

- 6:00 EXECUTIVE SESSION  
For the purpose of Real Estate RCW 42.30.140 for approximately 20 minutes.
- 7:00 1. CALL TO ORDER AND ROLL CALL  
Godwin\_\_\_Johnson\_\_\_Hull\_\_\_Brooks\_\_\_Cerqui\_\_\_de Booy\_\_\_Roscoe\_\_\_
- 7:02 2. PLEDGE OF ALLEGIANCE
- 7:03 3. CHANGES, ADDITIONS OR DELETIONS TO AGENDA
- 7:05 4. CITIZENS COMMENTS ( Items not on the agenda )
- 7:10 5. CONSENT AGENDA
- a. Approval of Minutes: Date: August 11, 2009 Council Meeting
- b. Approval of Vouchers:  
Payroll: #45950 – 46007 \$709,919.15  
Claim: #76939 – 77090 \$224,820.99
- c. Set a Special Meeting for September 1, 2009 Budget Retreat City Hall 7:00 pm  
Adpot:
- d. #1697 2009 Budget Modification (Marcotte)
- 7:15 6. SPECIAL PRESENTATIONS
- 7:25 a. City of Fife Decade in Review (Durham)
- 7:35 b. DOT HOV Presentation (Worthington)
- 7:40 c. Festival Update (Potter)
7. COUNCIL DELEGATE REPORT
- ORDINANCES AND RESOLUTIONS
8. ORDINANCES:
- 7:45 a. #1701 Small Works Roster Update (Blount)
- 8:00 b. #1702 Utility Lateral Ownership (Blount)
- RESOLUTIONS:
- 8:15 c. #1313 Accepting Police Grant Award (Blackburn)
- 8:30 d. #1308 Authorize ILA with City of Milton for Service (Durham)
9. NEW BUSINESS
- 8:45 a. Potential ILA 2010 Drainage District #21 (Blount)
- 9:00 b. Tideflats Area Transportation Study Funding (Blount)
- 9:15 10. CITY MANAGER REPORT

Council Agenda

Date: August 25, 2009

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9:25 11. COUNCILMEMBER COMMENTS

9:35 12. CITIZEN COMMENTS

13. ADJOURNMENT

FIFE CITY COUNCIL  
REGULAR MEETING MINUTES

Fife City Hall  
Council Chambers

Date: August 11, 2009  
Time: 7:00 p.m.

**EXECUTIVE SESSION** Mayor Johnson convened an executive session at 6:00 p.m. for the purpose of Real Estate RCW 42.30.140 for approximately 40 minutes.

**ADJOURNMENT** Mayor Johnson adjourned the executive session at 6:40 p.m.

**CALL TO ORDER AND ROLL CALL** Mayor Johnson called the regular meeting of the Fife City Council to order at 7:00 p.m. with the following Councilmembers present: Richard Godwin, Glenn Hull, Butch Brooks, Barry Johnson, Rob Cerqui, Nancy de Booy, and Kim Roscoe.

Staff present: City Manager Steve Worthington, Assistant City Attorney Greg Amann, Finance Director Steve Marcotte, Police Chief Brad Blackburn, Parks, Recreation & Community Services Director Kurt Reuter, Acting Community Development Director Carl Durham, Public Works Director Russ Blount, Administrative Assistant Andrea Richards, Financial Analyst Dave DeGroot, Municipal Court Judge Kevin Ringus, Marketing Coordinator Laurel Potter, Police Lt. Woods, and Recording Secretary William T. Gow II.

**PLEDGE OF ALLEGIANCE** Councilmember Cerqui led the pledge of allegiance.

**CHANGES, ADDITIONS OR DELETIONS TO AGENDA** There were no changes to the agenda.

**CITIZENS COMMENTS** Mike Seeger, Fife Flowers, 1504 54<sup>th</sup> Avenue East, commented on the issue of citizens not receiving timely editions of *Fife Free Press*. The newspaper is supported primarily by advertising and is printed every other week on Thursday. He said he receives copies of the newspaper on the afternoon of the printing. The newspapers are also delivered to the Poodle Dog Restaurant and the drugstore as well as to City Hall. The reason many citizens are not receiving the newspaper until the following week is because the newspaper is mailed at the bulk mail rate to reduce postage costs.

Jill Russell, *Fife Free Press*, advised citizens to check the newspaper's website. The newspaper recently launched a blog. Citizens can also contact FifeFreePress.com to request a newspaper.

- CONSENT AGENDA**
- a. Approval of Minutes: July 21, 2009 Study Session  
July 28, 2009 Council Meeting
  - b. Approval of Vouchers:
    - Payroll: #45900 – 45949 \$262,450.00
    - Claim: #76820 – 76938 \$332,900.87

**Motion**

**Councilmember Brooks moved, seconded by Councilmember Godwin, to approve the consent agenda as presented. Motion carried.**

**SPECIAL  
PRESENTATIONS**

**National Night Out  
Recap**

Police Lt. Woods provided an overview of the National Night Out event held on August 4, 2009, at Fife High School. The event was the fourth year the City participated in the event. The event was launched in 1984 as a way to bring police and the community together. At the onset, approximately 400 communities were involved with participation by approximately two million citizens and local police departments. This year's record number of participants is anticipated to exceed 37 million people nationwide. The event is designed to heighten crime and drug prevention awareness, generate support and participation in local anti crime programs, strengthen neighborhood spirit and police community partnerships, as well as sending a message to criminals that neighborhoods are organized and are fighting back.

Over 500 Fife citizens attended the event. The event was promoted through flyers inserted in utility billings and messages on the Fife Community Center reader board. Activities included the dunk tank with participation by Judge Ringus, face painting, assorted games and contests, demonstrations, prizes, displays, and free hot dogs, chips, and beverages. Farmer's Insurance displayed its disaster relief trailer and provided information on assistance during a disaster.

Police Lt. Woods thanked local cub scout troops, Target Stores, Fife Flowers, Costco, Starbucks, Travel Lodge, Los Cabos Restaurant, Farmer's Insurance, Fife Kiwanis, and Pacific Welding for their donations and participation. He thanked City employees who volunteered their time and to citizens for their participation. He thanked the Council for their continued support and participation.

Lt. Woods provided an update on the status of the City's command mobile unit.

**Fife Harvest Festival**

Marketing Coordinator Potter provided an update on the status of planning activities for the Saturday, October 3, 2009, Fife Harvest Festival to be held at Dacca Park. The festival is a free event that begins with a free pancake breakfast beginning at 7:00 a.m. at Fife High School followed by the "Stuff the Bus 5k Fun Run" at 9:00 a.m. and a parade at 11:00 a.m. through the City to Dacca Park.

All day events include face painting, arts and crafts booths, U-Fish Pond, bouncy toys, Kids Korner, strolling magicians, Glitterbug & Beep Beep,

and kid's tractor pulls. Reptile Man will make an appearance and the petting zoo will be featured. Food vendors include a new feature involving hot cider and Council Corn on the Cob. J.P. Patches will attend the festival this year. The evening will end with a chili feed, entertainment, and a fireworks show.

This year's top sponsor is Boeing Employees Credit Union.

**Future Business Leaders  
of America (FBLA)  
Recognition**

Christiann Thomas, FBLA Advisor, Fife High School, introduced Kyle McCrossin, FBLA 2009/2010 President, who described the "Stuff the Bus 5k Fun Run" event to be held during the Fife Harvest Festival. The event supports the Fife Community Food Bank. The FBLA is still seeking sponsors for the event. The course route includes 20<sup>th</sup> to the new interurban trail and loops back to Fife High School. Runner dues will be donated to the food bank. A small food drive will be held in conjunction with the run involving the theme of "Stuff the Bus."

Mayor Johnson introduced and presented recognition plaques to the following students from Fife High School who received recognition at the FBLA Award of Excellence on June 28, 2009:

- Jessica Colburn received national recognition competing in Who's Who. The award honors FBLA members who have made outstanding contributions to the association at the local, state, and national levels.
- Tierney Kuhn received national recognition competing in Advertising and Open Event and brought home First place.
- JunHo Lee received national recognition competing in State Chapter Annual Business Report and brought home Sixth place. Mr. Lee was unable to attend the Council meeting to receive his plaque.
- Leah Powell received national recognition competing in Client Service and brought home Seventh place.

**Wedge Park Mural**

Director Reuter reported on the work by several students and a local artist on a mural on the retaining walls at Wedge Park. The idea was suggested by Mayor Johnson last year involving a student art project to improve the appearance of Wedge Park. Staff began working with a teacher at Fife High School, which included an art design contest for a mural with the theme centered on salmon. In November 2008, the Council recognized the top three artists whose work was chosen for placement in the park. Stephanie Wright was hired as the local mural artist to work with the students and supervise the work.

Stephanie Wright introduced student artists:

- Troy Myren

- Marifrances Medina
- Jory Feuston

Ms. Wright played a video of the artists' work in progress at Wedge Park.

Director Reuter recognized many family members for their volunteer efforts as well as other volunteers who supported the effort. Approximately 80 hours of labor was expended on the project. Another 20 to 40 hours involved family member assistance. Two other primary artists recognized included Hayley Oberling and Anna Moore. Steve Drost prepared the video.

Ms. Wright answered questions about the preparation and priming of the walls to prepare the walls for paint. A sealer was applied, which should protect the art for several years. As the art was applied to concrete, the longevity of the artwork will likely not last beyond five years without some deterioration apparent in ensuing years.

## **COUNCIL DELEGATE REPORT**

Councilmembers reported on their attendance to the Trijurisdictional Council meeting at the City of Edgewood involving the cities of Fife, Edgewood, and Milton. The meeting was informative especially the presentation on the Regional Transportation Plan, *Vision 2040*. Drastic transportation changes are planned in the four-county area over the next 30 years. City Manager Worthington and several department directors provided presentations. There appears to be some support for after school programs.

Councilmembers reported on their attendance to *National Night Out*.

## **ORDINANCES AND RESOLUTIONS**

### **ORDINANCES:**

#### **#1697; 2009 Budget Modification**

#### **Motion**

**Councilmember Brooks moved, seconded by Councilmember Godwin, to approve Ordinance #1697; 2009 Budget Modification.**

City Clerk/Finance Director Marcotte read the title of Ordinance #1697:

*An ordinance of the City Council of the City of Fife, Pierce County, Washington, amending the budget for the calendar year 2009, as adopted.*

Director Marcotte reported on the necessary step following previous Council meetings on budget updates identifying a gap between projected

revenues and planned expenditures. The Council held a special meeting on June 2, 2009, to discuss proposals and options to close the gap. The proposed amendment addresses costs that will be transferred to other funds by amending the budget to increase the spending authority for those particular accounts. The ordinance authorizes the transfer of costs from the General Fund to other funds listed below:

- Transfer \$60,000 of Police and \$10,000 of Municipal Court salaries and benefits costs to the Public Safety Fund to fully charge the administrative costs of the Red Light Photo Enforcement Program
- Transfer of \$30,00 of Police salary and benefits to the D.A.R.E. fund to cover the City's cost of the School Resource Officer
- Transfer of \$100,000 of PCRS salaries and benefits to the Stadium and Convention Center Fund to cover \$86,500 in parks maintenance costs for Dacca Park sports fields and \$13,500 in pool maintenance costs to partially reflect their use by non-City residents.
- The Council agreed to allow the use of up to \$500,000 in General Fund cash reserves to address revenue shortfalls directing it to come from the Tribal 2% funds.
- The City received an unanticipated billing from the City of Tacoma for sewer treatment because the City of Tacoma was not using actual metered flow data for the billing but rather historical data, which reflected a difference owed of \$1,730,333.

Councilmember Brooks asked about the time period for the billing adjustment from the City of Tacoma for sewer treatment. Director Marcotte replied that he believes the adjustment goes back to 2006. Director Blount affirmed that's the correct adjustment period. It's based on years 2006, 2007, and 2008, during a period where the City experienced substantial growth.

Councilmember Hull asked whether the funds are within an interest-bearing account. Director Marcotte advised that all the City's fund balances are invested in the Local Government Investment Pool administered by the State Treasurer's Office. A portion is invested in federal securities. The interest earnings are allocated to all the funds based on the proportionate share of the cash balance.

Mayor Johnson said the increase in the sewer billing represents approximately 10% more than budgeted annually. Much of the use is for industrial and commercial purposes.

**Motion**

**#1700; Parks Ordinance  
Updates**

**Motion carried unanimously.**

**Motion**

**Councilmember Brooks moved, seconded by Councilmember Godwin, to approve Ordinance #1700; Parks Ordinance Updates.**

City Clerk/Finance Director Marcotte read the title of Ordinance #1700:

*An ordinance of the City Council of the City of Fife, Pierce County, Washington, regarding the regulation of City Parks and amending Fife Municipal Code Section 12.22.030 and adding new sections 12.22.005, 12.22.015, 12.22.025, 12.22.035, 12.22.045, 12.22.050, 12.22.060, 12.22.070, 12.22.080, 12.22.090, 12.22.100, 12.22.110, and repealing Section 12.22.020.*

Director Reuter referred to the Council's last review of the proposed updates. Staff recommends striking Section 12.22.110 from the ordinance because it concerns traffic regulations, which legal counsel and the Police Department believe are covered under the Fife Municipal Code (FMC) as well as the RCW.

**Motion**

**Councilmember Brooks moved, seconded by Councilmember Godwin, to amend the motion striking Section 12.22.100 Traffic Regulations from the ordinance. Motion carried unanimously.**

Councilmember Hull referred to Section 12.22.045 regarding fire arms and fireworks and suggested adding language stipulating, "unless authorized by the Parks Director" or something similar to enable the City to conduct a fireworks display at one of the parks. Director Reuter pointed out that another section in the ordinance provides the director with the authority to alter any of the regulations through written notification. Assistant City Attorney Amann suggested the additional language would help to clarify the intent that fireworks would be allowed under certain conditions as approved by the director.

**Motion**

**Councilmember Hull moved, seconded by Councilmember Brooks, to amend Section 12.22.045 to include a provision that fireworks would be allowed under certain conditions upon approval of the director.**

Councilmember Roscoe asked whether the change would allow a model rocket show. Director Reuter said under the definition an item propelled into the air as an explosive device would fall under the proposed revision. Mayor Johnson asked whether there is an existing section addressing model rockets. Director Reuter advised that it may be included in the provisions pertaining to trials and competitions, such as remote control car races or model rocket races. Staff can research whether language is included covering model rockets. Mayor Johnson suggested researching the language before adding such a provision to Section 12.22.045.

City Manager Worthington responded to questions about the authority for fireworks and indicated staff and legal counsel have drafted the proposed amendments to coordinate with existing language within the FMC. The initial draft the Council reviewed in June was a series of concepts supported by the Parks Board. Since then, legal counsel has refined the proposed changes to coincide with the FMC.

**Motion**

**Motion carried unanimously.**

Councilmember Godwin referred to the prohibition of carrying firearms into City parks and questioned whether the provision applies to a person who has obtained a concealed weapons permit and is carrying a weapon. City Attorney Amann said the provision applies to any firearm. Another amendment would need to be considered to exempt persons who carry weapons with a concealed weapons permit. Director Reuter noted that there are no proposed changes to the existing section in the proposed amendments.

**Motion**

**Councilmember Godwin moved, seconded by Councilmember Roscoe, to add an exemption of persons carrying weapons into City parks who possess a concealed weapons permit. Motion carried. Councilmember Brooks opposed.**

Councilmember Hull referred to Section 12.22.050 regarding Peddlers and asked if the provision is covered by another reference to street vendors within the FMC. Director Reuter said it does reference Section FMC 5.01. The proposed provision adds specific language for parks. Councilmember Hull questioned whether the amendment is necessary if the provision is already covered under the FMC. City Manager Worthington advised that it should be included as there could be those circumstances where there is a licensed seller who sells a product within a park. The City may be opposed to those activities and the provision would apply in those instances.

Councilmember Roscoe inquired about the extent of any changes since the Council's last review. Assistant City Attorney Amann advised that there have been no substantive changes since the Council's last review. There were two provisions in the previous draft that incorporated by reference existing chapters of the Fife Municipal Code that were unnecessary. Other revisions involved grammatical changes. Councilmember Roscoe asked for future reviews to include redlined changes to drafts to assist the Council in tracking changes.

Councilmember Roscoe expressed concerns about the provision applicable to 10-foot dog leashes because of the enforcement aspect. Under the proposed amendment any dog lease longer than 10 feet is prohibited. She questioned the need to include a limit on the length of a dog leash.

**Motion**

**Councilmember Roscoe moved, seconded by Councilmember Godwin, to amend the motion revising Section 12.22.025 Pet restrictions (a) to read, "Dogs and other pets and domesticated animals must be kept on a leash and under control at all times..."**

Mayor Johnson expressed concerns about prohibiting domesticated animals from a picnic area. The Council agreed to consider possible amendments separately.

Discussion followed on the length of the leash and an owner's ability to control pets with longer leashes. Councilmember Roscoe commented on the balance of setting good rules against imposing unrealistic restrictions and creating problems for the Police Department in terms of enforcement. Director Reuter advised that the proposed amendments were vetted through the Parks Board. The recommendations are from the Parks Board as well as any changes requested by the Council at its previous study session.

Councilmember Godwin agreed with the proposed amendment based on his experience in training a number of dogs. The length of the leash is not the issue. It pertains to having a dog on a leash that is under control. The length of the leash is irrelevant.

**Citizen Comments**

**Pat Hulcey, 4703 15<sup>th</sup> Street East**, agreed that the length of the leash is not the issue. It's basically a control issue. Owners are supposed to control their pets.

**Motion**

**Motion carried unanimously.**

Director Reuter reported on dog training classes scheduled at the end of August for \$115 for an eight-week course. More information can be obtained by calling 253-922-0900 at the Fife Community Center.

Councilmember Godwin referred to the provision prohibiting the feeding of wildlife within parks and suggested signs should be posted advising against the feeding of wildlife. Director Reuter indicated that additional signs will be posted.

Councilmember Hull referred to the Mayor's previous concerns about prohibiting pets at picnic shelters. The City's only park shelter is located within the Radiance subdivision. There are several private parks as well as the City park within the subdivision. It might be difficult for citizens to differentiate a private park from a City park. He suggested including information on the application for rental of a picnic shelter asking the applicant about the potential of having animals present. Director Reuter advised that the language could be added to the application. Councilmember Hull said he agrees with removing the prohibition of pets at designated picnic areas.



City Clerk/Finance Director Marcotte read the title of Resolution #1312:

*A resolution of the City Council of the City of Fife, Pierce County, Washington, endorsing the efforts of the Valley Cities Association and authorizing an application for a federal grant to fund broadband opportunities offered through the U.S. Department of Commerce.*

City Manager Worthington reported the resolution endorses a proposal by Valley Cities to apply for a grant to provide a fiber backbone for the use by emergency providers within the cities. At this time, the City of Fife is not proposed as a direct participant but there is recognition of future value and benefit of the project to the City. The resolution is a demonstration of support and does not bind the City to any financial participation.

#### **Motion**

**Motion carried unanimously.**

#### **CITY MANAGER REPORT**

City Manager Worthington reported on the following activities:

- The Federal Highway Administration approved NEPA and right-of-way certification for the Valley Avenue project, which moves the project beyond federal requirements. Next steps include obligation of funds and advertising of the bid for the project scheduled on August 24, 2009.
- The Department of Ecology (DOE) Director visited the City last week as well as a number of DOE staff to review the mitigation project on Valley Avenue. DOE Director Jay Manning congratulated the City and the Council on a job well done on the mitigation project. Director Manning conveyed how impressed the department is with the City's approach to the project for providing a setback area for the stream to improve habitat values.
- The community may be noticing river jacks along the City's side of the levee that are erosion control devices installed by the surface water management group. Pierce County is installing the devices to help reduce erosion along the levee.
- Restriping of roadways within the City has been completed.
- The Pierce County Council approved and placed the library annexation ballot measure on the November 3, 2009 ballot. There is an opportunity for proponents and opponents to the measure to form separate committees to develop ballot statements for and against the measure.
- Recent notification to the City sets the City's official population at 7,610 people.
- The Puyallup Indian Tribe provided the City with a check for \$850,000 for community impact funds for the City to offset impacts caused by the casino. Another check was received for \$189,000 for

dispatch services. The checks represent distributions for 2008.

- The City received an official report on the annual audit. The City received no findings.
- The City installed traffic radar signs along Radiance Boulevard. The signs were funded from the City's Public Safety Fund.

**COUNCILMEMBER  
COMMENTS**

Councilmember Roscoe referred to a letter from the Office of the County Executive concerning historic preservation. One goal is fostering partnerships with citizens, communities, and tribes. She asked whether the Fife Historical Society received a copy of the letter. City Manager Worthington advised that he'll provide a copy of the letter to the organization.

Councilmember Hull commented positively on the completion of 70<sup>th</sup> Avenue roadwork.

Mayor Johnson reported Senator Murray's office recently announced a Senate Appropriations Committee request of \$1.5 million in support of Phase 2 of the Valley Avenue roadway project. This is a continuation of funding requests. Representative Adam Smith previously applied for \$300,000 through the House, which was approved. There is much support from the City's federal congressional delegation to help move some of the City's transportation projects forward.

**CITIZEN COMMENTS**

**Max Jaquez, 2114 63<sup>rd</sup> Avenue East**, commented about a problem with the City's red light photo enforcement camera. Recently, after Sunday services, Mr. Jaquez said he was driving east on Valley Avenue and as he approached 70<sup>th</sup> Avenue he noticed a vehicle traveling south on 70<sup>th</sup> Avenue and one vehicle traveling west on Valley Avenue. As he was making a right turn after stopping at the light and insuring proper clearance, the camera took a photo of his vehicle. Several days later in the same location, the camera didn't take photos of several cars turning at the light. He questioned why his vehicle was targeted and decided to test the camera by traveling approximately 4 and 6 miles an hour through the light, which did not trigger the camera. It appears the camera is a speed light, a fact that has been confirmed by staff. Staff indicated awareness of the problem. The issue is receiving a ticket if the motorist is traveling over 10 miles and hour after stopping. The motorist should receive a ticket if they don't stop at the light regardless of the speed of the vehicle. The Council asked the City Manager to follow up on the complaint.

**Pat Hulcey, 4703 15<sup>th</sup> Street East**, provided an update on the old Dacca barn. Cement was poured for the south side of the barn. Framing inside the barn has been completed. Walls are under construction. Electrical work is scheduled for next week. Most of the work will be completed in time for the Fife Harvest Festival although some final finish work may still be pending.

**ADJOURNMENT**

**With there being no further business, Mayor Johnson adjourned the meeting at 8:45 p.m.**

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Barry D. Johnson, Mayor

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Steve Marcotte, City Clerk/Finance Director

Prepared by Valerie Gow, Recording Secretary/President  
Puget Sound Meeting Services

**Payroll Vouchers #45950 - 46007**

For August 15, 2009 Payroll and Benefits

(Detail registers and labor distribution reports are available in Finance Department)

Payroll authorized by Current Budget Ordinance.

**Grand total amount:** \$709,919.15

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Steve Marcotte  
Clerk/Treasurer

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**Councilmember**

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**Councilmember**

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**Councilmember**

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**Councilmember**

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**City Manager's approval of facsimile signature on Warrants**

We the undersigned councilpersons of the City of Fife, County of Pierce, State of Washington, do hereby certify that the services herein specified have been received and that warrant numbers 76939 through 77090 in the amount of \$ 217,023.97 are approved for payment on 8-25-09.

7797.02 P-Cards  
224,820.99

Councilperson \_\_\_\_\_

Councilperson \_\_\_\_\_

Councilperson \_\_\_\_\_

Councilperson \_\_\_\_\_

City Clerk/Treasurer \_\_\_\_\_

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City Manager's approval of facsimile signature on Warrants

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Corporate Payment Systems Volunteer Flyers	3793 Executive, Executive, Miscellaneous	0 <i>P-Cards</i>	\$53.01
Sport Spray, Shower Mist	Executive, Human Resources, Wellness Program		\$40.33
Plants, Saucers	Executive, Human Resources, Wellness Program		\$16.68
Background Checks	Executive, Human Resources, Professional Services		\$100.00
Background Checks	Executive, Human Resources, Professional Services		\$30.00
Ram, Stripper, Connector, Crim	Executive, Information Technology/IT, Small Tools, Equip		\$218.86
Knownhost	Executive, Information Technology/IT, Professional Services		\$55.25
Monitor	Executive, Information Technology/IT, Machinery & Equipment		\$437.97
Background Checks	Finance & Admin. Services, Administrative Services, Professional Services		\$30.00
Background Checks	Finance & Admin. Services, Administrative Services, Professional Services		\$10.00
Safety Chain, Tri-Pac, Bolts,	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		\$15.14
Enclosure	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		\$21.96
Supplies	Parks, Rec. & Community Srvs, Senior/Community Center Div., Senior Programs		\$14.20
Supplies	Parks, Rec. & Community Srvs, Senior/Community Center Div., Senior Programs		\$44.86
Supplies	Parks, Rec. & Community Srvs, Senior/Community Center Div., Senior Programs		\$0.99

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Pegboard		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$15.33
Screws		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$9.48
Supplies		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$100.24
Wasp/Hornet Pesticide, Filter		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$25.74
Screws		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$4.74
Coated Tape		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$21.89
Filter		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$25.46
Screws		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$7.98
Supplies		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$174.96
Gloves		Parks, Rec. & Community Svcs, Park Maintenance, Uniform Clothing	\$27.52
Lighter Fluid		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$8.72
Pools		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$21.84
Pruning Tree Seal, Tree Protec		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$18.33
Reports		Police, Operations Division, Office & Operating Supplies	\$74.75

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Ad - Reserve Officers	Police, Operations Division, Advertising		\$873.58
Membership Dues	Police, Operations Division, Miscellaneous		\$75.00
Paper, Memory Zots	Police, Crime Prevention, Office & Operating Supplies		\$28.97
Faux Wood	Engineering, Engineering, Office & Operating Supplies		\$81.03
Registration - Conference, C D Community Development, Planning Division, Travel, Conf, Schooling			\$335.00
Salt, Detergent, Poster Board	Parks, Rec. & Community Srvs, Recreation Division, Office & Operating Suppl		\$10.27
Supplies	Parks, Rec. & Community Srvs, Recreation Division, Office & Operating Suppl		\$11.97
Bandages	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		\$7.19
Rit Dye	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		\$15.02
Eggs, Milk, Butter	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		\$16.61
DVD Rental	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		\$5.24
Letters, Stencils	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		\$25.10
Lamps	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		\$35.38
Products	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		\$11.31
Mat	Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat		\$41.42

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Dust Mop, Dust Pan, Brush, Cle	Parks, Rec. & Community Srvs,	Senior/Community Center Div., Office & Operat	\$160.83
Wasp/Hornet Pesticide, Filter	Parks, Rec. & Community Srvs,	Senior/Community Center Div., Office & Operat	\$25.74
Background Checks	Finance & Admin. Services,	Acministrative Services, Professional Services	\$20.00
Background Checks	Finance & Admin. Services,	Acministrative Services, Professional Services	\$30.00
Background Checks	Finance & Admin. Services,	Acministrative Services, Professional Services	\$20.00
Background Checks	Finance & Admin. Services,	Acministrative Services, Professional Services	\$10.00
Labels, Staples, Post-it Notes	Municipal Court, Municipal Court,	Office & Operating Supplies	\$74.71
Ink, Toner, Dividers, Labels	Municipal Court, Municipal Court,	Office & Operating Supplies	\$113.90
Toner	Municipal Court, Municipal Court,	Office & Operating Supplies	\$162.03
Hub, Pipe	General Government, Facilities & Property Division,	Office & Operating Supp	\$22.43
Irrigation Assembly	General Government, Facilities & Property Division,	Office & Operating Supp	\$38.61
Wasp/Hornet Pesticide	General Government, Facilities & Property Division,	Office & Operating Supp	\$32.92
Screws	General Government, Facilities & Property Division,	Office & Operating Supp	\$4.03
Screws	General Government, Facilities & Property Division,	Office & Operating Supp	\$4.58

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Car Wash		General Government, Facilities & Property Division, Office & Operating Supp	\$26.20
Bolts, Screws, Wax Ring		General Government, Facilities & Property Division, Office & Operating Supp	\$10.35
Gas Mask, Canister, Bag		Police, Operations Division, Reserve Uniforms	\$472.08
Print Kit		Police, Operations Division, Office & Operating Supplies	\$41.88
Stop Stick Rk		Police, Operations Division, Office & Operating Supplies	\$451.61
Arm Protector		Police, Operations Division, Office & Operating Supplies	\$128.12
Pest Control		Parks, Rec. & Community Svcs, Park Maintenance, Travel, Conf, Schooling	\$50.00
Clamps, Adaptor, Poles, Cover		Maintenance Division, , Traf Cntrl - Signals	\$110.08
Washers		Maintenance Division, , Traf Cntrl - Signals	\$11.94
Drill Bit		Maintenance Division, , Traf Cntrl - Signals	\$43.71
Bluegrass		Maintenance Division, , Traf Cntrl - Signals	\$26.21
Pipe, Adaptor, Coupling		Maintenance Division, , Traf Cntrl - Signals	\$27.05
Qwik Fix, Slip Cap, Coupling,		Maintenance Division, , Traf Cntrl - Signals	\$36.79
Jail Food		Detention Services, , Supplies/Jail	\$157.50
Jail Food		Detention Services, , Supplies/Jail	\$166.45
Jail Food		Detention Services, , Supplies/Jail	\$171.00
Jail Food		Detention Services, , Supplies/Jail	\$26.95

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Jail Food		Detention Services, , Supplies/Jail	\$146.00
Jail Food		Detention Services, , Supplies/Jail	\$178.25
Jail Food		Detention Services, , Supplies/Jail	\$188.75
Jail Food		Detention Services, , Supplies/Jail	\$57.75
Jail Food		Detention Services, , Supplies/Jail	\$175.25
Jail Food		Detention Services, , Supplies/Jail	\$187.00
Speakers		Tourism/Promotion/VCB, , Fife Harvest Festival	\$109.50
Keys		Sewer Utility, , Office & Operating Supplies	\$10.93
Keys		, , Office & Operating Supplies	\$17.49
Wasp/Hornet Pesticide, Filter		Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	\$25.74
Filters		Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	\$104.79
Keys		Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	\$10.93
File		Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	\$23.55
Safety Glasses		Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	\$10.92
Supplies		Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	\$6.12
Floor Sign		Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	\$24.10

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Seal, Tint		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$131.14
62# MS Rams		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$40.66
Wheel		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$110.37
Couplings		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$2.18
Qwik Fix		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$9.83
Spraypaint		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$4.03
Drill Bit		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$14.76
Right Angle Attachment		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$59.12
Bolts, Nuts, Washers		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$9.57
Supplies		Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$22.85
Pruner Kit, Saw, Sawhead Kit		Parks, Rec. & Community Svcs, Park Maintenance, Small Tools, Equip	\$238.42
		<b>Claimant Total:</b>	<b>\$7,797.02</b>
		<b>Grand Total:</b>	<b>\$7,797.02</b>

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## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Florentino, Simon</b> Refund - Summer Camp	5376 ,, Summer Day Camp	76939	\$105.00
		<b>Claimant Total:</b>	<b>\$105.00</b>
<b>Galvan, Carlos</b> Refund - Facility Rental Depos Non-Rev/Non-Exp, , Center Damage Deposits	6596 ,, Center Damage Deposits	76940	\$500.00
		<b>Claimant Total:</b>	<b>\$500.00</b>
<b>Hayes, Sean</b> Library Card Reimbursement Non-Departmental, , Library Services	7346 ,, Library Services	76941	\$75.00
		<b>Claimant Total:</b>	<b>\$75.00</b>
<b>Leach, Brenda</b> Library Card Reimbursement Non-Departmental, , Library Services	8321 ,, Library Services	76942	\$56.00
		<b>Claimant Total:</b>	<b>\$56.00</b>
<b>Martin, Iris</b> Refund - Rainier Game, Joemma	9354 ,, Senior Trips	76943	\$69.00
		<b>Claimant Total:</b>	<b>\$69.00</b>
<b>Segura, Natalie</b> Refund - Swim Lessons	14857 ,, Swim Lessons & Programs	76944	\$30.00
		<b>Claimant Total:</b>	<b>\$30.00</b>
<b>Worthington, Steve</b> Meetings - Meals, Lodging	19535 Executive, Executive, Travel, Conf, Schooling	76945	\$399.73
		<b>Claimant Total:</b>	<b>\$399.73</b>
		<b>Grand Total:</b>	<b>\$1,234.73</b>

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## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
U.S. Postal Service (Hasler) Postage Meter Refill	12802	76946	
	Operations Division, , Telephone, Postage		\$8.53
Postage Meter Refill	Water Utility, , Telephone, Postage		\$4.85
Postage Meter Refill	Sewer Utility, , Telephone, Postage		\$5.75
Postage Meter Refill	Storm Drainage Utility, , Telephone, Postage		\$2.17
Postage Meter Refill	Executive, Executive, Postage		\$1.83
Postage Meter Refill	Executive, Human Resources, Postage		\$6.77
Postage Meter Refill	Finance & Admin. Services, Finance Division, Postage		\$179.64
Postage Meter Refill	Finance & Admin. Services, Administrative Services, Postage		\$205.21
Postage Meter Refill	Community Development, Planning Division, Postage		\$64.47
Postage Meter Refill	Community Development, Building Division, Postage		\$2.27
Postage Meter Refill	Parks, Rec. & Community Svcs, Recreation Division, Telephone/Postage		\$0.44
Postage Meter Refill	Parks, Rec. & Community Svcs, Recreation Division, Telephone/Postage		\$6.60
Postage Meter Refill	Parks, Rec. & Community Svcs, Recreation Division, Telephone/Postage		\$3.42
Postage Meter Refill	Parks, Rec. & Community Svcs, Swim Center Division, Telephone, Postage		\$4.40
		<b>Claimant Total:</b>	<b>\$496.35</b>
		<b>Grand Total:</b>	<b>\$496.35</b>

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BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Dayna Coats Sub-Rockets Camp	4326	76947 Parks, Rec. & Community Svcs, Recreation Division, Miscellaneous	\$50.00
		<b>Claimant Total:</b>	<b>\$50.00</b>
		<b>Grand Total:</b>	<b>\$50.00</b>

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>American Promotion Events</b> Refund - Cash Bond Deposit , , Landscape/Perf Bonds	TT0105	76948	\$100.00
<b>Claimant Total:</b>			<b>\$100.00</b>
<b>CSK Auto Inc</b> Dip Brushes , , Office & Operating Supplies	3919	76949	\$26.21
<b>Claimant Total:</b>			<b>\$26.21</b>
<b>Fueston, Jory</b> Wedge Park Mural Legislative, , Professional Services	5379	76950	\$90.00
<b>Claimant Total:</b>			<b>\$90.00</b>
<b>Gallardo, Maria</b> Refund - Facility Rental Depos Non-Rev/Non-Exp, , Center Damage Deposits	6595	76951	\$500.00
Forfeited Deposit - Outside PI , , Forfeited Sr Cntr Deposits			\$-25.00
<b>Claimant Total:</b>			<b>\$475.00</b>
<b>LaTourrette, Joe</b> Refund - Facility Rental , , Rentals - Center (Facilities)	17288	76952	\$25.25
<b>Claimant Total:</b>			<b>\$25.25</b>
<b>Lindenmuth, Elizabeth</b> Refund - Dog Obedience Class , , Contractor Proceeds-Rec	8657	76953	\$110.00
<b>Claimant Total:</b>			<b>\$110.00</b>
<b>Medina, Marifrances</b> Wedge Park Mural Legislative, , Professional Services	9052	76954	\$115.00
<b>Claimant Total:</b>			<b>\$115.00</b>
<b>Moore, Anna</b> Wedge Park Mural Legislative, , Professional Services	9790	76955	\$90.00
<b>Claimant Total:</b>			<b>\$90.00</b>

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Myren, Troy</b> Wedge Park Mural	2005 Legislative, , Professional Services	76956	\$150.00
<b>Claimant Total:</b>			<b>\$150.00</b>
<b>Oberbillig, Hayley</b> Wedge Park Mural	1907 Legislative, , Professional Services	76957	\$55.00
<b>Claimant Total:</b>			<b>\$55.00</b>
<b>Puget Sound Finance Off. Assoc</b> Registration - Meeting, D DeGrFinance & Admin. Services, Finance Division, Travel, Conf, Schooling	11150	76958	\$25.00
<b>Claimant Total:</b>			<b>\$25.00</b>
<b>Whalen, Julie</b> Refund - Picnic Shelter Rental Non-Rev/Non-Exp, , Ball Field Deposit Refund	19277	76959	\$100.00
<b>Claimant Total:</b>			<b>\$100.00</b>
<b>Wright, Stephanie</b> Wedge Park Mural	19527 Legislative, , Professional Services	76960	\$300.00
<b>Claimant Total:</b>			<b>\$300.00</b>
<b>Grand Total:</b>			<b>\$1,661.46</b>

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Best Parking Lot Cleaning</b> Street Cleaning	1431	76961	\$441.05
Maintenance Division, , Street Cleaning			
<b>Claimant Total:</b>			<b>\$441.05</b>
<b>Home Depot Credit Services</b> Miracle Gro	7448	76962	\$9.83
Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies			
Pegboard, Faucet Kit			\$80.76
Parks, Rec. & Community Srvs, Senior/Community Center Div., Office & Operat			
<b>Claimant Total:</b>			<b>\$90.59</b>
<b>HSBC Bus. Solutions (Costco)</b> Cookies, Cups, Water, Crackers	4651	76963	\$74.39
Police, Operations Division, Office & Operating Supplies			
Camera			\$1,420.89
Tourism/Promotion/VCB, , Advertising			
Fax Machine			\$480.91
Detention Services, , Small Tools, Equip			
Chips, Cookies, Popcorn			\$72.01
Detention Services, , Merchandise for Resale			
Chips, Cookies, Popcorn			\$119.33
Detention Services, , Merchandise for Resale			
Chips, Cookies, Popcorn			\$140.24
Detention Services, , Merchandise for Resale			
Ice			\$29.75
Executive, Executive, Office & Operating Supplies			
Water Pitchers			\$21.82
Legislative, , Office & Operating Supplies			
Bags, Milk, Detergent, Spoons			\$106.32
Detention Services, , Supplies/Jail			
Juice, Cups			\$386.15
Detention Services, , Supplies/Jail			
Index Dividers, Index Maker			\$70.91
Police, Operations Division, Office & Operating Supplies			
Broom, filters, Spoons, Forks,			\$45.30
Police, Operations Division, Office & Operating Supplies			

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$2,968.02</b>
<b>News Tribune</b> DNS Fife CPA & SEPA	10550	76964 Community Development, Planning Division, Advertising	\$135.60
CMU Zone Design Studies		Community Development, Planning Division, Advertising	\$144.00
Restaurant Depot		Community Development, Planning Division, Advertising	\$126.72
Notice of Ordinance 1698		Legislative, , Advertising	\$87.64
Six Year Transportation Plan		Operations Division, , Advertising	\$47.32
DNFS - Capital Facilities Elem		Community Development, Planning Division, Advertising	\$103.68
		<b>Claimant Total:</b>	<b>\$644.96</b>
<b>Viking Bank</b> Radio Part	18129	76965 Police, Investigations, Office & Operating Supplies	\$9.19
Chairs		Police, Emergency Management Division, Small Tools/Equipment	\$699.96
Electronic Clock		Police, Operations Division, Grant Expenses/Police	\$858.00
Jail Food		Detention Services, , Supplies/Jail	\$36.00
Reserve Officer Ad		Police, Operations Division, Advertising	\$475.00
Meeting - Meals		Police, Operations Division, Travel, Conf, Schooling	\$50.52
Meeting - Meals		Police, Operations Division, Travel, Conf, Schooling	\$304.00
Meeting - Meal		Police, Operations Division, Travel, Conf, Schooling	\$52.59
Meetings - Meals		Police, Operations Division, Travel, Conf, Schooling	\$37.87
Meetings - Meals		Police, Operations Division, Travel, Conf, Schooling	\$45.75

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
K-9 Training - Meals, Supplies Drug Intervention, ,	Miscellaneous		\$922.90
Dog Tracking GPS	K-9 Division, ,	Small Tools, Eqpt	\$545.08
K-9 Training - Airfare	K-9 Division, ,	Travel, School, Conf	\$311.20
Oil	Storm Drainage Utility, ,	Office & Operating Supplies	\$88.77
Training - Lodging, P Schwan	Police, Operations Division,	Grant Expenses/Police	\$732.10
City Clerk Certification - H W	Finance & Admin. Services,	Administrative Services, Miscellaneous	\$135.00
Supplies	Executive, Information Technology/IT,	Office & Operating Supplies	\$399.96
ICC Membership - C Durham	Community Development, Planning Division,	Miscellaneous	\$100.00
Parking Fees	Parks, Rec. & Community Svcs,	Recreation Division, Travel, Conf, Schooling	\$31.50
Parking Fees	Parks, Rec. & Community Svcs,	Recreation Division, Travel, Conf, Schooling	\$30.00
Admission - Pacific Science Ce	Parks, Rec. & Community Svcs,	Recreation Division, Miscellaneous	\$269.00
Mariner's Game Tickets	Parks, Rec. & Community Svcs,	Recreation Division, Miscellaneous	\$166.00
Admission - Seattle Aquarium	Parks, Rec. & Community Svcs,	Recreation Division, Miscellaneous	\$417.15
Admission - Roller Skating Par	Parks, Rec. & Community Svcs,	Recreation Division, Miscellaneous	\$114.00
Gift Cards - Prize Drawings	Community Development, Planning Division,	Commute Trip Reduction Prgrm	\$200.00
Registration - Conference, R B	Engineering, Engineering,	Travel, Conf, Schooling	\$380.00

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BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT

CLAIMANT#

VOUCHER

AMOUNT

Claimant Total:

\$7,411.54

Grand Total:

\$11,556.16

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Airgas Nor Pac</b> Gloves	2565	76966	
	Operations Division, , Office & Operating Supplies		\$5.19
<b>Claimant Total:</b>			<b>\$5.19</b>
<b>Am Red Cross-Mt Rainier Chapte</b>	799	76967	
Admin Fees - FA/CPR, Aquatics	Parks, Rec. & Community Srvs, Swim Center Division, Travel, Conf, Schooling		\$49.00
Admin Fees - CPR, FA	Parks, Rec. & Community Srvs, Recreation Division, Summer Day Camp Supplies		\$21.00
<b>Claimant Total:</b>			<b>\$70.00</b>
<b>Aqua Care Inc</b>	890	76968	
Liquid Chlorine, Muriatic Acid	Parks, Rec. & Community Srvs, Swim Center Division, Supplies - Chemicals		\$547.25
<b>Claimant Total:</b>			<b>\$547.25</b>
<b>Aramark Uniform Services</b>	944	76969	
Mat Service	Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se		\$17.38
Uniform Services	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		\$77.20
Uniforma Services	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		\$38.07
Mat Service	General Government, Facilities & Property Division, Professional Services		\$10.63
Shop Towels	, , Miscellaneous		\$58.24
Mat Service	Water Utility, , Repairs & Maintenance		\$77.50
Mat Service	Operations Division, , Repairs & Maintenance		\$77.50
Mat Service	Sewer Utility, , Repairs & Maintenance		\$77.50
<b>Claimant Total:</b>			<b>\$434.02</b>

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Assoc Of Washington Cities</b> Registration - Training, K Hos	1100	76970	
Engineering, Engineering, Travel, Conf, Schooling			\$50.00
<b>Claimant Total:</b>			<b>\$50.00</b>
<b>Baade, Arminda J</b> Interpreter Services 7/17, 7/2	1368	76971	
Municipal Court, Municipal Court, Professional Services			\$229.26
<b>Claimant Total:</b>			<b>\$229.26</b>
<b>Berner Inc</b> Interpreter Services 8/6	1427	76972	
Municipal Court, Municipal Court, Professional Services			\$139.60
<b>Claimant Total:</b>			<b>\$139.60</b>
<b>Best Parking Lot Cleaning</b> Street Cleaning	1431	76973	
Maintenance Division, , Street Cleaning			\$441.05
Street Cleaning			\$441.05
<b>Claimant Total:</b>			<b>\$882.10</b>
<b>Big John's Trophies</b> Plaques	1558	76974	
Police, Operations Division, Small Tools, Equip			\$412.83
Plaques			\$409.88
<b>Claimant Total:</b>			<b>\$822.71</b>
<b>Blumenthal Uniforms</b> Vest, Plate	1570	76975	
Police, Operations Division, Small Tools, Equip			\$428.59
Pin/Flag			\$22.95
Vest, Plate			\$428.60
<b>Claimant Total:</b>			<b>\$880.14</b>
<b>Bob Barker Company Inc</b> Mattress, Soap, Deodorant, Tow	1340	76976	
Detention Services, , Supplies/Jail			\$303.57

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Mattress	Detention Services, , Supplies/Jail		\$197.91
<b>Claimant Total:</b>			<b>\$501.48</b>
<b>Bostec Inc</b>	1654	76977	
Mouthpieces, Sniffer, Case, LePolice, Operations Division, Grant Expenses/Police			\$989.17
<b>Claimant Total:</b>			<b>\$989.17</b>
<b>BratWear</b>	1565	76978	
Pants, Reflective Tape	Police, Traffic Policing, Office & Operating Supplies		\$504.97
<b>Claimant Total:</b>			<b>\$504.97</b>
<b>City Of Buckley</b>	3000	76979	
Jail Days	Detention Services, , Jail Costs		\$171.00
<b>Claimant Total:</b>			<b>\$171.00</b>
<b>City Treasurer</b>	3200	76980	
Utilities	Parks, Rec. & Community Svcs, Park Maintenance, Water/Sewer Utility Service		\$872.36
Utilities	Sewer Utility, , Public Utility Services		\$1,605.79
Utilities	Water Utility, , Public Utilities		\$152.01
Utilities	Operations Division, , Public Utility Svcs		\$143.03
Utilities	Maintenance Division, , Traffic Control		\$20.97
Utilities	Storm Drainage Utility, , Public Utility Services		\$816.91
Utilities	Maintenance Division, , Street Lighting		\$891.55
Utilities	General Government, Facilities & Property Division, Public Utility Svcs		\$3,484.63
Utilities	Parks, Rec. & Community Svcs, Swim Center Division, Electricity		\$4,234.99

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Utilities		Parks, Rec. & Community Srvs, Senior/Community Center Div., Public Utility	\$597.65
<b>Claimant Total:</b>			<b>\$12,819.89</b>
<b>Cleanworks</b>	3215	76981	
Janitorial Services		General Government, Facilities & Property Division, Professional Services	\$3,600.00
Center Cleanup 8/2		Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se	\$150.00
Janitorial Services		Parks, Rec. & Community Srvs, Swim Center Division, Professional Services	\$950.00
Janitorial Services		Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se	\$850.00
Janitorial Services		Sewer Utility, , Professional Services	\$216.67
Janitorial Services		Operations Division, , Professional Services	\$216.67
Janitorial Services		Water Utility, , Professional Services	\$216.66
<b>Claimant Total:</b>			<b>\$6,200.00</b>
<b>Coastwide Laboratories</b>	3251	76982	
Tissue, Towels, Liners, Soap		General Government, Facilities & Property Division, Office & Operating Supp	\$206.25
<b>Claimant Total:</b>			<b>\$206.25</b>
<b>Coe, Kim M</b>	CT1275	76983	
Juror Pay 7/23		Municipal Court, Municipal Court, Jury/Witness Fees	\$17.70
<b>Claimant Total:</b>			<b>\$17.70</b>
<b>Comcast</b>	3997	76984	
Internet Services		Executive, Information Technology/IT, Professional Services	\$174.94
Internet Services		Police, Investigations, Telephone, Postage	\$99.89

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$274.83</b>
<b>Cook Paging</b> Pagers	3669	76985 Police, Communications/Dispatch, Telephone	\$90.66
		<b>Claimant Total:</b>	<b>\$90.66</b>
<b>Copy Wrights</b> Copies	3778	76986 Engineering, Engineering, Office & Operating Supplies	\$14.76
Copies		Engineering, Engineering, Office & Operating Supplies	\$19.67
Business Cards - H Ware		Finance & Admin. Services, Administrative Services, Office & Operating Supp	\$68.80
Utility Reminders		Water Utility, , Miscellaneous	\$71.15
Utility Reminders		Storm Drainage Utility, , Miscellaneous	\$31.83
Utility Reminders		Sewer Utility, , Miscellaneous	\$84.25
Flyers - Victims Panel Comment		D.A.R.E., , Office & Operating Supplies	\$45.09
		<b>Claimant Total:</b>	<b>\$335.55</b>
<b>Cornerstone Electric</b> Install Lights, Dimmers, Switc	3779	76987 General Government, Facilities & Property Division, Repairs & Maintenance	\$2,374.95
		<b>Claimant Total:</b>	<b>\$2,374.95</b>
<b>Correctional Industries</b> Muffins	3792	76988 Detention Services, , Supplies/Jail	\$365.00
		<b>Claimant Total:</b>	<b>\$365.00</b>
<b>Data Security Corporation</b> Offsite Storage	4081	76989 Executive, Information Technology/IT, Professional Services	\$137.15
		<b>Claimant Total:</b>	<b>\$137.15</b>

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>David Evans &amp; Associates</b> Swim Center Project	5175	76990	\$375.00
	Parks, Rec. & Community Srvs, Swim Center Division, Other Improvements		
Lexus of Tacoma at Fife		Non-Rev/Non-Exp, , Billable Engineering	\$652.09
Const Admin Wapato Ck Culvery		70th/Valley - Phase I, , Culvert Replacements	\$921.25
		<b>Claimant Total:</b>	<b>\$1,948.34</b>
<b>Davis Door Service Inc</b> Door Maintenance	4285	76991	\$244.83
	General Government, Facilities & Property Division, Repairs & Maintenance		
		<b>Claimant Total:</b>	<b>\$244.83</b>
<b>Dean, Kyva E</b> Juror Pay 7/23	CT1279	76992	\$11.10
	Municipal Court, Municipal Court, Jury/Witness Fees		
		<b>Claimant Total:</b>	<b>\$11.10</b>
<b>Dickson, Robert E</b> Juror Pay 7/23	CT1282	76993	\$15.50
	Municipal Court, Municipal Court, Jury/Witness Fees		
		<b>Claimant Total:</b>	<b>\$15.50</b>
<b>Dodd, Rosita</b> Interpreter Services July 2,9,	4565	76994	\$613.80
	Municipal Court, Municipal Court, Professional Services		
		<b>Claimant Total:</b>	<b>\$613.80</b>
<b>Dunbar Armored Inc</b> Transportation Services	4251	76995	\$167.22
	Police, Operations Division, Professional Services		
Transportation Services		Municipal Court, Municipal Court, Professional Services	\$167.23
Transportation Services		Finance & Admin. Services, Finance Division, Professional Services	\$319.79
		<b>Claimant Total:</b>	<b>\$654.24</b>
<b>Duran, Megan R</b> Juror Pay 7/23	CT1287	76996	\$11.10
	Municipal Court, Municipal Court, Jury/Witness Fees		

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$111.10</b>
<b>Edwards, Noland</b> Interpreter Services	4754	76997 Municipal Court, Municipal Court, Professional Services	\$111.00
		<b>Claimant Total:</b>	<b>\$111.00</b>
<b>Excel Supply Company</b> Compactor Bags	5192	76998 Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies	\$420.59
		<b>Claimant Total:</b>	<b>\$420.59</b>
<b>Fife Chamber of Commerce</b> 3rd Qtr VIC Funding	5640	76999 Visitor Information Center, , Chamber Partnership/Marketing	\$15,125.00
		<b>Claimant Total:</b>	<b>\$15,125.00</b>
<b>Fife Sand and Gravel</b> Disposal Costs	5880	77000 Maintenance Division, , Rd Litter/Vegetation Cntrl	\$75.25
		<b>Claimant Total:</b>	<b>\$75.25</b>
<b>Fife School District</b> Grounds Maintenance	5902	77001 Parks, Rec. & Community Svcs, Park Maintenance, Professional Services	\$2,638.00
		<b>Claimant Total:</b>	<b>\$2,638.00</b>
<b>Form Source</b> Forms	6160	77002 Municipal Court, Municipal Court, Office & Operating Supplies	\$559.65
		<b>Claimant Total:</b>	<b>\$559.65</b>
<b>Gauger, Alex D</b> Juror Pay 7/23	CT1285	77003 Municipal Court, Municipal Court, Jury/Witness Fees	\$18.80
		<b>Claimant Total:</b>	<b>\$18.80</b>
<b>Gerling &amp; Associates</b> Command Vehicle Additions	6797	77004 Police, Operations Division, Grant Expenses/Police	\$1,010.00
		<b>Claimant Total:</b>	<b>\$1,010.00</b>

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Grainger</b> Waterproof Box Covers	7125	77005	
	General Government, Facilities & Property Division, Office & Operating Supp		\$26.76
Air Cirulator	General Government, Facilities & Property Division, Office & Operating Supp		\$150.51
Meter Set	General Government, Facilities & Property Division, Small Tools, Equip		\$282.08
Filters	General Government, Facilities & Property Division, Office & Operating Supp		\$151.23
Safety Sign	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		\$33.84
Icemaker Filter	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		\$40.57
Wasp & Hornet Pesticide	Water Utility, , Office & Operating Supplies		\$10.97
Wasp & Hornet Pesticide	Sewer Utility, , Office & Operating Supplies		\$10.97
Credit Pump	Sewer Utility, , Office & Operating Supplies		\$-634.52
Santizer	Operations Division, , Office & Operating Supplies		\$11.45
Wasp & Hornet Pesticide	Operations Division, , Office & Operating Supplies		\$10.98
Air Conditioner	REET I, , Professional Services		\$195.75
Sprayer, Water Cooler	Operations Division, , Office & Operating Supplies		\$179.89
		<b>Claimant Total:</b>	<b>\$470.48</b>
<b>Granich Engineered Products</b>	6543	77006	
Pump Station Part	Sewer Utility, , Office & Operating Supplies		\$176.07
		<b>Claimant Total:</b>	<b>\$176.07</b>

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## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Guardian Security Alarm Testing	7139	77007	\$270.00
	Parks, Rec. & Community Svcs, Swim Center Division, Professional Services		
Alarm Testing			\$270.00
	Parks, Rec. & Community Svcs, Senior/Community Center Div., Professional Se		
<b>Claimant Total:</b>			<b>\$540.00</b>
H D Fowler Co Hose Cap Gasket	6180	77008	\$80.01
	Water Utility, , Office & Operating Supplies		
Hydrant Shields			\$38.37
	Water Utility, , Office & Operating Supplies		
<b>Claimant Total:</b>			<b>\$118.38</b>
H D Supply - Waterworks Nozzle Cap Gasket	11399	77009	\$18.69
	Water Utility, , Office & Operating Supplies		
Swivel Adapter			\$180.35
	Water Utility, , Office & Operating Supplies		
<b>Claimant Total:</b>			<b>\$199.04</b>
Hasler Financial Services Postage Meter Lease	7361	77010	\$1.77
	Water Utility, , Telephone, Postage		
Postage Meter Lease			\$0.79
	Storm Drainage Utility, , Telephone, Postage		
Postage Meter Lease			\$1.96
	Sewer Utility, , Telephone, Postage		
Postage Meter Lease			\$3.53
	Operations Division, , Telephone, Postage		
Postage Meter Lease			\$1.18
	Parks, Rec. & Community Svcs, Recreation Division, Telephone/Postage		
Postage Meter Lease			\$2.95
	Parks, Rec. & Community Svcs, Recreation Division, Telephone/Postage		
Postage Meter Lease			\$0.20
	Parks, Rec. & Community Svcs, Recreation Division, Telephone/Postage		
Postage Meter Lease			\$77.33
	Finance & Admin. Services, Finance Division, Postage		

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## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Postage Meter Lease	Executive, Human Resources, Postage		\$2.95
Postage Meter Lease	Finance & Admin. Services, Administrative Services, Postage		\$32.59
Postage Meter Lease	Community Development, Planning Division, Postage		\$19.44
Postage Meter Lease	Executive, Executive, Postage		\$0.39
Postage Meter Lease	Community Development, Building Division, Postage		\$0.59
Postage Meter Lease	Parks, Rec. & Community Svcs, Swim Center Division, Telephone, Postage		\$1.96
<b>Claimant Total:</b>			<b>\$147.63</b>
<b>Healthcare Delivery Systems</b>	73401	77011	
Medical Services - Milton	Detention Services, , Professional Services		\$160.00
Medical Services - Fife	Detention Services, , Professional Services		\$512.00
Medical Services - Federal Way	Detention Services, , Professional Services		\$300.00
<b>Claimant Total:</b>			<b>\$972.00</b>
<b>Hutchens, Randi M</b>	CT1280	77012	
Juror Pay 7/23	Municipal Court, Municipal Court, Jury/Witness Fees		\$17.70
<b>Claimant Total:</b>			<b>\$17.70</b>
<b>Integra</b>	14177	77013	
Phones	Community Development, Planning Division, Postage		\$294.60
Phones	Engineering, Engineering, Telephone, Postage		\$294.60
Phones	Police, Communications/Dispatch, Telephone		\$589.21
<b>Claimant Total:</b>			<b>\$1,178.41</b>

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Intoximeters Inc</b> Case, Mouthpiece, Lens Protect	7975	77014	
Police, Operations Division, Small Tools, Equip			\$480.92
<b>Claimant Total:</b>			<b>\$480.92</b>
<b>Johnson,Roberts, &amp; Associates</b> Exam	8091	77015	
Police, Communications/Dispatch, Professional Services			\$15.00
<b>Claimant Total:</b>			<b>\$15.00</b>
<b>Judicial Conference Regr</b> Registration - Conference, K R	11713	77016	
Municipal Court, Security Division, Travel, Conf, Schooling			\$150.00
<b>Claimant Total:</b>			<b>\$150.00</b>
<b>Kuker-Ranken Inc</b> Field Notebook	8300	77017	
Sewer Utility, , Office & Operating Supplies			\$15.96
<b>Claimant Total:</b>			<b>\$15.96</b>
<b>Kustom Signals</b> Antennas - Veh #204	8302	77018	
Police, Operations Division, Small Tools, Equip			\$1,966.31
<b>Claimant Total:</b>			<b>\$1,966.31</b>
<b>LeMay Mobile Shredding</b> Shredding	8608	77019	
Police, Operations Division, Miscellaneous			\$28.90
<b>Claimant Total:</b>			<b>\$28.90</b>
<b>Lemus, Nancy</b> Juror Pay 7/23	CT1283	77020	
Municipal Court, Municipal Court, Jury/Witness Fees			\$14.40
<b>Claimant Total:</b>			<b>\$14.40</b>
<b>Lim, Vannara S</b> Interpreter Services 7/28	8662	77021	
Municipal Court, Municipal Court, Professional Services			\$397.10
Interpreter Services July 31,	Municipal Court, Probation Division, Professional Services		\$123.20
<b>Claimant Total:</b>			<b>\$520.30</b>

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Lloyd Enterprises Inc Asphalt	8625	77022	
	ROW Acquisitions, , ROW Acquisitions		\$61.04
Infield Mix			
	Parks, Rec. & Community Svcs, Park Maintenance, Office & Operating Supplies		\$491.85
Asphalt			
	ROW Acquisitions, , ROW Acquisitions		\$81.87
Asphalt			
	ROW Acquisitions, , ROW Acquisitions		\$51.75
Asphalt			
	ROW Acquisitions, , ROW Acquisitions		\$40.00
Asphalt			
	ROW Acquisitions, , ROW Acquisitions		\$97.72
Asphalt			
	ROW Acquisitions, , ROW Acquisitions		\$29.95
		<b>Claimant Total:</b>	<b>\$854.18</b>
Lyn, Stacy	CT1288	77023	
Witness Fee 8/13	Municipal Court, Municipal Court, Jury/Witness Fees		\$42.64
		<b>Claimant Total:</b>	<b>\$42.64</b>
McDonough & Sons	9105	77024	
Street Cleaning	Maintenance Division, , Street Cleaning		\$707.72
Street Cleaning			
	Maintenance Division, , Street Cleaning		\$303.31
		<b>Claimant Total:</b>	<b>\$1,011.03</b>
McLain, Parker E	CT1278	77025	
Juror Pay 7/23	Municipal Court, Municipal Court, Jury/Witness Fees		\$14.40
		<b>Claimant Total:</b>	<b>\$14.40</b>
McLoughlin & Eardley Corp	9112	77026	
Lights, Speaker, Bracket	, , Machinery & Equipment		\$459.00
		<b>Claimant Total:</b>	<b>\$459.00</b>

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>McQuistin, Leslie A</b> Juror Pay 7/23	CT1277	77027	
	Municipal Court, Municipal Court, Jury/Witness Fees		\$15.50
<b>Claimant Total:</b>			<b>\$15.50</b>
<b>Metro Parks Tacoma</b> Field Trip - Fort Nisqually	9073	77028	
	Parks, Rec. & Community Srvs, Recreation Division, Miscellaneous		\$132.00
<b>Claimant Total:</b>			<b>\$132.00</b>
<b>Micro Data</b> Forms	9655	77029	
	Police, Operations Division, Office & Operating Supplies		\$706.07
<b>Claimant Total:</b>			<b>\$706.07</b>
<b>MultiCare Health Works</b> Exam	10089	77030	
	Police, Investigations, Professional Services		\$70.00
<b>Claimant Total:</b>			<b>\$70.00</b>
<b>MX Logic</b> Spam Filter	10154	77031	
	Executive, Information Technology/IT, Professional Services		\$203.00
<b>Claimant Total:</b>			<b>\$203.00</b>
<b>National Barricade Company</b> Board Rental	10401	77032	
	70th/Valley - Phase II, , Right-of-Way		\$936.22
Adaptor Charge	70th/Valley - Phase II, , Right-of-Way		\$958.13
<b>Claimant Total:</b>			<b>\$1,894.35</b>
<b>Neal, Christiana M</b> Juror Pay 7/23	CT1276	77033	
	Municipal Court, Municipal Court, Jury/Witness Fees		\$13.30
<b>Claimant Total:</b>			<b>\$13.30</b>
<b>Office Depot</b> Ink, Toner, Labels, Paper, Bin	4697	77034	
	Police, Communications/Dispatch, Office & Operating Supplies		\$326.29
Credit Labels	Finance & Admin. Services, Finance Division, Office & Operating Supplies		\$-32.83

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Ink, Paper, Pens, Folders, Sig	Police, Operations Division, Office & Operating Supplies		\$298.70
Toner, Paper	Police, Investigations, Office & Operating Supplies		\$456.32
<b>Claimant Total:</b>			<b>\$1,048.48</b>
<b>Paramount Supply Company</b>	11500	77035	
Gvanized Pipe	Sewer Utility, , Office & Operating Supplies		\$93.34
Adaptor, Plug	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		\$3.97
Pipe	Water Utility, , Office & Operating Supplies		\$225.40
<b>Claimant Total:</b>			<b>\$322.71</b>
<b>Park, Benjamin</b>	11548	77036	
Interpreter Services 8/6	Municipal Court, Municipal Court, Professional Services		\$92.10
<b>Claimant Total:</b>			<b>\$92.10</b>
<b>Parker Paint Company</b>	11550	77037	
Brushes, Solvent	Water Utility, , Office & Operating Supplies		\$19.67
<b>Claimant Total:</b>			<b>\$19.67</b>
<b>Partner Construction Products</b>	11568	77038	
Tack, Pail, Sealant Tip, Squeegee	70th/Valley - Phase II, , Right-of-Way		\$4,073.61
Tack, Pail	70th/Valley - Phase II, , Right-of-Way		\$5,975.43
<b>Claimant Total:</b>			<b>\$10,049.04</b>
<b>Petty Cash - Kristen LaFrance</b>	12046	77039	
Plug	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		\$7.87
Syrup, Pop, Cleaner, Flour, Be	Parks, Rec. & Community Srvs, Recreation Division, After school program sup		\$26.33
Hose Repair, Cap, Welding Rod	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		\$10.98

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Cap		Parks, Rec. & Community Svcs, Senior/Community Center Div., Office & Operat	\$2.03
<b>Claimant Total:</b>			<b>\$47.21</b>
<b>Pierce Co Budget &amp; Finance</b>	12200	77040	
Public Defense Services	Executive, Legal, Misc - Other Legal		\$10,000.00
1st Qtr 2009 Liquor Taxes & Pr	Police, Operations Division, 2% Alcoholism Program		\$442.95
<b>Claimant Total:</b>			<b>\$10,442.95</b>
<b>Pierce College</b>	11199	77041	
Registration - Flagging, K Cox Water Utility, , Travel, Conf, Schooling			\$18.33
Registration - Flagging, K Cox Sewer Utility, , Travel, Conf, Schooling			\$18.33
Registration - Flagging, K Cox Operations Division, , Travel, Conf, Schooling			\$18.34
<b>Claimant Total:</b>			<b>\$55.00</b>
<b>Pierce County Recycling,</b>	8500	77042	
Disposal Costs	Maintenance Division, , Rd Litter/Vegetation Cntrl		\$696.53
Disposal Costs	Maintenance Division, , Rd Litter/Vegetation Cntrl		\$109.35
<b>Claimant Total:</b>			<b>\$805.88</b>
<b>Pierce County Security</b>	12215	77043	
Security Services	Parks, Rec. & Community Svcs, Park Maintenance, Professional Services		\$175.00
<b>Claimant Total:</b>			<b>\$175.00</b>
<b>Platt Electric Supply</b>	12650	77044	
Cable Ties, Pipe	Maintenance Division, , Traf Cntrl - Signals		\$41.38
<b>Claimant Total:</b>			<b>\$41.38</b>
<b>ProBuild / Lumbermens</b>	8980	77045	
Screen	Operations Division, , Office & Operating Supplies		\$7.64

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Paint Thinner		Water Utility, , Office & Operating Supplies	\$8.73
Drill Bit		Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp	\$7.64
Brace, Primer, Corner Iron, Co		Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies	\$11.56
Batteries		Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp	\$15.28
Brace, Primer, Corner Iron, Co		Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp	\$16.46
<b>Claimant Total:</b>			<b>\$67.31</b>
<b>Public Finance Inc</b>	13264	77046	
Delinquency Management		Sewer Utility, , ULID Administration	\$1,570.25
<b>Claimant Total:</b>			<b>\$1,570.25</b>
<b>Puget Sound Energy</b>	18370	77047	
Utilities		Sewer Utility, , Public Utility Services	\$48.73
Utilities		Maintenance Division, , Street Lighting	\$46.82
Utilities		Maintenance Division, , Street Lighting	\$25.79
Utilities		Operations Division, , Public Utility Svcs	\$48.74
Utilities		Water Utility, , Public Utilities	\$48.74
Utilities		General Government, Facilities & Property Division, Public Utility Svcs	\$119.13
<b>Claimant Total:</b>			<b>\$337.95</b>
<b>QWest</b>	17650	77048	
Phones - Direct Lines		Community Development, Planning Division, Postage	\$6.10
Phones - Direct Lines		Executive, Human Resources, Postage	\$2.02

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Phones - Direct Lines		Finance & Admin. Services, Finance Division, Postage	\$6.10
Phones - Direct Lines		Sewer Utility, , Telephone, Postage	\$7.06
Phones - Direct Lines		Sewer Utility, , Telephone, Postage	\$6.10
Phones - Direct Lines		Storm Drainage Utility, , Telephone, Postage	\$2.02
Phones		Sewer Utility, , Telephone, Postage	\$41.29
Phones - Direct Lines		Water Utility, , Telephone, Postage	\$6.10
Phones - Direct Lines		Storm Drainage Utility, , Telephone, Postage	\$1.74
Phones - Direct Lines		Water Utility, , Telephone, Postage	\$7.06
Phones - Direct Lines		Operations Division, , Telephone, Postage	\$5.22
Phones - Direct Lines		Operations Division, , Telephone, Postage	\$6.05
Phones - Direct Lines		Parks, Rec. & Community Svcs, Senior/Community Center Div., Telephone, Post	\$3.48
Phones - Direct Lines		Municipal Court, Municipal Court, Telephone, Postage	\$9.07
Phones - Direct Lines		Parks, Rec. & Community Svcs, Recreation Division, Telephone/Postage	\$5.22
Phones - Direct Lines		Community Development, Building Division, Postage	\$7.06
Phones - Direct Lines		Parks, Rec. & Community Svcs, Park Maintenance, Telephone, Postage	\$1.74
Phones - Direct Lines		Legislative, , Postage	\$4.03
Phones		Police, Communications/Dispatch, Telephone	\$56.33
Phones		Police, Communications/Dispatch, Telephone	\$51.37

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## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Phones - Direct Lines	Police, Operations Division, Postage		\$15.09
Phones - Direct Lines	Legislative, , Postage		\$3.48
Phones - Direct Lines	Parks, Rec. & Community Srvs, Senior/Community Center Div., Telephone, Post		\$4.03
Phones - Direct Lines	Parks, Rec. & Community Srvs, Park Maintenance, Telephone, Postage		\$2.02
Phones - Direct Lines	Finance & Admin. Services, Finance Division, Postage		\$7.06
Phones - Direct Lines	Finance & Admin. Services, Acministrative Services, Postage		\$6.10
Phones - Direct Lines	Police, Operations Division, Postage		\$13.06
Phones - Direct Lines	Executive, Executive, Postage		\$3.48
Phones - Direct Lines	Municipal Court, Municipal Court, Telephone, Postage		\$7.84
Phones - Direct Lines	Executive, Executive, Postage		\$4.03
Phones - Direct Lines	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		\$6.05
Phones - Direct Lines	Executive, Human Resources, Postage		\$1.74
Phones	General Government, Facilities & Property Division, Telephone		\$39.87
Phones - Direct Lines	Finance & Admin. Services, Acministrative Services, Postage		\$7.06
Phones - Direct Lines	Community Development, Building Division, Postage		\$6.10
Phones - Direct Lines	Community Development, Planning Division, Postage		\$7.06
Phones	General Government, Facilities & Property Division, Telephone		\$39.87
Phones	Police, Communications/Dispatch, Telephone		\$82.60

WARRANT REQUEST DATE: 08/25/2009

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Phones		Police, Communications/Dispatch, Telephone	\$237.77
Phones - Direct Lines		Parks, Rec. & Community Svcs, Swim Center Division, Telephone, Postage	\$3.48
Phones - Direct Lines		Parks, Rec. & Community Svcs, Swim Center Division, Telephone, Postage	\$4.03
<b>Claimant Total:</b>			<b>\$736.98</b>
<b>Qwest - Long Distance</b>	17652	77049	
Phones - Long Distance		Operations Division, , Telephone, Postage	\$6.94
Phones - Long Distance		Water Utility, , Telephone, Postage	\$6.94
Phones - Long Distance		Sewer Utility, , Telephone, Postage	\$6.93
Phones - Long Distance		Municipal Court, Municipal Court, Telephone, Postage	\$7.55
Phones - Long Distance		Finance & Admin. Services, Finance Division, Postage	\$9.24
Phones - Long Distance		Parks, Rec. & Community Svcs, Recreation Division, Telephone/Postage	\$3.76
Phones - Long Distance		Community Development, Planning Division, Postage	\$2.67
Phones - Long Distance		Executive, Human Resources, Postage	\$0.75
Phones - Long Distance		Parks, Rec. & Community Svcs, Swim Center Division, Telephone, Postage	\$1.10
Phones - Long Distance		Executive, Information Technology/IT, Small Tools, Equip	\$11.44
Phones - Long Distance		Finance & Admin. Services, Administrative Services, Postage	\$6.03
Phones - Long Distance		Executive, Information Technology/IT, Telephone, Postage	\$0.73
Phones - Long Distance		Parks, Rec. & Community Svcs, Senior/Community Center Div., Telephone, Post	\$0.65

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Phones - Long Distance		Community Development, Building Division, Postage	\$5.54
Phones - Long Distance		Police, Investigations, Telephone, Postage	\$13.74
Phones - Long Distance		Executive, Executive, Postage	\$10.25
Phones - Long Distance		Police, Communications/Dispatch, Telephone	\$39.53
Phones - Long Distance		Parks, Rec. & Community Svcs, Park Maintenance, Telephone, Postage	\$1.62
<b>Claimant Total:</b>			<b>\$135.41</b>
<b>Recreation Supply Company</b>	13778	77050	
Gasket		Parks, Rec. & Community Svcs, Swim Center Division, Office & Operating Supp	\$32.59
<b>Claimant Total:</b>			<b>\$32.59</b>
<b>Redflex Traffic Systems</b>	13775	77051	
Traffic Control Systems		Public Safety Fund, , Professional Services	\$24,250.00
<b>Claimant Total:</b>			<b>\$24,250.00</b>
<b>RH2 Engineering Inc</b>	7295	77052	
Holt Exploration Well		Water Utility, , Professional Services	\$245.30
Groundwater Supply Development		Water Utility, , Professional Services	\$1,413.85
Praxair Plant Expansion Water		Non-Rev/Non-Exp, , Billable Engineering	\$522.99
<b>Claimant Total:</b>			<b>\$2,182.14</b>
<b>Ricoh Americas Corporation</b>	7302	77053	
Copier Maintenance		Finance & Admin. Services, Finance Division, Repairs & Maintenance	\$313.99
Copier Maintenance		Parks, Rec. & Community Svcs, Swim Center Division, Repairs & Maintenance	\$104.05
Copier Maintenance		Parks, Rec. & Community Svcs, Swim Center Division, Repairs & Maintenance	\$37.10

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Copier Maintenance	Finance & Admin. Services, Finance Division,	Repairs & Maintenance	\$5.55
Copier Maintenance	Parks, Rec. & Community Svcs, Senior/Community Center Div.,	Repairs & Maint	\$159.63
Copier Maintenance	Executive, Executive,	Repairs & Maintenance	\$4.81
Copier Maintenance	Police, Communications/Dispatch,	Repairs & Maintenance	\$79.30
Copier Maintenance	Executive, Human Resources,	Miscellaneous	\$261.66
Copier Maintenance	Finance & Admin. Services, Acministrative Services,	Repairs & Maintenance	\$8.15
Copier Maintenance	Finance & Admin. Services, Acministrative Services,	Repairs & Maintenance	\$209.34
Copier Maintenance	Community Development, Planning Division,	Repairs & Maintenance	\$244.22
Copier Maintenance	Police, Operations Division,	Repairs & Maintenance	\$585.32
Copier Maintenance	Community Development, Building Division,	Repairs & Maintenance	\$226.78
Copier Maintenance	Community Development, Building Division,	Repairs & Maintenance	\$9.26
Copier Maintenance	Legislative, ,	Repairs & Maintenance	\$174.45
Copier Maintenance	Municipal Court, Municipal Court,	Repairs & Maintenance	\$375.90
Copier Maintenance	Community Development, Planning Division,	Repairs & Maintenance	\$9.26
Copier Maintenance	Water Utility, ,	Repairs & Maintenance	\$14.37
Copier Maintenance	Sewer Utility, ,	Repairs & Maintenance	\$14.37
Copier Maintenance	Operations Division, ,	Repairs & Maintenance	\$7.17

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Copier Maintenance	Detention Services, , Repairs & Maintenance		\$191.81
Copier Maintenance	Executive, Executive, Repairs & Maintenance		\$313.99
<b>Claimant Total:</b>			<b>\$3,350.48</b>
<b>Robblee's Total Security Inc</b>	13950	77054	
Door Rekey	General Government, Facilities & Property Division, Repairs & Maintenance		\$179.20
<b>Claimant Total:</b>			<b>\$179.20</b>
<b>Rodabaugh II, John L.</b>	13966	77055	
Prosecuting Services	Executive, Legal, Prosecution		\$10,000.00
<b>Claimant Total:</b>			<b>\$10,000.00</b>
<b>RTC Manufacturing</b>	14054	77056	
Poles, Base, Bolt Set	Maintenance Division, , Traf Cntrl - Signals		\$1,237.48
<b>Claimant Total:</b>			<b>\$1,237.48</b>
<b>Semisi-Tupou, Vaivao</b>	14893	77057	
Interpreter Services 8/6	Municipal Court, Municipal Court, Professional Services		\$142.00
<b>Claimant Total:</b>			<b>\$142.00</b>
<b>State Auditor's Office</b>	15834	77058	
Audit Costs	Finance & Admin. Services, Finance Division, Audits		\$157.20
<b>Claimant Total:</b>			<b>\$157.20</b>
<b>Stenberg, Dixie E</b>	CT1281	77059	
Juror Pay 7/23	Municipal Court, Municipal Court, Jury/Witness Fees		\$16.60
<b>Claimant Total:</b>			<b>\$16.60</b>
<b>Stenberg, Lisa R</b>	CT1286	77060	
Juror Pay 7/23	Municipal Court, Municipal Court, Jury/Witness Fees		\$15.50
<b>Claimant Total:</b>			<b>\$15.50</b>
<b>Sterling Reference Laboratorie</b>	15912	77061	
Analysis thru 7/20	Municipal Court, Probation Division, Professional Services		\$75.05

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$75.05</b>
<b>Stewart, Christopher</b> Witness Fees	CT1274	77062	
	Municipal Court, Municipal Court, Jury/Witness Fees		\$11.00
		<b>Claimant Total:</b>	<b>\$11.00</b>
<b>Sumner Tractor &amp; Equipment</b> Tire, Lock	16000	77063	
	, , Repair Parts		\$88.41
		<b>Claimant Total:</b>	<b>\$88.41</b>
<b>Swenson, Gary</b> Interest Payment - Sept	16054	77064	
	REET I, , Interest/59th Ave Property		\$1,886.29
Principal Payment - Sept	REET I, , Principle/59th Ave Property		\$3,753.61
		<b>Claimant Total:</b>	<b>\$5,639.90</b>
<b>Tacoma Regional CVB</b> Q2 - Tourism Promotion Agreeme	16700	77065	
	Tourism/Promotion/VCB, , Advertising		\$18,750.00
		<b>Claimant Total:</b>	<b>\$18,750.00</b>
<b>Tacoma Screw Products</b> Clamp, Anchors	16850	77066	
	Sewer Utility, , Office & Operating Supplies		\$16.64
Bit	Sewer Utility, , Office & Operating Supplies		\$24.99
Clamps	Sewer Utility, , Office & Operating Supplies		\$10.41
Clamps	Sewer Utility, , Office & Operating Supplies		\$8.85
Cup Dispenser, Gloves, Cups	Operations Division, , Office & Operating Supplies		\$82.12
		<b>Claimant Total:</b>	<b>\$143.01</b>
<b>Taimi, Anitelu</b> Interpreter Services 8/6	16712	77067	
	Municipal Court, Municipal Court, Professional Services		\$122.00



<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Title Fees - Freeman Road LID	Sewer Construction, , LID 2008-3		\$437.20
<b>Claimant Total:</b>			<b>\$4,809.20</b>
<b>Timco Inc</b> Polyurathane	17200 Sewer Utility, , Office & Operating Supplies	77070	\$63.22
Polyurathane	Sewer Utility, , Office & Operating Supplies		\$63.22
<b>Claimant Total:</b>			<b>\$126.44</b>
<b>Titan Sales Group</b> Ball Valve	17248 Sewer Utility, , Office & Operating Supplies	77071	\$630.61
<b>Claimant Total:</b>			<b>\$630.61</b>
<b>Titus Will Ford</b> Belt & Buckle, Bolts - Veh #47 , , Office & Operating Supplies	17250	77072	\$97.23
Keys	, , Office & Operating Supplies		\$374.02
<b>Claimant Total:</b>			<b>\$471.25</b>
<b>Trim Line</b> Door Lettering	17456 General Government, Facilities & Property Division, Repairs & Maintenance	77073	\$49.00
<b>Claimant Total:</b>			<b>\$49.00</b>
<b>United Parcel Service</b> Delivery Costs	17897 Police, Operations Division, Postage	77074	\$7.90
Late Payment Fee	Engineering, Engineering, Telephone, Postage		\$27.76
Delivery Costs	Police, Operations Division, Postage		\$14.10
<b>Claimant Total:</b>			<b>\$49.76</b>
<b>United Pipe &amp; Supply</b> Valve	17900 Water Utility, , Small Tools, Equipment	77075	\$203.30

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Meters		Water Utility, , Small Tools, Equipment	\$366.47
Credit Rotor		Water Utility, , Small Tools, Equipment	\$-45.91
PVC Cap		Operations Division, , Small Tools, Equip	\$10.78
Meter		Water Utility, , Small Tools, Equipment	\$428.83
Meters		Water Utility, , Small Tools, Equipment	\$285.88
<b>Claimant Total:</b>			<b>\$1,249.35</b>
<b>Universal Mercantile Exchange</b>	18047	77076	
Retractable Key	Municipal Court, Municipal Court, Office & Operating Supplies		\$36.00
<b>Claimant Total:</b>			<b>\$36.00</b>
<b>Valley Saw Shop</b>	18088	77077	
Blade Sharpening	Drainage District #21, , Repairs and Maintenance		\$131.16
<b>Claimant Total:</b>			<b>\$131.16</b>
<b>Verizon Wireless</b>	17665	77078	
Phones	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		\$155.54
Phones	Legislative, , Postage		\$396.48
Phones	Visitor Information Center, , Chamber Partnership/Marketing		\$56.64
Phones	Parks, Rec. & Community Srvs, Park Maintenance, Telephone, Postage		\$269.79
Phones	Parks, Rec. & Community Srvs, Senior/Community Center Div., Telephone, Post		\$56.64
Phones	Finance & Admin. Services, Finance Division, Postage		\$84.96
Phones	Community Development, Planning Division, Postage		\$113.56
Phones	Executive, Human Resources, Postage		\$56.64

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Phones		Parks, Rec. & Community Srvs, Swim Center Division, Telephone, Postage	\$123.56
Phones		Finance & Admin. Services, Administrative Services, Postage	\$28.32
Phones		Executive, Information Technology/IT, Telephone, Postage	\$133.28
Phones		Executive, Legal, Prosecution	\$56.64
Phones		Municipal Court, Municipal Court, Telephone, Postage	\$113.28
Phones		Community Development, Building Division, Postage	\$226.84
Phones		Executive, Executive, Postage	\$199.90
<b>Claimant Total:</b>			<b>\$2,072.07</b>
<b>WA ST Dept Of Inf Srvc</b>	15772	77079	
Scan		Police, Communications/Dispatch, Telephone	\$54.68
<b>Claimant Total:</b>			<b>\$54.68</b>
<b>Water Mgmt Laboratories Inc</b>	19000	77080	
Water Testing		Water Utility, , Miscellaneous	\$120.00
Water Testing		Water Utility, , Miscellaneous	\$120.00
Water Testing		Water Utility, , Miscellaneous	\$44.00
Water Testing		Water Utility, , Miscellaneous	\$120.00
<b>Claimant Total:</b>			<b>\$404.00</b>
<b>Weller, Cynthia Elaine</b>	19036	77081	
ProTem Judge 8/6, 8/13		Municipal Court, Municipal Court, Professional Services	\$287.50
<b>Claimant Total:</b>			<b>\$287.50</b>
<b>Western Fluid Components</b>	19124	77082	
Glue Stick, Sealant, Adhesive , , Office & Operating Supplies			\$44.94

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$44.94</b>
<b>Westmark Products Inc</b> Counter & Cabinets	19090 General Government, Facilities & Property Division, Repairs & Maintenance	77083	\$1,341.11
		<b>Claimant Total:</b>	<b>\$1,341.11</b>
<b>Wingfoot Commercial Tire</b> Tires - Veh #17	14410 , , Repairs & Maintenance	77084	\$935.39
		<b>Claimant Total:</b>	<b>\$935.39</b>
<b>Woodworth &amp; Company</b> Asphalt	19450 70th/Valley - Phase II, , Right-of-Way	77085	\$4,344.24
Gravel	70th/Valley - Phase II, , Right-of-Way		\$926.54
Gravel, Asphalt	70th/Valley - Phase II, , Right-of-Way		\$654.61
Gravel	70th/Valley - Phase II, , Right-of-Way		\$614.62
Tack	70th/Valley - Phase II, , Right-of-Way		\$218.60
Asphalt, Buckets	70th/Valley - Phase II, , Right-of-Way		\$349.76
Gravel, Asphalt	Water Utility, , Office & Operating Supplies		\$128.42
		<b>Claimant Total:</b>	<b>\$7,236.79</b>
<b>World Language Services</b> Interpreter Services 7/24	19528 Municipal Court, Municipal Court, Professional Services	77086	\$120.80
		<b>Claimant Total:</b>	<b>\$120.80</b>
<b>Yoshida, Sachiko</b> Interest Payment - Sept	20020 Non-Departmental, , Interest/Yoshida	77087	\$2,015.63
Principal Payment - Sept	Non-Departmental, , Principal/Yoshida		\$3,654.33

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$5,669.96</b>
<b>Yoshioka, Robert and Vicki</b>	20021	77088	
Interest Payment - Sept	Non-Departmental, , Interest/Yoshioka		\$8,819.14
Principal Payment - Sept	Non-Departmental, , Principal/Yoshioka		\$9,859.69
		<b>Claimant Total:</b>	<b>\$18,678.83</b>
<b>Zarc International</b>	19555	77089	
Registration - Training, M Mea Police, Operations Division, Travel, Conf, Schooling			\$176.40
		<b>Claimant Total:</b>	<b>\$176.40</b>
<b>Zook, Kimberly A</b>	CT1284	77090	
Juror Pay 7/23	Municipal Court, Municipal Court, Jury/Witness Fees		\$15.50
		<b>Claimant Total:</b>	<b>\$15.50</b>
		<b>Grand Total:</b>	<b>\$202,025.27</b>

**MEMORANDUM**  
**For Council Meeting of August 25, 2009**

TO: Mayor and Councilmembers  
THROUGH: Steve Worthington, City Manager  
FROM: Steve Marcotte, Finance Director  
SUBJECT: 2009 Budget Amendment

**REPORT IN BRIEF:** The City Council has directed the City Manager to make several expenditure reductions and to transfer some costs in the General Fund to other appropriate funds to keep the 2009 budget in balance. Additionally, the City has received an unanticipated billing from Tacoma adjusting 2009 and prior years billings for sewage treatment. These changes require a modification to the 2009 adopted budget.

**BACKGROUND:** The City continues to be significantly impacted by the national recession resulting in General Fund revenues underperforming the Budget estimates. The City has been reacting through a series of actions to bring in new revenues, reduce planned expenditures and to shift some General Fund expenditures to other restricted funds where such a shift is allowable and appropriate. Some of these steps require amending the 2009 Budget, as adopted, to provide sufficient spending authority in those other funds.

**DISCUSSION:** The City continues to be adversely impacted by current economic recession resulting in General Fund revenues being significantly under the original budget projections. In response, the City Manager presented a set of budget proposals to the Council, which included some expenditure reductions, some transfers of costs from the General Fund to other funds where those costs could be legitimately charged, and a request to use a portion of General Fund reserves. The City Council gave direction to the City Manager to transfers of costs from the General Fund to other funds as follows:

- Transfer \$60,000 of Police and \$10,000 of Municipal Court salaries and benefits costs to the Public Safety Fund to fully charge the administrative costs of the Red Light Photo Enforcement Program.
- Transfer \$30,000 of Police salary and benefits to the D.A.R.E. Fund to cover the City's costs of the School Resource Officer.
- Transfer \$100,000 of PCRS salaries and benefits to the Stadium and Convention Center Fund to cover \$86,500 in parks maintenance costs for Dacca Park sports fields and \$13,500 in pool maintenance costs to partially reflect their use by non-City residents.

The City Council also agreed to allow the City Manager to use up to \$500,000 in General Fund cash reserves to address revenue shortfalls. Council directed this to come from the Tribal 2% monies and, also in response to Council direction, the Tribal Reserve account is being eliminated as a separate reserve account, although we will continue to track its receipt and its usage.

Finally, the City received an unanticipated billing from the City of Tacoma for sewer treatment. This is because they have been billing the City based upon historical information rather than the actual metered flow information we have been providing them. We were unaware that they weren't using our current information and they have now updated their records for the actual information we provided. As a result, there are significant back charges resulting from the development in Fife which occurred over the past several years. The fund balance in the Sewer Utility is adequate to provide for this cost.

**FISCAL IMPACT:** These changes require additional appropriations in the amount of \$1,730,333 to be funded from existing fund balances in the affected funds.

**ALTERNATIVE COURSES OF ACTION:**

1. Adopted Ordinance No. 1697 to modify the 2009 Budget.
2. Do not adopt Ordinance No. 1697. This alternative would simply leave the identified costs in the General Fund rather than transferring them as proposed.

**RECOMMENDATION:** We recommend adoption of Ordinance No. 1697.

**SUGGESTED MOTION:** "I move we adopt Ordinance No. 1697 to modify the 2009 Budget".



Steve Marcotte  
Finance Director



Approved for Agenda  
Steve Worthington, City Manager

**ORDINANCE NO. 1697**

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF FIFE, PIERCE COUNTY, WASHINGTON  
AMENDING THE BUDGET FOR THE CALENDAR  
YEAR 2009, AS ADOPTED**

WHEREAS, the City of Fife established its 2009 Budget in Ordinance No.1686; and

WHEREAS: the estimated revenues for the General Fund in the 2009 Budget are not meeting the budget projections for several major revenue sources creating an imbalance condition in the Budget that needs to be addressed, and

WHEREAS, the City Manager has presented the City Council a plan to balance the Budget which includes some new revenues, some expenditure reductions, and the transfer \$60,000 in Police costs and \$10,000 of Court costs from the General Fund to the Public Safety Fund, the transfer of \$30,000 in School Resource Officer costs from the General Fund to the DARE Fund, and the transfer of \$86,500 of parks maintenance costs and \$13,500 in pool maintenance costs from the General Fund to the Stadium and Convention Center Fund; and

WHEREAS, transferring costs to other funds was not contemplated in the original budget and will require an increase in appropriations in those funds to provide sufficient spending authority in the amounts of \$70,000 in the Public Safety Fund, \$100,000 in the Stadium and Convention Center Fund, and \$30,000 in the DARE Fund, all to be funded from their existing fund balances; and

WHEREAS, Council has authorized the City Manager to use up to \$500,000 of General Fund cash reserves to fund the remaining portion of the budget shortfall; and

WHEREAS, the Sewer Utility has received an unanticipated billing from Tacoma to adjust 2009 and prior years billings which requires additional appropriations in the fund in the amount of \$1,030,333,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON DO ORDAIN AS FOLLOWS:

**Section 1.** The 2009 Budget is amended as follows:

<b><u>Fund</u></b>	<b><u>2009 Budget</u></b>	<b><u>Amendment</u></b>	<b><u>Amended Budget</u></b>
General Fund	\$14,274,056	\$ 500,000	\$14,774,056
Street Op. Fund	793,219		793,219
Detention Serv. Fund	950,580		950,580
Public Safety Fund	103,531	70,000	173,531
Stad. and Con. Ctr. Fund	1,270,309	100,000	1,370,309
Contingency Fund	0		0
Growth Mgmt. Fund	928,499		928,499
Criminal Justice Fund	119,329		119,329
D.A.R.E Fund	7,500	30,000	37,500
Imp. and Mitigation Fund	500,000		500,000
Drug Interv. Fund	67,324		67,324
Park Acq. and Dev. Fund	950,000		950,000
Street Const. Bond Fund	654,605		654,605
1997 LTGO Bond Fund	2,601,133		2,601,133
2001 LTGO Bond Fund	362,838		362,838
Street Construction Fund	18,049,000		18,049,000
Rec/Ped Capital Fac. Fund	100,000		100,000
Water Utility Fund	2,352,916		2,352,916
Sewer Utility Fund	2,850,247	1,030,333	3,880,580
Storm Utility	622,698		622,698
Parity Bond Fund	1,096,024		1,096,024
Utility Construction Fund	825,000		825,000
Fleet Fund	564,634		564,634
Ending Fund Balance	<u>24,872,164</u>	(1,730,333)	<u>23,141,831</u>
<b>Total Expenditures</b>	<b>\$74,915,607</b>		<b>\$74,915,607</b>

**Section 2:** This ordinance shall be in full force and effect 5 (five) days from and after its passage, approval and publication in summary form as provided by law.

Introduced to the City Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2009.

Passed by the City Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2009.

\_\_\_\_\_  
Steve Worthington, City Manager

ATTEST:

\_\_\_\_\_  
Steve Marcotte, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Loren D. Combs, City Attorney

Published: \_\_\_\_\_

Effective Date: \_\_\_\_\_

**MEMORANDUM**  
**For Meeting of August 25, 2009**

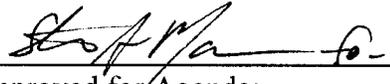
TO: Honorable Mayor and City Council  
FROM: Carl Durham, Acting Community Development Director  
THROUGH: Steve Worthington, City Manager  
SUBJECT: City of Fife Decade in Review

**REPORT IN BRIEF:** This item is a non-action item. This is a quick report of activity in the City of Fife over about the last ten years. We have attempted to cover the projects that have had a big impact on our city with this short power point presentation.

Please sit back and enjoy the memories these photographs remind us of. This report will be available on the City of Fife's website.



Carl Durham,  
Acting Community Development  
Director



Approved for Agenda:  
Steve Worthington, City Manager

**MEMORANDUM**  
**For Meeting of August, 2009**

TO: Mayor and Councilmembers  
FROM: Steve Worthington, City Manager  
SUBJECT: Washington State Dept of Transportation HOV Presentation

***REPORT IN BRIEF:***

Representatives from WSDOT will give a presentation about the Tacoma/Pierce County HOV Program.

***BACKGROUND:***

**Why is WSDOT building HOV lanes from Port of Tacoma Road to the King County line?**

Washington State Dept of Transportation (WSDOT) is building HOV lanes to ease congestion on this heavily-traveled section of I-5.

HOV lanes help transit, vanpools and carpools move efficiently, especially when traffic is congested in the general-purpose lanes. This reliability tends to increase ridership in multi-passenger vehicles, easing demand in the general-purpose lanes and making the highway system work better for everyone.

This project is part of the Tacoma/Pierce County HOV Program, a series of highway projects to provide operational improvements and high-occupancy-vehicle (HOV) lanes on Interstate 5 (I-5), State Route 16 (SR 16), and State Route 167 (SR 167).

**The End Result**

In this project, crews will widen I-5 for HOV lanes in each direction between the Port of Tacoma Road and the King/Pierce County line. Six bridges crossing Wapato Creek and Hylebos Creek will be widened. Traffic cameras will be added to monitor traffic flow and to inform drivers of traffic conditions on WSDOT's traffic Web sites. In addition, metering signals will be installed on the northbound and southbound on-ramps at the 54th Avenue Interchange. The on-ramps will also be widened for HOV traffic to bypass the ramp metering signals.

**Project Benefits**

- **HOV lanes.** HOV lanes provide an alternative transportation mode to those who are able to share the ride. The HOV lanes in this project join with the HOV lanes in King County, extending the statewide HOV system.
- **Congestion relief.** This project relieves I-5 congestion by adding new HOV lanes.
- **Real-time traffic information.** Traffic cameras at strategic locations inform travelers of traffic conditions on electronic signs, local television stations and the Web.

**What is the project timeline?**

WSDOT awarded a \$31 million contract in July 2009 to Bellevue-based Tri-State Construction, Inc.

Construction started in mid-August 2009.

The project is scheduled to be open to traffic in late 2011.

**Financial Information**

Funding for this project comes from multiple sources, including ARRA stimulus, the 2003 and 2005 gas tax packages, and local partners.

**Estimated costs at completion:**

- Preliminary engineering - \$15 million
- Right of way - \$4.6 million
- Construction - \$41.8 million
- **Total estimated cost - \$61.4 million**

**How can I get more information?****Contact:**

Rumina Suafoa, Project Engineer  
WSDOT Tacoma Project Engineer Office  
1614 South Mildred, Suite M  
Tacoma, WA 98465-1626  
Phone: 253-534-3100



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Approved for Agenda:  
Steve Worthington, City Manager

**MEMORANDUM**  
**For Meeting of August 25, 2009**

TO: Mayor and Councilmembers  
THROUGH: Steve Worthington, City Manager  
FROM: Laurel Potter, Marketing Coordinator  
SUBJECT: Fife Harvest Festival

**REPORT IN BRIEF:** Fife Harvest Festival Activities and updates.

**BACKGROUND:** The 2009 Fife Harvest Festival will take place on Saturday, October 3<sup>rd</sup> at Dacca Park. Just a few of the events include vendors, food, Council Corn on the Cob, Reptile Man & Petting Zoo, face painting, arts & crafts, U-Fish Pond, bouncy toys, Kids Korner, strolling magicians, Glitterbug & Beep Beep, and kid's tractor pulls. J.P. Patches will also be attending the festival!

The day will begin with the first annual "Stuff the Bus 5k Fun Run" at 9:00 a.m., followed by a parade through town. The 5k is sponsored by Future Business Leaders of America and the proceeds from the event will go to the local food bank. The day will cap off with a family-friendly dinner at Columbia Junior High and the "Really Big Show!" at the Performing Arts Center. Don't forget to stay late for the fire dancers and fireworks immediately following the "Really Big Show!". For more information, to register for the "Stuff the Bus 5k", or to become a vendor or parade participant, visit our website at [www.fifeharvestfestival.org](http://www.fifeharvestfestival.org). The event is FREE! Our top sponsor is Boeing Employees Credit Union.

**ATTACHMENTS:** None.

**DISCUSSION:** None.

**FISCAL IMPACT:** None.

**ALTERNATIVE COURSES OF ACTION:** None.

**RECOMMENDATIONS:** None.

**SUGGESTED MOTION:** None.



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Laurel Potter  
Marketing Coordinator



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Approved for Agenda:  
Steve Worthington, City Manager

**MEMORANDUM**  
**For Meeting of August 25, 2009**

TO: Mayor and Councilmembers  
 THROUGH: Steve Worthington  
 FROM: Russ Blount  
 RE: **Ordinance 1701** – Updating the City’s Small Public Works Roster Procedures

**REPORT IN BRIEF:** Amend the Fife Municipal Code (FMC) to bring it into conformance with revised state statutes.

**BACKGROUND:** During the 2007-2008 session, the Washington State legislature changed the statutes defining “responsible bidder”. During the 2008-2009 session, the legislature changed the dollar limits for small works bidding, effective on July 26, 2009.

The proposed new language amends the FMC in conformance with the new statutory requirements and limits.

**ATTACHMENTS:** Draft Ordinance showing the FMC changes in “mark-up” format.

**DISCUSSION:** The proposed change would add protections to the public to avoid award to bidder who proved non-responsible after initial selection for small works bidding, and increase efficiency by permitting small works bidding for larger projects.

This housekeeping matter clarifies the FMC consistent with it’s the legislature’s intent, but is not mandated by the legislature; the Council may choose to retain the existing responsibility provisions or bid limits.

**FISCAL IMPACT:** No direct impact on City of Fife finances.

**ALTERNATIVE COURSES OF ACTION:**

1. Consider Ordinance 1701 and approve a first reading thereof.
2. Consider Ordinance 1701, amend it, and approve a first reading of the amended ordinance.
3. Table Ordinance 1701 pending further research or discussion.
4. Decline to approve Ordinance 1701.

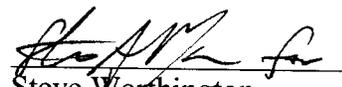
**RECOMMENDATIONS:** Consider Ordinance 1701 and approve a first reading thereof.

**SUGGESTED MOTION:** Motion to approve a first reading of Ordinance 1701.



Russ Blount  
 Public Works Director

Approved for Agenda



Steve Worthington  
 City Manager

CITY OF FIFE, WASHINGTON

ORDINANCE NO. 1701

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON UPDATING THE CITY'S SMALL PUBLIC WORKS ROSTER PROCEDURES AND AMENDING SECTION 2.90.030 OF THE FIFE MUNICIPAL CODE**

WHEREAS, the state legislature recently increased the dollars limits for allowing the use of the small works public roster procedure in lieu of formal sealed bidding procedures set forth, and recently provided a process for determining whether a bidder is responsible; and

WHEREAS, in order to implement the amendments it necessary for the City to incorporate them into its small public works roster procedures;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Section 2.90.030 of the Fife Municipal Code to hereby amended to read as follows:

**2.90.030 Small public works roster procedures.**

The following small works roster procedures are established for use by the city pursuant to RCW 35.23.352 and Chapter 39.04 RCW:

A. Cost. The city need not comply with formal sealed bidding procedures for the construction, building, renovation, remodeling, alteration, repair, or improvement of real property where the estimated cost does not exceed \$3200,000, which includes the costs of labor, material, equipment and sales and/or use taxes as applicable. Instead, the city may use the small works roster procedures for public works projects as set forth herein. The breaking of any project into units or accomplishing any projects by phases is prohibited if it is done for the purpose of avoiding the maximum dollar amount of a contract that may be let using the small works roster process.

B. Number of Rosters. The city may create a single general small works roster, or may create a small works roster for different specialties or categories of anticipated work. Small works rosters may make distinctions between contractors based upon different geographic areas served by the contractor.

C. Contractors on Small Works Roster(s). The small works roster(s) shall consist of all responsible contractors who have requested to be on the roster(s), and where required by law are properly licensed or registered to perform such work in this

state. Contractors desiring to be placed on a roster or rosters must keep current records of any applicable licenses, certifications, registrations, bonding, insurance, or other appropriate matters on file with the city as a condition of being placed on a roster or rosters.

D. Publication. At least once a year, the city shall publish in a newspaper of general circulation within the jurisdiction a notice of the existence of the roster or rosters and solicit the names of contractors for such roster or rosters. Responsible contractors shall be added to an appropriate roster or rosters at any time that they submit a written request and necessary records. The city may require master contracts to be signed that become effective when a specific award is made using a small works roster. An interlocal contract or agreement between city of Fife and other local governments establishing a small works roster or rosters to be used by the parties to the agreement or contract must clearly identify the lead entity that is responsible for implementing the small works roster provisions.

E. Electronic Rosters. In addition to paper and/or electronic rosters kept on file in the appropriate department, the city may also use the statewide electronic database developed and maintained jointly by the Daily Journal of Commerce and the Municipal Research and Services Center of Washington.

F. Telephone or Written Quotations. The city shall use the following process to obtain telephone, written or electronic quotations for public works contracts from contractors on the appropriate small works roster to assure that a competitive price is established:

1. A contract awarded from a small works roster need not be advertised. Invitations for quotations shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished. However, detailed plans and specifications need not be included in the invitation. This subsection does not eliminate other requirements for architectural or engineering approvals as to quality and compliance with building codes.

2. Quotations may be invited from all appropriate contractors on the appropriate small works roster. As an alternative, quotations may be invited from at least five contractors on the appropriate small works roster who have indicated the capability of performing the kind of work being contracted, in a manner that will equitably distribute the opportunity among the contractors on the appropriate roster.

If the estimated cost of the work is from \$1500,000 to \$3200,000, the city may choose to solicit bids from less than all the appropriate contractors on the appropriate small works roster but must also notify the remaining contractors on the appropriate small works roster that quotations on the work are being sought. The city has the sole option of determining whether this notice to the remaining contractors is made by:

a. Publishing notice in a legal newspaper in general circulation in the area where the work is to be done;

b. Mailing a notice to these contractors; or

c. Sending a notice to these contractors by facsimile or other electronic means.

3. For purposes of this chapter, "equitably distribute" means that the city may not favor certain contractors on the appropriate small works roster over other contractors on the appropriate small works roster who perform similar services. At the time bids are solicited, the city representative shall not inform a contractor of the terms or amount of any other contractor's bid for the same project.

4. A written record shall be made by the city representative of each contractor's bid on the project and of any conditions imposed on the bid. Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection, and available by telephone inquiry.

G. Limited Public Works Process. If a work, construction, alteration, repair, or improvement project is estimated to cost less than \$35,000, the city may award such a contract using the limited public works process provided under RCW 39.04.155(3). For a limited public works project, the city will solicit electronic or written quotations from a minimum of three contractors from the appropriate small works roster and shall award the contract to the lowest responsible bidder as defined under ~~RCW 43.19.1911(9)~~ RCW 39.04.010 and RCW 39.04.350. After an award is made, the quotations shall be open to public inspection and available by electronic request.

For limited public works projects, the city may waive the payment and performance bond requirements of Chapter 39.08 RCW and the retainage requirements of Chapter 60.28 RCW, thereby assuming the liability for the contractor's nonpayment of laborers, mechanics, subcontractors, materialmen, suppliers, and taxes imposed under RCW Title 82 that may be due from the contractor for the limited public works project. However, the city shall have the right of recovery against the contractor for any payments made on the contractor's behalf.

The city shall maintain a list of the contractors contacted and the contracts awarded during the previous 24 months under the limited public works process, including the name of the contractor, the contractor's registration number, the amount of the contract, a brief description of the type of work performed, and the date the contract was awarded.

H. Determining Lowest Responsible Bidder. The city shall award the contract for the public works project to the lowest responsible bidder; provided, that whenever there is a reason to believe that the lowest acceptable bid is not the best price

obtainable, all bids may be rejected and the city may call for new bids. A responsible bidder will be a contractor who meets the mandatory requirements of RCW 39.04.350(1) and any supplemental bidder responsibility criteria established for the project under RCW 39.04.350(2). Pursuant to RCW 43.19.1911(9), the following factors, in addition to price, may be given consideration in determining lowest responsible bidder:

- ~~1. The ability, capacity, and skill of the bidder to perform the contract or provide the service required;~~
- ~~2. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;~~
- ~~3. Whether the bidder can perform the contract within the time specified;~~
- ~~4. The quality of performance of previous contracts or services;~~
- ~~5. The previous and existing compliance by the bidder with laws relating to the contract or services;~~
- ~~6. Such other information as may be secured having a bearing on the decision to award the contract.~~

I. Award. The city manager or his designee shall present to the city council all telephone quotations/bids and recommendation for award of the contract to the lowest responsible bidder. However, for public works projects under \$3200,000, the city manager shall have the authority to award public works contracts without city council approval; provided, that the moneys have been appropriated in the city budget and the project is listed in the city's capital improvement plan, the city six-year street plan, or otherwise approved by city council motion or resolution. For public works projects over \$3200,000, the city council shall award the contracts by resolution.

Section 2. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof, provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 3. This Ordinance shall be in full force and effect five (5) days after publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced on the 25<sup>th</sup> day of August, 2009.

Passed by the City Council on the \_\_\_\_ day of August, 2009.

ATTEST:

\_\_\_\_\_  
Steve Worthington, City Manager

\_\_\_\_\_  
Steve Marcotte, City Clerk/Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Loren D. Combs, City Attorney

Published: \_\_\_\_\_  
Effective Date: \_\_\_\_\_, 2009

**MEMORANDUM**  
**For Meeting of August 25, 2009**

TO: Mayor and Councilmembers  
 THROUGH: Steve Worthington  
 FROM: Russ Blount  
 RE: **Ordinance 1702** – Setting Responsibility for Maintenance and Repair of Side Sewers

**REPORT IN BRIEF:** Amend the Fife Municipal Code (FMC) to clarify that property owners are responsible for maintenance of side sewers.

**BACKGROUND:** During the Washington Cities' Insurance Authority's (WCIA's) 2008 review of the City of Fife Municipal Code and Public Works procedures, they stated that they required that the FMC be amended to address this issue. Insurance coordination had been assigned to Jim Reinbold; upon his departure this matter languished until the WCIA sent a reminder notice in advance of their 2009 review. That 2009 review is scheduled for August 27.

The proposed new language includes a reference to an existing FMC paragraph, below:

13.09.010 Definition.

A. "Side sewer" means a pipe or sewer line connecting any house, building or structure with the public sewer, whether situated in a street, alley or an easement provided therefor.

B. "Side sewer contractor" means every person, firm or corporation engaged in the business of laying side sewers or of making side sewer connections.

**ATTACHMENTS:** Draft Ordinance showing the FMC changes in "mark-up" format.

**DISCUSSION:** The proposed change would clarify responsibility, consistent with the intent established by the previously-adopted FMC 13.09.010.

This housekeeping matter clarifies the FMC consistent with its existing intent. If adopted on August 25th, Fife will likely be deemed in conformance with WCIA requirements.

**FISCAL IMPACT:** No direct impact on City of Fife finances.

**ALTERNATIVE COURSES OF ACTION:**

1. Consider Ordinance 1702 and adopt it, waiving a second reading.
2. Consider Ordinance 1702, amend it, and adopt it as amended, waiving a second reading.
3. Consider Ordinance 1702 and approve a first reading thereof.
4. Consider Ordinance 1702, amend it, and approve a first reading of the amended ordinance.
5. Table Ordinance 1702 pending further research or discussion.
6. Decline to approve Ordinance 1702.

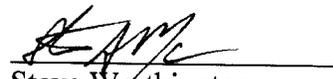
**RECOMMENDATIONS:** Consider Ordinance 1702 and adopt it, waiving a second reading.

**SUGGESTED MOTION:** Motion to adopt Ordinance 1702, waiving a second reading.



Russ Blount  
 Public Works Director

Approved for Agenda



Steve Worthington  
 City Manager

CITY OF FIFE, WASHINGTON

ORDINANCE NO. 1702

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON, REGARDING MAINTENANCE AND REPAIR OF SIDE SEWERS AND AMENDING SECTION 13.08.200**

WHEREAS, the Fife Municipal Code does not currently specify who has the responsibility for maintenance and repair of “side sewers”—the pipe or sewer line connecting a house or building to the public sewer system; and

WHEREAS, the Council has determined that the responsibility for maintenance and repair of side sewers should be placed on the owner of the property served by the side sewer;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Section 13.08.200 of the Fife Municipal Code is hereby amended as follows:

**13.08.200 Pipe connections – Diameter – Maintenance and Repair.**

Side sewers, as defined in FMC 13.09.010 as amended, shall not be less than four inches in diameter for residential and six inches for all other connections, unless otherwise approved by the public works superintendent. The owner of the property served by the side sewer shall be responsible for the maintenance and repair of the side sewer.

Section 2. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof, provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 3. This Ordinance shall be in full force and effect five (5) days after publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced on the 25<sup>th</sup> day of August, 2009.

Passed by the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

Steve Worthington, City Manager

Steve Marcotte, City Clerk/Treasurer

APPROVED AS TO FORM:

Loren D. Combs, City Attorney

Published: \_\_\_\_\_  
Effective Date: \_\_\_\_\_, 2009

August 18, 2009

**MEMORANDUM  
For Meeting of August 25, 2009**

TO: Mayor Johnson and Fife Councilmembers  
THROUGH: Steve Worthington, City Manager  
FROM: B. Blackburn, Chief of Police  
SUBJECT: Resolution #1313

***REPORT IN BRIEF:***

Recently, the City of Fife was awarded a grant for the hiring of one officer through from the U.S. Department of Justice through the COPS Hiring Recovery Program (grant #2009RKWX0893) for the amount of \$263,563.00 over a three year period.

This grant amount covers the salary and benefits, including estimated increases for the year 2010 and then the following two years.

Through the federal grant evaluation process, we were one of 30 agencies total in the State of Washington to receive an award. The Fife community was ranked in the top 93 percentile in the overall U.S. rankings.

This grant will allow for one additional officer to be put on patrol to assist the department in providing basic police department core services.

Currently, the police department is operating with three unfilled vacancies within the patrol division.



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Brad Blackburn  
Chief of Police



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Approved for Agenda:

Steve Marcotte for:  
Steve Worthington, City Manager

RESOLUTION NO. 1313

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF FIFE, PIERCE COUNTY, WASHINGTON  
AUTHORIZING THE ACCEPTANCE OF A GRANT  
AWARD TO FUND ONE POLICE OFFICER POSITION

WHEREAS, the COPS Hiring Recovery Program is a competitive grant program of the US Department of Justice that provides funding directly to law enforcement agencies to increase their community policing capacity and crime-prevention efforts; and

WHEREAS, the City of Fife Police Department has been awarded a COPS Hiring Recovery Program Grant of \$263,563 over a three year period to fund one officer position; now therefore

BE IT RESOLVED that the City Council hereby authorizes the City Manager to accept, on behalf of the City, the COPS Hiring and Recovery Program Grant award from the U.S. Department of Justice in the amount of \$263,563.

ADOPTED by the City Council at an open public meeting held on the 25<sup>th</sup> day of August, 2009.

---

Barry D. Johnson, Mayor

Attest:

---

Steve Marcotte, City Clerk

August 18, 2009

**MEMORANDUM**  
**For the Meeting of August 25, 2009**

**TO:** Mayor and City Council  
**FROM:** Chris Pasinetti, Planner 1; Carl Durham, Acting Community Development Director  
**THROUGH:** Steve Worthington, City Manager  
**SUBJECT:** Resolution No. 1308 Authorizing an Interlocal Agreement with the City of Milton for current and long range planning services.

**REPORT IN BRIEF:** Resolution No. 1308 would contract the City of Fife with the City of Milton to provide long range and current planning.

**BACKGROUND:** The City of Milton revised their Community Development Budget which resulted in a reduction in employed personnel. This effort resulted in a cost savings for the City of Milton and the need to contract planning services.

**DISCUSSION AND FINDINGS:** This contract would last until December 31, 2010. The Fife Community Development Department would assume these responsibilities for Milton as outlined in Exhibit A to Resolution No. 1308.

**FISCAL IMPACT:** The City of Milton will pay an hourly rate for the services from the Community Development Department as outlined in Exhibit B to Resolution No. 1308.

**ALTERNATIVE COURSES OF ACTION:**

1. To approve Resolution No. 1308
2. To amend and approve Resolution No. 1308
3. To not approve Resolution No. 1308

**STAFF RECOMMENDATION:** Staff recommends approving Resolution No. 1308 as written.

**RECOMMENDATION:** Motion to approve Resolution No. 1308.



\_\_\_\_\_  
Carl Durham, Acting  
Community Development Director



\_\_\_\_\_  
Approved for Agenda:  
Steve Worthington, City Manager

RESOLUTION NO. 1308

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE CITY OF MILTON FOR CURRENT AND LONG RANGE PLANNING SERVICES

WHEREAS, the City of Fife has a Planning Department that provides general current and long range planning services; and

WHEREAS, the City of Milton has determined that a contract with Fife for the provision of general current and long range planning services would be more efficient and cost effective than providing such services with its own personnel; and

WHEREAS, the Interlocal Cooperation Act, Chapter 39.34 RCW, authorizes cities to enter into agreements with other governmental entities in order to efficiently and effectively provide services that each is independently authorized to perform; and

WHEREAS, the City of Fife is willing to provide general current and long range planning services to Milton on the terms and conditions set forth in this Interlocal Agreement; now therefore

BE IT RESOLVED that the City Council hereby approves the Interlocal Agreement between City of Milton and City of Fife for Current and Long Range Planning Services attached hereto as Exhibit A and authorizes the City Manager to execute the Agreement on behalf of the City.

ADOPTED by the City Council at an open public meeting held on the 25th day of August, 2009.

\_\_\_\_\_  
Barry D. Johnson, Mayor

Attest:

\_\_\_\_\_  
Steve Marcotte, City Clerk

**INTERLOCAL AGREEMENT BETWEEN  
THE CITY OF MILTON AND THE CITY OF FIFE  
REGARDING CURRENT AND LONG RANGE PLANNING SERVICES**

1. Date and Parties. This Interlocal Agreement (“Agreement”) dated, for reference purposes only, the \_\_\_\_ day of August, 2009 (“Agreement Date”), and is entered into by and between the City of Fife, an optional municipal code city organized under Chapter 35A.13 RCW (hereinafter “Fife”), and the City of Milton, an optional municipal code city organized under Chapter 35A.12 RCW.

2. General Recitals.

2.1 Fife has a Planning Department that provides general current and long range planning services.

2.2 Milton has determined that a contract with Fife for the provision of general current and long range planning services would be more efficient and cost effective than providing such services with its own personnel.

2.3 The Interlocal Cooperation Act, Chapter 39.34 RCW, authorizes cities to enter into agreements with other governmental entities in order to efficiently and effectively provide services that each is independently authorized to perform.

2.4 Fife is willing to provide general current and long range planning services to Milton on the terms and conditions set forth in this Agreement.

2.5 The parties enter this Agreement in consideration of the mutual covenants and promises set forth in this Agreement, the mutual benefits derived from each, and the exercise of authority granted by Chapter 39.34 RCW.

3. Provision of Current and Long Range Planning Services.

3.1 Commencing on the Agreement Date and continuing thereafter during the term of this Agreement, Fife shall provide general current and long range planning services to Milton as more fully described in Exhibit “A,” attached hereto and incorporated by this reference (the “Planning Services”).

3.2 The Planning Services shall be provided under the general supervision of the Milton City Administrator, however personnel assigned by Fife to perform the Planning Services shall remain employees of Fife. Standards of performance, discipline and other personnel matters regarding persons assigned by Fife to perform the Planning Services shall remain under the control of Fife. No employee or agent of Fife shall be deemed to be an employee of Milton as a result of this Agreement.

3.3 Milton shall provide adequate office space, equipment and office supplies for the Planning Services that are to be done at Milton.

3.4 Fife employees performing the Planning Services shall do so at their Fife offices. Provided, however, if meetings in the City of Milton are necessary Fife staff shall be available for scheduled meetings within the City of Milton as necessary in order to perform the Planning Services. The Parties will work cooperatively to establish predetermined office hours in Milton for a Fife employee to be available on site to answer general planning questions and to be available for meetings.

3.5 All work product prepared by Fife employees on Milton projects shall belong to Milton and shall be released to Milton at Milton's request, including electronic copies of documents, if any. Fife may keep a copy of the work product for the purpose of documenting work performed by its employees.

4. Agreement Duration.

4.1 This Agreement shall commence on the Agreement Date and shall continue until December 31, 2010, unless terminated earlier by either party in accordance with the provisions set forth in paragraph 4.2.

4.2 This Agreement may be terminated by either party, for any reason, with 90 ninety days prior written notice to the other party.

4.3 This Agreement may extended beyond the December 31, 2010 end date by the mutual written agreement of the parties.

5. Payment for Services.

5.1 Milton shall pay Fife on an hourly basis for the services provided under this Agreement according to the rate schedule attached hereto as Exhibit B, and incorporated herein by reference. Fife shall provide Milton with monthly invoices for services provided, and Milton shall tender payment to Fife within thirty days after the invoice is received.

5.2 Fife periodically updates its rate schedule for services that it charges to all users. If, during the Agreement term, Fife updates its rate schedule for all users, then it shall provide the new rate schedule to Milton. The rates in the new rate schedule shall be effective for all work performed after Milton receives the new rate schedule. The new rate schedule shall be substituted for the Exhibit B rate schedule without further action required by either Party. Provided, however, for purposes of this Agreement, rate increases, if any, shall not take effect before January 1, 2010.

6. Indemnity and Hold Harmless.

6.1 Milton agrees to indemnify and hold Fife, its elected officials, officers, employees, agents and volunteers harmless from any and all claims, demands, losses, actions and liabilities (including costs and all attorney fees) to or by any and all persons or entities, including, without limitation their respective agents, licensees, or representatives arising from, resulting from, or connected with this Agreement to the extent caused by the negligent acts, errors or omissions of Milton, its elected officials, officers, employees, agents, and volunteers or by Milton's breach of this Agreement.

6.2 Fife agrees to indemnify and hold Milton, its elected officials, officers, employees, agents and volunteers harmless from any and all claims, demands, losses, actions and liabilities (including costs and all attorney fees) to or by any and all persons or entities, including, without limitation their respective agents, licensees, or representatives arising from, resulting from, or connected with this Agreement to the extent caused by the negligent acts, errors or omissions of Fife, its elected officials, officers, employees, agents, and volunteers or by Fife's breach of this Agreement.

6.3 In the event of a claim, loss or liability based upon the alleged concurrent or joint negligence of the parties, the parties shall bear their respective liability, including cost, in accordance with an assignment of their respective liability established in accordance with the laws of the State of Washington.

FOR THE PURPOSES OF THIS INDEMNIFICATION ONLY, THE PARTEIS, BY MUTUAL NEGOTIATION, HEREBY WAIVE, AS RESPECTS THE OTHER PARTY ONLY, ANY IMMUNITY THAT WOULD OTHERWISE BE AVAILABLE AGAINST SUCH CLAIMS UNDER THE INDUSTRIAL INSURANCE PROVISIONS OF TITLE 51 RCW.

7. Notices.

7.1 All Notices required by this Agreement shall be considered properly delivered when personally delivered, or when successfully transmitted by facsimile showing date and time of transmittal, or upon receipt of any notice sent by U.S. mail, or other carrier service to:

Fife: Steve Worthington, City Manager,  
City of Fife  
5411 23d St. East  
Fife, WA 98424  
Facsimile: 253.922.5355

With a copy to : Loren D. Combs  
VSI Law Group, PLLC  
3600 Port of Tacoma Rd., Suite 311  
Fife, WA 98424  
Facsimile: 253.922.5848

Milton: Katrina Asay, Mayor  
1000 Laurel St  
Milton, WA 98354  
Facsimile: 253.922.2385

With a copy to: Phil Olbrechts  
Ogden Murphy & Wallace  
1601 5<sup>th</sup> Ave., Suite 2100  
Seattle, WA 98101  
Facsimile: 206.447.0215

8. Insurance.

8.1 Each party to this Agreement shall maintain insurance at least equivalent to the minimum coverage provided through WCIA or AWC insurance pools. Such coverage shall be maintained during the entire term of this Agreement and all extensions thereto.

9. Miscellaneous Provisions.

9.1 This Agreement does not create any separate legal or administrative entity to which any power is delegated by the parties.

9.2 The rights, duties, and obligations of either party to this Agreement shall not be assignable.

9.3 The Agreement administration shall be the responsibility of the Milton City Administrator, for Milton, and the Fife City Manager, or his designee, for Fife. The parties will cooperatively work together to further the intent and purpose of this Agreement.

9.4 No personal or real property shall be acquired jointly by the parties.

9.5 Prior to its entry into force, Milton shall record with the Pierce County Auditor a copy of the executed Agreement.

9.6 Should any clause, phrase, sentence or paragraph of this Agreement or its application be declared invalid or void by a court of competent jurisdiction, the remaining provisions of this Agreement or its application of those provisions not so declared shall remain in full force and effect.

9.7 Failure of either party to exercise any rights or remedies under this Agreement shall not be a waiver of any obligation by either party and shall not prevent either party from pursuing that right at any future time.

9.8 This is the entire agreement between the parties. Any prior understanding, written or oral, shall be deemed merged with its provision. This agreement shall not be amended except in writing with the express written consent of the City councils of the respective parties.

CITY OF MILTON

CITY OF FIFE

By: \_\_\_\_\_  
Katrina Asay, Mayor

By: \_\_\_\_\_  
Steve Worthington, City Manager

ATTEST/AUTHENTICATED:

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Maria Pierce, City Clerk

\_\_\_\_\_  
Steve Marcotte, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
Phil Olbrechts, City Attorney

\_\_\_\_\_  
Loren D. Combs, City Attorney

## **EXHIBIT A SCOPE OF WORK**

Under the general supervision of the Milton City Administrator, the City of Fife will provide services in the general area of current and long-range planning. These duties include, but are not limited to, the following:

### Current Planning:

- Pre-application meetings by appointment in Milton
- Review of land use applications
- Review and issuance of land use permits
- Receipt of fees by Milton
- Support of the land use appeals process
- Coordination with the City of Milton's Building Division, Public Works Department, City Attorney, other agencies
- Telephone response to inquiries

### Long Range Planning:

- Comp Plan Docket
- Prepare Comp Plan Update Scope of Work
- Manage Comp Plan Update Consultant
- Prepare Shoreline Master Plan Scope of Work
- Manage Shoreline Master Plan consultant
- Administration of consulting contracts
- 2009 Planning Commission Work Plan as agreed upon
- Development of 2010 Planning Commission Work Plan
- Preparation of reports, ordinances, and other documents for City Council consideration; attendance at Council meetings for presentation of agenda items

### Planning Commission:

- Development of agendas/hearing notices
- Meeting notices, agendas, public hearing notices to be issued by Milton Deputy City Clerk
- Preparation of reports, proposed ordinances
- Coordination with Milton City Attorney on review of ordinances
- Attendance at PC meetings, presentation of agenda items
- Recording of PC meetings, preparation of minutes
- Meetings with PC members upon request and appointment

### Other responsibilities:

- Representation of the City of Milton at meetings of intergovernmental agencies as assigned
- Meet regularly with the City Administrator and/or other City officials as requested.

**EXHIBIT B**  
**RATE SCHEDULE**

Director	\$70
Senior Planner	\$55
GIS Tech	\$41
Planner 1	\$36
Admin Asst	\$42

**MEMORANDUM**  
**For Meeting of August 25, 2009**

TO: Mayor and Councilmembers  
 THROUGH: Steve Worthington  
 FROM: Russ Blount  
 SUBJECT: **New Business** – Amendment Number 3 to Interlocal Agreement between the City of Fife and Pierce County Drainage District 21 – Services Outside Fife City Limits

**REPORT IN BRIEF:** Discuss options to address the finances and scheduling of the transition between Fife's billing Drainage District 21 for services to the entire historic area of Drainage District 21 and its absorption of that portion within the City and billing only for services outside the City.

**BACKGROUND:** The City and the District entered into an interlocal agreement dated the 8<sup>th</sup> day of June 2004, for the operation, maintenance and administration of the District's storm water drainage system. The interlocal agreement was amended on the 13<sup>th</sup> day of February, 2006, relating to the acquisition of easements. The interlocal agreement was amended on the 23<sup>rd</sup> of September, 2008, to extend the mandatory duration until 2010 and to commit the District to "withdraw all area from its boundaries that is located within the City of Fife" effective on the 8<sup>th</sup> day of June 2010.

**ATTACHMENTS:** Draft Budget for work within Drainage District 21 but outside the City of Fife.

**DISCUSSION:** The District Commissioners voted on August 17, 2009 not to re-apportion assessments, and have informally stated that they intend not to tax for services inside the City of Fife in 2010. Because they cannot tax at different rates within the District, a decision not to tax within the City becomes a decision not to tax outside the City, and the District would have minimal revenue in 2010 unless other changes are made. None of the alternatives currently being considered by the District Commissioners could be implemented without another amendment to the interlocal agreements; these alternatives include:

1. Proceed with no revenue in 2010, spend down the remaining balance currently estimated at approximately \$40,000, and provide a substantially reduced level of service outside Fife.
2. Obtain an interest bearing loan from the City of Fife or other party and operate in 2010 with full budget, committing the District to repay its debt from 2011 revenues.
3. Move up the withdrawal from the City of Fife until January 1, 2010; in which case the District could tax only properties outside the City, and the City would sooner be responsible for all operations within the City.

**FISCAL IMPACT:** The District will continue to pay the City of Fife for services until it withdraws; the City's 2009 budget includes \$80,354 in revenue from the District. This revenue will need to be replaced, or other budget adjustments made, in 2010.

**ALTERNATIVE COURSES OF ACTION:**

1. Direct staff to negotiate towards one of the above-described alternatives.
2. Suggest another preferred alternative.
3. Request further information.

**RECOMMENDATIONS:** Direct staff to negotiate towards one of the above-described alternatives.

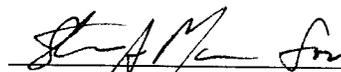
**SUGGESTED MOTION:** Motion to direct staff to negotiate towards alternative \_\_\_\_.

  
 Russ Blount

Public Works Director

Printed: 10:58 AM August 19, 2009

Approved for Agenda

  
 Steve Worthington  
 City Manager

**MEMORANDUM**  
**For Meeting of August 25, 2009**

TO: Mayor and Councilmembers  
 THROUGH: Steve Worthington  
 FROM: Russ Blount  
 SUBJECT: **New Business** – Washington State Freight Mobility Strategic Investment Board Request for Fife Participation in Funding Tideflats Area Transportation Study

**REPORT IN BRIEF:** Discuss the Washington State Freight Mobility Strategic Investment Board (FMSIB) request that Fife provide \$75,000 in funding towards the proposed Tideflats Area Transportation Study (TATS).

**BACKGROUND:** Karen Schmidt, Executive Director of FMSIB, has taken the lead in bringing together representatives of the Port of Tacoma; the Puyallup Tribe of Indians; SSA Marine Ventures, a partner in developing the Tribe's properties; the Washington State Department of Transportation; the City of Tacoma; and the City of Fife. The Port of Tacoma hired consultants to facilitate meetings between these parties and to develop a conceptual scope and budget cost for the necessary broad-area transportation study.

**ATTACHMENTS:** Letter from Karen Schmidt, draft scope and budget for proposed TATS.

**DISCUSSION:** The proposed study will include the entire area of the City of Fife and extend to include major planned improvements outside Fife. As such, the study will be of substantial benefit to the City of Fife and can form the basis for Fife's next city-wide Transportation Plan update; Fife's Transportation Plan is an important element of its overall Comprehensive Plan.

**FISCAL IMPACT:** The requested cost share for the City of Fife is \$75,000, which is 15% of the estimated total study cost of \$482,000. This compares with the \$250,000 approximate cost of Fife's most recent city-wide transportation update in 2002. The Port of Tacoma has committed \$150,000 towards the TATS.

**ALTERNATIVE COURSES OF ACTION:**

1. Direct staff to include the requested \$75,000 in the draft 2010 budget prepared for the Council's further consideration.
2. Direct staff to include an alternate amount in the draft 2010 budget.
3. Request further information.

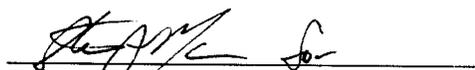
**RECOMMENDATIONS:** Direct staff to include the requested \$75,000 in the draft 2010 budget prepared for the Council's further consideration.

**SUGGESTED MOTION:** Motion to direct staff to include the requested \$75,000 in the draft 2010 budget prepared for the Council's further consideration.



Russ Blount  
 Public Works Director

Approved for Agenda



Steve Worthington  
 City Manager



CITY OF FIFE  
CITY MANAGER  
AUG 13 2009

STATE OF WASHINGTON

FREIGHT MOBILITY STRATEGIC INVESTMENT BOARD

1063 Capitol Way, Rm. 201 • PO Box 40965 • Olympia, WA 98504-0965 • (360) 586-9695 • FAX (360) 586-9700

Patricia Otley,  
Chair

10 August 2009

Karen Schmidt,  
Executive Director

Mr. Steve Worthington  
City of Fife  
5411 23<sup>rd</sup> Street East  
Fife, WA 98424

**Board Members**

Dear Mr. Worthington:

Cliff Benson

John Creighton

Dave Edler

Terry Finn

Rebecca Francik

Dave Gossett

Paula Hammond

Steve Holtgeerts

Larry Paulson

Jill Satran

Brian Ziegler

The members of the Tacoma Tidelands Coalition have made progress in defining the impacted Tidelands study area. WSDOT and the Port of Tacoma have worked on bringing the scope and cost down to a more reasonable level than the original plan. This study will be necessary before any of the projects in the area will be able to move through the process to completion. The projects will all be on different construction timelines but we need to assure that the sequencing makes sense within the area so commerce is not impacted any more than necessary.

The importance and utility of the study:

- The study provides a foundational resource supporting infrastructure project grant applications and other funding programs
- The study itself can be referenced and adopted in project SEPA and NEPA documentation as well as local permitting
- Participation demonstrates a commitment to inter-jurisdictional collaboration and our common surface transportation network
- The study provides context for other planning and marketing efforts within the study area and its corridors
- The study provides a common resource informing local stakeholders and the general public as they participate in processes that enlighten decision-makers about transportation priorities within their jurisdictions
- Conceptual drawings and costs provide the basis for an individual project's design development, saving consultant and staff time as they define preliminary project scope and engage in project permitting
- Traffic Analysis modeling will be available for future project analysis to each participating stakeholder, saving substantial capital costs over developing a new model
- The study's discipline reports (traffic forecasts, analysis, deficiencies, etc.) will be suitable as reference material for other planning and design efforts
- Relationships fostered in the process will promote inter-agency teaming, resource sharing, and professional networking as we continue to partner together as a region

**Web Site**

[www.fmsib.wa.gov](http://www.fmsib.wa.gov)

Mr. Steve Worthington  
Page 2  
August 10, 2009

The partners recognized, at the August 4, 2009 meeting, that this entire effort will need to be a committed partnership from concept to construction completion if the strategic development of the area is to be successful. WSDOT and the Port of Tacoma have reviewed the scope of work to determine if there are any other areas where savings can be achieved. The estimated cost of the study is \$490,000, including the project management costs.

We have tried to determine an appropriate partnership amount to be contributed by each member of the coalition based on the scope of the study and the specific priorities/benefits that each entity has identified. We are requesting that the City of Fife commit \$75,000.00 as the city's appropriate partnership contribution toward this essential study. This amount represents about 15% of the total study costs. This amount was arrived at considering the benefits to the City of Fife's traffic concerns.

We will continue to seek opportunities to hold costs down. Should we complete the study below our estimate, we will reduce participation for each partner based upon their percentage contribution.

A steering committee to guide the work as the study progresses will be created composed of the project partners. Periodic updates will also be provided either by email, telephone conference or meetings as appropriate.

Please confirm your participation in the Tacoma Tidelands Project by August 28, 2009 so we can determine whether the study will proceed. Once we have confirmation, we will draft an agreement between all of the partners, create a cash flow plan and assign management responsibilities so the work can proceed.

Thank you for your support. Together we can be successful in making the needed improvements to the Tidelands area.

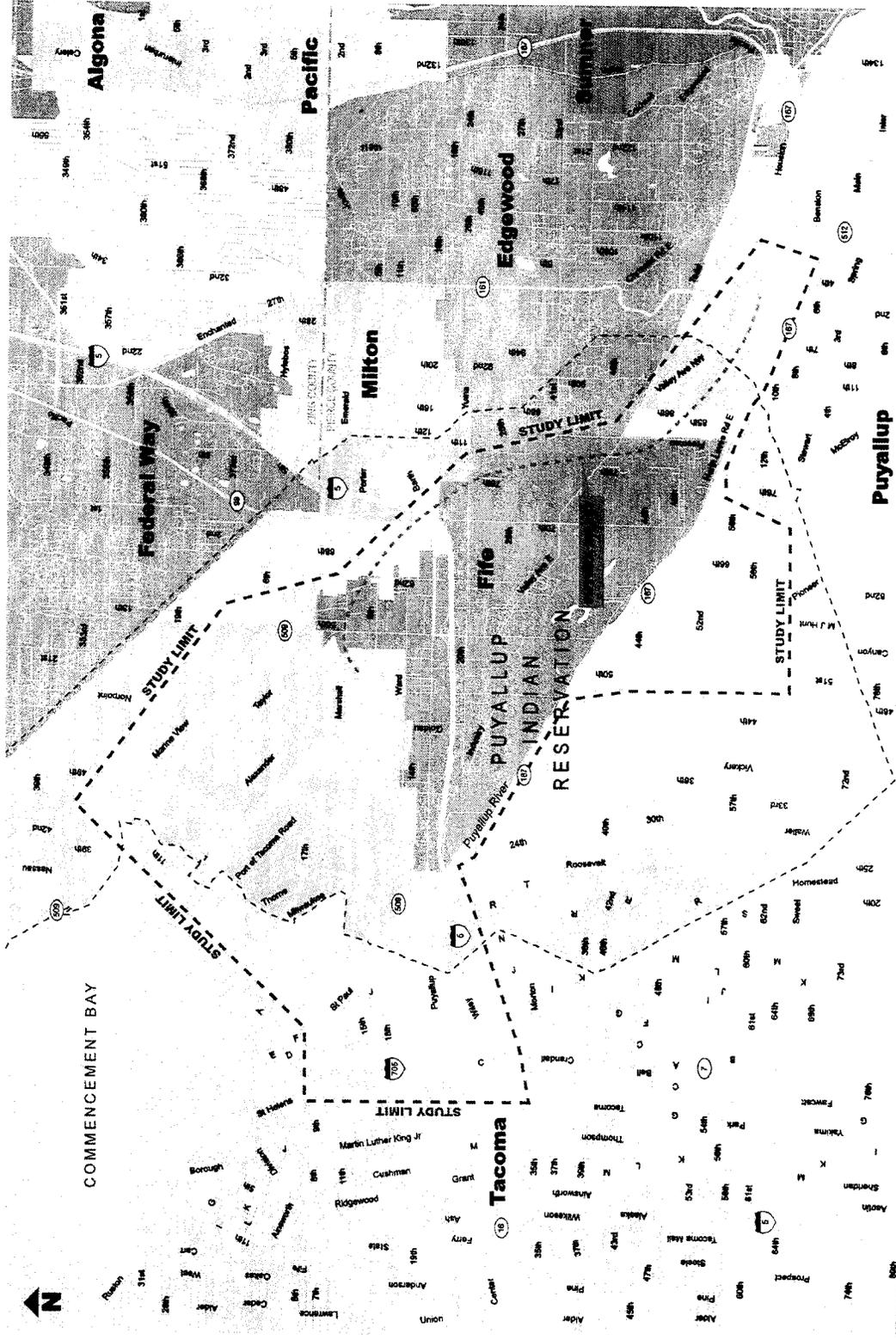
Cordially,



Karen Schmidt  
Executive Director

Enclosure  
Cc: Russ Blount

# Tideflats Area Transportation Study Limits



Washington State  
Department of Transportation

July 2009

August 7, 2009

To: Brian Mannelly / Port of Tacoma

From: Tom McCollough / Moffatt & Nichol

Copy: Steve Bichich / Jacobs  
Paul Riemann / Moffatt & Nichol  
Bryan Tomperi / Jacobs  
Mark Wegener / Jacobs  
Sharlene Zollner / Jacobs

RE: **Port of Tacoma: Planning Support Services (PSA No. 067466 Task 01)**  
**Tideflats Area Transportation Study Scoping Effort**  
**Final Study Scoping Document**  
**Estimate of TATS Study Cost (Rev 2)**

Attached is an estimate of cost for the subject study. This estimate is presented as a range with a "low estimate," "high estimate," and a "best guess," estimate.

Our consultant team provided an estimate of study cost to the Port of Tacoma on June 18, 2009. This estimate has been modified to reflect three scope reduction elements.

As you, know, the attached estimate does not include staff time of the lead agency nor labor associated with stakeholder participation during the study. The attached estimate includes a limited budget for the TATS consultant to facilitate coordination and outreach with stakeholders during the execution of the study. If a greater amount of such coordination is necessary, than additional costs may be incurred. Other factors are (hopefully) self-explanatory on the attached estimate of cost.

Please contact Paul Riemann, Mark Wegener, or me if you have any questions about the attached estimate of cost.

Tom McCollough, Moffatt & Nichol

August 7, 2009

To: Brian Mannelly / Port of Tacoma

From: Tom McCollough / Moffatt & Nichol

Copy: Steve Bichich / Jacobs  
Paul Riemann / Moffatt & Nichol  
Bryan Tomperi / Jacobs  
Mark Wegener / Jacobs  
Sharlene Zollner / Jacobs

RE: **Port of Tacoma: Planning Support Services (PSA No. 067466 Task 01)  
Tideflats Area Transportation Study Scoping Effort  
Final Study Scoping Document (Rev. 2)**

Attached is the final scoping document for the proposed Tideflats Area Transportation Study (TATS). As you know, this document has been developed over the course of meetings with the project stakeholders on March 17, 2009, April 9, 2009, and April 30, 2009. We submitted the Final Scope and Estimate on May 18, 2009, and received feedback from the stakeholders that prompted a discussion about the study cost. We have reviewed several opportunities to reduce the scope of the study to fall within the anticipated budget funding envelope. Please reference our June 19 memorandum which highlights five potential Scope Reduction Elements (SREs).

The following changes have been incorporated into this document since the Final document dated May 18, 2009:

- The description of the traffic operational analysis in the scope has been revised to allow the consultant to use software such as Highway Capacity Software and Synchro. The scope still allows microsimulation software such as VISSIM, but we expect the consultant will choose not to use it due to its large labor requirement. This is per the stakeholders' recommended application of SRE-1.
- The Year 2015 scenarios have been removed from the study, per the stakeholders' acceptance of SRE-2.
- The 2030 scenarios without SR-167 have been removed from the study. This is per the stakeholders' recommended application of SRE-3.
- Lastly, we have incorporated a few relatively minor edits to the scoping document as a result of conversations during the stakeholders meeting held on August 4 at the Port of Tacoma.

We have enjoyed working with the Port and each of your stakeholders regarding this effort. Please contact Paul Riemann, Mark Wegener of Jacobs, or me if you have any questions about this scoping document.

Tom McCollough, Moffatt & Nichol



**Port of Tacoma**

**TIDEFLATS AREA  
TRANSPORTATION STUDY (TATS)  
SCOPING DOCUMENT**

**Final (Rev. 2)**

Prepared for:

Port of Tacoma  
Tacoma, WA

Prepared by:

Moffatt & Nichol  
Jacobs

August 7, 2009

## **INTRODUCTION**

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The Port of Tacoma (POT), Washington State Department of Transportation (WSDOT), City of Fife, City of Tacoma, Puyallup Tribe of Indians, and Pierce County desire to accomplish a Tideflats Area Transportation Study (TATS) of the surface traffic in an area bounded by the Tacoma Tideflats and portions of the City of Fife. This document outlines the background and scope of work for the proposed study.

The key project stakeholders (listed above) have a vested interest in the roadway infrastructure in the vicinity of the Tacoma Tideflats and adjoining roadway network. Furthermore, the long term vitality of the Port of Tacoma and other constituents in the Tacoma industrial tideflats (Tideflats Area) are highly dependent upon freight mobility and the capacity of the surface transportation infrastructure to accommodate growth in the Tideflats Area.

The boundaries of the proposed study, as indicated on Figure 1, consist of the following:

1. I-705/Dock Street on the west
2. The I-705 / I-5 interchange to the southwest
3. I-5 from I-705 to proposed SR 167 Extension
4. River Road, including the Canyon Road Improvements Project, on the southwest
5. Valley Avenue NW on the southeast
6. The alignment of the proposed SR 167 Extension to the east
7. Marine View Drive on the northeast
8. East 11<sup>th</sup> Street on the north

This scoping document provides: the purpose of the study, scope of work elements, and schedule (a draft timeline representing the key milestones to procure a consultant team and delivery of the study). In addition, Figure 1 and Tables 1, 2, and 3 are included as supporting information.

## **PURPOSE**

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The purpose of the study is to:

- Identify or validate the medium and long term transportation requirements necessary to accommodate the growth of area traffic, especially growth of freight related traffic originating from or destined to the Tideflats Area.
- Identify or validate improvements to the surface transportation network that will meet the capacity and future growth needs while maintaining safe and efficient operations within the study limits.
- Incorporate the information from previous transportation studies, including the SR 167 extension.
- Support the Port of Tacoma's Capital Improvement Program (CIP); WSDOT's STIP program, the Cities of Fife and Tacoma's Transportation Improvement Program (TIP), and Pierce County's Transportation Program in the vicinity of the study limits.
- Accomplish coordinated transportation plan data that will support the stakeholders' pursuit of funding for transportation projects in the area.

The end result of the TATS study will be a "Plan" that will enhance the economic benefits of the Tideflats Area, improve the roadway traffic circulation, and reduce congestion.

## **SCOPE OF WORK**

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The transportation planning services for the study include the following tasks:

1. Scope Definition - Facilitate a working session with the study's stakeholders to understand and document the study's objectives, criteria (land use planning objectives and codes, intersection level of service requirements, etc.), and constraints (rail, EMS/fire, etc.) that will be utilized as assumptions for the study.
2. Agency/Stakeholder Coordination – Provide the necessary agency, stakeholders, and public coordination for study development. Meet with stakeholders, local and regional agencies, terminal operators, trucking companies, and others to obtain additional traffic data relating to trip generators and forecasting.
3. Review of Transportation Studies and Plans – Gather and review previously published traffic and transportation related studies and integrate the additional information from these studies into the Tideflats Area Transportation Study. A summary of known transportation studies in the study area is shown in Table 1.
4. Planned Transportation Improvements – Compile a list of planned transportation improvements within the study area utilizing data gathering in Task 3, including but not limited to the following:
  - The Port's planned roadway improvements list
  - The City of Tacoma 6-Year Comprehensive Transportation Program and Transportation Element of Comprehensive Plan
  - The City of Fife Comprehensive Transportation Plan and/or transportation improvement programs
  - WSDOT's planned projects for SR 167, SR 509, and I-5
  - The Puyallup Indian Tribe proposed transportation improvements
  - The Puget Sound Regional Council transportation improvement program
  - Pierce County transportation improvement projects

Organize the improvements into phases (intermediate-term and long-term). Evaluate benefits vs. costs (jointly with the client and stakeholders) for the planned improvements and potential improvements to correct deficiencies or safety issues.

5. Traffic Forecasts – Review and update the background traffic growth, terminal truck trip generation, and trip generation. Research other applicable trip generation information and determine (jointly with client and stakeholders) the growth rates to be utilized for the study. Compile available traffic data, conduct field traffic counts to supplement available traffic data, and obtain other applicable input from the client and stakeholders. Document the growth forecast and trip generation/distribution.
6. Traffic Analysis – Determine the roads and generators to be included in the traffic models. Use Travel Demand Model (TDM) software to forecast the growth and traffic demand for the study years. The traffic forecasts used in this analysis shall utilize and reflect the results of Task 5 of this scope. The consultant shall determine the traffic modeling software to be used, with approval from the stakeholders. The following Travel Demand Models already in existence may be utilized:
  - Puget Sound Regional Council's EM/ME2 model
  - Pierce County's EM/ME2 model
  - City of Tacoma's EM/ME2 model

## Tideflats Area Transportation Study Scoping Document – Final (Rev. 2)

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- City of Fife's VISUM model

Model scenarios by target years, which include the Planned Improvements from Task 4 of this scope, shall be:

- Baseline (2009) AM Peak and PM Peak
- Long-Term (2030) Planned Improvements with SR 167, AM Peak and PM Peak
- Long-Term (2030) Planned Improvements with SR 167, plus Recommended Improvements, AM Peak and PM Peak

A graphical summary of the above analysis scenarios is illustrated in Table 2.

Document the different level of service requirements and thresholds for roadway improvement for each road-owning agency within the project limits. For each future scenario, identify roads and intersections in the TDM that have capacity constraints, defined as links having a volume-to-capacity ratio greater than 1.0 and their adjacent intersections. Report the identified capacity constraints to the Stakeholders and obtain concurrence on which areas will be further analyzed (maximum of six areas).

Perform operational analyses of the identified and agreed upon capacity constraint areas. This may be done with operational software such as HCS or Synchro, or with microsimulation software such as VISSIM. This may be done with one software model covering the entire project area, or with smaller models covering portions of the project area that include one or more capacity constraint areas. If the City of Fife's VISUM or VISSIM model is used, it shall not be broken up into smaller pieces. This is to preserve the value of this model to the city by maintaining continuity within Fife's model limits. The operational analysis shall reflect results and outputs of the TDM.

Evaluate roadway capacity and utilization for major roads for each scenario. Evaluate intersection level of service for intersections within each capacity constraint area for each scenario. For future scenarios, evaluate the effects of capacity constraints on travel delay, and recommend improvements based on the appropriate agency requirements. Document the methods, software employed, and the results of the traffic analysis.

7. Roadway System Deficiencies – Identify truck queue problems, limited capacity, rail blockage, and other deficiencies of the roadway system. Compare deficiencies with the list of planned transportation improvements completed for Task 4. Identify potential improvements to correct deficiencies if not already included in any planned improvements. Organize the improvements into intermediate-term and long-term and utilize this information in the evaluation of planned improvements conducted under Task 4.
8. Safety Analysis – Identify high accident intersections and roadway segments focusing on collisions that resulted in fatalities and serious and evident injuries. Use historical accident traffic data from WSDOT, Pierce County, City of Tacoma, and City of Fife. Table 3 includes severe and disabling accident data that were identified by WSDOT, Pierce County, and the Cities of Tacoma and Fife at the time this document was written. Identify potential improvements to mitigate safety issues at intersections and roadway segments, including attention to rail grade crossings, as applicable. The study does not include emergency/fire response or studies associated with fire station locations. Document findings and include in the study.

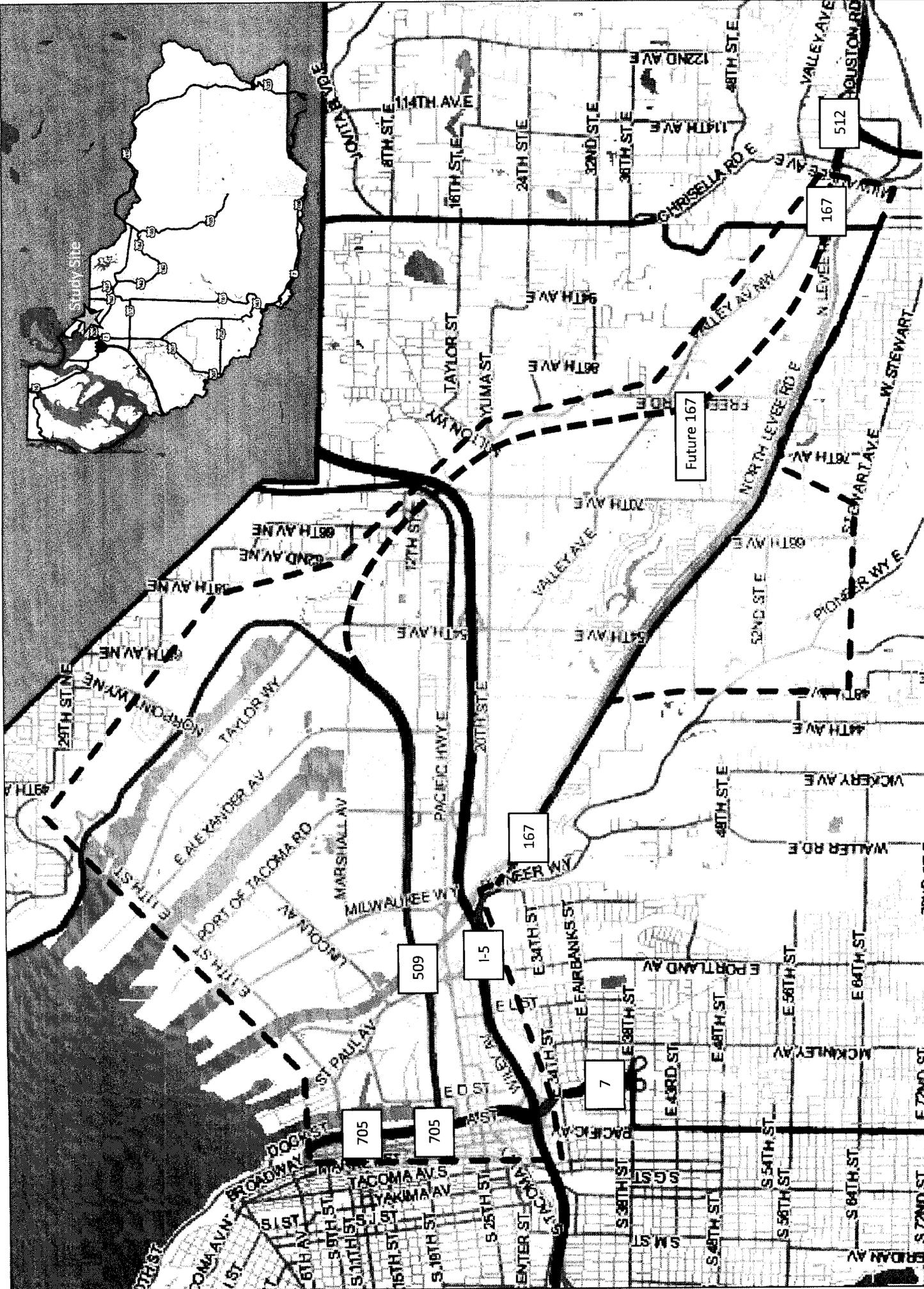
## Tideflats Area Transportation Study Scoping Document – Final (Rev. 2)

9. Conceptual Drawings – Prepare schematic drawings and figures to represent the general scope of proposed transportation improvements schematically.
10. Conceptual Costs – Prepare an order-of-magnitude cost summary for selected transportation improvements by target year. Obtain and incorporate available cost estimates of planned improvements from agencies and stakeholders, where applicable and available.
11. Findings/Recommendations and Report Generation – Define and document the major findings and recommendations of the study. Present the findings and recommendations to the client and stakeholders. Document, integrate, and assemble all the above tasks into a written Draft TATS Report. Upon receipt of stakeholders comments, prepare a Final TATS Report. Prepare a separately bound Executive Summary.

## **SCHEDULE**

The desired timeline for the Tideflats Area Transportation Study is summarized as follows. The durations provided are estimated and subject to change.

1. RFP for TATS Study	Date of Advertisement
2. Proposals due	3 weeks
3. Interviews Conducted for TATS RFP	2 weeks
4. Award and NTP	3 weeks
5. Selected Team Facilitates Scoping Workshop	3 weeks
6. DELIVERABLE: Draft TATS Report	14 weeks
7. Stakeholders Review Draft TATS Report	3 weeks
8. Selected Team Presents TATS Findings to Stakeholders	1 week after Item 6
9. DELIVERABLE: Final TATS Report	7 weeks after Item 7
10. DELIVERABLE: Final TATS Executive Summary	4 weeks



Tidelands Area Transportation Study  
 Figure 1 Study Limits

*Tideflats Area Transportation Study Scoping Document - Final (Rev. 2)*

**Table 1. Past Transportation Studies within Study Limits**

<b>Study Name</b>	<b>Lead Agency</b>	<b>Notes</b>
Blair-Hylebos Peninsula Terminal Redevelopment Project, Transportation Discipline Report	Port of Tacoma	February 2009
Comprehensive Tideflats Transportation Study, CTTS, Draft Report, June 2004	Port of Tacoma	
Comprehensive Tideflats Transportation Study, CTTS, Executive Summary, January 2005	Port of Tacoma	
East Foss Transportation Study	City of Tacoma Public Works	
Tacoma Dome Area Plan	City of Tacoma Public Works	Revised in 2008
CBD-To-Port Access Study	City of Tacoma Public Works	
SR 167 Final EIS Traffic Impact Analysis	WSDOT	
Tacoma/Pierce County HOV Program Final Draft Supplemental Interchange Justification Report	WSDOT	June 2008
Various studies	City of Fife Public Works	
Various studies	Puyallup Indian Tribe	
Other studies by the Port of Tacoma, City of Fife, City of Tacoma, Pierce County, and WSDOT dealing with traffic, transportation, and/or Freight Mobility issues.		

*Tideflats Area Transportation Study Scoping Document - Final (Rev. 2)*

**Table 2. Traffic Analyses - Model Scenarios**

Scenario	Target Year and Peak Hour			
	2009 AM	2009 PM	2030 AM	2030 PM
Existing Conditions (Baseline)	X <sup>0</sup>	X <sup>0</sup>		
Baseline Plus Projected Growth Plus Planned Improvements			X <sup>1</sup>	X <sup>1</sup>
Baseline Plus Projected Growth Plus Planned Improvements Plus Recommended Improvements			X <sup>2</sup>	X <sup>2</sup>

Legend and Notes:

"X" = Full model to be executed for this scenario

<sup>0</sup> Baseline (2009) AM Peak and PM Peak

<sup>1</sup> Long-Term (2030) Planned Improvements (including SR 167), AM Peak and PM Peak

<sup>2</sup> Long-Term (2030) Planned Improvements (including SR 167) plus Recommended Improvements, AM Peak and PM Peak

*Tideflats Area Transportation Study Scoping Document - Final (Rev. 2)*

**Table 3. High Accident Location Data**

Location	Route Designation	Biennium Identified	Type *	Source of Information
Intersection of 54th Avenue East & Pacific Highway East (SR 99)	---	---	HAL	City of Fife
I-5 from MP 0.12 to MP 0.3	S213329	07-09	HAL	WSDOT
I-5 from MP 0.01 to MP 0.54	P113345	07-09	HAL	WSDOT
I-5 from MP 0.07 to MP 0.18	P213345	07-09	HAL	WSDOT
I-5 from MP 133.95 to MP 135.44	Mainline	07-09	HAC	WSDOT
I-5 from MP 135.54 to MP 139.26	Mainline	09-11	CAC	WSDOT
I-5 from MP 0.09 to MP 0.57	Q113414	07-09	HAL	WSDOT
I-5 from MP 0 to MP 0.07	LX13487	07-09	HAL	WSDOT
I-5 from MP 0.08 to MP 0.09	LX13503	07-09	HAL	WSDOT
I-5 from MP 0.14 to MP 0.32	R113639	07-09	HAL	WSDOT
I-5 from MP 0.12 to MP 0.31	P113715	07-09	HAL	WSDOT
I-5 from MP 0.14 to MP 0.24	P513715	07-09	HAL	WSDOT
I-5 from MP 0.08 to MP 0.29	R113772	07-09	HAL	WSDOT
SR 167 from MP 0.02 to MP 0.05	Mainline	07-09	HAL	WSDOT
SR 167 from MP 0.28 to MP 1.27	Mainline	07-09	HAC	WSDOT
SR 167 from MP 0.06 to MP 0.22	S500575	07-09	HAL	WSDOT
SR 167 from MP 6.08 to MP 6.26	COPUYALP	07-09	HAL	WSDOT
SR 167 from MP 6.18 to MP 6.26	Mainline	07-09	HAL	WSDOT
SR 167 from MP 6.52B to MP 5.36	Mainline	07-09	HAL	WSDOT
SR 167 from MP 0.02 to MP 0.29	Q100749	07-09	HAL	WSDOT
SR 167 from MP 0.54 to MP 1.16	Mainline	09-11	CAC	WSDOT
SR 167 from MP 4.44 to MP 6.18B	Mainline	09-11	CAC	WSDOT
SR 167 from MP 6.22 to MP 9.14	Mainline	09-11	CAC	WSDOT
SR 509 from MP 2.84 to MP 2.94	Mainline	07-09	HAL	WSDOT
SR 509 from MP 3.88B to MP 3.97B	Mainline	07-09	HAL	WSDOT
SR 509 from MP 5.21B to MP 5.36B	Mainline	07-09	HAL	WSDOT
SR 509 from MP 5.60B to MP 5.73B	Mainline	07-09	HAL	WSDOT
SR 509 from MP 6.20B to MP 6.20B	Mainline	07-09	HAL	WSDOT
SR 509 from MP 10.22 to MP 10.39	Mainline	07-09	HAL	WSDOT
SR 509 from MP 10.45 to MP 10.76	Mainline	07-09	HAL	WSDOT
SR 509 from MP 11.17 to MP 11.25	Mainline	07-09	HAL	WSDOT
I-705 from MP 0 to MP 0.15	Mainline	07-09	HAL	WSDOT
I-705 from MP 0.04 to MP 0.48	P100072	07-09	HAL	WSDOT
I-705 from MP 0.08 to MP 0.28	R100098	07-09	HAL	WSDOT

\* Type: High Accident Location (HAL), High Accident Corridor (HAC), or Collision Analysis Corridor (CAC). A Collision Analysis Corridor is a new WSDOT category for accident analysis. It is related to the distribution of Fatal, Disabling, or Evident Injury collisions in an area.

**Port of Tacoma**  
**Port Planning: Tidelands Area Transportation Study (TATS) Scoping**  
**Estimate of Cost to Complete Study (Rev. 2)**

WBS / Task Description	Consultant Hour Estimate		
	Low Estimate (Hours)	High Estimate (Hours)	Best-Guess (Hours)
<b>000 Contract and Admin</b>	<b>116</b>	<b>152</b>	<b>124</b>
Contract	36	48	40
Invoicing and Related Administrative	20	28	22
Project Start-up	24	28	24
Progress Reports	16	24	18
Develop and Maintain Schedule	20	24	20
<b>100 Scope Definition</b>	<b>152</b>	<b>196</b>	<b>166</b>
Study Criteria Charrette	64	80	70
Criteria Technical Memorandum	44	60	50
Meetings (1) and minutes: Port of Tacoma and Stakeholders	20	28	22
Meetings (2) and minutes: team coordination	24	28	24
<b>200 Agency/Stakeholder Coordination</b>	<b>280</b>	<b>372</b>	<b>310</b>
Internal Coordination / Team Meetings (3)	64	80	70
Meetings (3) / Coordination with External Stakeholders	56	72	60
Meetings (10) / Coordination with major Trip Generators	160	220	180
<b>300 Review of Transportation Studies and Plans</b>	<b>120</b>	<b>152</b>	<b>124</b>
Data Gathering & Review: WSDOT Studies and Plans	36	48	40
Data Gathering & Review: City of Fife	24	28	24
Data Gathering & Review: City of Tacoma	24	28	24
Data Gathering & Review: Port of Tacoma	12	16	12
Data Gathering & Review: Pierce County	12	16	12
Data Gathering & Review: Puyallup Indian Tribe	12	16	12
<b>400 Planned Transportation Projects</b>	<b>48</b>	<b>68</b>	<b>51</b>
Compile List of Planning Projects	8	12	8
Organize Projects into Phases	8	12	8
Evaluate and Prioritize Project with Stakeholders	32	44	35
<b>500 Traffic Forecasts</b>	<b>296</b>	<b>400</b>	<b>329</b>
Coordination with Client and Stakeholders	36	48	40
Compile and review available traffic data	36	48	40
Coordination with traffic subconsultant (for counts)	8	12	10
Compile and review existing traffic counts	16	24	18
Review and determine background traffic growth	24	32	27
Terminal Truck Traffic generation	16	24	18
Trip Generation (any future uses)	36	48	40
Research other trip generation information	32	44	36
Finalize Growth Factor	28	36	30
Trip Distribution	36	48	40
Document growth forecast, trip generation & trip distribution info	28	36	30

**Port of Tacoma**  
**Port Planning: Tideflats Area Transportation Study (TATS) Scoping**  
**Estimate of Cost to Complete Study (Rev. 2)**

WBS / Task Description	Consultant Hour Estimate		
	Low Estimate (Hours)	High Estimate (Hours)	Best-Guess (Hours)
<b>600 Traffic Analysis</b>	<b>800</b>	<b>1220</b>	<b>936</b>
<b><i>Travel Demand Model</i></b>			
Review Existing Travel Demand Models (TDM)	36	48	40
Determine Travel Modelling Software	36	48	40
Review and determine roads and generators for TDM	80	200	120
Develop, run and analyze 6 scenarios with the TDM	36	100	60
Determine travel pattern and create O-D matrix	72	100	80
Identify Roadway Capacity constraint	36	48	40
<b><i>Traffic Operational Analysis</i></b>			
Data gathering and Synchro setup(no. of lanes, speed limit, aerial etc.)	36	48	40
Build Synchro networks	90	120	100
Input traffic data (4 scenarios)	130	170	140
Finalize Synchro model (4 scenarios)	72	100	80
Extract MOEs (Queue Length, Delays and Intersection LOS)	64	90	72
Evaluation of results	76	100	84
Document methodology and results of analysis	36	48	40
<b>700 Roadway System Deficiencies</b>	<b>360</b>	<b>488</b>	<b>396</b>
Identify queuing problems (Cars, Trucks)	28	40	32
Identify rail crossing problems	24	36	28
Identify capacity issues and other roadway deficiencies	24	36	28
Recommend Improvements	52	68	56
Modify Synchro model (2030) to reflect recommendations (2 scen)	40	52	42
Modify traffic data (2 scenarios)	52	68	56
Run Synchro model (2 scenarios)	76	100	84
Extract MOEs (Queue Length, Delays and Intersection LOS)	32	44	35
Organize improvements by timeline	32	44	35
<b>800 Safety Analysis</b>	<b>48</b>	<b>56</b>	<b>48</b>
Coordination with Cities, WSDOT, WSP	24	28	24
HAL Analysis	24	28	24
<b>900 Conceptual Drawings</b>	<b>348</b>	<b>460</b>	<b>382</b>
Conceptual Drawings	320	420	350
Misc Graphics for Meetings, Etc	28	40	32
<b>1000 Conceptual Cost Estimating</b>	<b>276</b>	<b>362</b>	<b>300</b>
Research/Incorporate Existing Project Cost Info	56	72	60
Conceptual Cost Estimating	220	290	240
<b>1100 Report Generation</b>	<b>238</b>	<b>312</b>	<b>260</b>
Findings / Recommendation	36	48	40
Draft Report Generation	90	120	100
Final Report Generation	56	72	60
Executive Summary	56	72	60

**Port of Tacoma**  
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**Estimate of Cost to Complete Study (Rev. 2)**

WBS / Task Description	Consultant Hour Estimate		
	Low Estimate (Hours)	High Estimate (Hours)	Best-Guess (Hours)
<b>Total Hours</b>	<b>3082</b>	<b>4238</b>	<b>3426</b>
<b>Direct Costs</b>			
Mileage Reimbursement	600	800	700
Printing	1000	1500	1250
Courier and other misc reimbursables	160	220	180
Travel - at cost	0	0	0
Other	160	220	180
<b>Total - Direct Costs</b>	<b>1920</b>	<b>2740</b>	<b>2310</b>

		Low Cost (Hours)	High Cost (Hours)	Best-Guess (Hours)
Average Billing Rate - Low Cost	<b>\$130 / Hr</b>	\$403,000	\$554,000	\$448,000
Average Billing Rate - High Cost	<b>\$150 / Hr</b>	\$464,000	\$638,000	\$516,000
<b>Average Billing Rate - Best Guess</b>	<b>\$140 / Hr</b>	<b>\$433,000</b>	<b>\$596,000</b>	<b>\$482,000</b>