

- 9:25 11. COUNCILMEMBER COMMENTS
- 9:35 12. CITIZEN COMMENTS
- 13. ADJOURNMENT

**FIFE CITY COUNCIL
SPECIAL MEETING
STUDY SESSION
MINUTES**

**Fife City Hall
Council Chambers**

**Date: November 17, 2009
Time: 7:00 p.m.**

EXECUTIVE SESSION **Mayor Johnson convened an executive session at 6:00 p.m. for the purpose of Real Estate RCW for approximately 33 minutes.**

ADJOURNMENT Mayor Johnson adjourned the meeting at 6:33 p.m.

**CALL TO ORDER AND
ROLL CALL** Mayor Johnson called the study session of the Fife City Council to order at 7:00 p.m. with the following Councilmembers present: Richard Godwin, Glenn Hull, Barry Johnson, Rob Cerqui, Nancy de Booy, and Kim Roscoe.

Excused absence: Councilmember Butch Brooks.

Staff present: City Manager Steve Worthington, Finance Director Steve Marcotte, City Attorney Loren Combs, Police Chief Brad Blackburn, Public Works Director Russ Blount, Senior Planner Beverly Boyle, Administrative Assistant Andrea Richards, Financial Analyst Dave DeGroot, and Recording Secretary William Gow II.

**PLEDGE OF
ALLEGIANCE** Councilmember de Booy led the pledge of allegiance.

CHANGES TO AGENDA The agenda was accepted as published.

STUDY SESSION

Water Rate Study Director Blount referred to the water rates study addressing both monthly fees and general facility charges. He referred to a variety of informational materials on rates. Some of the information includes the City of Fife's rate history over the last decade with a future projection of rates over the next decade. The City of Fife sells City of Tacoma water, which is distributed to businesses and residents through the City's system. City staff reads meters, maintains water infrastructure within City limits, issues billings, and collects revenues. The City purchases wholesale water and sells the water at retail rates. In the future, that method will no longer be sustainable. Over the last several years, the City made a decision as it completed its sewer Local Improvement District (LID) and as the Council adopted a series of rate increases for sewer increases, to maintain water rates without any major rate increases. There have been some minor water rate increases over the last several years. However, the City can no longer maintain the same profit margin.

In the absence of a rate increase, the amount to purchase water from Tacoma will equal or exceed the retail rate the City receives from ratepayers. Tacoma has increased water rates steadily over the years while Fife has typically

maintained costs or increased water rates minimally.

Although the water utility is solvent and has a positive ending cash balance, the cash balance is being utilized and it's anticipated that next year there will be some kind of rate increase. The budget does not reflect an increase, but does reflect a lower cash balance well below what staff believes is prudent for the end of the year.

Mayor Johnson said the issue will return to the Council in another study session with more detail on January 19, 2010, followed by a public hearing on January 26, 2010.

Councilmember de Booy asked about the timing of the last water rate increase. Director Blount reported the last increase was in 2007/2008 with a 5% increase while Tacoma increased rates substantially more during the same period. At this point, it's not sustainable to maintain a zero rate increase. The City of Tacoma adopted a 10.9% increase effective January 1, 2010. The City of Tacoma has increased its water rate above the level of inflation yearly over the last decade. The City's forecast indicates that there will be further Tacoma increases.

Director Blount reported that during the latter days of the Clinton Administration, there was a reduction in the allowable level of natural occurring arsenic in water. The geology of Washington State leads to deep wells often having levels of arsenic that are above the low threshold established in 2000. A number of water utilities, including Tacoma, had costs to improve water quality and remove arsenic. The City of Fife had a well that was removed off line because of the new arsenic standard, which increased Fife's costs because it could no longer pump from the well. Arsenic is naturally occurring in the state's soils.

Councilmember Hull inquired about the level of the potential rate increase. Director Blount referred to information in the agenda packet. Today, the average household's monthly water bill is approximately \$25. The increase for a typical month would increase to \$33.15 in 2010 to \$46.74 in 2015. There is additional work that will be completed on the model by the January meeting. There will be some slight changes and the information will reflect whether the City can finance some front-end costs of the well and how it will impact rates.

Director Blount referred to a graph of City of Fife historic water rates compared to Tacoma Water wholesale rates over the last 12 years. Over the last 12 years, the City has had 10 years of no increases and two years of 5% increases whereas Tacoma only had one year without an increase and 11 years of increases averaging above 7%.

In the long-term, water supplied by the City of Fife will reduce costs.

However, there are real risks associated with the City providing water. The decision to pursue wells is a change in the Council's direction. The previous City Manager had come from a jurisdiction that invested heavily in wells and was negatively impacted by the stringent arsenic requirements. The previous City Manager recommended the Council obtain water from Tacoma, which is part of the reason for some of the funds that accumulated to buy down rates. That was a policy decision made approximately eight years ago. Two years ago, that policy was reversed as it was recognized that water from Tacoma put the City at a disadvantage of having to pay Tacoma rates. The current Council directed staff to explore some well development. The proposal is to purchase approximately 50% of the City's supply from Tacoma. There is a real advantage in having a buffer with respect to the City being subjected to the City of Tacoma's decisions regarding the cost of water.

Councilmember Godwin noted that the chart reflects that the City of Tacoma is forcing an increase in water rates of over 86% in the next five years. Tacoma will continue to increase rates. He supported the City beginning the permitting process for bringing wells on line to ensure the City is not totally dependent upon the City of Tacoma for its source of water.

**LID 2008-01 Valley
Avenue Water/Sewer
Review**

Director Blount reported the Local Improvement District (LID) is to fund the water and sewer extension along Valley Avenue between 70th Avenue East and Freeman Road East. The LID was formed two years ago to encompass the non-tribal trust properties fronting Valley Avenue. The properties fronting Freeman Road were excluded at that time. The tribal trust properties were excluded because the properties are not subject to a lien and are only subject to general facility charges. By code, that is a separate way to pay for water service. A detailed special benefit study was completed for the property, which was deemed to be justified based on the cost and the assessment estimated to be \$1.25 a square foot. Since then, as the project moved forward in conjunction with the major roadway construction, the contract has been let. The City received competitive bids. Staff anticipates completing the LID for over \$1.3 million below the estimate used to form the LID. Staff anticipates moving forward with completion of the construction and a special benefit update and ultimately final assessments in 2011 after construction is completed.

Mayor Johnson asked whether the costs associated with the private pump station installation and maintenance costs are outside the LID. Director Blount affirmed that it's separate. One of the ways for reducing the costs was installing a force main system that is shallower and less costly to build. However, property owners will need to purchase, install, and maintain grinder pumps. The area is zoned commercial with very few residents in the district that will likely be redeveloped for commercial use. The tribal land is commercial with some residences. It was deemed reasonable for commercial property to maintain a grinder pump as several already do so along 70th Avenue. Consequently, the design change was implemented. It's a cost that

is not included in the LID nor financed through the City or the process.

**LID 2008-02 48th Street
Water/Sewer/Street
Review**

Director Blount reviewed the status of LID 08-02 to fund extension of sewers along 70th Avenue East to 48th Street East and extension of sewers, water mains, and a storm drainage system along 48th Street East towards Freeman Road East. The district was formed by petition. A street project is not tied to the LID. The LID is an independent formation to extend sewer lines to some properties, water, and sewer to other properties, and sewer, water, and drainage improvements to other areas.

KPG prepared a status report on the project. The project is ready for right-of-way acquisition. The design has been completed with the project slated to be on budget as initially forecasted. Staff is prepared to contact property owners to acquire easements and right-of-way for some of the lines off existing streets.

Mayor Johnson asked about the City's share of costs. Director Blount reported the City's share is approximately \$4 million, which includes an investment in some property owned by the City. The uncertainty of water and sewer costs led to some issues in selling the property to potential developers. If the property is sold, the City's assessment would be transferred to the new owner. The City's share will be financed through the LID and payable as an assessment and transferred when the property is sold.

Councilmember Cerqui asked about acquiring a north/south easement. Director Blount said it is a low point on 48th Street and drainage will occur north of the area. There will be a drainage easement. The LID is responsible for acquiring the easement with all expenses to be charged against the LID. The City is the benefitting property for that purpose, but it's financed as an LID rather than a direct obligation of the City.

Councilmember Godwin referred to information within the staff report concerning storm sewer construction and the estimates involving a pond. He asked if the information is related to the American Fast Freight agreement. Director Blount affirmed that it's related, which is why the estimate is zero. The original estimate included a different number. However, the current estimate for the cost of excavating a pond is zero because the Council negotiated an agreement with American Fast Freight. Councilmember Godwin said it appears the City is paying for the large diameter pipe connecting the ponds. He asked if that includes the right-of-way that is required. Director Blount said the right-of-way is required regardless of the pipe diameter. One of the issues between the two agreements is the increase in the pipe diameter.

Mayor Johnson asked about the timing requirement for City funds. Director Blount said it will involve a bond anticipation note and an LID bond in 2012 with payments beginning in 2013. Funds will be paid by the City upfront for

the right-of-way acquisition and repaid through the LID. City Manager Worthington said the City's reserves are sufficient to handle the acquisition costs. Acquiring the property will cost less than half a million dollars.

Councilmember Godwin asked about the City's LID payment. Director Marcotte said the total cost will be approximately \$4 million over a 20-year period. The funds are from the General Fund.

Councilmember Godwin expressed some caution in terms of the General Fund and the economy. The financial situation of the City was not anticipated at the time the City agreed to participate in the LID. He asked for a regular update on how the City will find the funds to pay for the LID.

City Manager Worthington pointed out that the City intends to sell the property. Councilmember Godwin countered that the market for the size of the property is weak. Adding another \$4 million to the price of the property because of the addition of sewer and water will increase the price substantially. City Manager Worthington said when the City acquired the property it did have a specific purpose for the property, which has since changed.

The Council agreed to move forward on LID 2008-02.

**LID 2008-03 Freeman
Road Water/Sewer/Street
Review**

Director Blount introduced Matt Weber, Civil Engineer, AHBL. Mr. Weber said the update is a check-in on the costs to determine the total benefit of the total LID area compared to project costs to see if the project can be funded through the LID. The LID was formed in February 2009. Thirty-five parcels were included in the LID with the addition of three parcels added for analysis purposes because the City received a development application from a property owner with access from Valley Avenue. The parcel was added for analysis purposes.

The LID improves Freeman Road by widening, reconstruction, and related improvements to Freeman Road East between 20th Street East and Valley Avenue East.

Mr. Weber summarized the scope of work:

- Determination of existing right-of-way
- Conducted a topographic survey
- Conducted geotechnical conditions study
- Critical Areas and Environmental Concerns
- Drainage
- Power/Telephone/Cable Conversion to underground
- 15-inch Water Mains
- Completion of 30% design plans – proposed right-of-way

- Special Benefits & Project Funding Estimate
- Cost Estimate
- Value Engineering

The project design parameters included meeting the City of Fife Collector Green Street Road standards. The design speed is 40 miles per hour.

Mr. Weber reviewed the standards for a Collector Green Street, which includes 44-foot pavement width with 5-foot bike lanes on both sides, an 8-foot sidewalk on one side and a 5-foot sidewalk on the other side with a bioretention area that provides treatment for the roadway contained within the right-of-way located for the most part on the Fife side of the roadway. There are some exceptions involving the Edgewood side because of some horizontal curves and elevations.

Mr. Weber outlined the location of existing right-of-way and the area of acquisition for right-of-way. There was preliminary discussion pertaining to the retention of a sequoia tree. However, the tree is located within the middle of a travel lane and will need to be removed. Because a portion of the roadway is located within a floodplain, some compensatory storage is required, which has been included within the design. The design costs include numerous driveways. Several houses are located on the Coldwater Creek site, which will be removed as part of the development plans for Coldwater Creek, which will not be a cost assumed by the LID. The project is located in two different drainage basins involving Wapato Creek Watershed on the south portion and Hylebos Watershed on the north portion.

Mr. Weber referred to the curve of the roadway near Fife Sand and Gravel, which will not meet the design requirements for a posted 35 miles per hour roadway. That area will need to be realigned, which involves the Kelley property. Negotiations are underway with Mike Kelley. On the east side of the right-of-way there is seepage from the slopes that will be part of the cost to develop the road. In the area further north in the area of the Benaroya and Fife Sand & Gravel entrance, several retaining walls are required.

Mr. Weber described some property impacts in the area of 26th Street East involving jurisdictional ditches, farm ditches, and wetlands, as well as the jurisdictions of Edgewood and Milton. A determination was made to move the centerline of the road toward the west. The current design impacts approximately one acre of critical area, which requires two acres of wetland creation. In the cost estimate, a total mitigation area of three acres is included.

Mr. Weber reviewed costs versus special benefits. The costs were divided into five major elements:

1. Administrative and Financing	\$1,266,000
2. Environmental Permitting and Design	\$2,031,000
3. Right-of-Way Acquisition	\$3,381,000
4. Project Construction	\$10,590,000
5. Construction Administration	\$250,000
Estimated Total Project Cost	\$17,518,000
Estimated Special Benefit (\$1.41 per SF)	\$11,793,000
Funding Gap	-\$5,725,000

Mr. Weber outlined options to reduce the funding gap:

- Eliminate sidewalk along the east side of Freeman Road
- Eliminate bioretention swale where possible to reduce critical area impacts
- Remove the center turn lane except where warranted by a Traffic Analysis
- Apply Traffic Impact Fees
- Include Edgewood and Milton parcels that currently front Freeman Road in the LID
 - Revise the water jurisdictional boundary to include the Edgewood properties that access from Freeman Road
 - Add sewer service to Freeman Road

Staff met with the cities of Milton and Edgewood, but the preliminary meeting did not result in any agreement to join the LID, which would require Council action by each jurisdiction.

Mr. Weber reviewed the costs saved for each of the mitigation actions. Applying Traffic Impact Fees for Benaroya and Coldwater Creek would total \$3,786,000. Elimination of the Edgewood sidewalk, reduction of bioretention swale, reducing center turn lane, and joint development of mitigation site would save approximately \$2,000,000. The revised total project cost totals \$11,732,000 with the estimated special benefit at \$11,793,000. The special benefit remains the same even though value engineering is included.

Councilmember Godwin asked about the possibility of eliminating bike lanes on both sides since the roadway is primarily for truck traffic. Director Blount said it would require a comprehensive plan amendment. City Manager Worthington said it is a local decision that is within the Council's control. Councilmember Godwin said it doesn't make sense to include bike lanes on a road designed primarily for truck traffic. The payment of traffic impact fees is troublesome. The traffic analysis in the Phase II Environmental Impact Study estimated 3,900 daily traffic trips. That amount of traffic will have some impacts on other intersections and utilizing all impact fees will leave no funds for those intersections affected by the traffic. He suggested exploring

the option of eliminating the bike lanes.

Director Blount provided a rough estimate of \$500,000 in savings for right-of-way required for bike lanes. He suggested the consultants and staff could develop a menu of options, which might include the elimination of bike lanes. However, he cautioned the Council about eliminating bike lanes based on connectivity issues and potential federal classification of the roadway, which provides future eligibility to apply for federal funds, such as emergency repair funds. Eliminating bike lanes would eliminate the federal classification option.

Councilmember Hull asked about dollar values used in the estimate. Mr. Weber said the team considered the value using present day dollars. Director Blount said it's unlikely that right-of-way could be completed in time for 2010 construction. The earliest date for construction is 2011 or possibly longer.

Councilmember Godwin indicated he's uncomfortable closing the funding gap with impact fees. The number of intersections affected in Fife will be substantial. He disagreed with the option of reducing the speed limit to 25 miles per hour. The reason for the project is to construct a roadway to move trucks. Lowering the speed limit will not achieve any cost savings.

City Manager Worthington referred to the options to reduce costs. Another option is overhead conversion of utility lines. Director Blount said conversion is approximately \$1 million to \$2 million.

City Manager Worthington asked the team about any other options that could be considered to reduce costs. Mr. Weber referred to the green standards that could be evaluated for reducing costs.

Mayor Johnson agreed with exploring possible savings through elimination of undergrounding of utilities.

Councilmember de Booy inquired about the different size in widths of the sidewalks. Director Blount responded that the Council adopted the Green Street Section standard with a wider sidewalk abutting the curb and a narrower sidewalk on the side with the bioswale because the bioswale provides a buffer from the roadway for the pedestrian. The bike lane also serves the same purpose. Councilmember de Booy said she could agree with a compromise concerning the bike lane because of the potential conflicts between bikes and trucks.

Council and staff discussed options involving the elimination of bioswales and any savings as storm ponds would be required in lieu of bioswales. Director Blount advised that the development agreement the Council authorized with Benaroya was negotiated before the Council adopted the

Green Street Standard. However, the green street standard was in effect prior to the beginning of the street design. Benaroya's commitment to share in the cost of storm ponds would cover a standard street.

Councilmember Cerqui referred to the three parcels from Coldwater Creek for the Valley Avenue LID and the Freeman LID. He asked if that changes the percentage of the cost benefit on the other LID. Director Blount said the other LID is for water and sewer. This LID pertains to access whereas the Valley Avenue LID pertains to water and sewer. Councilmember Cerqui asked whether it's possible for the developer to complete frontage improvements with deferral of the City's improvements. Director Blount reported the SEPA process hasn't been completed. It's difficult to assess the costs and issues associated with such an option. Councilmember Cerqui said he'd prefer to retain the Green Street Standard if possible.

Councilmember Godwin asked about the assumption of costs associated with reburying telephone lines. Director Blount said generally, a City project that requires a relocation of a facility within the right-of-way is generally at the utility's expense. Councilmember Godwin asked whether there is a need to upgrade power to buildings under development. Director Blount said Puget Sound Energy has been asked, but hasn't replied based on ongoing analysis by the utility.

EXECUTIVE SESSION

Mayor Johnson recessed the meeting to an executive session at 8:30 p.m. to discuss potential litigation for 10 minutes.

City Manager Worthington extended the executive session at 8:40 p.m. for an additional 13 minutes.

RECONVENE:

Mayor Johnson reconvened the meeting at 8:53 p.m. with no action taken.

Street Construction Fund

Director Blount provided the Council with a list summarizing agenda packet documents. He reviewed Valley Avenue funds available and the status of ongoing construction. The budget for 2010 for Valley Avenue is \$16,750,000. The current estimate anticipates completion of the project in 2010 for \$12,271,649. A major portion of the savings accrues to property owners in the cost of the LID for water and sewer on Valley Avenue, which came in substantially lower. Pipe costs are running half the cost. Approximately \$1.1 million will be to property owners rather than to the City. The net savings is \$3.3 million, which will be used for other projects.

To secure the necessary right-of-way for the 70th Avenue project, the City was lacking approximately \$1.3 million. Based on previous study sessions, staff wants to confirm that the savings from the Valley Avenue project can be used to close the \$1.3 million gap for right-of-way for the 70th Avenue project leaving approximately \$2 million to help close the construction funding gap

for the 70th Avenue project.

Based on estimates for construction of the 70th Avenue project, the cost will be \$10,850,000 for Phase 2 construction. Director Blount outlined the source and amount of funding for the project:

- Remaining amount from Phase 1 - \$2,000,000
- FMISB - \$500,000
- Pierce County (beyond that already budgeted) -\$304,000
- FHWA STP - \$476,000
- Anticipated/likely funding from Congressional Earmark - \$1,500,000

The ending funding gap is \$6,070,000. Additional funding could be secured from the Transportation Improvement Program, some local funds, or local transportation impact fees. However, none of those funds closes the \$6 million funding gap.

Councilmember Godwin asked about the length of the project. Director Blount indicated the project is approximately 4,000 feet. The cost per foot is substantially higher than the Valley Avenue project. However, lanes are added in each direction on 20th. The budget estimate is conservative, but it's not the final cost. Even if the estimate is high, a substantial funding gap remains. The estimate is based on conceptual design only. Undergrounding will cost over \$2 million because power is located on both sides of the roadway.

Director Blount reviewed other projects with funds allocated at various stages. The 34th Avenue/Port of Tacoma IJT project is one hundred percent federally funded. The UPRR pedestrian crossing at 54th is developer-funded at \$100,000 by the Radiance development. The Valley Avenue, 54th to Brookville roundabout is on hold. Street preservation is funded at \$392,000 with local funds. Right-of-way acquisition citywide is not funded. The 54th Underpass of UPRR, Pacific Highway Illumination, and the 62nd Avenue Illumination projects are not funded. The 62nd Avenue sidewalk project is funded at \$550,000.

Councilmember Godwin asked about the status of the 59th Street project. Director Blount reported the project is a 100% developer-funded project. City Manager Worthington advised that the City is working on an agreement with the developer to ensure reimbursement for right-of-way acquisition. Director Blount described the amount of right-of-way required.

**REVIEW OF
UPCOMING COUNCIL
AGENDAS**

City Manager Worthington reported that at the request of Councilmember Godwin, a discussion on SEPA thresholds has been added to the January 19, 2010 meeting agenda. The Council will conduct a Council Voucher Committee meeting on December 22, 2009 with no study session on December 22, 2009 and no regular meeting on December 29, 2009 planned at

this time.

ADJOURNMENT

With there being no further business, Mayor Johnson adjourned the meeting at 9:10 p.m.

Barry Johnson, Mayor

Steve Marcotte, City Clerk/Finance Director

Prepared by Valerie Gow, Recording Secretary/President
Puget Sound Meeting Services

**FIFE CITY COUNCIL
REGULAR MEETING MINUTES**

**Fife City Hall
Council Chambers**

**Date: November 24, 2009
Time: 7:00 p.m.**

**EXECUTIVE
SESSION**

Mayor Johnson convened an executive session at 6:00 p.m. for the purpose of Real Estate and Labor Negotiations RCW 42.30.140 for approximately 65 minutes.

ADJOURNMENT

Mayor Johnson adjourned the executive session at 7:05 p.m.

**CALL TO ORDER
AND ROLL CALL**

Mayor Johnson called the regular meeting of the Fife City Council to order at 7:08 p.m. with the following Councilmembers present: Richard Godwin, Glenn Hull, Butch Brooks, Barry Johnson, Rob Cerqui, Nancy de Booy, and Kim Roscoe.

Staff present: City Manager Steve Worthington, City Attorney Loren Combs, Finance Director Steve Marcotte, Police Chief Brad Blackburn, Public Works Director Russ Blount, Parks, Recreation & Community Services Director Kurt Reuter, Senior Planner Beverly Boyle, Planner Chris Pasinetti, Administrative Assistant Andrea Richards, Municipal Court Judge Kevin Ringus, Financial Analyst Dave DeGroot, Marketing Coordinator Laurel Potter, and Recording Secretary William Gow II.

**PLEDGE OF
ALLEGIANCE**

Councilmember Brooks led the pledge of allegiance.

Memory Observance

Mayor Johnson observed a moment of silence to honor the memory of City of Puyallup Deputy Mayor George Dill, who passed away last week.

**CHANGES,
ADDITIONS, OR
DELETIONS TO
AGENDA**

Councilmember Brooks moved, seconded by Councilmember Godwin, to add Resolution No. 1326; Approving Purchase of Khara Property, remove Ordinance #1705; 2010 Budget, to provide additional time to Council and staff to investigate the status of the potential sale of City property to the Washington State Department of Transportation (WSDOT), and add a discussion on Pierce County Health Department letters of support for grant application. Motion carried unanimously.

**CITIZEN
COMMENTS**

Mike Seeger, Fife Flowers, 1504 54th Avenue East, commented on the record election turnout of Fife citizens. It speaks well of the community in the turnout of voters. He congratulated Councilmember Hull on his re-election as well as his opponent, Carole Sue Braaten, for her willingness to participate in the election.

CONSENT AGENDA

- a. Approval of Minutes: Date: November 10, 2009 Council Meeting
- b. Approval of Vouchers:
 Payroll: #46251 – 46286 \$393,456.37
 Claim: #77770 – 77896 \$333,289.06

A change was requested to the minutes of November 10, 2009 on page 2 revising the first sentence in the fourth paragraph to state, "Councilmember Brooks said although he wasn't a supporter of the issue based on timing, the voters have spoken through their vote of support..."

Councilmember Hull addressed the issue of payment of membership fees to the Fife Chamber of Commerce when the City is the primary financial supporter of the chamber. He suggested discussing the issue at a future study session.

Motion

Councilmember Brooks moved, seconded by Councilmember Godwin, to approval of the consent agenda as amended. Motion carried unanimously.

**SPECIAL
PRESENTATIONS**

**Tree Lighting
Reminder December 8,
2009 at 6:00 p.m.**

City Manager Worthington reminded the community of the annual tree lighting ceremony at City Hall on Tuesday, December 8, 2009 at 6:00 p.m. Santa will be present and refreshments and cookies will be served.

**COUNCIL
DELEGATE REPORT**

Councilmember Godwin reported on his attendance to the Regional Communications Committee meeting. The Fife Council meetings as well as other Pierce County city council meetings are broadcast on the internet at www.piercecountytv.org. He attended the Pierce Council Regional Council in Councilmember Brooks' absence. The Council elected Bobbi Allison from the Town of Eatonville as Chair and Katrina Asay from the City of Milton as Vice Chair.

Councilmember Hull represented the Council at two speaking engagements with the Greater Tacoma Kiwanis Club and at the Safe Streets Program in transforming the lives of youth. He filled in for the Mayor and Mayor Pro Tem at the Friday luncheon meeting of Valley Cities. The discussion focused on transportation issues affecting all cities in the valley as well as the benefit district of the street maintenance utility as some cities are moving toward formation of the utility. Members also discussed flooding and streamlined sales tax mitigation. Some of larger cities believe the state will eliminate SST mitigation as the state deals with its budget crisis. Members want to share legislative agendas at the December 18, 2009 meeting. On November 30, 2009, Councilmember Hull reported he is participating in the launch of the Snohomish County Safe Medicine Return Program at 1:30 p.m.

Councilmember Brooks thanked Councilmembers Hull and Godwin for their assistance in attending meetings on his behalf during his absence.

Councilmember de Booy reported on her participation at the Thanksgiving lunch at the Fife Community Center, which was attended by approximately 50 individuals. She expressed disappointment with the lack of City representation. She attended the advisory committee meeting for seniors with members

right-of-way. Director Blount reported over three-quarters of the purchase price is for right-of-way. He outlined the location of the slope and construction easements. The land area is approximately three-quarters of the value. The purchase will aid in the alignment of the street project, which will increase the cost of the project by approximately \$100,000.

Director Blount addressed questions regarding the retaining wall.

Councilmember Cerqui asked about the portion of Valley Avenue east of Freeman and whether it will be a five-lane road when the project is completed. Director Blount said the roadway east of Freeman will not be five lanes after the completion of the project. However, staff met with Pierce County's Public Works Director and traffic engineers. The county foresees some improvement of the roadway to five lanes in the near future. One of the reasons for the recommendation is because the property located to the north of Valley is in tribal trust. It's more feasible to expect any eventual alignment to occur on the south side of the roadway rather than the north.

Councilmember Godwin asked how much of the additional cost can be attributed to design. Director Blount indicated it's approximately \$30,000.

Motion

Motion carried with Councilmember Brooks opposing.

Councilmember de Booy left the meeting at 7:35 p.m.

NEW BUSINESS

Planning Commission Appointment Process

City Manager Worthington reported of the three Planning Commission positions expiring at the end of the year, three members have requested or are in the process of requesting reappointment. Additionally, current member Donald Alveshere was elected to serve on the Council replacing Councilmember Roscoe. The City is currently advertising the positions.

The Council agreed to consider reappointment of the current members and consider applicants for the one position vacated by Mr. Alveshere.

Park, Recreation and Community Services Advisory Board Process

City Manager Worthington reported that similarly, two terms on the Park, Recreation and Community Services Advisory Board are expiring. One member has officially requested reappointment while the other member remains undecided.

Councilmember Brooks commented that the City should ensure each advisory board is aware of openings in the event members wish to be considered for appointment to another advisory board.

The Council agreed to follow a similar appointment process.

**Setting December 22,
2009 as Voucher
Approval Meeting Only**

Mayor Johnson suggested not cancelling the meeting until December 8, 2009 dependent upon the adoption of the 2010 Budget.

**Pierce County Health
Department Letters of
Support**

Mayor Johnson reported he was asked to sign two letters of support regarding smoking cessation and combating obesity in the community. The Pierce County Health Department is applying for a \$2 million grant to support the two efforts and has requested the City of Fife sign as a signatory on the letters of support for the grant application.

The Council agreed to participate as a signatory for both letters.

**CITY MANAGER
REPORT**

City Manager Worthington reported on the following activities:

- With construction underway on the Valley Avenue project, the speed limit has been temporarily lowered through the construction zone as well as along 70th from 26th Street to the railroad tracks to 25 miles per hour. The revised speeds are posted as well.
- He advised residents in the Radiance subdivision on the presence of City representatives in the wetland area for evaluation of the buffer and for future plantings in the area.
- The Fife-Milton-Edgewood Junior Soccer Club held its 21st Annual Turkey Jamboree on November 21-22, 2009 at Dacca Park.
- City Manager Worthington congratulated all Council candidates for their willingness to run for office.

**COUNCILMEMBER
COMMENTS**

Councilmembers individually wished the community a good Thanksgiving holiday.

Councilmember Cerqui congratulated Judge Ringus on his reappointment.

Councilmember Cerqui asked about the timing for the reduced speed limit along the construction zone. City Manager Worthington said the reduced speed limit is posted and in effect 24 hours a day.

Councilmember Roscoe congratulated Councilmembers Hull and de Booy on their reelection, Mr. Alveshire on his election, and Carole Sue Braaten for running for office. She noted that the number of votes cast in the election was more than in previous years, but the percentage return of registered voters was only 41% while it was 44% in 2007, 43% in 2005, and 46% in 2003. The percentage of voters who are voting is decreasing. Gig Harbor was consistent at 62% of its registered voters casting a ballot with previous past year results. She suggested it might be interesting for the City and Pierce County to collaborate to increase the percentage of voters casting a ballot.

Mayor Johnson thanked Ms. Braaten for running for office and congratulated

Councilmember Hull on his reelection.

PUBLIC COMMENT

Ray Gonzales said he's new to the community and is from the Los Angeles area serving in the military and nearing retirement. His son is interested in playing football and the nearest facility offering football is in Federal Way. He asked the Council about the possibility of creating a tackle football team in the City of Fife. He acknowledged the importance of sports to youths and how it helps to keep youths on track and leads to youths graduating from high school. It's expensive to create a league, but with dedication and individuals willing to help, it's possible to establish a football league. He mentioned the possibility of Councilmembers Hull and Godwin participating in developing a league because of their interest in youths and sports.

Councilmembers Godwin and Hull agreed there a number of opportunities to explore and agreed to meet with Mr. Gonzales.

ADJOURNMENT:

With there being no further business, Mayor Johnson adjourned the meeting at 7:58 p.m.

Barry Johnson, Mayor

Steve Marcotte, City Clerk/Finance Director

Prepared by Valerie L. Gow, Recording Secretary/President
Puget Sound Meeting Services

Payroll Vouchers #46287 - 46320

For November 30, 2009 Payroll and Benefits

(Detail registers and labor distribution reports are available in Finance Department)

Payroll authorized by Current Budget Ordinance.

Grand total amount: \$247,723.61

Steve Marcotte
Clerk/Treasurer

Councilmember

Councilmember

Councilmember

Councilmember

City Manager's approval of facsimile signature on Warrants

We the undersigned councilpersons of the City of Fife, County of Pierce, State of Washington, do hereby certify that the services herein specified have been received and that warrant numbers 77897 through 77991 in the amount of \$ 623,136.54 are approved for payment on 12-8-09.

Councilperson _____

Councilperson _____

Councilperson _____

Councilperson _____

City Clerk/Treasurer _____

□□□

City Manager's approval of facsimile signature on Warrants

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Blount, Russ Conference - Lodging, MileageEngineering, Engineering, Travel, Conf, Schooling	1563	77897	\$741.18
Claimant Total:			\$741.18
Dayna Coats Teen Late Night Services	4326	77898	\$50.00
Parks, Rec. & Community Srvs, Recreation Division, Miscellaneous			
Claimant Total:			\$50.00
Glacier Construction Services 70th Ave E & Valley Hwy	6997	77899	\$16,239.60
70th/Valley - Phase I, , Wetland Mitigation			
Claimant Total:			\$16,239.60
Green, Christy Refund - Soccer Class	6495	77900	\$8.25
, , Recreation Programs			
Claimant Total:			\$8.25
Joyner, Jessica Refund - Facility Rental Depos Non-Rev/Non-Exp, , Center Damage Deposits	11708	77901	\$250.00
Claimant Total:			\$250.00
QWest Phones	17650	77902	\$41.32
Police, Communications/Dispatch, Telephone			
Claimant Total:			\$41.32
Sherfield, David Clothing Replacement	14950	77903	\$29.42
Engineering, Engineering, Office & Operating Supplies			
Claimant Total:			\$29.42
U.S. Postal Service Bulk Postage Permit - Mailings	12801	77904	\$500.00
Parks, Rec. & Community Srvs, Senior/Community Center Div., Telephone, Post			
Claimant Total:			\$500.00
US Bank Admin/Equity Fees	17642	77905	\$25.00
Finance & Admin. Services, Finance Division, Miscellaneous			

11/20/09 4:50

BLANKET VOUCHER APPROVAL DOCUMENT

CLAIMANT

CLAIMANT#

VOUCHER

AMOUNT

Claimant Total:

\$25.00

Grand Total:

\$17,884.77

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Aquatic Specialty Services Drain Grates, Drain Alarm, Ala Parks, Rec. & Community Svcs, Swim Center Division, Repairs & Maintenance	891	77906	\$6,822.51
Claimant Total:			\$6,822.51
Hull, Glenn Meeting - Meals, Mileage	16649	77907	\$39.72
Legislative, , Travel, Conf, Schooling			
Claimant Total:			\$39.72
Platt Electric Supply Aux Contact - Pump St #9	12650	77908	\$22.21
Sewer Utility, , Office & Operating Supplies			
Field Lights	Maintenance Division, , Street Lighting		\$136.41
Claimant Total:			\$158.62
Wescom Communications Radio, Mounr, Cable, Brackets,	19058	77909	\$2,052.88
Fleet Program, , Repair Parts			
Claimant Total:			\$2,052.88
Grand Total:			\$9,073.73

11/30/09 10:14

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Office of State Treasurer 2009 Oct Bldg Fees	TR0004 Non-Rev/Non-Exp, , Stage Bldg Code Fees	77910	\$54.00
2009 Oct Court Fees	Non-Rev/Non-Exp, , State Court Remittance		\$40,128.52
		Claimant Total:	\$40,182.52
Pierce County Budget & Finance 2009 Oct Crime Victims	TR0005 Non-Rev/Non-Exp, , County Court Remittance	77911	\$701.75
		Claimant Total:	\$701.75
		Grand Total:	\$40,884.27

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Brij Bala Khara, Gurmej S. Khara and 70th & Valley Rd Imp	17257 70th/Valley - Phase I, , Right-of-Way	77912	\$50,800.00
Claimant Total:			\$50,800.00
Net-Venture Internet Services	15360 Executive, Information Technology/IT, Professional Services	77913	\$154.90
Claimant Total:			\$154.90
Pierce Co Budget & Finance 70th & Valley Ave Imp - REET	12200 70th/Valley - Phase I, , Right-of-Way	77914	\$895.89
Claimant Total:			\$895.89
Grand Total:			\$51,850.79

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Pierce County Real Estate Excise Tax - 70th 70th/Valley - Phase I, , Right-of-Way	12200	77915	\$895.89
		Claimant Total:	\$895.89
		Grand Total:	\$895.89

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Air Systems Engineering Split System AC Repair	426	77916	\$915.19
General Government, Facilities & Property Division, Repairs & Maintenance			
Claimant Total:			\$915.19
Allen, Sandra L. ProTem Judge 11/13	552	77917	\$150.00
Municipal Court, Municipal Court, Professional Services			
Claimant Total:			\$150.00
Aramark Uniform Services Uniform Services	944	77918	\$63.80
Parks, Rec. & Community Srvs, Park Maintenance, Professional Services			
Mat Service	Operations Division, , Repairs & Maintenance		\$68.07
Mat Service	General Government, Facilities & Property Division, Professional Services		\$9.02
Mat Service	Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se		\$14.76
Shop Towels	Fleet Program, , Miscellaneous		\$84.36
Mat Service	Water Utility, , Repairs & Maintenance		\$68.06
Mat Service	Sewer Utility, , Repairs & Maintenance		\$68.06
Claimant Total:			\$376.13
BCRA Brookville Gardens Community	1379	77919	\$313.50
Park Acquisition/Develop, , Brookville Garden Phase I			
Claimant Total:			\$313.50
Best Parking Lot Cleaning Street Cleaning	1431	77920	\$441.05
Maintenance Division, , Street Cleaning			
Claimant Total:			\$441.05

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Black Knight Enterprises Shirts	1564	77921	\$1,062.40
Police, Operations Division, Reserve Academy			
Claimant Total:			\$1,062.40
Blumenthal Uniforms Credit Shirts - A Gardner	1570	77922	\$-89.02
Police, Operations Division, Office & Operating Supplies			
Jackets, Letters	Police, Operations Division, Uniform Clothing		\$386.05
Jacket	Police, Operations Division, Uniform Clothing		\$381.18
Jackets, Letters	Police, Operations Division, Reserve Uniforms		\$772.10
Jackets, Letters	Police, Operations Division, Reserve Uniforms		\$382.82
Badge - Chaplain	Police, Operations Division, Office & Operating Supplies		\$109.52
Alterations - B Blackburn	Police, Operations Division, Office & Operating Supplies		\$4.37
Claimant Total:			\$1,947.02
Bob Barker Company Inc Mattress	1340	77923	\$357.76
Detention Services, , Small Tools, Equip			
Bed Bunks	Detention Services, , Small Tools, Equip		\$2,249.04
Claimant Total:			\$2,606.80
CDW Government Inc Replacement Battery	2099	77924	\$99.39
Police, Emergency Management Division, Small Tools/Equipment			
Claimant Total:			\$99.39
Cerium Networks Internal Transfer	2871	77925	\$737.78
Police, Emergency Management Division, Repairs & Maintenance			
Claimant Total:			\$737.78
City of Puyallup Jail Services	13550	77926	\$385.00
Detention Services, , Jail Costs			

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		Claimant Total:	\$385.00
City Treasurer	3200	77927	
Utilities	General Government, Facilities & Property Division, Public Utility Svcs		\$39.61
Utilities	Water Utility, , Water Purchased for Resale		\$60,329.06
Utilities	Maintenance Division, , Street Lighting		\$1,053.33
		Claimant Total:	\$61,422.00
Comcast	3997	77928	
Internet Services	Police, Communications/Dispatch, Telephone		\$195.79
		Claimant Total:	\$195.79
Copy Wrights	3778	77929	
Business Cards - Blanks	Police, Operations Division, Office & Operating Supplies		\$112.52
Business Cards - Eugley	Police, Operations Division, Office & Operating Supplies		\$79.73
Business Cards - J Severson	Engineering, Engineering, Office & Operating Supplies		\$41.48
Flyers - Candlelight Vigil Pro	Police, Operations Division, Office & Operating Supplies		\$95.64
Overtime/Leave Request Forms	Police, Operations Division, Office & Operating Supplies		\$295.88
Business Cards - L Meikle	Finance & Admin. Services, Finance Division, Office & Operating Supplies		\$41.48
		Claimant Total:	\$666.73
Cornerstone Electric	3779	77930	
Outlets, Wiring, Receptacles	General Government, Facilities & Property Division, Repairs & Maintenance		\$1,716.56
Monitors, Receptacles	Police, Communications/Dispatch, Repairs & Maintenance		\$1,164.05
		Claimant Total:	\$2,880.61

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Courtesy Auto Service Tires - Veh #12	3776 Fleet Program, , Repair Parts	77931	\$1,126.03
Claimant Total:			\$1,126.03
CSK Auto Inc Hub Bearing - Veh #249	3919 Fleet Program, , Repair Parts	77932	\$77.05
Window Regulator - Veh #249	Fleet Program, , Repair Parts		\$117.75
Batteries - Veh #8	Fleet Program, , Repair Parts		\$78.27
Quick Disconnect, Chg Post - V	Fleet Program, , Repair Parts		\$9.82
ABS Ring Rear - Veh #249	Fleet Program, , Repair Parts		\$30.74
Wheel Studs - Veh #249	Fleet Program, , Repair Parts		\$17.01
Tie Rod, Control Arm Kit - Veh	Fleet Program, , Repair Parts		\$238.22
Wheel Bearing - Veh #249	Fleet Program, , Repair Parts		\$63.20
Claimant Total:			\$632.06
David Evans & Associates City of Fife On-Call - Praxair	5175 Non-Rev/Non-Exp, , Billable Engineering	77933	\$790.05
City of Fife On-Call - Easemen	Non-Rev/Non-Exp, , Billable Engineering		\$459.00
City of Fife On-Call - Kelsey	Non-Rev/Non-Exp, , Billable Engineering		\$3,032.43
70th & Valley Ave E Con Mgmt	70th/Valley - Phase I, , Engineering		\$160,832.47
Swim Center Project	Parks, Rec. & Community Svcs, Swim Center Division, Other Improvements		\$900.00
54rh Ave E UPRR Pedestrian Cro	70th/Valley - Phase I, , Engineering		\$1,860.00

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
70th Ave E / Valley Ave E	70th/Valley - Phase I, , Engineering		\$23,044.27
Claimant Total:			\$190,918.22
Deenside USA	4495	77934	
Batons, Holders	Police, Crime Prevention, Small Tools, Equip		\$1,251.00
Claimant Total:			\$1,251.00
Department of Health	15776	77935	
Waterworks Oper Certification	Water Utility, , Intergovernmental Services		\$42.00
Waterworks Oper Certification	Water Utility, , Intergovernmental Services		\$42.00
Waterworks Oper Certification-	Water Utility, , Intergovernmental Services		\$42.00
Waterworks Oper Certification	Water Utility, , Intergovernmental Services		\$42.00
Claimant Total:			\$168.00
EDEN Advanced Pest Tech	4749	77936	
Pest Control	General Government, Facilities & Property Division, Repairs & Maintenance		\$92.91
Pest Control	General Government, Facilities & Property Division, Repairs & Maintenance		\$81.98
Pest Control	Parks, Rec. & Community Svcs, Senior/Community Center Div., Repairs & Maint		\$65.58
Pest Control	Parks, Rec. & Community Svcs, Swim Center Division, Repairs & Maintenance		\$81.98
Pest Control	General Government, Facilities & Property Division, Repairs & Maintenance		\$49.19
Pest Control	General Government, Facilities & Property Division, Repairs & Maintenance		\$65.58

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		Claimant Total:	\$437.22
FCS Group	5398	77937	
Water Rate & GFC Study Update	Water Utility, , Professional Services		\$9,570.00
		Claimant Total:	\$9,570.00
Fife Pharmacy & Gifts	5850	77938	
Medications - Milton	Detention Services, , Inmate Medication		\$45.45
Medications - Lakewood	Detention Services, , Inmate Medication		\$132.63
Medications - Fife	Detention Services, , Inmate Medication		\$258.54
Medications - Federal Way	Detention Services, , Inmate Medication		\$9.99
Medications - Pacific	Detention Services, , Inmate Medication		\$306.74
		Claimant Total:	\$753.35
FloHawks Plumbing & Septic	5377	77939	
Repair - Sewer St #9	Sewer Utility, , Repairs & Maintenance		\$3,552.25
		Claimant Total:	\$3,552.25
GeoEngineers	6798	77940	
Freeman Road Improvement	Sewer Construction, , LID 2008-3		\$1,717.81
		Claimant Total:	\$1,717.81
Grainger	7125	77941	
Electrical Tape, Cable Ties,	Tourism/Promotion/VCB, Tourism/Promotion/VCB, Street Banner Program		\$327.45
		Claimant Total:	\$327.45
Hasler Financial Services	7361	77942	
Postage Meter Lease	Finance & Admin. Services, Finance Division, Postage		\$77.74
Postage Meter Lease	Water Utility, , Telephone, Postage		\$0.52

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Postage Meter Lease	Finance & Admin. Services, Administrative Services, Postage		\$29.11
Postage Meter Lease	Executive, Executive, Postage		\$1.22
Postage Meter Lease	Sewer Utility, , Telephone, Postage		\$0.52
Postage Meter Lease	Storm Drainage Utility, , Telephone, Postage		\$0.17
Postage Meter Lease	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		\$2.61
Postage Meter Lease	Community Development, Building Division, Postage		\$0.70
Postage Meter Lease	Executive, Human Resources, Postage		\$4.36
Postage Meter Lease	Community Development, Planning Division, Postage		\$8.37
Postage Meter Lease	Executive, Civil Service, Postage		\$0.87
Postage Meter Lease	Operations Division, , Telephone, Postage		\$20.05
Postage Meter Lease	Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage		\$1.22
Postage Meter Lease	Parks, Rec. & Community Srvs, Swim Center Division, Telephone, Postage		\$0.17
Claimant Total:			\$147.63
Interwest Development NW Inc	7725	77943	
Fife Swim Center - Pool Scuttl	Parks, Rec. & Community Srvs, Swim Center Division, Other Improvements		\$23,441.18
Claimant Total:			\$23,441.18
J.C. Penney Credit	11700	77944	
Pants	Water Utility, , Uniform Clothing		\$182.76
Claimant Total:			\$182.76

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
KPG 48th Street E Water, Sewer & S	8202 Sewer Construction, , LID - 2008-2	77945	\$34,568.74
Heritage Park Commercial Devel	Non-Rev/Non-Exp, , Billable Engineering		\$923.04
Claimant Total:			\$35,491.78
McDonough & Sons Street Cleaning	9105 Maintenance Division, , Street Cleaning	77946	\$1,465.99
Claimant Total:			\$1,465.99
Mountain Mist Water Water Services	9803 REET I, , Professional Services	77947	\$13.50
Water Services	REET I, , Professional Services		\$13.50
Water Services	REET I, , Professional Services		\$13.50
Claimant Total:			\$40.50
National Barricade Company Hot Tape	10401 Maintenance Division, , Traf Cntrl - Signs & markings	77948	\$728.18
Claimant Total:			\$728.18
Natural Systems Design Stowe Property Review	10506 Community Development, Planning Division, Professional Services	77949	\$500.00
Claimant Total:			\$500.00
Nextel Communications Phones	10515 Parks, Rec. & Community Svcs, Senior/Community Center Div., Telephone, Post	77950	\$27.55
Phones	Police, Investigations, Telephone, Postage		\$302.71
Phones	Detention Services, , Telephone,Postage (Comm)		\$52.28
Phones	Drainage District #21, , Telephone, Postage		\$56.38

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Phones		Storm Drainage Utility, , Telephone, Postage	\$4.41
Phones		Fleet Program, , Telephone, Postage	\$85.46
Phones		Sewer Utility, , Telephone, Postage	\$324.91
Phones		Sewer Utility, , Telephone, Postage	\$4.96
Phones		Water Utility, , Telephone, Postage	\$324.92
Phones		Water Utility, , Telephone, Postage	\$4.96
Phones		Operations Division, , Telephone, Postage	\$324.92
Phones		Operations Division, , Telephone, Postage	\$4.41
Phones		Police, Communications/Dispatch, Telephone	\$1,527.58
Phones		General Government, Facilities & Property Division, Telephone	\$4.41
Claimant Total:			\$3,049.86
Northwest Embroidery Inc Shirts	10655	77951 Police, Operations Division, Office & Operating Supplies	\$142.57
Claimant Total:			\$142.57
Office Depot	4697	77952 Police, Operations Division, Office & Operating Supplies	\$221.70
Envelopes, Dividers, Toner			
Sign Holder		Finance & Admin. Services, Administrative Services, Office & Operating Supp	\$25.25
Notepad, Envelopes, Paper, Not		Finance & Admin. Services, Administrative Services, Office & Operating Supp	\$12.60
Sign Holder		Finance & Admin. Services, Administrative Services, Office & Operating Supp	\$-25.25

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Toner	Police, Operations Division, Office & Operating Supplies		\$286.88
Reel Card, Pens, Toner, Staple	Police, Operations Division, Office & Operating Supplies		\$206.95
Notepad, Envelopes, Paper, Not	Executive, Executive, Office & Operating Supplies		\$15.11
Ink	Executive, Executive, Office & Operating Supplies		\$23.60
Calendars	Executive, Executive, Small Tools, Equip		\$38.91
Notepad, Envelopes, Paper, Not	Executive, Human Resources, Office & Operating Supplies		\$8.82
Binder Clips	Police, Operations Division, Office & Operating Supplies		\$1.42
Ink	Executive, Human Resources, Office & Operating Supplies		\$23.58
Security Bags	Finance & Admin. Services, Finance Division, Office & Operating Supplies		\$22.57
Notepad, Envelopes, Paper, Not	Finance & Admin. Services, Finance Division, Office & Operating Supplies		\$8.82
Chair Mat	Police, Operations Division, Office & Operating Supplies		\$120.38
Paper, Toner, Tray	Police, Operations Division, Office & Operating Supplies		\$239.51
Notepad, Envelopes, Paper, Not	Storm Drainage Utility, , Office & Operating Supplies		\$3.78
Notepad, Envelopes, Paper, Not	Sewer Utility, , Office & Operating Supplies		\$13.85
Notepad, Envelopes, Paper, Not	Community Development, Planning Division, Office & Operating Supplies		\$17.00

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Planner		Parks, Rec. & Community Svcs, Recreation Division, Office & Operating Suppl	\$13.45
Scanner		Community Development, Planning Division, Small Tools, Equip	\$955.13
Notepad, Envelopes, Paper, Not		Water Utility, , Office & Operating Supplies	\$16.37
Notepad, Envelopes, Paper, Not		Community Development, Building Division, Office & Operating Supplies	\$17.00
Credit Planner		Parks, Rec. & Community Svcs, Recreation Division, Office & Operating Suppl	\$-21.85
Calendars		Engineering, Engineering, Office & Operating Supplies	\$4.79
Paper, Pens, Notepad		Police, Communications/Dispatch, Office & Operating Supplies	\$208.22
Notepad, Envelopes, Paper, Not		Legislative, , Office & Operating Supplies	\$12.60
		Claimant Total:	\$2,471.19
Pacific Lutheran University	11217	77953	
Reserve Academy Graduation Dep		Police, Operations Division, Reserve Academy	\$302.60
		Claimant Total:	\$302.60
Pacific Signal Supply LLC	11345	77954	
Controller		Maintenance Division, , Traf Cntrl - Signals	\$4,602.37
Controller Repair		Maintenance Division, , Traf Cntrl - Signals	\$163.56
Conflict Monitor		Maintenance Division, , Traf Cntrl - Signals	\$12,114.46
		Claimant Total:	\$16,880.39
Petersen Brothers Inc	11915	77955	
Guardrail Repair		Operations Division, , Repairs & Maintenance	\$1,686.00

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		Claimant Total:	\$1,686.00
Petrizzo Strategic Group Federal Lobbyist	11901 Legislative, , Professional Services	77956	\$5,000.00
		Claimant Total:	\$5,000.00
PetroCard Systems Inc Fuel - PW	11909 Water Utility, , Fuel Consumed	77957	\$350.78
Fuel - Parks	Parks, Rec. & Community Svcs, Park Maintenance, Fuel Consumed		\$190.32
Fuel - PW	Police, Operations Division, Fuel Consumed		\$3,598.27
Fuel - Detention	Detention Services, , Fuel Consumed		\$257.34
Fuel - PW	Operations Division, , Fuel Consumed		\$350.79
Fuel - Investigations	Police, Investigations, Fuel Consumed		\$342.60
Fuel - Admin Spare	General Government, Facilities & Property Division, Fuel Consumed		\$36.35
Fuel - Parks & Rec	Parks, Rec. & Community Svcs, Park Maintenance, Fuel Consumed		\$17.03
Fuel - Engineering	Engineering, Engineering, Fuel Consumed		\$120.23
Fuel - PW	Sewer Utility, , Fuel Consumed		\$350.78
Fuel - Nyberg	Drainage District #21, , Office & Operating Supplies		\$108.60
Fuel - Fleet	Fleet Program, , Fuel Consumed		\$128.29
		Claimant Total:	\$5,851.38
Phung, Nova C. Interpreter Services 11/17	12138 Municipal Court, Municipal Court, Professional Services	77958	\$125.00
		Claimant Total:	\$125.00

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Pierce County 2009 Flood Bulletin	12200	77959	
	Community Development, Building Division, Miscellaneous		\$328.95
Bridge Inspection & Repairs	Operations Division, , Intergovernmental Services		\$9,088.55
Jail - 11 Bookings, 17 Days, 1	Detention Services, , Jail Costs		\$3,484.00
	Claimant Total:		\$12,901.50
Platt Electric Supply	12650	77960	
Diagonal Cutters	Maintenance Division, , Traf Cntrl - Signals		\$31.64
Cord Set, Cord Grip	Sewer Utility, , Office & Operating Supplies		\$47.27
	Claimant Total:		\$78.91
ProBuild	8980	77961	
PVC, Slip Cap, Reducer	Water Utility, , Office & Operating Supplies		\$4.44
Gloss Paint	History Museum, , Museum Site Improvement		\$17.35
Electric Tape	Water Utility, , Office & Operating Supplies		\$3.25
Trowel	Water Utility, , Small Tools, Equipment		\$9.50
Wedge	Operations Division, , Office & Operating Supplies		\$12.64
	Claimant Total:		\$47.18
Puget Sound Energy	18370	77962	
Utilities	Maintenance Division, , Street Lighting		\$49.77
Utilities	Maintenance Division, , Street Lighting		\$119.54
Utilities	General Government, Facilities & Property Division, Public Utility Svcs		\$322.86
	Claimant Total:		\$492.17
Puget Sound Instrument Co	13350	77963	
Repeater	Police, Communications/Dispatch, Repairs & Maintenance		\$2,301.86

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Radio Repair		Police, Communications/Dispatch, Repairs & Maintenance	\$975.50
Radio		Police, Communications/Dispatch, Repairs & Maintenance	\$386.92
Site Rental		Police, Communications/Dispatch, Operating Rents & Leases	\$437.20
		Claimant Total:	\$4,101.48
QWest			
Phones	17650	77964 Police, Communications/Dispatch, Telephone	\$83.31
Phones		Police, Communications/Dispatch, Telephone	\$146.05
Phones		Police, Communications/Dispatch, Telephone	\$60.23
Phones		Police, Communications/Dispatch, Telephone	\$489.16
Phones		Water Utility, , Telephone, Postage	\$59.77
Phones		Police, Communications/Dispatch, Telephone	\$280.81
Phones		Police, Communications/Dispatch, Telephone	\$197.54
Phones		Police, Communications/Dispatch, Telephone	\$344.80
Phones		Police, Communications/Dispatch, Telephone	\$56.33
Phones		General Government, Facilities & Property Division, Telephone	\$651.05
Phones		General Government, Facilities & Property Division, Telephone	\$651.05
		Claimant Total:	\$3,020.10
RE Auto Electric			
Regulator, Retaining Ring - Ve Fleet Program, , Repair Parts	13776	77965	\$221.35
Regulator, Retaining Ring - Ve Fleet Program, , Repair Parts			\$286.33

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Vehicle Part - Veh #253	Fleet Program, , Repair Parts		\$102.74
Claimant Total:			\$610.42
Redflex Traffic Systems	13775	77966	
Traffic Control Systems	Public Safety Fund, , Professional Services		\$24,250.00
Claimant Total:			\$24,250.00
Ricoh Americas Corporation	7294	77967	
Copier Lease	Finance & Admin. Services, Administrative Services, Operating Rents & Lease		\$159.06
Copier Lease	Operations Division, , Operating Rents & Leases		\$86.99
Copier Lease	Detention Services, , Operating Rents & Leases		\$93.21
Copier Lease	Water Utility, , Operating Rents & Leases		\$174.00
Copier Lease	Sewer Utility, , Operating Rents & Leases		\$174.00
Copier Lease	Legislative, , Operating Rents & Leases		\$52.82
Copier Lease	Community Development, Building Division, Operating Rents & Leases		\$177.42
Copier Lease	Municipal Court, Municipal Court, Operating Rents & Leases		\$434.99
Copier Lease	Police, Operations Division, Operating Rents & Leases		\$528.20
Copier Lease	Parks, Rec. & Community Srvs, Senior/Community Center Div., Operating Rents		\$248.56
Copier Lease	Finance & Admin. Services, Finance Division, Operating Rents & Leases		\$160.33
Copier Lease	Executive, Executive, Operating Rents & Leases		\$151.63
Copier Lease	Parks, Rec. & Community Srvs, Swim Center Division, Operating Rents & Lease		\$248.56

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Copier Lease	Executive, Human Resources, Operating Rents & Leases		\$79.23
Copier Lease	Community Development, Planning Division, Operating Rents & Leases		\$182.70
Copier Lease	Police, Communications/Dispatch, Operating Rents & Leases		\$155.34
Claimant Total:			\$3,107.04
Robblee's Total Security Inc	13950	77968	
Padlock	70th/Valley - Phase I, , Construction		\$5.78
Claimant Total:			\$5.78
Scarsella Brothers	14647	77969	
70th Ave E & Valley Ave E Road	70th/Valley - Phase I, , Construction		\$24,074.90
Claimant Total:			\$24,074.90
Sports Service	15350	77970	
Work Socks	General Government, Facilities & Property Division, Uniform Clothing		\$14.46
Hip Waders	Drainage District #21, , Office & Operating Supplies		\$65.02
Jackets	Sewer Utility, , Office & Operating Supplies		\$38.39
Credit Jacket	Sewer Utility, , Office & Operating Supplies		\$-9.91
Work Socks	Sewer Utility, , Uniform Clothing		\$1.03
Rain Gear	Sewer Utility, , Office & Operating Supplies		\$34.34
Sweatshirt	Storm Drainage Utility, , Clothing Allowance		\$0.72
Sweatshirt	Sewer Utility, , Uniform Clothing		\$0.72
Pants	Sewer Utility, , Uniform Clothing		\$2.01
Socks	Sewer Utility, , Uniform Clothing		\$2.47

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Pants		Water Utility, , Uniform Clothing	\$2.01
Socks		Water Utility, , Uniform Clothing	\$44.39
Pants		General Government, Grounds Division, Uniform Clothing	\$2.01
Pants		Operations Division, , Uniform Clothing	\$34.23
Work Socks		Water Utility, , Uniform Clothing	\$1.03
Earmuffs, Glove Liners, Rain G		Engineering, Engineering, Uniform Clothing	\$65.60
Work Socks		Operations Division, , Uniform Clothing	\$4.14
Sweatshirt		Operations Division, , Uniform Clothing	\$1.42
Sweatshirt		General Government, Grounds Division, Uniform Clothing	\$11.44
Jackets		Operations Division, , Office & Operating Supplies	\$38.40
Credit Jacket		Operations Division, , Office & Operating Supplies	\$-9.91
Socks		Operations Division, , Uniform Clothing	\$2.46
Credit Jacket		Water Utility, , Office & Operating Supplies	\$-9.91
Jackets		Water Utility, , Office & Operating Supplies	\$38.39
Claimant Total:			\$374.95
Springbrook Software	15354	77971	
Annual Software Maintenance	Storm Drainage Utility, ,	Repairs and Maintenance	\$1,340.82
Annual Software Maintenance	Sewer Utility, ,	Repairs & Maintenance	\$1,264.54
Annual Software Maintenance	Water Utility, ,	Repairs & Maintenance	\$1,587.50
WARRANT REQUEST DATE: 12/08/2009			Page 17

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Annual Software Maintenance	Finance & Admin. Services, Administrative Services, Repairs & Maintenance		\$1,782.59
Annual Software Maintenance	Executive, Human Resources, Professional Services		\$1,327.92
Annual Software Maintenance	Finance & Admin. Services, Finance Division, Repairs & Maintenance		\$8,492.36
Claimant Total:			\$15,795.73
Sprint			
MDTs	15359 Criminal Justice, , Telephone	77972	\$1,600.86
Claimant Total:			\$1,600.86
Sunbelt Rentals Inc			
Chipper	16002 Operations Division, , Operating Rents & Leases	77973	\$240.29
Claimant Total:			\$240.29
Surplus Ammo & Arms			
Ammo	16040 Police, Operations Division, Office & Operating Supplies	77974	\$929.03
Ammo	Police, Operations Division, Reserve Academy		\$786.96
Claimant Total:			\$1,715.99
Symbol Arts			
Badge	16057 Municipal Court, Security Division, Small Tools, Equip	77975	\$67.50
Claimant Total:			\$67.50
Tacoma P.C. Sports Commission			
3rd Qtr 2009 Funding	16655 Tourism/Promotion/VCB, Tourism/Promotion/VCB, Sports Commission	77976	\$18,750.00
Claimant Total:			\$18,750.00
Tacoma Screw Products			
Wedges	16850 Operations Division, , Office & Operating Supplies	77977	\$29.35
Screwdrivers, Pliers	Sewer Utility, , Small Tools, Equip		\$70.42

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Threaded Rods, Hex Nuts, Washe	Sewer Utility, , Office & Operating Supplies		\$32.89
Ratcher, Hinge Handle	Sewer Utility, , Small Tools, Equip		\$135.87
Claimant Total:			\$268.53
Terex Utilities	17095	77978	
Vehicle Repair - Sewer Camel Fleet Program, , Repairs & Maintenance T			\$1,810.68
Claimant Total:			\$1,810.68
Teufel Nursery Inc	4957	77979	
Replacement Trees	Legislative, , Office & Operating Supplies		\$2,569.47
Claimant Total:			\$2,569.47
Titus Will Ford	17250	77980	
Filter Assembly	Fleet Program, , Office & Operating Supplies		\$163.16
Claimant Total:			\$163.16
United Pipe & Supply	17900	77981	
Meter	Water Utility, , Small Tools, Equipment		\$71.47
Claimant Total:			\$71.47
University of Washington	18048	77982	
CESCL Certification Course- J Engineering, Engineering, Travel, Conf, Schooling			\$275.00
Claimant Total:			\$275.00
Utility Underground Location C	18050	77983	
Underground Locates	Operations Division, , Miscellaneous		\$36.47
Underground Locates	Sewer Utility, , Miscellaneous		\$36.46
Underground Locates	Water Utility, , Miscellaneous		\$36.47
Claimant Total:			\$109.40

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Verizon Wireless Phones	17665	77984	\$1.54
	Police, Communications/Dispatch, Telephone		
		Claimant Total:	\$1.54
Visual Effects Window Tinting - Veh #249	18145	77985	\$245.93
	Fleet Program, , Repairs & Maintenance		
		Claimant Total:	\$245.93
Wapato Police Dept Jail Services	18143	77986	\$835.99
	Detention Services, , Jail Costs		
		Claimant Total:	\$835.99
Water Mgmt Laboratories Inc Water Testing	19000	77987	\$140.00
	Water Utility, , Miscellaneous		
Water Testing	Water Utility, , Miscellaneous		\$240.00
Water Testing	Water Utility, , Miscellaneous		\$120.00
Water Testing	Water Utility, , Miscellaneous		\$120.00
Water Testing	Water Utility, , Miscellaneous		\$120.00
Water Testing	Water Utility, , Miscellaneous		\$44.00
		Claimant Total:	\$784.00
Williams, Karl L. ProTem Judge 11/12, 11/19	19296	77988	\$225.00
	Public Safety Fund, , Prof Svcs Judges Pro Tem		
		Claimant Total:	\$225.00
Woodworth & Company Asphalr, Concrete	19450	77989	\$189.48
	Maintenance Division, , Roadway		
Concrete	Maintenance Division, , Roadway		\$31.32
Asphalt	Maintenance Division, , Roadway		\$229.53

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		Claimant Total:	\$450.33
WorldScout Corporation	19526	77990	
Adaptor, Cable, Access Pro, Ye	Police, Investigations, Small Tools, Equip		\$1,002.00
		Claimant Total:	\$1,002.00
WWGCSA	13947	77991	
Registration - Seminar, D Cant	Parks, Rec. & Community Srvs, Park Maintenance, Travel, Conf, Schooling		\$85.00
Registration - Seminar, J Hane	Parks, Rec. & Community Srvs, Park Maintenance, Travel, Conf, Schooling		\$85.00
Registration - Seminar, B Whit	Parks, Rec. & Community Srvs, Park Maintenance, Travel, Conf, Schooling		\$85.00
Registration - Seminar, D Work	Parks, Rec. & Community Srvs, Park Maintenance, Travel, Conf, Schooling		\$85.00
		Claimant Total:	\$340.00
		Grand Total:	\$502,547.09

MEMORANDUM
For Meeting of December 8th, 2009

TO: Mayor and Councilmembers
FROM: Steve Worthington, City Manager
SUBJECT: Citizen Recognition for Fire Rescue

REPORT IN BRIEF:

Fife City Council on behalf of the City of Fife and our citizens would like to recognize Clayton Steffen and Andrea Dever for their quick action and courage in the rescue of a trapped couple from their burning home in Fife.

BACKGROUND:

Tacoma News Tribune, November 2, 2009

A disabled Fife couple owe their lives to the quick action and courage of their daughter and a teenage neighbor who braved smoke and fire Monday afternoon to pull them from a burning home.

Smoke and flames had trapped Richard Dever, 63, who uses a wheelchair, and his wife Glenda, 54, inside the small converted garage at 5614 Fourth St. East.

That's when Clayton Steffen, 18, who lives next door, sprinted into action.

Still looking shaken up and coughing more than an hour after the 2 p.m. blaze, Steffen recalled seeing the flames coming out of eaves of the small house.

"I went out my back sliding-glass door and saw a whole bunch of smoke, and I knew automatically what it was because my dad used to be a fireman," he said.

As Steffen ran toward the house his grandmother, Jessie Gray, yelled after him: "Don't go in there!"

Steffen ignored her.

After first alerting the couple's daughter Andrea Dever, 30, who was inside the larger house adjacent to the converted garage, he headed for the burning home's back door.

The door was cracked open, so Steffen stormed inside.

"It was smoky and dark," he said. "I couldn't see anything."

Then he heard Richard Dever yelling for help. Steffen found him in his wheelchair between the kitchen and living room.

"I went up to him and picked him up of his wheelchair, and the whole time he was saying, 'Get my wife!'" Steffen said.

Steffen set the older man in the backyard and went back into the house for Glenda Dever but couldn't find her.

The smoke forced him back outside, he said.

He ran around to the front where he saw Andrea Dever pulling her stepmother outside.

Andrea Dever later told a reporter she went up to the front door and kicked it in and plunged into the blackness. She couldn't find anyone, and, unable to breathe, backed outside. But then heard her stepmother call for help, and she ran back in where she found her stepmother – her hair singed – on a couch.

"I dragged her out and all the way down the driveway," Andrea Dever said.

If Glenda Dever hadn't yelled, Andrea said she probably wouldn't have gone back inside the home, the smoke and heat was so intense.

Together Andrea Dever and Steffen carried the injured woman to the end of the driveway, just as the first of 34 Tacoma Fire Department firefighters arrived. They got the blaze under control in about 15 minutes.

Glenda Dever was taken immediately to Harborview Medical Center in Seattle by a Tacoma Medic One unit. The nature and extent of her injuries were not known late Monday.

Her husband was slightly injured but declined to be hospitalized.

The cause of the fire is under investigation, according to Tacoma Fire Department Assistant Chief Dan Crotty.

Gray said she was glad her grandson ignored her warning.

"I'm very proud of him," she said. "He acted very quickly."

Mike Archbold: 253-597-8692

mike.archbold@thenewstribune.com

DISCUSSION:

Fife City Mayor Johnson and Fire Captain Ken Buck will present both honorees with a plaque.



Approved for Agenda:
Steve Worthington, City Manager

MEMORANDUM
For Meeting of December 8th, 2009

TO: Mayor and Councilmembers
 THROUGH: Steve Worthington, City Manager
 FROM: Kevin G. Ringus
 SUBJECT: Fife High School Fall Sports Recognition

REPORT IN BRIEF:

Once again, the Fife Trojans managed to put “Fife” high on the sports map. As a result of their efforts, Fife High School captured five Nisqually League championships, three West Central District III championships, and sent four teams on to state competition. Great job, Trojans!

DISCUSSION:

The City of Fife would like to recognize the accomplishments of the following Fife High School teams, players, and coaches:

Football: Kent Nevin

The Fife football Team had a record of 5-5 this year. The record does not show the success we had on our team. We brought back a sense of brotherhood and family to our program. We were very blessed to have a senior class that understood what it is to be leaders. They lead on the football field and off. They taught our younger players about discipline, work ethic and commitment. They showed them how to win and lose with class. I was very honored to be part of such a great class this year and publicly thank them for all their contribution to Fife Football. You will see a list of All-League players representing Fife this year.

1st Team All League, Center Joe Kosloski
 2nd Team All League Offensive Tackle Ian Allen
 1st Team All League Athlete, Alex Rohrer, 2nd Team All League Returner
 2nd Team All League D-Line Forest Hazen, 2nd Team All League Punter
 1st Team All League Linebacker Tyler Richards
 2nd Team All League Linebacker Jordan Brewer
 2nd Team All League DB Maazin Butler
 2nd Team All League Kicker Nick Belcourt

Boys Tennis: Lauren Lundquist

The boys were undefeated in Nisqually League play (6-0)(9-2 overall). The District tournament is scheduled in the spring. Cody McKenzie, Connor Watson, and Ross Boitano (alternate) have qualified to play in the District “singles” tournament. Troy Myren/JD Cail and Jack Murray/Bruce Miller have qualified as doubles competitors.

Cross-Country: Howard Hosley

The boys and girls cross-country team had another outstanding season with the girls winning the Nisqually league championship for the 4th time in a row and finishing 3rd at the District meet. Jaimie McFarland and Nicole McEachron qualified for the State meet in Pasco.

Girls Swimming: David Kienlen

The FHS girls swim team (the biggest 2A program in the state with 50 swimmers) remains undefeated in the Nisqually League and West Central District III champions again this year (3 years in a row). The team placed 10th among all 2A schools in the state. Individual accomplishments include the following:

- Megan Harkness—8th in State in the 200 Free, 6th in State in the 500 Free, 7th in State in the 200 Medley Relay, and 6th in State in the 400 Free Relay
- Delaney Peugh—6th in State Diving
- Ayana Hawk—7th in State in the 200 Medley Relay, 6th in State in the 400 Free Relay
- Amy Sato--7th in State in the 200 Medley Relay, 6th in State in the 400 Free Relay
- Monica Sauer--7th in State in the 200 Medley Relay, 6th in State in the 400 Free Relay
- Caitlin Schille—West Central District III Academic Champion
- Coach Jo Bushnell—State 2A Coach of the Year

State team participants include the following: Megan Harkness, Ayana Hawk, Carolyn McGunagle, Delaney Peugh, Olivia Pletcher, Amy Sato, Monica Sauer, Caitlin Schille, Jasmine Shaviri, Kelsey Shoopman, and Brittany Veloni.

Volleyball: Jan Kirk

First in league, first at WCDIII, 6th in state. Finished with a 21-5 record. Taylor Dillard and Jessica Miller were co-MVP's of the Nisqually League, Sydney Behrendt and Lacey Bailey were first team all league, Kyla Nakamura and Amanda Koke were second team all league, and Amber Swayze was honorable mention. Taylor Dillard was named to the TNT All Area First team and Jessica Miller was second team. Taylor Dillard and Jessica Miller were selected to the state all tournament team. Team Awards: Jessica Miller and Taylor Dillard, MVP's, Lacey Bailey, Most Inspirational, Ashley Coley, Most Improved, Sydney Behrendt and Kacey Woods, Coaches Award. Most Improved JV Player was Tanita Peters.

Girls Soccer: Jeff Stock

Fife Girls Soccer: The 2009 season has been a transition year for the girls soccer program since graduating 12 seniors last year and bringing on a new coaching staff, but the expectations remained high. With the leadership of an experienced senior class and the hard work of many players new to the varsity squad the program continued its success. This success included a 12-3-2 record on their way the winning the 2A Nisqually League title and making it to the quarterfinals of the state tournament. The team was also had a number of their individuals recognized with 11 players receiving all league honors.

Kevin G. Ringus

Kevin G. Ringus
Presiding Judge/FHS Class of 1979



Approved for Agenda:
Steve Worthington, City Manager

MEMORANDUM
For Meeting of December 8th, 2009

TO: Mayor and Councilmembers
FROM: Steve Worthington, City Manager
SUBJECT: Special Recognition-Councilmember Kim Roscoe

REPORT IN BRIEF:

After 8 years of serving on the Fife City Council, Kim Roscoe will be retiring from her Councilmember position. She will continue to live in Fife with her husband and three sons. We can only hope that Kim will give us an encore presentation of a random breaking out in song during a future council meeting:)



DISCUSSION:

Mayor Johnson will share a story and present Councilmember Roscoe with a plaque.


Approved for Agenda:
Steve Worthington, City Manager

MEMORANDUM

For Meeting of December 8, 2009

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Steve Marcotte, Finance Director
SUBJECT: Ordinance No.1705, Budget Ordinance for 2010

REPORT IN BRIEF: The City is required to adopt a budget by ordinance prior to the end of the year. The City has prepared a budget and has held all required public hearings and had first reading of the ordinance on November 10, 2009. We are now ready for the required second reading of the 2010 Budget Ordinance needed for final adoption.

DISCUSSION: The City Council, as the elected legislative authority for the City of Fife, controls City expenditures through the annual budget process. This process, as required by State law, provides for Council oversight and citizen review through several required public hearings prior to any expenditure of City monies. By adopting the annual Budget Ordinance, Council creates "appropriations" for each fund, which serve as the limit of spending authority for each fund and expenditures cannot legally exceed the appropriations for each fund. As a matter of policy, the City of Fife adopts an annual budget at the fund level, meaning that Council establishes the total level of expenditure for each fund rather than individual line items. When adopted by Council, the attached Budget Ordinance will authorize total expenditures of \$50,875,156 for all funds, with an additional \$14,749,306 to be retained in ending fund balances. For the General Fund, total expenditures for all departments are authorized at \$13,720,171 with \$2,555,587 projected as ending fund balance.

The Budget was developed through an extensive process involving a series of Council workshops to determine budget priorities. The City Manager then developed the detailed Preliminary Budget. The Budget, as presented, is a balanced budget in that planned expenditures are kept within expected available resources. The required public hearing for the Revenue Budget was held on October 13, 2009 and the two required public hearings on the Preliminary Budget were held on October 27, 2009 and November 10, 2009. State law requires final adoption of the annual budget ordinance by year end.

The Budget Ordinance as presented are the City Manager's final recommendations. At the first reading of the ordinance, Council requested information concerning the lodging tax proposals for the Stadium and Conventions Center Fund. Attached is a breakdown of possible changes to the Preliminary Budget for Council to consider prior to final adoption of the ordinance.

ATTACHMENTS:

- Ordinance No. 1705 – The 2010 Budget Ordinance
- Lodging Tax Summary for 2010 Funding

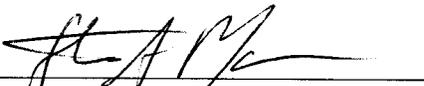
FISCAL IMPACT: \$65,624,462

ALTERNATIVE COURSES OF ACTION:

1. Adopt Ordinance No.1705, the Budget Ordinance for 2010 as presented.
2. Amend Ordinance No.1705, the Budget Ordinance for 2010 prior to final adoption.

RECOMMENDATION: Adopt Ordinance No. 1705 as presented.

SUGGESTED MOTION: "I move we adopt Ordinance No. 1705, the Budget Ordinance for 2010 as presented".



Steve Marcotte
Finance Director



Approved for Agenda
Steve Worthington, City Manager

ORDINANCE NO. 1705

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON ADOPTING THE FINAL BUDGET FOR THE CALENDAR YEAR 2010

WHEREAS; the Preliminary Budget for the calendar year 2010 was submitted to the City Council by the City Manager on November 10, 2009; and

WHEREAS; after providing notice as required by RCW 35A.33.060, the City Council held public hearings on October 27, 2009 and November 10, 2009; and

WHEREAS; a copy of the Preliminary Budget was on file with the City Clerk for examination by the public during the time it was being considered by the City Council; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON
DO ORDAIN AS FOLLOWS:

Section 1. The Preliminary Budget of the City of Fife for the 2010 calendar year, a copy of which is on file with the City Clerk, is hereby adopted by reference as the final annual budget of the City of Fife for the calendar year 2010.

Section 2. The total estimated revenue from all sources and the expenditures by funds, all as set forth in the 2009 budget document adopted by reference; is as follows:

A. ESTIMATED REVENUES FROM ALL SOURCES: \$65,624,462.

B. EXPENDITURES BY FUND:

General Fund	\$13,720,171
Street Operating Fund	755,484
Detention Services Fund	967,417
Public Safety Fund	1,884,770
Stadium and Convention Center Fund	545,682
Contingency Fund	0
Growth Management Fund	129,134
Criminal Justice Fund	95,080
D.A.R.E. Fund	6,200
Impact and Mitigation Fund	500,000
Drug Intervention Fund	152,547
Park Acquisition and Development Fund	0
Street Construction Bond Fund	653,805
1997 LTGO Bond Fund	1,296,526
2001 LTGO Bond Fund	358,178

Street Construction Fund	17,475,296
Recreation/Pedestrian Capital Facilities Fund	100,000
Water Utility Fund	2,379,560
Sewer Utility	3,332,480
Storm Utility Fund	617,722
Parity Bond Fund	1,096,024
Utility Construction Fund	4,292,858
Fleet Fund	516,222
Ending Fund Balances	<u>14,749,306</u>
TOTAL EXPENDITURES	\$65,624,462

Section 3. This ordinance shall be in full force and effect five (5) days from and after its passage, approval and publication in summary form as provided by law.

Introduced to the City Council on the tenth day November, 2009.

Passed by the City Council on the _____ day of _____, 2009.

Steve Worthington, City Manager

Attest:

Steve Marcotte, City Clerk

Approved as to form:

Loren D. Combs, City Attorney

Published: _____

Effective Date: _____

LODGING TAX SUMMARY FOR 2010 FUNDING

LODGING TAX SUMMARY FOR 2010 FUNDING		Council 11/10/09	2010 Requested	2009 Budgeted	City Manager's Recmd 11/24/09
250,973	Beginning Balance				
600,000	Stadium-Convention Tax Revenue				
2,000	Investment Interest				
1,000	Harvest Festival Vendor Fee				
853,973	SUBTOTAL				
300,000	Debt Services Payment				
553,973	TOTAL FUNDS AVAILABLE				
2010 LTAC Recmd 11/05/09					
	CORE PROGRAMS				
85,000	Tacoma Regional CVB	85,000	85,000	75,000	63,750
75,000	Tacoma Pierce County Sports Commission	75,000	75,000	75,000	63,750
60,500	Fife Regional Chamber of Commerce	60,500	60,500	60,500	51,425
5,000	Daffodil Festival, Inc.	5,000	5,000	8,000	4,250
Continued 15,000	Community Float	7,000	15,000	15,000	5,900
40,000	Fife Harvest Festival	40,000	40,000	40,000	34,000
80,000	City of Fife Marketing Program	80,000	88,200	88,200	68,000
Continued 50,000	Fife Historical Society- CONTRACT	50,000	50,000	50,000	50,000
Subtotal 410,500		402,500	418,700	411,700	Subtotal 341,075
	SECONDARY PROGRAMS				
10,000	Advertising	10,000	25,000	25,000	0
0	Street Banner Program	0	16,000	15,000	0
3,000	Family Car Show	3,000	5,000	5,000	0
10,000	Fife Historical Society-Upgrades	40,000	91,000	50,000	0
10,000	Performing Arts Center	10,000	40,000	7,000	0
50,000	Police Dept	100,000	41,750	0	0
Subtotal 83,000		163,000	218,750	102,000	Subtotal 0

MEMORANDUM
For Meeting of December 8th, 2009

TO: Honorable Mayor and City Council
THROUGH: Steve Worthington, City Manager
FROM: Chris Pasinetti, Planner 1; Carl Durham, Acting Community Development Director
SUBJECT: Resolution No. 1322 Commute Trip Reduction (CTR) Contract.

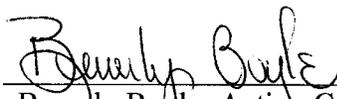
REPORT IN BRIEF: Resolution No. 1322 would enter into an agreement with the City of Tacoma regarding the CTR program and funding for that program. The City of Tacoma implements Fife's CTR plan.

ALTERNATIVE COURSES OF ACTION:

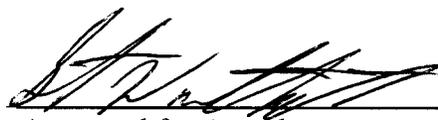
1. Adopt Resolution No. 1322
2. Or not.

STAFF RECOMMENDATION: Adopt Resolution 1322 Commute Trip Reduction (CTR) Contract with the City of Tacoma.

SUGGESTED MOTION: The City Council adopts Resolution No 1322 authorizing the City Manager to enter into a Commute Trip Reduction (CTR) Agreement with the City of Tacoma



Beverly Boyle, Acting Community Development Director



Approved for Agenda:
Steve Worthington, City Manager

RESOLUTION NO. 1322

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO EXECUTE A COMMUTE TRIP REDUCTION AGREEMENT WITH THE CITY OF TACOMA.

WHEREAS, RCW 70.94.527, (Commute Trip Reduction Efficiency Act "ACT") requires certain counties and cities including Pierce County and the City of Fife to develop ordinances, plans and programs to reduce Vehicle Miles Traveled (VMT) and drive alone commute trips, and thereby reduce vehicle-related air pollution, traffic congestion and energy use, and

WHEREAS, the State of Washington in its Sessions Laws of 2009, chapter 470, Section 222(7) and (9), authorizes funding for Public Transportation and Commute Trip Reduction programs and other special proviso funding through the multi-modal transportation account as identified in the budget through its 2009-2011 biennial appropriations to WSDOT; and

WHEREAS, Pierce County and the City of Fife negotiated an agreement to allocate the City's proportionate share of state funds for implementing and administering a CTR plan, and to continue a cooperative approach among the City, Pierce County, Pierce Transit and other jurisdictions in Pierce County required to plan and administer programs under the ACT in order to address interjurisdictional issues and to meet the statutory requirements of coordination and consistency among the jurisdictions' respective CTR plans ("Pierce County CTR Agreement"); and

WHEREAS, the City of Fife and City of Tacoma have negotiated an agreement whereby City of Tacoma will perform certain tasks the City of Fife is required to perform under the Pierce County CTR Agreement, and receive the City of Tacoma's share of state funding for performing such tasks ; now, therefore

BE IT RESOLVED that the City Manager is authorized and directed to execute on behalf of the City, the City of Tacoma and City of Fife Commute Trip Reduction Act Agreement 2009-2011 attached hereto as Exhibit A, and by reference incorporated herein.

ADOPTED by the City Council at an open public meeting held on the 9th day of December, 2009.

Barry D. Johnson, Mayor

Attest:

Steve Marcotte, City Clerk

**City of Tacoma and City of Fife
Commute Trip Reduction Act
Agreement
2009-2011**

Transfer of Responsibilities for Commute Trip Reduction (CTR) and
Transportation Demand Management Plans and Programs

This AGREEMENT, entered into by the City of Tacoma, the City of Fife (hereinafter referred to as the "CITIES"), and Pierce County (hereinafter referred to as the COUNTY), to address the distribution of Washington State Commute Trip Reduction Funds to be used for the completion of tasks associated with the Transportation Demand Management Act, RCW 70.94.521-551, pursuant to that certain agreement entered into by the City of Fife and Pierce County dated October 27th, 2009 (hereinafter referred to as the "COUNTY/FIFE CTR AGREEMENT").

WHEREAS, the legislature has enacted SSHB 1671 (Washington's Transportation Demand Management Act, Chapter 202, Laws of 1991) which directs the Washington State Department of Transportation to proportionally distribute funds and directs the counties to proportionally distribute funds to the cities and towns for the development and implementation of Commute Trip Reduction Plans, and

WHEREAS, as required by RCW 70.94.521-551, Chapter 202, Laws of 1991, the City of Fife has agreed to perform certain tasks as agreed upon in the COUNTY/FIFE CTR AGREEMENT separately adopted and attached hereto; and

WHEREAS, the Cities of Fife and Tacoma have agreed that the City of Tacoma, should perform those certain tasks set forth herein for employers located within the City of Fife; and

NOW, THEREFORE, in consideration of covenants, conditions, performances, and promises hereinafter contained, the parties hereto agree as follows:

1. Transfer of Responsibilities

Responsibilities as defined in Attachment B, Statement of Work for City shall be performed by the City of Tacoma for all affected employers doing business in the City of Fife.

2. Funding

The total funds to be distributed to the City of Fife as identified in Exhibit A, Fund Distribution Formula for Commute Trip Reduction/Transportation Demand Management Funds hereto attached, shall be distributed by Pierce County to the City of Tacoma. If, however, the COUNTY/FIFE CTR AGREEMENT has not been signed and/or the CTR Ordinance and Plan have not been updated to reflect 2006 legislative and CTR Board changes, the City of Fife will pay the City of Tacoma from the City of Fife's General Fund which will be reimbursed by Pierce County.

3. Service Provision

Funds provided to the City of Tacoma under this AGREEMENT shall be used solely for activities undertaken to fulfill the requirements of the Transportation Demand Management Act and to implement the Commute Trip Reduction Law as described in Attachment B. Quarterly Reporting, Surveying, and Evaluation otherwise agreed to in the related COUNTY/FIFE CTR AGREEMENT attached hereto.

4. Commute Trip Reduction Plan for City of Fife Worksites

The City of Tacoma shall not be responsible for providing, assisting in the development of, monitoring, or otherwise participating in the City of Fife's Commute Trip Reduction Program or Plan for its own employees.

5. Disbursement Provision

Pierce County shall disburse all funds received for City of Fife to the City of Tacoma provided the COUNTY/FIFE CTR AGREEMENT has been signed and/or the CTR Ordinance and Plan are updated to reflect the 2006 legislative and CTR Board changes. If for any reason the document is not signed, Fife will reimburse the City of Tacoma out of its General Fund.

6. Agreement Modifications

- a. The CITIES may, from time to time; request changes to this AGREEMENT. Any such changes that are agreed upon by the CITIES shall be incorporated herein by written amendment to this AGREEMENT. No such changes shall be valid unless made in writing and signed by the CITIES.
- b. Changes made to the COUNTY/FIFE CTR AGREEMENT, including Attachment B, Statement of Work for County and City, or Exhibit A, Fund Distribution Formula for Commute Trip Reduction/Transportation Demand Management Funds, included by reference in this AGREEMENT, will be automatically incorporated in this AGREEMENT.

7. Termination of Agreement

If, through any cause, either party to this AGREEMENT fails to fulfill in a timely and proper manner its obligations under this AGREEMENT, or violates any covenants, agreements, or stipulations of this AGREEMENT, the other party shall have the right to terminate the AGREEMENT and withhold any remaining allocation of funds if the default or violation is not corrected within 30 days after submitting written notice of intent to terminate.

8. Agreement Period

This AGREEMENT shall become effective immediately on signature by both the CITIES but not before final adoption of the COUNTY/FIFE CTR AGREEMENT. The expiration date shall be June 30, 2011 unless earlier terminated pursuant to paragraph 7 above or because of early termination of the COUNTY/FIFE CTR AGREEMENT.

9. Nondiscrimination

The parties hereto agree that they shall not participate in any discriminatory action against any employee who is paid by funds indicated in this AGREEMENT or against any applicant for such employment because of race, religion, color, sex, marital status, creed, national origin, age, Vietnam era or disabled veterans status, or the presence of any sensory, mental, or physical handicap. This provision shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, or termination, rates of pay or other forms of compensation, and selection for training.

10. Hold Harmless

a. It is understood and agreed that this AGREEMENT is solely for the benefit of the parties hereto and gives no right to any other party. No separate entity, joint venture or partnership is formed as a result of this AGREEMENT. Each party hereto agrees to be responsible and assumes liability for its own negligent acts or omissions, or those of its officers, agents, or employees to the fullest extent required by law, and agrees to save, indemnify, defend, and hold the other parties harmless from any such liability. In the case of negligence on behalf of the CITIES, damages allowed shall be levied in proportion to the percentage of negligence attributable to each party, and each party shall have the right to seek contribution from the other parties in proportion to the percentage of negligence attributable to the other parties.

b. This indemnification clause shall also apply to any and all causes of action arising out of performance of work activities under this AGREEMENT. Each contract for services or activities utilizing funds provided in whole or part by this AGREEMENT shall include a provision that the State of Washington, the Washington State Energy Office, and Pierce County are not liable for damage or claims from damage arising from any subcontractor's performance or activities under the terms of the contract.

11. Governing Law and Venue

This AGREEMENT shall be construed and enforced in accordance with the laws of the State of Washington both as to validity and performance. Venue of any suit between the parties arising out of this AGREEMENT shall be the Superior Court of Pierce County, Washington.

12. Severability

In the event any term or condition of this AGREEMENT or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications of this AGREEMENT which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this AGREEMENT are declared severable.

13. Relationship to COUNTY/FIFE CTR AGREEMENT

Except as provided above, in the execution of this AGREEMENT, the CITIES shall be governed by the provisions for Appeals, Exemptions, Waivers, and Modifications, Annual Progress Reporting, Quarterly Reporting, Surveying, and Evaluation, otherwise agreed to in the related COUNTY/FIFE CTR AGREEMENT attached hereto.

IN WITNESS WHEREOF, the CITIES have executed this AGREEMENT as of the date and year written below.

CITY OF TACOMA

CITY OF FIFE

By _____
ERIC ANDERSON
City Manager

Mayor

Countersigned:

Date

BOB BILES
Finance Director

APPROVED AS TO FORM

City Attorney

RYAN PETTY
Department Director

Date

Attest:

DORIS SORUM
City Clerk

Approved as to form:

Assistant City Attorney

Risk Manager

Attachment A

**FUND ALLOCATION METHODOLOGY FOR
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
COMMUTE TRIP REDUCTION (CTR) FUNDS**

Funding allocated by WSDOT for local implementation of CTR activities is based on the following formula:

1. Fifty percent of the WSDOT allocation to Pierce County shall be allocated to Pierce Transit.
2. Then 5% shall be allocated to Pierce County for coordination efforts.
3. The remaining state funding for local CTR implementation will be allocated to the affected jurisdictions based on the number of affected worksites in each jurisdiction.
4. At the end of the final quarter any unclaimed state funds shall be allocated to the entities which have reported expenses beyond their allocations. The allocation of unclaimed amounts shall follow steps 1-3 as stated above. Unclaimed state funds and over expenditures will be determined by the progress reports.

July 1, 2009 – June 30, 2011 Allocation

Based on numbers submitted to WSDOT on May 1, 2009

	Number of Worksites	Total Allocation
Pierce Transit	n/a	\$139,088
Pierce County Coordination	n/a	\$6,954
City of DuPont	3	\$5,216
City of Fife	3	\$5,216
City of Gig Harbor	2	\$3,477
City of Lakewood	8	\$13,909
Pierce County	11	\$19,124
City of Puyallup	5	\$8,693
City of Tacoma	42	\$73,020
City of University Place	2	\$3,477
TOTAL	76	\$278,174

4. Database Updates

The CITY agrees to provide WSDOT with updated lists of affected or participating worksites, employee transportation coordinators, and jurisdiction contacts, as requested. These updates will be submitted in a format specified by WSDOT.

5. Planning Data

The CITY agrees to provide WSDOT with the CTR program goals established for newly affected worksites when they are established by the local jurisdiction. The CITY agrees to provide WSDOT with updated program goals for affected worksites and jurisdictions as requested. These updates shall be submitted electronically in a format specified by WSDOT.

6. Employer Annual Reports

The CITY agrees to submit to WSDOT one (1) electronic or hard copy of all employer annual report(s), within 30 days from the date of approval.

7. Coordination with Local CTR Efforts

The CITY agrees to be an active member of the Pierce County Technical Work Group.

8. Coordination with Regional Transportation Planning Organization

The CITY shall coordinate the development and implementation of its CTR plans and programs with the applicable regional transportation planning organization (RTPO). The CITY agrees to notify the RTPO of any substantial changes to its CTR plans and programs that could impact the success of the regional CTR plan. The CITY agrees to provide information about the progress of its CTR plans and programs to the RTPO upon request.

MEMORANDUM
For Meeting of December 8th, 2009

TO: Mayor and Councilmembers
FROM: Steve Worthington, City Manager
SUBJECT: Resolution # 1329 Approve Contract for City Prosecutor

REPORT IN BRIEF:

The current contract with Mr. Rodabaugh expires at the end of 2009. Approving Resolution #1329 would continue the services of Mr. Rodabaugh for the year 2010, on the same terms and conditions as the current contract.

FISCAL IMPACT:

Base amount of \$10,000 per month, with possible additional compensation for other assignments.

DISCUSSION:

Does Fife City Council determine that it is in the best interests of the City to continue the services of Mr. Rodabaugh for City Prosecutor?



Approved for Agenda:
Steve Worthington, City Manager

RESOLUTION NO. 1329

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF FIFE AND JOHN L. RODABAUGH II IN THE BASE AMOUNT OF \$120,000 FOR PROSECUTION SERVICES FOR 2010

WHEREAS, the City of Fife needs a Prosecutor to enforce the criminal laws and other ordinances of the Fife Municipal Code; and

WHEREAS, the City has determined that prosecution services can be more efficiently and cost-effectively provided through use of an independent contractor rather than a fulltime employee of the City; and

WHEREAS, in 2008 the City went through a formal process of requesting proposals from qualified individuals, and respondent John Rodabaugh II was determined to best meet the needs and requirements of the City; and

WHEREAS, the current contract with Mr. Rodabaugh expires at the end of 2009, and the City Council has determined that it is in the best interests of the City to continue the services of Mr. Rodabaugh for the year 2010 on the same terms and conditions as the current contract; and Now, therefore,

BE IT RESOLVED that the Fife City Council hereby authorizes the City Manager to execute on behalf of the City a professional services agreement with John L. Rodabaugh II to provide prosecution services to the City in 2010 at the base amount of \$10,000 per month, with possible additional compensation for other assignments, with said Agreement to be in substantially the same form and contain the same content as the attached Exhibit A.

ADOPTED by the City Council at an open public meeting held on the 8th day of December, 2009.

Barry D. Johnson, Mayor

Attest:

Steve Marcotte, City Clerk

**PROFESSIONAL SERVICES AGREEMENT
FOR PROSECUTION SERVICES**

1. Parties

This Agreement is entered into between the City of Fife, Pierce County, Washington (“City”), and John L. Rodabaugh II (“Prosecutor”); collectively, the “Parties.”

2. Notices

All notices required by this Agreement shall be considered properly delivered when personally delivered, when received by facsimile, or on the third day following mailing, postage prepaid, certified mail, return receipt requested to:

CITY:

CITY OF FIFE
5411 – 23rd Street East
Fife, Washington 98424
Contact: City Manager
Phone: (253) 922-2489

PROSECUTOR:

JOHN L. RODABAUGH II
21 Avenue A, Suite E
Snohomish, WA 98290-2962
Phone: (360)568-9112;(888)715-8800
Fax: (253) 922-5355
Email: John.Rodabaugh@verizon.net

It is the responsibility of Prosecutor to notify City in writing of any change to the contact information appearing above.

3. Effective date and term

This Agreement shall be effective as of the 1st day of January, 2010, and shall expire in one year from the effective date. However, the Agreement may be renewed for an additional year upon written agreement of the parties.

4. General description of services

Prosecutor has been retained by the City to provide professional legal services in Fife Municipal Court and other courts as required.

5. Scope of Work

A. Prosecutor agrees to provide all necessary prosecution services to the City of Fife, including but not limited to:

- (1) Providing advice to Fife Police Officers on matters relating to criminal law and proper procedures for enforcing the law;
- (2) Reviewing police reports for determination of probable cause and charging;
- (3) Drafting and filing criminal complaints and probable cause statements as necessary;
- (4) Appearing at arraignments, pretrial hearings, and motions;
- (5) Initiating settlement discussions and plea negotiations;
- (6) Handling all phases of jury trials;
- (7) Drafting briefs and motions;
- (8) Appearing at sentencing and review hearings;
- (9) Tracking case dispositions, including reasons for declining to prosecute;
- (10) Appearing on infractions where the violator has requested discovery or has retained counsel;
- (11) Handling all phases of appeals of any criminal cases out of Fife Municipal Court;
- (12) Appearing at bail forfeiture and civil asset forfeiture hearings;
- (13) Handling code enforcement cases as requested by the City;
- (14) Arranging for conflict counsel as needed;
- (15) Securing judgments against bail bonding companies;
- (16) Appearing as needed for special hearings, including but not limited to motions to vacate conviction or application for concealed weapons permit;
- (17) Maintaining a local or toll-free telephone number so that persons who live or work in the City of Fife are able to contact the prosecutor without incurring long distance charges.

- B. The services performed by Prosecutor shall not exceed the Scope of Work without prior written authorization from the City.
- C. The City may from time to time require changes or modifications in the Scope of Work. However, such changes, including any decrease or increase in the amount of compensation, shall be agreed to by the parties and incorporated in written amendments to this Agreement.

6. Schedule of Work and Continuity of Representation

- A. It is agreed by the parties that continuity of representation is very important for effective prosecution. Therefore, John L. Rodabaugh shall be the primary person providing services under this Agreement and shall make good faith efforts to be personally present for all court hearings unless he or she is unable to appear due to vacation, illness, emergency, or occasional scheduling conflicts. Permanent change of primary prosecutor shall be required whenever it becomes impossible for John L. Rodabaugh to meet the obligations described in this section. Prosecutor shall make good faith efforts to ensure that there is continuity of representation in choice of substitute prosecutors.
- B. Prosecutor shall appear for all regularly scheduled court hearings in the Fife Municipal Court to perform the services described in the Scope of Work.

- C. As of the effective date of this Agreement, Prosecutor shall generally be required to appear in Fife Municipal Court on a four-day-a-week schedule, but agrees and understands that jury trials, motions, contested traffic infractions represented by counsel and other special hearings may require occasional additional appearances.
- D. Prosecutor agrees and understands that, while the City will make good faith efforts to consult with Prosecutor prior to changing the schedule of court hearings, and will try to take Prosecutor's needs into account, the City will have final discretion to alter the scheduling of court hearings and it shall be Prosecutor's responsibility to ensure such hearings are covered by Prosecutor.
- E. *Conflict counsel.* In the event the prosecution of any person would constitute a conflict of interest for the Prosecutor pursuant to the Washington State Bar Association Rules of Professional Conduct, the Prosecutor shall notify the court of the conflict as soon as it becomes apparent and shall not handle further prosecution of the matter, but shall be responsible for securing another qualified and licensed individual to serve as conflict counsel.
- F. *Commercial dealings with City staff prohibited.* To ensure the appearance of independence and fairness and to avoid potential conflicts of interest, the Prosecutor is prohibited from engaging in the selling of merchandise or professional services to any City employee, or their immediate family, during the term of this Agreement.

7. Compensation

- A. Base Rate. The City shall pay the Prosecutor a base rate of ten thousand dollars (\$10,000) per month for performing all services necessary to effectively prosecute violations of the Fife Municipal Code, including appeals, and for representing the City on infraction cases where the violator has retained counsel or requested discovery, any civil forfeiture hearings, and code enforcement matters where the Prosecutor's assistance is requested by the City. This amount shall include compensation for out-of-court preparation time and all normal office expenses (including but not limited to clerical staff; office rent; photocopies and letters; mailing costs; telephone expenses).
- B. Additional Compensation. In addition to the base rate described above, the City shall pay additional compensation to Prosecutor for the following services:
 - (1) Other special assignments: Prosecutor shall be paid \$100 per hour for other special assignments as requested by the City and accepted by Prosecutor.

8. Payment

- A. Payment schedule. Except as noted below, payment shall be made monthly according to the payment policies of the City.

- B. Prorated payment. Should this Agreement be terminated before the end of a full month, the base rate shall be prorated by subtracting payment for any scheduled court days where Prosecutor failed to appear.
- C. Additional compensation. Prosecutor shall maintain time and expense records for any services or costs that are eligible for additional compensation and shall provide an invoice to the City within thirty (30) days of incurring such costs or performing the services. Such invoices shall be in a format acceptable to the City. All invoices for additional services shall be paid within sixty (60) days of receipt of a proper invoice.
- D. Records retention. Prosecutor shall keep cost records and accounts pertaining to this Agreement available for inspection by City representatives for three (3) years after final payment unless a longer period is required by a third-party agreement. Copies shall be made available on request.
- E. Dispute over services. If the services rendered do not meet the requirements of the Agreement, Prosecutor will correct or modify the work to comply with the Agreement. City may withhold payment for such work until the work meets the requirements of the Agreement.

9. **Discrimination and Compliance with Laws**

- A. Prosecutor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.
- B. Prosecutor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.
- C. Violation of Section 9 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension of the Agreement by City, in whole or in part, and may result in ineligibility of Prosecutor to do further work for City.

10. **Termination of Agreement**

- A. Termination without fault. Either party may terminate this Agreement upon a minimum of ninety (90) days' advance notice to the other party. Such notice shall indicate the date of termination.
- B. Termination for cause. The City may terminate the Prosecutor's contract for "cause" (as defined in this Section) immediately upon written notice to the Prosecutor. Such notice shall specify in reasonable detail the nature of the cause. For purposes of this Agreement, "cause" shall include, without limitation: (1) material breach of this Agreement; (2) unethical practices as set forth in the Rules of Professional Conduct; (3) suspension or revocation of license to practice law in the state of Washington; or (4) fraudulent, dishonest, or offensive conduct that tends to bring the City into

ATTACHMENT B

STATEMENT OF WORK FOR THE CITY

CITY Statement of Work

The CITY shall perform the following tasks:

1. Work to be Performed

The CITY has enacted a Commute Trip Reduction (CTR) ordinance in compliance with RCW 70.94.521-.555. Said ordinance requires, for example, the submission of employee commuter surveys, employer annual reports, and other provisions for the tracking of certain vehicle miles traveled (VMT) and drive alone commute trips, as well as provisions to assist in the reduction of VMT and drive alone trips. Therefore, the CITY agrees to implement a CTR program based on a locally adopted CTR plan and to comply with all provisions of the applicable CITY ordinance, which is incorporated herein by reference and made a part of this AGREEMENT and this Scope of Work.

2. Work Plan

The CITY agrees to submit to WSDOT a detailed administrative work plan no later than ninety (90) days after the affected date of this AGREEMENT. The work plan shall identify deliverables, schedule and the budget specific to tasks associated with this AGREEMENT and to include, at a minimum, the following required activities:

- A. Notification of Requirements for Newly Affected Worksites
- B. Review of Employer Program Reports
- C. Administration of Surveys,
- D. Review of Program Exemption Requests.

The work plan shall also include other tasks as defined in approved and locally adopted CTR or GTEC plans for the implementation of the local CTR program. These may include, but are not limited to, employer training, incentives, promotion and marketing, and emergency ride home. In addition, the work plan shall identify specific or overall performance measures for each task and deliverable. This work plan must be approved in writing by the WSDOT Project Manager and signed by the CITY, and shall be incorporated as a written amendment to the AGREEMENT. The work plan may be amended based on mutual written agreement between the WSDOT Project Manager and the CITY.

1. Implementation Plans

In addition to complying with Section 1, above, the CITY shall implement all CITY provisions in this Scope of Work. Further, the CITY shall incorporate all CITY Scope of Work sections in all agreements with eligible contracting partner(s), as necessary, to coordinate the development, implementation, and administration of CTR plans and compliance with applicable ordinances.

2. Appeals, Exemptions, and Modifications

The CITY shall maintain an appeals process consistent with RCW 70.94.534(6), applicable ordinances, and procedures contained in the Commute Trip Reduction Guidelines, which may be obtained from the WSDOT or found at <http://www.wsdot.wa.gov/tadm/>.

3. Survey Coordination

The CITY shall provide WSDOT, upon request, with an accurate estimate of the number of employee commute surveys needed by the CITY to survey employers.

disrepute or undermine public confidence in the City or its court. The City shall have the sole discretion to determine whether there is cause to terminate the Prosecutor's services under this Agreement.

11. Standard of Care

Prosecutor represents and warrants that he or she, and any agents used by Prosecutor to perform services under this Agreement, has the requisite training, skill and experience necessary to provide the services described herein and is a member in good standing of the Washington bar. Services provided under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in similar circumstances, including maintaining the confidentiality of investigative information; handling evidence with due care; and at all times representing the City in a manner that reinforces public trust and confidence in the City and its court.

12. Investigative Materials Remain City Property

Police reports, statements, and physical evidence (including but not limited to photographs, computer files, tape recordings or digital recordings, videos) which are created or generated as part of a criminal or civil investigation by the City, or used by the Prosecutor in making a charging decision or as part of a court hearing, shall remain the property of the City and must be shall not be copied or used by Prosecutor for purposes unrelated to the prosecution, sentencing, or review of a case without written permission of the City, provided, the Prosecutor may provide copies of such materials to other law enforcement agencies as needed and as allowed by law.

13. Indemnification/Hold Harmless

Prosecutor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Prosecutor in performance of this Agreement, provided however, that such provision shall not apply to the extent that damage or injury results from the fault of the City or it's officers, other agents, or employees. "Fault" as used herein shall have the same meaning as set forth in RCW 4.22.015.

14. Insurance

The Prosecutor shall procure and maintain for the duration of the Agreement professional liability insurance with limits no less than \$500,000 per claim and \$500,000 policy aggregate limit. This policy shall be written to insure Prosecutor and its agents, representatives, and employees.

15. Assigning or Subcontracting

This agreement may not be assigned by either party without the express written consent of the other party, and said consent can be withheld in that parties' sole discretion.

16. Independent Contractor

Prosecutor is and shall be at all times during the term of this Agreement an independent contractor.

17. Governing Law and Venue for Disputes

Any action for claims arising out of or relating to this Agreement shall be governed by the laws of the State of Washington. Venue shall be in Pierce County, Washington.

18. Attorneys' Fees

In any suit or action instituted to enforce any right granted in this Agreement, the substantially prevailing party shall be entitled to recover its costs, disbursements, and reasonable attorneys' fees from the other party.

19. Extent of Agreement/Modification

This Agreement represents the entire Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended or modified only by express written consent of both parties. The headings in this Agreement are inserted for convenience only and shall not affect the interpretations of this Agreement.

20. Severability

If any term or provision of the Agreement is held invalid, the remainder of such terms or provisions of this Agreement shall not be affected, if such remainder would then continue to conform to the terms and requirements of applicable law.

21. Interpretation and Fair Construction of Contract

This Agreement has been reviewed and approved by each of the parties. In the event it should be determined that any provision of this Agreement is uncertain or ambiguous, the language in all parts of this Agreement shall be in all cases construed as a whole according to its fair meaning and not strictly construed for, nor against, either party.

22. Waiver of Breach

The failure of any Party hereto to insist upon strict performance of any of the covenants and agreements herein contained, or to exercise any option or right herein conferred, in

any one or more instances, shall not be construed to be a waiver or relinquishment of any such option or right or of any other covenants or agreement, but the same shall be and remain in full force and effect.

BY ITS SIGNATURE BELOW, EACH PARTY ACKNOWLEDGES HAVING READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THIS AGREEMENT AND AGREES TO BE BOUND BY THEM.

CITY OF FIFE

PROSECUTOR

By: _____

By: _____

Print name: _____

Print name: _____

Title: _____

Title: _____

Date: _____

Date: _____

MEMORANDUM
For Meeting of December 8th, 2009

TO: Mayor and Councilmembers
FROM: Steve Worthington, City Manager
SUBJECT: Zoo Trek Nomination

REPORT IN BRIEF:

The Board for the Zoo/Trek Authority (ZTA) has an opening for representation from the Pierce County Regional Council (PCRC). This representative is to be elected by the twenty-two cities and towns (excluding Tacoma) within the ZTA boundary. Metro Parks is requesting your cooperation in the nomination and selection of a representative to fill this at-large Position 2 for a term of three years.

Position 2 is currently held by Kim Roscoe of Fife.

Procedures, process and nomination form are attached.

DISCUSSION:

Would Fife City Council like to submit a nomination?



Approved for Agenda:
Steve Worthington, City Manager

Pierce County Regional Council
2401 South 35th Street, Room 228
Tacoma, Washington 98409
(253) 798-3726

CITY OF FIFE
CITY MANAGER
OCT 19 2009

October 15, 2009

RE: Zoo/Trek Authority Board

Dear Mayors and Elected Officials:

The Board for the Zoo / Trek Authority (ZTA) has an opening for representation from the Pierce County Regional Council (PCRC). This representative is to be elected by the twenty-two cities and towns (excluding City of Tacoma) within the ZTA boundary. Metro Parks is requesting your cooperation in the nomination and selection of a representative to fill this at-large Position 2 for a term of three years. Accordingly, we ask that you please present this item at your next council meeting for discussion.

In accordance with the interlocal agreement, nominees must be an elected official from cities and towns, other than Tacoma, representing at least 60% of the combined populations of those cities. The following election procedure will be followed:

1. If your council wishes to submit a nomination, the enclosed nomination form must be submitted to Paula Manning, Pierce County Regional Council Clerk, no later than **5 p.m. on Tuesday, December 15, 2009**. You may e-mail, fax, or mail the nomination form to the clerk at pmannin@co.pierce.wa.us, fax number 253-798-3680, or mail to 2401 South 35th St., Room 228, Tacoma, WA 98409.
2. No later than **December 30, 2009**, a ballot listing the prospective nominees will be sent to the city and town councils. Your council will have until **5 p.m. on February 1, 2010**, to return your ballot to the Clerk of the PCRC. Please place on your January Council Agendas.
3. **Each city and/or town may select a candidate for Position 2. Nominations for Position 2 must be from the larger eleven cities/towns in population.** If at the close of nominations, no candidate has been nominated, that nomination will remain open for an additional seven days and be available to any elected city or town official (excluding Tacoma).

There is a need for immediate attention to this issue. An informational sheet is enclosed with a brief summary of the ZTA. I wish to express my appreciation for your prompt cooperation.

Sincerely,



Paula Manning
Clerk, Pierce County Regional Council

Enclosure

- c. Mike Lonergan, Chair, Pierce County Regional Council
City and Town Clerks

**Brief Summary of Important Aspects of the Zoo / Trek Authority Board
Pierce County Regional Council Appointment**

1. The Zoo / Trek Authority Board (ZTA) was created to represent sales tax collected throughout Pierce County for the Point Defiance Zoo & Aquarium and Northwest Trek Wildlife Park. The sales tax was passed by voters in September, 2000. 1/10th of a cent in sales tax was approved for Zoo/Trek/Parks throughout the County. ZTA receives 50% of that collection and oversees that portion.
2. The ZTA meets quarterly on the first Wednesday of the months: February, June, September, and November.
3. Regular meetings are held in the board room of Metro Parks Tacoma's main offices on 19th in Tacoma at 5:00-6:30 pm. There is generally one meeting at the Zoo and one at Trek each year on the quarterly schedule.
4. Primary functions:
 - A. Understand ZTA biannual budget; formally pass the budget in concert with MetroParks Board's parallel action.
 - B. Review each facility's business plan annually, connecting recommendations to the budget.
 - C. Gain an understanding and familiarity with the ZTA key issues and needs and advocate on their behalf.
5. Pierce County Council appoints three representatives; City of Tacoma appoints two representatives; and PCRC appoints two representatives.

Current Status of PCRC Representation to ZTA

Position One

Position One represents the smaller eleven cities and towns in population.

- | | | |
|-----|---------------|------------------------|
| 1. | Buckley | 4,635 |
| 2. | Carbonado | 650 |
| 3. | Eatonville | 2,405 |
| 4. | Milton | 5,705 in Pierce County |
| 5. | Orting | 6,134 |
| 6. | Pacific | 90 in Pierce County |
| 7. | Roy | 870 |
| 8. | Ruston | 765 |
| 9. | South Prairie | 440 |
| 10. | Steilacoom | 6,285 |
| 11. | Wilkeson | 460 |

Position One is currently held by Bobbi Allison of Eatonville.
Term expires on January 31, 2011.

Position Two

Position Two represents the larger eleven cities and towns in population.

- | | | |
|-----|------------------|------------------------|
| 1. | Auburn | 6,665 in Pierce County |
| 2. | Bonney Lake | 16,500 |
| 3. | DuPont | 7,650 |
| 4. | Edgewood | 9,615 |
| 5. | Fife | 7,610 |
| 6. | Fircrest | 6,325 |
| 7. | Gig Harbor | 7,165 |
| 8. | Lakewood | 58,840 |
| 9. | Puyallup | 38,690 |
| 10. | Sumner | 9,085 |
| 11. | University Place | 31,500 |

Position Two is currently held by Kim Roscoe of Fife.
Term expires on January 31, 2010.

Appointment process:

1. Nominations are needed from cities/towns.
2. Ballots are created, sent to cities/towns for action from its council, and sent back to the PCRC clerk.
3. The clerk counts the ballots and the PCRC Chair and clerk verify the appointment.



ZOO / TREK AUTHORITY BOARD

Nomination Form Position Two

Cities/Towns Eligible for Position Two

Position Two represents the larger eleven cities and towns in population.

- | | | |
|-----|------------------|--------------------------|
| 1. | Auburn | 6,665 (in Pierce County) |
| 2. | Bonney Lake | 16,500 |
| 3. | DuPont | 7,650 |
| 4. | Edgewood | 9,615 |
| 5. | Fife | 7,610 |
| 6. | Fircrest | 6,325 |
| 7. | Gig Harbor | 7,165 |
| 8. | Lakewood | 58,840 |
| 9. | Puyallup | 38,690 |
| 10. | Sumner | 9,085 |
| 11. | University Place | 31,500 |

The town/city of _____ wishes to nominate
Councilmember _____ to serve as a member
of the Zoo / Trek Authority Board, representing the towns and cities of the Pierce Council
Regional Council with the exception of City of Tacoma.

Date: _____ By: _____

**This form must be received by Clerk of the Pierce County Regional Council by
5 p.m., Tuesday, December 15, 2009. You may fax this form to (253) 798-3680 or
email to pmannin@co.pierce.wa.us.**

MEMORANDUM
For Meeting of December 8, 2009

TO: Mayor and Councilmembers
 THROUGH: Steve Worthington
 FROM: Russ Blount
 SUBJECT: **New Business** –Pierce County Drainage District 21 – Withdrawal from Fife City Limits

REPORT IN BRIEF: Discuss Fife's absorption of that portion of Drainage District 21 in the City.

BACKGROUND: The City and the District entered into an interlocal agreement dated the 8th day of June 2004, for the operation, maintenance and administration of the District's storm water drainage system. The interlocal agreement was amended on the 13th day of February, 2006, relating to the acquisition of easements. The interlocal agreement was amended on the 23rd of September, 2008, to extend the mandatory duration until 2010 and to commit the District to "withdraw all area from its boundaries that is located within the City of Fife" effective on the 8th day of June 2010. The interlocal agreement was amended on the 22nd of September, 2009, by changing the date of the District's withdrawal from Fife to December 31, 2009.

ATTACHMENTS: None.

DISCUSSION: The last District Commissioners' meeting subject to the current interlocal agreement is scheduled for December 21, 2009. At that time, it is anticipated that the Commissioners will approve the distribution of assets described in the interlocal agreement, through which the City of Fife will receive all real property owned by the District within the City and a share of the District's financial assets equal to the share of the most recent year's tax receipts received from property owners in the City.

FISCAL IMPACT: Of the Districts 2009 tax revenues, 78 percent came from within the City and 22 percent came from outside the City. The District's remaining cash balance is likely to be approximately \$90,000, so that the City's share will be approximately \$70,000. This amount is adequate to fund the City's 2010 year of continued maintenance of the drainage system previously owned by the District. The City will need to use other revenue sources to fund such maintenance in 2011 and beyond.

ALTERNATIVE COURSES OF ACTION: Not applicable; the Council's previous authorization of the interlocal agreement with the District, and associated amendments, binds the City to its course.

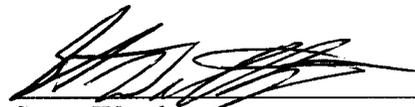
RECOMMENDATIONS: Consider future drainage maintenance funding during the 2011 budget planning process, scheduled to begin early in 2010.

SUGGESTED MOTION: Not required.



Russ Blount
 Public Works Director

Approved for Agenda



Steve Worthington
 City Manager