Services Agreement for Groundwater Supply Development Project dated November 28, 2007, this is an authorization to revise the project Scope of Work as described below. The work will be performed and invoiced using the terms and conditions listed in the Original Agreement, plus previous amendments and/or agreements.

Add the following items to the Scope of Work:

Reference attached **Exhibit A, Scope of Work** and **Exhibit B, Fee Estimate**.

The engineering fee authorization will increase by $70,200, for a total authorization amount of $337,200.

Please sign this authorization in the space provided below and mail or fax to RH2 Engineering, 12100 NE 195th Street, Suite 100, Bothell, WA 98011. FAX 425-398-2774.

RH2 Engineering, Inc.	City of Fife
Tony V. Pardi	
Signature	Signature
Tony V. Pardi	
Print Name	Print Name
Vice President	
Title	Title
11/24/09	
Date	Date

EXHIBIT A
SCOPE OF WORK
Contract Amendment No. 4
City of Fife
Groundwater Supply Development
Water Rights and Hydrogeologic Analysis

BACKGROUND

The City of Fife (City) intends to continue the application for a new water right at the Holt Well and preparations for submittal of a water right change application to transfer current points of water withdrawal at the City Wells to a new point or points of withdrawal within the deep aquifer at or near the Holt Well. The City obtained a preliminary permit under the water right application for the Holt Well (G2-30262) and has completed several elements of the permit. The Washington State Department of Ecology (Ecology) reviewed the report of findings for aquifer testing at the Holt well. Ecology indicated that additional testing and analysis of potential impacts of groundwater withdrawal at the Holt well upon stream flow in Wapato Creek would be needed to support any application to use the deep aquifer for groundwater supply.

Task 1 – Confirm Water Right status

1.1 RH2 will obtain existing historical records of City water withdrawals at each of its active wells to determine the maximum instantaneous rate and annual quantity to establish the maximum quantities that have been put to beneficial use for each water right.

1.2 RH2 will summarize the review to support the water right application and establish the amount of water available for transfer to new point(s) of withdrawal.

Task 2 – Hydrogeologic Analysis

2.1 Update Hydrogeologic Conceptual Model

Previous work developed a preliminary hydrogeologic conceptual model of the lower Puyallup River Basin that has supported the evaluation of (and confirmed) the groundwater development potential at the Holt Well. The conceptual model will be updated using the Holt Well drilling and testing data and extended to evaluate the hydraulic continuity of the aquifers at the City Wells and the deep aquifer at the Holt Well. This analysis is intended to provide documentation necessary to establish that the existing City Wells are completed in the same body of water as the Holt Well aquifer.

The analysis will include preparing hydrogeologic profiles between the City Wells and the Holt Well and summarizing groundwater elevations and groundwater flow within the lower Puyallup River Basin. The conceptual model will assess the potential degree of hydraulic continuity between the points of groundwater withdrawal and the nearby surface water bodies (i.e. Wapato Creek) at the Holt Well and City Well 2, and Hylebos Creek at City Wells 3, 4, 5 and 6.

This task includes correspondence with Ecology to establish the objectives and methods of testing and analysis to support the requirements of the preliminary permit and the water right application. Subsequent tasks in this Scope of Work are based on the assumption that Ecology will accept the proposed methods and analysis.

2.2 Aquifer Testing and Water Level Monitoring

The updated hydrogeologic model will describe the interaction between groundwater at the City Wells and the Holt well and between these wells and surface water. The water right applications must establish the degree of connection between surface water and groundwater to justify the transfers and demonstrate the potential amount of mitigation that could be required if surface water flows are impacted by groundwater withdrawal.

Aquifer testing at the Holt Well will support the evaluation of potential impacts to Wapato Creek. Aquifer testing of the City Wells with concurrent stream flow and groundwater level monitoring will also support the evaluation of the degree of hydraulic continuity between the groundwater and surface water at these locations. A significant benefit of the transfer of City withdrawal from shallow wells to the deep aquifer is the reduction in surface water impacts.

This task includes a 24-hour constant-rate withdrawal test at the Holt Well, concurrent surface water flow monitoring in Wapato Creek and groundwater level monitoring in nearby wells, if available. A licensed drilling subcontractor will install, operate and remove a temporary pump and discharge system and support water level monitoring during the testing period. RH2 will oversee the testing and monitoring at Wapato Creek.

2.3 Permitting

RH2 will negotiate the permitting for a hydraulic project approval (HPA) permit from the Washington Department of Fish and Wildlife (WDFW) to permit the discharge of groundwater from the Holt Well to the creek. Based on conversations with staff at Ecology RH2 understands that the City's existing NPDES Phase II permit will be adequate for this project if it is augmented with a Stormwater Pollution Prevention Plan (SWPPP). This Scope of Work includes an abbreviated SWPPP but does not include a General Construction Stormwater Permit from Ecology or a SEPA for this project.

2.4 Analysis and Reporting

RH2 will evaluate the testing data to determine aquifer properties and support more detailed analysis of the potential impact of groundwater withdrawals on stream flow. RH2 assumes that analysis will not require numerical modeling and that analytical methods will provide a sufficient level of detail to support Ecology's review of water right applications.

The results of the hydrogeologic analysis will be presented in a summary report that will include the following.

- Hydrogeologic interpretation, including geologic cross-sections of the Puyallup River Basin.
- Summary of groundwater flow and interaction of groundwater with surface water.
- Effect of groundwater withdrawal on surface water.
- Degree of hydraulic continuity between the aquifer at the City points of withdrawal, the deep aquifer at the Holt well, and Wapato and Hylebos Creeks.
- Summary of any mitigation approaches.
- Recommendations on the approach for the water rights applications for a new right and transfer.

Task 3 – Support Water Right Application

3.1 RH2 will attend one meeting with the City to present the findings and recommendations of the hydrogeologic and water right analysis, and confirm with the City the approach for proceeding with water right applications. RH2 will complete the applications for City review and approval.

3.2 RH2 will attend one meeting with Ecology and the City to submit the applications and discuss the application details. RH2 will attend one meet with the WDFW and the City to discuss the mitigation and benefits of the City's groundwater development plan and water right applications.

3.3 RH2 will provide written response to comments from Ecology and WDFW regarding water right applications.

EXHIBIT B
City of Fife
Groundwater Supply Development Amendment No. 4
Water Rights and Hydrogeologic Analysis
Estimate of Time and Expense

	Description	Principal	Project Manager	Permit Specialist	Staff Planner	Staff Geologist	Word Processor	Total Hours	Total Labor	Subconsit. Cost	Total Expenses	Total Cost
	Classification	Professional VII	Professional VI	Professional III	Professional V	Professional IV	Administrative III					
Task 1	CONFIRM WATER RIGHT STATUS											
1.1	Review Historical Pumping Data	1	-	-	6	-	-	7	$ 1,112	$ -	$ 100	$ 1,212
1.2	Prepare Summary of Water Right Status	2	2	-	6	2	2	14	$ 2,062	$ -	$ 126	$ 2,188
	Subtotal	3	2	-	12	2	2	21	$ 3,174	$ -	$ 226	$ 3,400
Task 2	HYDROGEOLOGIC ANALYSIS											
2.1	Update Hydrogeologic Conceptual Model	-	20	6	-	12	-	38	$ 5,848	$ -	$ 25	$ 5,873
2.2	Aquifer Testing and Water Level Monitoring	-	12	28	-	34	-	74	$ 10,740	$ 14,663	$ 3,498	$ 28,901
2.3	Permitting	1	8	20	-	10	3	42	$ 5,899	$ -	$ 127	$ 6,026
2.4	Analysis and Reporting	4	40	-	-	20	6	70	$ 10,646	$ -	$ 54	$ 10,700
	Subtotal	5	80	54	-	76	9	224	$ 33,133	$ 14,663	$ 3,704	$ 51,500
Task 3	SUPPORT WATER RIGHT APPLICATION											
3.1	Application Preparation	-	-	-	12	4	2	18	$ 2,610	$ -	$ 218	$ 2,828
3.2	Attend Meetings	8	8	-	24	8	1	49	$ 7,709	$ -	$ 544	$ 8,253
3.3	Respond to Ecology Comments	4	8	-	10	4	2	26	$ 3,986	$ -	$ 233	$ 4,219
	Subtotal	12	14	-	46	16	5	93	$ 14,305	$ -	$ 995	$ 15,300
	PROJECT TOTAL	20	96	54	58	94	16	338	$ 50,612	$ 14,663	$ 4,925	$ 70,200

9F

MEMORANDUM
For Meeting of January 26th, 2010

TO: Mayor and Council members
FROM: Chris Pasinetti, Planner 1
THROUGH: Steve Worthington, City Manager
SUBJECT: Resolution No. 1338 Shoreline Master Program Contract

REPORT IN BRIEF: Resolution No. 1338 would authorize the City Manager to execute a Shoreline Master Program Grant agreement with the Department of Ecology.

BACKGROUND: Under the SMA each city and county with "shorelines of the state" must adopt a Shoreline Master Program (SMP) that is based on state laws and rules but tailored to the specific geographic, economic and environmental needs of the community. The SMP is essentially a shoreline comprehensive plan and zoning ordinance with a distinct environmental orientation applicable to shoreline areas and customized to local circumstances.

DISCUSSION: This grant would allow the opportunity to complete a Shoreline Master Program (SMP) for the City of Fife.

STAFF RECOMMENDATION: Approve Resolution No. 1338 authorizing the City Manager to execute a Shoreline Master Program Grant agreement with the Department of Ecology.

RECOMMENDATION: I move to approve Resolution No. 1338 authorizing the City Manager to execute a Shoreline Master Program Grant agreement with the Department of Ecology.

Carl Durham Acting Community Development Director

Approved for Agenda:
Steve Worthington, City Manager

RESOLUTION NO. 1338

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO EXECUTE A SHORELINE MASTER PROGRAM GRANT AGREEMENT WITH THE DEPARTMENT OF ECOLOGY

WHEREAS, RCW 90.58.080 requires certain counties and cities including the City of Fife to develop or comprehensively update their shoreline master programs; and

WHEREAS, RCW 90.58.080(6)(a) authorizes the Washington State Department of Ecology to award grants to local governments for developing and amending master programs pursuant to the established schedule; and

WHEREAS, the Department of Ecology has awarded the City of Fife a grant in the amount of $50,000 for reimbursement of City costs in developing and adopting a comprehensive shoreline management plan update, in accordance with the terms of SMA Grant Agreement No. F1000041 attached hereto as Exhibit A; now, therefore

BE IT RESOLVED that the City Manager is authorized and directed to execute on behalf of the City, SMA Grant Agreement No. G1000041 with the State of Washington Department of Ecology attached hereto as Exhibit A, and by reference incorporated herein.

ADOPTED by the City Council at an open public meeting held on the 26th day of January, 2010.

_____

Barry D. Johnson, Mayor

Attest:

_____

Steve Marcotte, City Clerk

SMA Grant Agreement No. G1000041

between the

State of Washington Department of Ecology and the

CITY OF FIFE

Project: Comprehensive Shoreline Master Program Update

THIS is a binding agreement entered into by and between the State of Washington, Department of Ecology, (PO Box 47600, Olympia, Washington, 98504-7600) hereinafter referred to as the "DEPARTMENT" or as "ECOLOGY" and the City of Fife, hereinafter referred to as the "RECIPIENT" to carry out activities described herein, and as authorized by the Washington State Legislature under Chapter 173-26 of the Washington Administrative Code (WAC) for shoreline implementation.

RECIPIENT Name:	**City of Fife**
Department:	Community Development
Address:	5411 23rd St E, Fife 98424
RECIPIENT Project Coordinator:	**Chris Pasinetti, Planner 1**
Telephone Number:	253-896-8628/FAX: 253-922-5355
E-mail address:	cpasinetti@cityoffife.org
Fiscal Contact for RECIPIENT:	**Steven Marcotte**
Telephone Number:	253-896-8611
E-mail Address:	smarcotte@cityoffife.org
Payee on Warrant:	**City of Fife** (same as above)
Project Officer for the Department:	**Kim VanZwalenburg** SEA Program, Southwest Regional Office Washington State Department of Ecology PO Box 47775 Olympia, WA 98504-7775
Telephone Number:	360-407-6520 / Fax: 360-407-6305
E-mail address:	kvan461@ecy.wa.gov

The source of funds provided by the DEPARTMENT are from the 2009-2011 Washington State General Fund for Shoreline Implementation, §302; and the Local Toxics Control Account, §302, Subsection 7.

Maximum Grant Amount, Fiscal Years 1 and 2 (7/1/09-6/30/11):	$ 34,000
Maximum Grant Amount, Fiscal Year 3 (7/1/11 – 6/30/12) *:	$ 16,000
Total Grant Amount:	**$ 50,000**

State Maximum Cost Share Rate over all three years: 100% UP TO a maximum of $50,000

The effective date of this agreement is from July 1, 2009 to June 30, 2012.*

*Year 3 funding is subject to legislative appropriation in Fiscal Year 2011-2012 and will be made available via formal amendment to this agreement.

General Note: This Standard Scope of Work is presented in three one-year increments that correspond to the steps needed to prepare a locally adopted comprehensive SMP update, The planning tasks in this scope of work correspond to the phases in Figure 1: Shoreline Master Program Planning Process

- Year 1 includes the tasks addressed in SMP updates Phases 1 & 2.
- Year 2 addresses the tasks in Phase 3.
- Year 3 completes the tasks contained in Phases 4 and 5.

Some of the tasks included in this scope of work will overlap in time and may be completed simultaneously with other tasks. Some tasks are iterative (e.g., analyzing cumulative impacts, developing regulations) and may involve various steps conducted at different times in the process before they are completed.

Scope of Work

Project Description: The City of Fife will complete an update of the Shoreline Master Program (SMP) that is developed and adopted in a manner consistent with the procedural and substantive requirements of the Shoreline Management Act (SMA) and its implementing rules, including the Shoreline Master Program Guidelines (Guidelines). The SMP update process includes completion of inventory and analysis reports with corresponding maps and illustrations that characterize shoreline ecological conditions; development of shoreline policies, environment designations, and use regulations; as well as analysis of cumulative impacts and uses, preparation of a shoreline restoration plan and a formal local adoption process. The City will incorporate public participation and use a consultant support, as appropriate.

Project Deliverables:

The (City) shall perform the following tasks with deliverables sent to Ecology's Project Officer, indicated on Page 1 of this agreement.

All deliverables per the scope of work below will include 1 digital and 1 hard copy with the following exceptions:

- **final draft SMP: 1 digital and 3 hard copies.**
- **quarterly reports and payment requests: one hard copy each to be submitted with original signatures in blue ink per the schedule below and in paragraph 2 of Special Terms and Conditions.**

Work Program: The Recipient shall perform the following tasks:

Task A: Coordination

Coordinate throughout the SMP update process with Ecology and other applicable state agencies, neighboring jurisdictions, and Indian tribes as provided in the Guidelines and SMA procedural rules. In addition, consult with all other appropriate entities which may have useful scientific, technical, or cultural information, including federal agencies, watershed management planning units, salmon recovery lead entities, universities and other institutions, local individual outdoor recreationists and conservationists, and organizations with special expertise representing these interests.

Coordinate with adjacent jurisdictions that share areas within shoreline jurisdiction (for example, jurisdictions on the same lake or stream) for the purpose of efficiently using grant funds; sharing

information and methods of analysis; drafting compatible SMP policies, regulations, environment designations; and coordinating public involvement.

Attend Ecology-sponsored coordination meetings, which occur on a regular basis, for the duration of the project. Provide Ecology opportunities for review of draft deliverables at appropriate intervals. When requested, the recipient shall include a written response to Ecology's comments on draft deliverables.

Ecology will provide ongoing technical assistance on data sources and approaches, and will evaluate consistency of deliverables with the Shoreline Management Act and applicable guidelines throughout the update process.

Deliverables:

1. Documentation of contacts in quarterly progress reports

   Due Dates: January 20, April 20, July 20, and October 20, each year for three years.

2. Written responses to Ecology's comments on draft deliverables, when requested. (May be provided in email format.)

   Due Dates: Following receipt of Ecology's comments.

YEAR 1

Project Initiation

Task B: Secure qualified consultant services

Prepare a detailed scope of work for consultant services consistent with the grant scope of work, publish a Request for Proposals, form a review committee to evaluate respondents, and enter into a contract with the selected consultant.

Deliverable:

1. Final executed consulting contract

   Due Date: March 17, 2010

The Recipient shall prepare a complete, locally approved Draft SMP by completing Phases 1 through 5 described below and in the *Shoreline Master Program Planning Process:*
http://www.ecy.wa.gov/programs/sea/grants/smp/pdf/SMP_Planning_Process.pdf

PHASE 1: PRELIMINARY ASSESSMENT of SHORELINE JURISDICTION and PUBLIC PARTICIPATION PLAN

Task 1.1: Identify preliminary shoreline jurisdiction

Identify the preliminary geographic scope for the comprehensive SMP update project. Use available information to map required and optional Shorelines of the State as defined by statute and rule in order to identify the initial area under SMA shoreline jurisdiction. The shoreline

jurisdiction area will be refined during later tasks. The preliminary jurisdiction mapping will include:

- Statutory minimum areas consisting of the following Shorelines, Shorelines of Statewide Significance and Shorelands (per RCW 90.58.030(2). This includes national forests and other federal or tribal areas that are not under sole jurisdiction of the federal government or tribes.
    - Marine shorelines.
    - Rivers and streams with mean annual flow over 20 cubic feet per second.
    - Lakes and reservoirs exceeding 20 acres.
    - Associated wetlands of these areas.
    - Lands extending landward 200 feet from the ordinary high water mark, floodways and floodplain areas landward 200 feet from the ordinary high water mark.

Optional areas to be considered for inclusion in the SMP:

- Floodplains: All or part of the floodplain landward of the 200-foot mark from the floodway (per RCW 90.58.030(2)(f)(i)).
- Buffers: Buffers necessary for the protection of Critical Areas as defined in Growth Management Act regulations (per RCW 90.58.030(2)(f)(ii)).
- Future annexation areas: For cities, SMPs may include Shoreline Environment predesignation within designated unincorporated Urban Growth Areas.

Contact the Ecology project officer for the most recent maps of stream segments meeting the 20 cfs threshold and other available information. If federal or tribal areas are proposed for exclusion, provide documentation that the area is under sole jurisdiction which precludes application of local and state authorities.

Deliverables:

1. Preliminary jurisdiction map of Shorelines of the State subject to local SMP.

Due Date: ***March 1, 2010***

Task 1.2: Prepare plan for public participation

Throughout Phases 1 through 5 of the SMP update planning process, inform and involve the public in updating the SMP consistent with the Shoreline Management Act (see RCW 90.58.130) and WAC 173-26. Prepare a public participation plan that identifies specific objectives, outreach strategies, key parties (Planning Commission and elected officials, shoreline property owners, state agencies, Tribes, local residents, neighboring jurisdictions, etc.), and establishes timelines for public participation activities. Engage all parties early and continuously in the update process, particularly those relevant individual recreationists and conservationists or organizations that may not typically seek involvement in new shoreline regulations. The City will document all public outreach and public events related to SMP development. The City will designate a facilitator to coordinate the public participation process.

Deliverables:

1. Public participation plan
   Due Date: March 1, 2010

2. Public participation updates in quarterly progress reports.
   Due Dates: January 20, April 20, July 20, and October 20 of each fiscal year (2010, 2011 and 2012).

Task 1.3: Demonstrate how Phase 1 complies with the Guidelines

Fill in the SMP Submittal Checklist for the tasks that the City has completed under Phase 1.

Deliverables:

1. An SMP Submittal Checklist completed as relevant to task.

Due Date: March 1, 2010

PHASE 2: SHORELINE INVENTORY, ANALYSIS & CHARACTERIZATION

Task 2.1: Complete shoreline inventory

Compile all pertinent and reasonably available data, plans, studies, inventories, maps and other applicable information. Collect the following information to the extent that such information is relevant and reasonably obtainable:

- Shorelines of the State (all marine shorelines, streams >20 cfs mean annual flow, lakes >20 acres, and shorelands) as defined in RCW 90.58.030, located in the Recipient's jurisdiction.
- General location of channel migration zones, floodplains, and the floodway.
- Critical areas, including wetlands, aquifer recharge areas, fish and wildlife conservation areas, geologically hazardous areas, and frequently flooded areas, as defined in RCW 36.70A, the Growth Management Act.
- Shoreline and adjacent land use patterns/density and transportation and utility facilities, including the extent of existing structures, impervious surfaces, vegetation and shoreline modifications within shoreline jurisdiction. Platted lots including undeveloped lots (except those not developable under local subdivision ordinance).
- Degraded areas and sites with potential for ecological restoration.
- Areas of special interest, such as priority habitats, rapidly developing waterfronts, previously identified toxic or hazardous material clean-up sites, and eroding shorelines.
- Existing and potential shoreline public access sites, including public rights-of-way and utility corridors. The inventory will include descriptions of recorded public access easements, their prescribed use, maintenance and terms.
- Historical aerial photographs documenting past conditions to assist in preparing an analysis of cumulative impacts of development.
- Archaeological and historic resources in shoreline jurisdiction.
- Policies and regulations in shoreland and adjacent areas that affect shorelines, such as surface water management and land use plans and regulations (Critical Areas Ordinance, flood ordinance, etc.).

Deliverables:

1. Draft list of inventory data sources (digital copy) for review and comment.
   Due Date: March 1, 2010
2. Digital working maps of inventory information displayed at appropriate scales.
3. An SMP Submittal Checklist completed as relevant to task
   Due Date April 1, 2010:

***(Note:** The City will provide Ecology with sufficient time, approximately 30 days, to review and comment on the draft inventory data sources list and working maps.)*

Task 2.2: Conduct shoreline analysis

Conducting the shoreline analysis will result in a shoreline characterization report. The report will define the ecological functions of the shorelines in Fife, identify shoreline management challenges, and present recommendations for protection and restoration of shoreline functions. (Please see description of this report in Task 2.3.)

Conduct an analysis of the inventory information and data collected in Task 2.1 as it relates to development of an effective SMP. Develop a characterization of the ecosystem processes and shoreline functions. Identify opportunities for shoreline protection and restoration. Identify current and potential public access sites. Conduct a shoreline use analysis. Identify measures and actions to protect and restore shoreline functions and ecosystem wide processes (e.g. appropriate land use activities or environment designations, regulations, development standards, etc.) These tasks will be conducted as they are relevant to shorelines in Fife.

(***Note:*** *The City will rely on the broad-scale characterization of ecosystem-wide processes that Ecology intends to prepare for Puget Sound jurisdictions and provide Fife in spring 2010.)*

2.2.1 Characterize ecosystem-wide processes

This characterization will include a coarse-scale analysis of the broader area that influences the shoreline jurisdiction. It will include a narrative with reference to maps that describes and illustrates the processes in the larger drainage area that are linked to the shoreline through hydrologic flows. These processes include the uptake, transport and deposition of sediment, nutrients, woody debris, and pollutants. Specifically, this characterization will:

- Present the geographic context for shoreline jurisdiction areas –with geology, soils, topography, vegetation, and drainage patterns of the watersheds. Describe how these large scale upland areas relate to and affect the shoreline. Review existing regional watershed or natural resource related plans for inclusion of relevant information.
- Identify areas throughout the watersheds, or, within and beyond shoreline jurisdiction, that are important to maintaining shoreline ecological functions (e.g. wetlands, forest cover, floodplains, higher permeability deposits, discharge, organic/clay soils, etc.)
- Identify areas that are key impairments (e.g. forest clearing, impervious cover, channelized streams, altered wetlands, roads and ditches, dams/diversions, groundwater withdrawals, and listed impairments such as those published in the 303(d) list.
- Identify opportunities for protection/restoration of upland and adjacent areas essential for maintaining shoreline processes and function.

2.2.2 Characterize shoreline functions

This will be a more detailed analysis of the shoreline jurisdiction that includes a narrative with reference to maps and GIS data. Delineate shoreline reaches based on land use and ecological processes (such as man-made physical features, stream confluences, or littoral drift cell boundaries). Describe functions that are associated with each shoreline reach. Specifically, this characterization will:

- Detail the physical, biological, and land-use components within the shoreline jurisdiction.

- Evaluate and assess shoreline ecological function using current scientific understanding of the relationship between the conditions of ecosystem-wide processes and functions within shoreline jurisdiction. Identify functions that are healthy, functions that are adversely impacted and functions that may have existed and are now missing.

2.2.3 Conduct Shoreline Use Analysis; analyze opportunities for public access

- Conduct shoreline use analysis:
  - Identify current patterns of land uses in shoreline areas.
  - Identify likely or projected uses in shoreline areas.
  - As applicable, analyze potential use conflicts and identify possible adverse impacts those could have on current ecological functions.
  - Estimate future demand for shoreline space consistent with WAC 173-26-201(3)(d)(ii) requirements.
  - Identify opportunities and demand for SMA preferred uses and potential use conflicts based on current use patterns and projected trends.
- Identify current public access sites and opportunities for future access sites.

Task 2.3 Prepare shoreline inventory and characterization report

Prepare a shoreline inventory and characterization report with accompanying maps that provides an analysis of the inventory data, ecosystem characterization and shoreline functions, shoreline use and public access findings as it relates to development of an effective SMP. The report will present findings and recommendations in a way that is useful for making SMP planning decisions. This report will provide a foundation for establishing environment designations, policies and implementing regulations. The report should identify data gaps, focusing on information that would be useful to support shoreline program development and implementation. The report should:

- Present the geographic and jurisdictional context for the SMP update.
- Characterize ecosystem processes and functions.
- Present reach level analysis information. Detailed information on shoreline reaches will identify opportunities and constraints in:
  - Protecting intact and restoring degraded ecological processes and functions.
  - Addressing the requirements for shorelines of statewide significance per WAC 173-26-251.
  - Providing public access.
  - Accommodating appropriate water-oriented uses.
- Identify potential use conflicts to inform environment designation and allowed use decisions.
- Develop shoreline management measures for protection and restoration of ecological functions, SMP policies, regulations, and environment designations based on the findings of the inventory and characterization. (For example, recommendations may include appropriate land use activities or environment designations, regulations, development standards, restoration and protection actions and strategies.)
- Organize relevant data for efficient review and use in the cumulative impact analysis. (A table is recommended.)

The report will also include refined shoreline jurisdiction boundaries and synthesis maps at appropriate viewing scales that will inform the report and illustrate findings that correspond with the narrative. For example, the user will be introduced to the area with coarser resolution

vicinity maps indicating the county/city location in the state and delineating county/city and watershed boundaries. Maps at the shoreline reach scale will clearly differentiate the land and water contained within SMA jurisdiction from adjacent lands and contributing drainages. Maps at this scale will present the significant geologic, hydrologic, and ecologic features most essential to maintaining shoreline form and function and those land uses that may have altered upland processes influencing shoreline function. The reach scale maps also will indicate applicable inventory features such as known presence of listed species, critical riparian or aquatic vegetation, existing land uses, designated critical areas, and shoreline modifications. Potential areas for shoreline uses, public access, restoration and/or protection will be indicated. The portfolio will include a comprehensive list and map of public access to shorelines.

Deliverables (digital copy including shapefile(s) and necessary GIS files with accompanying maps):

1. Shoreline characterization and analysis report with map portfolio that addresses the above task requirements in 2.1, 2.2 and 2.3, above.

Due Date: July 15, 2010

2. Final shoreline inventory and characterization report with map portfolio.

Due Date: October 15, 2010

(The City will provide Ecology with sufficient time, approximately 45 to 60 days, to review and comment on the draft characterization and analysis report.)

Task 2.4: Demonstrate how Phase 2 complies with the Guidelines

Fill in the SMP Submittal Checklist for the tasks that you have completed under Phase 2.

Deliverables:

1. An SMP Submittal Checklist completed as relevant to task (adding incrementally to earlier completed tasks).

Due Date: October 15, 2010

YEAR 2

PHASE 3: COMPLETE DRAFT SMP and CUMULATIVE IMPACTS ANALYSIS

Task 3.1 Conduct community visioning process

Conduct a community visioning process that includes as many citizens as possible to determine goals for future use of the shoreline. This process should be conducted with respect to the findings of the shoreline inventory and characterization report. The visioning process will identify shoreline problems and opportunities. It will result in a strategy for shoreline uses, public access, resource protection, and restoration that is consistent with SMA policy and SMP Guidelines objectives.

Deliverable: (digital copy)

1. Strategy for shoreline uses, public access, resource protection and restoration (Task 3.1).

Due date: March 15, 2011

Task 3.2: Develop general SMP goals, policies and regulations

Prepare general shoreline goals and policies that are applicable throughout the area within shoreline jurisdiction. Optional SMP components may include general SMP regulations that apply in all environment designations.

Task 3.3: Develop environment designations

Develop environment designations that are appropriate to current waterfront conditions per the findings of the shoreline inventory and characterization. Shoreline environment designations may be comprised of those recommended in the guidelines; the existing local SMP; unique, locally developed environments; or any combination of these, so long as they are consistent with WAC 173-26-211 environment designation criteria.

Prepare draft maps illustrating the land and water area contained within mapped shoreline designation boundaries together with justification and rationale for the proposed designations. Boundaries of shoreline environment designations shall be clearly mapped. Optional shoreline jurisdiction areas, including entire floodplains and buffers for critical areas, should be mapped and designated if they are included within shoreline jurisdiction. A map clearly illustrating existing designations compared to proposed designations should be prepared. A narrative rationale describing reasons for maintaining or changing the designations shall be included.

Task 3.4: Develop environment-specific shoreline use & modification policies, regulations and standards

Prepare draft policies and regulations for environment designations, all uses discussed in the SMP Guidelines, and shoreline modifications. The draft policies and regulations for shoreline environment designations shall, at a minimum, identify:

- Shoreline use and modification activity goals and policies.
- Shoreline uses and modifications that are prohibited and allowed by Substantial Development Permit or Conditional Use Permit.
- Bulk dimensional standards (buffers, setback, density, etc).
- Shoreline modification activity standards.
- Any local policies or regulations adopted by reference, if relied upon to satisfy SMA or guidelines requirements.

Optional SMP components may include:

- Shoreline use and dimensional standards listed in matrices, by environment designation. (*Strongly encouraged.*)

Task 3.5 Develop SMP administrative provisions

Prepare draft provisions for SMP administration, including necessary elements and timelines for permit administration, compliance, and enforcement. Statements about the role of Ecology in permit decisions should be included.

A definitions section should be prepared. Definitions should be particular to SMP administration, consistent with the SMP's implementing rules. Definitions should be clearly and concisely written.

Optional SMP components may include additional administrative provisions, if not inconsistent with SMA procedural rules and the guidelines. An SMP "user's guide" may be prepared.

Deliverables (three hard copies and one digital copy, with accompanying maps):

1. Complete Draft SMP, including:
   - Draft general goals and policies and optional general regulations. (Task 3.2)
   - Draft environment designations and draft environment maps. (Task 3.3)
   - Draft environment-specific shoreline use and modification policies, regulations, and standards. (Task 3.4)
   - Draft administrative provisions. (Task 3.5)
   - Maps showing environment designations within shoreline jurisdiction

2. An SMP Submittal Checklist completed as relevant to task (adding incrementally to earlier completed tasks).

Due Dates: June 15, 2011

***(Note:** Please provide Ecology with sufficient time, approximately 45 to 60 days, to review and comment on the draft documents.)*

Task 3.6 Prepare preliminary cumulative impacts analysis

Evaluate and analyze draft SMP policies, regulations and environment designations to show how they achieve no net loss of shoreline ecological functions during the planning period. The analysis will include incremental and cumulative impacts of future uses and development allowed by the proposed SMP as an ongoing part of the update process. The analysis will identify how proposed SMP regulations and standards and restoration activities will avoid and offset expected impacts of future permitted and exempt shoreline development. Scenario-based impacts analysis is encouraged. The cumulative impacts analysis may need to be revised if the initial document shows that cumulative impacts would result from the draft SMP. (Note: The preliminary cumulative impacts analysis should be submitted at the same time as the Draft SMP.)

Deliverable (three hard copies and one digital copy, with accompanying maps):

1. A cumulative impacts analysis of the SMP demonstrating how no net loss of ecological functions will be achieved over time in the jurisdiction.

Due Date: June 15, 2011

(Note: Please provide Ecology with sufficient time, approximately 45 to 60 days, to review and comment on the draft cumulative impacts analysis.)

Task 3.7: Demonstrate how Phase 3 complies with the Guidelines

Fill in the SMP Submittal Checklist for the tasks that you have completed under Phase 3.

Deliverables:

1. An SMP Submittal Checklist completed as relevant to task (adding incrementally to earlier completed tasks).

Due Date: June 15, 2011

YEAR 3

PHASE 4: RESTORATION PLANNING, REVISITING PHASE 3 PRODUCTS AS NECESSARY

Task 4.1 Prepare restoration plan

Based on the Inventory and Characterization report, develop a plan for restoration of impaired ecological functions in specific shoreline reaches. Restoration plans should include:

- Identification of degraded areas, impaired ecological functions, and sites with potential for ecological restoration.
- Goals and priorities for restoration of degraded areas and impaired ecological functions.
- Existing and ongoing restoration projects and programs.
- Additional projects needed to achieve restoration goals and implementation strategies, including identification of prospective funding.
- Times and benchmarks for achieving restoration goals.
- Mechanisms to ensure that restoration projects and programs will be implemented.

Consult with organizations conducting restoration work for assistance in developing restoration strategies. The restoration plan should identify overlaps in how and where restoration work is being conducted. An implementation strategy should include recommendations for coordination between groups doing restoration work. A list of specific prioritized restoration projects may be included as an appendix to the SMP.

Deliverables (three hard copies and one digital copy, with accompanying maps):

1. A complete restoration plan.

   Due Date: September 15, 2011

*(**Note:** Please provide Ecology with sufficient time, approximately 30 to 45 days, to review and comment on the draft restoration plan.)*

Task 4.2: Revisit draft SMP and cumulative impacts analysis; finalize SMP jurisdiction maps

Based on findings in the cumulative impacts analysis, re-evaluate and revise the draft SMP environment designations, policies, and regulations developed in Phase 3 as necessary to assure that they are adequate to achieve no net loss of ecological functions. Revise the cumulative impacts analysis as needed to reflect changes in the draft SMP.

Prepare final jurisdiction maps (digital) of Shorelines of the State identified in Task 1.1 that will be subject to the local SMP.

Deliverables (with accompanying maps):

1. Revised designations, policies, and regulations that address the findings of the cumulative impacts analysis.
2. Revised cumulative impacts analysis.
3. Final SMP jurisdiction maps and boundary descriptions

Due Date: December 15, 2011

*(**Note:** Please provide Ecology with sufficient time, approximately 45 to 60 days, to review and comment on the revised draft SMP and other documents.)*

Task 4.3: Prepare a report that demonstrates how no net loss will be achieved

Prepare a report that demonstrates how the recommended shoreline management measures in Task 2.3, together with the findings of the cumulative impacts analysis and the restoration plan, are reflected in the proposed SMP and achieve no net loss.

Deliverables (one digital copy)

1. A report that demonstrates how no net loss will be achieved through SMP implementation.

Due Date: December 15, 2011

Task 4.4: Demonstrate how Phase 4 complies with the Guidelines

Fill in the SMP Submittal Checklist for the tasks that you have completed under Phase 4.

Deliverables:

1. An SMP Submittal Checklist completed as relevant to task (adding incrementally to earlier completed tasks).

Due Date: December 15, 2011

PHASE 5: LOCAL SMP ADOPTION PROCESS

Conduct a local review and adoption process for the proposed SMP as provided in the SMA, WAC 173-26, and the State Environmental Policy Act. The SMP shall contain shoreline policies, regulations, environment designations, definitions, required administrative provisions, and a clear description of final SMP jurisdiction boundaries together with copies of any provisions adopted by reference.

Task 5.1: Assemble complete draft SMP

Assemble a complete draft SMP and submit it to Ecology for informal review together with supporting documentation.

Goal: December 15, 2012

Task 5.2: Complete SEPA review and documentation

Conduct and document SEPA review pursuant to chapter RWC 43.21C, the State Environmental Policy Act

Goal: December 15, 2012

Task 5.3: Provide GMA 60-day notice of intent to adopt

Upon conclusion of Tasks 5.1, and 5.2, local governments planning under the Growth Management Act must notify Ecology and the Department of Community, Trade and Economic Development of its intent to adopt the SMP as least sixty days in advance of final local approval, pursuant to RCW 36.70A.106 and WAC 173-26-100 (5).

Task 5.4: Hold public hearing

Hold at least one public hearing prior to local adoption of the draft SMP, consistent with the requirements of WAC 173-26-100. The names and mailing addresses of all interested parties providing comment shall be compiled.

Task 5.5: Prepare a responsiveness summary

Prior to adoption of the draft SMP by the local elected body, prepare a summary responding to all comments received during the public hearing and the public comment period, discussing how the draft SMP addresses the issues identified in each comment.

Task 5.6: Adopt SMP and submit to Ecology

Complete the adoption process for the SMP update and submit the locally-adopted Draft SMP to Ecology.

Task 5.7: Demonstrate how Phase 5 complies with the Guidelines

Fill in the SMP Submittal Checklist for the tasks that you have completed under Phase 5.

Deliverables (with accompanying maps):

1. A complete, locally adopted SMP including maps, with relevant supporting documentation. (Tasks 5.1 and 5.7)
2. SEPA products (checklist, MDNS or EIS; SEPA notice. (Task 5.2)
3. Evidence of compliance with GMA notice requirements. (Task 5.3)
4. Public hearing record. (Task 5.4)
5. Response to comments received. (Task 5.5)
6. A complete SMP Submittal Checklist.

Due Dates: April 30, 2012

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Budget Summary and Conditions

Budget Conditions

Very Important Note: *Due to state law, all state funds that are disbursed to local governments under these grants are appropriated in the state budget on a biennial basis. Funds appropriated for each biennia of the grant must be spent on eligible activities within that two-year period. Local governments are not allowed to carry unexpended funds past that date.*

We are aware that state and local fiscal years are not on the same schedule; however, state law requires strict adherence to the state biennial funding cycles for state agreements. Grantees are strongly encouraged to actively manage their projects to ensure that spending occurs at budgeted levels.

1. **Project Administration:** For the administration of this agreement the RECIPIENT must follow the current edition of the *Administrative Requirements for Ecology Grants and Loans* (Yellow Book). http://www.ecy.wa.gov/biblio/9118.html

2. **Invoicing:**

   - Grants are awarded on a reimbursable basis. The Recipient initially pays project costs as they incur. Invoicing to Ecology is usually by quarter but not more often than once per month. Upon presentation of an invoice to Ecology, Ecology's share of the project is reimbursed to the Recipient.

   - Expenditures will be monitored by the Ecology Fiscal Office for compliance with the budget (see below). Budget deviations are allowed between tasks (e.g., a grantee may spend less money on one task and more on another), but in no circumstances may the RECIPIENT exceed the total project cost. If the total of all budget deviations exceeds 10% of the entire project cost, the Ecology Project Officer may require a written budget redistribution. When submitting invoices to Ecology, **the RECIPIENT shall itemize all costs by task** and provide subtotals by task on Ecology's Form C2, Voucher Support Form. All payment requests must have forms A, B, C (and D if applicable), be accompanied by a commensurate progress report, and receive Ecology Project Officer approval before payment can be released.

     NOTE: For payment requests, the RECIPIENT must use the Ecology forms provided. Otherwise, Ecology will return requests to the RECIPIENT for submittal on the correct forms.

   - The RECIPIENT must **maintain complete backup documents** including but not limited to all invoiced costs and time sheets - signed and dated by employee and supervisor. The RECIPIENT must keep these expenses in grant files according to budget task for a period of three years after project completion and make them available at any time for inspection by the DEPARTMENT.

   - Requests for reimbursement must be **submitted at least quarterly** but not more than once per month by the RECIPIENT on state invoice voucher forms.

   - The **indirect rate must not exceed 25 percent** of direct (staff) labor and benefit costs. This rate covers space utilities, miscellaneous copying, telephone, motor pool, janitorial services, records storage, rental, county fiscal

and legal services, etc. Items not included in this list must be reported with the first payment request and must remain consistent for the life of the grant.

- **Right to Audit:** The Recipient agrees that payment(s) made under this grant shall be subject to reduction for amount charged thereto which are found after audit examination not to constitute allowable costs under this grant. The Recipient shall refund by check payable to the DEPARTMENT the amount of such reduction of payments under completed or terminated grants.

3. **Estimates:** Near the end of each fiscal year, RECIPIENTS will receive an Estimate Form from Ecology's Fiscal Office. An **estimate** is the dollar amount you anticipate requesting from Ecology for project costs incurred through June 30 and have not yet submitted for reimbursement. RECIPIENTS must fill out and submit the form to Ecology by the specified due date. Ecology must have these estimates to ensure sufficient funds are reserved to reimburse RECIPIENTS for expenditures incurred within that specific fiscal year ending June 30. **Failure to submit the Estimate Form by the due date could result in a considerable delay in payment from Ecology.** Timely receipt of estimates also helps Ecology more effectively manage the overall SMP grant fund.

4. **Final payment** of grant projects is contingent on receipt of viable work products as listed in the grant document.

5. **Funding Budget** (for RECIPIENT reporting and Ecology tracking purposes):

   The source of funds provided by the DEPARTMENT are from the 2009-2011 Washington State General Fund for Shoreline Implementation, §302; and the Local Toxics Control Account, §302, Subsection 7.

Maximum Grant Amount, Fiscal Years 1 and 2 (7/1/09-6/30/11):	$ 34,000
Maximum Grant Amount, Fiscal Year 3 (7/1/11 – 6/30/12) *:	$ 16,000
Total Grant Amount:	**$ 50,000**

   State Maximum Cost Share Rate over all three years: 100% UP TO a maximum of $50,000

   *Year 3 funding is subject to legislative appropriation in Fiscal Year 2011-2012 and will be made available via formal amendment to this agreement.

Expenditure Budget

Phase / Task	Year 1 09-10	Year 2 10-11	Year 3 11-12	Total Project
A . Project Coordination	2,000	2,000	1,000	5,000
B. Secure Consult Services	2,000			2,000
1. Preliminary Assessment / Public Participation Plan	3,000			3,000
2. Shoreline Inventory, Analysis, and Characterization	10,000			10,000
3. Complete Draft SMP and Cumulative Impacts Analysis		15,000		15,000
4. Restoration Planning / Revisit Phase 3 products as necessary			10,000	10,000
5. Local Adoption Process			5,000	5,000
Subtotal	**$17,000**	**17,000**	**16,000**	**$50,000**

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Special Terms and Conditions

1. **Responsibilities of the Project Coordinator:** The Recipient's Project Coordinator shall be responsible for the procedural obligations under this agreement in addition to his/her duty to coordinate the planning effort hereunder. He/She shall cooperate with all parties concerned in every way possible to promote successful completion of the services described in the Scope of Work.

2. **Progress Reports**. The RECIPIENT shall prepare and submit quarterly progress reports to the DEPARTMENT throughout the life of the grant. Reports shall be submitted no later than 20 calendar days after the end of the reporting period as follows:

Progress Report	Reporting Period	Date Due
First Quarter	July 1 – September 30	October 20
Second Quarter	October 1 – December 31	January 20
Third Quarter	January 1 – March 31	April 20
Fourth Quarter	April 1 – June 30	July 20

For Report Contents and Ecology's form: Please visit our website at:

http://www.ecy.wa.gov/programs/sea/grants/smp/forms.html

County or City Name **Grant No. G1000__** **Project Title** **Task Title** **Task Number** **Date**

3. **Identification of Project Materials** - All reports, maps, and other documents published as part of this grant agreement shall carry the name of the RECIPIENT, Ecology's grant number (in the upper right hand corner), title, the specific task number of the product and date centered on the front cover or title page (or in the case of maps, the block which contains the name of the Government unit or Department) and acknowledgment of the source of funding as follows:

4. **Format for Publications and Brochures: Any (hard copy) publications or brochures** required as a product of this agreement shall conform to minimum standards of size, 8-1/2" x 11" white, recycled paper equivalent in weight to 20 lb. bond, single spaced, printed both sides, no less than 1" margins. Photos, illustrations, and graphs must be of reproducible quality. Any publications or brochures intended for public distribution shall comply with graphic requirements as specified in Ecology's "Publications Handbook", publication number 91-41 and any additional specifications as may be outlined in the Scope of Work.

5. **Quality Assurance Project Plan (QAPP).** IF this project involves the collection of environmental measurement data, the RECIPIENT must prepare a QAPP to ensure the consistent application of quality assurance principles to the planning and execution of all activities involved in generating this data. The plan shall be conducted in accordance with the DEPARTMENT's Guidelines for the Preparation of Quality Assurance Project Plans for Environmental Studies, current edition, (Ecology Publication No. 04-03-030).

The plan must describe the monitoring and data quality objectives, procedures, and methodologies which will be used to ensure that all environmental data generated will meet these requirements. The size and complexity of the plan should be cost effective and in proportion to the magnitude of the sampling effort. The RECIPIENT may also reference Technical Guidance for Assessing the Quality of Aquatic Environments, February 1994 (Ecology Publication No. 91-78), in developing the plan. The QAPP shall be composed of a concise description of the environmental measurement aspects of this project. Ecology's Project Officer shall review and approve this plan prior to initiation of work.

The QAPP should describe the following elements:

- Assumptions that direct the collection and analysis of data;
- Resources used (such as flights for aerial photos);
- Resource documents that will be consulted;
- Field methods employed;
- Office methods employed;
- Training level of staff involved in data collection and analysis;
- Equipment / materials to be used
- Procedures to assure accurate calibration of field instruments.

Other supporting documentation, including example QAPPs, QAPP templates, and field SOPs may be found at Ecology's Quality Assurance website: www.ecy.wa.gov/programs/eap/quality.html

6. **Coordination with Ecology's Geographical Information System (GIS).** If this project involves developing GIS data, the RECIPIENT shall coordinate with Ecology's GIS office in an effort to promote compatibility and to encourage sharing of geospatial data. To facilitate data sharing, the DEPARTMENT utilizes the following standards:

Ecology's GIS Standards	
ESRI's ArcGIS	9.x
ESRI's ArcView	Current Version
Horizontal Datum	NAD 83 HARN
Vertical Datum	NGVD 88
Projection System	Lambert Conic Conformal
Coordinate System	WA State Plane Coordinates
Coordinate Zone	South
Coordinate Units	Feet
Accuracy Standard	+/-40 Feet (1:24,000) minimum accuracy to within of the true North American datum system
Vector Import Format	ArcExport, shapefiles, file or personal tabase
Raster Import Format	TIFF, BIL/BIP, RLC,GRID,ERDAS, SID

Whenever possible, the Recipient is encouraged to utilize the standards listed above when compiling data. To discuss the usage of other standards, please contact Jerry Franklin at 360 407-7470; Fax: 360 407-6902; E-Mail: jfra461@ecy.wa.gov or Dan Saul at 360-407-6419; E-Mail: dsau461@ecy.wa.gov for further data sharing and compatibility information.

The RECIPIENT shall submit copies to Ecology's Project Officer with complete documentation as it relates to all digital data, GIS coverages, shape files, related tables and map products.

7. **Washington State Minority and Women's Business Participation.** The RECIPIENT agrees to solicit and recruit, to the maximum extent possible, certified minority-owned (MBE) and women-owned (WBE) businesses in purchases and contracts initiated after the effective date of this Agreement.

In the absence of more stringent goals established by the RECIPIENT's jurisdiction, the RECIPIENT agrees to utilize the DEPARTMENT'S goals for minority- and women-owned business participation in all bid packages, request for proposals, and purchase orders. These goals are expressed as a percentage of the total dollars available for the purchase or contract and are as follows:

Construction/Public Works	10% MBE	6%WBE
Architecture/Engineering	10% MBE	6%WBE
Purchased Goods	8% MBE	4%WBE
Purchased Services	10% MBE	4%WBE
Professional Services	10% MBE	4%WBE

No contract award or rejection shall be made based on achievement or non-achievement of the goals. Achievement of the goals is encouraged, however, and the RECIPIENT and ALL prospective bidders or persons submitting qualifications shall take the following affirmative steps in any procurement initiated after the effective date of this Agreement:

a. Include qualified minority and women's businesses on solicitation lists.

b. Assure that qualified minority and women's businesses are solicited whenever they are potential sources of services or supplies.

c. Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.

d. Establish delivery schedules, where work requirements permit, which will encourage participation of qualified minority and women's businesses.

e. Use the services and assistance of the State Office of Minority and Women's Business Enterprises (OMWBE) and the Office of Minority Business Enterprises of the U.S. DEPARTMENT of Commerce, as appropriate

By signing this Agreement, the RECIPIENT certifies that the above steps were, or will be followed. Any contractor engaged by the RECIPIENT under this agreement shall be required to follow the above five affirmative steps in the award of any subcontract(s).

The RECIPIENT shall report to the DEPARTMENT at the time of submitting each invoice, on forms provided by the DEPARTMENT, payments made to qualified firms. The report will address:

a. Name and state OMWBE certification number of any qualified firm receiving funds under the voucher, including any sub-and/or sub-subcontractors.

b. The total dollar amount paid to qualified firms under this invoice.

8. **Consistency:** It is the responsibility of the RECIPIENT to ensure that all sub-RECIPIENTS and contractors comply with the terms and conditions of the agreement and that the State of Washington is named as an express third-party beneficiary of such subcontracts with full rights as such.

9. **Grant Closeout:** All products for this project shall reflect an end date on or before June 30, 2012 and shall be submitted to the DEPARTMENT on or before **July 20, 2012** or as otherwise specified in the Scope of Work. Completed end-of-biennium estimate forms and final payment requests must be submitted in accordance with notification provided by Ecology's Fiscal Office.

10. **All Writings Contained Herein.** This agreement, the appended "General Terms and Conditions", and the DEPARTMENT'S current edition of "Administrative Requirements for Ecology Grants and Loans", contains the entire understanding between the parties, and there are no other understandings or representations except those set forth or incorporated by reference herein. No subsequent modification(s) or amendment(s) of this agreement shall be of any force or effect unless in writing, signed by authorized representatives of the RECIPIENT and DEPARTMENT, and made a part of this agreement.

In Witness Whereof, the parties hereby execute this grant agreement

Washington State Department of Ecology

_____

Gordon White Date
Program Manager
Shorelands and Environmental

Approved as to form by
The Assistant Attorney General

City of Fife

_____

Signature, Authorized Official Date

_____

Print Name of Authorized Official

_____

Title of Authorized Official

GENERAL TERMS AND CONDITIONS
Pertaining to Grant and Loan Agreements of the Department of Ecology

A. RECIPIENT PERFORMANCE

All activities for which grant/loan funds are to be used shall be accomplished by the RECIPIENT and RECIPIENT's employees. The RECIPIENT shall not assign or subcontract performance to others unless specifically authorized in writing by the DEPARTMENT.

B. SUBGRANTEE/CONTRACTOR COMPLIANCE

The RECIPIENT must ensure that all subgrantees and contractors comply with the terms and conditions of this agreement.

C. THIRD PARTY BENEFICIARY

The RECIPIENT shall ensure that in all subcontracts entered into by the RECIPIENT pursuant to this agreement, the state of Washington is named as an express third-party beneficiary of such subcontracts with full rights as such.

D. CONTRACTING FOR SERVICES (BIDDING)

Contracts for construction, purchase of equipment and professional architectural and engineering services shall be awarded through a competitive process, if required by State law. RECIPIENT shall retain copies of all bids received and contracts awarded, for inspection and use by the DEPARTMENT.

E. ASSIGNMENTS

No right or claim of the RECIPIENT arising under this agreement shall be transferred or assigned by the RECIPIENT.

F. COMPLIANCE WITH ALL LAWS

1. The RECIPIENT shall comply fully with all applicable Federal, State and local laws, orders, regulations and permits.

Prior to commencement of any construction, the RECIPIENT shall secure the necessary approvals and permits required by authorities having jurisdiction over the project, provide assurance to the DEPARTMENT that all approvals and permits have been secured, and make copies available to the DEPARTMENT upon request.

2. Discrimination. The DEPARTMENT and the RECIPIENT agree to be bound by all Federal and State laws, regulations, and policies against discrimination. The RECIPIENT further agrees to affirmatively support the program of the Office of Minority and Women's Business Enterprises to the maximum extent possible. The RECIPIENT shall report to the DEPARTMENT the percent of grant/loan funds available to women or minority owned businesses.

3. Wages And Job Safety. The RECIPIENT agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington which affect wages and job safety.

4. Industrial Insurance. The RECIPIENT certifies full compliance with all applicable state industrial insurance requirements. If the RECIPIENT fails to comply with such laws, the DEPARTMENT shall have the right to immediately terminate this agreement for cause as provided in Section K.1, herein.

G. KICKBACKS

The RECIPIENT is prohibited from inducing by any means any person employed or otherwise involved in this project to give up any part of the compensation to which he/she is otherwise entitled or, receive any fee, commission or gift in return for award of a subcontract hereunder.

H. AUDITS AND INSPECTIONS

1. The RECIPIENT shall maintain complete program and financial records relating to this agreement. Such records shall clearly indicate total receipts and expenditures by fund source and task or object.

All grant/loan records shall be kept in a manner which provides an audit trail for all expenditures. All records shall be kept in a common file to facilitate audits and inspections.

Engineering documentation and field inspection reports of all construction work accomplished under this agreement shall be maintained by the RECIPIENT.

2. All grant/loan records shall be open for audit or inspection by the DEPARTMENT or by any duly authorized audit representative of the State of Washington for a period of at least three years after the final grant payment/loan repayment or any dispute resolution hereunder. If any such audits identify discrepancies in the financial records, the RECIPIENT shall provide clarification and/or make adjustments accordingly.

3. All work performed under this agreement and any equipment purchased, shall be made available to the DEPARTMENT and to any authorized state, federal or local representative for inspection at any time during the course of this agreement and for at least three years following grant/loan termination or dispute resolution hereunder.

4. RECIPIENT shall meet the provisions in OMB Circular A-133 (Audits of States, Local Governments & Non Profit Organizations), including the compliance Supplement to OMB Circular A-133, if the RECIPIENT expends $300,000 or more in a year in Federal funds. The $300,000 threshold for each year is a cumulative total of all federal funding from all sources. The RECIPIENT must forward a copy of the audit along with the RECIPIENT'S response and the final corrective action plan to the DEPARTMENT within ninety (90) days of the date of the audit report.

I. PERFORMANCE REPORTING

The RECIPIENT shall submit progress reports to the DEPARTMENT with each payment request or such other schedule as set forth in the Special Conditions. The RECIPIENT shall also report in writing to the DEPARTMENT any problems, delays or adverse conditions which will materially affect their ability to meet project objectives or time schedules. This disclosure shall be accompanied by a statement of the action taken or proposed and any assistance needed from the DEPARTMENT to resolve the situation. Payments may be withheld if required progress reports are not submitted.

Quarterly reports shall cover the periods January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Reports shall be due within twenty (20) days following the end of the quarter being reported.

J. COMPENSATION

1. Method of compensation. Payment shall normally be made on a reimbursable basis as specified in the grant agreement and no more often than once per month. Each request for payment will be submitted by the RECIPIENT on State voucher request forms provided by the DEPARTMENT along with documentation of the expenses. Payments shall be made for each task/phase of the project, or portion thereof, as set out in the Scope of Work when completed by the RECIPIENT and certified as satisfactory by the Project Officer.

The payment request form and supportive documents must itemize all allowable costs by major elements as described in the Scope of Work. Instructions for submitting the payment requests are found in "Administrative Requirements for Ecology Grants and Loans", part IV, published by the DEPARTMENT. A copy of this document shall be furnished to the RECIPIENT. When payment requests are approved by the DEPARTMENT, payments will be made to the mutually agreed upon designee.

Payment requests shall be submitted to the DEPARTMENT and directed to the Project Officer assigned to administer this agreement.

2. Budget deviation. Deviations in budget amounts are not allowed without written amendment(s) to this agreement. Payment requests will be disallowed when the RECIPIENT's request for reimbursement exceeds the State maximum share amount for that element, as described in the Scope of Work.

3. Period of Compensation. Payments shall only be made for action of the RECIPIENT pursuant to the grant/loan agreement and performed after the effective date and prior to the expiration date of this agreement, unless those dates are specifically modified in writing as provided herein.

4. Final Request(s) for Payment. The RECIPIENT must submit final requests for compensation within forty-five(45) days after the expiration date of this agreement and within fifteen (15) days after the end of a fiscal biennium. Failure to comply may result in delayed reimbursement.

5. Performance Guarantee. The DEPARTMENT may withhold an amount not to exceed ten percent (10%) of each reimbursement payment as security for the RECIPIENT's performance and a financial bond. Monies withheld by the DEPARTMENT may be paid to the RECIPIENT when the project(s) described herein, or a portion thereof, have been completed if, in the DEPARTMENT's sole discretion, such payment is reasonable and approved according to this agreement and, as appropriate, upon completion of an audit as specified under section J.6. herein.

6. Unauthorized Expenditures. All payments to the RECIPIENT shall be subject to final audit by the DEPARTMENT and any unauthorized expenditure(s) charged to this grant/loan shall be refunded to the DEPARTMENT by the RECIPIENT.

7. Mileage and Per Diem. If mileage and per diem are paid to the employees of the RECIPIENT or other public entities, it shall not exceed the amount allowed under state law for state employees.

8. Overhead Costs. No reimbursement for overhead costs shall be allowed unless provided for in the Scope of Work hereunder.

K. TERMINATION

1. For Cause. The obligation of the DEPARTMENT to the RECIPIENT is contingent upon satisfactory performance by the RECIPIENT of all of its obligations under this agreement. In the event the RECIPIENT unjustifiably fails, in the opinion of the DEPARTMENT, to perform any obligation required of it by this agreement, the DEPARTMENT may refuse to pay any further funds thereunder and/or terminate this agreement by giving written notice of termination.

A written notice of termination shall be given at least five working days prior to the effective date of termination. In that event, all finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, and reports or other materials prepared by the RECIPIENT under this agreement, at the option of the DEPARTMENT, shall become Department property and the RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

Despite the above, the RECIPIENT shall not be relieved of any liability to the DEPARTMENT for damages sustained by the DEPARTMENT and/or the State of Washington because of any breach of agreement by the RECIPIENT. The DEPARTMENT may withhold payments for the purpose of setoff until such time as the exact amount of damages due the DEPARTMENT from the RECIPIENT is determined.

2. Insufficient Funds. The obligation of the DEPARTMENT to make payments is contingent on the availability of state and federal funds through legislative appropriation and state allotment. When this agreement crosses over state fiscal years the obligation of the DEPARTMENT is contingent upon the appropriation of funds during the next fiscal year. The

failure to appropriate or allot such funds shall be good cause to terminate this agreement as provided in paragraph K.1 above.

When this agreement crosses the RECIPIENT's fiscal year, the obligation of the RECIPIENT to continue or complete the project described herein shall be contingent upon appropriation of funds by the RECIPIENT's governing body; Provided, however, that nothing contained herein shall preclude the DEPARTMENT from demanding repayment of ALL funds paid to the RECIPIENT in accordance with Section O herein.

3. Failure to Commence Work. In the event the RECIPIENT fails to commence work on the project funded herein within four months after the effective date of this agreement, or by any date mutually agreed upon in writing for commencement of work, the DEPARTMENT reserves the right to terminate this agreement.

L. WAIVER

Waiver of any RECIPIENT default is not a waiver of any subsequent default. Waiver of a breach of any provision of this agreement is not a waiver of any subsequent breach and will not be construed as a modification of the terms of this agreement unless stated as such in writing by the authorized representative of the DEPARTMENT.

M. PROPERTY RIGHTS

1. Copyrights and Patents. When the RECIPIENT creates any copyrightable materials or invents any patentable property, the RECIPIENT may copyright or patent the same but the DEPARTMENT retains a royalty-free, nonexclusive and irrevocable license to reproduce, publish, recover or otherwise use the material(s) or property and to authorize others to use the same for federal, state or local government purposes.

Where federal funding is involved, the federal government may have a proprietary interest in patent rights to any inventions that are developed by the RECIPIENT as provided in 35 U.S.C. 200-212.

2. Publications. When the RECIPIENT or persons employed by the RECIPIENT use or publish information of the DEPARTMENT; present papers, lectures, or seminars involving information supplied by the DEPARTMENT; use logos, reports, maps or other data, in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to the DEPARTMENT.

3. Tangible Property Rights. The DEPARTMENT's current edition of "Administrative Requirements for Ecology Grants and Loans", Part V, shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by the DEPARTMENT in the absence of state, federal statute(s), regulation(s), or policy(s) to the contrary or upon specific instructions with respect thereto in the Scope of Work.

4. Personal Property Furnished by the DEPARTMENT. When the DEPARTMENT provides personal property directly to the RECIPIENT for use in performance of the project, it shall be returned to the DEPARTMENT prior to final payment by the DEPARTMENT. If said property is lost, stolen or damaged while in the RECIPIENT's possession, the DEPARTMENT shall be reimbursed in cash or by setoff by the RECIPIENT for the fair market value of such property.

5. Acquisition Projects. The following provisions shall apply if the project covered by this agreement includes funds for the acquisition of land or facilities:

a. Prior to disbursement of funds provided for in this agreement, the RECIPIENT shall establish that the cost of land/or facilities is fair and reasonable.

b. The RECIPIENT shall provide satisfactory evidence of title or ability to acquire title for each parcel prior to disbursement of funds provided by this agreement. Such evidence may include title insurance policies, Torrens certificates, or abstracts, and attorney's opinions establishing that the land is free from any impediment, lien, or claim which would impair the uses contemplated by this agreement.

6. Conversions. Regardless of the contract termination date shown on the cover sheet, the RECIPIENT shall not at any time convert any equipment, property or facility acquired or developed pursuant to this agreement to uses other than those for which assistance was originally approved without prior written approval of the DEPARTMENT. Such approval may be conditioned upon payment to the DEPARTMENT of that portion of the proceeds of the sale, lease or other conversion or encumbrance which monies granted pursuant to this agreement bear to the total acquisition, purchase or construction costs of such property.

N. RECYCLED/RECYCLABLE PAPER

All documents and materials published under this agreement shall be produced on recycled paper containing the highest level of post consumer and recycled content that is available. At a minimum, paper with 10 percent post consumer content and 50 percent recycled content shall be used. Whenever possible, all materials shall be published on paper that is unbleached or has not been treated with chlorine gas and/or hypochlorite.

As appropriate, all materials shall be published on both sides of the paper and shall minimize the use of glossy or colored paper and other items which reduce the recyclability of the document.

O. RECOVERY OF PAYMENTS TO RECIPIENT

The right of the RECIPIENT to retain monies paid to it as reimbursement payments is contingent upon satisfactory performance of this agreement including the satisfactory completion of the project described in the Scope of Work. In the event the RECIPIENT fails, for any reason, to perform obligations required of it by this agreement, the RECIPIENT may, at the DEPARTMENT's sole discretion, be required to repay to the DEPARTMENT all grant/loan funds disbursed to the RECIPIENT for those parts of the project that are rendered worthless in the opinion of the DEPARTMENT by such failure to perform.

Interest shall accrue at the rate of twelve percent (12%) per annum from the time the DEPARTMENT demands repayment of funds. If payments have been discontinued by the DEPARTMENT due to insufficient funds as in Section K.2 above, the RECIPIENT shall not be obligated to repay monies which had been paid to the RECIPIENT prior to such termination. Any property acquired under this agreement, at the option of the DEPARTMENT, may become the DEPARTMENT'S property and the RECIPIENT'S liability to repay monies shall be reduced by an amount reflecting the fair value of such property.

P. PROJECT APPROVAL

The extent and character of all work and services to be performed under this agreement by the RECIPIENT shall be subject to the review and approval of the DEPARTMENT through the Project Officer or other designated official to whom the RECIPIENT shall report and be responsible. In the event there is a dispute with regard to the extent and character of the work to be done, the determination of the Project Officer or other designated official as to the extent and character of the work to be done shall govern. The RECIPIENT shall have the right to appeal decisions as provided for below.

Q. DISPUTES

Except as otherwise provided in this agreement, any dispute concerning a question of fact arising under this agreement which is not disposed of in writing shall be decided by the Project Officer or other designated official who shall provide a written statement of decision to the RECIPIENT. The decision of the Project Officer or other designated official shall be final and conclusive unless, within thirty days from the date of receipt of such statement, the RECIPIENT mails or otherwise furnishes to the Director of the DEPARTMENT a written appeal.

In connection with appeal of any proceeding under this clause, the RECIPIENT shall have the opportunity to be heard and to offer evidence in support of this appeal. The decision of the Director or duly authorized representative for the determination of such appeals shall be final and conclusive. Appeals from the Director's determination shall be brought in the Superior

Court of Thurston County. Review of the decision of the Director will not be sought before either the Pollution Control Hearings Board or the Shoreline Hearings Board. Pending final decision of dispute hereunder, the RECIPIENT shall proceed diligently with the performance of this agreement and in accordance with the decision rendered.

R. CONFLICT OF INTEREST

No officer, member, agent, or employee of either party to this agreement who exercises any function or responsibility in the review, approval, or carrying out of this agreement, shall participate in any decision which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is, directly or indirectly interested; nor shall he/she have any personal or pecuniary interest, direct or indirect, in this agreement or the proceeds thereof.

S. INDEMNIFICATION

1. The DEPARTMENT shall in no way be held responsible for payment of salaries, consultant's fees, and other costs related to the project described herein, except as provided in the Scope of Work.

2. To the extent that the Constitution and laws of the State of Washington permit, each party shall indemnify and hold the other harmless from and against any liability for any or all injuries to persons or property arising from the negligent act or omission of that party or that party's agents or employees arising out of this agreement.

T. GOVERNING LAW

This agreement shall be governed by the laws of the State of Washington.

U. SEVERABILITY

If any provision of this agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this agreement which can be given effect without the invalid provision, and to this end the provisions of this agreement are declared to be severable.

V. PRECEDENCE

In the event of inconsistency in this agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) applicable Federal and State statutes and regulations; (b) Scope of Work; (c) Special Terms and Conditions; (d) Any terms incorporated herein by reference including the "Administrative Requirements for Ecology Grants and Loans"; and (e) the General Terms and Conditions.

SS-010 Rev. 05/02

January 20, 2010

MEMORANDUM
For Meeting of January 26, 2010

TO: Mayor Johnson and Fife City Council Members

THROUGH: Steve Worthington, City Manager

FROM: B. Blackburn, Chief of Police

SUBJECT: Resolution Number 1339

REPORT IN BRIEF:
Our annual PSAP (911 Center) contract with Pierce County expired December 31, 2009. This contract replaces the expired contract.

BACKGROUND:
The City of Fife has a 911 answering center and provides this service for several cities. The equipment and trunk phone lines are controlled and owned by both Pierce County and the State of Washington. This contract allows us a portion of the funds collected via the 911 tax structure.

DISCUSSION:
This is the standard contract that we have had in place with PCDEM over the years.

FISCAL IMPACT:
Fife will receive $9,756.00 per year

ALTERNATIVE COURSES OF ACTION:
1) Do not pass Resolution.
2) Request additional information

RECOMMENDATIONS:

That this resolution be adopted by Fife City Council.

Brad Blackburn
Chief of Police

Approved for Agenda:
Steve Worthington, City Manager

RESOLUTION NUMBER 1339

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PIERCE COUNTY DEPARTMENT OF EMERGENCY MANAGEMENT REGARDING THE 911 DISPATCH CENTER (PSAP) FUNDING

WHEREAS, the City of Fife Police Department has served as an emergency dispatch center for 911 services and has previously entered into agreements with Pierce County and other jurisdictions regarding that service; and

WHEREAS, the existing agreement has expired on December 31, 2009 and it is necessary to enter into another agreement in order to continue with the service; now, therefore

BE IT RESOLVED, that the City Manager is herby authorized to enter into an agreement with Pierce County regarding 911 (PSAP) dispatch services, substantially in the form attached hereto as Exhibit A and by reference incorporated herein.

ADOPTED by the Fife City Council at an open public meeting held on the 26th day of January, 2010.

_____
Barry Johnson, Mayor

Attest:

_____
Steve Marcotte, City Clerk/Treasurer

PIERCE COUNTY ENHANCED 9-1-1
PSAP PARTICIPATION AGREEMENT AMENDMENT

The "PSAP PARTICIPATION AGREEMENT" signed for the year 2006 by Pierce County and the City of Fife Police Department is hereby amended to change paragraph B. Duration for a renewal of one year to end December 31, 2010, and Attachment B which will include a new Distributed Funds Schedule, and to add paragraph D. 9. Reporting requirements.

This Agreement continues in its entirety, except substituting the newly revised Attachment B, and the following paragraph B. Duration for the existing Attachment and paragraph B; and adding the following paragraph D. 9.:

B. DURATION:

This Agreement is renewed for a term of one (1) year, commencing January 1, 2010, and ending December 31, 2010, and may be renewed beyond that date, in one year increments. Any party shall have the right to withdraw from this Agreement by giving written notice to the County, prior to October 1, of each year, of its intent to withdraw at the close of the year, except that the County shall give its written notice to the appropriate designated representative for the PSAP.

D. RESPONSIBILITY OF THE PSAP:

9. Provide the E911 Program Office with: Monthly call Volume Report no later than 30 days following the end of each month; Equipment list including copy of any maintenance agreements by June 1, each year; Annual Salary Report based on previous calendar year by June 1, each year; Submit Amendment Reimbursement requests (if any) by November 30, each year; and in addition, the E911 Program Office may request additional reports.

The person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. Each party further acknowledges that it has read this Agreement, understands it, and agrees to be bound by it.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 20___.

FOR PIERCE COUNTY:
Reviewed:

_____
Manager-E911 Program Date

_____
Prosecuting Attorney (as to form) Date

_____
Department of Budget and Finance Date
Approved:

_____
Director-Department of Emergency Management Date

_____
County Executive (if required) Date

FOR THE CITY OF FIFE POLICE DEPARTMENT:

_____
City Manager: Date

_____
Asst. City Attorney (as to form) Date

_____
Chief of Police: Date

ATTACHMENT 'B'

DISTRIBUTED FUNDS SCHEDULE:

For the Calendar year 2010, E911 funds shall be distributed to the PSAP's as follows:

The City of Buckley PSAP shall receive $907.00 per month, $10,884.00 for the year.

The City of Fife PSAP shall receive $813.00 per month, $9,756.00 for the year.

The Law Enforcement Support Agency PSAP shall receive $81,872.00 per month, $982,464.00 for the year.

The Pierce County Fire District #2 PSAP shall receive $23,101.00 per month, $277,212.00 for the year.

The City of Puyallup PSAP shall receive $4,024.00 per month, $48,288.00 for the year.

The City of Sumner PSAP shall receive $1,908.00 per month, $22,896.00 for the year.

The City of Tacoma Fire Department PSAP shall receive $18,226.00 per month, $218,712.00 for the year.

Only those PSAPs listed herein shall receive any distributed funds from the Piece County E911 funds.

MEMORANDUM
For Meeting of January 26th, 2010

TO: Mayor and Councilmembers
FROM: Chris Pasinetti, Planner 1
THROUGH: Steve Worthington, City Manager
SUBJECT: Planning Commission Appointments

REPORT IN BRIEF: The City Council Sub-Committee is scheduled to have completed the interviews of candidates for the Planning Commission. The Council may wish to appoint or reappoint members at this time.

BACKGROUND: The Planning Commission currently has four openings; three current commissioners have requested reappointment, and one position is vacant. According to the FMC, the commission members are appointed by Council. The commission shall consist of seven members, each of whom is required to serve a four-year term. Attached is the relevant FMC and the current member roster, which shows the vacant position (Position 2) and those open for reappointment (Positions 4, 6, & 7). See attachment.

A Council sub-committee was formed, and scheduled interviews were to have been completed, for the new commission applicants. The Council sub-committee members may wish to report back to the Council as a whole on the results of their interviews.

DISCUSSION: Is the Council ready to appoint or reappoint positions on the Planning Commission?

ALTERNATIVE COURSES OF ACTION:

Alternative #1

Motion to appoint (insert name) to the Fife Planning Commission
Motion to reappoint (insert name) to the Fife Planning Commission

Alternative #2

Delay appointments

Carl Durham Acting Community Development Director

Approved for Agenda:
Steve Worthington, City Manager

2.48.010 Creation.

The city council desires to avail itself of the powers conferred by an act of the legislature of the state, entitled "An act relating to city, town, county and regional planning and the creation, organization, duties and powers of planning commissions," approved by the governor of the state on April 11, 1935, and being Chapter 44 of the Session Laws of 1935 of the state (Chapter 35.63 RCW), and pursuant to such desire, does hereby create as part of the city government, a city planning commission in and for the city. (Ord. 31 § 1, 1957).

2.48.020 Members – Term – Vacancies.

A. The city planning commission shall consist of seven members. At least five members must be city residents; one member may be employed in the city of Fife; and one member may reside within the Fife urban growth area. All members shall serve for four-year terms. Vacancies shall be filled by the city council.

B. Members may be removed by the city council after public hearing for inefficiency, neglect of duty or malfeasance in office. Any member who fails to attend three consecutive regularly scheduled meetings of the planning commission, without being excused by the commission, or misses six regularly scheduled meetings of the planning commission within any six-month period shall be deemed to have forfeited his office.

C. Vacancies occurring other than through the expiration of terms shall be filled for the unexpired term.

D. If a planning commission member disqualifies himself from participating in the deliberations and the decision-making process with respect to a matter pending before the agency due to a conflict of interest or an appearance of fairness problem, the mayor, without council confirmation, may appoint a person to serve as an alternate on the planning commission to serve in regard to such a matter for the disqualified member.

E. The planning commission shall hold a regular meeting at least once each month; provided, the meeting may be cancelled in the event there is no business to come before the commission at said meeting. Special meetings may be called at such times as the commission may determine in order to efficiently conduct its business. There shall be a fixed time and place for the meetings of the commission, which shall be open to the public, except as otherwise provided by law. (Ord. 1577-05 § 1, 2006; Ord. 1473 § 1, 2002; Ord. 1216 § 1, 1995; Ord. 1013 § 1, 1990; Ord. 954 § 1, 1988; Ord. 325 § 1, 1974; Ord. 31 § 2, 1957).

2.48.030 Powers and duties.

The planning commission shall have the following duties:

A. Prepare a comprehensive plan for anticipating and influencing the orderly and coordinated development of land and building uses within the code city and its environs. The comprehensive plan shall contain all elements as set forth in RCW 35A.63.061 and 35A.63.062;

B. Promulgate procedural rules governing the operation of the planning commission; provided, however, said rules shall not be effective until approved by the council;

C. Serve as an advisory body to the city manager and to the council;

D. Perform such other duties as the council may direct by ordinance, resolution or motion. (Ord. 1398 § 11, 2000; Ord. 954 § 2, 1988; Ord. 325 § 4, 1974; Ord. 31 § 3, 1957).

Below indicates the status of the Fife Planning Commission positions:

Position Number	***Dates of Current Term***	***Name/Contact Information***	***Began Serving***
1	*1/09 – 12/12*	*Shannon Thornhill*	*May 2007*
2	***1/09 – 12/12***	***Vacant***	***January 2009***
3	*1/09 – 12/10*	*Doug Fagundes*	*January 2009*
4	***1/06 – 12/09***	***Jeffrey Brown***	***March 2006***
5	*1/07 – 12/10*	*Fred Thomas*	*June 2008*
6	***1/06 – 12/09***	***Richard D. Garchow***	***April 2005***
7	***1/06 – 12/09***	***Jim Call, Chair***	***September 2004***

Position 4: **From:** respjeff@aol.com [mailto:respjeff@aol.com]
Sent: Tuesday, October 06, 2009 5:11 PM
To: Christopher Pasinetti; Carl Durham
Cc: Katie Bolam
Subject: Re: Office terms

Hello Everyone. I am interested in serving another term for the planning commission. Please let me know if I need to do anything else. Thanks!

Jeff Brown

Position 6: **From:** Richard Garchow [mailto:rgarchow@greatamericanrv.com]
Sent: Monday, November 23, 2009 10:42 AM
To: Christopher Pasinetti
Subject: RE:

Chris, I request to remain on the Planning Commission for another term. I believe the terms are for three years. I enjoy working with you, the staff, and members of the Commission. Please accept this as my request, November 23, 2009.

Thanks,

Rich Garchow

Position 7: Mr. Jim Call has verbally requested to remain on the Planning Commission.

January 7, 2010

10B

MEMORANDUM
For Meeting of January 26th, 2010

TO: Honorable Mayor and City Council
FROM: Chris Pasinetti, Planner 1
THROUGH: Carl Durham, Acting Community Development Director
SUBJECT: Planning Commission Work Plan and Comprehensive Plan Amendments for 2010.

REPORT IN BRIEF: This is an opportunity for the City Council to review, discuss and amend if necessary the Planning Commission Work Plan and the necessary Comprehensive Plan Amendments for 2010.

BACKGROUND: RCW36.70A.130(4)(a): "On or before December 1, 2004, and every seven years thereafter, for Clallam, Clark, Jefferson, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties and the cities within those counties to revise their comprehensive plans and development regulations to ensure the plan and regulations comply with the requirements of this chapter." This work plan has outlined the elements that would need to be updated.

DISCUSSION AND FINDINGS: There have been a number of changes to the GMA (Growth Management Act) over many years, and the seven year update is the time that Comprehensive Plans and development regulations are expected to be updated to include those changes. The Washington State Department of Commerce (formerly know as the Department of Community Trade and Economic Development, or CTED) has provided cities and counties with checklists for their comprehensive plans and development regulations. The proposed work plan and the Department of Commerce Checklist for Cities are attached to this document. Staff has made a first attempt at filling out the checklist to see what amendments may be needed and created the work plan for 2010 accordingly.

The State provides funding and technical assistance during these periods. Because of budget shortfalls the funding has been eliminated and the grant money offered by the Department of Commerce is gone. So far, the law has not changed and the updates are still due, but there is some rumor that the legislature will extend the deadline on the GMA updates 2 or 3 years. If this were to happen, the work plan could be divided over the next two years, rather than all this year.

STAFF RECOMMENDATION: The City Council review or amend if necessary the proposed 2010 Planning Commission Work Plan.

RECOMMENDATION: I move for the City Council to:
1. Approve the proposed 2010 Planning Commission Work Plan, OR
2. Amend and approve the proposed 2010 Planning Commission Work Plan.

Carl Durham, Acting
Community Development Director

Approved for Agenda:
Steve Worthington, City Manager

Planning Commission
2010 *Draft* Work Plan

Updated 12/29/09

SEPA Threshold Date: __ SEPA Final Date: __ CTED Date: __

Planning Commission Meetings: 8/2 *Public Meeting* – 8/30 – 10/4 – 11/1
CTED 60-day Review Time: 8/15 through 10/14
Anticipated Council Agenda Dates: 10/19 *Study Session* – 10/26 *Public Hearing* – 11/9 *1st Read* – 11/23 *Adopt*

COMP PLAN ITEM NUMBER	WORK PLAN ITEM #	TITLE	STAFF LEAD	DESCRIPTION
CPA10 – 01	1	Six-year Transportation Plan Update (TIP) Transportation Element	Russ Blount Chris Pasinetti	Public Works annual update.
CPA10 – 02	2	Land Use Element	Chris Pasinetti Carl Durham	Include Public Open Space land use designation among other needed changes.
CPA10 – 03	3	Schools CIP	Chris Pasinetti	New or Updated Capital Facilities Plans for Fife and Puyallup School Districts.
CPA10 – 04	4	Capital Facilities Element	Chris Pasinetti	The City funded a study to determine facility needs for the City over the next 20 years. Additional Policies (see checklist)
CPA10 – 05	5	Housing Element	Chris Pasinetti	Minor adjustments in the housing element to meet with state law.

Periodic Update Checklist for Cities

This checklist is intended to help cities that are fully planning under the Growth Management Act (GMA) to conduct the "periodic review and update" of comprehensive plans and development regulations required by RCW 36.70A.130(4). Cities can use the checklist to identify components of their comprehensive plan and development regulations that may need to be updated to reflect the latest information, or to comply with changes to the GMA since their last update.

This checklist includes all components of the plan and regulations that are specifically required by the GMA, with new or amended statutory changes since 2003 emphasized in highlighted text. An expanded checklist (one for comprehensive plans, one for development regulations) is available, which also includes related good ideas and recommendations. A separate checklist is available for counties. Cities within the Puget Sound Regional Council (PSRC) boundaries may want to use this checklist in tandem with PSRC checklists.

How to fill out the checklist

With the most recent version of your comprehensive plan and development regulations in hand, fill out each item in the checklist. Select the check box (place your cursor just before the yes/no box and then double click for check box option menu) or type in text fields, answering the following questions:

Is this item addressed in your current plan or regulations? If YES, fill in the form with citation(s) to where in the plan or code the item is addressed. We recommend using citations rather than page numbers because they stay the same regardless of how the document is printed. If you have questions about the requirement, follow the hyperlinks to the relevant statutory provision. If you still have questions, visit the Commerce Web page or contact the Commerce planner assigned to your city.

Is amendment needed to meet current statute? Check YES to indicate a change to your plan or regulations will be needed. Check NO to indicate that the GMA requirement has already been met. Local updates may not be needed if the statute hasn't changed since your previous update, if your city has kept current with required inventories, or if there haven't been many changes in local circumstances. Check "Further Review Needed" if you are unsure whether the requirement has already been met.

Is your city considering optional amendments? Use this field to note areas where your city may elect to work on or amend sections of your plan or development regulations that are not strictly required by the GMA.

How to use the completed checklist

Growth Management Services strongly encourages that you send the complete checklist to Commerce with the application for your update grant. Before you send it to Commerce, the checklist can be used to help write your proposed grant "Scope of Work," which is part of your grant application. The checklist can also help you develop a detailed work plan for your overall update. The checklist can be used to inform the contents of a city council resolution that defines what actions will be taken as part of the GMA update.

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(Used as spacer so checklist pages begin printing on top facing page)

The Grey highlighted is things that Staff highlighted as things that should be examined or looked at more closely.

Department of Commerce
Innovation is in our nature.

Jurisdiction Name: Fife

I. Required Comprehensive Plan Elements and Components (Sections 1 – 8)

1. Land Use Element - A Land Use Element that is consistent with county-wide planning policies (CWPPs) and RCW 36.70A.070(1)	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. A **future land use map** showing city limits and urban growth area (UGA) boundaries. [RCW 36.70A.070(1) and RCW 36.70A.110(6)]	☐ No ☒ Yes Location(s): Land Use Element Pg 2-24	☐ *Yes* ☐ *No* ☒ *Further review needed*	Amendment need due to annexation in 2008.
b. Consideration of **urban planning approaches that increase physical activity.** [RCW 36.70A.070(1), **Amended in 2005**] *Note:* Approaches may include mixed use community centers, bicycle and pedestrian networks or other means to include physical activity in daily life.	☐ No ☒ Yes Location(s): Land Use Element- Policy 14.2, 14.3 Implementation 15.3.1	☐ *Yes* ☒ *No* ☐ *Further review needed*	
c. **A consistent population projection throughout the plan which should be consistent with the Office of Financial Management forecast for the county or the county's sub-county allocation of that forecast.** [RCW 43.62.035]	☒ No ☐ Yes Location(s):	☒ *Yes* ☐ *No* ☐ *Further review needed*	This number is in flux all over the plan, some consistency should be incorporated.
d. **Estimates of population densities and building intensities based on future land uses.** [RCW 36.70A.070(1)] *Note:* GMS suggests a table showing land use designations and implementing zoning as a projection of existing and projected development capacity.	☐ No ☒ Yes Location(s): Land Use Element – Pg 2-7,2-8, 2-8(a)	☐ *Yes* ☐ *No* ☒ *Further review needed*	If a table is needed, creation would be needed as well. Buildable lands indicated there is sufficient capacity.

Periodic Update Checklist for Cities

1. Land Use Element - A Land Use Element that is consistent with county-wide planning policies (CWPPs) and RCW 36.70A.070(1)	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
e. Provisions for **protection of the quality and quantity of groundwater used for public water supplies.** [RCW 36.70A.070(1)]	☐ No ☒ Yes Location(s): Water Comprehensive Plan Appendix J FMC17.07	☐ *Yes* ☒ *No* ☐ *Further review needed*	Check Appendix J.
f. **Identification of lands useful for public purposes** such as utility corridors, transportation corridors, landfills, sewage treatment facilities, stormwater management facilities, recreation, schools, and other public uses. [RCW 36.70A.150] *Note:* A timeline and budget for acquiring lands identified as useful for public purposes under RCW 36.70A.150 should be developed but should not be adopted as part of the comprehensive plan.	☒ No ☐ Yes Location(s):	☒ *Yes* ☐ *No* ☒ *Further review needed*	POS zone should have a land use attribute. Other public purpose lands should be considered too.
g. **Identification of open space corridors within and between urban growth areas**, including lands useful for recreation, wildlife habitat, trails, and connection of critical areas. [RCW 36.70A.160]	☒ No ☐ Yes Location(s):	☒ *Yes* ☐ *No* ☐ *Further review needed*	Include the Parks and Rec stuff within the Land Use Element? POS zone as well?

Periodic Update Checklist for Cities

1. Land Use Element - A Land Use Element that is consistent with county-wide planning policies (CWPPs) and RCW 36.70A.070(1)	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
h. *If* there is an airport within or adjacent to the city: **policies, land use designations** *(and zoning)* **to discourage the siting of incompatible uses adjacent to general aviation airports.** [RCW 36.70.547, New in 1996)] *Note:* The plan *(and associated regulations)* must be filed with the Aviation Division of WSDOT.	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
i. *If* there is a Military Base within or adjacent to the jurisdiction employing 100 or more personnel: **policies, land use designations,** *(and consistent zoning)* **to discourage the siting of incompatible uses adjacent to military bases.** [RCW 36.70A.530(3), **New in 2004**]	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
j. Where applicable, a review of drainage, flooding, and stormwater run-off in the area and nearby jurisdictions and provide guidance for corrective actions to mitigate or cleanse those discharges that pollute waters of the state. [RCW 36.70A.70(3)] *Note:* RCW 90.56.010(26) defines waters of the state. Jurisdictions subject to U.S. Environmental Protection Agency National Pollution Discharge Elimination System (NPDES) Phase 1 and Phase 2 should comply with all permit requirements.	☐ No ☒ Yes Location(s): Land Use Element Pg 2-26 Implementation 2.1.2	☒ *Yes* ☐ *No* ☒ *Further review needed*	NPDES in code? or in the Comp Plan?

Periodic Update Checklist for Cities

1. Land Use Element - A Land Use Element that is consistent with county-wide planning policies (CWPPs) and RCW 36.70A.070(1)	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
k. **Policies to designate and protect critical areas** including wetlands, fish and wildlife habitat protection areas, frequently flooded areas, critical aquifer recharge areas, and geologically hazardous areas. In developing these policies, the city must have included the **best available science (BAS)** to protect the functions and values of critical areas, and give **"special consideration"** to conservation or protection measures necessary to preserve or enhance anadromous fisheries. [RCW 36.70A.030(5), RCW 36.70A.172, BAS added in 1995] *Note:* See WAC 365-195-900-925	☐ No ☒ Yes Location(s): Land Use Pg- 2-26 Goal 2	☒ *Yes* ☐ *No* ☐ *Further review needed*	Include the term Geological Hazard Area, Critical Aquifer Recharge areas, etc.
l. *If* forest or agricultural lands of long-term commercial significance are designated *inside* city: **a program authorizing Transfer (or Purchase) of Development Rights.** [RCW 36.70A.060(4), **Amended in 2005]**	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

2. A **Housing Element** to ensure the vitality and character of established residential neighborhoods and is consistent with relevant CWPPs, and RCW 36.70A.070(2).	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**

Periodic Update Checklist for Cities

2. A **Housing Element** to ensure the vitality and character of established residential neighborhoods and is consistent with relevant CWPPs, and RCW 36.70A.070(2).	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **Goals, policies, and objectives** for the preservation, improvement, and development of housing. [RCW 36.70A.070(2)(b)]	☐ No ☒ Yes Location(s): Housing Element Pg 4-22 Policy 2	☐ *Yes* ☒ *No* ☐ *Further review needed*	
a. **An inventory and analysis** of existing and projected housing needs over the planning period. [RCW 36.70A.070(2)(a)]	☐ No ☒ Yes Location(s): Land Use Element Pg 2-8 Table 7 & 8 Housing Element Pg4-14	☒ *Yes* ☐ *No* ☐ *Further review needed*	Updated numbers. Should reflect the projected Population allocations and how that related to housing units.
b. **Identification of sufficient land for housing**, including but not limited to, government-assisted housing, housing for low-income families, manufactured housing, multifamily housing, group homes, and foster care facilities. [RCW 36.70A.070(2)(c)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	Not exactly sure where this is in our housing element, there is discussion but not very substantial.
c. **Adequate provisions for existing and projected housing needs** for all economic segments of the community. [RCW 36.70A.070(2)(d)]	☐ No ☒ Yes Location(s): Land Use Element Pg 2-8 & 2-8(a)	☐ *Yes* ☐ *No* ☒ *Further review needed*	Not sure how to ensure housing for all economic segments. What exists could be adequate.

Periodic Update Checklist for Cities

2. A **Housing Element** to ensure the vitality and character of established residential neighborhoods and is consistent with relevant CWPPs, and RCW 36.70A.070(2).	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
d. *If* enacting or expanding an **affordable housing program** under RCW 36.70A.540: identification of land use designations within a geographic area where increased residential development will assist in achieving local growth management and housing policies [RCW 36.70A.540, **New in 2006**]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	Not sure if there is a requirement for this provision or not. CWPP's will have something, these will likely have some affects or prompt changes. But I recall this being voluntary.
e. Policies so that **manufactured housing** is not regulated differently than site built housing. [RCW 35.21.684, 35.63.160, 35A.21.312, and 36.01.225, **Amended in 2004**]	☐ No ☒ Yes Location(s): Housing Element Pg. 4-22 Implementation 1.1	☐ *Yes* ☐ *No* ☒ *Further review needed*	Is this along with our code sufficient to meet this requirement?
f. *If* the city has a population of over 20,000: **provisions for accessory dwelling units (ADUs) to be allowed in single-family residential areas.** [RCW 36.70A.400, RCW 43.63A.215(3)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

3. A **Capital Facilities Plan (CFP) Element** to serve as a check on the practicality of achieving other elements of the plan, covering all capital facilities planned, provided, and paid for by public entities including local government and special districts, etc.; including water systems, sanitary sewer systems, storm water facilities, schools, parks and recreational facilities, police and fire protection facilities. Capital expenditures from Park and Recreation elements, if separate, should be included in the CFP Element. The CFP Element must be consistent with CWPPs, and RCW 36.70A.070(3), and include:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. Policies or procedures to ensure capital budget decisions are in conformity with the comprehensive plan. [RCW 36.70A.120]	☒ No ☐ Yes Location(s):	☒ *Yes* ☐ *No* ☐ *Further review needed*	Include a new policy, or set of Policies
b. An **inventory** of existing capital facilities owned by public entities. [RCW 36.70A.070(3)(a)] *Note:* The inventory should include references to facility plans, include a brief summary of the plans, indicate location of facilities, and show where systems currently have unused capacity. Public services and facilities are defined in RCW 36.70A.030(12 and 13).	☐ No ☒ Yes Location(s): Capital Facilities Element Pg 7-20 Driftmeyer Report Adoption	☐ *Yes* ☒ *No* ☐ *Further review needed*	
c. A forecast of needed capital facilities. [RCW 36.70A.070(3)(b)] *Note:* The forecast of future need should be based on projected population and adopted levels of service (LOS) over the planning period. This section should consider sufficiency of water rights, sewage treatment, and other needed public facilities to support the plan's projected 20-year growth. It may also consider system management or demand management strategies to meet forecast need.	☐ No ☒ Yes Location(s): Various reference adoptions, Driftmeyer, Water Comp Plan, Sewer Comp Plan	☐ *Yes* ☐ *No* ☒ *Further review needed*	May need to amend the CFE to include all of these into one master CFE?

Periodic Update Checklist for Cities

3. A **Capital Facilities Plan (CFP) Element** to serve as a check on the practicality of achieving other elements of the plan, covering all capital facilities planned, provided, and paid for by public entities including local government and special districts, etc.; including water systems, sanitary sewer systems, storm water facilities, schools, parks and recreational facilities, police and fire protection facilities. Capital expenditures from Park and Recreation elements, if separate, should be included in the CFP Element. The CFP Element must be consistent with CWPPs, and RCW 36.70A.070(3), and include:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
d. Proposed **locations and capacities of expanded or new capital facilities.** [RCW 36.70A.070(3)(c)]	☐ No ☒ Yes Location(s): Driftmeyer Report	☐ *Yes* ☐ *No* ☒ *Further review needed*	Should include other capital facilities other than just municipal facilities.
e. A **six-year plan** (at least) identifying sources of public money to finance planned capital facilities. [RCW 36.70A.070(3)(d) and RCW 36.70A.120]	☐ No ☒ Yes Location(s): Capital Facilities Element Pg 7-8 through 7-11	☐ *Yes* ☐ *No* ☒ *Further review needed*	Amendments could be needed.
f. A **policy or procedure to reassess the Land Use Element** if probable funding falls short of meeting existing needs. [RCW 36.70A.070(3)(e)]	☒ No ☐ Yes Location(s):	☒ *Yes* ☐ *No* ☒ *Further review needed*	Policy to include this within the Capital Facilities Element. Include #5 on page 7-8 for this?

3. A **Capital Facilities Plan (CFP) Element** to serve as a check on the practicality of achieving other elements of the plan, covering all capital facilities planned, provided, and paid for by public entities including local government and special districts, etc.; including water systems, sanitary sewer systems, storm water facilities, schools, parks and recreational facilities, police and fire protection facilities. Capital expenditures from Park and Recreation elements, if separate, should be included in the CFP Element. The CFP Element must be consistent with CWPPs, and RCW 36.70A.070(3), and include:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
g. *If* impact fees are collected: **identification of public facilities on which money is to be spent.** [RCW 82.02.050(4)]	☐ No ☒ Yes Location(s): Capital Facilities Element Pg 7-9	☐ *Yes* ☒ *No* ☐ *Further review needed*	

4. A **Utilities Element** which is consistent with relevant CWPPs and RCW 36.70A.070(4) and includes:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. The **general location, proposed location and capacity** of all existing and proposed utilities. [RCW 36.70A.070(4)]	☐ No ☒ Yes Location(s): Utilities Element- See Maps	☒ *Yes* ☐ *No* ☐ *Further review needed*	Update Maps with more current information. New City Boundaries, etc.

Periodic Update Checklist for Cities

5. A **Transportation Element** which is consistent with relevant CWPPs and RCW 36.70A.070(6) and includes:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. An inventory of air, water, and ground transportation facilities and services, including transit alignments, state-owned transportation facilities, and general aviation airports. [RCW 36.70A.070(6)(a)(iii)(A)]	☐ No ☒ Yes Location(s): Transportation Plan early within the document	☒ *Yes* ☐ *No* ☒ *Further review needed*	Benthien Loop?
b. Adopted **levels of service (LOS) standards** for all arterials, transit routes and highways. [RCW 36.70A.070(6)(a)(iii)(B), New in 1997]	☐ No ☒ Yes Location(s): Figure 3, Transportation Improvement Plan	☐ *Yes* ☒ *No* ☐ *Further review needed*	
c. Identification of specific **actions to bring locally-owned transportation facilities and services to established LOS.** [RCW 36.70A.070(6)(a)(iii)(D), **Amended in 2005**]	☐ No ☒ Yes Location(s): Future Alternatives 6 Year TIP	☐ *Yes* ☐ *No* ☒ *Further review needed*	Review could be needed? Need to understand where deficiency is located, which intersections, etc.

5. A **Transportation Element** which is consistent with relevant CWPPs and RCW 36.70A.070(6) and includes:	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
d. A **forecast of traffic for at least 10 years**, including land use assumptions used in estimating travel [RCW 36.70A.070(6)(a)(i)] [RCW 36.70A.070(6)(a)(iii)(E)]	☐ No ☒ Yes Location(s): Transportation Plan Pg 12 Future Conditions	☐ *Yes* ☐ *No* ☒ *Further review needed*	Updating could be needed
e. A **projection of state and local system needs** to meet current and future demand [RCW 36.70A.070(6)(a)(iii)(F)]	☐ No ☒ Yes Location(s): Future Alternative Network 1 & 2	☐ *Yes* ☐ *No* ☒ *Further review needed*	Updating could be needed
f. A **pedestrian and bicycle component.** [RCW 36.70A.070(6)(a)(vii), **Amended 2005**]	☒ No ☐ Yes Location(s): In the Parks and Rec Plan, and referred to in the Transportation Plan Pg 11. Pg 52 of the Park and Recs plan shows the non-motorized trail system plan.	☒ *Yes* ☐ *No* ☐ *Further review needed*	Include or incorporate the parks non-motorized portions within the Trans Element.
g. A description of any existing and planned **transportation demand management (TDM) strategies**, such as HOV lanes or subsidy programs, parking policies, etc. [RCW 36.70A.070(6)(a)(vi)]	☒ No ☐ Yes Location(s):	☒ *Yes* ☐ *No* ☐ *Further review needed*	Updating the Parking Code. Complete Streets Ordinance Update Policies if needed.

Periodic Update Checklist for Cities

5. A **Transportation Element** which is consistent with relevant CWPPs and RCW 36.70A.070(6) and includes:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
h. An analysis of future funding capability to judge needs against probable funding resources. [RCW 36.70A.070(6)(a)(iv)(A)].	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	Not sure if this is in the Transportation Element?
i. A **multiyear financing plan** based on needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the 6-year street, road or transit program. [RCW 36.70A.070(6)(a)(iv)(B) and RCW 35.77.010]	☐ No ☒ Yes Location(s): 6 year TIP	☐ *Yes* ☒ *No* ☐ *Further review needed*	
j. *If* probable funding falls short of meeting identified needs: a **discussion of how additional funds will be raised**, or **how land use assumptions will be reassessed** to ensure that LOS standards will be met. [RCW 36.70A.070(6)(a)(iv)(C)]	☐ No ☒ Yes Location(s): Transportation Element Policy 9 & 10 Page 55	☐ *Yes* ☐ *No* ☒ *Further review needed*	Is this adequate to meet the intent of the laws (thinking that it is)

Periodic Update Checklist for Cities

5. A **Transportation Element** which is consistent with relevant CWPPs and RCW 36.70A.070(6) and includes:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
k. A **description of intergovernmental coordination efforts**, including an assessment of the impacts of the transportation plan and land use assumptions on the transportation systems of adjacent jurisdictions and how it is consistent with the regional transportation plan. [RCW 36.70A.070(6)(a)(v)]	☐ No ☒ Yes Location(s): Transportation Policy 3	☐ *Yes* ☐ *No* ☒ *Further review needed*	

6. **Provisions for siting essential public facilities (EPFs)**, consistent with CWPPs and RCW 36.70A.200. This section can be included in the Capital Facilities Element, Land Use Element, or in its own element. Sometimes the identification and siting process for EPFs is part of the CWPPs.	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **A process or criteria for identifying and siting essential public facilities (EPFs).** [RCW 36.70A.200, Amended in 1997 and 2001] *Note:* EPFs include those facilities that are typically difficult to site, such as airports, state education facilities, state or regional transportation facilities, state and local correctional facilities, solid waste handling facilities, and in-patient facilities including substance abuse facilities, mental health facilities, group homes, and secure community transition facilities (SCTFs) defined in RCW 71.09.020(14). Cities should consider OFM's list of EPFs that are required or likely to be built within the next six years.	☐ No ☒ Yes Location(s): Capital Facilities Element Pg 7-17	☐ *Yes* ☒ *No* ☐ *Further review needed*	

6. Provisions for siting essential public facilities (EPFs), consistent with CWPPs and RCW 36.70A.200. This section can be included in the Capital Facilities Element, Land Use Element, or in its own element. Sometimes the identification and siting process for EPFs is part of the CWPPs.	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
b. Policies or procedures that ensure the **comprehensive plan does not preclude the siting of EPFs.** [RCW 36.70A.200(5)] *Note:* If the EPF siting process is in the CWPPs, this policy may be contained in the comprehensive plan as well.	☐ No ☒ Yes Location(s): Capital Facilities Element Policy 4	☐ *Yes* ☒ *No* ☐ *Further review needed*	

7. Consistency is required by the GMA.	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. All plan elements must be consistent with relevant county-wide planning policies (CWPPs) and where applicable multicounty planning policies (MPPs) and the GMA. [RCW 36.70A.100 and 210] *Note:* CMS suggests CWPPs be referenced in each element, or be appended to the plan to clearly show consistency. Some jurisdictions use a table.	☐ No ☒ Yes Location(s): Include a reference to the CWPP's in each element or create this table?	☐ *Yes* ☐ *No* ☒ *Further review needed*	Further review or table to show this?
b. All plan elements must be consistent with each other. [RCW 36.70A.070 (preamble)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	Further review or table to show this?

Periodic Update Checklist for Cities

7. **Consistency** is required by the GMA.	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
c. The plan must be coordinated with the plans of adjacent jurisdictions. [RCW 36.70A.100] *Note:* Adjacent jurisdictions should be provided with proposed plan and SEPA documentation.	☒ No ☐ Yes Location(s): Nothing seems to be located within the Comp Plan	☐ *Yes* ☐ *No* ☒ *Further review needed*	This shall be completed.

8. **Public participation, plan amendments and monitoring.**	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. **A process to ensure public participation in the comprehensive planning process.** [RCW 36.70A.020(11), .035, and .140] The process should address annual amendments (if the jurisdiction allows for them) [RCW 36.70A.130(2), **Amended in 2006**], emergency amendments[RCW 36.70A.130(2)(b)], and may include a specialized periodic update process. Plan amendment processes may be coordinated among cities within a county [RCW 36.70A.130(2)(a)]and should be well publicized.	☐ No ☒ Yes Location(s): Title 14	☐ *Yes* ☐ *No* ☒ *Further review needed*	An outlined process could or should be incorporated either in the Comp Plan or code.
b. A process to assure that proposed regulatory or administrative actions do not result in an unconstitutional taking of private property. See *Attorney General's Advisory Memorandum: Avoiding Unconstitutional Takings of Private Property* for guidance. [RCW 36.70A.370]	☐ No ☒ Yes Location(s): Title 17	☐ *Yes* ☐ *No* ☒ *Further review needed*	Legal review of this portion may be prudent?

II. Required Components of Development Regulations (Sections 9 – 16)

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note:** Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **Classification and designation** of each of the five types of critical areas *(wetlands, critical aquifer recharge areas, fish and wildlife habitat conservation areas, frequently flooded areas, and geologically hazardous areas),* if they are found within your city. [RCW 36.70A.170]	☐ No ☒ Yes Location(s): Title 17 Parks and Rec Plan	☒ *Yes* ☐ *No* ☐ *Further review needed*	Amendments to the Land Use maps could include these areas.
b. Findings that demonstrate **Best Available Science (BAS)** was included in developing regulations to protect the function and values of critical areas. In addition, findings should document special consideration to conservation or protection measures necessary to preserve or enhance anadromous fisheries. [RCW 36.70A.172(1)] *Note:* Relevant sources of best available science (BAS) should be documented in the record, together with specific findings that are accurate and explanatory. If the CAO departs from the science-based recommendations, the rationale, risk, and measures to limit the risk should also be documented. [WAC 365-195-915]	☐ No ☒ Yes Location(s): Title 17	☐ *Yes* ☐ *No* ☒ *Further review needed*	Check Title 17 Ordinance

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note**: Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
c. Regulations that protect the functions and values of **wetlands**. RCW 36.70A.060(2) and RCW 36.70A.172(1)	☐ No ☒ Yes Location(s): Title 17 17.17.010(B)(6)	☐ *Yes* ☒ *No* ☐ *Further review needed*	
d. A **definition of wetlands** consistent with RCW 36.70A.030(21)	☐ No ☒ Yes Location(s): Title 17 17.17.020(HH)	☐ *Yes* ☒ *No* ☐ *Further review needed*	
e. **Delineation of wetlands** using the state Department of Ecology's *Washington State Wetland Identification and Delineation Manual.* [RCW 36.70A.175 (1995)]	☐ No ☒ Yes Location(s): 17.17.020(O) & 17.17.210	☒ *Yes* ☐ *No* ☐ *Further review needed*	Amend to use DOE's manual rather than the federal manual for identifying and delineating jurisdictional wetlands

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note**: Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
f. Regulations that protect the functions and values of **critical aquifer recharge areas.** RCW 36.70A.060(2) and RCW 36.70A.172(1)	☐ No ☒ Yes Location(s): 17.07	☐ *Yes* ☒ *No* ☐ *Further review needed*	
g. Regulations to protect the **quality and quantity of ground water** used for public water supplies. [RCW 36.70A.070(1)] *Notes:* The GMA requires the land use element to achieve this goal. This may require complementary changes to development regulations such as zoning, and/or could be met through critical aquifer recharge area provisions. For water quantity, regulations may include limits on impervious surfaces, or encourage water conservation measures.	☐ No ☒ Yes Location(s): Title 17 & 15 Comp Plan Goal 2 Implementation 2.3.1	☐ *Yes* ☒ *No* ☐ *Further review needed*	
h. Regulations that protect the functions and values of **fish and wildlife habitat areas.** RCW 36.70A.060(2) and RCW 36.70A.172(1)	☐ No ☒ Yes Location(s): Title 17.5 Goal 2	☐ *Yes* ☒ *No* ☐ *Further review needed*	

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note:** Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
i. Regulations that protect the functions and values of **frequently flooded areas.** RCW 36.70A.060(2) and RCW 36.70A.172(1) *Note:* Consider consistency with the Federal Emergency Management Agency (FEMA) requirements for the National Flood Insurance Program and State floodplain management provisions.	☐ No ☒ Yes Location(s): Title 17 & 15 Goal 2	☐ *Yes* ☒ *No* ☐ *Further review needed*	
j. Provisions to ensure **water quality and stormwater drainage regulations** are consistent with applicable Land Use Element policies. [RCW 36.70A.070(1)] *Note:* The GMA states that where applicable, the land use element of the comprehensive plan should provide guidance for corrective action to mitigate or cleanse discharges that pollute water of the state. This may require complementary changes to development regulations such as stormwater management; clearing and grading; or low impact development ordinances.	☐ No ☒ Yes Location(s): Goal 2 Title 15.32	☐ *Yes* ☒ *No* ☐ *Further review needed*	
k. Regulation of **geologically hazardous areas** consistent with public health and safety concerns. [RCW 36.70A.030(9), RCW 36.70A.060(2) and RCW 36.70A.172(1)]	☐ No ☒ Yes Location(s): Title 17.11 Goal 2	☐ *Yes* ☐ *No* ☒ *Further review needed*	Include the term "Geological hazard" areas?

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note:** Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
l. Provisions that allow "**reasonable use**" of properties constrained by presence of critical areas. [RCW 36.70A.370]	☐ No ☒ Yes Location(s): 17.17.300	☐ *Yes* ☒ *No* ☐ *Further review needed*	
m. *If* your city is assuming regulation of forest practices as provided in RCW 76.09.240: **forest practices regulations** that protect public resources, require appropriate approvals for all phases of conversion of forest lands, are guided by GMA planning goals, and are consistent with adopted critical areas regulations. [RCW 36.70A.570, **Amended in 2007** and RCW 76.09.240 [**Amended in 2007**]	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

10. Shoreline Master Program See Washington State Department of Ecology's SMP Submittal Checklist	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**

Periodic Update Checklist for Cities

10. Shoreline Master Program See Washington State Department of Ecology's SMP Submittal Checklist	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **Zoning** is consistent with Shoreline Master Program (SMP) environmental designations. [RCW 36.70A.070; RCW 36.70A.480]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
b. *If* **SMP regulations** have been updated to meet Ecology's shoreline regulations adopted in 2003: protection for critical areas in shorelines is accomplished solely through the SMP. The SMP protections for critical areas provide a level of protection at least equal to that provided by the critical areas ordinance. [RCW 36.70A.480(4), **Amended in 2003]** and RCW 90.58.090(4)].	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	These documents will be consistent once the SMP is drafted and completed.

11. The Zoning Code should contain the following provisions:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**

Periodic Update Checklist for Cities

11. The Zoning Code should contain the following provisions:	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. **Family daycare providers** are allowed in areas zoned for residential or commercial uses. Zoning conditions should be no more restrictive than those imposed on other residential dwellings in the same zone, but may address drop-off and pickup areas and hours of operation. [RCW 36.70A.450] *Note:* Family daycare provider means a child daycare provider who regularly provides child daycare for not more than 12 children in the provider's home in the family living quarters. [RCW 74.15.020(1)(f)]	☐ No ☒ Yes Location(s): All zones Residential zones: Accessory Uses Commercial zones: Permitted	☐ *Yes* ☒ *No* ☐ *Further review needed*	This seems sufficient.
b. **Manufactured housing** is regulated the same as site-built housing. [RCW 35.21.684, 35.63.160, 35A.21.312 and 36.01.225, **All Amended in 2004** *Note:* A local government may require that manufactured homes (1) are new, (2) are set on a permanent foundation, and (3) comply with local design standards applicable to other homes in the neighborhood; but may not discriminate against consumer choice in housing.	☐ No ☒ Yes Location(s): 19.68.060	☐ *Yes* ☒ *No* ☐ *Further review needed*	
c. *If* the city has a population over 20,000 **accessory dwelling units (ADUs)** are allowed in single-family residential areas. [RCW 43.63A.215(3)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

Periodic Update Checklist for Cities

11. The Zoning Code should contain the following provisions:	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
d. *If* there is an airport within or adjacent to the city: zoning **that discourages the siting of incompatible uses adjacent to general aviation airports.** [RCW 36.70.547, New in 1996)] *Note:* The zoning regulations must be filed with the Aviation Division of WSDOT.	☒ No ☐ Yes Location(s): no airport	☐ *Yes* ☒ *No* ☐ *Further review needed*	
e. *If* there is a Military Base within or adjacent to the jurisdiction employing 100 or more personnel: **zoning that discourages the siting of incompatible uses adjacent to military bases.** [RCW 36.70A.530(3), **New in 2004**]	☒ No ☐ Yes Location(s): no base	☐ *Yes* ☒ *No* ☐ *Further review needed*	
f. Residential structures that are occupied by **persons with handicaps, and group care for children that meet the definition of "familial status"** must be regulated the same as a similar residential structure occupied by a family or other unrelated individuals. [RCW 36.70A.410, RCW 70.128.140, RCW 49.60.222-225]	☐ No ☒ Yes Location(s): 19.06.020 Adult Family Home	☐ *Yes* ☒ *No* ☐ *Further review needed*	Currently not treated differently, as far as past experience has shown.

Periodic Update Checklist for Cities

12. Subdivision Code regulations	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. Subdivision code is **consistent with and implements comprehensive plan policies.** [RCW 36.70A.030(7)and 36.70A.040(4)(d)]	☐ No ☒ Yes Location(s): 18.01.030	☐ *Yes* ☒ *No* ☐ *Further review needed*	
b. Code requires **written findings** documenting that proposed subdivisions provide appropriate provision under RCW 58.17.110(2)(a) for: Streets or roads, sidewalks, alleys, other public ways, transit stops, and other features that assure safe walking conditions for students; potable water supplies [RCW 19.27.097], sanitary wastes, and drainage ways (stormwater retention and detention); open spaces, parks and recreation, and playgrounds; and schools and school grounds.	☐ No ☒ Yes Location(s): 18.05.100	☐ *Yes* ☒ *No* ☐ *Further review needed*	
c. **Subdivision regulations may implement traffic demand management (TDM) policies.** [RCW 36.70A.070(6)(a)(vi)] *Note:* Examples may include requiring new development to be oriented towards transit streets, pedestrian-oriented site and building design, and requiring bicycle and pedestrian connections to street and trail networks.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	If this is something that would like to be implemented, that could be done.

Periodic Update Checklist for Cities

13. Concurrency, Impact Fees, and TDM	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. The transportation concurrency ordinance includes specific language that prohibits development when level of service standards for transportation facilities cannot be met. [RCW 36.70A.070(6)(b)] *Note:* Concurrency is required for transportation, but may also be applied to other facilities.	☐ No ☒ Yes Location(s): CFE - Pg 7-5 17.08	☐ *Yes* ☐ *No* ☒ *Further review needed*	17.08 does not appear to prohibit project completions this will need further review.
b. *If* adopted: **impact fee methods** are consistent with RCW 82.02.050 through 100	☐ No ☒ Yes Location(s): Title 20	☐ *Yes* ☒ *No* ☐ *Further review needed*	
c. *If* required by RCW 70.94.527: a **commute trip reduction** ordinance to reduce the proportion of single-occupant vehicle commute trips. [RCW 70.94.521-551, **Amended in 2006**] *Note:* WSDOT maintains a list of affected jurisdictions	☐ No ☒ Yes Location(s): Title 17.19	☐ *Yes* ☒ *No* ☐ *Further review needed*	

14. Siting Essential Public Facilities (EPFs)	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. Regulations are consistent with Essential Public Facility siting process in countywide planning policies or city comprehensive plan, and **do not preclude the siting of EPFs.** [RCW 36.70A.200(5)]	☐ No ☒ Yes Location(s): 19.68.140	☐ *Yes* ☒ *No* ☐ *Further review needed*	

15. Project Review Procedures	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. **Project review processes integrate permit and environmental review** for: notice of application; notice of complete application; one open-record public hearing; allowing applicants to combine public hearings and decisions for multiple permits; notice of decision; one closed-record appeal. [RCW 36.70A.470, RCW 36.70B and RCW 43.21C]	☐ No ☒ Yes Location(s): Title 14	☐ *Yes* ☐ *No* ☒ *Further review needed*	Code appears to adopt the WAC's, so additional amendments don't seem to be necessary, checking with the City Attorney could be prudent.

Periodic Update Checklist for Cities

16. General Provisions: The GMA requires that development regulations be consistent with and implement the comprehensive plan. [RCW 36.70A.030(7) and .040(4)(d).	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. A process for **early and continuous public participation** in the development regulation development and amendment process. [RCW 36.70A.020(11),.035, .130 and .140	☐ No ☒ Yes Location(s): Title 14	☐ *Yes* ☐ *No* ☒ *Further review needed*	Should have something more formally outlined
b. A process to assure that proposed regulatory or administrative actions **do not result in an unconstitutional taking of private property**. [RCW 36.70A.370] *Note:* See *Attorney General's Advisory Memorandum: Avoiding Unconstitutional Takings of Private Property*.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	City Attorney should have some input on this.

January 20, 2010

10C

MEMORANDUM
For Meeting of January 26th, 2010

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Kurt Reuter, PRCS Director
SUBJECT: Parks, Recreation and Community Services Citizen Advisory Board Appointment

***REPORT IN BRIEF*:** One application has been received for the Parks, Recreation & Community Services Citizen Advisory Board. Staff is requesting council to consider appointing Patrick Coddington to another three year term on the PRCS Citizens Advisory Board.

***BACKGROUND*:** Mr. Coddington has served on the PRCS Board since 2007. His current term of appointment expired on 12/31/09. He has expressed his interest to serve another term. Mr. Coddington has been a valued member of the PRCS Board. His participation and attendance have been excellent. Pat also served as the Chair of the Board in 2009.

DISCUSSION: Council may wish to make a recommendation of appointment based on Mr. Coddington's application and record of service.

ALTERNATIVE COURSES OF ACTION:

1. Appoint Patrick Coddington to the Parks, Recreation and Community Services Citizen Advisory Board for a three year term that expires on 12/31/2012 based on his application.
2. Arrange an interview with a city council sub-committee and then make a recommendation on appointment.
3. Arrange an interview with the Parks, Recreation and Community Services Citizen Advisory Board and then make a recommendation on appointment.

RECOMMENDATION: Approve Motion to appoint Patrick Coddington to the Parks Advisory Board in Position 5 based on his the application currently on file.

Kurt W. Reuter

Kurt Reuter,
Parks, Recreation & Community Services Director

Approved for Agenda:
Steve Worthington, City Manager

10D

January 20, 2010

MEMORANDUM
For Meeting of January 26, 2010

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Kurt Reuter, Parks, Recreation & Community Services Director
SUBJECT: 2010 PRCS Citizens Advisory Board Work Plan

REPORT IN BRIEF: The City of Fife Park, Recreation and Community Services (PRCS) Citizens Advisory Board prepared and approved a draft work plan at its December 2, 2009 regular meeting. The proposed work plan before council is a collaborative effort of staff and the board to implement a work program that benefits our community and improves our parks and trails.

BACKGROUND: The PRCS Advisory Board has completed another year of service to our community. They continue to serve our community as an important advisory committee and function as a cohesive work group. They are looking forward to the challenging work program they have proposed for 2010.

ATTACHMENTS: 2010 PRCS Citizens Advisory Board proposed work plan.

DISCUSSION: Staff is seeking feedback from the city council regarding the proposed 2010 work plan. The PRCS Advisory Board is aware that the city council may recommend changes to the work plan.

ALTERNATIVE COURSES OF ACTION:

1. Approve the proposed 2010 PRCS Citizens Advisory Board work plan.
2. Recommend changes to the proposed 2010 PRCS Citizens Advisory Board work plan and then approve.
3. Decline to approve the proposed 2010 PRCS Citizens Advisory Board work plan.

RECOMMENDATIONS: Approve the proposed 2010 PRCS Citizens Advisory Board work plan.

SUGGESTED MOTION: Motion to approve the 2010 Park, Recreation & Community Services Citizens Advisory Board Work Plan.

Kurt W. Reuter

Kurt Reuter
Parks, Recreation & Community Services Director

Approved for Agenda:
Steve Worthington, City Manager

CITY OF FIFE

Parks, Recreation and Community Services
Citizens Advisory Board
2010 Work Program

1. Provide support and organization of the 2010 Parks Appreciation Day and Arbor Day events.

2. Continue to perform a lead role in the planning and administration of the parade organization for the 2010 Fife Harvest Festival.

3. Formulate a Sub Committee to assist staff and the city council with the planning and selection of a site to be developed as a part of the city's trail system.

4. Participate in an annual joint Park Board meeting with Edgewood and Milton.

DRAFT