7:00 p.m.
Fife City Hall
Council Chambers

FIFE CITY COUNCIL
AGENDA

Date: September 22, 2009
Ord. #1700, 1703
Res. #1314, 1315, 1317

6:00 EXECUTIVE SESSION
For the purpose of Real Estate, Personnel, Litigation and Labor Negotiations RCW 42.30.140 for approximately 20 minutes.

7:00 1. CALL TO ORDER AND ROLL CALL
Godwin____Johnson____Hull_____Brooks____Cerqui____de Booy_____Roscoe_____

7:02 2. PLEDGE OF ALLEGIANCE

3. CHANGES, ADDITIONS OR DELETIONS TO AGENDA

7:03 4. CITIZENS COMMENTS (Items not on the agenda)

5. CONSENT AGENDA
7:10 a. Approval of Minutes: Date: September 1, 2009 Budget Retreat
September 8, 2009 Council Meeting

b. Approval of Vouchers:
Payroll: #46050 – 46105 $652,680.62
Claim: #77193 – 77347 $461,433.12
c. Set a Special Meeting for September 29, 2009 Budget Retreat City Hall 7:00 pm
d. Set a Special Meeting for October 6, 2009 Study Session – City Hall Budget 7:00 pm

6. SPECIAL PRESENTATIONS
7:15 a. Festival Update (Potter)
7:25 b. Fife Milton Kiwanis (Worthington)

7:35 7. COUNCIL DELEGATE REPORT

ORDINANCES AND RESOLUTIONS
8. ORDINANCES:
7:45 a. #1703 Condemnation of property from Mr. & Mrs. Jo for Valley Avenue Widening (Blount)
Adopt:
8:00 b. #1700 Park Ordinance Update (Reuter)

RESOLUTIONS:
8:15 c. #1314 Award Contract for Valley Avenue Project (Blount)
8:30 d. #1315 Award Construction Management Contract with DEA (Blount)
8:45 e. #1317 Approve ILA with Drainage District #21 (Blount)

9:00 9. CITY MANAGER REPORT

9:10 10. COUNCILMEMBER COMMENTS

9:20 11. CITIZEN COMMENTS

9:30 12. Study Session Item
a. 2010 Budget

13. ADJOURNMENT

5A

FIFE CITY COUNCIL
BUDGET RETREAT
MINUTES

Fife City Hall
Council Chambers

Date: September 1, 2009
Time: 7:00 p.m.

CALL TO ORDER AND ROLL CALL

Mayor Pro Tem Brooks called the budget retreat of the Fife City Council to order at 7:00 p.m. with the following Councilmembers present: Richard Godwin, Glenn Hull, Butch Brooks, Barry Johnson, Rob Cerqui (7:03 p.m.), Nancy de Booy, and Kim Roscoe.

Staff present: City Manager Steve Worthington, Finance Director Steve Marcotte, Assistant City Attorney Gregory Amann, Police Chief Brad Blackburn, Public Works Director Russ Blount, Parks, Recreation & Community Services Director Kurt Reuter, Municipal Court Judge Kevin Ringus, Administrative Assistant Andrea Richards, Acting Community Development Director Carl Durham, Financial Analyst Dave DeGroot, and Recording Secretary William T. Gow II.

PLEDGE OF ALLEGIANCE

Councilmember Roscoe led the pledge of allegiance.

CHANGES, ADDITIONS, OR DELETIONS TO THE AGENDA

A discussion on the hours of work for the Valley Avenue project was added to the agenda.

NEW BUSINESS

Presentation on 2010 City Budget

Mayor Pro Tem Brooks advised that the City Manager is seeking input on the property tax rate for 2010, verification of the intent to include $500,000 of the $850,000 2% Tribal Fund, whether to include $500,000 for the street overlay program (currently not funded), and retaining the same level of service as in 2009.

City Manager Worthington referred to a calendar on upcoming major dates for the annual budget process. Public hearings are scheduled on October 13 and October 27, 2009, with first reading of the budget scheduled for November 10, 2009, followed by adoption on November 24, 2009. State law requires adoption of the budget before the end of the year.

Councilmember Cerqui arrived at the meeting.

City Manager Worthington referred to a budget comparison between 2009 and proposed 2010 budget requests to provide a more detailed level of review. In 2009, the City changed level of service by reducing expenses and some staff positions. He reviewed the reduction in staffing levels by department that were implemented in 2009.

The 2010 budget reflects expenses for reduced level of staff positions eliminated in 2009. Those positions are related to the level of service the City

provides.

City Manager Worthington referred to the Council's goals and some minor editing issues. The Council was provided with an executive summary from Washington State Economic and Revenue Forecast Council from June 2009, which speaks to the economic recovery of the state.

Director Marcotte reported the Washington State Economic and Revenue Forecast Council concluded that the freefall in revenue seems to be moderating. The state's major tax sources (sales, use, and business and occupation) have leveled off and real estate excise tax (REET) collections have turned up. That appears to be same case for the City. That viewpoint serves as the foundation for preparation of the assumptions on the various sources of revenue for 2010.

Director Marcotte reviewed a series of budget-to-date graphs. Property tax remains on track for the year. Sales tax remained consistently flat for the first seven months with August receipts increasing above $400,000. To make the current adjusted sales tax estimate of $5.2 million, collections must be at $400,000 a month for July through December. The month of July fell short of that goal, but August hit the goal. The August payment reflects June activity, which is prior to the federal cash for clunker program. Permit revenue remains fairly consistent. August collections reflect a little more than $30,000, which reflects a small increase than in previous months. August collections for Public Safety are approximately $150,000, which is a consistently high collection. The budget for 2009 has already been exceeded in Public Safety. REET for August increased to $108,000, which likely related to a multi-million dollar sale of property. Collection of lodging tax is consistent as well as utility tax collections.

Director Marcotte reviewed 2010 assumptions for major revenues sources:

General Fund

- Property Tax - Assumed at full legal amount for 2009 and a 1% increase in actual dollars collected.
- Sales Tax - Assumes 2010 sales tax collection will be at projected 2009 actual collections of $5.2 million (including mitigation payments). As in 2009, all sales taxes will be receipted into the General Fund and no portion will be used for the Street Operating Fund.
- Building Related Permits - Assumes no significant increase over 2009 permit activity. Plan Review and Check fees are assumed at 65% of Building Related Permit revenues.
- Tribal ILA and Grants - Assumes amounts owed are paid within the year owed. Amounts owed will include $850,000 ILA, a minimum of $150,000 for in lieu sales and lodging taxes, and a minimum of $176,000 for in lieu property tax. The last installment of $212,500 for

the pool remodel grant was due in 2009, but has not yet been received.

- State Shared Revenues - Assumes a population of 7610.

Street Operating Fund
Taxes - Assumes no sales tax revenues in this fund so that State shared gas taxes and liquor excise taxes will be the major revenue sources here. These are insufficient to cover planned expenditures which will result in drawing down fund balance over the year. Fund balance will be nearly depleted at the end of 2010 so that 2011 will require some General Fund support.

Stadium and Convention Center Fund
Lodging taxes - Assumed at the same amount as 2009.

Public Safety Fund
Infraction revenues - Assumed to be consistent with 2009 actual collection rate. As of June, actual revenues were $560,000 for a projected year-end amount of $1,120,000. Actual collections to date total $1,033,000.

Growth Management Fund
REET I & II- Assumed at a much lower rate than 2009. Revenues were budgeted for a combined $700,000 in 2009. Actual collections through June were only about $60,000 or an expected $120,000 by year-end. The assumption for 2010 is for 2009 collection level at $120,000.

Utilities
Rate revenues - Assumed to be consistent with 2009 levels without any rate increases in 2010. The Council will have to consider a rate increase at some point for the Water Utility.

Debt Service Funds
Utility taxes - Assumed to be collected in the 1997 LTGO Bond Fund at the same rate as actual collections in 2009.

Director Marcotte reviewed the budget comparison for expenditures between 2009 and the 2010 budget request. The City Manager has called for preparation of department budgets. Department directors submitted budget requests consistent with budget rules. City Manager Worthington completed a first draft of the department budgets. The 2010 request is for expenditures requested for 2010, which has been compared against the 2009 amended budget.

Director Marcotte reviewed the proposed General Fund 2010 budget by department.

Mayor Pro Tem Brooks asked that the proposed department budgets include an additional level of detail in terms of department expenditures for programs and personnel. It will be helpful for the Council to have a better understanding on how funds are expended as well as ensuring the public is

aware the Council knows the level of detail involved in the budget. City Manager Worthington commented that there are different approaches, such as providing organizational-level detail within each department/division. Mayor Pro Tem Brooks said he'd like information on any department that has programs, such as expenditures of operations and maintenance for parks.

City Manager Worthington referred to the Parks budget and noted the budget is segregated into divisions consisting of the swim center, recreation, and maintenance. Mayor Pro Tem Brooks suggested providing four to six bullets of information on major expense categories for each department.

Council and staff discussed the level of detail desired by the Council as well as the importance of having the information to assist the Council in establishing policies and goals. The Council agreed to have the City Manager and directors provide a program level of detail for both expense and income for departments and divisions within departments, as well as costs associated with the Red Light Photo Enforcement Program. Additional guidance was provided to Director Reuter on the level of detail desired for the Parks Department.

City Manager Worthington summarized the request for each City department to provide a division level budget. For the Parks and Recreation Department, a division level budget will include program expenditures and income. Mayor Pro Tem Brooks requested receiving similar details on the Street Operating Fund as well.

Mayor Johnson asked to receive a breakdown on the budget for the Community Development Department as well as projected expenditures and revenues for the City of Milton planning contract. Director Marcotte reviewed some of the different funding sources for the department, which includes impact mitigation fees and plan check fees.

Councilmember Hull requested directors provide budget information on any programs involving citizens to assist him in answering questions from citizens on the cost of various programs. It's important as well for the Council to know the detail associated with travel costs for the Council and other costs incurred by the Council.

City Manager Worthington commented on the time involved for providing details on Police Department programs. The Police Department has seven divisions and that budget information should provide sufficient detail to assist the Council.

Mayor Pro Tem Brooks asked staff to provide the budget information by September 24, 2009, prior to the next Council budget retreat.

Mayor Brooks asked to receive a recap of the Police Department

caseload/calls from June 2008 to June 2009.

Mayor Pro Tem Brooks reviewed the four questions the Council was asked to address as the request of Councilmember Roscoe:

1. Level of property tax increase.
2. Level of service in 2010 versus 2009.
3. Utilization of Tribal 2% Funds totaling $500,000 for the General Fund
4. Allocation and funding of $500,000 for Street Preservation Program.

Director Marcotte reviewed additional information pertaining to the budget comparison:

General Fund
The General Fund budget is not yet balanced to projected revenues. Request budget assumes the use of $500,000 in reserves during 2010 and some additional resources to fund the Street Preservation Program in the amount of $500,000.

The Council discussed the request to utilize $500,000 of Tribal 2% Fund to balance the General Fund in 2010.

Consensus

The Council agreed to authorize the use of $500,000 from Tribal 2% Fund to balance the 2010 budget.

Street Operating Fund
The budget for this fund assumes no General Fund support, as was the practice in previous years. Rather, planned expenditures will be funds by gas tax revenues and the use of fund balance. The fund balance will be nearly depleted by the end of 2010 so that the 2011 budget will likely require some General Fund support.

Mayor Pro Tem Brooks referred to the Street Operating Fund and the zero ending fund balance at the end of the year. Director Marcotte reported the balance at the end of 2010 is estimated to be $13,642, which will not be sufficient for 2011. Historically, 10% of sales tax revenue was diverted from the General Fund to the Street Operating Fund. Director Marcotte confirmed the practice and added that the amount was also too much. Mayor Pro Tem Brooks asked to receive more details on how the funds are spent within the Street Operating Fund.

Public Safety Fund
The budget includes a transfer to the Street Construction Fund in the amount of $1,250,000. An additional $750,000 is expected to be transferred in 2011 for a total of $2,000,000.

Mayor Pro Tem Brooks said the fund is somewhat in limbo. After the City

opens bids for Valley Avenue the City will have a better idea of whether the fund is sufficient or is too much. At the next budget meeting, the Council will have a better idea. The fund can only be used for specific types of expenses. However, the Council can also consider different uses of the funds and the funds could help fund street operations if the bids on Valley Avenue are lower than anticipated. City Manager Worthington advised that a funding gap still exists for the second phase of Valley Avenue.

Councilmember Godwin commented on the ongoing court case involving public safety funds. At this point, the City doesn't know the outcome or whether the City can retain the funds. He cautioned against spending money the City may not have.

Stadium and Convention Center Fund
The budget does not include any amounts for debt service based upon an expectation that the Gathering Place property will be sold to Washington State Department of Transportation (WSDOT). If the property is not sold, the budget will have to include debt service payments in the amount of $439,606.

Contingency Fund
The budget does not include any planned expenditures from this fund. Fund balance is projected to be $432,423 at the end of 2010.

Growth Management Fund
The only expenditures planned for this fund are debt service payments on property purchases.

D.A.R.E. Fund
The budget plans to utilize all remaining monies in this fund.

Impact and Mitigation Fund
This fund continues to carry a planned expenditure in the amount of $500,000 for the 54th Street Underpass Project.

Drug Intervention Fund
Budget reflects an increased use of the fund for Police salaries and benefits.

Park Acquisition and Development Fund
No 2010 expenditures are yet planned for this fund. The 2009 budget had included $950,000 for Brookville Gardens Phase 1.

1997 L TGO Bond Fund
Budget includes a transfer of $653,805 of utility taxes out to the Street Construction Fund for the Valley Avenue Project.

Street Construction Fund
Budget includes funding for only the following projects:

- 70th and Valley Phase I $11,474,248
- Street Preservation $500,000
- 34/12 Improvements $660,150
- Pedestrian Crossing Over UPRR $100,000
- Sidewalk E. Side of 62nd Ave. $550,000

City Manager Worthington reported the 34/12 improvements is the Port of Tacoma overpass, which is federally funded. The pedestrian crossing over UPRR is the at-grade pedestrian crossing assuming it will be ready to move forward with permitting. Sidewalks on the east side of 62nd Avenue are a speculative project because it depends on what's remaining in the Public Safety Fund after the Valley Avenue project. He said it could be a project that is removed from the list.

Mayor Pro Tem Brooks asked whether the sidewalk project includes undergrounding. Director Blount affirmed it does include utility undergrounding. Mayor Pro Tem Brooks suggested it could be a worthwhile project if the City had extra sales tax funds or was able to secure a grant. He agreed he wouldn't be overly concerned if the project was removed from the list.

Mayor Johnson said his concern is the amount of traffic volume that is increasing in the area. The City could look at traffic studies to determine volume levels. There are many children who use the street with school buses dropping them at that location. He said he doesn't favor dropping the project. Councilmember Roscoe agreed, as she is familiar with the area. The area is used regularly by students and other pedestrians.

Director Blount responded to questions about the amount associated with the UPRR crossing and explained that because of the conditions imposed by the Utilities and Transportation Commission, the amount is speculative as a percentage of construction because of unknown project requirements that haven't been identified. Currently, there is $300,000 in escrow for the project. It may be that the $100,000 may not be necessary dependent upon final requirements. Currently, the crossing is only accessible to emergency vehicles and is closed to pedestrian traffic.

Director Blount referred to the sidewalk project on 62nd and indicated it would connect to developer-completed sidewalks on the east side of 62nd to 20th Street. He addressed questions on the status of sidewalks on the west side of 62nd Avenue.

Recreation and Pedestrian Capital Facilities Fund
Budget only includes a transfer to the 2001 LTGO bond fund for debt service.

Water Utility Fund
Budget will need further adjustments to eliminate projected negative ending fund balance. The City is waiting for more current revenue numbers.

Sewer Utility Fund
Budget is lower than 2009 mainly due to Tacoma back charges, which occurred in 2009.

Storm Sewer Utility Fund
Budget includes full services to Drainage District #21 with offsetting revenues. This may need to be changed if Drainage District #21 continues with current plans to only fund minimal services with their remaining cash balances.

Director Marcotte reviewed projected 2010 ending fund balances, which are based on factors tied to projections in both revenue and expenditures. The information was presented for each fund. Several funds have no balance, which is not reflective of a problem because the fund is only to pay for debt service for the year. The Water Utility Fund will experience a negative balance.

Mayor Pro Tem Brooks suggested it's obvious that a water rate increase will need to be considered. He expressed concerns about the existing systems and the location of the City if an earthquake occurs. Some of the City's infrastructure is very old. He asked if those factors will be included within the rate study. City Manager Worthington said the rate study will focus primarily on operating expenses and long-range capital.

Director Marcotte referred to the Utility Construction Fund with over $4 million. Director Blount said the Utility Construction Fund is comprised of General Facility Charges (GFC). The funds are spent on utility capital projects for improvements to the general system.

Mayor Pro Tem Brooks referred to the City's agreement with Drainage District #21 for the City to assume maintenance of ditches within the City. Director Blount said the district was paying the City $100,000 for maintenance. However, some of that work was completed outside of the City, which the City will no longer perform equating to a loss of $50,000 in the budget. Mayor Pro Tem Brooks said it's assumed that if the City was to remain revenue neutral, the City would need to look at the current rate.

Councilmember Godwin said he understood the City wasn't obligated to perform work outside the City. City Manager Worthington said if requested the City will prepare a proposal to do the work for areas outside of the City within District #21. Councilmember Godwin suggested not involving the City until the district resolves its tax issue. City Manager Worthington acknowledged the comment and added that there is an obligation to discuss

with the district the provision of services, because the district wanted that option. Mayor Pro Tem Brooks added that the City has not agreed to do anything other than discussing an amendment.

Mayor Johnson asked staff to provide ending funding balances from previous years for each major fund for the next budget retreat.

Councilmember Hull inquired about the fund containing the Council's 17% reserve fund. Director Marcotte said the fund is included within the General Fund.

Staff responded to questions from Councilmember Cerqui about the 1997 LTGO Bond Fund of $419,328. Councilmember Cerqui suggested it could be used as a source of fund to cover a substantial amount of the $500,000 for the Street Preservation Program. Councilmember Godwin spoke in support of maintaining the program. City Manager Worthington said another funding option for the program is the Tribal 2% Fund balance of $350,000.

Director Marcotte addressed questions on the assumptions used for establishing the Public Safety Fund budget 2010 projection.

Consensus

The Council agreed the 2010 budget should be based on an equivalent level of service as in 2009.

Council and staff discussed the proposed property tax increase. Director Marcotte said the City is permitted to consider last year's actual levy plus one percent and any new construction. Currently, the City does not have current assessed valuation, but it doesn't affect the allowable levy amount. The final assessed valuations will not be available until November.

The Council discussed potential tax impacts to citizens and how the rate is established by the county.

Consensus

The Council agreed at this point, to assume that the City will not assess the one percent, which would total approximately $26,000. However, during future budget discussions, the Council has the option of changing course and contending with the issue at that time. The budget packet will contain options with the Council making a decision at that time.

Mayor Johnson noted the City has only so many revenue sources with the sales tax decimated because of the economy. It's a huge impact on the City. The Council has previously worked on maintaining property tax rates for citizens for many years. At some point, reality must be considered in terms of increases in salary and benefits and operating costs. Historically, in the last several years, the Council hasn't passed on those costs and it's come to the point now that the City will have to look at the property tax and use the one percent allowed by law to keep pace with increased costs.

Director Marcotte responded to questions on the maximum tax rate for utilities. Currently, state law allows 6% with Fife currently collecting 4.5% in utility tax. Electrical utility tax in the City is 3.5%.

Mayor Pro Tem Brooks referred to the issue of funding the Street Preservation Program. City Manager Worthington advised that the City can consider using the projected fund balance in utility taxes, which is approximately $400,000, possibility using $350,000 from undesignated funds in the Tribal 2% Fund, or the Council could direct the City Manager to reduce services to achieve some savings.

Councilmember Hull inquired about the potential impact of reducing the Council's reserve from 17% to 15% on the City's bond rating. Director Marcotte advised that he doesn't believe there would be any impact as long as the Council is consistent in policy. The bond market wants to see anywhere between 5% and 15% in reserve and consistency in following policy. Councilmember Hull said if the rate was reduced by 2% it would generate approximately $300,000. Mayor Pro Tem Brooks said the only drawback is that the funds are not sustainable. Councilmember Godwin supported using some utility tax funds and some from the Tribal 2% Fund equating to a $400,000 Street Preservation Program. Mayor Johnson suggested delaying a decision because of other potential funding needs, such as potential options for flood control that may require extensive funding. The City is planning to repave a significant section of the worst road in the City this year and next year costing $15 million, which will have a significant impact on the road system. It may mean the City delays the overlay program as it works through the current economic situation. Mayor Pro Tem Brooks said he prefers that the funding source for the program is from a sustainable source to ensure funding availability every year. Not maintaining an overlay program will lead to a worse situation for roadways within the City.

Council and staff discussed potential ramifications associated with reducing the reserve from 17% to 15%. Director Marcotte pointed out that as the City's budgets are reduced, the reserve amount also decreases.

Mayor Pro Tem Brooks said it appears there may be other projects with potential funding needs. He recommended deferring the discussion at this time.

Valley Avenue Hours of Work

City Manager Worthington reported the City has administrative authority to waive or declare itself exempt from the Noise Code for public works projects. Several years ago, the City experienced some questions and concerns over the practice of waiving that provision. Rather than an automatic exemption, staff is seeking the Council's feedback.

Director Blount said the Valley Avenue project is not under construction at this point because of some right-of-way issues and other delays. The City has

finally received certification of right-of-way and issued bids in August. To enable utility company conversion of overhead lines to undergrounding during winter months, the best option is to enable work on utility conduits in the fall. With a start time of 6:00 a.m. seven days a week, it may enable completion of the work prior to the rainy season. The Noise Ordinance specifies a 7:00 a.m. to 10:00 p.m. timeframe and 9:00 a.m. on weekends. The request is allowing work time from 6:00 a.m. to 10:00 p.m. seven days a week. The proposal would be in effect until November 25, 2009. An incentive would be offered for completion of the work for each 24-hour period prior to November 25, 2009.

City Manager Worthington advised that to proceed appropriately, the City would need to issue an addendum to provide adequate notice to affected parties.

Mayor Pro Tem Brooks expressed concerns about beginning work prior to 7:00 a.m. as well as offering an incentive to complete the work early. In this construction environment, the City shouldn't provide incentives but should dictate a date for conversion of conduit. There will be limitations on hours of work on 70th limiting contractors to the hours of 9:00 a.m. to 3:00 p.m. for lane closures. He suggested the option of shortening the duration of the project by enabling contractors to work full days. The traveling public should be impacted for a shorter duration rather than limiting impacts over a longer period of time.

Discussion followed on typical work hours of contractors. Director Blount pointed out that it's unrealistic to assume there are 50 days of good weather to complete the work this calendar year. Several years ago, the City repaved 20th during the night, which was approved by the Council. Staff is providing notice that citizens may call and complain.

Mayor Pro Tem Brooks suggested allowing work from 7:00 a.m. to 10:00 p.m. seven days a week for that portion of the contract for the utility work. For the incentive for early completion of underground conversion, he suggested a different approach of implementing an incentive by penalizing for not completing the work in a reasonable timeframe. Additionally, for the lane closure hour restriction, expand the hours of the restriction to enable more time for contractors to complete the work.

Director Blount reviewed potential impacts to the local area if lane closure hours were extended.

Consensus ***The Council agreed with the direction offered by Mayor Pro Tem Brooks.***

ADJOURNMENT **With there being no further business, Mayor Pro Tem Brooks adjourned the meeting at 9:14 p.m.**

_____
Butch Brooks, Mayor Pro Tem

_____
Steve Marcotte, City Clerk/Finance Director

Prepared by Valerie Gow, Recording Secretary/President
Puget Sound Meeting Services

FIFE CITY COUNCIL
REGULAR MEETING MINUTES

Fife City Hall
Council Chambers

Date: September 8, 2009
Time: 7:00 p.m.

EXECUTIVE SESSION

Mayor Johnson convened an executive session at 6:00 p.m. for the purpose of Real Estate RCW 42.30.140 for approximately 55 minutes.

ADJOURNMENT

Mayor Johnson adjourned the executive session at 6:55 p.m.

CALL TO ORDER AND ROLL CALL

Mayor Johnson called the regular meeting of the Fife City Council to order at 7:00 p.m. with the following Councilmembers present: Glenn Hull, Butch Brooks, Barry Johnson, Rob Cerqui, Nancy de Booy, and Kim Roscoe.

Excused: Richard Godwin.

Staff present: City Manager Steve Worthington, City Attorney Loren Combs, Police Chief Brad Blackburn, Public Works Director Russ Blount, Acting Community Development Director Carl Durham, Marketing Coordinator Laurel Potter, Administrative Assistant Andrea Richards, Financial Analyst Dave DeGroot, Municipal Court Judge Kevin Ringus, and Recording Secretary William T. Gow II.

PLEDGE OF ALLEGIANCE

Councilmember Brooks led the pledge of allegiance.

CHANGES, ADDITIONS OR DELETIONS TO AGENDA

There were no changes to the agenda.

CITIZENS COMMENTS

Mike Seeger, Fife Flowers, commented on the community's awareness of the City's drug disposal program, P2D2. It appears there is an ongoing problem about awareness of the program throughout the community. The *Tacoma News Tribune* newspaper recently carried a comprehensive article on the program.

Mr. Seeger reported that it's unlikely the dedication of the locomotive can be accomplished during the Fife Harvest Festival because restoration has not been completed.

Councilmember de Booy thanked and acknowledged Mr. Seeger for all of the work he's completed on restoration of the locomotive.

CONSENT AGENDA

a. Approval of Minutes: August 25, 2009 Council Meeting
b. Approval of Vouchers:
   Payroll: #46008 - 46049 $262,845.93
   Claim: #77091 – 77192 $586,135.55
c. Set a Special Meeting for a Regular Council Meeting for September 15,

2009 City Hall 7:00 p.m.
Adopt Ordinance:
d. #1701 Small Works Roster

Motion

Councilmember Cerqui moved, seconded by Councilmember de Booy, to approve the consent agenda as presented. Motion carried unanimously.

SPECIAL PRESENTATIONS

Pierce County Auditor – Jan Shabro

City Manager Worthington introduced Pierce County Auditor, Jan Shabro. Ms. Shabro briefed the Council on activities occurring within the Pierce County Auditor's Office. The Auditor's Office is responsible for:

- Recording of official documents
- Licensing Department
- Animal Services Division

A number of changes in state law affecting the Auditor's Office include:

- Reduction in the number of special elections. The number of special elections has been reduced to three during 2010 followed by a reduction to two in future years. Jurisdictions will receive information on cut-off dates and election requirements for ballot measures.
- Increase in vehicle license tab by $5, which includes an opt-out provision for a fee supporting state parks.
- Significant increase in recording fees. Twenty dollars has been added to the fee resulting from state legislation. Recording fees are now $62 for the first page of any important document, representing a $40 increase over the last four years. The funds are allocated for helping the homeless and for affordable housing.
- Citizens can now register to vote up to eight days before an election. Prior to the new legislation, the cut-off was 15 days before an election. Registration must occur in person. Regular registration is still in place enabling citizens to register online, by mail, or in person.
- For annexations and redistricting it's important for the City to contact the Elections Department to define the new boundaries for notification to voters of their new district. It's also important for the federal 2010 census. Results of the 2010 census will be released on April 1, 2011.

The November ballot includes nine countywide propositions, two state initiatives involving I-1033 on Restricting Annual Growth of Revenue for State, County, and Cities and Referendum #71 on Rights and

Responsibilities of State Registered Domestic Partners; three charter amendments changing the County Councilmembers and Executive term limits to three consecutive 4-year terms, changing the Assessor, Sheriff, and the Auditor's elections to odd year elections; and an amendment giving voters the choice of retaining or eliminating ranked choice voting; three Port of Commissioner positions; and the Auditor's position. The Voter's Pamphlet will be approximately 100 pages and will be published with an east and west edition. The cost to print the pamphlet is $112,000. This election will not include paid return postage. Voters can save postage by dropping off ballots at ballot drop boxes or local polling places.

Ms. Shabro addressed questions on the reduced number of special elections. Cost was a contributing factor for reducing the number of special elections. A simple majority vote is now only required to pass school district operations levies.

Festival Update

Marketing Coordinator Potter provided a slide presentation of highlights of previous Fife Harvest Festivals. This year's festival is scheduled for October 3, 2009. This year's "Really Big Show!" will feature *Amazing Acts of Comedy – The Comedy Mayhem Tour* on Saturday, October 3, 2009, at 6:00 p.m. at Columbia Junior High. The festival's major sponsor this year is Boeing Credit Union. Fireworks are scheduled at 8:00 p.m. this year.

COUNCIL DELEGATE REPORT

Councilmember Hull commented on an opportunity he recently had to visit Pontiac, Illinois, which initiated the P2D2 program.

Councilmember Brooks attended several meetings on behalf of the Mayor. He and City staff provided a tour of a City to a member of Congressman Smith's office. He attended the Valley Cities meeting, which was hosted at *Johnny's*. He also attended a RAMP meeting with presentations on alternative transportation funding and an update on a toll study by the Washington State Department of Transportation (WSDOT) for State Route 167 and the I-405 corridor. Director Blount pointed out during the meeting that as more roads are tolled, motorists will use local streets to avoid tolls, leading to increased maintenance costs for local jurisdictions. WSDOT officials were asked how the state intends to address that issue.

Councilmember Cerqui reported on a recent meeting of the Lodging Tax Advisory Committee. The committee reviewed funding applications. Another meeting is scheduled to continue the review for preparation of a funding recommendation to the Council in early October.

Councilmember de Booy reported on her attendance to the Port of Tacoma's waterfront festival and tours during the weekend of August 29-

30, 2009. She is scheduled to participate in a tour with other senior citizens to the Maryhill Museum and Winery. She attended the Puyallup Farmers Market and spoke with many vendors about participating in Fife's Harvest Festival.

Councilmember Roscoe reported she attended the Fife School Board meeting, as well as the Zoo Trek Authority at Northwest Trek. The Authority is adjusting budgets based on decreased sales tax revenue. The Authority selected a new food service vendor. A fun run, *Run Wild,* is scheduled on September 19, 2009 at Northwest Trek. On October 23 and 24, 2009, *Hoot 'n' Howl,* is scheduled for children to participate in Halloween costumes, and *Train to Trek* is scheduled on September 12, 2009 and October 3, 2009. The zoo now offers camel rides. This year, Zoo Lights will have different hours of operation.

Mayor Johnson reported he attended the Puyallup River Executive Task Force meeting. The Mayor's Forum will be held on September 17, 2009 at Fife Flowers. He attended Pierce County City and Towns Association meeting, which featured a presentation on the federal 2010 census. The Department of Census is scheduled to create 1.4 million temporary positions for the 2010 census. There are also some potential jobs within the local community for outreach to specific groups. The Department of Licensing provided a presentation on the master licensing program.

ORDINANCES AND RESOLUTIONS

RESOLUTIONS:

#1314 Award Contract for Valley Avenue Project

Motion: **Councilmember Cerqui moved, seconded by Councilmember de Booy, to approve Resolution #1314; Award Contract for Valley Avenue Project.**

Director Blount asked the Council to consider withdrawing the resolution for reconsideration at the Council's next regular meeting. Potential bidders recently submitted a series of questions to staff, which staff is addressing necessitating the need for an addendum to the bid as well as allowing time for all bidders to respond, which extends the bid due date from September 14, 2009 to September 17, 2009. Staff recommends the Council consider the resolution at its September 22, 2009 meeting.

Motion **Mayor Johnson moved, seconded by Councilmember Roscoe, to postpone the motion to approve Resolution #1314 to the September 22, 2009 Council meeting. Motion carried unanimously.**

(Councilmember Brooks left the meeting temporarily and did not vote on the motions.)

Motion

Councilmember de Booy moved, seconded by Councilmember Cerqui, to amend the closing date of bids for the Valley Avenue project to 11:00 a.m. on Thursday, September 17, 2009, and opening of the bids occurring immediately thereafter. Motion carried unanimously.

#1315; Award Construction Management Contract with DEA

Director Blount reported that normally, the construction management contract is not presented until after the bidder is determined because the nature of the bid has some impact on the details of the construction management contract. He asked for deferral of action on the proposed resolution until the Council's September 22, 2009 meeting.

Motion

Councilmember Cerqui moved, seconded by Councilmember de Booy, to postpone Resolution #1315; Award Construction Management Contract with DEA until the September 22, 2009 regular Council meeting. Motion carried unanimously.

CITY MANAGER REPORT

City Manager Worthington reported on the following:

- The City received a "no findings" audit from the Washington Insurance Authority on the City's Community Development land use process with a small change initiated in the process for SEPA applications involving a signature process.
- The City recently completed a list of all requirements for the Washington Insurance Authority.
- City staff is now providing planning services to the City of Milton.
- The City is participating with four other local cities as part of the Valley Cities Consortium on a transportation freight related project to be submitted to the Governor on September 18, 2009. The Governor will determine which proposal to forward for consideration of a federal grant. The proposal includes improvements necessary for 70th and the next segment for the Port of Tacoma interchange project for approximately $10 million. Including the City's projects within the proposal helps to advance the likelihood of receiving federal funding.
- Recently, Municipal Research and Services cited Fife's subdivision code as an example for other jurisdictions.
- The P2D2 program has collected 60 pounds of unused and outdated prescription drugs.
- City Manager Worthington will be out of the City next week on City business as well as vacation later in the week. Police Chief Blackburn will assume acting duties of the City Manager.

RECESS:

Mayor Johnson recessed the meeting from 7:48 p.m. to 7:55 p.m. for a break.

STUDY SESSION

2010 Budget

City Manager Worthington reviewed the proposed 2010 budget schedule:

- October 13, 2009 – Revenue Public Hearing
- October 27, 2009 – First Required Budget Hearing, Adopt Property Tax Resolution
- November 10, 2009 – Second Required Budget Hearing, First Reading of Budget Ordinance
- November 24, 2009 – Second Reading of Budget Ordinance, Adopt Budget

The Council agreed with the proposed budget schedule.

City Manager Worthington advised that some of the questions the Council raised during its last meeting on the budget will be addressed during the study session with the remaining questions addressed at the Council's September 22, 2009 meeting. At that time the Council can determine whether to use the September 29, 2009 and October 6, 2009 dates as additional budget study sessions.

City Manager Worthington referred to information on ending fund balances and how ending fund balances compare between 2008, 2009, and the 2010 projected budget.

Director Marcotte said 2008 ending fund balance information is comprised of the most recent "actual" numbers. The 2009 figures reflect the amended budget, with acknowledgment that some of the line items will experience some difficulties. However, the outcome of 2009 will not be known until the end of January 2010. The 2010 budget, as currently proposed, is based on assumptions of the ending fund balances for 2009.

Councilmember Brooks pointed out that the Street Operating Fund and the Water Utility Fund will need some attention in terms of additional funds. He asked about the approximate difference of the $2 million decrease in the General Fund during 2010. Director Marcotte said it may pertain to whether the 2009 figure is inflated. The 2009 General Fund balance calculation includes revenue estimates of sales tax of $6.8 million, which is actually closer to $5.2 million. When the budget was adopted, the numbers were based on projections. The 2009 General Fund ending balance is likely distorted.

Director Marcotte referred to the Public Safety Fund. Estimated revenues

for 2010 are $1,114,000 with planned expenditures of $1,686,712, which exceeds expected revenues. That involves both administrative activities associated with administrating the Red Light Photo Enforcement Program as well as a transfer of $1.25 million from the fund to the Street Construction Fund, with the extra from the accumulated fund balance. However, in taking that into account, it's anticipated the fund will end with $350,000 in 2010 assuming the revenue estimate is not understated. Since the last study session, the City's collected $1.1 million.

City Manager Worthington referred to a spreadsheet of the Legislative Department within the General Fund with budget columns reflecting actual expenses in 2007, 2008, adopted expenses in 2009, actual 2009 expenses as of June 15, 2009, 2009 base budget (target budget for formation of budget), department's first request (2010), and City's Manager's budget recommendation (2010). He reviewed and described each line item within the budget. The recommended budget for 2010 is $181,226 for the Legislative Department.

City Manager Worthington and Director Marcotte responded to a question on expenses within the "Miscellaneous" category. The state creates the definition for each expense line item. If an expense is not defined by another line item, it's included in "Miscellaneous."

City Manager referred to a department breakdown by division of the City's expense budgets within the General Fund, which follows a similar format. He reviewed the Executive Department and described some of the changes and reductions initiated in 2009 to reduce costs:

Acct Description	2009 Base Budget	Dept 1st Request	City Manager Recommendation
Executive Dept	329,535	317,004	314,004
- Human Resources	127,706	121,633	123,193
- Civil Service	18,682	17,143	16,643
- I.T. Division	318,446	328,604	318,040
- Legal Div	527,600	527,600	532,500
Exec Total	**1,321,969**	**1,311,984**	**1,304,380**

Director Marcotte reviewed the Finance and Administrative Services Department budget and responded to questions:

Acct Description	2009 Base Budget	Dept 1st Request	City Manager Recommendation
Finance Div	707,459	706,915	706,916
Admin Svc Div	328,666	329,210	310,210
Fin & Admin Total	**1,036,125**	**1,036.125**	**1,017,126**

Judge Ringus reviewed the Municipal Court budget:

Acct Description	2009 Base Budget	Dept 1st Request	City Manager Recommendation
Court Div	815,208	851,128	827,128
Probation Div	135,808	127,084	124,584
Security Div	170,449	143,253	141,153
Court Total	**1,121,465**	**1,121,465**	**1,092,865**

City Manager Worthington reported the General Government Department is comprised of charges for operating the City's facilities with the exception of park buildings. Public Works oversees the General Government Department. Director Blount reported the budget includes minor capital projects. Actual costs in 2008 were higher because of the City's anniversary. Since then, costs have stabilized.

Acct Description	2009 Base Budget	Dept 1st Request	City Manager Recommendation
Facilities Div	424,779	426,500	486,800
Ground Div	51,939	51,939	51,939
GGD Total	**476,718**	**478,439**	**538,739**

City Manager Worthington reviewed the Police Department budget. The budget was reduced approximately $200,000 from the prior year budget through unfilled positions. The 2010 budget includes a drug enforcement element. Police Chief Blackburn said some of the wages for active drug investigations are from exterior funding sources instead of the General Fund. The department is reimbursed for some wages through a federal grant with some of the costs included in the General Fund. Police Chief Blackburn described some of the costs and how they are allocated. More details will be provided on the Police Department's budget at the September 22, 2009 meeting.

Acct Description	2009 Base Budget	Dept 1st Request	City Manager Recommendation
Operations Div	3,437,898	3,200,819	3,092,102
Gambling Div	124,980	40,143	36,122
Traffic Div	276,505	140,286	121,967
Communications	986,973	971,112	966,771
Crime Prevention	33,100	32,100	29,100
Emerg Mgmt Div	39,500	106,702	100,454
Investigations	33,300	628,763	620,995
Comm Policing	11,380	16,300	17,152
Salaries & Wages			58,635
Benefits			25,405
Drug Enforcement			84,040

Law Enforcement Total	**4,943,636**	**5,136,225**	**5,068,713**

Director Blount explained the Engineering Department's budget:

Acct Description	2009 Base Budget	Dept 1st Request	City Manager Recommendation
Engineering	646,880	663,326	660,026

City Manager Worthington reported more details will be provided on the Community Development Department's budget on September 22, 2009.

Acting Director Durham said the budget reflects three unfilled positions within the department. The department has worked aggressively to reduce costs during 2009 and will continue to do so in 2010. Since the Valley Avenue project is out to bid, one staff member will be working part-time in the Public Works Department to replace an employee who will be transferred to David Evans and Associates (DEA). Fees collected from the City of Milton will fund the work of staff working on planning services for Milton.

Acct Description	2009 Base Budget	Dept 1st Request	City Manager Recommendation
Planning Div	533,998	452,424	446,404
Building Div	397,676	479,250	475,375
Total Community Development	**931,674**	**931,674**	**921,779**

City Manager Worthington responded to questions from Councilmember de Booy regarding the Milton contract and costs to the City. He indicated there will be a separate revenue line for the City of Milton planning services. The service the City will provide is nearly cost neutral.

Director Blount responded to a question from Councilmember Cerqui concerning the transfer of an employee to DEA to assist with the Valley Avenue project. The employee is an inspector within the Engineering Division of the Public Works Department and will remain a City employee, but will assume the position as a lead inspector on the City's Valley Avenue project under the supervision of DEA.

City Manager Worthington advised that a program budget for the Parks and Recreation Department will be provided to the Council. Director Reuter is on vacation and was unable to attend the meeting.

Councilmember Brooks asked to receive information on pool revenue.

City Manager Worthington advised that the review involves only expenditures at this point. Revenue information will be provided at the Council's September 22, 2009 meeting.

The last item is the Non-departmental Department budget involving a series of transfers between departments. One example is the cost of the fleet where costs are charged against departments for vehicles for future replacement costs and an estimated maintenance cost. The fund also includes transfer of jail costs as well as other costs.

Councilmember Cerqui expressed interest in receiving more details on the cost savings achieved from oil changes. City Manager Worthington said the City changed its oil change frequency, but it still remains within the range of best practices.

ADJOURNMENT

With there being no further business, Mayor Johnson adjourned the meeting at 9:00 p.m.

Barry D. Johnson, Mayor

Steve Marcotte, City Clerk, Finance Director

Prepared by Valerie Gow, Recording Secretary/President
Puget Sound Meeting Services

5B

Payroll Vouchers #46050 - 46105

For September 15, 2009 Payroll and Benefits

(Detail registers and labor distribution reports are available in Finance Department)

Payroll authorized by Current Budget Ordinance.

Grand total amount: $652,680.62

Steve Marcotte
Clerk/Treasurer

Councilmember

Councilmember

Councilmember

Councilmember

City Manager's approval of facsimile signature on Warrants

M:\Treasurer reporting\Payroll Checks\2009\numbers for council.doc

BLANKET VOUCHER APPROVAL DOCUMENT

We the undersigned councilpersons of the City of Fife, County of Pierce, State of Washington, do hereby certify that the services herein specified have been received and that warrant numbers 77193 through 77347 in the amount of $ 461,433.12 are approved for payment on 9-22-09.

Councilperson_____

Councilperson_____

Councilperson_____

Councilperson_____

City Clerk/Treasurer_____

□□□

_____

City Manager's approval of facsimile signature on Warrants

BLANKET VOUCHER APPROVAL DOCUMENT

P-Cards

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Corporate Payment Systems	3793	0	
Computer Equipment	Executive, Information Technology/IT, Small Tools, Equip		$298.93
Knownhost	Executive, Information Technology/IT, Professional Services		$55.25
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$20.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$10.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$20.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$10.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$10.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$10.00
Circle Cutter	General Government, Facilities & Property Division, Office & Operating Supp		$7.10
Tool Drawer Liner	General Government, Facilities & Property Division, Office & Operating Supp		$48.22
Paper Holder	General Government, Facilities & Property Division, Office & Operating Supp		$27.51
Mounts	General Government, Facilities & Property Division, Office & Operating Supp		$284.68
Shoes - B Blackburn	Police, Operations Division, Uniform Clothing		$99.20
Tactical Attache	Police, Operations Division, Uniform Clothing		$154.49
First Aid Kit	Police, Operations Division, Reserve Uniforms		$42.60

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Evidence Bags	Police, Operations Division, Office & Operating Supplies		$50.58
Batteries	Police, Operations Division, Office & Operating Supplies		$44.13
Polish	Police, Operations Division, Office & Operating Supplies		$46.92
Lint Rollers	Police, Operations Division, Office & Operating Supplies		$49.70
Supplies	Police, Operations Division, Office & Operating Supplies		$360.07
Storage Cabinet	Police, Operations Division, Office & Operating Supplies		$58.58
Swivel Snap, Handle	Police, Operations Division, Repairs & Maintenance		$30.70
Gages, Brake Chamber Tool	Police, Traffic Policing, Office & Operating Supplies		$196.38
Registration - Training, S Van	Police, Crime Prevention, Travel, Conf, Schooling		$79.00
Credit Registration - S VanVel	Police, Crime Prevention, Travel, Conf, Schooling		$-79.00
Ramble, Grey Water Control	Police, Emergency Management Division, Office & Operating Supplies		$20.64
Delivery Costs	Police, Investigations, Telephone, Postage		$109.30
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$10.00
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services		$10.00
Labels, Post-its, Pens, Tape C	Municipal Court, Municipal Court, Office & Operating Supplies		$58.63
Credit Labels, Post-its, Pens,	Municipal Court, Municipal Court, Office & Operating Supplies		$-48.15
Credit Pens	Municipal Court, Municipal Court, Office & Operating Supplies		$-10.48

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Markers, Air Duster, Dishwand,	Municipal Court, Municipal Court, Office & Operating Supplies		$14.53
Folder Fastners	Municipal Court, Municipal Court, Office & Operating Supplies		$135.14
Spray, Labels, Ink	Municipal Court, Municipal Court, Office & Operating Supplies		$142.44
Ink Cartridge	Municipal Court, Municipal Court, Office & Operating Supplies		$71.53
Supply	Municipal Court, Municipal Court, Small Tools, Equip		$25.14
USB Drive, Marker Kit	Municipal Court, Municipal Court, Small Tools, Equip		$49.06
USB Drive, File Box, Pencils	Municipal Court, Municipal Court, Small Tools, Equip		$40.18
File Cart	Municipal Court, Municipal Court, Small Tools, Equip		$30.76
Bulletin Board	Municipal Court, Municipal Court, Small Tools, Equip		$47.29
Paper	Municipal Court, Probation Division, Office & Operating Supplies		$148.67
Nameplate	Municipal Court, Security Division, Small Tools, Equip		$17.45
Liners	General Government, Facilities & Property Division, Office & Operating Supp		$76.91
Tri-Pacs, Nuts, Washers	General Government, Facilities & Property Division, Office & Operating Supp		$9.77
Earphone	Police, Community Policing, Small Tools - Meth		$48.04
MRSC Rosters	Engineering, Engineering, Miscellaneous		$100.00
Supply	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		$3.73
Wader Pools, Ketchup, Chips, W	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		$59.20

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Pasta, Kit Bags, Candy, Orange	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		$33.15
Flour, Beans, Pie Pans, Gel, M	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		$65.09
Wicks, Scent, Dye, Glycerine	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		$102.84
Ice	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		$5.60
Light Bulbs	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		$24.53
Cable	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		$8.73
Postage	Parks, Rec. & Community Srvs, Senior/Community Center Div., Senior Programs		$64.98
First Aid Boxes Refills	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$70.90
Flower Bulbs	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$10.03
Pail, Metal Polish	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$17.35
Screws, Nuts	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$2.14
Endcuts	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$35.52
Stickers, Tattoos, Yo-yos, Boo	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$109.78
Gloves	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$4.58

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Concrete Mix	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$8.82
Tri-Pacs	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$5.36
Box	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$21.85
Supply	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$39.32
Blade	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$25.19
Saw Wheel	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$17.65
Hose End, Coupler	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$14.59
Paint	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$15.38
Outlet	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$17.48
Supplies	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$46.17
Gasket	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$4.42
Air Filters, Bolt	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$51.22
Lighter Fluid	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$4.15
Wire Brush	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$15.60

CLAIMANT	CLAIMANT# VOUCHER	AMOUNT
Wasp/Hornet Pesticide	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	$7.45
O-Ring	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	$3.10
Pruning Saw	Parks, Rec. & Community Srvs, Park Maintenance, Small Tools, Equip	$35.03
Dolly Rental	Parks, Rec. & Community Srvs, Park Maintenance, Operating Rents & Leases	$13.12
Aerosol	Maintenance Division, , Traf Cntrl - Signals	$49.41
Bluegrass	Maintenance Division, , Traf Cntrl - Signals	$16.38
Detention Food	Detention Services, , Supplies/Jail	$1,175.66
Paper	Public Safety Fund, , Office and Operating Supplies	$13.76
Credit Paper	Public Safety Fund, , Office and Operating Supplies	$-13.76
Pocket Files	Public Safety Fund, , Professional Services	$27.26
Pressure Logger	Water Utility, , Small Tools, Equipment	$635.33
Speedmeter Checks - Veh #93, #	, , Repairs & Maintenance	$90.00
	Claimant Total:	**$5,999.98**
	Grand Total:	**$5,999.98**

P-Cards

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
Bennett, Jan		1380	77193	
Refund - Dog Obedience Class	, , Contractor Proceeds-Rec			$115.00
			Claimant Total:	**$115.00**
CSK Auto Inc		3919	77194	
Batteries - Veh #5	, , Repair Parts			$88.13
Starters - Veh #13	, , Repair Parts			$65.57
Carwash Soap	, , Repair Parts			$30.56
Scratch Fix - Veh #252	, , Repair Parts			$7.64
			Claimant Total:	**$191.90**
Digital Seattle		4405	77195	
Computer	Police, Operations Division, Small Tools, Equip			$697.33
			Claimant Total:	**$697.33**
Fender, Donna		5536	77196	
Refund - Facility Rental Depos	Non-Rev/Non-Exp, , Center Damage Deposits			$500.00
			Claimant Total:	**$500.00**
H & B Top Soil		7280	77197	
Topsoil	Water Utility, , Office & Operating Supplies			$52.46
			Claimant Total:	**$52.46**
Mansfield, Ryan		9061	77198	
Refund - Facility Rental Depos	, , Rentals - Fields			$100.00
			Claimant Total:	**$100.00**
McLoughlin & Eardley Corp		9112	77199	
Speaker, Brackets - Veh #204	, , Machinery & Equipment			$152.64
Console, Map Light, Brackets -	, , Machinery & Equipment			$579.80

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Strap Kit - Veh #204	, , Machinery & Equipment		$86.55
		Claimant Total:	**$818.99**
Richardson, Jeffrey	13826	77200	
Library Card Reimbursement	Non-Departmental, , Library Services		$28.00
		Claimant Total:	**$28.00**
Rojas, Nallely	13959	77201	
Forfeited Rental Deposit - Pla	, , Forfeited Sr Cntr Deposits		$-60.00
Refund - Facility Rental Depos	Non-Rev/Non-Exp, , Center Damage Deposits		$500.00
		Claimant Total:	**$440.00**
Tallada, Diana	16711	77202	
Refund - Picnic Shelter Rental	, , Rentals - Fields		$100.00
		Claimant Total:	**$100.00**
		Grand Total:	**$3,043.68**

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
U.S. Postal Service (Hasler)	12802	77203	
Postage Meter Refill	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		$3.96
Postage Meter Refill	Parks, Rec. & Community Srvs, Swim Center Division, Telephone, Postage		$15.40
Postage Meter Refill	Operations Division, , Telephone, Postage		$59.98
Postage Meter Refill	Tourism/Promotion/VCB, , Telephone, Postage		$0.44
Postage Meter Refill	Water Utility, , Telephone, Postage		$9.74
Postage Meter Refill	Sewer Utility, , Telephone, Postage		$11.53
Postage Meter Refill	Storm Drainage Utility, , Telephone, Postage		$4.35
Postage Meter Refill	Executive, Executive, Postage		$7.03
Postage Meter Refill	Executive, Human Resources, Postage		$12.11
Postage Meter Refill	Finance & Admin. Services, Finance Division, Postage		$166.64
Postage Meter Refill	Finance & Admin. Services, Acministrative Services, Postage		$182.30
Postage Meter Refill	Community Development, Planning Division, Postage		$27.85
Postage Meter Refill	Community Development, Building Division, Postage		$5.28
Postage Meter Refill	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		$20.48
		Claimant Total:	**$527.09**
		Grand Total:	**$527.09**

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Donaldson, Pam	4239	77204	
Refund - Swim Lessons	, , Swim Lessons & Programs		$35.00
		Claimant Total:	**$35.00**
Hammer, Gary	7296	77205	
Jeans	General Government, Facilities & Property Division, Uniform Clothing		$85.69
		Claimant Total:	**$85.69**
Honey, Wendy	7636	77206	
Refund - CPR Class Cancelled, , Swim Lessons & Programs			$35.00
		Claimant Total:	**$35.00**
PetroCard Systems Inc	11909	77207	
Fuel - Engineering	Engineering, Engineering, Fuel Consumed		$57.72
Fuel - Building	Community Development, Building Division, Fuel Consumed		$39.36
Fuel - J Ryan	Parks, Rec. & Community Srvs, Recreation Division, Fuel		$77.16
Fuel - Recreation	Parks, Rec. & Community Srvs, Recreation Division, Fuel		$49.46
Fuel - Parks	Parks, Rec. & Community Srvs, Park Maintenance, Fuel Consumed		$264.61
Fuel - D Cantlin	Parks, Rec. & Community Srvs, Park Maintenance, Fuel Consumed		$75.14
Fuel - Nyberg	Drainage District #21, , Office & Operating Supplies		$177.11
Fuel - PW	Operations Division, , Fuel Consumed		$521.54
Fuel - Spare PW	Operations Division, , Fuel Consumed		$46.81
Fuel - Jail	Detention Services, , Fuel Consumed		$238.87
Fuel - Spare PW	Sewer Utility, , Fuel Consumed		$46.80
Fuel - PW	Water Utility, , Fuel Consumed		$521.54

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Fuel - Spare PW	Water Utility, , Fuel Consumed		$46.81
Fuel - PW	Sewer Utility, , Fuel Consumed		$521.53
Fuel - PD	Police, Operations Division, Fuel Consumed		$2,392.58
Fuel - Fleet	, , Fuel Consumed		$191.06
Fuel - Investigations	Police, Investigations, Fuel Consumed		$415.89
		Claimant Total:	**$5,683.99**
Purkey, John O.	13526	77208	
Library Card Reimbursement	Non-Departmental, , Library Services		$28.00
		Claimant Total:	**$28.00**
Simpson, John	15119	77209	
Refund - Swim Lessons	, , Swim Lessons & Programs		$79.00
		Claimant Total:	**$79.00**
Tacoma Screw Products	16850	77210	
Safety Vests	Sewer Utility, , Office & Operating Supplies		$436.29
Safety Vests	Water Utility, , Office & Operating Supplies		$436.29
Safety Vests	Operations Division, , Office & Operating Supplies		$436.29
		Claimant Total:	**$1,308.87**
Vasquez, Leobardo	18083	77211	
Refund - Facility Rental Depos	Non-Rev/Non-Exp, , Center Damage Deposits		$500.00
		Claimant Total:	**$500.00**
Woods, David	19449	77212	
Reimbursement - Equipment Repl	Police, Operations Division, Small Tools, Equip		$359.00

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$359.00**
		Grand Total:	**$8,114.55**

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
EGGIMANN MARGARET L	UB*00008	77213	
Refund check	, , Accounts Payable		$4.76
		Claimant Total:	**$4.76**
		Grand Total:	**$4.76**

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
HSBC Bus. Solutions (Costco)		4651	77214	
Charcoal, Pop, Buns, Plates, W	Legislative, , Office & Operating Supplies			$95.86
Aprons, Lettuce, Onions	Legislative, , Office & Operating Supplies			$14.83
Cake, Chips, Potato Salad, Tom	Legislative, , Office & Operating Supplies			$49.65
Cookies, Water	Police, Operations Division, Travel, Conf, Schooling			$13.58
Toner	Police, Operations Division, Small Tools, Equip			$553.31
Popcorn, Chips, Cookies	Detention Services, , Merchandise for Resale			$110.86
Popcorn, Chips, Cookies	Detention Services, , Merchandise for Resale			$130.16
Crackers, Milk, Towels, Cereal	Detention Services, , Supplies/Jail			$550.26
Plates	Detention Services, , Supplies/Jail			$24.04
Cake	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp			$16.99
Prints	Police, Crime Prevention, Office & Operating Supplies			$30.89
Water, Chips, Hotdogs, Hamburg	Police, Crime Prevention, Office & Operating Supplies			$382.94
Sony Kit - Veh #204	Police, Operations Division, Reserve Uniforms			$218.99
Cups, Fracpack	Police, Operations Division, Office & Operating Supplies			$68.92
Ketchup, Mayo, Salad, Fruit, B	Police, Operations Division, Office & Operating Supplies			$146.63
			Claimant Total:	**$2,407.91**

WARRANT REQUEST DATE: 09/14/2009

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
News Tribune		10550	77215	
Notice of Ordinances 1697, 170	Legislative, , Advertising			$116.44
Notice of Ordinance 1699	Legislative, , Advertising			$81.88
Reserve Office Positions	Tourism/Promotion/VCB, , Advertising			$208.60
Request for Bids - 70th Ave &	70th/Valley - Phase I, , Engineering			$1,361.84
Request for Proposals - Touris	Tourism/Promotion/VCB, , Advertising			$224.64
			Claimant Total:	**$1,993.40**
Viking Bank		18129	77216	
Background Checks	Finance & Admin. Services, Acministrative Services, Professional Services			$30.00
Meeting - Meals	Police, Operations Division, Travel, Conf, Schooling			$40.00
Registration - Conference, D D	Finance & Admin. Services, Finance Division, Travel, Conf, Schooling			$525.00
Equipment	Executive, Information Technology/IT, Small Tools, Equip			$556.31
Gas Grill, Propane Tank	Police, Crime Prevention, Office & Operating Supplies			$161.51
Fuse Panel, Cable, Antenna, Cr	Police, Emergency Management Division, Repairs & Maintenance			$497.70
Equipment	Executive, Information Technology/IT, Small Tools, Equip			$1,250.31
Propane	Operations Division, , Office & Operating Supplies			$21.25
Registration-Conference, HWare	Executive, Civil Service, Travel, Conf, Schooling			$370.00
Ad - Recreation Leader 1	Executive, Human Resources, Advertising			$25.00

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Ad - Recreation Leader 1	Executive, Human Resources, Advertising		$50.00
Registration - Conference, S M	Executive, Human Resources, Travel, Conf, Schooling		$140.00
Freezer, Paper Holder	Detention Services, , Small Tools, Equip		$721.36
Ammo	Police, Operations Division, Office & Operating Supplies		$769.03
Floor Sign Stand	Police, Emergency Management Division, Small Tools/Equipment		$515.00
K-9 Training - Airfare, Meals	K-9 Division, , Travel, School, Conf		$831.83
K-9 Training - Airfare	K-9 Division, , Travel, School, Conf		$408.70
K-9 Training - Vehicle Rental	K-9 Division, , Miscellaneous		$1,629.15
DAPS Renewal	Police, Communications/Dispatch, Miscellaneous		$21.76
Visor Light	, , Repair Parts		$203.74
Vehicle Molding	, , Machinery & Equipment		$639.70
		Claimant Total:	**$9,407.35**
		Grand Total:	**$13,808.66**

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
4 Paws Pet Food	11919	77217	
K-9 Food	K-9 Division, , Office & Operating Supplies		$78.00
K-9 Food	K-9 Division, , Office & Operating Supplies		$56.00
		Claimant Total:	**$134.00**
Abella, C. Angela	259	77218	
Interpreter Services 9/3	Municipal Court, Municipal Court, Professional Services		$133.00
		Claimant Total:	**$133.00**
Air Systems Engineering	426	77219	
HVAC Maintenance	General Government, Facilities & Property Division, Repairs & Maintenance		$797.35
		Claimant Total:	**$797.35**
Alpine Products Inc	600	77220	
Markers, Marker Pads	Water Utility, , Office & Operating Supplies		$145.09
		Claimant Total:	**$145.09**
Am Red Cross-Mt Rainier Chapte	799	77221	
Admin Fees - CPR, FA	Parks, Rec. & Community Srvs, Swim Center Division, Travel, Conf, Schooling		$28.00
		Claimant Total:	**$28.00**
American Water Works Assoc	853	77222	
Membership Dues - R Blount	Engineering, Engineering, Miscellaneous		$190.00
		Claimant Total:	**$190.00**
Aqua Care Inc	890	77223	
Clarifier, Stain Inhibitor	Parks, Rec. & Community Srvs, Swim Center Division, Supplies - Chemicals		$453.29
		Claimant Total:	**$453.29**
Aramark Uniform Services	944	77224	
Mat Service	Operations Division, , Repairs & Maintenance		$68.07
Mat Service	Operations Division, , Repairs & Maintenance		$77.50

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Mat Service	Sewer Utility, , Repairs & Maintenance		$68.06
Mat Service	Water Utility, , Repairs & Maintenance		$77.50
Shop Towels	, , Miscellaneous		$81.35
Shop Towels	, , Miscellaneous		$92.19
Mat Service	Sewer Utility, , Repairs & Maintenance		$77.50
Mat Service	Water Utility, , Repairs & Maintenance		$68.06
Uniform Services	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		$35.66
Mat Service	Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se		$119.21
Mat Service	General Government, Facilities & Property Division, Professional Services		$10.63
Uniform Services	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		$35.66
		Claimant Total:	**$811.39**
Baade, Arminda J	1368	77225	
Interpreter Services 9/3	Municipal Court, Municipal Court, Professional Services		$114.63
Interpreter Services 8/6, 8/20	Municipal Court, Municipal Court, Professional Services		$483.52
		Claimant Total:	**$598.15**
BCRA	1379	77226	
Brookville Gardens Community	Park Acquisition/Develop, , Brookville Garden Phase I		$1,178.16
Brookville Gardens Community	Park Acquisition/Develop, , Brookville Garden Phase I		$1,722.16

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	$2,900.32
Benham, Jack Fire Dancers	1396 Tourism/Promotion/VCB, , Fife Harvest Festival	77227	$800.00
		Claimant Total:	$800.00
Berger / Abam Engineers Inc Port of Tacoma Road Interchang	1426 34th/12th Improvements, , Engineering	77228	$160,580.65
		Claimant Total:	$160,580.65
Bird, Feresika S. Interpreter Services 9/3	1553 Municipal Court, Municipal Court, Professional Services	77229	$111.00
		Claimant Total:	$111.00
Blue Sky Landscape Service Grounds Maintenance	1567 Parks, Rec. & Community Srvs, Park Maintenance, Professional Services	77230	$224.07
Grounds Maintenance	General Government, Grounds Division, Professional Services		$87.44
Grounds Maintenance	General Government, Grounds Division, Professional Services		$87.44
Grounds Maintenance	General Government, Grounds Division, Professional Services		$87.44
		Claimant Total:	$486.39
Blumenthal Uniforms Cap	1570 Police, Operations Division, Office & Operating Supplies	77231	$17.43
Vest, Plate - E Sarkisyan	Police, Operations Division, Small Tools, Equip		$428.60
Vest - P Schwan	Police, Operations Division, Small Tools, Equip		$399.49
Holster	Police, Operations Division, Small Tools, Equip		$349.65
Jacket, Rainjacket, Decals	Police, Operations Division, Office & Operating Supplies		$660.88
Vest - T Kenyon	Police, Operations Division, Small Tools, Equip		$399.49

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Hats	Police, Operations Division, Small Tools, Equip		$254.80
Vest - R Eugley	Police, Operations Division, Small Tools, Equip		$399.49
Vest - R Eugley	Criminal Justice, , Small Tools, Equip		$399.49
Vest - P Schwan	Criminal Justice, , Small Tools, Equip		$399.49
Vest, Plate - E Sarkisyan	Criminal Justice, , Small Tools, Equip		$428.59
Vest - T Kenyon	Criminal Justice, , Small Tools, Equip		$399.49
Flashlight	Police, Operations Division, Small Tools, Equip		$185.80
		Claimant Total:	**$4,722.69**
Boeing Employees Model RR Club	1345	77232	
Table Rental	History Museum, , Caboose Expenses		$30.00
		Claimant Total:	**$30.00**
Carlson, Thomas G	2541	77233	
Sales Tax Data Conversions	Finance & Admin. Services, Finance Division, Professional Services		$266.87
		Claimant Total:	**$266.87**
CDW Government Inc	2099	77234	
Computer	, , Machinery & Equipment		$3,611.85
		Claimant Total:	**$3,611.85**
City Of Fife	3050	77235	
Utilities	Parks, Rec. & Community Srvs, Park Maintenance, Water/Sewer Utility Service		$5,278.44
Utilities	Operations Division, , Public Utility Svcs		$1,088.22
Utilities	Sewer Utility, , Public Utility Services		$27.88
Utilities	General Government, Facilities & Property Division, Public Utility Svcs		$4,351.79

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
Utilities	Parks, Rec. & Community Srvs, Senior/Community Center Div., Public Utility			$1,931.66
Utilities	Parks, Rec. & Community Srvs, Swim Center Division, Water/Sewer Utilities			$9,257.00
Utilities	General Government, Grounds Division, Public Utility Svcs			$8,257.50
			Claimant Total:	**$30,192.49**
City of Puyallup Jail Services	Detention Services, , Jail Costs	13550	77236	$1,925.00
			Claimant Total:	**$1,925.00**
City Treasurer Utilities	Water Utility, , Public Utilities	3200	77237	$169.13
Utilities	Maintenance Division, , Traffic Control			$386.91
Utilities	Maintenance Division, , Street Lighting			$696.25
Utilities	Operations Division, , Public Utility Svcs			$160.13
Utilities	Parks, Rec. & Community Srvs, Park Maintenance, Water/Sewer Utility Service			$901.31
Utilities	Sewer Utility, , Public Utility Services			$2,255.49
Utilities	Storm Drainage Utility, , Public Utility Services			$839.17
Utilities	Parks, Rec. & Community Srvs, Swim Center Division, Electricity			$4,147.84
Utilities	Parks, Rec. & Community Srvs, Senior/Community Center Div., Public Utility			$597.65
Utilities	General Government, Facilities & Property Division, Public Utility Svcs			$3,798.38

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	$13,952.26
Cleanworks	3215	77238	
Janitorial Services	Operations Division, , Professional Services		$216.67
Janitorial Services	Water Utility, , Professional Services		$216.66
Janitorial Services	Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se		$850.00
Janitorial Services	Parks, Rec. & Community Srvs, Swim Center Division, Professional Services		$950.00
Janitorial Services 8/22, 8/29	Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se		$225.00
Janitorial Services	General Government, Facilities & Property Division, Professional Services		$650.00
Janitorial Services	General Government, Facilities & Property Division, Professional Services		$1,300.00
Janitorial Services	General Government, Facilities & Property Division, Professional Services		$1,650.00
Janitorial Services	Sewer Utility, , Professional Services		$216.67
		Claimant Total:	**$6,275.00**
Clownbuggie Entertainment	3225	77239	
Magic Show, Balloons	Tourism/Promotion/VCB, , Fife Harvest Festival		$1,462.00
		Claimant Total:	**$1,462.00**
Clowns Unlimited	3241	77240	
Mini Train, Bouncer, Cotton Ca	Tourism/Promotion/VCB, , Fife Harvest Festival		$758.29
		Claimant Total:	**$758.29**
Coastwide Laboratories	3251	77241	
Tissue, Towels, Soap	General Government, Facilities & Property Division, Office & Operating Supp		$197.20

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Liners, Tissue, Towels, Seat C	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		$259.48
		Claimant Total:	**$456.68**
Comcast	3997	77242	
Internet Services	Executive, Information Technology/IT, Professional Services		$174.94
		Claimant Total:	**$174.94**
Contracts & Careers	3678	77243	
Bid Ad - 70rh Ave E / Valley A	70th/Valley - Phase I, , Engineering		$446.25
		Claimant Total:	**$446.25**
Cook Paging	3669	77244	
Pagers	Police, Communications/Dispatch, Telephone		$184.08
		Claimant Total:	**$184.08**
Cooperative Trout Enhance Prog	2276	77245	
Trout Pond	Tourism/Promotion/VCB, , Fife Harvest Festival		$675.00
		Claimant Total:	**$675.00**
Copy Wrights	3778	77246	
Door Hangers	Tourism/Promotion/VCB, , Fife Harvest Festival		$31.59
Copies - 70th & Valley Bid	Operations Division, , Office & Operating Supplies		$103.84
Business Cards - C Maschner	Engineering, Engineering, Office & Operating Supplies		$68.80
Senior Newsletter	Parks, Rec. & Community Srvs, Senior/Community Center Div., Advertising		$470.89
		Claimant Total:	**$675.12**
Correctional Industries	3792	77247	
Muffins	Detention Services, , Supplies/Jail		$365.00
		Claimant Total:	**$365.00**

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
Courtesy Auto Service		3776	77248	
Tires	, , Repair Parts			$733.05
			Claimant Total:	**$733.05**
CSK Auto Inc		3919	77249	
Camper Tape - Veh #44	, , Office & Operating Supplies			$11.47
Credit Starter - Veh #13	, , Repair Parts			$-27.32
Brake Pads	, , Repair Parts			$141.74
Air Filter, Wiper Blades	, , Office & Operating Supplies			$65.00
Bulbs	, , Office & Operating Supplies			$54.43
Belt - Veh #207	, , Repair Parts			$36.71
Flashers	, , Office & Operating Supplies			$23.89
			Claimant Total:	**$305.92**
Daily Journal Of Commerce		4100	77250	
Ads - 70th Ave E / Valley Ave	70th/Valley - Phase I, , Engineering			$698.40
			Claimant Total:	**$698.40**
Data Security Corporation		4081	77251	
Offsite Storage	Executive, Information Technology/IT, Professional Services			$112.15
			Claimant Total:	**$112.15**
Databar Inc		4277	77252	
Harvest Festivals Insert & Mai	Tourism/Promotion/VCB, , Fife Harvest Festival			$783.54
Utility Billing Processing	Sewer Utility, , Miscellaneous			$1,421.03
Utility Billing Processing	Water Utility, , Miscellaneous			$1,421.04
Utility Billing Processing	Storm Drainage Utility, , Miscellaneous			$1,421.03

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
			Claimant Total:	**$5,046.64**
David Evans & Associates		5175	77253	
Fife Portal 140 Third Party Re	Non-Rev/Non-Exp, , Billable Engineering			$299.00
Freight & Goods Trans System	70th/Valley - Phase I, , Engineering			$997.50
Realignment Work Khara	Sewer Construction, , LID 2008-3			$2,223.50
Const Admin - Wetland Mitigati	70th/Valley - Phase I, , Wetland Mitigation			$814.25
54th Ave E UPRR Pedestrian Cro	Pedestrian Bridge UPRR, , Engineering			$756.60
36th St E Design & Const Admin	70th/Valley - Phase I, , Engineering			$247.00
Restaurant Depot Third Party R	Non-Rev/Non-Exp, , Billable Engineering			$588.80
Roadway Express - Third Party	Non-Rev/Non-Exp, , Billable Engineering			$1,663.50
Lexus of Tacoma at Fife	Non-Rev/Non-Exp, , Billable Engineering			$313.57
			Claimant Total:	**$7,903.72**
Davidov, Julia		4283	77254	
Interpreter Services 9/3	Municipal Court, Municipal Court, Professional Services			$112.10
			Claimant Total:	**$112.10**
Deluxe For Business		4053	77255	
Finance Charge	Finance & Admin. Services, Finance Division, Miscellaneous			$30.00
			Claimant Total:	**$30.00**
Digital Seattle		4405	77256	
Wall Mounts, Shift Extrusions	General Government, Facilities & Property Division, Small Tools, Equip			$930.93

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Monitors	General Government, Facilities & Property Division, Small Tools, Equip		$1,718.20
		Claimant Total:	**$2,649.13**
Dodd, Rosita	4565	77257	
Interpreter Services Aug 4, 6,	Municipal Court, Municipal Court, Professional Services		$546.04
		Claimant Total:	**$546.04**
Dodd-Barton, Inmaculada A.	4564	77258	
Interpreter Services Sept 08 -	Police, Operations Division, Professional Services		$260.00
Interpreter Services Sept 08 -	Detention Services, , Professional Services		$285.00
		Claimant Total:	**$545.00**
EDEN Advanced Pest Tech	4749	77259	
Pest Control	General Government, Facilities & Property Division, Repairs & Maintenance		$49.19
Pest Control	General Government, Facilities & Property Division, Repairs & Maintenance		$92.91
Pest Control	General Government, Facilities & Property Division, Repairs & Maintenance		$81.98
		Claimant Total:	**$224.08**
Edgewood Veterinary Clinic	4753	77260	
Veterinary Services	K-9 Division, , Professional Services		$377.24
		Claimant Total:	**$377.24**
Electric Motor Service	4950	77261	
Sewer Pump Station Repairs	Sewer Utility, , Repairs & Maintenance		$1,613.67
		Claimant Total:	**$1,613.67**
Evergreen Equipment Company	5200	77262	
Gatorline, Autocut, Ultra Mix	Operations Division, , Office & Operating Supplies		$143.17
		Claimant Total:	**$143.17**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Fast Track Entertainment	5395	77263	
Kids Pedal Tractor Pull	Tourism/Promotion/VCB, , Fife Harvest Festival		$1,500.00
		Claimant Total:	**$1,500.00**
Federal Express	5489	77264	
Delivery Costs	Police, Operations Division, Postage		$11.27
		Claimant Total:	**$11.27**
Ferguson Enterprises Inc	5541	77265	
Water Pressure Regulator	Water Utility, , Office & Operating Supplies		$113.02
		Claimant Total:	**$113.02**
Fife - Milton Kiwanis Club	5900	77266	
FSD Pancake Breakfast	Tourism/Promotion/VCB, , Fife Harvest Festival		$743.17
Chili Feed Supplies	Tourism/Promotion/VCB, , Fife Harvest Festival		$492.14
		Claimant Total:	**$1,235.31**
Fife Printing	5775	77267	
Forms	Municipal Court, Municipal Court, Office & Operating Supplies		$459.06
		Claimant Total:	**$459.06**
Fife Sand and Gravel	5880	77268	
Disposal Costs	Maintenance Division, , Rd Litter/Vegetation Cntrl		$30.45
		Claimant Total:	**$30.45**
Fife School District	5902	77269	
Grounds Maintenance	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		$2,638.00
		Claimant Total:	**$2,638.00**
Fife Service & Towing Inc	5800	77270	
Towing	Police, Operations Division, Miscellaneous		$193.46
Towing	Police, Operations Division, Miscellaneous		$193.46

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$386.92**
Grainger	7125	77271	
Outlet Strip, Extension Cord	General Government, Facilities & Property Division, Office & Operating Supp		$101.95
Filter	Water Utility, , Office & Operating Supplies		$14.25
Filter	Sewer Utility, , Office & Operating Supplies		$14.25
Sprayer	Operations Division, , Office & Operating Supplies		$12.79
Batteries	Operations Division, , Office & Operating Supplies		$11.05
Filter	Operations Division, , Office & Operating Supplies		$14.25
Batteries	Water Utility, , Office & Operating Supplies		$11.04
Batteries	Sewer Utility, , Office & Operating Supplies		$11.04
		Claimant Total:	**$190.62**
Gregorich, W. Stephen	7154	77272	
ProTem Judge 9/10	Municipal Court, Municipal Court, Professional Services		$150.00
		Claimant Total:	**$150.00**
H D Fowler Co	6180	77273	
Adapters, IPS Stiffener	Water Utility, , Office & Operating Supplies		$248.17
		Claimant Total:	**$248.17**
H D Supply - Waterworks	11399	77274	
Tubing, Adaptor, Insert	Water Utility, , Office & Operating Supplies		$131.38
Pipe	Water Utility, , Office & Operating Supplies		$115.90
Joint Compound	Water Utility, , Office & Operating Supplies		$18.16

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$265.44**
H D Supply - Waterworks	11400	77275	
Coupling, Insert	Water Utility, , Office & Operating Supplies		$78.92
		Claimant Total:	**$78.92**
Haake, Douglas H.	7275	77276	
ProTem Judge 8/27, 8/28	Municipal Court, Municipal Court, Professional Services		$362.50
ProTem Judge 9/1	Municipal Court, Municipal Court, Professional Services		$50.00
		Claimant Total:	**$412.50**
Hamilton, Steve	7303	77277	
Magic Performance	Tourism/Promotion/VCB, , Fife Harvest Festival		$600.00
		Claimant Total:	**$600.00**
Harr, Ruby L	7348	77278	
Face Painting	Tourism/Promotion/VCB, , Fife Harvest Festival		$600.00
		Claimant Total:	**$600.00**
Hasler Financial Services	7361	77279	
Postage Meter Lease	Sewer Utility, , Telephone, Postage		$2.64
Postage Meter Lease	Operations Division, , Telephone, Postage		$11.68
Postage Meter Lease	Storm Drainage Utility, , Telephone, Postage		$1.10
Postage Meter Lease	Tourism/Promotion/VCB, , Telephone, Postage		$0.22
Postage Meter Lease	Executive, Human Resources, Postage		$2.86
Postage Meter Lease	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		$3.53
Postage Meter Lease	Community Development, Building Division, Postage		$1.76
Postage Meter Lease	Finance & Admin. Services, Finance Division, Postage		$75.81

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Postage Meter Lease	Finance & Admin. Services, Acministrative Services, Postage		$28.87
Postage Meter Lease	Police, Operations Division, Operating Rents & Leases		$307.14
Postage Meter Lease	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		$1.98
Postage Meter Lease	Community Development, Planning Division, Postage		$6.39
Postage Meter Lease	Executive, Executive, Postage		$0.88
Postage Meter Lease	Parks, Rec. & Community Srvs, Swim Center Division, Telephone, Postage		$7.71
Postage Meter Lease	Water Utility, , Telephone, Postage		$2.20
		Claimant Total:	**$454.77**
Healthcare Delivery Systems	73401	77280	
Medical Services - Fife	Detention Services, , Professional Services		$664.00
Medical Services - Federal Way	Detention Services, , Professional Services		$240.00
Medical Services - Milton	Detention Services, , Professional Services		$250.00
Medical Services - Steilacoom	Detention Services, , Professional Services		$30.00
Medical Services - Lakewood	Detention Services, , Professional Services		$40.00
		Claimant Total:	**$1,224.00**
Int'l NW Parks & Rec Assoc	7944	77281	
Registration - Conference, D C	Parks, Rec. & Community Srvs, Park Maintenance, Travel, Conf, Schooling		$360.00
		Claimant Total:	**$360.00**
Integra	14177	77282	
Phones	Engineering, Engineering, Telephone, Postage		$294.60

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Phones	Police, Communications/Dispatch, Telephone		$589.21
Phones	Community Development, Planning Division, Postage		$294.60
		Claimant Total:	**$1,178.41**
Jolma Sales & Service, Inc	8116	77283	
Seal Kit	, , Repair Parts		$304.00
		Claimant Total:	**$304.00**
Kel Tech Plastics	8239	77284	
Plastic Strips	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$202.21
		Claimant Total:	**$202.21**
Kelley, Dan	8241	77285	
Final Payment - Magic Performa	Tourism/Promotion/VCB, , Fife Harvest Festival		$375.00
		Claimant Total:	**$375.00**
Kustom Signals	8302	77286	
Battery Packs	Police, Operations Division, Small Tools, Equip		$970.58
		Claimant Total:	**$970.58**
Lang's Traveling Ponies	8511	77287	
Pony Rides	Tourism/Promotion/VCB, , Fife Harvest Festival		$500.00
		Claimant Total:	**$500.00**
LeMay Mobile Shredding	8608	77288	
Shredding Servicing	Police, Operations Division, Repairs & Maintenance		$28.90
		Claimant Total:	**$28.90**
Matthew Bender & Co	1409	77289	
WA Appellate Report Vol 144	Municipal Court, Municipal Court, Office & Operating Supplies		$24.86
		Claimant Total:	**$24.86**

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
McLoughlin & Eardley Corp		9112	77290	
Brakes - Veh #214	, , Repair Parts			$446.08
Reflector	, , Repair Parts			$162.85
Trunk Trays - Veh #214	, , Repair Parts			$632.70
Siren, Flashers, Switches - Ve	, , Repair Parts			$4,206.80
			Claimant Total:	**$5,448.43**
MultiCare Health Works		10089	77291	
Exams	Drainage District #21, , Professional Services			$21.00
Exams	Water Utility, , Professional Services			$21.00
Exams	Sewer Utility, , Professional Services			$21.00
Exams	Police, Operations Division, Professional Services			$70.00
			Claimant Total:	**$133.00**
MX Logic		10154	77292	
Spam Filter	Executive, Information Technology/IT, Professional Services			$203.00
			Claimant Total:	**$203.00**
Natural Systems Design		10506	77293	
Geomorphic Analysis	Legislative, , Professional Services			$3,966.00
			Claimant Total:	**$3,966.00**
Nix, Viengkham		10568	77294	
Interpreter Services 9/3	Municipal Court, Municipal Court, Professional Services			$100.00
			Claimant Total:	**$100.00**
Office Depot		4697	77295	
Envelopes, Labels, Tissue, Pen	Water Utility, , Office & Operating Supplies			$28.12

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
File Jackets	Detention Services, , Supplies/Jail		$-126.51
Pens, Dividers, Wall Calendar,	Operations Division, , Office & Operating Supplies		$24.60
Pens, Dividers, Wall Calendar,	Sewer Utility, , Office & Operating Supplies		$24.59
Paper	Community Development, Planning Division, Office & Operating Supplies		$4.72
Envelopes, Labels, Tissue, Pen	Legislative, , Office & Operating Supplies		$21.64
Credit Envelopes	Police, Operations Division, Office & Operating Supplies		$-23.60
Envelopes, Labels, Tissue, Pen	Community Development, Building Division, Office & Operating Supplies		$29.22
Ink Cartridge	Finance & Admin. Services, Acministrative Services, Office & Operating Supp		$103.13
Envelopes, Labels, Tissue, Pen	Community Development, Planning Division, Office & Operating Supplies		$29.22
3-Hole Punch, Tape Dispenser	Engineering, Engineering, Office & Operating Supplies		$27.26
Paper, CDs, DVDs	Parks, Rec. & Community Srvs, Recreation Division, Office & Operating Suppl		$73.17
Envelopes, Labels, Tissue, Pen	Executive, Executive, Office & Operating Supplies		$25.97
Envelopes, Labels, Tissue, Pen	Executive, Human Resources, Office & Operating Supplies		$15.15
Envelopes, Labels, Tissue, Pen	Finance & Admin. Services, Acministrative Services, Office & Operating Supp		$21.64
Batteries, Staples	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$21.95

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Envelopes, Labels, Tissue, Pen	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$15.15
Frame	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$8.98
Envelopes, Labels, Tissue, Pen	Sewer Utility, , Office & Operating Supplies		$23.81
Envelopes, Labels, Tissue, Pen	Storm Drainage Utility, , Office & Operating Supplies		$6.49
Pens, Dividers, Wall Calendar,	Water Utility, , Office & Operating Supplies		$24.60
		Claimant Total:	**$379.30**
Pacific Distributing Inc	11213	77296	
Flashlight	, , Office & Operating Supplies		$133.15
		Claimant Total:	**$133.15**
Parker Paint Company	11550	77297	
Paint, Brushes	Water Utility, , Office & Operating Supplies		$12.91
		Claimant Total:	**$12.91**
Partner Construction Products	11568	77298	
Low Tack, Pails	Maintenance Division, , Roadway		$3,995.85
Crack Sealer Rental	Maintenance Division, , Roadway		$6,120.80
		Claimant Total:	**$10,116.65**
Petersen, Scott	13537	77299	
Final Payment - Reptile Show	Tourism/Promotion/VCB, , Fife Harvest Festival		$325.00
		Claimant Total:	**$325.00**
Petrizzo Strategic Group	11901	77300	
Federal Lobbyist	Legislative, , Professional Services		$5,000.00
Federal Lobbyist	Legislative, , Professional Services		$5,000.00

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	$10,000.00
Pierce Co Budget & Finance	12200	77301	
Forms - Overtime/Leave Request	Municipal Court, Municipal Court, Office & Operating Supplies		$10.71
Forms - Overtime/Leave Request	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		$13.09
Forms - Overtime/Leave Request	Community Development, Building Division, Office & Operating Supplies		$17.85
Forms - Overtime/Leave Request	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$13.09
Forms - Overtime/Leave Request	Community Development, Planning Division, Office & Operating Supplies		$17.85
Forms - Overtime/Leave Request	Storm Drainage Utility, , Office & Operating Supplies		$17.85
Forms - Overtime/Leave Request	Operations Division, , Office & Operating Supplies		$17.85
Forms - Overtime/Leave Request	Sewer Utility, , Office & Operating Supplies		$22.61
Forms - Overtime/Leave Request	Water Utility, , Office & Operating Supplies		$27.36
File Jackets	Detention Services, , Supplies/Jail		$149.52
Forms - Overtime/Leave Request	Executive, Executive, Office & Operating Supplies		$13.09
Forms - Overtime/Leave Request	Executive, Human Resources, Office & Operating Supplies		$10.71
Forms - Overtime/Leave Request	Parks, Rec. & Community Srvs, Recreation Division, Office & Operating Suppl		$5.95

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Forms - Overtime/Leave Request	Finance & Admin. Services, Acministrative Services, Office & Operating Supp		$10.71
Public Defense Services	Executive, Legal, Misc - Other Legal		$10,000.00
Forms - Overtime/Leave Request	Finance & Admin. Services, Finance Division, Office & Operating Supplies		$20.23
Forms - Overtime/Leave Request	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		$5.95
Forms - Overtime/Leave Request	Legislative, , Office & Operating Supplies		$13.09
		Claimant Total:	**$10,387.51**
Pierce County Recycling,	8500	77302	
Disposal Costs	Maintenance Division, , Roadway		$279.39
		Claimant Total:	**$279.39**
Platt Electric Supply	12650	77303	
Contact Starter - Sewer Pump #	Sewer Utility, , Office & Operating Supplies		$421.90
Contact Starter Overload	Sewer Utility, , Office & Operating Supplies		$62.85
		Claimant Total:	**$484.75**
ProBuild / Lumbermens	8980	77304	
Paint Thinner	Water Utility, , Office & Operating Supplies		$8.73
		Claimant Total:	**$8.73**
Puget Sound Energy	18370	77305	
Utilities	General Government, Facilities & Property Division, Public Utility Svcs		$120.41
Utilities	Maintenance Division, , Street Lighting		$46.82
Utilities	Water Utility, , Public Utilities		$67.63

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Utilities	Sewer Utility, , Public Utility Services		$67.63
Utilities	Maintenance Division, , Street Lighting		$25.79
Utilities	Operations Division, , Public Utility Svcs		$67.64
		Claimant Total:	**$395.92**
Quality Fence Builders	13538	77306	
Gate Replacement	Operations Division, , Repairs & Maintenance		$2,600.25
		Claimant Total:	**$2,600.25**
QWest	17650	77307	
Phones - Direct Lines	Municipal Court, Municipal Court, Telephone, Postage		$7.56
Phones	Police, Communications/Dispatch, Telephone		$82.72
Phones - Direct Lines	Community Development, Planning Division, Postage		$7.08
Phones - Direct Lines	Community Development, Planning Division, Postage		$5.88
Phones - Direct Lines	Finance & Admin. Services, Finance Division, Postage		$5.88
Phones	Police, Communications/Dispatch, Telephone		$237.89
Phones	Police, Communications/Dispatch, Telephone		$51.43
Phones - Direct Lines	Police, Operations Division, Postage		$12.56
Phones - Direct Lines	Executive, Human Resources, Postage		$2.02
Phones - Direct Lines	Parks, Rec. & Community Srvs, Park Maintenance, Telephone, Postage		$1.68
Phones - Direct Lines	Parks, Rec. & Community Srvs, Senior/Community Center Div., Telephone, Post		$3.36

CLAIMANT	CLAIMANT# VOUCHER	AMOUNT
Phones - Direct Lines	Parks, Rec. & Community Srvs, Senior/Community Center Div., Telephone, Post	$4.04
Phones - Direct Lines	Parks, Rec. & Community Srvs, Park Maintenance, Telephone, Postage	$2.02
Phones - Direct Lines	Executive, Executive, Postage	$3.36
Phones - Direct Lines	Finance & Admin. Services, Acministrative Services, Postage	$7.08
Phones - Direct Lines	Police, Operations Division, Postage	$15.15
Phones - Direct Lines	Executive, Executive, Postage	$4.04
Phones	General Government, Facilities & Property Division, Telephone	$39.93
Phones	General Government, Facilities & Property Division, Telephone	$39.93
Phones - Direct Lines	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage	$5.04
Phones - Direct Lines	Parks, Rec. & Community Srvs, Swim Center Division, Telephone, Postage	$3.36
Phones - Direct Lines	Municipal Court, Municipal Court, Telephone, Postage	$9.10
Phones - Direct Lines	Sewer Utility, , Telephone, Postage	$7.08
Phones - Direct Lines	Storm Drainage Utility, , Telephone, Postage	$1.68
Phones - Direct Lines	Operations Division, , Telephone, Postage	$5.04
Phones - Direct Lines	Sewer Utility, , Telephone, Postage	$5.88
Phones - Direct Lines	Operations Division, , Telephone, Postage	$6.07
Phones	Sewer Utility, , Telephone, Postage	$41.35

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Phones - Direct Lines	Water Utility, , Telephone, Postage		$7.08
Phones - Direct Lines	Water Utility, , Telephone, Postage		$5.88
Phones - Direct Lines	Storm Drainage Utility, , Telephone, Postage		$2.02
Phones - Direct Lines	Executive, Human Resources, Postage		$1.68
Phones - Direct Lines	Finance & Admin. Services, Acministrative Services, Postage		$5.88
Phones - Direct Lines	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		$6.07
Phones - Direct Lines	Parks, Rec. & Community Srvs, Swim Center Division, Telephone, Postage		$4.04
Phones - Direct Lines	Finance & Admin. Services, Finance Division, Postage		$7.08
Phones - Direct Lines	Legislative, , Postage		$4.04
Phones - Direct Lines	Legislative, , Postage		$3.36
Phones - Direct Lines	Community Development, Building Division, Postage		$5.88
Phones - Direct Lines	Community Development, Building Division, Postage		$7.08
Phones	Police, Communications/Dispatch, Telephone		$56.33
		Claimant Total:	**$734.63**
Redflex Traffic Systems	13775	77308	
Traffic Control Systems	Public Safety Fund, , Professional Services		$24,250.00
		Claimant Total:	**$24,250.00**
RH2 Engineering Inc	7295	77309	
Praxair Plant Expansion Water	Non-Rev/Non-Exp, , Billable Engineering		$255.00

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
			Claimant Total:	$255.00
Ricoh Americas Corporation		7294	77310	
Copier Lease	Operations Division, , Operating Rents & Leases			$86.99
Copier Lease	Detention Services, , Operating Rents & Leases			$93.21
Copier Lease	Sewer Utility, , Operating Rents & Leases			$174.00
Copier Lease	Water Utility, , Operating Rents & Leases			$174.00
Copier Lease	Legislative, , Operating Rents & Leases			$52.82
Copier Lease	Parks, Rec. & Community Srvs, Senior/Community Center Div., Operating Rents			$248.56
Copier Lease	Community Development, Planning Division, Operating Rents & Leases			$182.70
Copier Lease	Finance & Admin. Services, Acministrative Services, Operating Rents & Lease			$159.06
Copier Lease	Parks, Rec. & Community Srvs, Swim Center Division, Operating Rents & Lease			$248.56
Copier Lease	Finance & Admin. Services, Finance Division, Operating Rents & Leases			$160.33
Copier Lease	Municipal Court, Municipal Court, Operating Rents & Leases			$434.99
Copier Lease	Executive, Executive, Operating Rents & Leases			$151.63
Copier Lease	Executive, Human Resources, Operating Rents & Leases			$79.23
Copier Lease	Police, Communications/Dispatch, Operating Rents & Leases			$155.34
Copier Lease	Police, Operations Division, Operating Rents & Leases			$528.20
Copier Lease	Community Development, Building Division, Operating Rents & Leases			$177.42

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT		CLAIMANT#	VOUCHER	AMOUNT
			Claimant Total:	$3,107.04
Ricoh Americas Corporation		7302	77311	
Copier Maintenance	Detention Services, , Repairs & Maintenance			$25.22
Copier Maintenance	Water Utility, , Repairs & Maintenance			$1.10
Copier Maintenance	Operations Division, , Repairs & Maintenance			$1.10
Copier Maintenance	Police, Operations Division, Repairs & Maintenance			$60.25
Copier Maintenance	Parks, Rec. & Community Srvs, Senior/Community Center Div., Repairs & Maint			$22.54
Copier Maintenance	Finance & Admin. Services, Acministrative Services, Repairs & Maintenance			$14.01
Copier Maintenance	Community Development, Planning Division, Repairs & Maintenance			$32.29
Copier Maintenance	Executive, Executive, Repairs & Maintenance			$41.52
Copier Maintenance	Parks, Rec. & Community Srvs, Swim Center Division, Repairs & Maintenance			$22.36
Copier Maintenance	Legislative, , Repairs & Maintenance			$23.06
Copier Maintenance	Finance & Admin. Services, Finance Division, Repairs & Maintenance			$41.52
Copier Maintenance	Finance & Admin. Services, Finance Division, Repairs & Maintenance			$9.56
Copier Maintenance	Finance & Admin. Services, Acministrative Services, Repairs & Maintenance			$27.68
Copier Maintenance	Community Development, Building Division, Repairs & Maintenance			$29.98
Copier Maintenance	Municipal Court, Municipal Court, Repairs & Maintenance			$82.47
Copier Maintenance	Police, Communications/Dispatch, Repairs & Maintenance			$52.21

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Copier Maintenance	Executive, Executive, Repairs & Maintenance		$8.28
Copier Maintenance	Community Development, Planning Division, Repairs & Maintenance		$15.92
Copier Maintenance	Community Development, Building Division, Repairs & Maintenance		$15.92
Copier Maintenance	Executive, Human Resources, Miscellaneous		$34.59
Copier Maintenance	Sewer Utility, , Repairs & Maintenance		$0.55
		Claimant Total:	**$562.13**
Rodabaugh II, John L	13966	77312	
Prosecuting Services	Executive, Legal, Prosecution		$10,000.00
		Claimant Total:	**$10,000.00**
Round Butte Products	13975	77313	
Salt	Parks, Rec. & Community Srvs, Swim Center Division, Supplies - Chemicals		$249.73
		Claimant Total:	**$249.73**
San Diego Police Equipment Co	14409	77314	
Ammo	Police, Operations Division, Office & Operating Supplies		$1,825.22
		Claimant Total:	**$1,825.22**
Setina Mfg Co Inc	14900	77315	
Partitions, Window Barrier, Bu	, , Machinery & Equipment		$3,237.20
		Claimant Total:	**$3,237.20**
Six Robblees' Inc	5129	77316	
Mirror - Veh #13	, , Repair Parts		$37.64
		Claimant Total:	**$37.64**
Spacesaver Northwest	15342	77317	
Gun Locker	General Government, Facilities & Property Division, Small Tools, Equip		$1,314.58

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	$1,314.58
Sports Service	15350	77318	
Boots, Sweatshirt	Operations Division, , Uniform Clothing		$7.41
Boots, Sweatshirt	Water Utility, , Uniform Clothing		$140.86
		Claimant Total:	$148.27
State Auditor's Office	15834	77319	
Audits Costs	Finance & Admin. Services, Finance Division, Audits		$157.20
		Claimant Total:	$157.20
Sterling Reference Laboratorie	15912	77320	
Analysis thru 7/24	Municipal Court, Probation Division, Professional Services		$81.80
		Claimant Total:	$81.80
Sumner Tractor & Equipment	16000	77321	
Radiator, Hose - Veh #16	, , Repair Parts		$41.68
		Claimant Total:	$41.68
Sumner Veterinary Hospital	16004	77322	
Veterninary Services	K-9 Division, , Miscellaneous		$61.28
		Claimant Total:	$61.28
Superlon Plastics Co Inc	16050	77323	
Floats - Sewer Station #9	Sewer Utility, , Office & Operating Supplies		$73.62
		Claimant Total:	$73.62
Swenson, Gary	16054	77324	
Principal Payment - Oct	REET I, , Principle/59th Ave Property		$3,775.51
Interest Payment - Oct	REET I, , Interest/59th Ave Property		$1,864.39
		Claimant Total:	$5,639.90
Tacoma Screw Products	16850	77325	
Lag Screws	Operations Division, , Office & Operating Supplies		$2.99

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Screws	Operations Division, , Office & Operating Supplies		$13.68
Cap Screws, Tap Bolt	Sewer Utility, , Office & Operating Supplies		$2.93
		Claimant Total:	**$19.60**
Taimi, Anitelu	16712	77326	
Interpreter Services 9/3	Municipal Court, Municipal Court, Professional Services		$122.00
		Claimant Total:	**$122.00**
Taylor Technologies Inc	16737	77327	
Reagent Kits	Parks, Rec. & Community Srvs, Swim Center Division, Supplies - Chemicals		$82.68
		Claimant Total:	**$82.68**
Terex Utilities	17095	77328	
Inspection - Veh #12	, , Repairs & Maintenance		$991.76
		Claimant Total:	**$991.76**
Tetra Tech	17105	77329	
Pump Station #9 Emerald Queen	Non-Rev/Non-Exp, , Billable Engineering		$2,525.50
		Claimant Total:	**$2,525.50**
Titus Will Ford	17250	77330	
Seal Heater - Veh #44	, , Repair Parts		$49.90
Batteries - Veh #64, #68	, , Repair Parts		$215.26
Heater, Keys - Veh #44	, , Repair Parts		$93.29
		Claimant Total:	**$358.45**
United Parcel Service	17897	77331	
Delivery Costs	70th/Valley - Phase I, , Engineering		$28.49
		Claimant Total:	**$28.49**

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
United Pipe & Supply	17900	77332	
Meter Registers	Water Utility, , Small Tools, Equipment		$600.13
		Claimant Total:	**$600.13**
US Bank	17642	77333	
Admin Fees	Finance & Admin. Services, Finance Division, Miscellaneous		$25.00
		Claimant Total:	**$25.00**
Verizon Wireless	17665	77334	
Phones	Executive, Legal, Prosecution		$57.24
Phones	Executive, Information Technology/IT, Telephone, Postage		$133.28
Phones	Finance & Admin. Services, Finance Division, Postage		$84.96
Phones	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		$155.48
Phones	Community Development, Planning Division, Postage		$113.28
Phones	Parks, Rec. & Community Srvs, Swim Center Division, Telephone, Postage		$123.28
Phones	Executive, Human Resources, Postage		$56.64
Phones	Parks, Rec. & Community Srvs, Park Maintenance, Telephone, Postage		$268.32
Phones	Municipal Court, Municipal Court, Telephone, Postage		$114.13
Phones	Finance & Admin. Services, Acministrative Services, Postage		$28.32
Phones	Community Development, Building Division, Postage		$226.56
Phones	Parks, Rec. & Community Srvs, Senior/Community Center Div., Telephone, Post		$56.64
Phones	Executive, Executive, Postage		$199.90

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
Phones	Legislative, , Postage		$396.48
Phones	Visitor Information Center, , Chamber Partnership/Marketing		$56.64
		Claimant Total:	**$2,071.15**
Visual Effects	18145	77335	
Window Tint	, , Repairs & Maintenance		$202.21
		Claimant Total:	**$202.21**
VSI Law Group, PLLC	18132	77336	
Legal	Sewer Construction, , LID 2008-1		$1,896.00
Legal	Sewer Construction, , LID - 2008-2		$6,102.00
Legal	Sewer Construction, , LID 2008-3		$72.00
Legal	Executive, Legal, Misc - Other Legal		$453.00
Legal	Executive, Legal, City Attorney		$20,720.00
		Claimant Total:	**$29,243.00**
WA Cities Insurance Authority	18002	77337	
Registration - Training, M Mea	Police, Operations Division, Travel, Conf, Schooling		$50.00
		Claimant Total:	**$50.00**
WA ST Dept Of Inf Srvcs	15772	77338	
Scan	Police, Communications/Dispatch, Telephone		$54.68
		Claimant Total:	**$54.68**
WA St Police Canine Assoc	18658	77339	
Membership - A Gardner, T Keny	K-9 Division, , Miscellaneous		$90.00
		Claimant Total:	**$90.00**
Water Mgmt Laboratories Inc	19000	77340	
Water Testing	Water Utility, , Miscellaneous		$250.00

CLAIMANT	CLAIMANT#	VOUCHER	AMOUNT
		Claimant Total:	**$250.00**
Wedes, Chris	19026	77341	
Final Payment - JP Patches	Tourism/Promotion/VCB, , Fife Harvest Festival		$600.00
		Claimant Total:	**$600.00**
Wescom Communications	19058	77342	
Radar Calibration	Police, Operations Division, Repairs & Maintenance		$98.55
		Claimant Total:	**$98.55**
Wescraft RV & Fleet Services	19060	77343	
Paint - Veh #204	, , Machinery & Equipment		$1,289.00
		Claimant Total:	**$1,289.00**
Wilco-Winfield	19276	77344	
Infield Dry Mix	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		$82.63
		Claimant Total:	**$82.63**
Williams, Karl L.	19296	77345	
ProTem Judge 9/3	Municipal Court, Municipal Court, Professional Services		$125.00
		Claimant Total:	**$125.00**
Yoshida, Sachiko	20020	77346	
Interest Payment - Oct	Non-Departmental, , Interest/Yoshida		$2,003.45
Principal Payment - Oct	Non-Departmental, , Principal/Yoshida		$3,666.51
		Claimant Total:	**$5,669.96**
Yoshioka, Robert and Vicki	20021	77347	
Interest Payment - Oct	Non-Departmental, , Interest/Yoshioka		$8,786.27
Principal Payment - Oct	Non-Departmental, , Principal/Yoshioka		$9,892.56
		Claimant Total:	**$18,678.83**
		Grand Total:	**$429,934.40**

6A

MEMORANDUM
For Meeting of September 22, 2009

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Laurel Potter, Marketing Coordinator
SUBJECT: Fife Harvest Festival

REPORT IN BRIEF: Fife Harvest Festival Activities and Updates.

BACKGROUND: Promotion of the participation of the U.S. Census throughout the day and the "Really Big Show!" Our local Kiwanis will also speak on their exciting Harvest Festival events.

The 2009 Fife Harvest Festival will take place on Saturday, October 3rd at Dacca Park. Just a few of the events include vendors, food, Council Corn on the Cob, Reptile Man & Petting Zoo, face painting, arts & crafts, U-Fish Pond, bouncy toys, Kids Korner, strolling magicians, Glitterbug & Beep Beep, and kid's tractor pulls. J.P. Patches will also be attending the festival!

The day will begin with the first annual "Stuff the Bus 5k Fun Run" at 9:00 a.m., followed by a parade through town. The 5k is sponsored by Future Business Leaders of America and the proceeds from the event will go to the local food bank. The day will cap off with a family-friendly dinner at Columbia Junior High and the "Really Big Show!" at the Performing Arts Center. Don't forget to stay late for the firedancers and fireworks immediately following the "Really Big Show!". For more information, to register for the "Stuff the Bus 5k", or to become a vendor or parade participant, visit our website at www.fifeharvestfestival.org. The event is FREE! Our top sponsor is Boeing Employees Credit Union.

ATTACHMENTS: None.

DISCUSSION: None.

FISCAL IMPACT: None.

ALTERNATIVE COURSES OF ACTION: None.

RECOMMENDATIONS: None.

SUGGESTED MOTION: None.

Laurel Potter
Marketing Coordinator

Approved for Agenda:
Steve Worthington, City Manager

6B

MEMORANDUM
For Meeting of September 22, 2009

TO: Mayor and Councilmembers
FROM: Steve Worthington, City Manager
SUBJECT: Fife Milton Kiwanis

REPORT IN BRIEF:
The Fife-Milton Kiwanis, who is very active throughout the district, sponsors several organizations to include the student-led community service "Key Club" at Fife High School, and the "Builder's Club" at Columbia Junior High. They also have become very active and involved with reading programs for the primary schools as well. In addition, they sponsor "Milton Cub Scout Pack 64" and work with the City of Fife on the Harvest Festival Pancake Breakfast and Chili Cook-off Dinner which will be held this year on October 3, 2009.

Doug Baker, Fife-Milton Kiwanis President, will be providing a brief presentation to Council about the organization and upcoming events.

www.fife-miltonkiwanis.com

BACKGROUND:
Kiwanis International is a global organization of volunteers dedicated to changing the world one child and one community at a time. Kiwanis and its youth-oriented Service Leadership Programs serve communities in more than 70 countries and geographic areas. Founded in 1915 in Detroit, Michigan, Kiwanis International now comprises 600,000 members — men, women boys and girls — worldwide.

Approved for Agenda:
Steve Worthington, City Manager

8A

MEMORANDUM
For Meeting of September 22, 2009

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Russ Blount, Public Works Director

SUBJECT: **Ordinance No. 1703** – Authorizing the City Manager file a final condemnation action against Young B. Jo and Yang N. Jo, for possession and use of a portion of Tax Parcel No. 0420174035, for right-of-way.

REPORT IN BRIEF: Though Mr. and Mrs. Jo have executed a possession and use agreement, they have not yet accepted the City's final offer for purchase of the necessary right-of-way and the adjoining uneconomic remnant. By authorizing condemnation, the Council will allow the determination of fair value to be established by the courts, unless a negotiated settlement is reached before a court issues a final order.

BACKGROUND: On February 24, 2009, the Council passed resolution 1288 authorizing the City Manager to execute an agreement with Young B. Jo and Yang N. Jo for possession and use of a portion of Tax Parcel No. 0420174035, for right-of-way necessary for the reconstruction of Valley Avenue East, as part of the 70th Avenue East and Valley Avenue East Road Improvement Project. The agreement also provided that the City would purchase the noneconomic remnant, if the Jos provided clear title to the property. The City has paid Mr. and Mrs. Jo the amount specified in the possession and use agreement, and has use of the necessary property for project construction to proceed. The February possession and use agreement established August 31, 2009, as a deadline for the negotiation of the value of the property acquired by the City of Fife. That deadline has passed, and the necessary notices have been mailed and published to inform Mr. and Mrs. Jo that the Council will be considering formal condemnation proceedings.

ATTACHMENT: Ordinance 1703 including legal description; map.

DISCUSSION: The City needs to acquire a 387 s.f. strip of the property located at 8124 Valley Avenue East, tax parcel no. 0420174035, for right of way for the 70th and Valley Road Improvement Project. The property is owned by Young B. Jo and Yang N. Jo, the property is currently in mixed use as the Firwood Grocery and single family residence. The acquisition will result in the loss of most of the grocery parking. As a result, the City's appraiser appraised the partial acquisition at $95,200, including $12.00/s.f for the land and $89,500 in damages to the remaining property due to loss of parking for the grocery store. The appraiser also concluded that the remainder of the property would be an "uneconomic remnant," which requires the City to offer to purchase the entire property, but does not require the owner to agree to sell the property. The appraiser appraised the entire property at $295,000. The Jo's appraiser appraised the property at $415,000.

FISCAL IMPACT: Between $295,000 and $415,000 for the property, plus costs and attorneys fees incurred in the condemnation action. Relocation costs for relocation of residence and business.

ALTERNATIVE COURSES OF ACTION:

1. Approve a first reading of Ordinance 1703.
2. Amend Ordinance 1703 and then approve a first reading of Ordinance 1703.
3. Decline to approve Ordinance 1703.

RECOMMENDATIONS: Approve a first reading of Ordinance 1703 as drafted.

SUGGESTED MOTION: Move to approve a first reading of Ordinance 1703

Russ Blount
Public Works Director

Approved for Agenda:
Steve Worthington, City Manager

CITY OF FIFE, WASHINGTON

ORDINANCE NO. 1703

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON, AUTHORIZING THE CONDEMNATION AND ACQUISITION OF REAL PROPERTY FOR TRANSPORTATION AND UTILITY IMPROVEMENTS TO VALLEY AVENUE EAST AND FREEMAN ROAD; PROVIDING FOR PAYMENT OF THE COST AND EXPENSE OF ACQUIRING THE PROPERTY; DIRECTING THE INITIATION OF APPROPRIATE CONDEMNATION PROCEEDINGS IN THE MANNER PROVIDED BY LAW

WHEREAS, on June 24, 2008, the City Council passed Resolution No. 1197, adopting the Six Year Transportation Improvement Program (2009 to 2014) ("TIP"); and

WHEREAS priority number 1 on the TIP is reconstruction of Valley Avenue East from 70th Avenue East to Freeman Road (the "Project"); and

WHEREAS the City Council finds that the public health, safety, necessity and convenience demand that the Project be undertaken and that in order to carry out the Project it is necessary for the City to acquire the property and property rights described in Exhibit A attached hereto (the "Property"), being tax parcel no. 0420174035; and

WHEREAS, every reasonable effort was made to acquire the Property by negotiation; now therefore,

THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON
DO ORDAIN AS FOLLOWS:

Section 1. The City Council finds and declares that the public necessity and convenience demand that the real property and property interests described in Exhibit A be condemned, appropriated, and taken for public road, transportation and utility purposes.

Section 2. The land and property rights described in the attached Exhibit A are hereby condemned, appropriated, taken, and damaged for public road, transportation and utility purposes, subject to the payment of just compensation to the owners, or payment into court for the owners, in the manner provided by law.

Section 3. The cost and expense of acquiring the Property shall be paid in part by Transportation Improvement Board funds, federal funds, the City's general fund, and from other monies the City may have available or obtain. No part shall be paid by special assessment.

Section 4. The City Attorney is hereby authorized and directed to commence condemnation proceedings in Pierce County Superior Court against the owners or reputed owners of the Property, as provided by law.

Section 5. This Ordinance shall be in full force and effect five (5) days after publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced on the ____th day of September, 2009.

Passed by the City Council on the ____day of _____, 2009.

_____
Steve Worthington, City Manager

ATTEST:

_____
Steve Marcotte, Clerk-Treasurer

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Effective Date:_____

EXHIBIT A

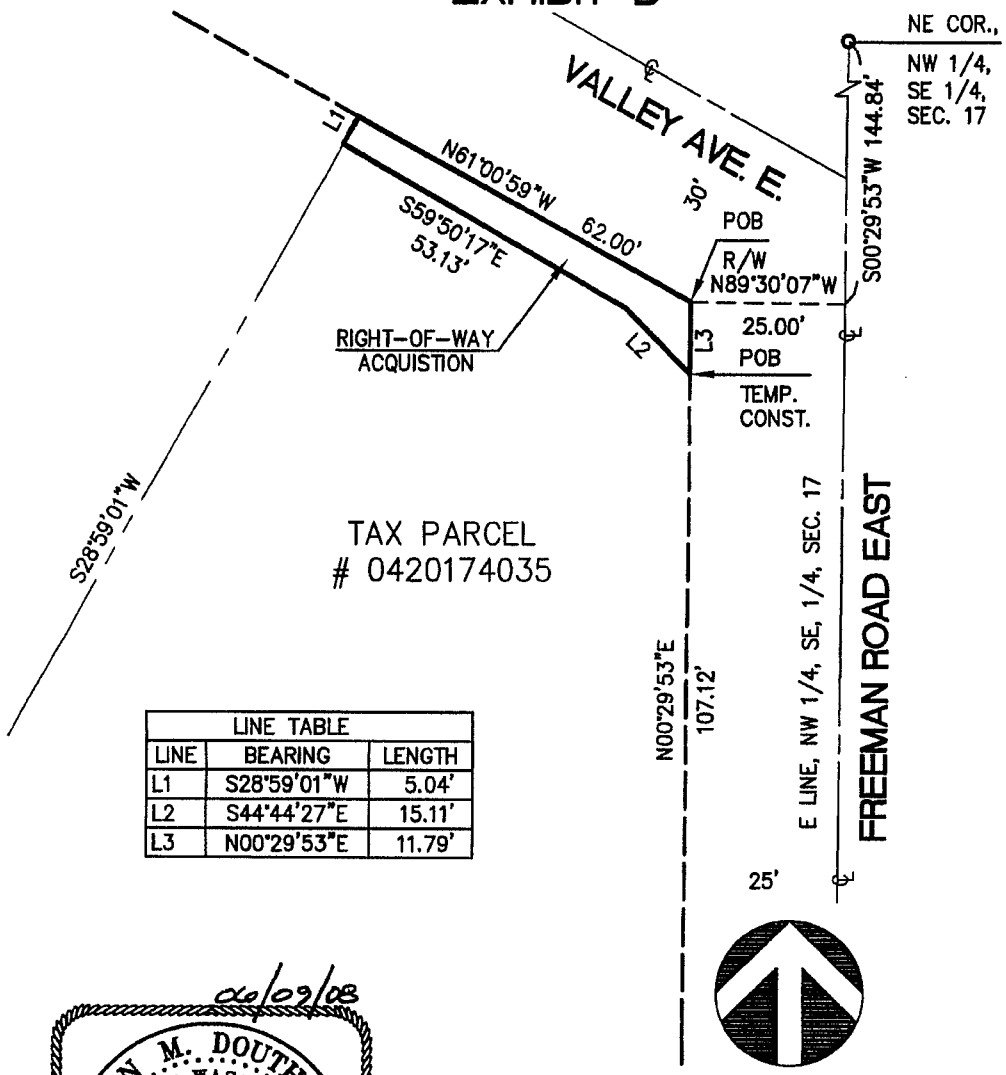
Tax parcel no. 0420174035, located at 8124 Valley Avenue East, Fife, Washington.

Record owner: Young B. Jo and Yang N. Jo.

Legal Description of property:

Beginning at the southwest corner of the intersection of Tacoma-Sumner Highway and the Freeman County Road in the southeast quarter of section 17, township 20 north, range 4 east of the W.M., in Pierce County, Washington; thence westerly along said Tacoma-Sumner Highway, 62 feet; thence southerly at right angles to said highway, 170.45 feet to the north line of Chicago, Milwaukee and St. Paul Railroad right-of-way; thence easterly along said right of way line 147.44 feet to the west line of the Freeman County Road; thence northerly 177.56 feet along said line to beginning.

EXHIBIT 'B'



LINE TABLE		
LINE	BEARING	LENGTH
L1	S28°59'01"W	5.04'
L2	S44°44'27"E	15.11'
L3	N00°29'53"E	11.79'

06/09/08

SEAN M. DOUTHETT
STATE OF WASHINGTON
36796
REGISTERED
PROFESSIONAL LAND SURVEYOR

EXPIRES 01/13/09

30 0 30 60

DAVID EVANS AND ASSOCIATES INC.
3700 Pacific Hwy. East, Suite 311
Tacoma Washington 98424
Phone: 253.922.9780

PROJECT

RIGHT-OF-WAY ACQUISITION EXHIBIT FOR:

TITLE

YANG AND YOUNG JO

PIERCE COUNTY TAX PARCEL NO. 0420174035

SHEET 1 OF 1

DWG. REF.	PROJECT	SCALE	DRAWN BY	DESIGN BY	APPROVED BY	AMENDMENT NO.	DATE
	FIFE0062	1"=30'	DJWI	- - -	SMD	0.0	06-06-08

P:\F\Fife00000062\0400 CAD\SV\DWG\PARCEL DRAWING\EXHIBIT 0420174035.DWG 06-06-2008

8B

September 16, 2009

MEMORANDUM
For Meeting of September 22, 2009

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Kurt Reuter, Parks, Recreation & Community Services Director
SUBJECT: Park Ordinances Updates

REPORT IN BRIEF: Council conducted a detailed review of proposed Park Ordinance updates and additions at the June 16, 2009, Study Session. The proposed Park Ordinance updates were again reviewed during the first read conducted at the August 11, 2009 council meeting. A lengthy discussion ensued and so this item was placed on the September 15, 2009 Study Session Agenda. The Study Session was a joint meeting in which the Park, Recreation and Community Services (PRCS) Citizens Advisory Board was also in attendance. Final revisions were made during that meeting. Legal staff has incorporated those changes in to the final draft of the Park Ordinances before you this evening.

BACKGROUND: This item is part of the City of Fife Park, Recreation and Community Services (PRCS) Citizens Advisory Board approved work plan for 2009. Staff assisted the PRCS Board in completing this item for council consideration. The PRCS Advisory Board and staff spent a substantial amount of time and effort to prepare the current draft of the updated park ordinances. The updated ordinances being considered this evening will help to create and safe and enjoyable environment for citizens using our various park facilities.

ATTACHMENTS: Revised Final Draft of FMC Park Ordinance 1700.

DISCUSSION: Staff is requesting council approve the second read of the proposed Park Ordinances inclusive of the changes made during the September 15, 2009 Study Session review.

SUGGESTED MOTION: Move approval of the second reading of the proposed City of Fife Updated Park Ordinances as amended.

Kurt Reuter
Parks, Recreation & Community Services Director

Approved for Agenda:
Steve Worthington, City Manager

CITY OF FIFE, WASHINGTON

ORDINANCE NO. 1700

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON REGARDING THE REGULATION OF CITY PARKS AND AMENDING FIFE MUNICIPAL CODE SECTION 12.22.030 AND ADDING NEW SECTIONS 12.22.005, 12.22.015, 12.22.025, 11.22.035, 12.22.045, 12.22.050, 12.22.060, 12.22.070, 12.22.080, 12.22.090, 12.22.100, AND REPEALING SECTION 12.22.020.

WHEREAS, the City of Fife has significantly increased its park land in the past several years, and new parks are currently being developed; and

WHEREAS, due to the increased park land the City's parks commission has recommended certain changes and additions to the City's parks ordinance, codified in FMC Chapter 12.22; and

WHEREAS, the Council declares this ordinance to be an exercise of the police power of the City necessary for the public peace, health, safety and welfare;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. A new Section 12.22.005 is hereby added to the Fife Municipal Code to read as follows:

12.22.005 Scope of Chapter.
This chapter constitutes the park code of the city, and is hereby declared to be an exercise of the police power of the city necessary for the public peace, health, safety and welfare.

Section 2. A new Section 12.22.015 is hereby added to the Fife Municipal Code to read as follows:

12.22.015 Removal or destruction of park property.
It is unlawful to willfully remove, destroy, mutilate or deface any structure, monument, statue, fountain, wall, fence railing, vehicle, bench, shrub, tree, lawn or grass, plant, flower, lighting system or sprinkling system or other property lawfully in any park, ball field or open space area. No foreign matter, such as sawdust or sand, may be added to any field in order to use the field in wet weather without the consent of the parks director.

Section 3. A new Section 12.22.025 is hereby added to the Fife Municipal Code to read as follows:

12.22.025 Pet restrictions.

(a) Dogs and other pets and domesticated animals are not permitted in any designated play areas or in any enclosed building, as defined in FMC 19.06.120, in any park, unless specifically permitted by posting.

(b) Dogs and other pets and domesticated animals must be kept on a leash and under control at all times. It is unlawful to allow or permit any dog, or other pet or domesticated animal to run at large in any park or to enter any body of water, except in designated off leash areas.

(c) Any person whose dog or other pet or domesticated animal is in any park area shall be responsible for the conduct of the animal and for removing feces deposited by such animal and disposing it in a garbage receptacle.

(d) The parks director is authorized to approve dogs off-leash for dog training programs or special events.

(e) The restrictions of this section do not apply to police dogs or service animals.

Section 4. A new Section 12.22.035 is hereby added to the Fife Municipal Code to read as follows:

12.22.035 Capturing, molesting or feeding animals.

It is unlawful to trap, capture, purposely tease, annoy, disturb, molest, catch, injure or kill in any manner or to throw any stone or article of any kind at or strike with any stick or weapon any animal, bird, fowl or fish within a park, or to feed any fowl, fish or other non-domesticated animal within any park. This section shall not apply to authorized pest abatement actions of city personnel or its contractors for the purpose of public health and safety.

Section 5. A new Section 12.22.045 is hereby added to the Fife Municipal Code to read as follows:

12.22.045 Fireworks and Explosives.

It is unlawful to shoot, fire or explode any fireworks, firecrackers, or explosive of any kind within any park unless a written permit has been obtained from the parks director, and all other applicable laws are complied with.

Section 6. A new Section 12.22.050 is hereby added to the Fife Municipal Code to read as follows:

12.22.050 Peddlers

It is unlawful to perform the following activities in a park without a written permit or concession contract or a special events permit issued by the city, and compliance with FMC 5.01:

(a) Soliciting, selling, offering for sale, peddling or vending any goods or services;

(b) Advertising any goods or services.

Section 7. A new Section 12.22.060 is hereby added to the Fife Municipal Code to read as follows:

12.22.060 Alcoholic beverages prohibited.
It is unlawful for any person to use or possess any alcoholic beverage in a park, including unopened beverage containers, provided this prohibition shall not apply to organized groups which have secured a permit from the parks director and, if required, from the State Liquor Control Board.

Section 8. A new Section 12.22.070 is hereby added to the Fife Municipal Code to read as follows:

12.22.070 Refuse and/or storage of personal property.
(a) It is unlawful to throw any refuse, litter, broken glass, crockery, nails, shrubbery, trimmings, junk or advertising matter in any park or to deposit any such material therein, except in designated receptacles; provided, however, that it is further unlawful to deposit in such designated litter receptacles or elsewhere within a park any refuse, litter or other trash collected at the home, business, or other dwelling of any person and intentionally brought to the park solely for the purpose of disposing of such refuse, litter or trash.
(b) It is unlawful for any person to store personal property, including camp facilities and camp paraphernalia, in any park and/or open space area.

Section 9. A new Section 12.22.080 is hereby added to the Fife Municipal code to read as follows:

12.22.080 Closing hours– Unlawful entry.
It is unlawful to enter or remain in any park during hours of darkness, except for walking, jogging, or activities authorized by the parks director. "Hours of darkness" means the period that commences 30 minutes after sunset and ends 30 minutes before sunrise. The Director may extend open hours for sanctioned events such as sporting events on lighted fields, but only that portion of a park being used for the event will be open beyond normal hours.

Section 10. A new Section 12.22.090 is hereby added to the Fife Municipal code to read as follows:

12.22.090 Loitering.
Loitering, as defined in FMC 9.22.010(h), is prohibited in restrooms in park and recreation facilities.

Section 11. A new Section 12.22.100 is hereby added to the Fife Municipal code to read as follows:

12.22.100 Expulsion from Parks.

(1) In addition to any other penalty imposed pursuant to this chapter, the parks director or designee may order the expulsion of any person from any park for a period of one to seven days if such person is observed:

(a) Using abusive or disruptive language or engaging in conduct that disrupts a park facility or program.

(b) Directing ethnic or offensive remarks at another person based on such person's actual or perceived race or ethnic group, nationality, religion, disability, sex or sexual orientation.

(c) Causing injury or risk of injury to another person or persons.

(d) Causing damage or risk of damage to city property.

(e) Violating any provision of this chapter.

(2) The parks director or designee may order the expulsion of any person from any park for a period of seven days to one year if such person:

(a) Has been expelled from the park two or more times in any 30-day period.

(b) Causes injury to another person.

(c) Sells, possesses or uses alcohol or illegal drugs.

(d) Possesses or uses any weapon.

(e) Commits more than one violation of this chapter in any 12-consecutive-month period.

(3) Any order of expulsion under this section shall be in writing and shall be sent by certified mail to the person expelled at his or her last known address or delivered in person.

(4) The director or designee may forward the written notice of expulsion along with the certified mail receipt to the police department.

(a) The written notice of expulsion shall be a notice of trespass.

(b) Any person on city park property, in violation of the written notice of expulsion, is in violation of this chapter and any knowing violation also constitutes criminal trespass under FMC chapter 9.31, punishable as set forth therein.

(c) The notice of trespass and expulsion will expire on the date indicated in the written notice of expulsion.

Section 12. Section 12.22.030 of the Fife Municipal Code is hereby renumbered to Section 12.22.120 and amended to read as follows:

12.22.120 Violation - Penalty

Any person, firm, association, or corporation violating any provision of this chapter shall have committed a class 1 civil infraction pursuant to FMC Chapter 1.24, and shall be subject to a penalty of up to $250.00, not including statutory assessments. Each day during which a violation occurs or exists shall be deemed a separate civil infraction.

Section 13. Section 12.22.040 of the Fife Municipal Code is hereby renumbered to Section 12.22.130.

Section 14. Section 12.22.020 of the Fife Municipal Code is hereby repealed.

Section 15. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof, provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 16. This Ordinance shall be in full force and effect five (5) days after publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced on the 11th day of August, 2009.

Passed by the City Council on the ____ day of September, 2009.

_____
Steve Worthington, City Manager

ATTEST:

_____
Steve Marcotte, City Clerk/Treasurer

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Effective Date: _____, 2009

September 16, 2009

MEMORANDUM
For Meeting of September 22, 2009

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Kurt Reuter, Parks, Recreation & Community Services Director
SUBJECT: 2010 Budget Discussion

REPORT IN BRIEF: As per council request staff has prepared expenditure and revenue information specific to various programs within the PRCS department.

BACKGROUND: During previous City Council budget study sessions, staff was asked to prepare an expenditure and revenue report that reflected various programs within the three divisions of the PRCS department. That information has been compiled and is before you for review and discussion this evening.

ATTACHMENTS: PRCS Department expenditure and revenue spreadsheet.

SUGGESTED MOTION: Discussion item only. No formal action will be taken.

Kurt Reuter
Parks, Recreation & Community
Services Director

Approved for Agenda:
Steve Worthington, City Manager

PRCS Department 2010 Program Budget Information

Recreation Services		Expenditures		Revenue
Youth				
After School Program		$91,000.00		$4,000.00
Summer Day Camp		$91,000.00		$35,000.00
Other		$69,100.00		$1,000.00
Seniors		$70,000.00		$2,000.00
General Recreation		$129,000.00		$35,000.00
Total		$450,100.00		$77,000.00
Swim Center				
Swim Lessons		$225,000.00		$174,000.00
Other		$443,700.00		$56,000.00
Total		$668,700.00		$230,000.00
Parks Maintenance				
Annual Operations		$459,200.00		$11,000.00

8C

MEMORANDUM
For Meeting of September 22, 2009

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Russ Blount, Public Works Director
SUBJECT: **Resolution No.1314** – Authorize award of Contract for construction of 70th Avenue East/Valley Avenue East Improvements – Phase 1 of the 70th and Valley Corridor

REPORT IN BRIEF: Authorize award of a contract for construction of the widening of Valley Avenue East from 2 lanes to 4, plus additional widening at intersections, drainage, sidewalks, illumination, landscaping, conversion of overhead utilities to underground, and related work.

BACKGROUND: The reconstruction and widening of Valley Avenue East between 70th Avenue East and Freeman Road East has been the #1 priority on Fife's Transportation Improvement Program for six years, following the 2002 interlocal agreement transferring project responsibility from Pierce County to Fife. Initial state and federal funding was obtained in 2003, a consultant retained in 2004, NEPA approval issued by the FHWA in 2007, and right-of-way obtained and certified in August of this year. The project was issued for bid on August 24, the first date authorized by the Washington State Department of Transportation, with an initial bid period of three weeks. Four addenda have been issued, the third of which extended the bid period to September 17.

ATTACHMENTS: Resolution No.1314, Bid Tabulation (will distributed before the Council meeting).

DISCUSSION: Bids will be opened on at 11:00 a.m. on September 17. The draft resolution distributed with this memo has blanks for the name of the contractor and the contract amount; the maker of the motion should fill in the blanks. Additionally, the maker of the motion should recognize that Council action will direct whether the contract is to be awarded with or without provision of Kinnikinnick groundcover, which was a bid alternative. The draft resolution includes acceptance of this bid alternative. WSDOT will review the bid submittals, bonds, and other contract documents; contract execution will be after WSDOT approval.

FISCAL IMPACT: The engineer's estimate of contract cost was $14,370,330. The amended 2009 and draft 2010 budget have a total of $16 million for Valley Avenue construction. These amounts include water and sewer work funded by Local Improvement District 2008-01.

ALTERNATIVE COURSES OF ACTION:

1. Approve Resolution No. 1314, awarding the contract to _____, to include the Alternate Bid Item for Kinnikinnick ground cover, for the total bid amount of $_____.
2. Amend Resolution 1314 to remove acceptance of the Alternate Bid Item for Kinnikinnick ground cover, and then approve Resolution No. 1314 as amended, awarding the contract to _____, at their base bid in the total bid amount of $_____.
3. Otherwise amend Resolution No.1314, and then approve as amended.
4. Decline to approve Resolution No.1314.

RECOMMENDATIONS: Approve Resolution No.1314 as written to include the Alternate Bid Item for Kinnikinnick ground cover.

SUGGESTED MOTION: Motion to Approve Resolution No. 1314, awarding the contract to _____, to include the Alternate Bid Item for Kinnikinnick ground cover for the total bid amount of $_____.

Russ Blount
Public Works Director

Approved for Agenda

On File
Steve Worthington
City Manager

Printed: 8:57 AM September 17, 2009

RESOLUTION NO. 1314

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH _____ FOR CONSTRUCTION OF THE 70TH AND VALLEY ROAD IMPROVEMENT PROJECT

WHEREAS, on June 24, 2008, the City Council passed Resolution No. 1197, adopting the Six Year Transportation Improvement Program (2009 to 2014) ("TIP"); and

WHEREAS priority number 1 on the TIP is reconstruction of Valley Avenue East from 70th Avenue East to Freeman Road (the "Project"); and

WHEREAS, the City advertised for bids for the construction of the Project and bids were opened on September 17, 2009; and

WHEREAS, upon tabulation and evaluation of all bids, _____ was determined to be the lowest responsive and responsible bidder; now therefore

BE IT RESOLVED that the City Council hereby authorizes the City Manager to execute on behalf of the City of Fife, a contract with _____, in the form set forth in the bid documents, for the construction of the Project, including the alternate bid item for Kinnikinnick ground cover, in the total amount of $_____, including tax.

ADOPTED by the City Council at an open public meeting held on the ___th day of September, 2009.

_____
Barry D. Johnson., Mayor

Attest:

_____
Steve Marcotte, City Clerk

City of Fife Bid Results
70th Avenue East/Valley Avenue East Phase I Construction
Bid Opening Date: September 17, 2009
Bid Opening Time: 11:00am

Bid Submittal Time	Contractor	Receipt of Addenda 1-4 Acknowledged	Bid Bond	Total Bid w/out Alternate	Rank w/o Alt	Total Bid w/ Alternate	Rank w/Alt

City Clerk/Treasurer Signature_____ **Date**_____

All bid proposals must be further evaluated for accuracy and completeness. Following such review, the apparent low bidder will be announced to all parties submitting bids

8D

MEMORANDUM
For Meeting of September 22, 2009

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Russ Blount, Public Works Director
SUBJECT: **Resolution No. 1315** – Authorize Execution of Supplement #13 to Contract with David Evans and Associates for Valley Avenue Construction Management.

REPORT IN BRIEF: Authorized execution of a contract supplement for survey, engineering, and other services in support of the construction of improvements to Valley Avenue East in 2009 and 2010.

BACKGROUND: Project construction documents are "on the street" for bids due on September 17, 2009. This scope and fee is consistent with a project schedule that includes some winter work in order to facilitate utility relocations in advance of the majority of the street work in 2010. The scope and fee also incorporate use of a City of Fife employee as one of the full-time on-site project inspectors.

ATTACHMENTS: Resolution 1315, DEA proposal.

DISCUSSION: It is appropriate to execute the survey and engineering proposal after award of the contract for the construction work, as such matters may impact the amount of engineering support necessary.

FISCAL IMPACT: $1,211,000.00; this amount is within the project budget.

ALTERNATIVE COURSES OF ACTION:

1. Approve Resolution 1315.
2. Amend Resolution 1315, and then approve the amended Resolution.
3. Decline to approve Resolution 1315.

RECOMMENDATIONS: Approve Resolution 1315.

SUGGESTED MOTION: Motion to approve Resolution 1315.

Russ Blount
Public Works Director

Approved for Agenda:
Steve Worthington, City Manager

RESOLUTION NO. 1315

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING ADDITIONAL SERVICES BY DAVID EVANS AND ASSOCIATES FOR CONSTRUCTION OF THE 70TH AND VALLEY ROAD IMPROVEMENT PROJECT

WHEREAS, the widening and reconstruction of 70th Avenue East and Valley Avenue East, from 20th Street East To Freeman Road East, is collectively the top priority project in the City of Fife Transportation Improvement Program; and

WHEREAS, the contract for construction of the project has been awarded or will soon be awarded and it is now appropriate to contract for surveying, engineering, and construction management services in conjunction with construction phase of the project; and

WHEREAS, the City has contracted with David Evans and Associates ("DEA") for the engineering and survey services required to date for the project, and the City has determined it appropriate that they now amend the contract with DEA to include surveying, engineering, and construction management services in conjunction with the construction phase of the project; now therefore

BE IT RESOLVED that the Fife City Council hereby authorizes the City Manager to execute Supplemental Agreement Number 13 to the Contract with David Evans and Associates, increasing the contract amount by $1,211,000.

ADOPTED by the City Council at an open public meeting held on the 22nd day of September, 2009.

_____
Barry D. Johnson, Mayor

Attest:

_____
Steve Marcotte, City Clerk

DAVID EVANS
AND ASSOCIATES INC.

TRANSMITTAL

DATE:	September 8, 2009	**PAGES:**	1
TO:	**Russ Blount, P.E.**	**TELEPHONE NO:**	922-2489
	Public Works Director	**FAX NO:**	922-5355
	5411 23rd Street East		
	Fife, WA 98424		
FROM:	Randy Anderson	**TELEPHONE NO:**	253.922.9780
		FAX NO:	253.922.9781
PROJECT:	**70th Avenue East/Valley Avenue East Corridor Study**		
PROJECT NO:	**FIFE0000-0062**		
SUBJECT:	**Construction administration package for Phase 1 work**		

☐ AS YOU REQUESTED
FOR YOUR INFORMATION

X FOR YOUR APPROVAL

☐ RECORDS MANAGEMENT

☐ RETURN REQUESTED
FOR YOUR REVIEW AND COMMENT

☐ _____

ITEM	COPIES	DATE	DESCRIPTION
1	2	9/08/09	Supplemental Agreement
2	2	9/08/09	Exhibit A Scope of Services for construction administration for Phase 1
3	2	9/08/09	Exhibit A-1 Cost spreadsheet for Phase 1 work
4	2	9/08/09	Attachment A Conditions of work for Cary Maschner
5	2	9/08/09	Attachment B Landau's proposal
6	2	9/08/09	Attachment C Construction Testing Laboratories, Inc's. proposal
7	2	9/08/09	Exhibit A-2 Organizational chart for construction administration

COMMENTS:

Russ---Attached is the Supplemental Agreement and related documents for construction administration services for Phase 1 of this project. In communications with WSDOT staff this project is eligible for up to an amount of $1,485,000.00 for construction administration work. DEA's proposal is significantly less than that even when including one city staff person who will be assigned to this project.

It is noted that although the contract time is set at 230 working days the conditions of the contract will allow the contractor to work on the critical work task of undergrounding existing utilities facilities on Valley Avenue East during a work suspension. This means that a construction administration work effort will likely be needed for 250 working days or more for this project. This additional time has been included in this proposal.

O:\Proposal\2009\2009-010 70th Avenue Avenue East-Valley Avenue East Construction Administration\FIFE-BLOUNT trans 090809 Construction admin package.doc

Trans Pacific Trade Center Building, 3700 Pacific Hwy. East, Suite 311 Tacoma Washington 98424 Phone: 253.922.9780
Facsimile: 253.922.9781

This project involves the use of federal funds and the level and detail of construction administration effort will need to be substantially more than for a normal city administered, locally funded construction contract. The level or amount of construction administration effort needed for this project will not be influenced by bid prices. Standards for construction administration work for this project are established by WSDOT's Local Agency Guidelines (LAG) manual and Construction manual.

This project also includes extensive utility undergrounding work. The City has entered into separate agreements with Puget Sound Energy, Tacoma Public Utilities, Qwest and Comcast who will all have facilities installed as part of this project. All work done for each of these utilities must be separately and individually tracked and will require additional construction administrative and survey effort.

This project also includes a separate LID project for the installation of a sanitary sewer force main system and water system. All work done for the LID project must also be separately tracked and will require additional construction administrative and survey effort.

Attachment A, Conditions of Work for Cary Maschner has been previously reviewed and approved by the City. However if any of these conditions have changed please let me know as soon as possible. As noted previously we look forward to working with Cary on this project.

Please sign one of the Supplemental Agreement forms and return the other one to us for our records. If you have any questions regarding any of these documents or attachments please let me know.

Thanks Randy

Cc: file, Kristen LaFrance
W/attachment as noted

DAVID EVANS
AND ASSOCIATES INC.

Supplemental Agreement	David Evans and Associates, Inc. 3700 Pacific Highway East, Suite 311 Tacoma, WA 98424	
Date Prepared: September 8, 2009		
DEA Project No.: FIFE0000-0062	Phone: (253) 922-9780	
Project Title: 70TH Avenue East and Valley Avenue East Corridor Study	Amount This Supplement $1,211,000.00	
Description of Work: Construction administration and construction survey for Phase 1 work. Please reference the Scope of Services Summary document Exhibit A for detailed information regarding these work elements.		

The Local Agency of: City of Fife desires to supplement the Agreement entered into with David Evans and Associates, Inc. and executed on February 10, 2004.

All provisions in the Basic Agreement remain in effect except as expressly modified by this Supplemental Agreement.

The changes to the Agreement are described as follows:

I

Section II, SCOPE OF SERVICES. This Supplement is for the construction administration of Phase 1 work that the City has requested to be added to the project's original scope of services for the 70th Avenue East/Valley Avenue East corridor project. The attached Exhibit A Scope of Services document describes the services to be performed under this supplemental document.

II

Section IV, TIME FOR BEGINNING AND COMPLETION. The construction administration and survey work for Phase 1 construction work will be completed within 230 working days after receiving a written notice to proceed from the City. The actual working days needed for construction administration work however will likely exceed 230 days because the contract allows the Contractor to work on certain critical underground utility work tasks during periods of suspended work.

DAVID EVANS
AND ASSOCIATES INC.

III

Section V, PAYMENT. The attached Exhibit A-1 describes the payment for work to be performed under this Supplemental Agreement and is hereby made a part of this Supplemental Agreement.

If you concur with this Supplement Agreement and the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

CITY OF FIFE	David Evans and Associates, Inc.
By:_____	By: Randy Anderson
Title:_____	Title: SR. ASSOCIATE
_____ Date	SEPT 10, 2009 Date
	By: Michael C. Clark
	Title: Vice President
	September 10, 2009 Date

EXHIBIT A

SCOPE OF SERVICES

CITY OF FIFE

CONSTRUCTION ADMINISTRATION AND CONSTRUCTION SURVEY for the 70th AVENUE EAST/VALLEY AVENUE EAST CORRIDOR PROJECT

PHASE 1 CONSTRUCTION

INTRODUCTION

David Evans and Associates, Inc. (DEA) will provide construction administration and construction survey support and other work described below to the City of Fife (CITY) for the 70th Avenue East/Valley Avenue East Phase 1 construction project.

Additional work tasks that will be provided by DEA through the use of subconsultants include geotechnical services, materials testing, electrical engineering and archaeological support.

Federal funds are being used for this project and federal permitting regulations have been observed and followed for the design and development of this work. DEA understands that work done for this scope of services will comply with WSDOT's Local Agency Guidelines (LAG) manual.

It is anticipated that the CITY will award the project to a contractor at a city council meeting on approximately September 17, 2009 with construction starting in approximately October of 2009 and completed by the end of 2010.

PROJECT LIMITS AND GENERAL PROJECT DESCRIPTION

The project's physical limits on 70th Avenue East extend from Wapato Creek, approximately Station 87+00, to 20th Street East, Station 140+50, a distance of approximately 5350 feet. The limits of Valley Avenue East extend from 70th Avenue East, approximately Station 8+00 to Freeman Road East, Station 60+00, a distance of approximately 5200 feet.

This project will widen 70th Avenue East to a five-lane roadway section to include bicycle lanes, curb and gutter, planter strip and sidewalk. Valley Avenue East will be widened to a four-lane roadway section to include bicycle lanes, curb and gutter, planter strip and sidewalk. The roadway widening work will include constructing gravity block walls, structural earth walls, soldier pile walls and modular block walls. Approximately 42 private driveways will be constructed.

A sanitary sewer force main system and a water system will be constructed on Valley Avenue East. Both of these work items are LID initiated work tasks and separately funded from the road improvement work. Gravity sewer lines for two parcels will be constructed on 70th Avenue East. Improved signal systems will be installed at the intersections of 70th Avenue East/Valley Avenue East and Valley Avenue East/Freeman Road East.
Storm drainage systems with water quality and quantity controls will be installed on both 70th Avenue East and Valley Avenue East. Illumination and landscaping are also included as part of the project.

Four utility providers, Tacoma Public Utilities, Puget Sound Energy, ComCast and Qwest will underground their facilities as part of this project and the construction of these facilities (trenching, conduits, vaults and pull boxes) will be administered under this scope of services. Pulling wiring, terminations and related work and other incidentals will be completed and coordinated by the respective utility company. DEA will assist the CITY with customer coordination.

SCOPE OF SERVICES CONDITIONS

It is agreed that the CITY will assign Mr. Cary Maschner, a CITY employee, to work on this project on a full time basis as required by the project work task and schedule. He will receive work assignments from DEA and be responsible to DEA's construction manager but will remain a CITY employee and paid directly by the CITY. When not needed for work on this project as determined by DEA, he will be return to work on other CITY projects as coordinated by the CITY. The CITY will provide DEA with four weeks notice prior to removing Mr. Maschner from this assignment if he is required for other CITY work tasks. DEA will provide the CITY with four weeks notice when Mr. Maschner's assignment will be complete. The CITY also agrees to compensate DEA for all costs for a construction inspector to replace Mr. Maschner if he is removed from his inspection role on this project. Costs for an additional inspector have not been included in the project's cost spreadsheet. Costs for a substitute inspector will be negotiated between the CITY and DEA and will be based on market rates for this work and job qualifications.

Detailed working conditions for Mr. Maschner are attached as Attachment A.

As part of the project, utility company facilities will be placed underground and each utility company may have its own inspector on-site to inspect the work being performed for them. It is understood that DEA will be the liaison between the utility's inspector and the contractor. The utility's inspector will work with DEA to resolve problems or issues that might arise during the construction of this project. It is understood that the utility inspector may work with the contractor to communicate their desired results but will not direct or interfere with the contractor's work. DEA will not be responsible for the utilities inspectors, decisions they make or any interaction they may invoke with the contractor. DEA will document utility company originated changes as a normal course of construction observation.

It is anticipated that a construction trailer will be provided by the City's contractor for this team and it will be located on or close to the project site. The trailer will include electrical power, telephone/fax, high speed internet service, copy machine, desks, file cabinet, table and chairs. The City will provide a room large enough for a group of approximately 15 people to conduct weekly meetings regarding the project.

GENERAL CONSTRUCTION MANAGEMENT CRITERIA

DEA will provide the CITY with construction administration and construction survey services as described herein. Work tasks include but are not limited to construction survey, field inspection services, construction documentation and management support, geotechnical services, materials testing services, archaeological and environmental support if needed, electrical engineering services, water quality testing and monitoring and administrative support.

An organizational chart is attached and made a part of this scope of services. The CITY and DEA can revise this document as needed to improve efficiency in the administration of the construction work for this project. It is understood that personnel changes may be necessary in the future and DEA and the CITY will cooperate in the replacement of staff shown in this exhibit.

DEA will perform the work tasks described in the scope of services under the overall direction of the CITY. DEA will act as the CITY's representative and maintain direct communications with the contractor to review and document the contractor's work. DEA will prepare change orders if necessary, measure and determine materials quantities, review contractor submitted requests for information (RFI's), prepare monthly draft pay estimates, create a photo inspection log, maintain daily inspection records, and similar construction related documents.

DEA will set up a project document management system to accommodate future CITY and state audits. The management system will provide for filing correspondence and communications to or from DEA throughout the duration of the project. The system will file and track the documents that impact contractor payment issues for pay quantities. The system will file and track the reports, communications, and similar documents that relate to project safety, public involvement, complaints, and questions, traffic control by the contractor, wage rates, Department of Labor and Industry issues, and related project communications.

DEA's field inspector(s) will review the project site each day work is being done by the contractor to observe the contractor's performance and determine from observation if the work is being performed in accordance with the conditions of the contract documents.

DEA will perform its services for the work described in this scope of services following the degree of care and skill ordinarily established by professional consultants and following the standards of the industry.

TASK 1 - PROJECT MANAGEMENT

For this project DEA will:

- Provide construction management and observation and professional engineering supervision throughout the duration of the project and act as client liaison with the CITY;
- Monitor and manage subconsultants scopes of services and budgets;

- Organize and attend start-up meeting with the CITY and City staff to review the project, its expected outcome, establish lines of communication within the CITY, and establish and maintain an organizational structure for the construction administration of this project;
- Provide bi-weekly updates to the CITY on the status of the work being done. The update will identify tasks that must be performed by DEA and by the CITY for the upcoming two-week period to keep the project on schedule;
- Provide project administrative services to include invoicing, project record management and project archiving. DEA will prepare and submit monthly invoices to the CITY. The invoice will include a summary of the hours of work utilized during the billing period. It will include the individuals who worked on the project and the hours they spent on the project. The invoices will show labor and expenses correlated to the task numbers included herein;
- Provide QA/QC review throughout the construction phase of the project;
- Provide design consistency through the construction phase of the project; and
- Pierce County, utility and photo enforcement coordination and design input.

TASK 2—CONSTRUCTION ADMINISTRATION AND DOCUMENTATION

DEA will provide applicable information to the contractor after appropriate consultation with the CITY, render interpretations of the requirements of the contract documents necessary for the execution or progress of the work and provide the CITY with copies of written communications that are submitted to the contractor. DEA will review, approve, or otherwise take action on the contractor's submittals or requests for information including field questions, review shop drawings and other submittals, maintain a records of materials list, prepare necessary documents for processing change orders, prepare cost estimates, analyze, and recommend disposition of proposals from the contractor for changes in the work, advise the CITY of the contractor's progress schedules for conformance with the contract documents, and promptly notify the CITY and the contractor of any deviations or noncompliance.

For this project DEA will:

- Assist the CITY by reviewing documents submitted by the contractor prior to award to include performance and warranty bonds, insurance documents, required subcontractor submittals, the construction schedule and traffic control information;
- Initiate, review and/or process up to fifteen (15) contract change orders;
- Prepare and distribute applicable contract correspondence;
- Prepare and submit up to fifty (50) weekly statement of construction working days to the CITY;
- Prepare up to thirteen (13) monthly draft progress pay estimates based on the contractor's work progress plus one draft pre-final and one draft final pay estimate. The draft pay estimates will be based on measurements taken, weight tickets and invoices submitted by the contractor, a review of the contractor's progress schedule, and the observation of work performed by the contractor. The pay estimate will be submitted to the CITY with the understanding that the work has progressed to the point indicated and to DEA's knowledge, information, and belief that the quality of the work is in accordance with contract requirements and that the contractor is entitled to payment in the amount shown in the pay estimate. Draft pay estimates will be submitted to the CITY for final review and payment; DEA will check quantities submitted for payment by

reviewing delivery tickets and performing field counts and field measurements to confirm work was performed.

- Initiate, review, and/or process up to fifteen field directives and submit them to the City for review and approval and maintain a log of the change orders and their costs;
- Review, respond to, and process up to 25 shop drawings;
- Review, respond to, and process requests for clarifications, work or material substitutions, or other documentation affecting project scope, cost, or completion date;
- Create and maintain a Records of Materials document for the project;
- Document contractor's DBE program for compliance with approved program;
- Document contractor's training program for compliance with approved program;
- Document affidavits of hourly wages paid by the contractor and field review wages paid;
- Provide claims and construction support to the City (limited to hours shown in Exhibit A-1); and
- Provide design and documentation assistance to the City.

TASK 3—CONSTRUCTION OBSERVATION

DEA will observe the contractor's work for conformance with the requirements of the contract documents. DEA will make site visits to observe and document contractor activities as related to the project. DEA will provide construction observation and documentation services for utility undergrounding work that will be done as part of this project.

For this project task, DEA will:

- Act as liaison between the contractor and the CITY;
- Organize and attend one pre-construction conference;
- Provide management and supervision of field observation staff;
- Coordinate the work of subconsultants and the retained materials testing firm;
- Organize and conduct up to fifty (50) weekly progress meetings with the contractor, utility representatives, subcontractors, and others and provide meeting minutes in memorandum format to the CITY. It is anticipated that the meetings will be two hours in duration with two hours used for preparing and distributing meeting minutes;
- Maintain inspector's daily reports (IDRs) summarizing the contractor's work, working or non-working days, equipment used for the day, discussions with contractor personnel, safety issues, traffic control issues, and other pertinent information and data regarding the construction and administration of the project. A copy of the IDR will be sent to the CITY at the end of each working day;
- Provide on-site observations of the contractor's work for conformance or non-conformance with the contract documents;
- Receive, review, approve as noted or reject traffic control plans (TCPs) and monitor plan for compliance;
- Receive, review and file daily traffic control diaries;
- Measure and document construction quantities for monthly pay estimates;
- Monitor and evaluate the project's construction schedule;
- Observe confined space requirements;

- Monitor conformance between the contractor's spill prevention, control and countermeasure plan and the implemented plan; and
- Provide on-site observation for the contractor's utility undergrounding work with four non-CITY utility providers.

TASK 4--CONSTRUCTION SURVEYING

DEA will provide construction surveying for the project. All construction staking will be done for the contractor on a one-time basis only. Re-staking work will be performed on a time and expense basis with the approval of the CITY. All requests for construction survey work will be presented to DEA by the contractor not less than three (3) business days before completed staking of the requested item is required. DEA will set construction stakes, offset stakes, or hubs needed to do the construction work. The Contractor shall be fully responsible for all data, dimensions, elevations, and data measured or taken from the provided stakes or hubs. Major structures or facilities will be staked by DEA and the contractor will be responsible for determining the location of related appurtenances when applicable.

No property survey work or staking of right-of-way lines will be done that will require the filing of a Record of Survey other that that specifically provided for in this scope of services. Additional survey work requiring a Record of Survey will be done on a time and expense basis.

For this project DEA will:

- Meet with the CITY and the contractor one time to establish lines of communication and understand his/her work schedule and proposed method of operation;
- Set and maintain horizontal and vertical control as needed for DEA's work and set up to 4 temporary bench marks for vertical control at locations specified by the contractor;
- Stake clearing and grubbing limits with hub and lath at approximate 100-foot intervals (inter-visible), or closer as needed at angle points and mark saw-cut lines;
- Stake TESC facilities to include silt fencing with hub and lath at approximate 100-foot intervals (inter-visible), or closer as needed at angle points;
- Stake approximately 5350 feet of 70th Avenue East with stakes at 50-foot stations with cuts or fills to back of curb or another location as requested by the contractor. Cut sheets will be provided;
- Stake approximately 5200 feet of Valley Avenue East with 10 foot offset stakes at 50-foot stations with cuts or fills to back of curb or one other location as requested by the contractor. Cut sheets will be provided;
- Stake the toe of slope or one other location at 25-foot stations as requested by the contractor for 13 gravity blocks walls with a total wall length of 1868 feet;
- Stake the toe of slope or one other location at 25-foot stations as requested by the contractor for 2 structural earth walls with a total wall length of 420 feet;
- Stake the toe of slope or one other location at tangent points as requested by the contractor for 3 soldier pile wall with a total wall length of 244 feet;
- Stake the project's storm drainage system with a road length of 10,550 feet;
- Stake the project's storm drainage pump system structures;

- Stake the project's storm drainage detention system and water quality treatment system at approximately Station "B" 56+00;
- Stake the project's detention basin in the vicinity of the wetland area on Valley Avenue East;
- Stake the project's sanitary sewer force main line system on Valley Avenue East with a road length of 5200 feet;
- Stake the project's 23 sanitary sewer force main laterals on Valley Avenue East;
- Stake the project's odor control structure and new sanitary sewer manhole structure;
- Stake the project's 2 gravity sanitary sewer systems with a length of 570 feet on 70th Avenue East;
- Stake the project's water main line system with a length of 5400 feet on Valley Avenue East and Freeman Road East;
- Stake the project's 24 water main laterals on Valley Avenue East;
- Stake 6 water line adjustments on 70th Avenue East;
- Stake the project's underground utility conversion trenches on Valley Avenue East with a total road length of 5200 feet;
- Stake the project's 2 traffic signal systems;
- Stake the project's illumination system on Valley Avenue East;
- Stake approximately 10,000 feet of roadway sub-grade "yellow tops" (or offset grade stakes) at 50-foot stations including high and low points;
- Stake approximately 10,000 feet of roadway for CSTC "blue tops" at 50-foot stations including high and low points;
- Stake approximately 10,000 feet of roadway for HMA "red tops" at 50-foot stations including high and low points;
- Stake approximately 10,000 feet of roadway for roadway striping and channelization;
- Stake and set approximately 17 survey monuments and comply with DNR's regulations for setting survey monuments;
- Mark construction easements and right-of-way lines as requested (these will not be ROS's);
- Provide survey information for the project's "record drawing" plans;
- Comply with DNR requirements for documenting and replacing existing survey monuments;
- Provide a Record of Survey for the Boitano parcel; and
- Provide right-of-way and plan coordination.

TASK 5---UTILITY UNDERGROUNDING WORK

This phase of work involves utility conversion work that will be done by utility companies and conversion of overhead utilities to underground to private residences and businesses that will be done by the contractor. It is likely that some or all of this work will be done while the project is in a suspended work stage. However inspection observation and involvement by DEA will still be necessary while this work is occurring as contract work items will be involved.

It is understood that the utility electrical and cable conversion work is not part of the contract work and the conversion work done by the utility companies will not be monitored or observed by DEA. It is understood that the utility companies will be responsible for providing their own traffic control plan and implementation of that plan. DEA will provide construction observation to monitor utility work for

compliance with their approved traffic control plan, to observe their work for damage to work already done by the contractor and that their work is on schedule with a schedule approved by the City.

The contractor will do underground conversion work to convert overhead utilities to underground utilities from the right-of-way line to the private residences and businesses. This work will be observed and documented by DEA as pay quantities will be involved in this work task. DEA will assist the City with customer coordination as customers will be subject to temporary power and electronic service outages.

For this project DEA will:

- Provide construction observation of private utility conversion work for overall project issues such as traffic control, compatibility of this work with work done by the contractor and compliance with their progress schedule;
- Provide construction observation and monitoring of the contractor's work for the utility undergrounding work to private residences and businesses; and
- Assist the City with customer coordination, service applications and decorative lighting installation.

TASK 6---PROJECT CLOSE-OUT

This phase of the project will start when the construction work is physically complete or substantially complete. DEA will obtain, process, and submit to the CITY items related to the closing-out of the construction project. The budget for this task assumes that project changes are minor in nature.

For this project DEA will:

- Prepare a final punch list of work items yet to be satisfactorily completed by the contractor;
- Prepare "Record Drawings" in electronic format (compact disc) in AutoCAD format that correct or revise the original construction drawing incorporating changes made during construction;
- Issue substantial completion and final completion notifications to the contractor;
- Prepare a pre-final and final inspection report;
- Prepare and submit a final materials acceptance and certification report;
- Prepare a pre-final and a final construction pay estimate for the project;
- Prepare and submit a final DBE report;
- Prepare and submit a final training report; and
- Finalize and package certified payroll reports and documents.

TASK 7---CONSTRUCTION REVISIONS AND RELATED WORK

Project revisions or related work done at the request of the city includes:

- Utility coordination work and plan revisions to accommodate utility undergrounding work;
- Plan revisions to accommodate property owners adjacent to the project;
- Permits and related work if contaminated soils or water are encountered during construction; and
- Plan revisions done at the request of the City.

This work will be done with the prior approval of the CITY. Typical work may include re-design of driveways, frontage improvements, revisions or re-locations to utility services, additional holiday lighting, road realignment work, intersection redesign work and similar work.

TASK 8---ENVIRONMENTAL COMPLIANCE

Storm drainage work will be done in the existing wetland area and additional wetland reporting and compliance work will be necessary.
For this project, DEA will:

- Monitor TESC plan implementation for compliance;
- Complete a wetland monitoring plan at the end of construction; and
- Complete a certificate of compliance for the COE.

SUBCONSULTANT SERVICES

MATERIALS TESTING---CONSTRUCTION TESTING LABORATORIES (Attachment B)

DEA will retain the services of Construction Testing Laboratories, Inc., a materials testing firm, for this project. Materials testing work will include but not be limited to soils compaction, in-place density, moisture, gradation, and sand equivalent testing for native and imported soils, quarry spalls, CSBC, CSTC, gravel base, gravel ballast and subgrade material, fill material, asphalt cement concrete and related materials. Cement concrete testing will be performed for cement concrete paving, curb and gutter, sidewalks, road approaches and retaining walls.

The materials testing firm will:

- Perform material testing or analysis work at the direction and as coordinated by DEA;
- Maintain a sampling, testing and quality documentation log for materials used in the project; and
- Maintain a record of contact with the contractor regarding materials compliance or non-compliance.

GEOTECHNICAL ASSISTANCE---LANDAU ASSOCIATES, INC (Attachment C)

DEA will retain the services of Landau Associates, Inc., a geotechnical subconsultant, to assist as needed with construction administration work on this project. Geotechnical assistance may include soils review work, soldier pile construction work, water table monitoring and de-watering work and on-call work when deemed necessary by DEA or the CITY. Water quality testing may be needed to monitor sediment runoff from the project site.
For this project DEA or its retained geotechnical subconsultant will:

- Provide on-call geotechnical services;
- Assist DEA with the inspection of the soldier pile wall construction work;
- Assist and provide DEA with information regarding de-watering work that may be required as part of this project;
- Provide water quality testing for sediment runoff if necessary;

ARCHAEOLOGICAL SERVICES---NWAA (On-call as required)

DEA has contacted Northwest Archaeological Association (NWAA) who previously worked on the project and they have verbally agreed to be on a standby basis in the event that archaeological objects are encountered during the construction of this project. A minimal cost has been included in the project's cost spreadsheet for this potential work task. This work will be done on an hourly basis at the rates comparable to their previous billing rates. If it appears that significant archaeological work will be necessary DEA will prepare a scope of services document and cost spreadsheet to cover the additional work that is anticipated to meet current permitting and regulatory requirements.

ELECTRICAL ENGINEERING SUPPORT---NORTHWEST UTILITY CONSULTANTS

DEA will retain Northwest Utility Consultants, Inc. who previously worked on the project to provide construction administration assistance for electrical inspection work as needed. Electrical engineering inspection work may be needed at either the sanitary sewer pump station or the storm drainage pump station.

SANITARY SEWER FORCE MAIN SUPPORT---DEA (On-call as required)

DEA's Portland office who previously worked on the project will provide support on the sanitary sewer force main construction work if required. This work will be done on the same hourly basis as the rates used for the design phase of the project.

EXCLUSIONS AND CONDITIONS

The hours of work estimated by DEA are based on a construction contract with 250 working days (8 hour days). If the project is delayed, the contractor works more than 8 hours a day, or the project's working days exceed this time then the effort needed to provide construction observation services by DEA may need to be increased. The CITY and DEA will negotiate this additional-required level of effort by DEA.

DEA shall not be responsible for the contractor's construction means, methods, techniques, sequences or procedures, or safety precautions and programs except as otherwise provided in this scope of services. DEA shall not be responsible for the contractor's failure to carry out the work in accordance with the contract documents. DEA will endeavor to identify and guard the CITY against defects and deficiencies in the work of the contractor, but it is understood that DEA does not and cannot guarantee the performance of the contractor. The review of submittals will not be conducted for the purpose of determining the accuracy and completeness of details such as dimensions and quantities or for substantiating instructions for installation or performance of equipment or systems designed by the contractor.

DEA will advise the CITY of work that does not conform to the contract documents. When considered necessary or advisable to determine the proper implementation of the intent of the contract documents, DEA will advise the CITY of the need for special inspection, testing of any work, or direct CITY participation in the inspection work. DEA may authorize, subject to the prior approval of the CITY, such special testing or inspection in accordance with the provisions of the contact documents whether or not such work be then fabricated, installed, or completed. DEA shall have the authority to reject work that does not comply with or conform to the contract documents. DEA shall have authority to direct the

contractor to stop work when such stoppage may, in DEA's reasonable opinion, be necessary to for the proper execution of the work or to protect the interests of the City.

DEA has prepared this scope of services and related cost spreadsheet with the assumption that a reasonable, competent, and responsive contractor is selected by the City for the project. DEA assumes that the City, DEA and the contractor will work under normal project conditions and environment and DEA agrees to work professionally to enhance this condition. DEA does not anticipate a hostile contractor work environment, excessive inquiries by the contractor, excessive claims, complaints by the contractor or excessive requests for information, excessive requests for survey information or the need to provide direction to the contractor to perform work tasks that are the contractor's responsibility.

EXCLUDED TASKS AND CONDITIONS OF WORK

The following work tasks or conditions of work are not included in this Scope of Services:

1. Traffic control management or development of a traffic control plan;
2. Negotiations with non-CITY utility providers involving issues governed under agreements between themselves, the CITY and/or others beyond the jurisdiction of the contract documents;
3. Attendance at public meetings or hearings;
4. Negotiations with adjacent property owners;
5. Surveying of property lines or performing survey work that would require the filing of a Record of Survey unless specifically provided for in this scope of services;
6. Work involving a claim(s) against the CITY, contractor, private utility, property owner, business and/or a citizen by any of these entities beyond the hours shown in Task 2;.
7. Property rights or easement acquisition. and
8. Follow-up work with either the CITY or the contractor after the one-year monitoring report has been submitted to the CITY.

CONTRACT TIME AND WORKING DAYS

The working days for this project have been set at 230. It is noted that although the contract time is set at 230 working days the conditions of the contract will allow the contractor to work on the critical work task of undergrounding existing utilities facilities on Valley Avenue East during a work suspension. This means that a construction administration work effort will likely be needed for 250 working days or more for this project. Costs established in Exhibit A-1 for the work described in this scope of services are based on this number of working days. Work beyond that time has not been included in the costs for this scope of services and would be considered additional or extra work.

DEA will begin work on this project upon receipt of an executed Authorization for Professional Services document from the CITY.

CONTINGENCY WORK AND CONTINGENCY FUNDS

Contingency work and the use of contingency funds will be at the direction of the CITY. Contingency work may include work items listed above as exclusionary work. Addressing or resolving environmental or permitting issues may also be done using DEA staff if necessary. Contingency work

done by DEA will be done at the same rates and costs as listed in the project cost spreadsheet developed for this project.

REIMBURSABLES

Reimbursable expenses will include:

- Fees for reprographics services, postage and mailing;
- Subconsultant/vendor services;
- Mileage;
- Recording fees;
- Mylar for recording drawings if requested by the City; and
- Survey scanning or laser equipment; and
- Water quality testing equipment.that will become property of the City at the end of the project.

Attachments
Attachment A Conditions of Work for Cary Maschner
Attachment B Landau proposal for geotechnical services
Attachment C Construction Testing Laboratories, Inc. proposal for materials testing
Exhibit A-1 Schedule of Rates and Estimated Hours
Exhibit A-2 Organizational Chart

ATTACHMENT A
CONDITIONS OF WORK FOR CARY MASCHNER

The following are conditions of work for Mr. Cary Maschner. The Scope of Services document for this project describes the general conditions of work that Mr. Maschner will perform for this project. This attachment outlines specific conditions of work for him. DEA has build these work conditions into the management of this project. Mr. Maschner is one of the field inspectors that DEA will utilize on this project. He is a member of a CITY labor bargaining unit and the CITY must abide by the terms of this agreement. Mr. Maschner will report his time to, and will be paid directly by the City of Fife.

Specific requirements are listed below.

- Work Hours-Normal work hours will be Monday to Friday and for 8 hours/day. All work over 8 hours is considered to be overtime work.
- Overtime-Work on Saturdays or Sundays is considered overtime work and will be worked at his discretion. Mr. Maschner will not be scheduled to work weekends. However Mr. Maschner will give DEA one full week of prior notification if available to work on a Saturday or Sunday when it is known that overtime work on weekends will be done.
- Vacation-Cary has scheduled vacation for 2009 and tentatively for 2010 for the following times:
  July 17, 2009 to Sunday, July 26, 2009, October 12, 2009, September 23, 2009 to Sunday, September 27, 2009, November 11, 2009 to Sunday, November 22, 2009 Tentative March 7, 2010 to Sunday, March 21, 2010.
- Unscheduled vacation-Cary will provide 4 weeks of notice to DEA for unscheduled vacation.
- Training/Orientation-DEA will be responsible for a training and orientation session prior to award of contract for work that he will do on this project. Orientation is to include role and responsibilities and inspection methods to be used on this project.
- Work area-The contract documents will require the contractor to provide DEA and the CITY with a field office for field inspection staff. The field office will include a desk and appropriate field office furniture. Field inspection staff includes both DEA staff and Mr. Maschner.
- Computer equipment-DEA will provide Mr. Maschner with a laptop computer for use in the field to write field reports and send and receive electronic mail. The computer will include the software programs Microsoft WORD and Microsoft EXCEL and a wireless connection for access to email. The cost of this equipment will be an expense of the project.

LANDAU ASSOCIATES

April 8, 2009

David Evans and Associates
3700 Pacific Highway East, Suite 311
Tacoma, Washington 98424

Attn: Mr. Randy Anderson, P. E.

RE: PROPOSED SCOPE AND BUDGET
70TH AVENUE EAST/VALLEY AVENUE EAST
CONSTRUCTION SUPPORT SERVICES
FIFE, WASHINGTON

Dear Mr. Anderson:

This letter transmits our proposed scope of services and estimated budget to provide geotechnical engineering services to David Evans and Associates during construction of improvements to 70th Avenue East/Valley Avenue East in Fife, Washington. Our understanding of the requested scope of services to support the project is based on several discussions with you.

Our services will be provided in accordance with the terms and conditions of the existing consultant agreement with David Evans and Associates and our 2009 Compensation Schedule. The attached Exhibit A provides a detailed description of the proposed scope of services for the project. Exhibit B provides the total estimated labor and reimbursable costs to complete the scope of services outlined in Exhibit A. Our 2009 Compensation Schedule is attached as Exhibit C.

If you have questions or comments regarding the proposed scope and budget, please contact the undersigned at 253-926-2493.

LANDAU ASSOCIATES, INC.

Edward J. Heavey, P.E.
Principal
4/8/09 Y:\640\008.060\Valley Ave Const_Cvr lt.doc

EJH/jas

Attachments: Exhibit A – Scope of Services
Exhibit B – Budget Breakdown
Exhibit C – 2009 Compensation Schedule

ATTACHMENT B

EXHIBIT A
SCOPE OF SERVICES
CONSULTING GEOTECHNICAL ENGINEERING SERVICES
CITY OF FIFE

70TH AVENUE EAST/VALLEY AVENUE EAST CORRIDOR PROJECT

This scope of services covers consulting geotechnical engineering services during construction of improvements to 70TH Avenue East/Valley Avenue East in Fife, Washington.

TASK 1 – PROJECT MANAGEMENT AND COORDINATION

Objective: To manage, administer and provide ongoing coordination for the project. This task includes technical and financial management, and liaison with David Evans and Associates (DEA) and City of Fife (CITY) staff.

Approach:

1. Prepare monthly progress reports for submittal with progress payment invoices with backup as required. Progress reports will identify progress status, and major activities completed during the invoicing period, and out of scope of services.

Client Responsibilities:

1. Timely review of deliverables and decisions on issues critical to scheduled progress.
2. Identification and involvement of DEA staff.

Deliverables:

1. Monthly Progress Report.
2. Monthly Invoice.

TASK 2 – GEOTECHNICAL CONSTRUCTION SUPPORT

Objective: Provide geotechnical support as requested by DEA staff during construction of the project.

Approach:

1. Review and comment on the geotechnical-aspects of contractor submittals including retaining walls and dewatering.
2. Complete periodic site visits to observe drilling and installation of piles for the three soldier pile walls. We will complete an initial 4-hour site visit for each of the three walls to observe and comment on the contractor's means and methods. We will prepare and submit to the DEA construction manager a field report summarizing our observations and recommendations made (if any) during the field visit.
3. Provide periodic field observations during installation of the dewatering system. We will prepare and submit to the DEA construction manager a field report summarizing our observations and recommendations made (if any) during the field visit.
4. Provide consulting on geotechnical-related construction issues as requested by DEA or City staff.

5. Provide visual inspection of erosion control measures and completed water quality testing prior to discharge to Wapato Creek. Water quality testing will consist of pH and turbidity measurements with field equipment. We will prepare and submit to the DEA construction manager a discharge monitoring report (DMR) summarizing the results of the water quality testing.

Assumptions:

- Water quality testing will be completed on a weekly basis as typically required by the construction NPDES permit. We have assumed 24 weekly visits (6-month construction period).

- Actual water quality testing requirements will be dependent on the requirements of construction NPDES permit. If the requirements exceed those describe above, an adjustment to the scope and budget will be necessary.

- Under no circumstances will it be the intent of our field representative to directly control the physical activities of the contractor or the contractor's workers. The presence of our field representative at the site is to provide to the owner or owner's construction manager a source of professional opinion and advice based on the field representative's observations of the contractor's work. Our services do not include any superintending, supervision, or direction of the actual work of the contractor or the contractor's workers. Any construction review of the contractor's performance is not intended to include review of the adequacy of the contractor's safety measures in, on, or near the construction site. In accordance with generally accepted construction practices, the contractor will be solely and completely responsible for working conditions at the job site, including safety of persons and property during performance of the work.

EXHIBIT B

BUDGET BREAKDOWN

Landau Associates
Geotechnical Engineering Services
70th Avenue E/Valley Avenue E

Scope Items	Principal	Associate	Senior Engineer / Scientist	Sr. Project Engineer	Senior Staff Engineer	Staff Engineer	Project Coordinator	Accounting	Cost of Labor by Task: Totals	Cost of Labor by Task: Labor
Task 1 - Project Management	4						4	4	12	$ 1,400
Task 2a - Soldier Pile Walls	1		6	30			2		39	$ 5,000
Task 2b - Dewatering System	1	24			10	40	2		77	$ 7,830
Task 2c - Water Quality Testing	1		8			100	8		117	$ 11,150
Total	7	24	14	30	10	140	16	4	245	$ 25,380
Rate by Position	$190.00	$115.00	$140.00	$127.00	$104.00	$92.00	$80.00	$80.00		
Labor Cost	$1,330	$2,760	$1,960	$3,810	$1,040	$12,880	$1,280	$320	**$25,380**	
Direct Costs										
Reproduction									$1,000	
Field Equipment									$1,500	
Vehicles/Mileage									$1,000	
Total - Direct Costs									**$3,500**	
Outside Costs										
Analtical Laboratory Testing									$2,000	
Subtotal									**$2,000**	
12% Administrative Fee									**$240**	
Total - Outside Cost									**$2,240**	
Total									**$31,120**	

COMPENSATION SCHEDULE – 2009

LANDAU ASSOCIATES

Personnel Labor	Hourly Rate
Principal	190
Senior Associate	172
Associate	155
Senior	140
GIS Specialist	130
Senior Project	127
Project	117
GIS Analyst	110
Senior Staff	104
Senior CAD	93
Staff / Senior Technician II	92
Assistant / Senior Technician I	82
Project Coordinator	80
CAD / GIS Technician	75
Technician	71
Support Staff	60

Expert professional testimony in court, deposition, declaration, arbitration, or public testimony is charged at 1.5 times the hourly rate.

Rates apply to all labor, including overtime.

Technical disciplines include: Biologist, Chemist, Engineer, Environmental Planner, Geochemist, Geologist, Hydrogeologist, Hydrologist, Risk Analyst, Scientist.

Equipment

Field, laboratory and office equipment used in the direct performance of authorized work is charged at unit rates. A rate schedule will be provided on request.

Subcontractor Services and Other Expenses

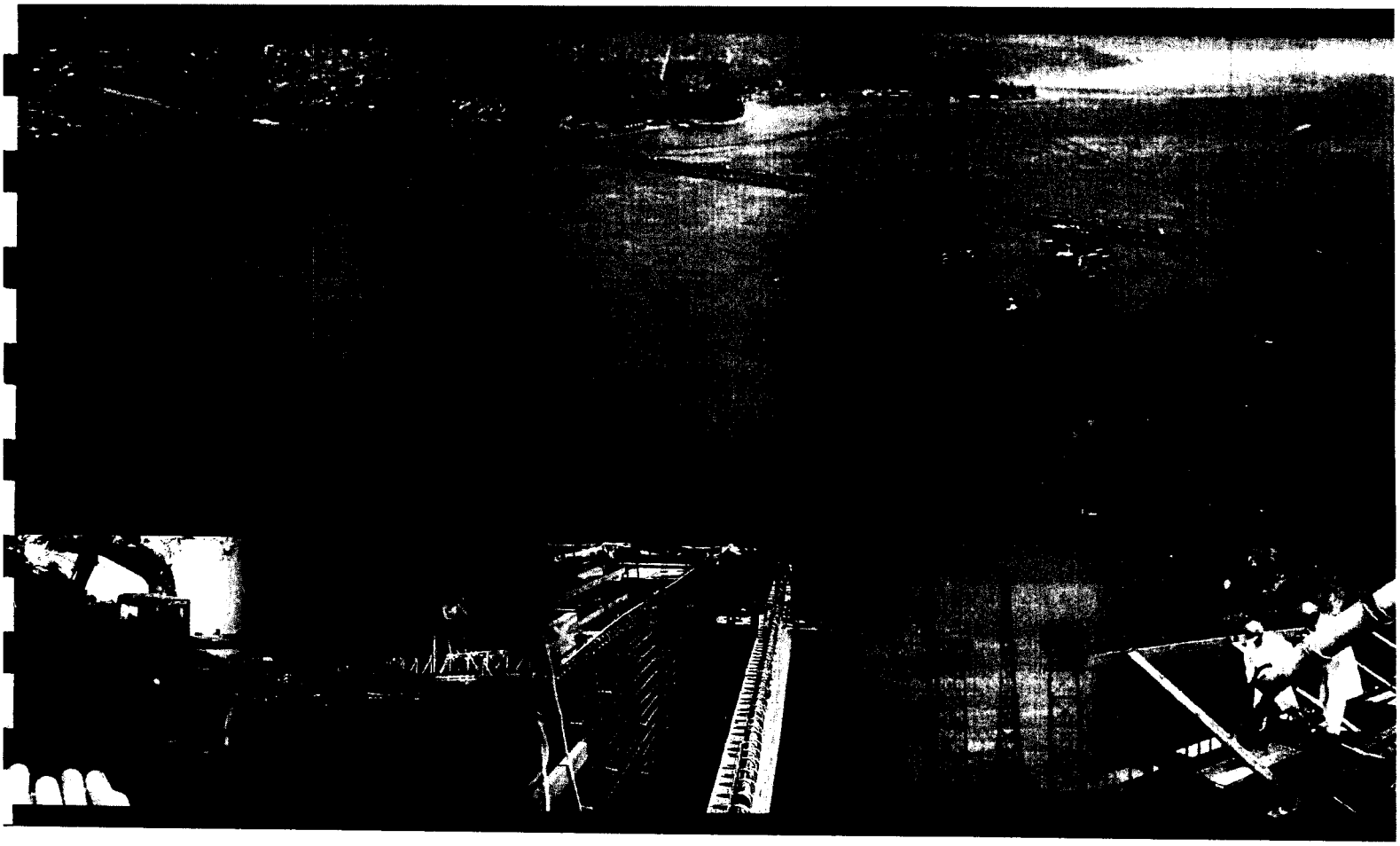
Subcontractor billing and other project expenses incurred in the direct performance of authorized routine services will normally be charged at a rate of cost plus a twelve percent (12%) handling charge. A higher handling charge for technical subconsultants and for high-risk field operations may be negotiated on an individual project basis; similarly, a lower handling charge may be negotiated on projects requiring disproportionally high subconsultant involvement.

Invoices

Invoices for Landau Associates' services will be issued monthly. Interest of 1½ percent per month (but not exceeding the maximum rate allowable by law) will be payable on any amounts not paid within 30 days.

Term

Unless otherwise agreed, Landau Associates reserves the right to make reasonable adjustments to our compensation rates over time (e.g., long-term continuing projects).



CONSTRUCTION TESTING LABORATORIES, INC

PROPOSAL FOR CONSTRUCTION TESTING & INSPECTION SERVICES

70TH AVENUE EAST/VALLEY AVENUE EAST ROADWAY IMPROVEMENTS

1202 East D Street, Suite 101, Tacoma, WA 98421
Telephone (253) 383-8778 • Facsimile (253) 383-2231

ATTACHMENT C

CONSTRUCTION TESTING LABORATORIES, INC.

AGC Associated General Contractors of Washington

1202 East D Street, Suite 101, Tacoma, WA 98421
Telephone (253) 383-8778
Facsimile (253) 383-2231
www.ctlwa.com

April 30, 2009

Mr. Randy Anderson, P.E.
David Evans & Associates
3700 Pacific Highway E Ste. 311
Tacoma, WA 98424

Subject: **Proposal for Construction Materials Testing and Special Inspection for 70th Avenue East/Valley Avenue East Roadway Improvements Fife, Washington,**

Dear Mr. Anderson,

Construction Testing Laboratories, Inc. (CTL) is pleased to provide this proposal for inspection services on the subject project. CTL is operated by Professional Engineers and our inspectors and laboratory are accredited with such organizations as WABO, ICC, A2LA, AASHTO, ACI, NICET and also maintain current affiliation with AGC and the Washington Paving Association.

We at CTL look forward to continuing our professional relationship with your firm. Your project is important to us. CTL will assign a project manager to your project to track budgets and assign field inspectors. The project manager will also be available to attend pre-construction meetings or answer questions when the need arises, these services will be provided at no additional cost to you. Our fees also include report typing and mail distribution. **With a three hour minimum for our services, we can save you money on unnecessary charges.**

Please feel free to call with any questions you may have. I may be reached at (253) 383-8778.

Sincerely,
Construction Testing Laboratories, Inc.

Lloyd Detterich
Branch Manager

Scope of Services

CTL will provide special inspection and construction materials testing in general accordance with the International Building Code and instructions from the client's representative and/or engineer of record. Services anticipated on this project are soil compaction operations, reinforced concrete, hot mix asphalt paving operations and related laboratory services. Following is an estimate for these services:

SPECIAL INSPECTION

UNITS	DESCRIPTION	UNIT RATE	EXTENSION
	SOILS		
66 Days	Density Technician – assuming 66 days at 3 hours per day	$52.00/hr	$10,296.00
40 Days	Density Technician-assuming 40 days at 6 hours per day	$52.00	$12,480.00
			TOTAL ESTIMATE SOILS $22,776.00
	LABORATORY SERVICES		
20 Each	Moisture Density Relationship (proctor)	$175.00	$3,500.00
30 Each	Gradations (sieve)	$125.00	$3,750.00
30 Each	Sand Equivalent	$85.00	$2,550.00
			TOTAL ESTIMATE LABORATORY $9,800.00
	HOT MIX ASPHALT		
9 Days	Density Technician-assuming 9 days at 8 hours per day	$52.00	$3,744.00
9 Each	Extraction/Gradation	$225.00	$2,025.00
9 Each	Rice Density	$110.00	$990.00
			TOTAL ESTIMATE ASPHALT $6,759.00
	CONCRETE		
54 Hours	Concrete Technician	$49.00	$2,646.00
72 Each	Compression Samples	$18.00	$1,296.00
			TOTAL ESTIMATE CONCRETE $3,942.00
			TOTAL PROJECT ESTIMATE $43,277.00

The above estimated budget is subject to the bid assumptions below.

BID ASSUMPTIONS

1. *All services will be billed on a bi-monthly basis. Terms are net 30 days.*
2. *Inspections will be billed with a three hour minimum, portal to portal from our Tacoma office.*
3. *A premium of 1.5 will be charged for work performed outside our regular work hours (7 am to 4 pm Monday through Friday). 1.5 for Saturdays and a premium of 2x will be charged for work on Sundays and Holidays.*
4. *24 hour notice is required to schedule inspectors.*
5. *Services requested but not listed herein will be billed our current standard unit rates.*
6. *There are no mileage associated charges on this project.*
7. *There is no charge for concrete sample pick up.*

Attachments: General Terms and Conditions

Upon selection, our office will contact you for mail distribution information so copies of reports can be sent to your engineers/owners if you so desire.

Construction Testing Laboratories, Inc.
Respectfully Submitted,

Lloyd Detterich
Branch manager

Dennis Smith
Project Manager

Agreed To This _____ Day of _____, _____
(year)

By: _____

Title: _____

Firm: _____

CONSTRUCTION TESTING LABORATORIES, INC.

1202 East "D" Street, Suite 101, Tacoma, WA 98421
Telephone (253) 383-8778
Facsimile (253) 383-2231
www.ctlwa.com

TERMS, DEFINITIONS & GENERAL CONDITIONS

1 **PARTIES & SCOPE OF WORK:** Construction Testing Laboratories, Inc. (herein "CTL") is performing the specific inspection, testing, geotechnical engineering, or other services performed by CTL as described in it's proposal accepted by Client, (herein the "Work"), which shall be subject to these Terms, Definitions, and General Conditions. The Client accepts sole responsibility for determining whether the quantity and nature of the Work ordered by Client adequate and sufficient for Client's needs.

2 **ACCESS TO SITE/NOTIFICATIONS:** Client shall arrange and provide access to the site as required for CTL to perform work. Advance notification for inspection and testing services is the responsibility of Client and/or it's Representative. Inspection or testing services should be requested as far in advance as practical (preferably a minimum of two business days notification). CTL, Inc. has not included in its fee and is not responsible for the cost of restitution of damage that may occur due to work performed. Client agrees to indemnify and save CTL harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or proper damage occurring with respect to CTL's work or arising from subsurface or latent conditions or damage to subsurface, lines or conduits. Client, landowner and its agents shall accept sole responsibility to notify appropriate agencies in regard to any hazardous substances discovered by CTL on the project site. CTL is expressly relieved from any obligations to report the presence of hazardous substances to any al all regulatory agencies.

3 **SCHEDULE OF WORK:** CTL's work will be accomplished in a timely, workmanlike manner by CTL or its sub contractor at the prices of fees quoted. If CTL is required to delay commencement of the work or if it is required to stop or interrupt the progress of it's work as a result of changes in scope requested for any reason by the Client, interruptions in the progress of construction, or causes beyond the control of CTL, additional charges will applicable and payables by the Client.

CTL will provide it's professional services to Client, as defined by its scope of work with that degree of care and sill ordinarily exercised under similar circumstances by members of its profession. This representation is in lieu of any warranties or other representations, either expressed or implied. It is also understood and agreed that statements made in CTL reports are opinions based observations, and should not be construed to be conclusive representatives of fact. If conditions different from what are indicated in the reports come to Client's attention after receipt of the reports, it is recommended that Client contact CTL immediately to authorize further appropriate evaluation.

4 **PAYMENT:** Client shall be invoiced twice each month for work performed during the preceding month. Client agrees to pay each invoice within 30 days of its receipt. A service charge of 1.5 % per month is added to all delinquent accounts. Where legal action including assertion of lien rights becomes necessary to obtain payment for services provided, Client agrees to pay all collection costs, including reasonable attorney's fees. CTL's final report will not be submitted until all invoices are paid.

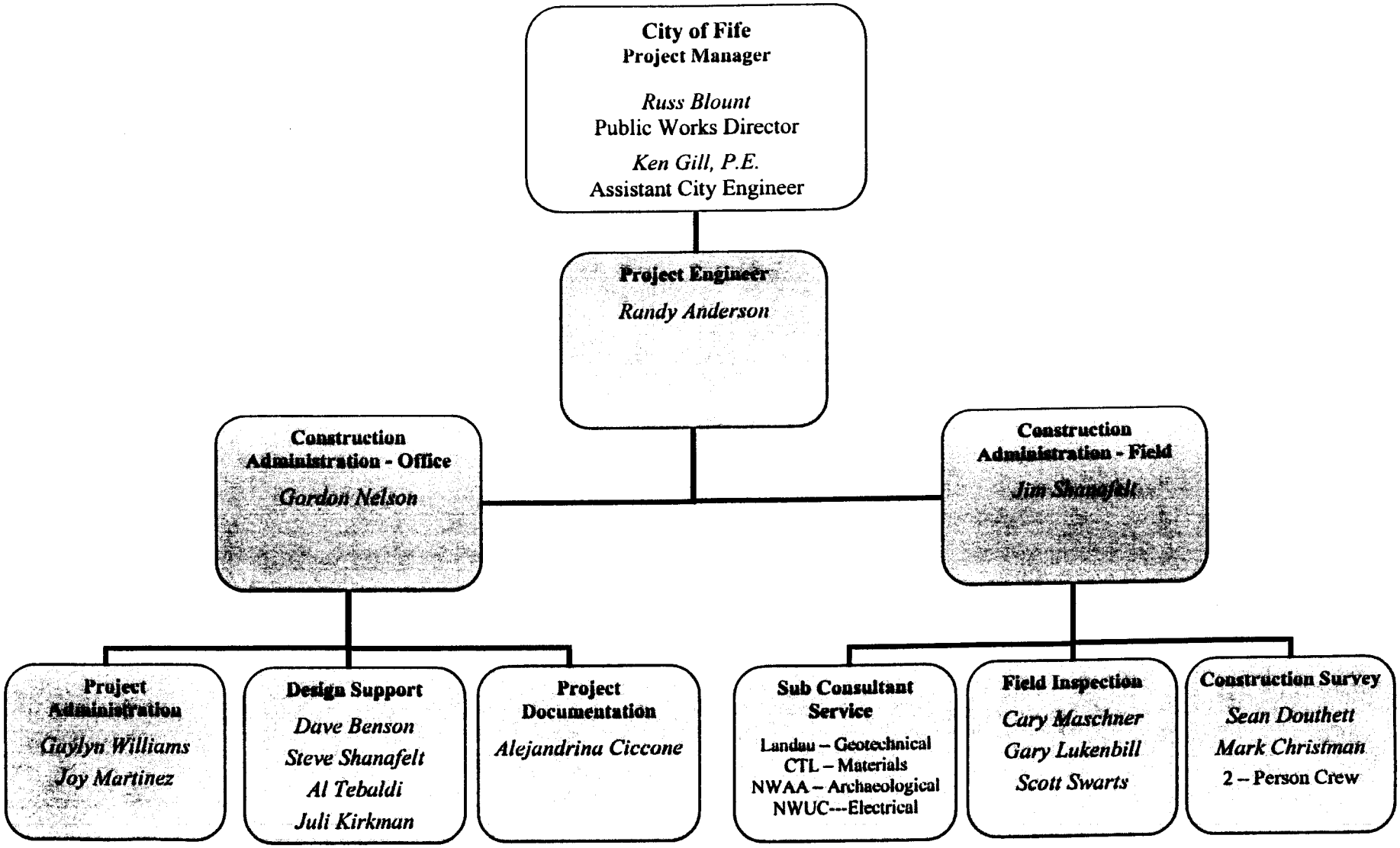
5 **INDEMNITY:** CTL, Inc. agrees to indemnify and hold Client harmless from any and all claims, suits, costs and expenses subject the foregoing limitations, including reasonable attorney's fees and court costs, but only to the extent of CTL's negligence. Client shall provide same protection to CTL to the extent of its negligence. In the event that Client or its principals shall bring suit, cause of action, claim or counterclaim against CTL, the party initiating such action shall pay to CTL the costs and expenses incurred by CTL to investigate, answer and defined itself including reasonable attorney's fees, witness fees and court costs to the extent that CTL shall prevail in such suit. Notwithstanding in performing services of work, Client and all parties claiming as a result thereof agree that the maximum aggregate amount of liability of CTL and it's officers, employees and agents shall be limited to the total of the fee paid to CTL for it's work. CTL may engage the services if other contractors/consultants on behalf of Client to provide professional services. CTL shall be held harmless, and assumes no liability, for the services of said contractor/consultant. As such, CTL shall be held harmless from any claim which may arise out of the actions of the contractor/consultant.

6 **PROVISIONS:** All quotations are based upon standard non-overtime hourly rates. If unforeseen circumstances cause CTL to work on Saturdays, Sundays or after 16:30 hr. and in excess of eight hours Monday thru Friday, the non-overtime rates quoted will be multiplied by 1.5 to establish the correct overtime rate. Unless otherwise agreed, this proposal terminates in 60 calendar days from the date if issue accepted in writing within said 60 days. CTL may dispose of project inspection files after a period of seven years. Client may request in writing of extend the file retention period to obtain custody in lieu of disposal, subject to mutual agreement upon a retention/custody agreement, including fees to be paid CTL.

7 **ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties and there are no representations, warranties or understandings made other that those as set forth herein. This agreement may be modified only in writing, signed by each of the parties. No work can be performed prior to written acceptance of this proposal.

Any controversy of claim arising out of or relating to Terms and General Conditions or breach thereof shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association and judgment upon the award rendered by the arbitration(s) may be entered in any court having jurisdiction hereof. Any such arbitration shall take place in Tacoma, Washington. The prevailing party, as determined by the Arbitrator, shall be awarded its costs and reasonable attorney's fees.

City of Fife
70th Avenue East/ Valley Avenue East – Phase 1
Construction Administration and Survey
Organizational Chart
Exhibit A-2



O:\Proposal\2009\2009-010 70th Avenue Avenue East-Valley Avenue East Construction Administration\Draft Construction Admin Team Org Chart (without hours) 2009-09-08.doc

8E

MEMORANDUM
For Meeting of September 22, 2009

TO: Mayor and Councilmembers
THROUGH: Steve Worthington
FROM: Russ Blount
SUBJECT: **Resolution 1317** – Authorize execution of Amendment Number 3 to Interlocal Agreement between the City of Fife and Pierce County Drainage District 21

REPORT IN BRIEF: Authorize an amendment to the interlocal agreement (ILA) that reduces the term of the interlocal agreement to conclude on December 31, 2009 and provides for withdrawal from the District of all area within the City's boundaries on that date.

BACKGROUND: The City and the District entered into an interlocal agreement dated the 8th day of June 2004, for the operation, maintenance and administration of the District's storm water drainage system. Amendment #1 to the interlocal agreement, dated the 13th day of February, 2006, related to the acquisition of easements; amendment #2 to the interlocal agreement, dated September 25, 2008, extended the duration of the interlocal agreement to June, 2010.

ATTACHMENTS: Resolution 1317, Amendment # 3 to the Interlocal Agreement.

DISCUSSION: As the District Commissioners and city staff worked to implement Amendment #2 to the interlocal agreement, it became apparent that the separation of District and City responsibilities and budgets could more easily be implemented if the date was changed to the end of a calendar year, which is also the end of the budget year for each party to the agreement.

FISCAL IMPACT: The District will continue to pay the City of Fife for services until it withdraws, at which point the City will become responsible for the activities previously funded by the district. The approximate value of such activities was $50,000. For the 2010 budget, City staff members anticipate that these costs can be absorbed by the City's drainage utility without a change to drainage utility rates.

ALTERNATIVE COURSES OF ACTION:
1. Approve Resolution 1317 as drafted.
2. Amend Resolution 1317, and then approve the amended resolution.
3. Decline to approve Resolution 1317.

RECOMMENDATIONS: Approve Resolution 1317 as drafted.

SUGGESTED MOTION: Motion to approve Resolution 1317.

Russ Blount
Public Works Director

Approved for Agenda

Steve Worthington
City Manager

RESOLUTION NO. 1317

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE INTERLOCAL AGREEMENT WITH PIERCE COUNTY DRAINAGE DISTRICT NO. 21 RELATING TO THE REMOVAL OF THE CITY FROM THE BOUNDARIES OF THE DISTRICT AND APPROVING SUCH WITHDRAWAL

Whereas, the City and Pierce County Drainage District #21 entered into an interlocal agreement dated the 8th day of June 2004, for the operation, maintenance and administration of the District's storm water drainage system. The interlocal agreement was amended by an agreement dated the 13th day of February, 2006, relating to the acquisition of easements; and

Whereas, on September 25, 2008, the City and the District executed a second amendment to the ILA extending the mandatory term of the ILA to six years and providing for withdrawal from the District of all area within the City's boundaries by June 8, 2010. The original interlocal agreement and the first two amendments to the agreement shall be referred to collectively as the "ILA"; and

Whereas, the City and the District wish to accelerate the withdrawal of the City's boundaries from the District to December 31, 2009, and to terminate the ILA after such withdrawal; now, therefore

BE IT RESOLVED that the City Manager is authorized and directed to execute on behalf of the City, the Third Amendment to the Interlocal Agreement between the City of Fife and Drainage District #21, Relating to the Operation, Maintenance, and Administration of Drainage Systems in the form attached hereto as Exhibit A, and by reference incorporated herein.

BE IT FURTHER RESOLVED that the City Council hereby authorizes and approves the withdrawal from Pierce County Drainage District #21 of all area within the boundaries of the City of Fife effective December 31, 2009, in accordance with the terms of the Third Amendment to the ILA attached hereto as Exhibit A.

ADOPTED by the City Council at an open public meeting held on the 22rd day of September, 2009.

_____
Barry D. Johnson, Mayor

Attest:

_____
Steve Marcotte, City Clerk

THIRD AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN THE CITY OF FIFE AND DRAINAGE DISTRICT #21, RELATING TO THE OPERATION, MAINTENANCE, AND ADMINISTRATION OF DRAINAGE SYSTEMS

1. Date and Parties. This agreement, for reference purposes only, is dated the _____ day of September 2009, and is entered into between the City of Fife (the "City") and Pierce County Drainage District #21 (the "District") under authority of the Interlocal Cooperation Act (Chapter 39.34 RCW) and shall be referred to as "ILA Amendment 3."

2. General Recitals.

2.1 The City and the District entered into an interlocal agreement dated the 8th day of June 2004, for the operation, maintenance and administration of the District's storm water drainage system. The interlocal agreement was amended by an agreement dated the 13th day of February, 2006, relating to the acquisition of easements.

2.2 On September 25, 2008 the City and the District executed a second amendment to the ILA extending the mandatory term of the ILA to six years and providing for withdrawal from the District of all area within the City's boundaries by June 8, 2010. The original interlocal agreement and the first two amendments to the agreement shall be referred to collectively as the "ILA."

2.3 The City and the District wish to accelerate the withdrawal of the City's boundaries from the District, and the termination of the ILA.

3. Effect of ILA Amendment 3 on the ILA. ILA Amendment 3 is intended to amend the ILA. Except as expressly modified herein, the ILA shall remain in full force and effect as approved. In case of a conflict between the terms of the ILA and the terms of ILA Amendment 3, the terms of ILA Amendment 3 shall control.

4. Amendments to ILA.

4.1 Withdrawal of Area within City from District. Effective December 31, 2009, the District shall withdraw all area from its boundaries that is located within the boundaries of the City of Fife, and the City shall assume full responsibility for the maintenance, improvements, and collection of payment for the operation of the drainage system previously operated by the District within the City limits.

4.2 Transfer of Property. Effective December 31, 2009, the District shall transfer to the City any facilities, improvements, and any property rights, owned by the District within the City.

4.3 Continued Levels of Service. The City shall maintain the existing water run-off and water quality levels within the City limits as previously provided by the District.

4.4 Revenue from Withdrawn Area. The District estimates that it will have a general fund balance of approximately $40,000 at the end of 2009. On December 31, 2009, the District shall distribute to the City a percentage of the actual balance equal to the percentage of the District's total property tax assessment revenue for 2009 generated from property within the City limits. The City shall use the funds solely for operation of the drainage system within the City limits. The District agrees that it shall have sufficient assessment revenue from property remaining in the District outside City limits to maintain the existing water run-off and water quality levels within the District's new boundaries.

4.5 Adoption of Resolution. Concurrently with the approval of this ILA Amendment 3, and no later than October 1, 2009, the District shall adopt a resolution requesting withdrawal of the City from the District effective December 31, 2009, and the City shall adopt a resolution approving the withdrawal of the District from the City limits. The parties may adopt this ILA Amendment 3 and request/approve withdrawal of the City from the District in a single resolution. The parties agree to fully cooperate with each other to effectuate such withdrawal and agree to perform or cause to be performed any and all further acts as may be reasonably necessary to complete the withdrawal in accordance with this agreement and applicable law by December 31, 2009.

4.6 Term. The ILA shall terminate on December 31, 2009 after withdrawal of the Area within the City from the District, as provided in Section 4.1 above.

5. Signature Authority

5.1 The Fife City Manager was authorized to execute this agreement by resolution of the City Council as adopted on the _____ day of _____ 2009 at a regularly scheduled Council meeting.

5.2 Drainage District #21 was authorized to execute this agreement by resolution of the Commissioners as adopted on the _____ day of _____ 2009 at a regularly scheduled Commissioners meeting.

CITY OF FIFE

By: _____
Steve Worthington
City Manager

ATTEST:

DRAINAGE DISTRICT #21

By: _____
Commissioner

By: _____
Commissioner

_____	By: _____
Steve Marcotte	Commissioner
City Clerk-Treasurer	
Approved as to form:	ATTEST:
_____	
Loren D. Combs	_____
City Attorney	Secretary

V:\SnapDocs\Fife - General ('07577')\TASKS 2009\005-09 ILA DD #21\DD ILA Rev 3.doc

September 16, 2009

12A

MEMORANDUM
For Meeting of September 22, 2009

TO: Mayor Johnson and Fife Councilmembers

THROUGH: Steve Worthington, City Manager

FROM: B. Blackburn, Chief of Police

SUBJECT: Police Department Activity and Budget Information

REPORT IN BRIEF:

The Police Department, similar to the Public Works Department is broken down into several different funds and accounts. The Operations Division account has eight subdivisions (patrol operations, gambling enforcement, traffic policing, communications, crime prevention, emergency management, investigations and community policing). The jail operates through the Detention Services and is a separate fund. The other restricted use accounts for the department are the drug fund, criminal justice fund and DARE fund.

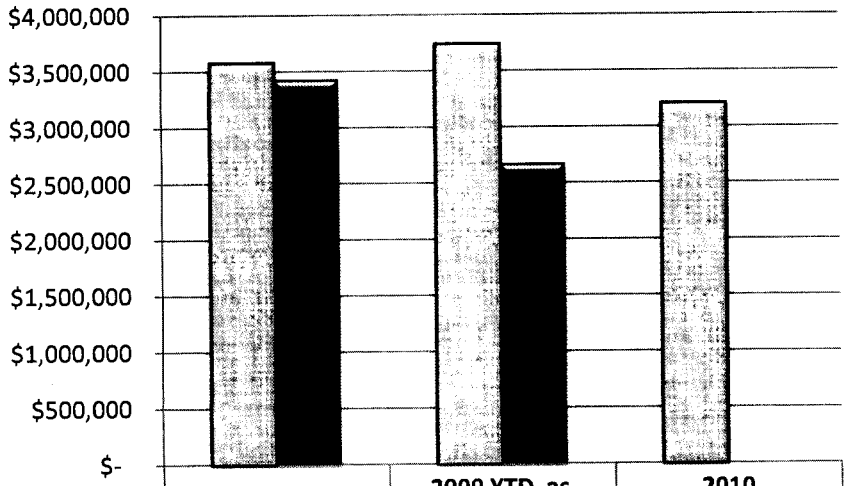
In the attached information, you will find:

- Departmental activity information for 2008
- Year to date (2009) departmental activity information
- 2008 to 2010 Budget Information
- Red Flex Information

Brad Blackburn
Chief of Police

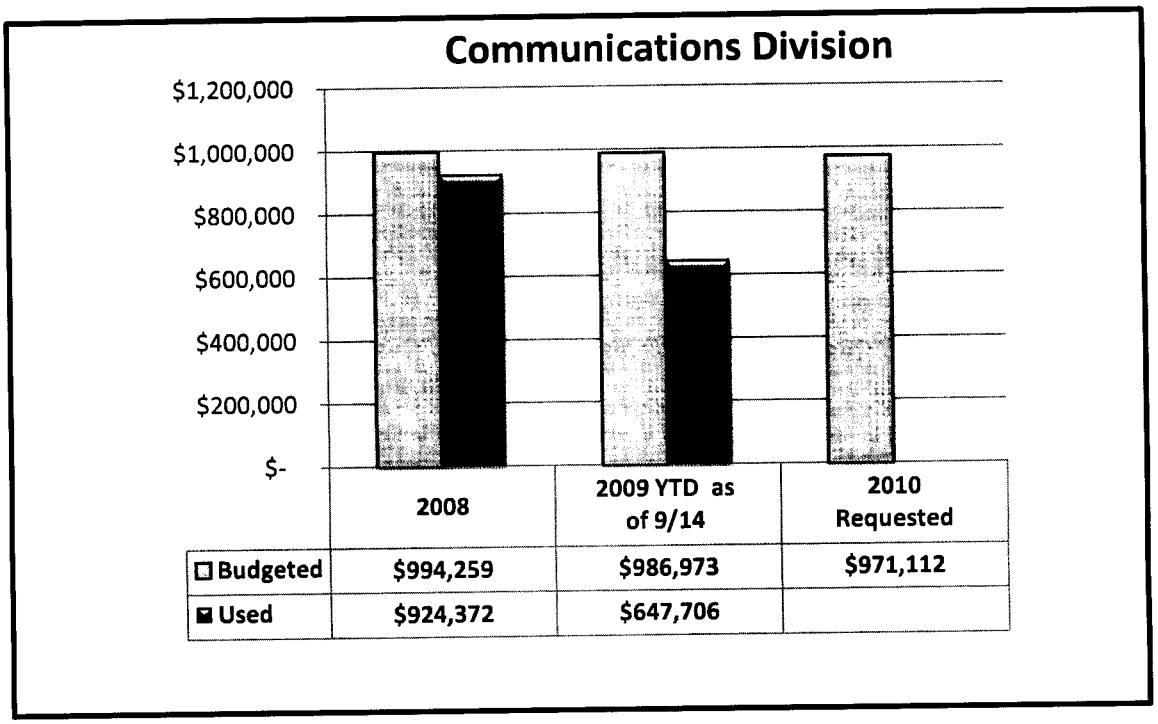
Approved for Agenda:
Steve Worthington, City Manager

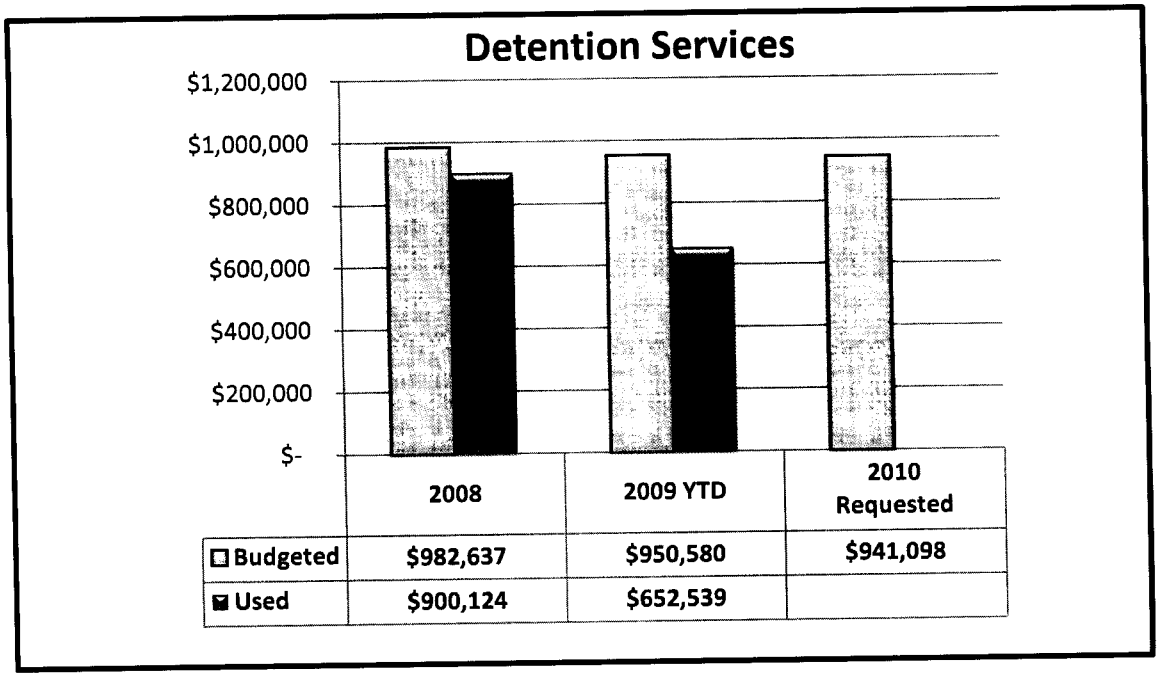
Operations Division



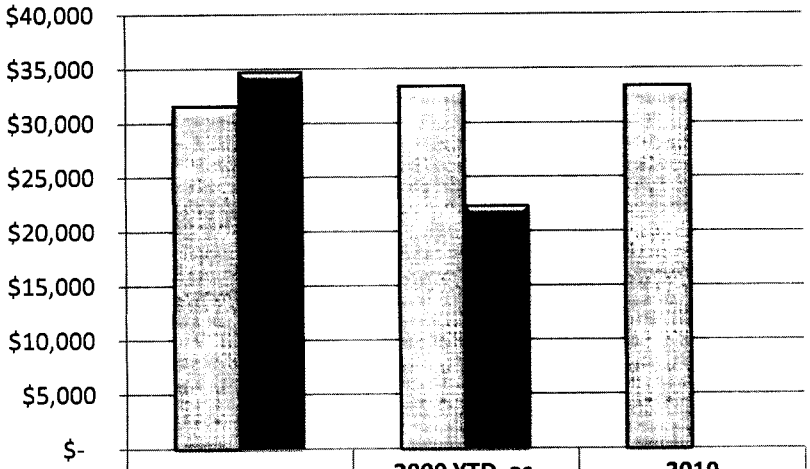
	2008	2009 YTD as of 9/14	2010 Requested
Budgeted	$3,572,499	$3,735,243	$3,200,819
Used	$3,426,034	$2,668,399	

The 2009 figures contain the wages, benefits, and overtime for all 08 Fund divisions, not just the Operations Division.


Communications Division
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
2008
2009 YTD as of 9/14
2010 Requested
Budgeted $994,259 $986,973 $971,112
Used $924,372 $647,706


Detention Services
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
2008
2009 YTD
2010 Requested
Budgeted $982,637 $950,580 $941,098
Used $900,124 $652,539

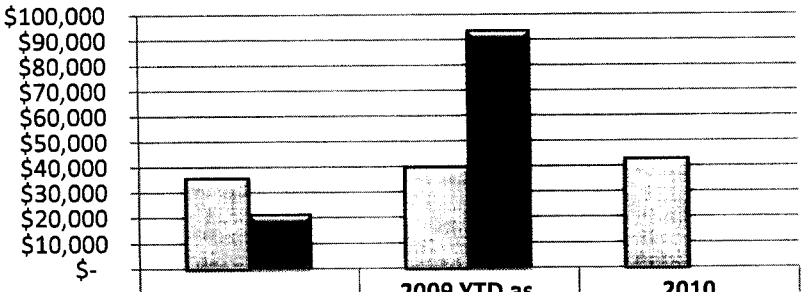
Investigations Division



	2008	2009 YTD as of 9/14	2010 Requested
Budgeted	$31,500	$33,300	$33,300
Used	$34,727	$22,381	

The 2008 and 2010 figures do not include wages, benefits, or overtime.

Emergency Management Division



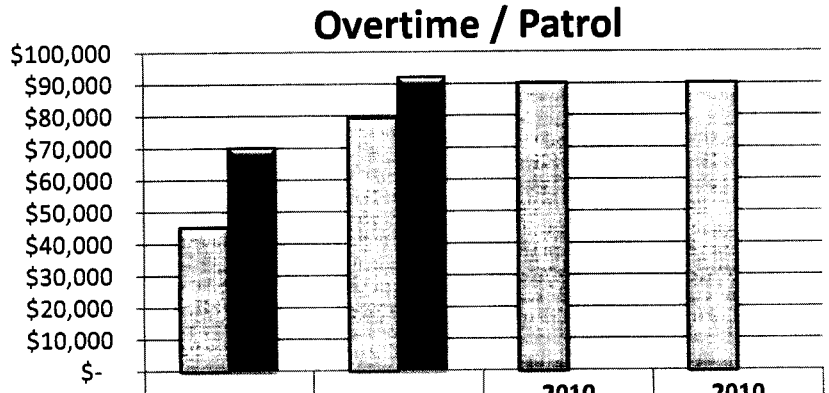
	2008	2009 YTD as of 9/14	2010 Requested
Budgeted	$35,375	$39,500	$42,500
Used	$21,467	$93,729	

The 2008 and 2010 figures do not include wages, benefits, or overtime.

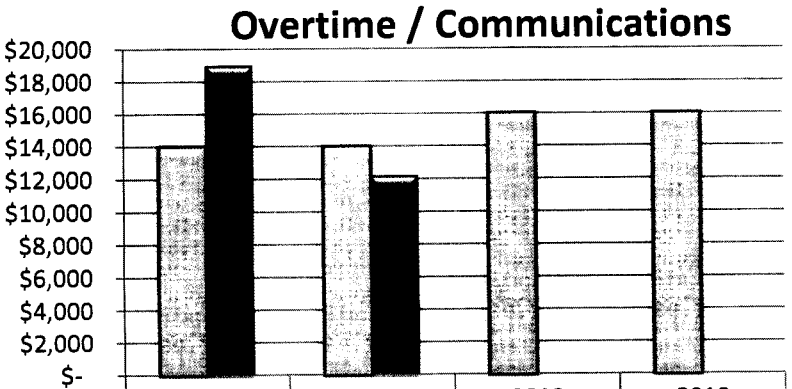
Emergency Management Division

Impact of January, 2009 Flood

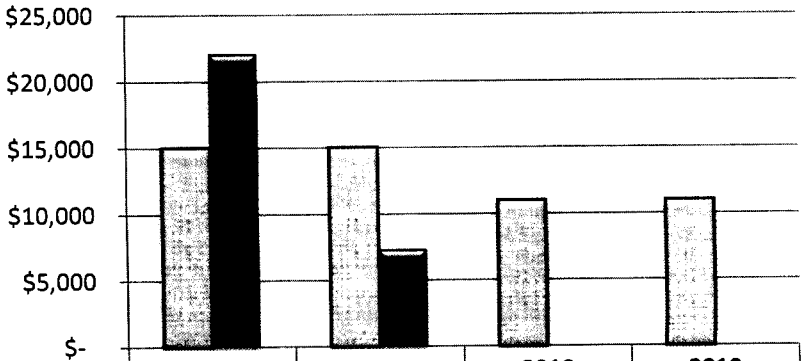
Overtime Worked	Budgeted:	$0	Used:	$1,582
FEMA Overtime	Budgeted:	$0	Used:	$27,930
Personnel Benefits	Budgeted:	$0	Used:	$6,484
FEMA Benefits	Budgeted:	$0	Used:	$7,303
FEMA Supplies	Budgeted:	$0	Used:	$28,100



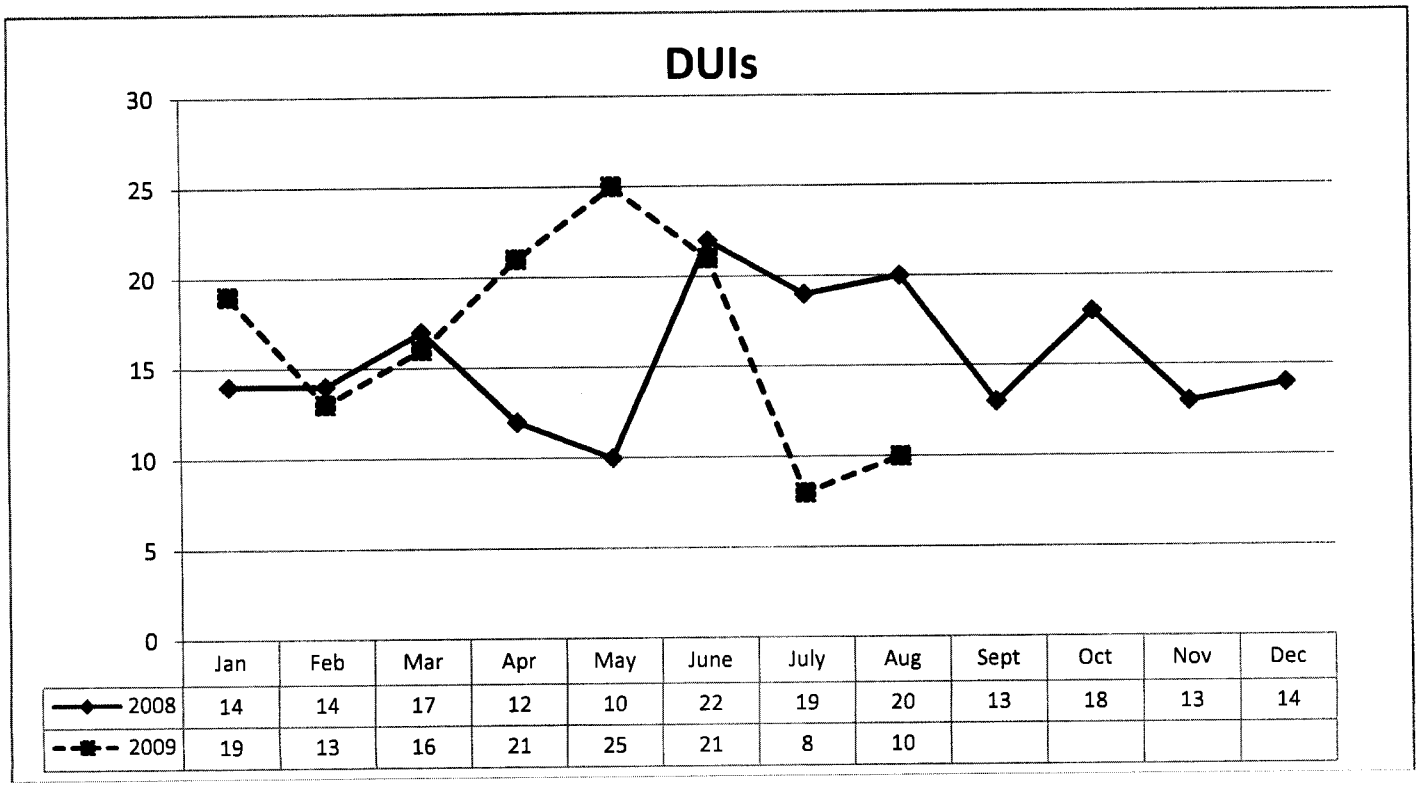
	2008	2009 YTD	2010 Requested	2010 Approved
Budgeted	$45,000	$79,100	$90,000	$90,000
Used	$70,337	$92,393		



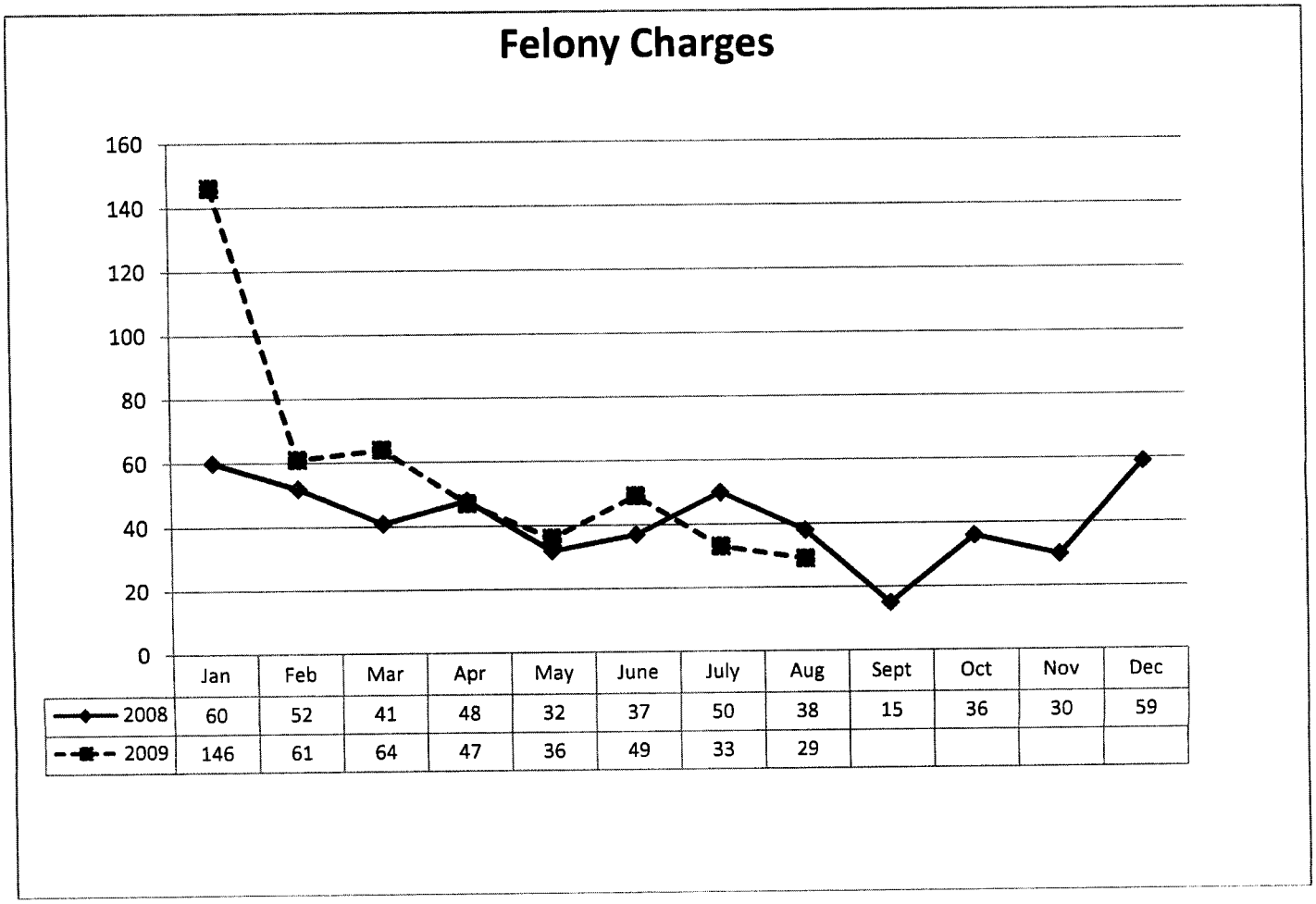
	2008	2009 YTD	2010 Requested	2010 Approved
Budgeted	$14,000	$14,000	$16,000	$16,000
Used	$18,965	$12,187		



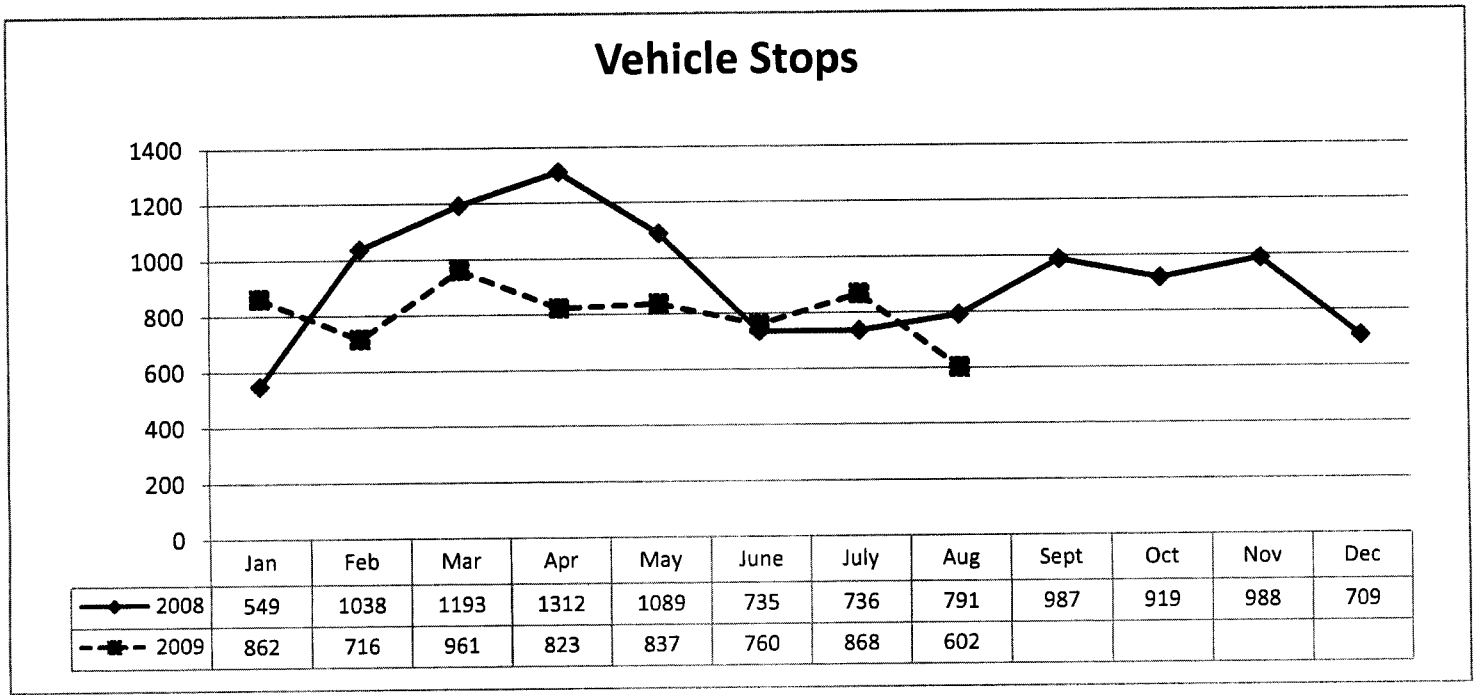
	2008	2009 YTD	2010 Requested	2010 Approved
Budgeted	$15,000	$15,000	$11,000	$11,000
Used	$22,063	$7,301		



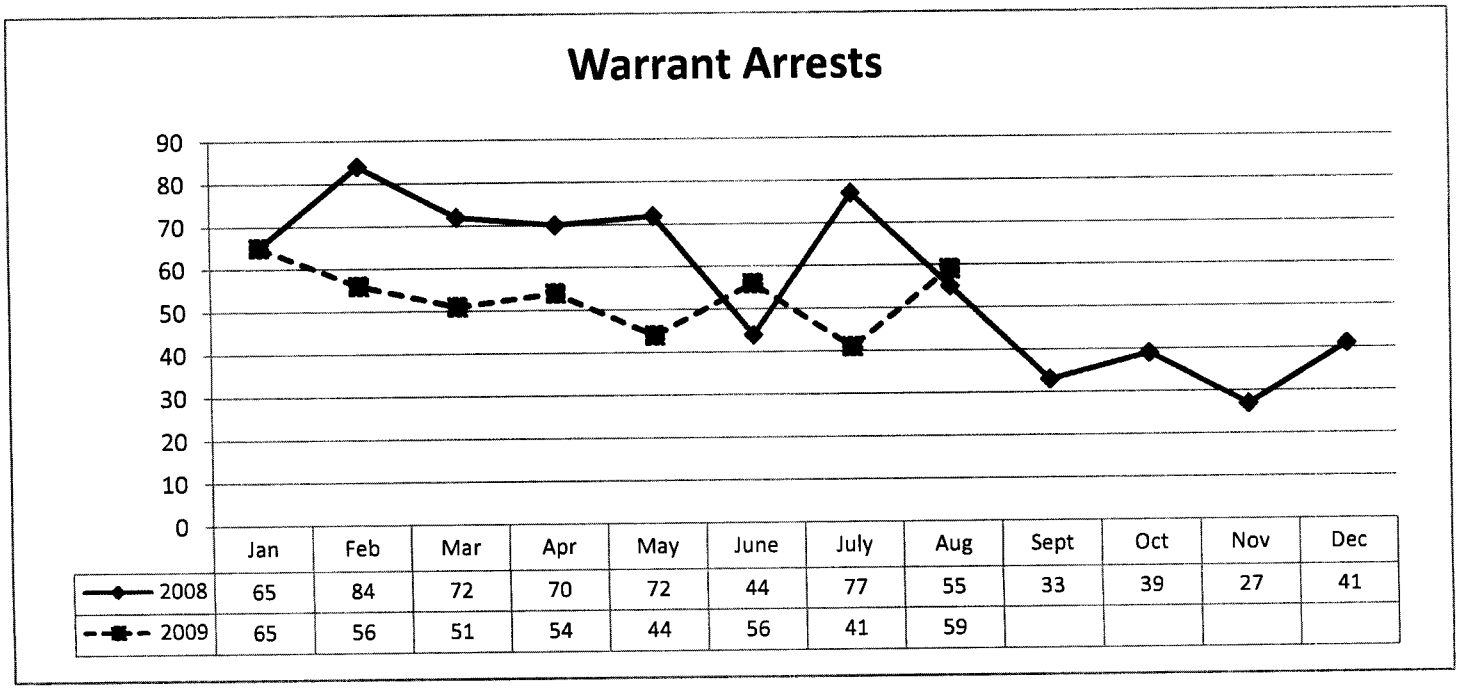
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	14	14	17	12	10	22	19	20	13	18	13	14
2009	19	13	16	21	25	21	8	10				



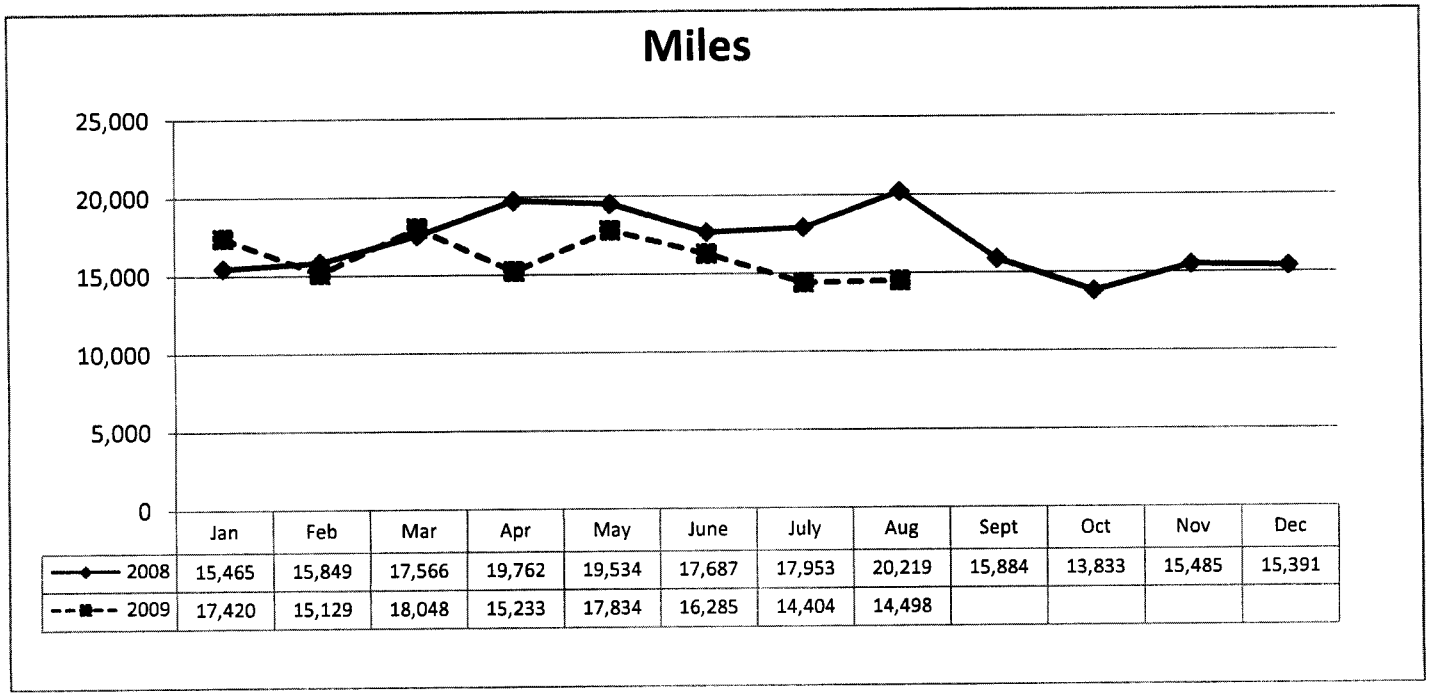
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	60	52	41	48	32	37	50	38	15	36	30	59
2009	146	61	64	47	36	49	33	29				



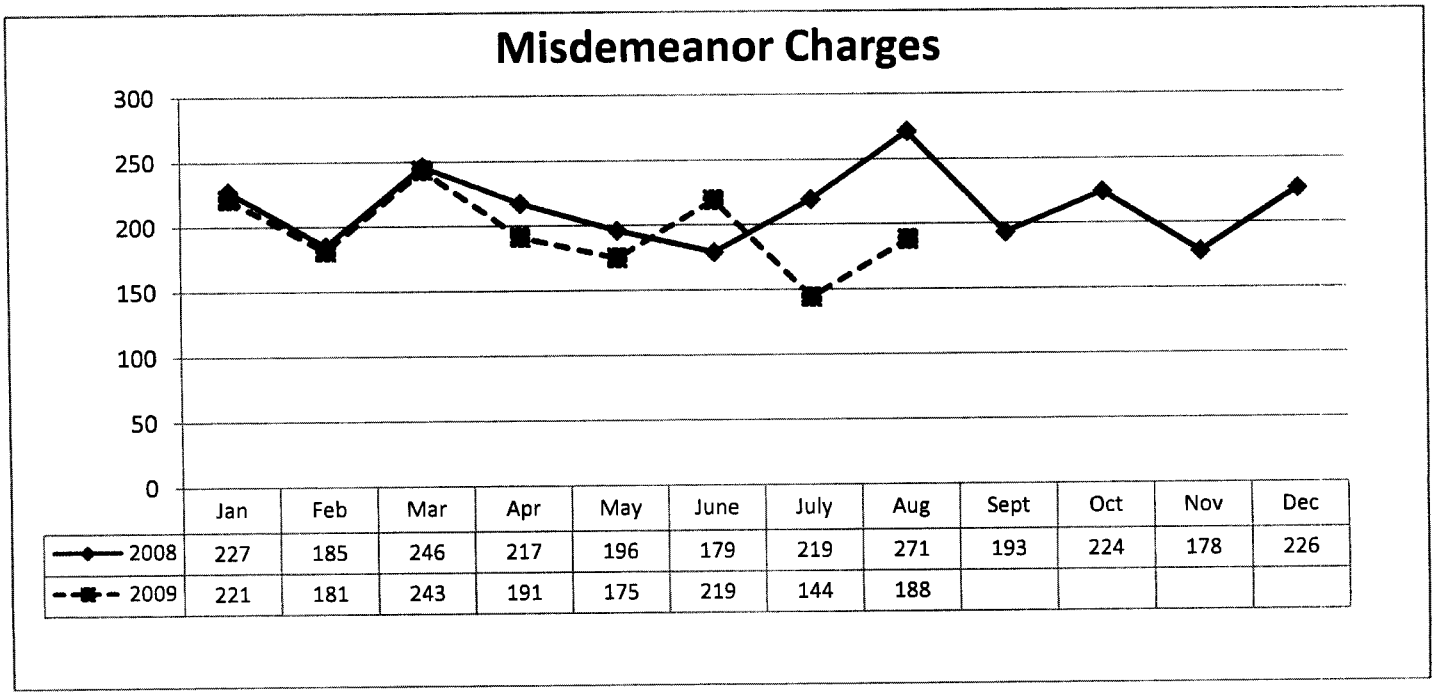
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	549	1038	1193	1312	1089	735	736	791	987	919	988	709
2009	862	716	961	823	837	760	868	602				



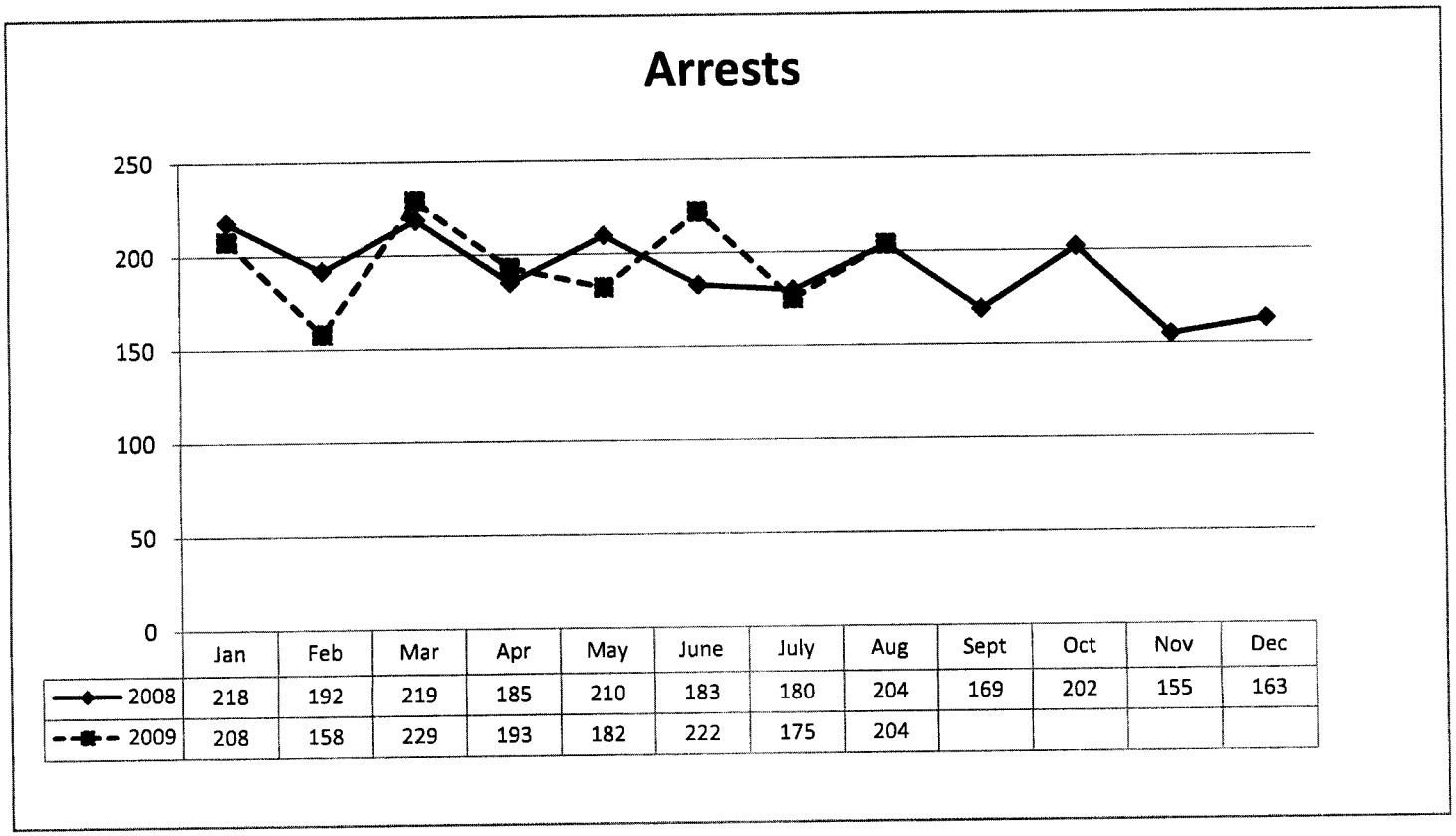
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	65	84	72	70	72	44	77	55	33	39	27	41
2009	65	56	51	54	44	56	41	59				



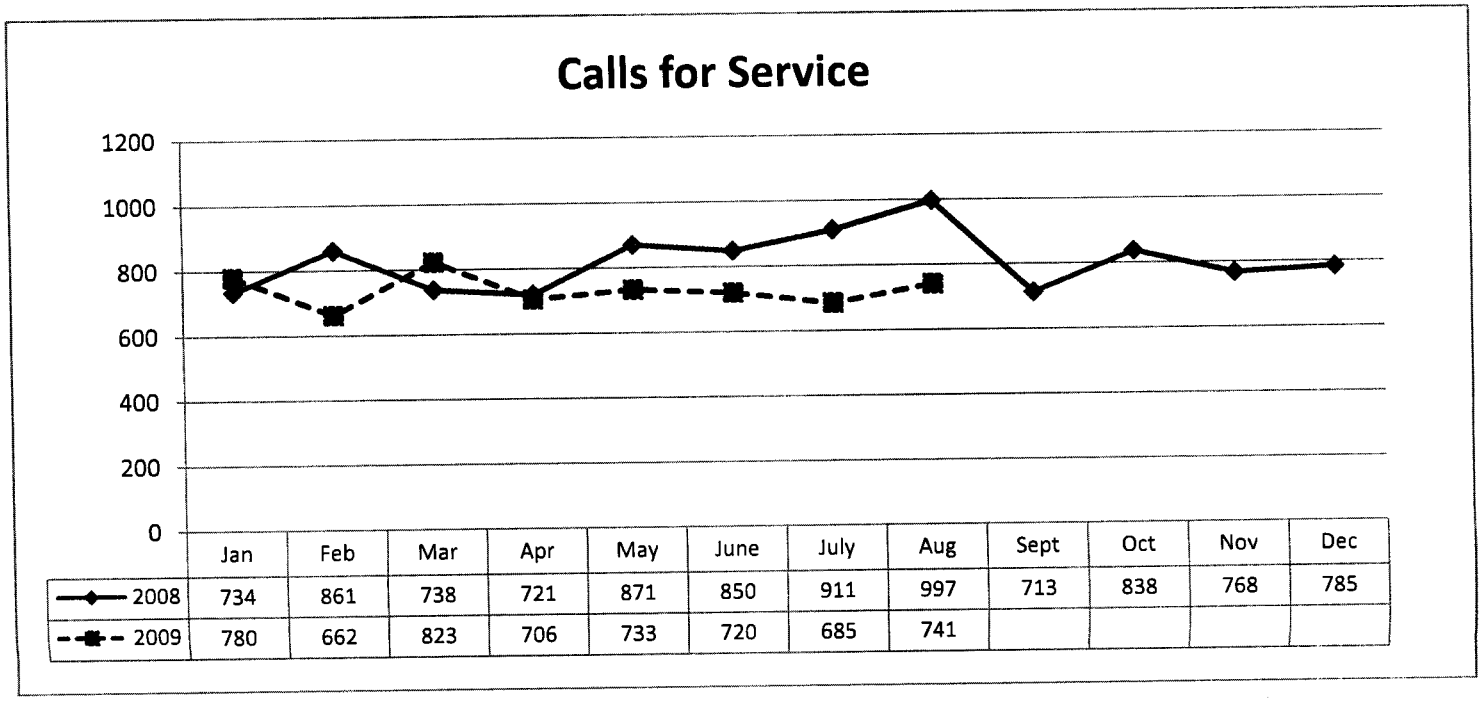
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	15,465	15,849	17,566	19,762	19,534	17,687	17,953	20,219	15,884	13,833	15,485	15,391
2009	17,420	15,129	18,048	15,233	17,834	16,285	14,404	14,498				



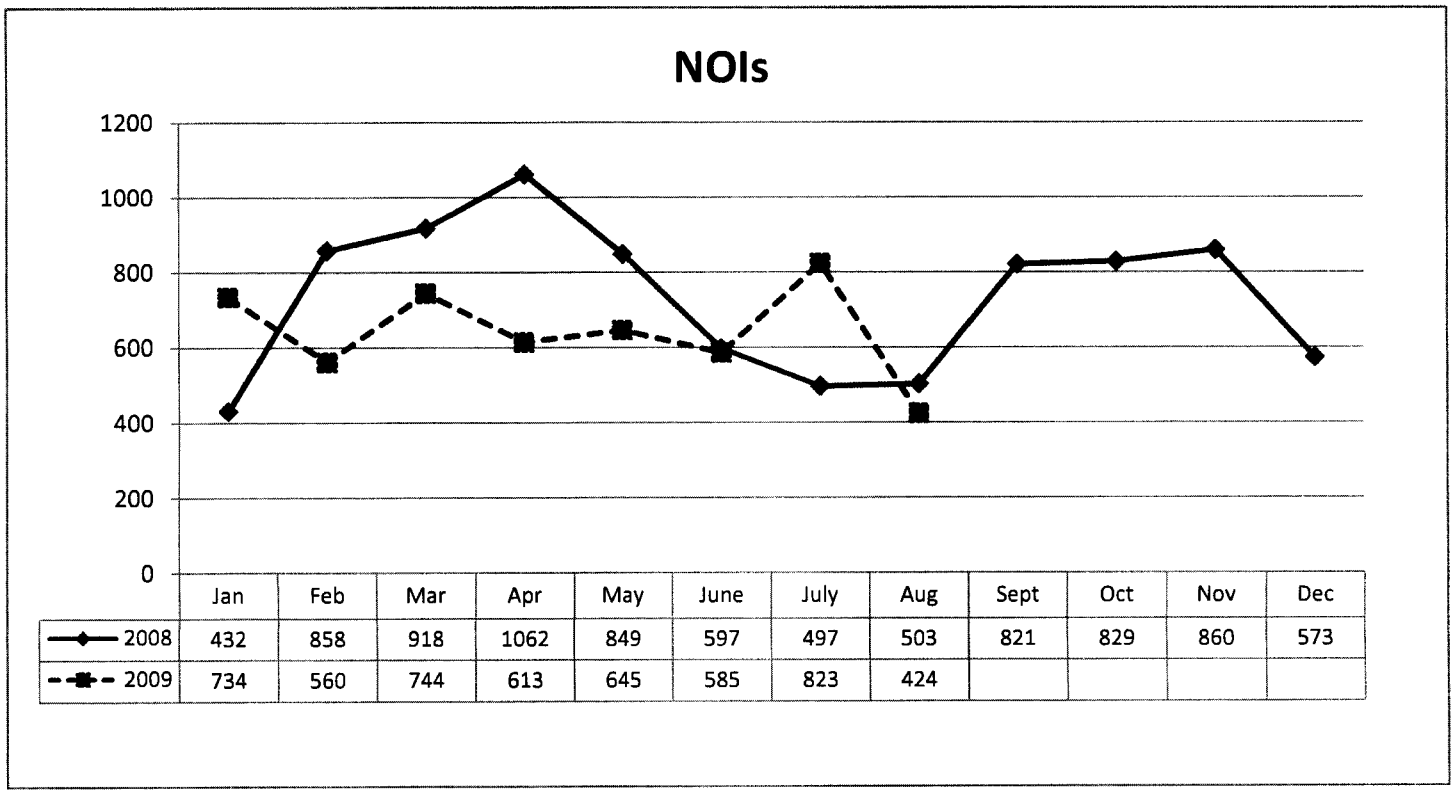
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	227	185	246	217	196	179	219	271	193	224	178	226
2009	221	181	243	191	175	219	144	188				



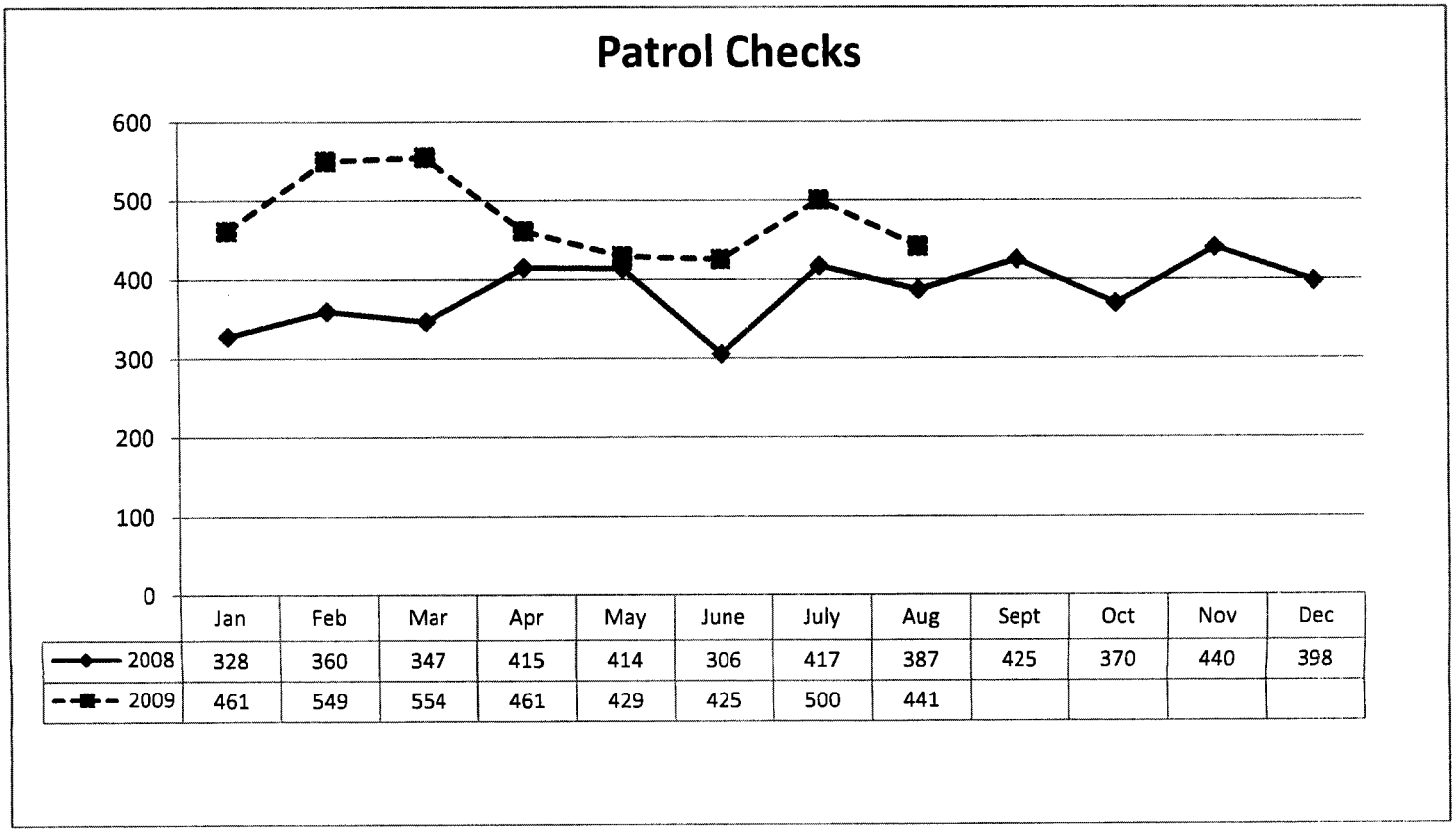
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	218	192	219	185	210	183	180	204	169	202	155	163
2009	208	158	229	193	182	222	175	204				



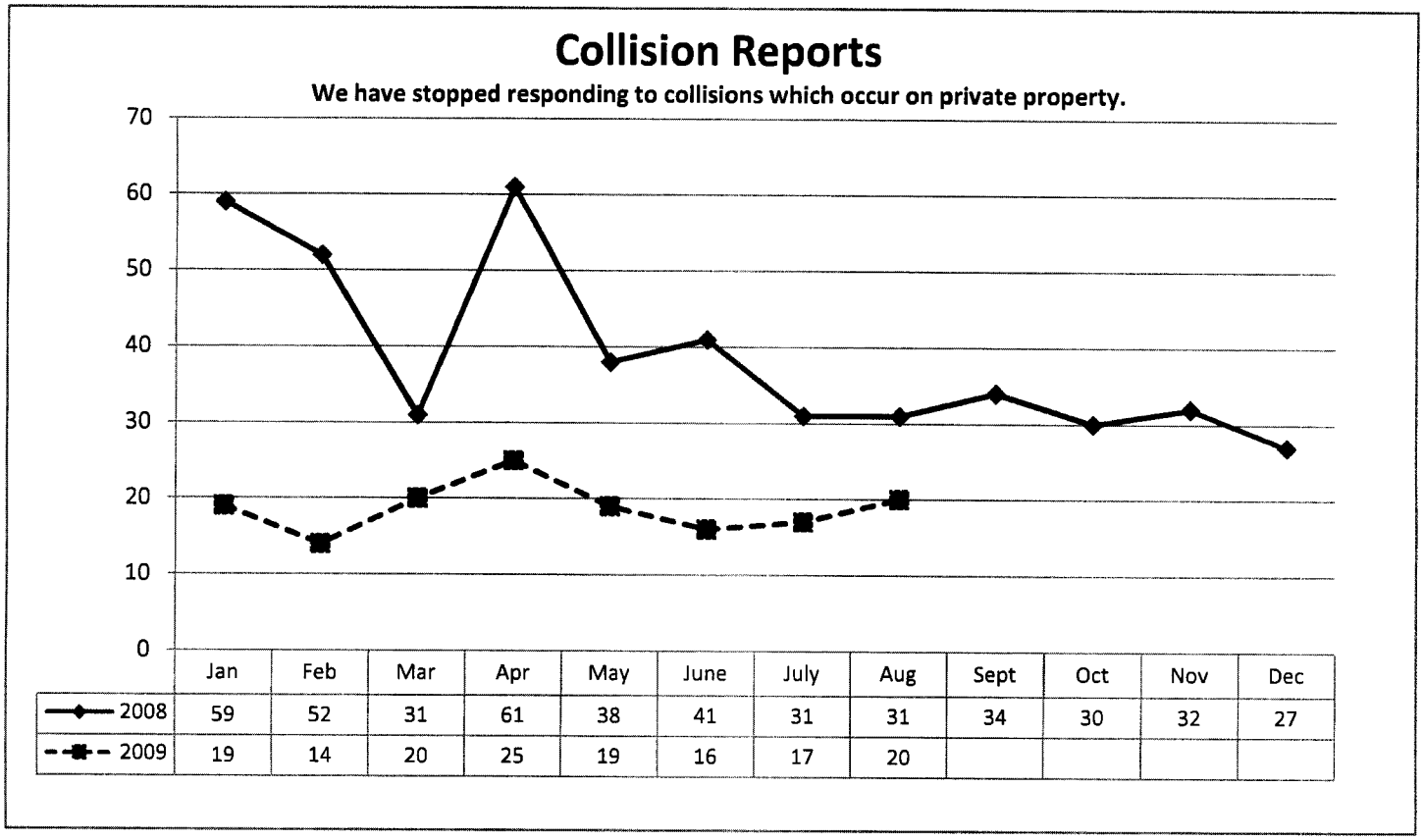
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	734	861	738	721	871	850	911	997	713	838	768	785
2009	780	662	823	706	733	720	685	741				



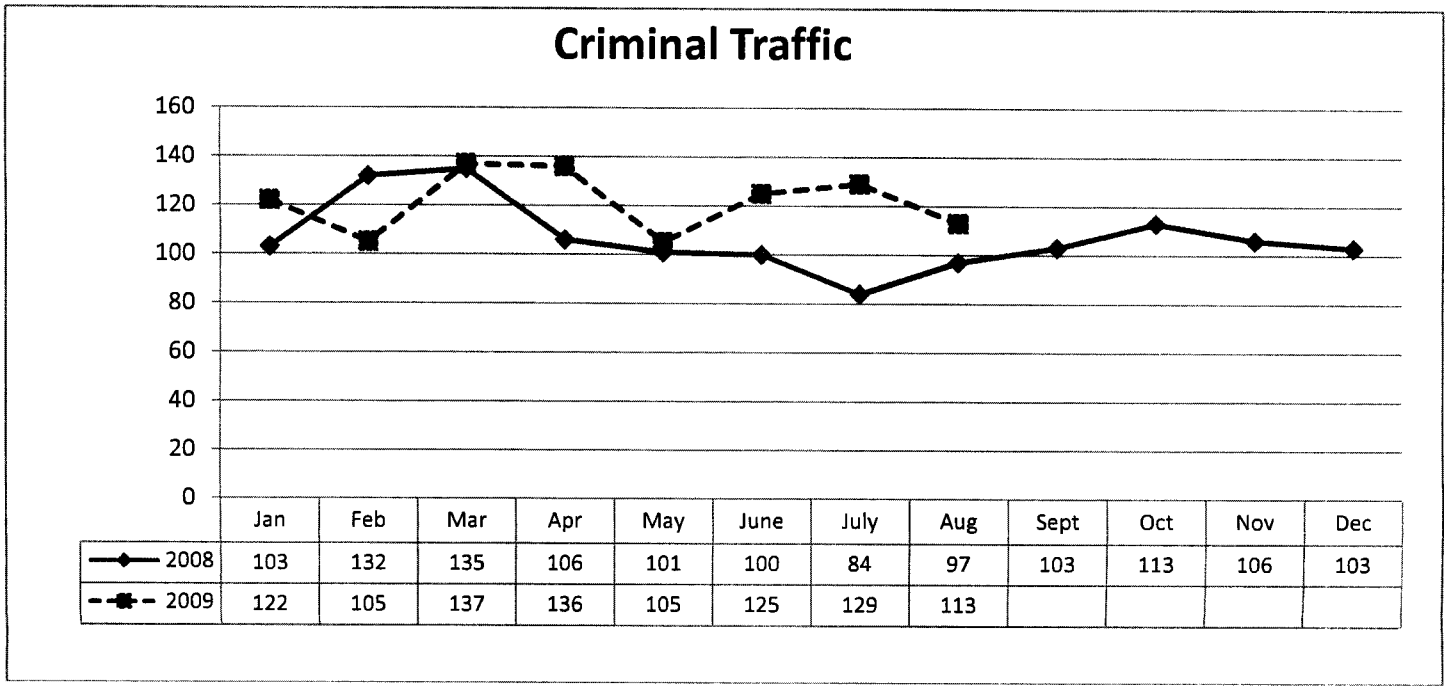
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	432	858	918	1062	849	597	497	503	821	829	860	573
2009	734	560	744	613	645	585	823	424				



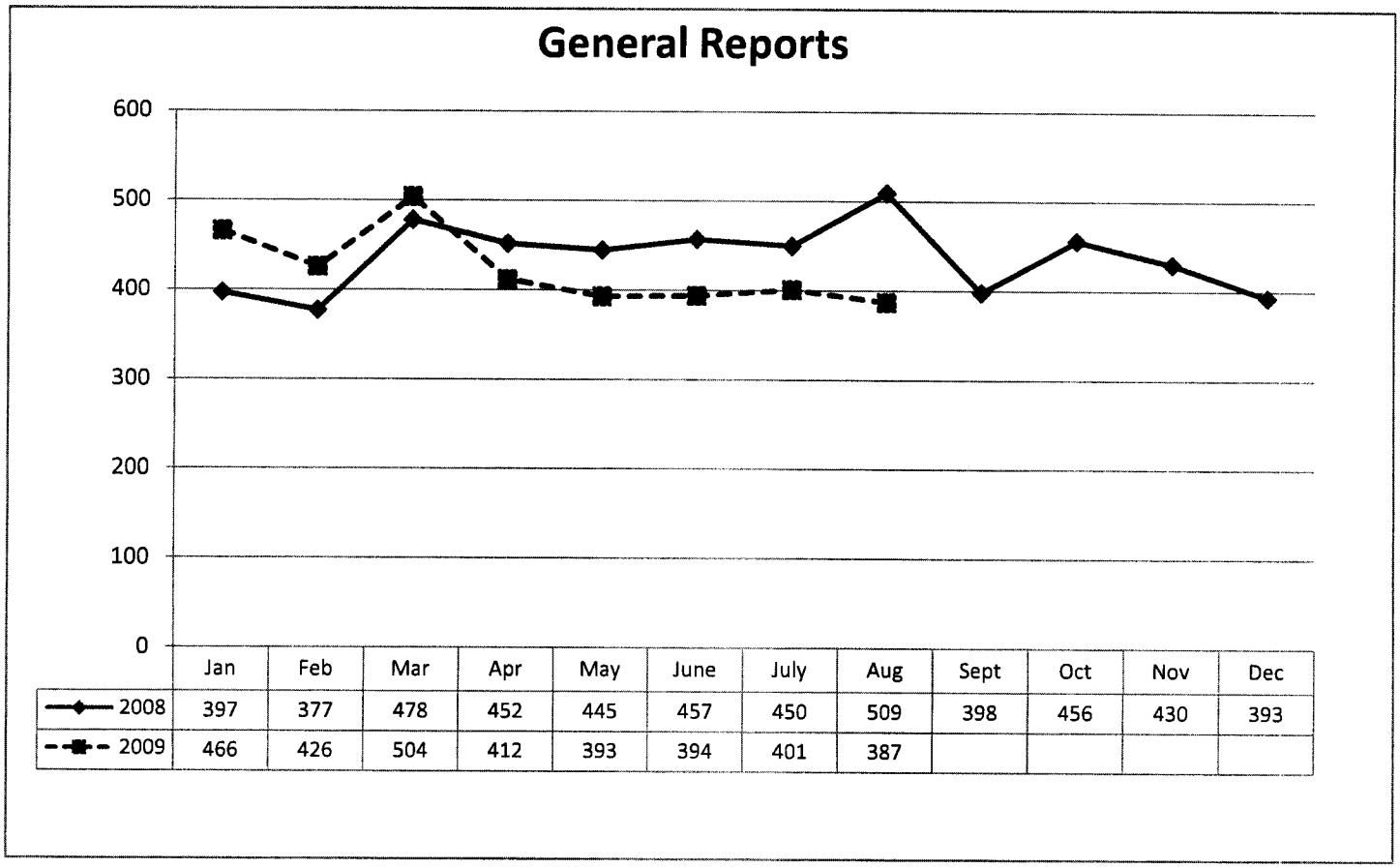
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	328	360	347	415	414	306	417	387	425	370	440	398
2009	461	549	554	461	429	425	500	441				



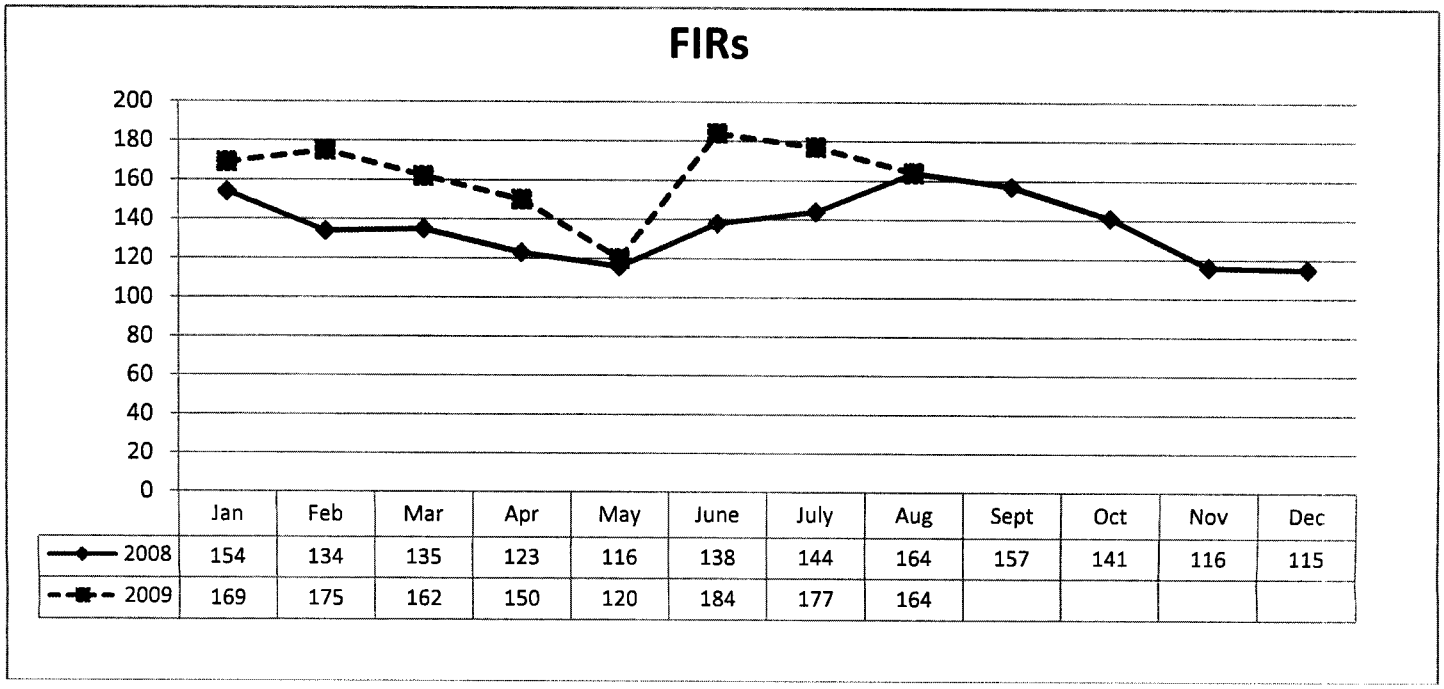
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	59	52	31	61	38	41	31	31	34	30	32	27
2009	19	14	20	25	19	16	17	20				



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	103	132	135	106	101	100	84	97	103	113	106	103
2009	122	105	137	136	105	125	129	113				

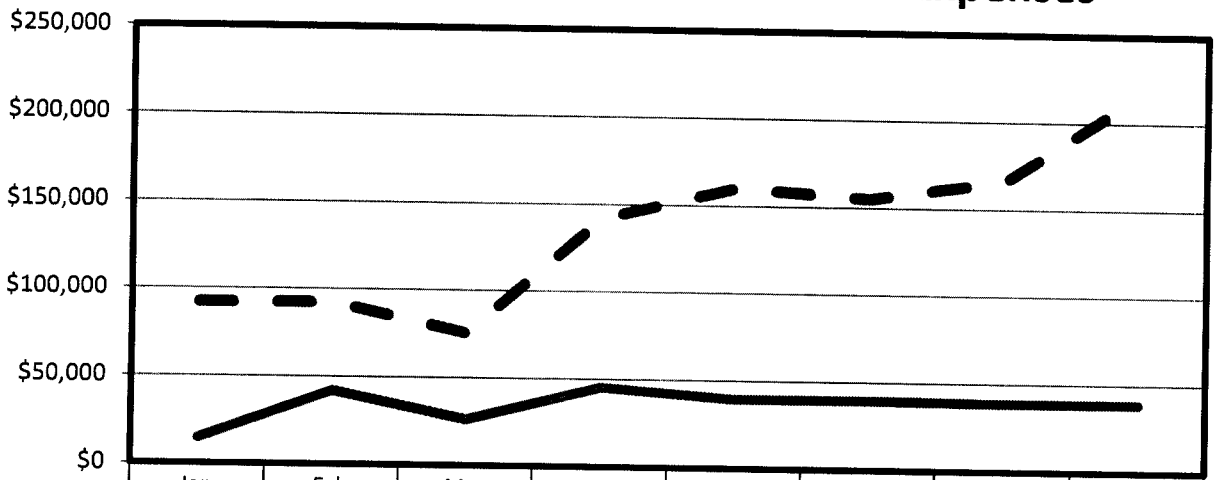


	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	397	377	478	452	445	457	450	509	398	456	430	393
2009	466	426	504	412	393	394	401	387				



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2008	154	134	135	123	116	138	144	164	157	141	116	115
2009	169	175	162	150	120	184	177	164				

Redflex - YTD 2009 Revenue vs. Expenses



	Jan	Feb	Mar	Apr	May	June	July	Aug
Revenue	$92,337	$92,584	$75,734	$142,046	$160,275	$155,255	$166,237	$216,329
Expenses	$14,416	$42,088	$26,100	$45,322	$39,417	$39,664	$38,738	$38,727

Revenue	Expenses	Difference
$1,100,797	$284,473	$816,324

Redflex - 2008 Revenue vs. Expenses

	June	July	Aug	Sept	Oct	Nov	Dec
Revenue	$8,331	$61,081	$38,147	$39,967	$61,365	$126,285	$88,167
Expenses	$0	$29,100	$9,700	$2,838	$28,526	$2,902	$22,704

Revenue	Expenses	Difference
$423,344	$95,771	$327,573

NOTE: Those agencies reporting less than 12 months of data for either year will not show the "Percent of Change"

Table 7

Part 1 Crimes and Clearance Reported
By Agency, County, Offense
Rate per 1,000 Population and Percent of Change
2007 - 2008

CAUTION: The populations of non-reporting agencies are shown as zero.

		Year	Months Reported	Crime Index Offenses Total	Crime Index Offenses Rate per 1,000	Violent Crime Total	Violent Crime Rate per 1,000	Murder	Rape	Robbery	Agg. Assault	Property Crime Total	Property Crime Rate per 1,000	Arson	Burglary	Larceny	Motor Vehicle Theft	Total Cleared	Juvenile Cleared
PEND OREILLE CO. S.O.		2007	12	419	33.3	6	0.5	1	1	1	3	413	32.8	0	93	294	26	25	4
Population:	12,800	2008	12	401	31.3	7	0.5	0	1	2	4	394	30.8	0	107	257	30	31	6
Percent of Change				-4.3%	-5.8%	16.7%	14.8%	-100.0%	0.0%	100.0%	33.3%	-4.6%	-6.1%		15.1%	-12.6%	15.4%	24.0%	50.0%
KALISPEL TRIBAL P.D.		2007	0	No Report From This Agency For This Period															
Population:	0	2008	0	No Report From This Agency For This Period															
Percent of Change																			
COUNTY TOTAL		**2007**	**12**	**419**	**33.3**	**6**	**0.5**	**1**	**1**	**1**	**3**	**413**	**32.8**	**0**	**93**	**294**	**26**	**25**	**4**
Population:	**12,800**	**2008**	**12**	**401**	**31.3**	**7**	**0.6**	**0**	**1**	**2**	**4**	**394**	**30.8**	**0**	**107**	**257**	**30**	**31**	**6**
Percent of Change				**-4.3%**	**-5.8%**	**16.7%**	**18.5%**	**-100.0%**	**0.0%**	**100.0%**	**33.3%**	**-4.6%**	**-6.1%**		**15.1%**	**-12.6%**	**15.4%**	**24.0%**	**50.0%**
PIERCE CO. S.O.	*	2007	12	11,229	30.7	1,087	3.0	9	77	186	815	10,142	27.7	79	2,684	5,663	1,716	1,404	278
Population:	378,100	2008	12	11,255	29.8	1,153	3.0	10	114	199	830	10,102	26.7	63	2,536	6,075	1,428	1,280	240
Percent of Change				0.2%	-2.9%	6.1%	2.8%	11.1%	48.1%	7.0%	1.8%	-0.4%	-3.5%	-20.3%	-5.5%	7.3%	-16.8%	-8.8%	-13.7%
BONNEY LAKE P.D.		2007	12	499	31.7	31	2.0	0	3	4	24	468	29.7	4	81	337	46	126	31
Population:	16,220	2008	12	471	29.0	33	2.0	1	4	4	24	438	27.0	5	87	317	29	151	55
Percent of Change				-5.6%	-8.4%	6.5%	3.3%		33.3%	0.0%	0.0%	-6.4%	-9.2%	25.0%	7.4%	-5.9%	-37.0%	19.8%	77.4%
BUCKLEY P.D.		2007	12	143	27.4	5	1.0	1	2	0	2	138	26.5	0	23	99	16	14	3
Population:	5,680	2008	12	115	20.2	13	2.3	0	1	1	11	102	18.0	5	19	71	7	25	5
Percent of Change				-19.6%	-26.2%	160.0%	138.5%	-100.0%	-50.0%		450.0%	-26.1%	-32.2%		-17.4%	-28.3%	-56.3%	78.6%	66.7%
DUPONT P.D.		2007	12	39	5.5	2	0.3	0	0	0	2	37	5.3	0	15	21	1	8	1
Population:	7,390	2008	12	66	8.9	12	1.6	0	2	1	9	54	7.3	0	15	36	3	12	1
Percent of Change				69.2%	61.3%	500.0%	472.0%				350.0%	45.9%	39.1%		0.0%	71.4%	200.0%	50.0%	0.0%
EATONVILLE P.D.		2007	12	57	23.9	5	2.1	0	1	1	3	52	21.8	3	10	39	0	9	4
Population:	2,375	2008	12	80	33.7	4	1.7	0	1	0	3	76	32.0	6	20	48	2	19	8
Percent of Change				40.4%	40.6%	-20.0%	-19.8%		0.0%	-100.0%	0.0%	46.2%	46.5%	100.0%	100.0%	23.1%		111.1%	100.0%
EDGEWOOD P.D.		2007	12	210	22.0	24	2.5	0	1	6	17	186	19.5	1	62	109	14	22	2
Population:	9,595	2008	12	260	27.1	20	2.1	0	0	2	18	240	25.0	2	88	139	11	15	0
Percent of Change				23.8%	23.4%	-16.7%	-17.0%		-100.0%	-66.7%	5.9%	29.0%	28.6%	100.0%	41.9%	27.5%	-21.4%	-31.8%	-100.0%
FIFE P.D.		2007	12	621	86.5	47	6.5	0	7	11	29	574	79.9	9	74	354	137	54	3
Population:	7,525	2008	12	618	82.1	47	6.2	0	2	10	35	571	75.9	6	85	361	119	53	7
Percent of Change				-0.5%	-5.0%	0.0%	-4.6%		-71.4%	-9.1%	20.7%	-0.5%	-5.1%	-33.3%	14.9%	2.0%	-13.1%	-1.9%	133.3%
FIRCREST P.D.		2007	12	193	30.8	22	3.5	0	1	5	16	171	27.3	2	30	117	22	35	2
Population:	6,315	2008	12	170	26.9	9	1.4	0	1	1	7	161	25.5	0	38	108	15	23	7
Percent of Change				-11.9%	-12.5%	-59.1%	-59.4%		0.0%	-80.0%	-56.3%	-5.8%	-6.5%	-100.0%	26.7%	-7.7%	-31.8%	-34.3%	250.0%

*2007 Pierce Co. S.O. data includes one murder that occurred in 2007 that was not reported until 2008.

2008 Community Policing Events

In 2008, there were many events the Fife Police Department hosted, gave presentations at, or handed out information. This is in addition to assisting the Kiwanis Service Club and School events.

The following are a list of dates, events, topics, locations and numbers attended at those events:

Date	Event	# Attend.
1/26/08	4-H Safety Talk	7
2/06/08	Hotel/Motel/Apt Meeting- Mail and Credit Card Fraud Training	20
3/04/08	Altar Society-Personal Safety Training	27
3/19/08	Sportco-Loss Prevention employees- shoplift/theft training	9
4/13/08	Tacoma Swiss Ladies Society-Personal Safety and Awareness	30
4/15/08	Rushforth Construction- Front Door/Personal Safety Training	20
5/03/08	Wapato Creek Apts – Child Safety/911 education	40
5/24/08	Law Enforcement Torch Run	15
6/11/08	Chateau Rainier Apartments – Summer Safety Talk	25
8/04/08	National Night Out	500
8/18/08	Law Enforcement Youth Camp	
10/04/08	Harvest Festival	
10/18/08	At Risk Youth Halloween party	75
10/31/08	Fife Halloween Carnival	500
12/18/08	At Risk Youth Christmas party	75
12/29/08	Latino Christmas party	500

MEMORANDUM

For Meeting of September 22, 2009

TO: Mayor and Councilmembers
THRU: Steve Worthington, City Manager
FROM: Carl Durham, Acting Community Development Director
SUBJECT: Budget Planning – Overview of the Community Development Department

REPORT IN BRIEF:
A brief overview of the functions of the Community Development Department:

DISCUSSION: The Community Development Department (CD) is broken into two divisions, Planning and Building; however the line is quite blurry and crossed often by each division. We take in, process and issue all permits, even those that are reviewed by other departments such as Public Works. All the normal building permits, SEPA applications, land use permits (such as lot line changes, plats and subdivision applications), and use permits such as special events and signage are processed by the CD Department. We are also responsible for compliance with the Growth Management Act and the reports and applications required for the compliance. A large amount of our responsibilities are not permit related; the annual Comprehensive Plan Amendment process, transportation planning reports and the TIP, the capital facilities report, Planning Commission, Commute Trip Reduction, Geographic Information System updates, county Buildable Lands reports, Community Rating System audits, Fire Code inspections, Fire Sprinkler system annual tests, emergency response and planning and code enforcement are some of the many non-permit related items completed by our department.

BACK GROUND:
Adopted 2009 Budget for:

Community Development Department

2009 Budget

Planning Division	$533,998.00
Building Division	$492,052.00
Total	$1,026,050.00

2008 Budget

Planning Division	$535,781.00
Building Division	$627,491.00
Total	$1,163,272.00

2007 Budget

Planning Division	$454,650.65
Building Division	$618,323.35
Total	$1,072,974.00

ATTACHMENTS:

- Narrative of major department job duties, highlighting items requiring action in 2010
- Project Status List – highlighting projects in some stage of the planning process, which haven't permitted beyond land-use
- Chart – Permit Revenue Trends since 2006
- Spreadsheet – Monthly Report of Permitting Activity for September
- Spreadsheet – Comparison Report by Month of all permits, 2008 vs. 2009 Year-to-Date

Carl Durham, Community Development Director

Approved for agenda
Steve Worthington, City Manager

ATTACHMENT 1

COMMUNITY DEVELOPMENT DEPARTMENT – 2010

1. **Long Range Planning – Continuous**
   a. Comprehensive Plan Amendments
      i. TIP
      ii. Water/Sewer/other infrastructure
      iii. Schools
      iv. Shoreline Master Plan
   b. Attend the Regular GMCC meetings at Pierce County – includes Countywide Planning Policies, population allocations, implementation of the GMA, etc.
   c. Attend some meetings at the PSRC regarding long range transportation issues
   d. Shoreline Master Plan Updates
   e. Community meetings regarding certain topics
   f. Zoning amendments
   g. Community Survey Work

2. **Long Range Planning – Extended**
   a. 7-year Comp Plan Update – follow checklists from the Department of Commerce to help us make sure that our Comp Plan and Development Regulations are compliant with state law.
   b. County-Wide Planning Policies – amendments will be completed and need to be ratified sometime within 2010.
   c. Population allocations – will be complete sometime this year and that will help plan for the future. (ie. The Comp Plan will need to reflect the population allocations.)
   d. Growth Management Services
   e. Buildable Lands. This will determine how many changes to the Future land use and Development regulations will be needed to accommodate the next 20 (to 2030) years worth of population allocations.

3. **Current Planning**
   a. Counter/phone inquiries
   b. DRC meetings to discuss future development plans
   c. Landscape plan review
   d. Preliminary and final plat processing
   e. SEPA processing – **see Project Status List**
   f. CTR Program – The Commute Trip Reduction Act is requiring new agreements between the City of Fife, Pierce County and the City of Tacoma.

4. **General Permitting & Code Enforcement by Planning Staff**
   a. Event Permit processing and approval
   b. Sign Permit processing and approval
   c. Code Enforcement involvement to varying degrees, depending on the violation

5. **GIS**
   a. Buildable Lands calculations for long range planning purposes (helps determine future growth and build out)
   b. Maps for meetings
   c. Assist all aspects of Planning with data and geographic analysis
   d. Design, create, and print 100 to 150 thematic and analytic mapping projects – for city staff, developers, and other non-staff requests

e. Organize and lead 6 to 12 GIS User's Group meetings between city staff and Pierce County GIS personnel
f. Disseminate GIS information to city staff using ArcGIS data
g. Create, organize and update City data residing on the Pierce County server
h. Available GIS Tech participation in emergency operations at the City EOC
i. Work with Pierce County GIS to install a free, independent copy of the ESRI ArcGIS software and all necessary data files onto an EOC dedicated computer – the software is supplied gratis by ESRI, and the data files are provided free of charge by the Pierce County GIS department – this is a substantial monetary savings to the city and will allow Fife emergency staff access to necessary mapping services during emergency situations, even if power and telephone service are interrupted
j. Continuous updating of metadata, a type of reference and informational data, in the City's data files.

6. Projects

a. Census – liaison for the City of Fife – help educate and inform the citizens of the upcoming 2009 Census
b. Grant Writing – as needed

7. Building

c. Code adoption cycle for the 2009 International Codes
d. CRS Recertification Visit by our ISO Officer Linda Ryan due late 2010
e. Fire Marshal duties regarding building and property maintenance
f. Development of an annual inspection program – this will have the added benefit of becoming more visible to the community
g. Inspections – 4-8 hours per day by Rick Kelley to Public Works (per Ken Gill's estimate)

8. Code Enforcement – figures based on past years

a. Confiscation of a thousand-plus illegally-placed signs
b. Notices of Violation – prepare and mail approximately 45; roughly 65% will require follow-up action
c. Civil Penalty Notices – Prepare 5+/-; expect 1 or 2 to be sent to the violators for follow-up legal action
d. Stop Work Orders – expect to post between 3 and 6 throughout a given year
e. Citizen Action Complaints – investigate between 30 and 50 annually; approximately 75% will be resolved with 1 to 4 telephone calls and/or field visits. The remainder will require more stringent legal action.
f. Business License Applications – review 100 to 150 after assigning NAICS and SIC codes to the application
g. Phone & Counter Help – field up to 500 phone calls and 50 walk-ins from people looking for information or wishing to make a complaint with regard to code enforcement issues. 15% are referred to other departments or staff. Of the remainder, approximately 90% of the calls can be satisfactorily resolved by department staff with the initial contact; the rest will take 2 to 5 days to investigate and resolve.
h. Junk Cars – between 6 and 12 will be arranged to be removed for recycling from private property
i. Reports – write and submit approximately 15 to 20 reports for a variety of purposes

PROJECT STATUS LIST

Active SEPA – most likely to go through the Environmental Impact Statement (EIS) process to analyze the probable impacts of the proposals and reasonable alternatives, and may include studies, modeling, etc.

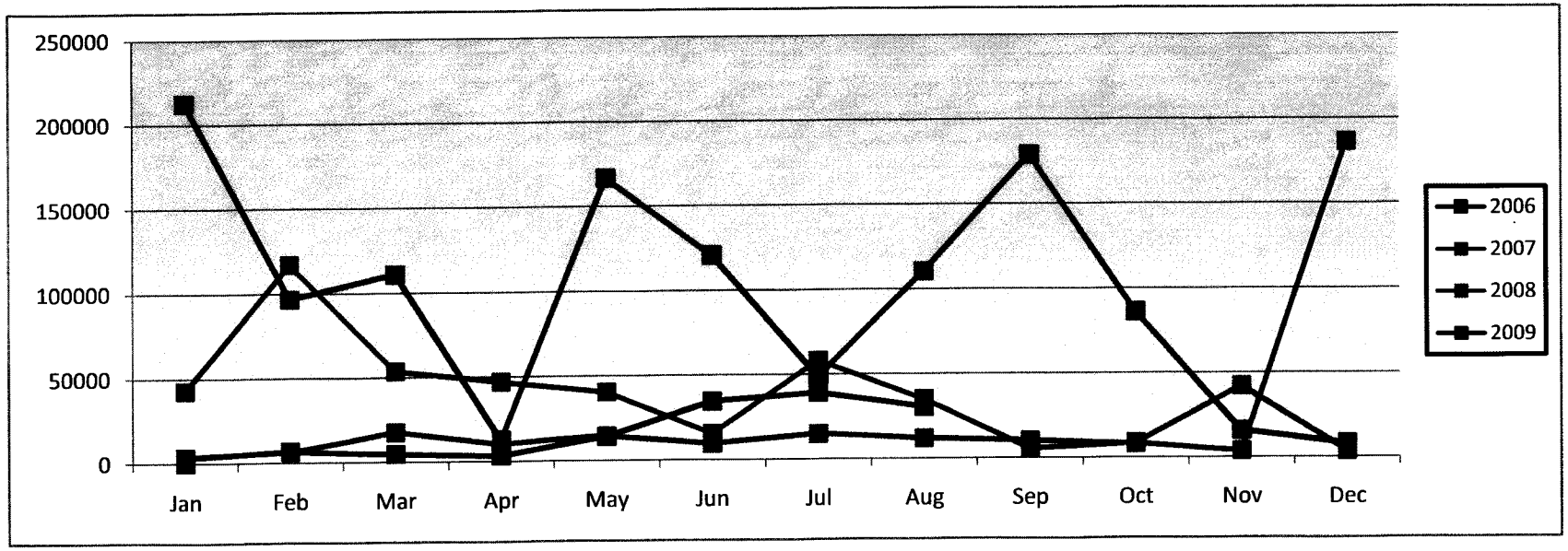
- Stowe – 34 acres – 7807 Valley Ave E (Freeman & Valley)
  - 300,000 sf warehouse space
- Benaroya – 46.8 acres – 20th St & Freeman Road
  - 850,000+ sf warehouse space

Other projects with some application process begun:

- Lee Commercial – 1022 62nd Ave E
  - 34,000 sf office / warehouse
- Portside Logistics – 6406 20th St E
  - 500,000 sf warehouse / office / retail
- Roadway Express – 2807 70th Ave E
  - 18,000 sf expansion
- Sunrise at Radiance – 3500 70th Ave E
  - 43 lot SFR subdivision
- USPS Carrier Annex – 502 54th Ave E
  - 7,000+ sf annex building
- 4th Street Industrial – 5219 4th St E
  - 42,000 sf office building
- 8th Street Warehouse – 5306 7th St E
  - 10,000 sf warehouse
- Heritage Business Park – 4324 70th Ave E
  - 40,000 sf office/warehouse
- Kelsey Lane – 5017 N Levee Road
  - 49 lot SFR subdivision
- Lexus – 4707 20th St E
  - 75,428 sf showroom

Permit Revenue Trends

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2006	$212,468	$96,457	$110,637	$12,640	$166,512	$120,526	$48,530	$110,376	$178,828	$86,277	$15,889	$8,067	$1,167,207
2007	$42,680	$116,915	$53,591	$46,965	$40,400	$15,264	$58,115	$35,053	$5,384	$8,599	$3,842	$186,390	$613,198
2008	$3,466	$5,889	$17,416	$10,171	$14,456	$9,380	$14,791	$11,756	$10,216	$8,099	$42,211	$3,607	$151,457
2009	$3,040	$6,556	$4,541	$3,149	$14,057	$34,285	$38,991	$30,419					$135,040



ATTACHMENT 3

MONTHLY REPORT
SEPTEMBER 2009

	9/1 - 9/5	9/6 - 9/12	9/13 - 9/15			TOTAL	YTD TOTAL
INSPECTIONS	36	24	14			74	638
NEW APPLICATIONS	4	7	7			18	373
PERMITS ISSUED	9	16	6			31	321
BUILDING VALUATION	-	630,799	-			630,799	15,677,020
DEVELOPMENT REVIEW	0	1	1			2	32
RECEIPTS	$ 6,157.51	$ 65,293.88	$ 1,845.06			$ 73,296.45	$ 881,148.08
NEW ISSUED							
SFR		4				4	31
DUPLEX						0	0
TOWNHOUSE - UNITS						0	0
MFR - UNITS						0	0
COMMERCIAL						0	3
SFR DEMO						0	9
NEW SQ FT							
RESIDENTIAL		7,058				7,058	69,761
HONEY HOUSE BARN						6,000	
JORDISON GARAGE						720	
SADDLE CREEK LOT 33						2,355	
THOMPSON SHED						168	
RADIANCE IV (23+4)		7,058				20,809	
CORNYN SHED						864	
VALLEY HAVEN (3)						8,244	
BOHREN CARPORT						336	
COMMERCIAL						-	111,490
PW DUMP PAD BLDG						3,000	
AMERICAN FAST FREIGHT						91,115	
KHS&S						17,375	

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ATTACHMENT 4