

7:00 p.m.  
Fife City Hall  
Council Chambers

**FIFE CITY COUNCIL  
AGENDA**

Date: October 13, 2009  
Ord. #1704  
Res. #1319, 1320

- 6:00 EXECUTIVE SESSION  
For the purpose of Real Estate RCW 42.30.140 for approximately 20 minutes.
- 7:10 1. CALL TO ORDER AND ROLL CALL  
Godwin\_\_\_Johnson\_\_\_Hull\_\_\_Brooks\_\_\_Cerqui\_\_\_de Booy\_\_\_Roscoe\_\_\_
- 7:11 2. PLEDGE OF ALLEGIANCE
3. CHANGES, ADDITIONS OR DELETIONS TO AGENDA
- 7:12 4. CITIZENS COMMENTS ( Items not on the agenda )
- 7:15 5. CONSENT AGENDA  
a. Approval of Minutes: Date: September 15, 2009 Council Meeting/Study Session  
September 22, 2009 Council Meeting
- b. Approval of Vouchers:  
Payroll: #46106 – 46159 \$634,985.60  
Claim: #77348 – 77505 \$561,945.66
- c. Set a Special Meeting for October 20, 2009 Study Session City Hall 7:00 pm
- 7:20 6. SPECIAL PRESENTATIONS  
a. Harvest Festival Recap/Report (Worthington/Potter)  
7:25 b. Museum Update  
7:30 c. Fife Regional Chamber of Commerce (Worthington/Potter)  
7:35 d. Pierce Transit System Redesign Project (Worthington)
- 7:40 7. COUNCIL DELEGATE REPORT
8. PUBLIC HEARING
- 7:45 a. 2010 Budget Revenue Hearing (Marcotte)
9. ORDINANCES AND RESOLUTIONS
- 8:15 9. ORDINANCES:  
a. #1704 2008 WSDOT Specifications and Modified Street Construction Standards (Blount)
- RESOLUTIONS:  
8:30 b. #1319 ILA with Tourism Promotion Area (Worthington/Potter)  
8:45 c. #1320 Authorize Agreement for the Purchase of Jo Property (Blount)
10. NEW BUSINESS
- 9:00 a. Valley Avenue Contractors Schedule (Blount)

10:22:37 AM 10/8/2009

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- 9:15 11. CITY MANAGER REPORT
- 9:25 12. COUNCILMEMBER COMMENTS
- 9:35 13. CITIZEN COMMENTS
- 14. ADJOURNMENT

**FIFE CITY COUNCIL  
SPECIAL MEETING/STUDY  
SESSION & JOINT MEETING  
WITH PARKS BOARD  
MINUTES**

**5A-1**

**Fife City Hall  
Council Chambers**

**Date: September 15, 2009  
Time: 7:00 p.m.**

**CALL TO ORDER AND  
ROLL CALL**

Mayor Pro Tem Brooks called the special joint meeting of the Fife City Council and the Parks Board to order at 7:00 p.m. with the following Councilmembers present: Richard Godwin, Glenn Hull, Butch Brooks, Barry Johnson, Rob Cerqui, Nancy de Booy, and Kim Roscoe.

Parks Board members present: Chuck McDonald, Pat Coddington, Melanie Reimer, Trina Freeman, Chris Hoffman-Fagundes, and John Fietz.

Absent: Parks Boardmember Tom Dale.

Staff present: Assistant City Attorney Greg Amann, Finance Director Steve Marcotte, Police Chief Brad Blackburn, Public Works Director Russ Blount, Parks, Recreation & Community Services (PRCS) Director Kurt Reuter, Administrative Assistant Andrea Richards, and Recording Secretary William T. Gow II.

**PLEDGE OF  
ALLEGIANCE**

Councilmember Cerqui led the pledge of allegiance.

**CHANGES, ADDITIONS,  
OR DELETIONS TO  
THE AGENDA**

Mayor Pro Tem Brooks reported no action will be taken on Resolutions 1314 and 1315, as previously stated. The resolutions will be considered at the September 22, 2009, regular Council meeting.

**STUDY SESSION**

**Brookville Gardens Design  
Report**

Director Reuter thanked and acknowledged the Parks Board for its ongoing work and participation in the joint meeting.

Director Reuter reported on the completion of the final draft of the architectural and engineering design work for the Brookville Gardens Community Park. One of the most notable changes includes the addition of "Fieldstone" exteriors to all structures involving picnic shelters and the restroom building. He displayed a photo of the proposed design. Two themed playgrounds are included within the park with the largest one featuring an agricultural theme. He displayed several design elements the architects prepared of the playground with the agricultural theme. The second and smaller playground will feature a railroad theme. The playground will include a viewing platform, and possibly elements of a train section, and other elements pertaining to trains/railroads. Finally, the team looked at overall issues associated with the park including access to the park, parking lot, and utilities infrastructure, which will be placed under the bridge because of issues associated with the costs involved in placing

lines within deep sewer infrastructure.

The engineer estimates and all the design work were not inclusive of a full architectural and engineering element for the Parks Maintenance and Operations facility. However, a site plan was completed as part of the scope of work. The City will receive completed construction drawings for the park development element and street restoration.

Director Reuter reported that it took some time to develop interpretative signs. Four interpretative panels are elements of the park design. Two of the panels will be adhered to the exterior of the picnic shelters with two others located at the restroom and playground areas. The panels feature historical information on agriculture, Native Americans, and other ethnic groups within the City, as well as the "green" design elements and features of the park. Panel dimensions are two-feet wide by four-feet tall.

Director Blount responded to questions about the utilities and the distance involved. The distance involved is several hundred feet. The key issue involved the creek crossing. As staff reviewed the project budget, it was determined that burying utilities at least 10 feet deep and crossing the creek would be too costly as opposed to placing the lines under the bridge.

Councilmember Godwin questioned the timing and the authority for the sewer decision. Director Reuter said staff discussed the issue at its last design meeting as an option. Staff reviewed the costs associated along with the distance and opted to include that as part of the design process. Councilmember Godwin asked about the costs associated with deep sewer extension. He indicated he's not concerned about the proposal but with the lack of forethought as the City spent substantial funds on the deep sewer. Mayor Pro Tem Brooks commented that the maintenance facility may involve connection to the deep sewer. Director Blount said the deep sewer option for the maintenance facility makes sense, as it is already located on the same side as the facility.

Director Reuter clarified that as part of the design of the park; the creek will be enhanced and in essence relocated from its current channel. Director Blount reported the current creek is essentially a straight channel. To reduce creek grade and to provide a meandering pathway, it will be necessary for some relocation.

Councilmember Cerqui asked about the permitting process and timeline and whether it will be similar to the Valley Avenue project. Director Blount said he is not aware of any potential endangered species listing that would delay progress on the project. Since the purpose of the work is for a park, permitting agencies view that type of work differently than a roadway project.

Mayor Pro Tem Brooks inquired about the status of permitting. Director Reuter

said current design has been completed. Part of the scope of the work by the design team stipulated that all the permits are prepared, but not submitted at this point. Additionally, the City is waiting for the final report from Natural Systems Design, which may have some impact on the design that could trigger or require some changes in the permit application.

### **Parks Ordinance Updates**

Director Reuter reported that as part of the update process with the Parks Board, several different city park ordinances were reviewed. The Council received its initial briefing on the update of ordinances at its June 16, 2009 study session. Three members of the Council were unable to attend the initial briefing. Subsequently, the Parks Board received an update on the Council's discussion and recommended changes. The Council approved first reading of the ordinance on August 11, 2009. Based on the level of discussion by the Council, staff elected to bring the ordinance back to the Council for review during a study session.

Director Reuter referred to an updated version of the proposed ordinance, specifically two sections pertaining to pets and firearms/fireworks.

Assistant City Attorney Amann said the Council offered some amendments during the first reading, as well as requesting a strikeout version of the original version during the early study session, which includes the changes requested by the Council on August 11, 2009.

Mayor Pro Tem Brooks said there were some issues associated with the control of animals and leashes. The length of a leash was one issue.

Councilmember Roscoe said her concern involved not having police officers involved in measuring the appropriate length of dog leashes. She said although she understands the intent of the restriction, practical enforcement could be problematic. Language specifying the control of dogs at all time is sufficient.

Mayor Pro Tem Brooks asked Park Board members to provide additional information on the recommendation for a 10-foot leash. Mayor Johnson said the Council discussed both the leash issue as well as language prohibiting dogs from picnic play area. At that time, the Council was advised that the Parks Board discussed those issues extensively as there were many concerns within the Radiance community as to dogs located within the picnic area.

Boardmember Coddington provided a brief history on the Board's discussion involving leash length and control issues associated with longer leashes. Even with a 10-foot leash, it can be difficult to keep a dog under control. Tacoma Parks require six-foot leashes and under.

Councilmember de Booy asked whether the Police Department has received calls about off-leash dogs, dogs attacking, or biting incidents. Boardmember

Coddington commented on incidents occurring in the Radiance subdivision with off-leash dogs. Councilmember de Booy agreed dogs should be leashed but acknowledged the difficulty associated with ascertaining the length of a leash for enforcement purposes. The language should require owners to control their animals at all times. However, she is not as concerned about the length of a leash and acknowledged “under control at all times” could be interpreted differently. Adding too many rules and regulations sparks of “big brother” watching and begins to impose all types of limitations. She supported existing language stipulating animals must be under control at times.

Councilmember Hull supported the Parks Board recommendation because the intent is setting guidance for pet owners that the expectation is for a ten-foot leash or less to reduce the guesswork. There could be different interpretations associated with “under control.”

Councilmember Godwin supported language requiring owners to control their animals. Dogs can be on a four-foot leash and still be out of control. Dogs can also be controlled without a leash.

Mayor Pro Tem Brooks said he views the issue as an owner responsibility obligation. Regardless of what language is included in the ordinance, police officers with ticket books will not be chasing dogs to measure leashes. He agreed with Councilmember Godwin to the extent that it’s important to have a leash as well as under control. The length of the leash isn’t necessarily important.

Councilmember de Booy suggested revising the language to reflect that animals must be leashed and under control at all times. Mayor Pro Tem Brooks affirmed that is current language. The Parks Board is recommending a 10-foot leash. At first reading, the Council removed the requirement. Current language reflects that the animal must be kept on a leash and under control at all times.

Councilmember Hull asked for input from the Parks Board regarding the prohibition of dogs in picnic areas and play areas. Many families have dogs that are considered as members of the family. For the Radiance area specifically, retaining the prohibition would essentially mean that dogs, as part of the family unit, would be excluded from a family function. However, for play areas, he acknowledged it’s a matter of protecting children from exposure to feces.

Boardmember Reimer said the recommendation for play areas pertained to safety of children. One incident involved dogs startling children or making them feel unsafe. She agreed dogs should be allowed at picnic shelters, but in conjunction with animals under control, such as leashed. She said she’s uncertain as to play areas as many people with dogs would be prohibited from that area.

Mayor Johnson referred to the issue of leash length and indicated it is a matter of owner responsibility. The City will assume more liability if it attempts to regulate the issue.

Assistant City Attorney Amann advised that it's likely the City wouldn't be liable for enforcement unless there are continuing circumstances in which the City knew the dog was not a leash and failed to enforce the ordinance. Mayor Johnson added that the City could be named in a suit and would have to pay taxpayer dollars to defend the City. He said he favors not including a leash length designation.

Councilmember Hull pointed out that private parks are not covered under the City's ordinance.

Boardmember McDonald commented on the Parks Board work on the ordinance. Director Reuter prepared a package of parks ordinances from several cities for the Board's review. The Board compiled a list of different leash laws and likely overextended itself in some areas by including too many restrictions. He agreed with Mayor Pro Tem Brooks' comments on owner responsibility. Simplifying the language will likely be more effective.

The Council supported removing language pertaining to the length of a leash and including language that animals must be on a leash and under control at all times. The Council supported allowing animals in designated picnic areas but restricting them from play areas.

Director Reuter responded to comments by Councilmember Roscoe and suggested removal of feces deposited by animals from the park area should include proper disposal onsite. Assistant City Attorney Amann suggested including language stating, "designated garbage receptacles."

Councilmember Hull referred to the Council's removal of language pertaining to animals in any park building. Mayor Pro Tem Brooks said it appears the Council's intent is retaining the strikeout language and striking "picnic area." The intent for retaining "any park building" is to ensure animals are not allowed in the History Museum or the barn. Councilmember Hull suggested clarifying the language to reflect, "enclosed park structures." Assistant City Attorney Amann offered that staff can clarify the language pertaining to the definition of "park building."

Several Councilmembers advocated for maintaining simple rules so that citizens will know and understand the rules.

Director Reuter referred to the provision for prohibition of guns in parks. Assistant City Attorney Amann referred to the Council's previous request to prohibit guns in the park. The City is not allowed to include a prohibition of guns in parks because of state statute. The reference to firearms was removed

from the proposed amendment.

The Council discussed changes in closing hours and discrepancies between new language and existing park signs, as well as existing discrepancies between several signs. Director Reuter reviewed proposed sign revisions to ensure signs are consistent with updated ordinances.

Boardmembers and Councilmembers discussed park closing hours of either one hour before dawn and dusk or one-half hour prior to dawn or dusk. Several Boardmembers spoke in favor of a generalized statement indicating parks hours are from dawn to dusk. Director Reuter said he reviewed the issue with the Police Department. The Police Department prefers existing language of "hours of darkness." Director Reuter agreed to include language addressing parks with athletic field lights.

The Council discussed whether to include language defining the hours of darkness. Police Chief Blackburn commented that in terms of enforcement, it's important to provide clarity to officers.

**REVIEW OF  
UPCOMING COUNCIL  
AGENDAS**

The Council reviewed upcoming agenda items.

Councilmember Hull inquired about the date for awarding the Valley Avenue construction contract. Director Reuter said the award is scheduled for the Council's September 22, 2009 meeting. The review of bids is scheduled for Thursday, September 17, 2009.

**ADJOURNMENT**

**With there being no further business, Mayor Pro Tem Brooks adjourned the meeting at 8:00 p.m.**

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Butch Brooks, Mayor Pro Tem

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Steve Marcotte, City Clerk/Finance Director

**FIFE CITY COUNCIL  
REGULAR MEETING MINUTES**

**Fife City Hall  
Council Chambers**

**Date: September 22, 2009  
Time: 7:00 p.m.**

- EXECUTIVE SESSION** Mayor Johnson convened an executive session at 6:00 p.m. for the purpose of Real Estate, Personnel, Litigation, and Labor Negotiations RCW 42.30.140 for approximately 40 minutes.
- ADJOURNMENT** Mayor Johnson adjourned the executive session at 6:41 p.m.
- CALL TO ORDER AND ROLL CALL** Mayor Johnson called the regular meeting of the Fife City Council to order at 7:00 p.m. with the following Councilmembers present: Richard Godwin, Glenn Hull, Butch Brooks, Barry Johnson, Rob Cerqui, Nancy de Booy, and Kim Roscoe.
- Staff present: City Manager Steve Worthington, City Attorney Loren Combs, Finance Director Steve Marcotte, Police Chief Brad Blackburn, Parks, Recreation & Community Services Director Kurt Reuter, Acting Community Development Director Carl Durham, Municipal Court Judge Kevin Ringus, Public Works Director Russ Blount, Administrative Assistant Andrea Richards, Financial Analyst Dave DeGroot, Marketing Coordinator Laurel Potter, and Recording Secretary William Gow II,
- PLEDGE OF ALLEGIANCE** Councilmember Godwin led the pledge of allegiance.
- CHANGES, ADDITIONS OR DELETIONS TO AGENDA** There were no changes to the agenda.
- CONSENT AGENDA**
- a. Approval of Minutes: September 1, 2009 Budget Retreat  
September 8, 2009 Council Meeting
  - b. Approval of Vouchers:
    - Payroll: #46050 – 46015 \$652,680.62
    - Claim: #77193 – 77347 \$461,433.12
  - c. Set a Special Meeting for September 29, 2009 Budget Retreat City Hall 7:00 p.m.
  - d. Set a Special Meeting for October 6, 2009 Study Session – City Hall Budget 7:00 p.m.
- Motion** Councilmember Cerqui moved, seconded by Councilmember de Booy, to approve the consent agenda as presented. Motion carried unanimously.
- SPECIAL PRESENTATIONS**
- Festival Update** Marketing Coordinator Potter updated the Council on this year's Harvest

Festival scheduled on Saturday, October 3, 2009. This year, a US Census booth will be featured with free giveaways of LED lights and shirts for the promotion of the 2010 census. Food donations will be accepted this year during the 5k run. Free pony rides are another new feature this year. The pancake breakfast will be held at the Fife Community Center this year. The History Museum is hosting a beer garden from noon to closing. This year's "Really Big Show!" will feature *Amazing Acts of Comedy – The Comedy Mayhem Tour* on Saturday, October 3, 2009, at 6:00 p.m. at Columbia Junior High. The festival's major sponsor this year is Boeing Credit Union. Fireworks are scheduled at 8:00 p.m. this year.

#### **Fife-Milton Kiwanis**

Doug Baker, Fife Milton Kiwanis, reported on the club's participation in the festival. The organization's primary focus is children. The organization sponsors service leadership programs at most levels of the school district and offers scholarships to children. The Kiwanis partners with a number of other organizations in the Fife community.

During ongoing discussions on ways to improve service to the community, the organization learned of "Watch D.O.G.S!" Watch D.O.G.S! is an organization featured recently in *The News Tribune* newspaper. The pancake and chili feed during the festival will directly benefit children within the community. He urged the community to begin their day by supporting the effort at the pancake feed as well as throughout the day on other events involving popcorn and the chili feed.

Mr. Baker introduced Richard Scott, Watch D.O.G.S!

Mr. Scott said the program in its second year, is a K-12 program involving fathers, grandfathers, uncles, and other father figures performing a variety of tasks during their volunteer day including monitoring the school entrance, assisting with unloading and loading of buses and cars, monitoring the lunch room, or helping in the classroom with a teacher's guidance by working with small groups of students on homework, flashcards, or spelling. Last year, there were 1,200 volunteer hours by fathers. This year, the target is 2,000 volunteer hours. The program was recently accepted into a third school. Principles should be recognized for enabling the program to exist.

Mr. Scott described some of the goals of the program, which was created to help prevent violence from occurring in schools. The partnership with the Kiwanis is unique. The Kiwanis has agreed to fund the program. With the partnership, there will be more fathers involved in the program to serve Fife schoolchildren. Mr. Scott invited the Council to attend the third annual kick-off event on Wednesday, September 23, 2009 at Surprise Lake Middle School from 6:00 p.m. to 7:30 p.m. Pizza dinner will be provided.

Councilmember Roscoe and Mayor Johnson commented on the benefits of

the program. The partnership is unique and will be beneficial to both organizations.

Mr. Scott reported the organization's website is located through the Fife School District's website at [www.fifeschools.com/WatchDOGS](http://www.fifeschools.com/WatchDOGS). Signup packets can be downloaded.

## **COUNCIL DELEGATE REPORT**

Councilmember Brooks reported he attended the Pierce County Regional Council meeting and is scheduled to attend this month's Mayor's Forum.

Councilmember Godwin reported on his attendance to the Puyallup River Executive Task Force meeting on the behalf of the Mayor and Mayor Pro Tem. The meeting agenda included a proposal for the US Corps of Army Engineers to study the Puyallup River watershed to include the Carbon and White Rivers over a five-year period. His only concern is that causes, such as development occurring on hills, will not be addressed and the study will take five years to complete.

## **ORDINANCES AND RESOLUTIONS**

### **ORDINANCES:**

**#1703; Condemnation of  
Property From Mr. &  
Mrs. Jo for Valley  
Avenue Widening**

### **Motion**

**Councilmember Cerqui moved, seconded by Councilmember de Booy, to approve first reading of Ordinance #1703; Condemnation of property from Mr. & Mrs. Jo for Valley Avenue Widening.**

City Clerk/Finance Director Marcotte read the title of Ordinance #1703:

*An ordinance of the City Council of the City of Fife, Pierce County, Washington, authorizing the condemnation and acquisition of real property for transportation and utility improvements to Valley Avenue East and Freeman Road; providing for payment of the cost and expense of acquiring the property; directing the initiation of appropriate condemnation proceedings in the manner provided by law.*

Director Blount reported that although the property owners executed a possession and use agreement, they have not accepted the City's final offer for purchase of the necessary right-of-way and the adjoining uneconomic remnant. The agreement anticipated the City and property owners would agree on the value of the property, which may involve acquiring the entire

property because of potential damages created for parking near the store. The City had set a deadline of August 31, 2009 to resolve the agreement. The City initiated a notice process for condemnation action as required by law. Staff recommends approval of the ordinance.

**Motion**

**Motion carried. Councilmember Cerqui abstained.**

**Adopt:  
#1700; Park Ordinance**

**Motion**

**Councilmember Cerqui moved, seconded by Councilmember de Booy, to adopt on second recording Ordinance #1700; Park Ordinance.**

City Clerk/Finance Director Marcotte read the title of Ordinance #1700:

*An ordinance of the City Council of the City of Fife, Pierce County, Washington, regarding the regulation of City parks and amending Fife Municipal Code Section 12.22.030 and adding new Sections 12.22.005, 12.22.015, 12.22.025, 12.22.035, 12.22.045, 12.22.050, 12.22.060, 12.22.070, 12.22.080, 12.22.090, 12.22.100, and repealing Section 12.22.020.*

Director Reuter commented on the work of the Council and the Park, Recreation and Community Services Citizens Advisory Board. Legal staff reviewed the proposed changes as agreed during the joint meeting on September 15, 2009. The changes include:

- Section 12.22.025 Pet Restrictions:
  - (a) Dogs and other pets and domesticated animals are not permitted in any designated play areas or in any enclosed building, as defined in FMC 19.06.120, in any park, unless specifically permitted by posting.
- Section 12.22.045 Fireworks and Explosives:
  - Removing language prohibiting firearms to be compliance with state law.
- Section 12.22.080 Closing hours – Unlawful entry:
  - It is unlawful to enter or remain in any park during hours of darkness, except for walking, jogging, or activities authorized by the parks director. “Hours of darkness” means the period that commences 30 minutes after sunset and ends 30 minutes before sunrise.

Staff recommends approval of second reading and adoption of Ordinance #1700.

City Attorney Combs advised the Council they approved first reading of the



*Washington, authorizing the City Manager to execute a contract with Scarsella Brothers Inc for construction of the 70<sup>th</sup> and Valley Road Improvement Project.*

## **Motion**

Director Blount answered questions pertaining to Kinnikinnick groundcover irrigation requirements and durability.

Councilmember Hull said he prefers not using Kinnikinnick based on the performance of the groundcover in his subdivision. He expressed a preference with accepting the lowest bid with the City considering the inclusion of groundcover at a later date. Director Blount advocated for the Council retaining the option, as it will be a number of months before it's installed. If the award excludes the groundcover, the item no longer exists as a price in the contract. Including the groundcover ensures it's included within the contract.

Councilmember Godwin asked whether it's possible to negotiate with the contractor at a later date an option of using grass if Kinnikinnick is included in the contract. Director Blount said negotiation is always a possibility.

Mayor Johnson invited public comments.

## **PUBLIC COMMENTS**

**Garth Schlemlein, Schiffrin Olson Schlemlein & Hopkins, P.L.L.C. Westlake Center, Office Tower, 1601 Fifth Avenue, Suite 2500 Seattle, WA 98101**, reported he represents J.R. Hayes & Sons, who was the responsible bidder and contends that the company was the responsive bidder as well. The WSDOT specifications, which are part of contract, allow for minor informalities. One of the minor informalities of the specifications that were allowed to be waived involved items the contractor did not bid on. One of those items is the removal of six boulders, which the engineers estimate was \$1,500 and the high bid was \$5,400 plus one-half of one percent of the overall bid amount. It is clearly immaterial and did not provide J.R. Hayes & Sons with any advantage whatsoever. He suggested the Council should reconsider the bid, which is \$450,000 lower than the Scarsella Brothers bid. The Council has the ability within the specifications to waive that minor informality. He requested the award be made to J.R. Hayes & Sons, which is the responsive and responsible contractor.

**Jon Cushman, Cushman Law Offices, 924 Capitol Way, Olympia, WA**, said the contract proposal that was submitted by J.R. Hayes & Sons is nonresponsive and the citation given to the Council omits the information. The project was bid on standard specifications. The standard specifications were modified. He cited a handout containing the following citation:

“Failure by a bidder to submit prices on all items shall constitute an improper response and be cause for rejection of the entire proposal.”

In this case, a zero was not included and the item was left blank. The blank was ambiguous and as a result of the ambiguity, Director Blount called J.R. Hayes & Sons and the company representatives said to treat the blank as a zero. Subsequently, in the publication of the bids compared the bids with the insertion of the zero. He's been in contact with the lead Assistant Attorney General (AG) for WSDOT, who has confirmed that the bid would be considered irregular by WSDOT. The City of Fife is not a certification acceptance agency and therefore needs WSDOT Olympic Region concurrence to award the project. Currently, the City does not have WSDOT concurrence. WSDOT, according to the Assistant AG, considers the Hayes bid as nonresponsive. Funding from the State of Washington is in jeopardy if the City doesn't follow the state's advice regarding this matter. It's not a simple matter of \$1,500. This shifts the authority of awarding the bid away from the City and put it in the hands of the bidder. All case law in the state regarding material irregularities provides an advantage to Hayes. It is material to the bid. Mr. Cushman urged the Council to reject the Hayes bid.

**Carole Sue Braaten, 2410 Berry Lane East, Fife,** spoke on the importance of Kinnikinnick as a native plant. She acknowledged it takes some time for the plant to establish. It's also evenly manageable in terms of herbicide control. She expressed opposition to any noxious weeds, such as ivy. She asked the City to consider those issues and suggested the City reconsider issuing the bids because of problems associated with the bids.

**Jack Anderson, Estimator, J.R. Hayes & Sons,** reported the company made a mistake and left the line item blank. He said his first job was in 1971 and the omission is the first time it's happened to him. The issue is six boulders at \$450,000, which equates to \$90,000 a boulder that the City and the state will pay for. The specifications indicate that if the bidder does not fulfill certain requirements, the City will find it irregular and reject the bid. However, the next section specifies certain instances where the City may find it nonresponsive. The very first item under that provision pertains to leaving an item blank. Two pages later, the same specifications specify the contracting agency has the right to waive informality. He said he cannot understand how the City cannot waive something that the specifications indicate can be waived for \$450,000.

**Tamarah Knapp Hancock, Scarsella Brothers Inc.,** said the estimates for the project are \$4 million lower than the engineer's estimate. The market as it exists today brings the price significantly lower than the estimate. Secondly, although the specifications are part of the standard specifications, which have been incorporated into the City's document by reference, they have been modified by what the City of Fife decides it wants the rules to be. The issue pertains to what the special provisions stipulates vs. standard specifications. In this case, special provisions prevail and not standard specifications. Public bidding is cornerstone of the public marketplace. In

order to maintain that open process, it's not possible to give bidders two chances. It's not just a \$5,400 error, it's critical to the integrity of the public bidding process to ensure rules are followed.

Councilmember Hull requested an executive session for pending litigation for five minutes with action to follow.

**RECESS TO  
EXECUTIVE SESSION**

**Councilmember Hull moved, seconded by Councilmember de Booy, to recess to an executive session at 7:58 p.m. for five minutes to discuss pending litigation with action to follow. Motion carried unanimously.**

**RECONVENE**

**Mayor Johnson reconvened the meeting at 8:02 p.m.**

Mayor Johnson asked legal counsel for clarification on the legality of the two bids.

City Attorney Combs referred to the resolution supported by staff. Legal counsel prepared five resolutions dependent on the Council's preference. He said he disagrees with some of the legal opinions from both attorneys representing the companies. The City requested the attorney representing J.R. Hayes & Sons to provide one case where a bidder left an item blank and the court upheld the bid. The written response is indicative of no cases cited. Secondly, with all due respect to the legal counsel for Scarsella Brothers Inc., the City can and has the legal authority to award the bid even to Hayes if the Council chooses to do so. For the purposes of WSDOT, the Council is the contracting agency for the City's road project in the City of Fife. That may mean other consequences with WSDOT, but he advised the Council not to make a decision because they believe they do not have the authority to award. The Council is the contracting agency for any project in the City. The problem with the Hayes bid is that the documents that they bid on are clear and specify any irregularity and will be rejected if a price per unit cannot be determined from the bid proposal. The price per unit could not be determined from the bid proposal. For the habitat boulders, Hayes did not include a unit price or a total price. Additionally, the total column does not match. There is nothing in the bid documents to determine the unit price because two mistakes were made, not just one. Under the contract provision, it requires the City to reject the bid. That's the argument to support the award of the bid to Scarsella Brothers Inc. Moreover, that's the reason Director Blount is recommending rejection. The primary purpose of bidding is not to protect bidders, but it's to protect the public taxpayer. In this particular case, there are two mistakes in the bid that are not in compliance with contract documents.

**Motion**

**Motion carried unanimously.**

**#1315; Award  
Construction**

**Management Contract  
with DEA**

**Motion**

**Councilmember de Booy moved, seconded by Councilmember Cerqui, to approve Resolution #1315; Award Construction Management Contract with DEA.**

City Clerk/Finance Director Marcotte read the title of Resolution #1315:

*A resolution of the City Council of the City of Fife, Pierce County, Washington, authorizing additional services by David Evans and Associates for construction of the 70<sup>th</sup> and Valley Road Improvement Project.*

Director Blount commented on the appropriateness to award the contract for survey, engineering, and other construction management services, as well as overseeing the work of an assigned City employee working on the project as a full-time inspector. The contract is for \$1,211,000.00, which represents half the amount presented to the Council last March when it reviewed the overall project budget. The reduction is due to a number of factors.

Director Blount described the work DEA will provide for the contracted amount. Staff recommends approval of the resolution.

City Attorney Combs advised that the contract will not be executed until the contract with Scarsella Brothers Inc. is executed.

**Motion**

**Motion carried unanimously.**

**#1317; Approve ILA with  
Drainage District #21**

**Motion**

**Councilmember de Booy moved, seconded by Councilmember Cerqui, to approve Resolution #1317; Approve ILA with Drainage District #21.**

*Councilmember Brooks returned to the meeting at 8:10 p.m.*

City Clerk/Finance Director Marcotte read the title of Resolution #1317:

*A resolution of the City Council of the City of Fife, Pierce County, Washington, authorizing the City Manager to execute an amendment to the Interlocal Agreement with Pierce County Drainage District No. 21 relating to the removal of the City from the boundaries of the district and approving such withdrawal.*

Director Blount reported the resolution adjusts the City's withdrawal date of the Drainage District from the City of Fife. He displayed a map of Drainage District boundaries within the City of Fife and adjacent

communities. The district extends into the cities of Puyallup, Edgewood, Fife, and portions of incorporated Pierce County. The previous interlocal agreement stipulated the City would provide services on behalf of the district until June 2010. The proposed resolution moves that date to the end of the 2009. Drainage District #21 Commissioners recently approved the interlocal agreement amendment. Any remaining cash will be split in the proportion of collection. The district anticipates receiving approximately \$30,000 to \$40,000, which will be transferred to the City. Staff recommends approval of the resolution.

Director Blount affirmed that under the proposed amendment, the City would cease any drainage work outside the City limits.

City Manager Worthington reminded the Council the action culminates one of the major goals included in the Stormwater Master Plan, which called for the City's storm utility to assume drainage responsibilities within City boundaries.

#### **Motion**

**Motion carried unanimously.**

#### **CITY MANAGER REPORT**

City Manager Worthington reported on the following activities:

- The Fife Fall Activity Guide is available online. Recreational opportunities have been increased during the fall.
- Senator Murray attended the groundbreaking event for the bridge project, which included representatives from the City of Fife.
- City Manager Worthington mentioned the Valley Avenue project and the award of the contract bid. Additionally, the project cost is \$4 million under the engineer's estimate because of the economy, which will be retained and used for other road projects. The project will also add jobs to the local community.

#### **COUNCILMEMBER COMMENTS**

Councilmember de Booy asked about the status of the hot tub and the expected date when it will be operational. Director Reuter advised the Council on new federal legislation specifying the inspection of all pools and replacement of drain cover grates. The hot tub's suction is generated by the circulation system of the pools. The motor running the jets and the circulation pumps are linked and must be separated to comply with new legislation requiring replumbing of the hot tub to separate the systems. Staff has elected to turn off the hot tub jets and using the pool as a hot tub rather than as a spa. As long as the jets are not running, the City is in compliance with federal law in terms of the intake and new drain covers. The issue is scheduled to be discussed with the Council at some point in terms of budget allocation for replumbing the hot tub to comply with new legislation. Staff is also working on the main pool, although those systems include two main drains, which doesn't present the same problems as those

existing with the hot tub.

Councilmember Godwin urged the City to take advantage of the savings achieved on the Valley Avenue project and begin considering moving forward with the 70<sup>th</sup> project because it appears the funding gap has lessened.

Councilmember Hull commented on the good example of government at its finest in terms of the Council's action to award the construction contract.

## **RECESS**

**Mayor Johnson recessed the meeting at 8:26 p.m. for a break prior to the study session.**

*Councilmember Roscoe left the meeting.*

## **RECONVENE TO STUDY SESSION**

**Mayor Pro Tem Brooks reconvened to a study session at 8:35 p.m.**

### **2010 Budget**

Mayor Pro Tem Brooks reported the study session includes reviews on the Police Department, Community Development, and Parks and Recreation. The desired outcome is to provide staff with clear direction on whether the Council is ready to proceed with public hearings on the 2010 budget. Three budget public hearings are scheduled.

Police Chief Blackburn reviewed budgeted and actual for 2008, year-to-date budgeted and actual, and the proposed 2010 budget for several different funds and accounts:

- Operations Division – 2009 YTD actual continues to track less than the budgeted amount. Funding request for 2010 is \$3,200,819, which is less than the 2008 budget.
- Communications Division – 2009 YTD reflects a reduction from 2008 because of deferral of some capital projects as well as some personnel reductions. The budget for 2010 is less than the budget of 2008 as the department continues to trim expenses. The division is anticipated to come under budget in 2009
- Detention Services – Financial Analyst DeGroot has assisted the department in tracking expenditures for the jail. Expenses continue to decrease as the department sells capacity. At one time, the jail received a subsidy of \$240,000. The goal this year is to have less than \$27,000 in subsidy. City Manager Worthington commented on the reduction in the subsidy by effectively managing jail beds and related costs.
- Investigations Division – the department is beginning to break down costs to track actual costs for each division. For years 2008 and 2009, wages were not included in the budget, which have also been

excluded from the 2010 request to provide an equal comparison. The division projects the 2010 budget to equal the 2009 budget.

- Emergency Management Division – the flood event in 2009 impacted the budget by approximately \$60,000. In 2009, the division received an Emergency Management Performance Grant (EMPG) to help defray expenses associated with the next event. The division received FEMA reimbursement for some costs.

Police Chief Blackburn reviewed budget/actual for overtime for Patrol, Communications, and Detention. The workload for the department hasn't decreased. With the reduction in three officer positions, an 18% reduction has occurred in response by officers. In 2009, a new policy was initiated where officers only respond to priority or life-saving calls.

Police Chief Blackburn reviewed statistics in 2008 and YTD 2009 for DUIs, felony charges, vehicle stops, warrant arrests, misdemeanor charges, miles driven, arrests, calls for service, patrol checks, notices of infractions (NOIs), collision reports, criminal traffic, general reports, and field information reports (FIRs).

The department no longer responds to private property accidents unless an injury is involved.

Police Chief Blackburn reviewed Redflex violations beginning in 2008 through YTD 2009. The trend continues to increase. Month-to-date violations include approximately 80 to 100 violations, which reflect the highest month to date. The camera at 54<sup>th</sup> and 99<sup>th</sup> is not scheduled to come online until after the first of October. The first Saturday during the Puyallup Fair, there were over 700 violations at 70<sup>th</sup> and Valley.

Less than 6.75% of the violations are linked to Fife zip code. When the camera was first installed at 70<sup>th</sup> and Valley, 90% of the violations were from Radiance residents. However, the cameras have been effective in reducing violations from residents.

Police Chief Blackburn reported semi trucks are not cited when trucks run red lights because of the position of the camera, which can only capture the truck's trailer. Most oversized vehicles are not captured. Not all trailers are owned by the truck. 54<sup>th</sup> and 99<sup>th</sup> is designed differently, which enables the camera to capture the front plate of trucks. If it proves effective, the City will consider retrofitting other intersections.

Mayor Johnson acknowledged Director Durham's efforts in developing a letter and maps to grocers considering expansion to the area.

*Mayor Johnson left the meeting at 9:00 a.m.*

Police Chief Blackburn reviewed Redflex YRD revenue vs. expenses for 2008 and 2009.

Police Chief Blackburn responded to questions regarding the reduction in three positions.

Councilmember Cerqui expressed concerns in that there was some discussion about filling one of the positions if the economy improved in the first quarter. That didn't occur. The department did receive a grant, but staffing is still reduced by three positions. He said he's concerned with the level of activity and suggested the Council should consider the option of filling two of the positions. He offered the possibility of using Redflex funds to help fund officer positions during the downturn in the economy.

Mayor Pro Tem Brooks acknowledged the suggestion and inquired as to whether the department is accurately capturing the cost of the Redflex program. City Manager Worthington replied that he's not entirely sure but staff is capturing more of the costs than previously. Staff continues to review the increase in violations within the last 45 days. If that trend continues, not all program expenses have been captured. If violations reduce to the previous level, the City is likely capturing at least 80% of the true cost. This year, the City added the cost of pro tem judges and some court staff to cover some of the expenses, as well as increasing the number of officer hours against the Redflex program.

Police Chief Blackburn added that as new intersections are added, the first three weeks reflect increased activity as motorists become aware of the system. By mid-October, the City should have a better sense on the number of average violations.

Councilmember Godwin agreed with Councilmember Cerqui and indicated a preference of adding as many officers as the City can afford. He said he's somewhat nervous about using Redflex funds because of the pending lawsuit and the unknowns associated with the outcome. However, crime is increasing and having more officers would help reduce that trend. The Redflex program provides revenue but it's detrimental in terms of the use of officer time in terms of limiting local law enforcement coverage.

Councilmember Hull asked whether the staffing of the three officer positions would maintain the same level of service historically, and would it impact the level of crime that the City is experiencing today. Police Chief Blackburn said the level of service is not the same as the City previously provided. However, Fife officers are very productive and there's no other department that works as hard as Fife officers. Service level for the City is somewhat different. To sustain the current level, the City has four assigned teams consisting of a Lt. and three officers. However, one of the officers is always on vacation, especially during the hunting season. That reduces the

effectiveness of the teams. Adding an officer will help to fill that void.

Councilmember Hull asked about measures available to the City for improving truck weight violations on non-truck routes. Police Chief Blackburn said there are some models available but it requires resources to enforce the violations.

Councilmember de Booy pointed out that the vendor providing the Redflex program also receives a portion of the proceeds from the violations. She supported adding more officers if the City can find a source of funds to sustain the positions.

Acting Director Durham provided updated material on the duties and responsibilities of the Community Development Department. He acknowledged the misperception that the department is permit-driven. To a certain degree the department is permit-driven within the building division. However, the department is responsible for compliance with the Growth Management Act. Much of the work is difficult and time-intensive. The department conducts many annual inspections and reports. At this point, the department has expended approximately 40% of its 2009 budget. The department anticipates carrying over approximately \$100,000 to next year.

Acting Director Durham referred the Council to a list of responsibilities undertaken by the department in planning, building, and code enforcement throughout the year. The Building Code is updated on a three-year cycle with 2010 requiring a new code that will cost approximately \$1,500 for each inspector to receive new code books.

Acting Director Durham referred to a project status list:

Active SEPA - most likely to go through the Environmental Impact Statement (EIS) process to analyze the probable impacts of the proposals and reasonable alternatives, and may include studies, modeling, etc.

- ◆ Stowe - 34 acres - 7807 Valley Ave E (Freeman & Valley)
  - 300,000 square-foot warehouse space
- ◆ Benaroya - 46.8 acres - 20<sup>th</sup> St & Freeman Road
  - 850,000+ square-foot warehouse space

Other projects with some application process already initiated:

- ◆ Lee Commercial-10n 62<sup>nd</sup> Ave E
  - 34,000 square-foot office / warehouse
- ◆ Portside Logistics - 6406 20<sup>th</sup> St E
  - 500,000 square-foot warehouse / office / retail
- ◆ Roadway Express - 2807 70<sup>th</sup> Ave E
  - 18,000 square-foot expansion

- ◆ Sunrise at Radiance - 3500 70<sup>th</sup> Ave E
  - 43 lot SFR subdivision
- ◆ USPS Carrier Annex - 502 54<sup>th</sup> Ave E
  - 7,000+ square-foot annex building
- ◆ 4<sup>th</sup> Street Industrial- 5219 4<sup>th</sup> St E
  - 42,000 square-foot office building
- ◆ 8<sup>th</sup> Street Warehouse - 5306 7<sup>th</sup> St E
  - 10,000 square-foot warehouse
- ◆ Heritage Business Park - 4324 70<sup>th</sup> Ave E
  - 40,000 square-foot office/warehouse
- ◆ Kelsey Lane - 5017 N Levee Road
  - 49 lot SFR subdivision
- ◆ Lexus - 4707 20<sup>th</sup> St E
  - 75,428 square-foot showroom

Department staffing has been reduced by two positions. Based on hours staff is designated to provide to the City of Milton, the department anticipates billing the City of Milton approximately \$70,000 at a cost to the City of \$56,000.

Acting Director Durham reviewed a graph of permit revenue trends from 2006 through August 2009. The Community Development Department is responsible for collecting all building fees (impact fees, building fees, etc.). In 2006, permit revenue totaled \$1.1 million with plan check fees of \$642,000. In 2008, the City collected \$298,000 in permit revenue. For year-to-date 2009, the department has collected \$201,000. He indicated he assumed the revenue estimate was \$300,000 and was not aware that a separate line item for plan review increased the budget forecast to \$495,000. The department anticipates receiving revenue under the budget forecast of \$495,000 but close to \$300,000.

Acting Director Durham reviewed a chart of monthly comparison for 2008/2009. Total receipts for 2009 year-to-date reflect \$807,851.63. Of that amount, \$201,400.00 is actual planning and building permits.

The GIS position was eliminated. The assigned employee is performing 80% code enforcement tasks with 20% devoted to GIS project information required by the department.

Acting Director Durham responded to questions about GIS-related work required of the department. However, three-quarters of the employee's time has been shifted from GIS to other tasks.

Councilmember Godwin expressed some reservations about the project status list and noted the Lexus project is an example of the project that may not move forward at this point. City Manager Worthington provided

additional information on the status of the project. Acting Director Durham reported Lexus obtained a building permit in December 2007. Director Blount noted infrastructure improvements have been approved for the project. Lexus has invested \$100,000 in permit fees and likely will move forward.

Mayor Pro Tem Brooks asked how the department accounts for staff time assigned to the Valley Avenue construction project when the project is shut down due to weather from November to March. City Manager Worthington said at this point, that situation hasn't been addressed.

Mayor Pro Tem Brooks conveyed Mayor Johnson's concerns that the department appears out of balance in terms of funding. City Manager Worthington responded that it's important to consider the shift in expenses and reduction in staff from the prior year. In previous years, permit revenue exceeded \$1 million with expenses at \$500,000.

Director Reuter distributed 2010 budget information for the department. The Council identified several program areas where more information was requested. Totals under the expenditures match the City Manager's forecast for the budget review this year. The costs are inclusive of all expenses within the department to include administration, salaries, benefits, supplies, and equipment. The information provided covers youth, seniors, and general recreation. Youth programs include the After School Program, Summer Day Camp, and other. Recreation programs and the Community Center operations have been combined into one General Recreation budget.

Director Reuter responded to questions about the costs associated with swimming pool repairs. The funds allocated in 2009 for the repairs are not included in the 2010 budget. Approximately \$240,000 was allocated to the project.

Councilmember Hull asked whether it's possible to segregate salary as a total sum for full-time and part-time employees. City Manager Worthington described how the Director's time is allocated between the programs. Program costs for delivering the service would reduce significantly with the removal of staffing costs. Director Reuter said as an example, the Swim Center includes some allocation of part-time staff. Swim lessons is the largest program. He asked whether the request is for salaries and benefits associated with a single program, such as swim lessons. Councilmember Hull said for more transparency, he is looking for more information on staff costs for specific programs. Director Reuter provided an example of the Recreation Coordinator position, which is affiliated with several of the department's recreation programs, spends much time on site at the school working directly with the school on the programs. That effort is also supplemented with part-time staff as well. To give an accurate accounting of staff resources for programs, all those factors

need to be considered. It was noted that approximately 90% of the cost is attributed to salaries and benefits.

Staff was asked to include a separate columns for salaries/benefits and administrative costs attributed to the cost of each program to determine the cost of each program excluding salaries and benefits.

Councilmember Godwin said he prefers the budget information provided by the Director, as it reflects the net cost of service after expenditures and revenues. The bottom line in terms of cost to deliver the service is the most important factor. Breaking down incidental costs is unwarranted. The City's budget process includes line items and not specific employee costs.

Councilmember de Booy said she's also satisfied with the information provided by the Director and indicated the request is unwarranted for specific line item details associated with employee costs. If a Councilmember wants more detail, they should contact the Director directly for more information.

Mayor Pro Tem Brooks acknowledged Councilmember Hull's request. Staff acknowledged the information can be provided.

Mayor Pro Tem Brooks said in previous presentations, approximately 30% of the swim center is utilized by residents with approximately half of those residents residing in Puyallup. He asked about similar statistics for youth services programs. Director Reuter said it's possible to provide statistics. The department considers the service area as the Fife School District. Some youths do reside in Puyallup.

Mayor Pro Tem Brooks asked for feedback from the Council regarding the sufficiency of information received by the departments for the Council to proceed with the budget process. The Council acknowledged that the information, with the exception of the Parks/Recreation labor cost information, is sufficient to proceed. Mayor Pro Tem Brooks asked to receive an update on funds involving the Valley Avenue project and how much funds may be available through that process because of lower project bids and how it may impact the public safety fund, and an update on the three LIDs. He referred to the previous discussion for adding an officer position(s) and indicated a willingness to discuss options, as well as undertaking a discussion on business license fees, and potential fleet or maintenance costs that have been neglected because of cost-cutting measures.

The Council agreed to cancel the special meetings scheduled on September 29, 2009 and October 6, 2009.

Discussion ensued on the potential for adding officers to the budget. Mayor

Pro Tem Brooks asked staff to provide options on adding one or two officer positions.

**CITIZEN COMMENTS**     **Donald Alveshere, candidate for Fife City Council**, agreed with Councilmember Godwin's suggestion for the City to consider funding availability for the 70<sup>th</sup> road project because of the competitive bidding environment that currently exists. Additional police officers and roads are public safety issues and should be the City's priority.

**ADJOURNMENT**     **Mayor Pro Tem Brooks adjourned the meeting at 9:55 p.m.**

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Barry Johnson, Mayor

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Steve Marcotte, City Clerk/Finance Director

Prepared by Valerie Gow, Recording Secretary/President  
Puget Sound Meeting Services

**Payroll Vouchers #46106 - 46159**

For September 30, 2009 Payroll and Benefits

(Detail registers and labor distribution reports are available in Finance Department)

Payroll authorized by Current Budget Ordinance.

**Grand total amount:** \$634,985.60

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Steve Marcotte  
Clerk/Treasurer

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**Councilmember**

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**Councilmember**

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**Councilmember**

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**Councilmember**

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**City Manager's approval of facsimile signature on Warrants**

We the undersigned councilpersons of the City of Fife, County of Pierce, State of Washington, do hereby certify that the services herein specified have been received and that warrant numbers 77348 through 77505 in the amount of \$ 561,945.66 are approved for payment on 10-13-09.

Councilperson \_\_\_\_\_

Councilperson \_\_\_\_\_

Councilperson \_\_\_\_\_

Councilperson \_\_\_\_\_

City Clerk/Treasurer \_\_\_\_\_

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City Manager's approval of facsimile signature on Warrants

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Draeger, Carrie</b> Library Card Reimbursement Non-Departmental, , Library Services	4238	77348	\$75.00
<b>Claimant Total:</b>			<b>\$75.00</b>
<b>Miller, Eric</b> Library Card Reimbursement Non-Departmental, , Library Services	9688	77349	\$75.00
<b>Claimant Total:</b>			<b>\$75.00</b>
<b>PetroCard Systems Inc</b> Fuel - PD	11909	77350	\$2,463.05
Fuel - Investigations	Police, Operations Division, Fuel Consumed		\$386.48
Fuel - Engineering	Engineering, Engineering, Fuel Consumed		\$201.60
Fuel - Recreation	Parks, Rec. & Community Srvs, Recreation Division, Fuel		\$45.62
Fuel - Parks	Parks, Rec. & Community Srvs, Park Maintenance, Fuel Consumed		\$165.58
Fuel - D Cantlin	Parks, Rec. & Community Srvs, Park Maintenance, Fuel Consumed		\$49.36
Fuel - PW	Operations Division, , Fuel Consumed		\$481.21
Fuel - Jail	Detention Services, , Fuel Consumed		\$95.44
Fuel - PW	Water Utility, , Fuel Consumed		\$481.21
Fuel - PW	Sewer Utility, , Fuel Consumed		\$481.21
Fuel - Nyberg	Drainage District #21, , Office & Operating Supplies		\$181.50
Fuel - Fleet	, , Fuel Consumed		\$101.03
<b>Claimant Total:</b>			<b>\$5,133.29</b>
<b>Grand Total:</b>			<b>\$5,283.29</b>

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Edwards, Kory</b> Conference - Meals, Mileage	4752	77351	\$296.96
Legislative, , Travel, Conf, Schooling			
<b>Claimant Total:</b>			<b>\$296.96</b>
<b>Morrison, Nancy</b> Refund - Dog Obedience Class	9789	77352	\$115.00
, , Contractor Proceeds-Rec			
<b>Claimant Total:</b>			<b>\$115.00</b>
<b>Office of State Treasurer</b> 2009 Aug Court Fees	TR0004	77353	\$44,753.63
Non-Rev/Non-Exp, , State Court Remittance			
2009 Aug Bldg Fees	Non-Rev/Non-Exp, , Stage Bldg Code Fees		\$40.50
<b>Claimant Total:</b>			<b>\$44,794.13</b>
<b>Pierce County Budget &amp; Finance</b> 2009 Aug Crime Victims	TR0005	77354	\$764.04
Non-Rev/Non-Exp, , County Court Remittance			
<b>Claimant Total:</b>			<b>\$764.04</b>
<b>QWest</b> Phones	17650	77355	\$280.81
Police, Communications/Dispatch, Telephone			
Phones	Police, Communications/Dispatch, Telephone		\$344.80
Phones	Police, Communications/Dispatch, Telephone		\$41.35
Phones	Police, Communications/Dispatch, Telephone		\$197.54
<b>Claimant Total:</b>			<b>\$864.50</b>
<b>Rainier Communication</b> 2009 Q2 Click! Media	13530	77356	\$111.75
Legislative, , Miscellaneous			
2009 Q2 Comcast PEG	Non-Rev/Non-Exp, , Rainier Communications		\$1,628.79
2009 Q2 CC Media Ctr	Legislative, , Miscellaneous		\$1,628.79

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$3,369.33</b>
<b>San Diego Police Equipment Co</b> Ammo	14409	77357	
	Police, Community Policing, Office Supplies - SWAT		\$1,095.14
		<b>Claimant Total:</b>	<b>\$1,095.14</b>
<b>Ware, Helen</b>	18142	77358	
Conference - Lodging, Meals, Finance & Admin. Services, Finance Division, Travel, Conf, Schooling M			\$373.84
		<b>Claimant Total:</b>	<b>\$373.84</b>
<b>Whitehead, Michelle</b>	19275	77359	
Refund - After School Program, , After School Program			\$40.00
		<b>Claimant Total:</b>	<b>\$40.00</b>
		<b>Grand Total:</b>	<b>\$51,712.94</b>

10/01/09 9:31

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Bieber, Kirk Refund check	UB*00009 , , Accounts Payable	77360	\$57.16
Refund check	, , Accounts Payable		\$2.82
		<b>Claimant Total:</b>	<b>\$59.98</b>
		<b>Grand Total:</b>	<b>\$59.98</b>

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Badillo, Daniel</b> Interpreter Services 5/21	1371	77361	\$100.00
	Municipal Court, Municipal Court, Professional Services		
		<b>Claimant Total:</b>	<b>\$100.00</b>
<b>Conklin, April</b> Refund - Swim Lessons	3670	77362	\$152.50
	, , Swim Lessons & Programs		
		<b>Claimant Total:</b>	<b>\$152.50</b>
<b>Demorat, Charles</b> Library Card Reimbursement	4054	77363	\$56.00
	Non-Departmental, , Library Services		
		<b>Claimant Total:</b>	<b>\$56.00</b>
<b>Gardner, Aaron</b> Veterinary Services	6704	77364	\$142.10
	K-9 Division, , Professional Services		
		<b>Claimant Total:</b>	<b>\$142.10</b>
<b>Hamilton, Carrol</b> Library Card Reimbursement	7288	77365	\$75.00
	Non-Departmental, , Library Services		
		<b>Claimant Total:</b>	<b>\$75.00</b>
<b>Maschner, Cary</b> Laptop Bag	9330	77366	\$56.83
	70th/Valley - Phase I, , Construction		
		<b>Claimant Total:</b>	<b>\$56.83</b>
<b>Nuenga, Benson</b> Library Card Reimbursement	10545	77367	\$28.00
	Non-Departmental, , Library Services		
		<b>Claimant Total:</b>	<b>\$28.00</b>
<b>Ossman, Ray</b> Court Testimony	10960	77368	\$145.62
	Police, Operations Division, Miscellaneous		
		<b>Claimant Total:</b>	<b>\$145.62</b>
<b>ProBuild / Lumbermens</b> Lumber	8980	77369	\$72.11
	History Museum, , Museum Site Improvement		
Exterior Sheathing	History Museum, , Museum Site Improvement		\$12.13

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Hinges	History Museum, , Museum Site Improvement		\$18.95
Concrete Mix	History Museum, , Museum Site Improvement		\$11.76
Paint	History Museum, , Museum Site Improvement		\$18.76
Lumber, Sheetrock	History Museum, , Museum Site Improvement		\$137.05
Thinner, Spraypaint	History Museum, , Museum Site Improvement		\$24.66
Lumber, Coupler	History Museum, , Museum Site Improvement		\$65.02
Cedar Shims	History Museum, , Museum Site Improvement		\$4.03
Spray Paint	History Museum, , Museum Site Improvement		\$20.62
Paint, Wire	History Museum, , Museum Site Improvement		\$39.97
Exterior Sheathing, Paint	History Museum, , Museum Site Improvement		\$91.88
Box Rail, Brackets, Trolley Ha	History Museum, , Museum Site Improvement		\$174.75
Lumber	History Museum, , Museum Site Improvement		\$19.00
Lumber, Sinker	History Museum, , Museum Site Improvement		\$23.42
Concrete Mix	History Museum, , Museum Site Improvement		\$28.44
Concrete Mix, Brads	History Museum, , Museum Site Improvement		\$52.61
Sewer Drain, Pipe	History Museum, , Museum Site Improvement		\$54.95
Pipe	History Museum, , Museum Site Improvement		\$4.25
Concrete Mix	History Museum, , Museum Site Improvement		\$5.88

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Sheetrock	History Museum, , Museum Site Improvement		\$124.47
Spray Paint	History Museum, , Museum Site Improvement		\$13.75
Lumber	History Museum, , Museum Site Improvement		\$81.65
Joist, Markers	History Museum, , Museum Site Improvement		\$8.94
<b>Claimant Total:</b>			<b>\$1,109.05</b>
<b>QWest</b>	17650	77370	
Phones	Police, Communications/Dispatch, Telephone		\$130.26
<b>Claimant Total:</b>			<b>\$130.26</b>
<b>Van Veldhouse, Sheri</b>	18119	77371	
Conference - Meals	Police, Investigations, Travel, Conf, Schooling		\$170.00
<b>Claimant Total:</b>			<b>\$170.00</b>
<b>Vargas, Pablo</b>	18082	77372	
Forfeited Deposit - Plant Dama, , Forfeited Sr Cntr Deposits			\$-50.00
Refund - Facility Rental Depos Non-Rev/Non-Exp, , Center Damage Deposits			\$500.00
<b>Claimant Total:</b>			<b>\$450.00</b>
<b>WA Recreation &amp; Park Assoc</b>	18551	77373	
Registration - Training, Gonza Parks, Rec. & Community Srvs, Senior/Community Center Div., Travel, Conf, S			\$94.00
<b>Claimant Total:</b>			<b>\$94.00</b>
<b>Ware, Helen</b>	18142	77374	
Stop Watches	Executive, Civil Service, Office & Operating Supplies		\$30.56
<b>Claimant Total:</b>			<b>\$30.56</b>
<b>Water Mgmt Laboratories Inc</b>	19000	77375	
Water Testing	Water Utility, , Miscellaneous		\$687.00

10/02/09 4:08

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$687.00</b>
<b>Western Machine Works</b> Stainless Coupling	19127 Const/Improvement Div, , Erdahl Ditch Pump Station	77376	\$849.81
		<b>Claimant Total:</b>	<b>\$849.81</b>
		<b>Grand Total:</b>	<b>\$4,276.73</b>

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BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Wolverine West LLC Fireworks Display	8991	77377 Tourism/Promotion/VCB, Tourism/Promotion/VCB, Fife Harvest Festival	\$5,000.00
		<b>Claimant Total:</b>	<b>\$5,000.00</b>
		<b>Grand Total:</b>	<b>\$5,000.00</b>

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BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Smith, Mechelle Hot Dog Meals	15157	77378 Tourism/Promotion/VCB, Tourism/Promotion/VCB, Fife Harvest Festival	\$1,330.50
		<b>Claimant Total:</b>	<b>\$1,330.50</b>
		<b>Grand Total:</b>	<b>\$1,330.50</b>

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BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Pacific Harbors Council Climbing Rock Wall	11212	77379 Tourism/Promotion/VCB, Tourism/Promotion/VCB, Fife Harvest Festival	\$200.00
		<b>Claimant Total:</b>	<b>\$200.00</b>
		<b>Grand Total:</b>	<b>\$200.00</b>

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>4 Paws Pet Food</b> K-9 Food	11919	77380	\$56.00
	K-9 Division, , Office & Operating Supplies		
		<b>Claimant Total:</b>	<b>\$56.00</b>
<b>Aaberg's</b> Gas Planer	250	77381	\$218.60
	Maintenance Division, , Traf Cntrl - Signs & markings		
		<b>Claimant Total:</b>	<b>\$218.60</b>
<b>Abella, C. Angela</b> Interpreter Services - Oct 1	259	77382	\$133.00
	Municipal Court, Municipal Court, Professional Services		
		<b>Claimant Total:</b>	<b>\$133.00</b>
<b>AHBL Inc</b> Freeman Road Reconstruction LI	419	77383	\$64,688.52
	Sewer Construction, , LID 2008-3		
		<b>Claimant Total:</b>	<b>\$64,688.52</b>
<b>Air Systems Engineering</b> AC Repair	426	77384	\$687.59
	General Government, Facilities & Property Division, Repairs & Maintenance		
		<b>Claimant Total:</b>	<b>\$687.59</b>
<b>Alpine Products Inc</b> Jacket	600	77385	\$2.03
	General Government, Grounds Division, Uniform Clothing		
Jacket		Operations Division, , Uniform Clothing	\$34.59
Jacket		Sewer Utility, , Uniform Clothing	\$2.03
Quick Joint		Water Utility, , Office & Operating Supplies	\$76.65
Marker Pads, Quick Joint		Water Utility, , Office & Operating Supplies	\$90.34
Marker Pads		Water Utility, , Office & Operating Supplies	\$41.06
Jacket		Water Utility, , Uniform Clothing	\$2.03

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Pails		Maintenance Division, , Traf Cntrl - Signs & markings	\$65.15
Pails		Maintenance Division, , Traf Cntrl - Signs & markings	\$81.58
<b>Claimant Total:</b>			<b>\$395.46</b>
<b>American Society of Civil Engr</b>	808	77386	
Membership Dues - R Blount	Engineering, Engineering, Travel, Conf, Schooling		\$225.00
<b>Claimant Total:</b>			<b>\$225.00</b>
<b>Aqua Care Inc</b>	890	77387	
O-Rings	Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp		\$7.35
<b>Claimant Total:</b>			<b>\$7.35</b>
<b>Aramark Uniform Services</b>	944	77388	
Uniform Services	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		\$35.66
Uniform Services	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		\$35.66
Uniform Services	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		\$35.66
Mat Service	General Government, Facilities & Property Division, Professional Services		\$10.63
Mat Service	Water Utility, , Repairs & Maintenance		\$68.06
Mat Service	Operations Division, , Repairs & Maintenance		\$68.07
Shop Towels	, , Miscellaneous		\$141.00
Mat Service	Sewer Utility, , Repairs & Maintenance		\$68.06
Uniform Services	Parks, Rec. & Community Srvs, Park Maintenance, Professional Services		\$49.86
Mat Service	Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se		\$17.38

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Shop Towels		Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se	\$17.38
Mat Service		General Government, Facilities & Property Division, Professional Services	\$10.63
<b>Claimant Total:</b>			<b>\$558.05</b>
<b>B &amp; R Auto Wrecking</b>	1366	77389	
Engine Control Mod - Veh #249	, , Repair Parts		\$437.20
<b>Claimant Total:</b>			<b>\$437.20</b>
<b>Berger / Abam Engineers Inc</b>	1426	77390	
Port of Tacoma Road Interchang	34th/12th Improvements, , Engineering		\$66,758.03
<b>Claimant Total:</b>			<b>\$66,758.03</b>
<b>Best Parking Lot Cleaning</b>	1431	77391	
Street Cleaning	Maintenance Division, , Street Cleaning		\$441.05
<b>Claimant Total:</b>			<b>\$441.05</b>
<b>Bird, Feresika S.</b>	1553	77392	
Interpreter Services - Oct 1	Municipal Court, Municipal Court, Professional Services		\$111.00
<b>Claimant Total:</b>			<b>\$111.00</b>
<b>Blumenthal Uniforms</b>	1570	77393	
Jackets	Police, Operations Division, Uniform Clothing		\$762.37
Jacket	Police, Operations Division, Uniform Clothing		\$762.37
Hat, Strap, Cords	Police, Operations Division, Office & Operating Supplies		\$91.20
Guard Vest	Police, Operations Division, Office & Operating Supplies		\$65.47
Shoes - M Mears	Police, Operations Division, Uniform Clothing		\$60.06

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$1,741.47</b>
<b>Bob Barker Company Inc</b> Pick	1340	77394	\$2.92
	Detention Services, , Supplies/Jail		
Soap, Socks, Blankets, Towels	Detention Services, , Supplies/Jail		\$371.78
		<b>Claimant Total:</b>	<b>\$374.70</b>
<b>Bunce Rental</b> Propane	1968	77395	\$11.98
	Water Utility, , Office & Operating Supplies		
		<b>Claimant Total:</b>	<b>\$11.98</b>
<b>Cascade Recreation Inc</b> Waste Bags	2582	77396	\$248.66
	Parks, Rec. & Community Srvs, Park Maintenance, Office & Operating Supplies		
		<b>Claimant Total:</b>	<b>\$248.66</b>
<b>Cascade Trappers Supply</b> Traps, Setters, Stands, Lure	2577	77397	\$543.60
	Drainage District #21, , Office & Operating Supplies		
		<b>Claimant Total:</b>	<b>\$543.60</b>
<b>CDW Government Inc</b> Batteries	2099	77398	\$236.71
	Police, Operations Division, Small Tools, Equip		
		<b>Claimant Total:</b>	<b>\$236.71</b>
<b>Cerium Networks</b> Phone Support	2871	77399	\$969.37
	Executive, Information Technology/IT, Professional Services		
		<b>Claimant Total:</b>	<b>\$969.37</b>
<b>Chough, Kwang</b> Interpreter Services - Oct 1	2906	77400	\$115.00
	Municipal Court, Municipal Court, Professional Services		
		<b>Claimant Total:</b>	<b>\$115.00</b>
<b>City of Buckley</b> Jail Costs	3000	77401	\$684.00
	Detention Services, , Jail Costs		

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$684.00</b>
<b>City of Puyallup</b> Jail Services	13550 Detention Services, , Jail Costs	77402	\$1,183.00
		<b>Claimant Total:</b>	<b>\$1,183.00</b>
<b>City Treasurer</b> Utilities	3200 Sewer Utility, , Public Utility Services	77403	\$1,500.60
Utilities	Water Utility, , Water Purchased for Resale		\$124,698.76
Utilities	Operations Division, , Public Utility Svcs		\$146.09
Utilities	Water Utility, , Public Utilities		\$399.61
Utilities	Maintenance Division, , Street Lighting		\$2,677.09
Utilities	Maintenance Division, , Traffic Control		\$24.46
Utilities	Parks, Rec. & Community Svcs, Park Maintenance, Water/Sewer Utility Service		\$898.91
Utilities	Parks, Rec. & Community Svcs, Swim Center Division, Electricity		\$4,302.70
Utilities	Parks, Rec. & Community Svcs, Senior/Community Center Div., Public Utility		\$589.53
Utilities	General Government, Facilities & Property Division, Public Utility Svcs		\$3,565.84
		<b>Claimant Total:</b>	<b>\$138,803.59</b>
<b>Clark, Ken</b> Witness Fee 9/16	CT1289 Municipal Court, Municipal Court, Jury/Witness Fees	77404	\$15.50
		<b>Claimant Total:</b>	<b>\$15.50</b>
<b>Cleanworks</b> Janitorial Services	3215 Parks, Rec. & Community Svcs, Swim Center Division, Professional Services	77405	\$950.00

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Janitorial Services		General Government, Facilities & Property Division, Professional Services	\$3,600.00
Janitorial Services		Sewer Utility, , Professional Services	\$216.67
Janitorial Services		Water Utility, , Professional Services	\$216.66
Janitorial Services		Operations Division, , Professional Services	\$216.67
Party Clean Up 9/20		Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se	\$175.00
Janitorial Services		Parks, Rec. & Community Srvs, Senior/Community Center Div., Professional Se	\$850.00
		<b>Claimant Total:</b>	<b>\$6,225.00</b>
<b>Coastwide Laboratories</b>			
Towels, Liners	3251	77406	\$38.47
Towels, Liners		Operations Division, , Professional Services	\$38.46
Towels, Liners		Sewer Utility, , Professional Services	\$38.47
Seat Covers, Tissue, Towels, H		Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp	\$266.90
		<b>Claimant Total:</b>	<b>\$382.30</b>
<b>Coates Heater Company</b>			
Heater Element, Gasket	3253	77407	\$110.12
		Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp	
		<b>Claimant Total:</b>	<b>\$110.12</b>
<b>Coleman Technologies</b>			
Annual Services	3386	77408	\$2,376.00
		Criminal Justice, , Miscellaneous	
		<b>Claimant Total:</b>	<b>\$2,376.00</b>

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## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Comcast</b> Internet Services	3997	77409	\$94.90
	Police, Communications/Dispatch, Telephone		
		<b>Claimant Total:</b>	<b>\$94.90</b>
<b>Copy Wrights</b> Utility Reminders Mailing	3778	77410	\$158.90
	Water Utility, , Miscellaneous		
Copies - Engineering	Engineering, Engineering, Miscellaneous		\$27.33
Copies	Engineering, Engineering, Office & Operating Supplies		\$19.13
Copies - Engineering	Engineering, Engineering, Miscellaneous		\$19.13
Utility Reminders Mailing	Storm Drainage Utility, , Miscellaneous		\$71.09
Railroad Collection Rack Cards	History Museum, , Caboose Expenses		\$54.49
Harvest Festival Posters	Tourism/Promotion/VCB, Tourism/Promotion/VCB, Advertising		\$134.99
Harvest Festival Flyers	Tourism/Promotion/VCB, Tourism/Promotion/VCB, Fife Harvest Festival		\$298.70
Utility Reminders Mailing	Sewer Utility, , Miscellaneous		\$188.18
		<b>Claimant Total:</b>	<b>\$971.94</b>
<b>Courtesy Auto Service</b> Tires - Veh #18	3776	77411	\$483.78
	, , Repair Parts		
		<b>Claimant Total:</b>	<b>\$483.78</b>
<b>CSK Auto Inc</b> Wire Tie Combo - Veh #299	3919	77412	\$8.73
	, , Repair Parts		
Brake Clean	, , Office & Operating Supplies		\$82.49
Alternator - Veh #216	, , Repair Parts		\$103.82

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## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Starter - Veh #18	, , Repair Parts		\$145.36
Lift Strut - Veh #80	, , Repair Parts		\$28.41
Super Funnel	, , Office & Operating Supplies		\$6.54
Credit Battery - Veh #240	, , Repair Parts		\$-21.34
Oil Press Switch - Veh #21	, , Repair Parts		\$19.93
Oxygen Sensor, Plug - Veh #249	, , Repair Parts		\$201.22
Credit Oil Press Switch - Veh	, , Repair Parts		\$-19.93
Weld Epoxy, Silcon - Veh #219	, , Repair Parts		\$12.11
Glass Cleaner, Finish Detailer	, , Office & Operating Supplies		\$47.99
Truck Bed - Veh #42	, , Repair Parts		\$39.30
Oil Press - Veh #21	, , Repair Parts		\$28.06
Minibulb	, , Repair Parts		\$84.08
<b>Claimant Total:</b>			<b>\$766.77</b>
<b>Data Security Corporation</b>	4081	77413	
Offsite Storage	Executive, Information Technology/IT, Professional Services		\$132.35
<b>Claimant Total:</b>			<b>\$132.35</b>
<b>Davidov, Julia</b>	4283	77414	
Interpreter Services - Oct 1	Municipal Court, Municipal Court, Professional Services		\$106.60
<b>Claimant Total:</b>			<b>\$106.60</b>

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## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Deenside USA</b> Baton, Baton Holder	4495 Criminal Justice, , Small Tools, Equip	77415	\$3,665.00
<b>Claimant Total:</b>			<b>\$3,665.00</b>
<b>Digital Seattle</b> Car Adapter	4405 Engineering, Engineering, Small Tools, Eequip	77416	\$86.34
Batteries	Legislative, , Small Tools, Equip		\$139.90
<b>Claimant Total:</b>			<b>\$226.24</b>
<b>Dodd, Rosita</b> Interpreter Services - Sept 3,	4565 Municipal Court, Municipal Court, Professional Services	77417	\$674.92
<b>Claimant Total:</b>			<b>\$674.92</b>
<b>Dunbar Armored Inc</b> Transportation Services	4251 Municipal Court, Municipal Court, Professional Services	77418	\$167.22
Transportation Services	Finance & Admin. Services, Finance Division, Professional Services		\$511.87
Transportation Services	Police, Operations Division, Professional Services		\$167.23
<b>Claimant Total:</b>			<b>\$846.32</b>
<b>EDEN Advanced Pest Tech</b> Pest Control	4749 General Government, Facilities & Property Division, Repairs & Maintenance	77419	\$92.91
Pest Control	General Government, Facilities & Property Division, Repairs & Maintenance		\$81.98
Pest Control	General Government, Facilities & Property Division, Repairs & Maintenance		\$49.19
<b>Claimant Total:</b>			<b>\$224.08</b>
<b>Edwards, Noland</b> Interpreter Services 9/15	4754 Municipal Court, Municipal Court, Professional Services	77420	\$111.00
Interpreter Services - Oct 1	Municipal Court, Municipal Court, Professional Services		\$111.00

WARRANT REQUEST DATE: 10/13/2009

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$222.00</b>
<b>Evergreen Building Products</b> Concrete Mix	5197 Maintenance Division, , Roadway	77421	\$206.14
		<b>Claimant Total:</b>	<b>\$206.14</b>
<b>Federal Express</b> Delivery Costs	5489 70th/Valley - Phase I, , Engineering	77422	\$698.82
Delivery Costs	70th/Valley - Phase I, , Engineering		\$286.54
Delivery Costs	Police, Operations Division, Postage		\$56.38
		<b>Claimant Total:</b>	<b>\$1,041.74</b>
<b>Fife Flowers &amp; Gifts</b> Balloons	5711 Tourism/Promotion/VCB, Tourism/Promotion/VCB, Fife Harvest Festival	77423	\$190.18
		<b>Claimant Total:</b>	<b>\$190.18</b>
<b>Fife High School</b> ASB Ad	5901 Tourism/Promotion/VCB, Tourism/Promotion/VCB, Advertising	77424	\$175.00
		<b>Claimant Total:</b>	<b>\$175.00</b>
<b>Fife Pharmacy &amp; Gifts</b> Medications - DOC	5850 Detention Services, , Inmate Medication	77425	\$25.85
Medications - Federal Way	Detention Services, , Inmate Medication		\$10.05
Medications - Lakewood	Detention Services, , Inmate Medication		\$64.57
Medications - Milton	Detention Services, , Inmate Medication		\$19.98
Medications - Fife	Detention Services, , Inmate Medication		\$379.70
		<b>Claimant Total:</b>	<b>\$500.15</b>
<b>Fife School District</b> Facility Use	5902 Tourism/Promotion/VCB, Tourism/Promotion/VCB, Advertising	77426	\$2,200.00

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
ID Cards		Executive, Human Resources, Office & Operating Supplies	\$248.34
Sprinkler Repairs - Dacca		Parks, Rec. & Community Svcs, Park Maintenance, Repairs & Maintenance	\$580.86
<b>Claimant Total:</b>			<b>\$3,029.20</b>
<b>Finis Inc</b>	5978	77427	
Goggles		Parks, Rec. & Community Svcs, Swim Center Division, Merchandise for Resale	\$1,000.43
<b>Claimant Total:</b>			<b>\$1,000.43</b>
<b>Form Source</b>	6160	77428	
Forms		Municipal Court, Municipal Court, Office & Operating Supplies	\$378.54
<b>Claimant Total:</b>			<b>\$378.54</b>
<b>Genesis Jail Ministries</b>	6794	77429	
Counselling		Detention Services, , Miscellaneous/Jail	\$625.00
<b>Claimant Total:</b>			<b>\$625.00</b>
<b>GPA Valuation</b>	6501	77430	
Appraisal Services		Sewer Construction, , LID - 2008-2	\$30,090.00
Appraisal Services		Sewer Construction, , LID - 2008-2	\$5,310.00
<b>Claimant Total:</b>			<b>\$35,400.00</b>
<b>Grainger</b>	7125	77431	
Air Filters		Water Utility, , Office & Operating Supplies	\$46.74
Pleated Filters		Water Utility, , Office & Operating Supplies	\$36.33
Pressure Switch		Sewer Utility, , Office & Operating Supplies	\$42.71
Ladder		Water Utility, , Small Tools, Equipment	\$119.28
Gloves		Sewer Utility, , Office & Operating Supplies	\$82.60

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## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Pleated Filters	Sewer Utility, , Office & Operating Supplies		\$36.33
Safety Eyewear	Sewer Utility, , Office & Operating Supplies		\$10.04
Battery	Parks, Rec. & Community Svcs, Senior/Community Center Div., Office & Operat		\$29.08
Pleated Filters	Operations Division, , Office & Operating Supplies		\$36.34
Credit Cap	Operations Division, , Office & Operating Supplies		\$-5.24
Cap	Operations Division, , Office & Operating Supplies		\$5.24
Extension Cord	Operations Division, , Office & Operating Supplies		\$8.59
Marking Chalk Refill	Operations Division, , Office & Operating Supplies		\$2.86
Extension Cord	General Government, Facilities & Property Division, Office & Operating Supp		\$21.49
Pleated Filters	General Government, Facilities & Property Division, Office & Operating Supp		\$36.33
Air Filters	General Government, Facilities & Property Division, Office & Operating Supp		\$46.74
Street Broom, Handle	Operations Division, , Office & Operating Supplies		\$17.08
Air Filters	Operations Division, , Office & Operating Supplies		\$46.75
Extension Cord	Sewer Utility, , Small Tools, Equip		\$31.77
Ladder	Operations Division, , Small Tools, Equip		\$119.27
Extension Cord	Water Utility, , Small Tools, Equipment		\$31.77
Tape	, , Office & Operating Supplies		\$102.30

WARRANT REQUEST DATE: 10/13/2009

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Air Filters		Sewer Utility, , Office & Operating Supplies	\$46.74
Credit Cap		Sewer Utility, , Office & Operating Supplies	\$-5.24
Cap		Sewer Utility, , Office & Operating Supplies	\$5.24
Ladder		Sewer Utility, , Small Tools, Equip	\$119.28
Extension Cord		Water Utility, , Office & Operating Supplies	\$8.59
Credit Cap		Water Utility, , Office & Operating Supplies	\$-5.24
Cap		Water Utility, , Office & Operating Supplies	\$5.24
Extension Cord		Operations Division, , Small Tools, Equip	\$31.78
Extension Cord		Sewer Utility, , Office & Operating Supplies	\$8.59
Screwdriver		Sewer Utility, , Office & Operating Supplies	\$30.06
		<b>Claimant Total:</b>	<b>\$1,149.44</b>
<b>H &amp; H Supply Inc</b>			
Keys	8281	77432 Operations Division, , Office & Operating Supplies	\$26.96
		<b>Claimant Total:</b>	<b>\$26.96</b>
<b>H D Fowler Co</b>			
Adapter, Repair Clamp	6180	77433 Water Utility, , Office & Operating Supplies	\$241.64
		<b>Claimant Total:</b>	<b>\$241.64</b>
<b>H D Supply - Waterworks</b>			
Clamps, Water Part	11399	77434 Water Utility, , Office & Operating Supplies	\$301.73
		<b>Claimant Total:</b>	<b>\$301.73</b>
<b>Hemley's Handy Kans</b>			
Portable Toilet Rentals	7397	77435 History Museum, , Museum Site Improvement	\$77.00

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Portable Toilet Rentals		Parks, Rec. & Community Svcs, Park Maintenance, Operating Rents & Leases	\$123.00
6 Portable Toilets		Parks, Rec. & Community Svcs, Park Maintenance, Operating Rents & Leases	\$462.00
<b>Claimant Total:</b>			<b>\$662.00</b>
<b>Holden Polygraph</b> Polygraphs	7437	77436 Police, Operations Division, Professional Services	\$1,400.00
<b>Claimant Total:</b>			<b>\$1,400.00</b>
<b>Humane Society-Tacoma / P.C.</b> Animal Control	16650	77437 Police, Operations Division, Animal Control	\$525.00
<b>Claimant Total:</b>			<b>\$525.00</b>
<b>Interwest Metals Inc</b> Flat Bar	6100	77438 Sewer Utility, , Office & Operating Supplies	\$17.28
<b>Claimant Total:</b>			<b>\$17.28</b>
<b>Johnson,Roberts, &amp; Associates</b> Reports	8091	77439 Police, Investigations, Professional Services	\$95.00
Reports		Police, Investigations, Professional Services	\$15.00
<b>Claimant Total:</b>			<b>\$110.00</b>
<b>Kidz Love Soccer</b> Soccer Classes	8913	77440 Parks, Rec. & Community Svcs, Recreation Division, Miscellaneous	\$696.00
Soccer Classes		Parks, Rec. & Community Svcs, Recreation Division, Miscellaneous	\$696.00
<b>Claimant Total:</b>			<b>\$1,392.00</b>
<b>Kilpatrick, Maria</b> Interpreter Services - Oct 1	8908	77441 Municipal Court, Municipal Court, Professional Services	\$100.00
<b>Claimant Total:</b>			<b>\$100.00</b>

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
KPG 48th Street East Water Sewer Sewer Construction, , LID - 2008-2 &	8202	77442	\$28,630.35
<b>Claimant Total:</b>			<b>\$28,630.35</b>
Kuker-Ranken Inc Paint	8300	77443	\$8.42
	Maintenance Division, , Traf Cntrl - Signs & markings		
Notebook, Engineer Scale, Penc	70th/Valley - Phase I, , Construction		\$40.60
Power Tape	Operations Division, , Small Tools, Equip		\$15.80
Paint	Maintenance Division, , Traf Cntrl - Signs & markings		\$15.52
<b>Claimant Total:</b>			<b>\$80.34</b>
Lebarco Corporation Credit Card Machine Maintenanc	8614	77444	\$160.00
	Executive, Information Technology/IT, Professional Services		
<b>Claimant Total:</b>			<b>\$160.00</b>
Lim, Vannara S	8662	77445	\$110.00
Interpreter Services 9/3, 9/9,	Municipal Court, Probation Division, Professional Services		
Interpreter Services 9/3, 9/9,	Municipal Court, Municipal Court, Professional Services		\$287.65
<b>Claimant Total:</b>			<b>\$397.65</b>
LogIn / IACP Net Annual Fee	8695	77446	\$800.00
	Police, Operations Division, Travel, Conf, Schooling		
<b>Claimant Total:</b>			<b>\$800.00</b>
LWRC International Comp M6A2	8320	77447	\$1,813.20
	Criminal Justice, , Small Tools, Equip		
<b>Claimant Total:</b>			<b>\$1,813.20</b>
McLoughlin & Eardley Corp Siren, Lights, Speaker	9112	77448	\$630.00
	, , Repair Parts		

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<u>CLAIMANT</u>		<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Siren	, , Repair Parts			\$339.08
Howler	, , Repair Parts			\$424.75
<b>Claimant Total:</b>				<b>\$1,393.83</b>
<b>Mountain Mist Water</b>		9803	77449	
Water Service	REET I, , Professional Services			\$13.50
Water Service	REET I, , Professional Services			\$19.75
<b>Claimant Total:</b>				<b>\$33.25</b>
<b>National Barricade Company</b>		10401	77450	
Hot Tape, Marker Adhesive	Maintenance Division, , Traf Cntrl - Signs & markings			\$3,300.77
Traffic Cones	Criminal Justice, , Professional Svc - DCD #2			\$2,617.74
<b>Claimant Total:</b>				<b>\$5,918.51</b>
<b>National Park &amp; Rec Assoc</b>		10413	77451	
Membership Dues - K Reuter	Parks, Rec. & Community Srvs, Recreation Division, Travel, Conf, Schooling			\$35.00
Membership Dues - K Reuter	Parks, Rec. & Community Srvs, Park Maintenance, Travel, Conf, Schooling			\$35.00
Membership Dues - K Reuter	Parks, Rec. & Community Srvs, Senior/Community Center Div., Travel, Conf, S			\$35.00
Membership Dues - K Reuter	Parks, Rec. & Community Srvs, Swim Center Division, Travel, Conf, Schooling			\$35.00
<b>Claimant Total:</b>				<b>\$140.00</b>
<b>Nextel Communications</b>		10515	77452	
Phones	General Government, Facilities & Property Division, Telephone			\$4.41
Phones	Executive, Information Technology/IT, Small Tools, Equip			\$-598.93
Phones	Police, Communications/Dispatch, Telephone			\$1,456.79

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Phones		Police, Investigations, Telephone, Postage	\$311.74
Phones		Executive, Information Technology/IT, Telephone, Postage	\$-12.03
Phones		Parks, Rec. & Community Svcs, Senior/Community Center Div., Telephone, Post	\$27.59
Phones		, , Telephone, Postage	\$91.69
Phones		Storm Drainage Utility, , Telephone, Postage	\$4.41
Phones		Drainage District #21, , Telephone, Postage	\$56.40
Phones		Sewer Utility, , Telephone, Postage	\$4.96
Phones		Sewer Utility, , Telephone, Postage	\$325.45
Phones		Water Utility, , Telephone, Postage	\$4.96
Phones		Water Utility, , Telephone, Postage	\$325.46
Phones		Operations Division, , Telephone, Postage	\$4.41
Phones		Operations Division, , Telephone, Postage	\$325.46
Phones		Detention Services, , Telephone, Postage (Comm)	\$52.33
<b>Claimant Total:</b>			<b>\$2,385.10</b>
<b>Office Depot</b>	4697	77453	
Literature Holder		Legislative, , Office & Operating Supplies	\$5.89
Wall Clock, Paper, Binder Clip		Legislative, , Office & Operating Supplies	\$28.37
Batteries, Clock, Paper, Envel		Finance & Admin. Services, Administrative Services, Office & Operating Supp	\$13.79

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Wall Clock, Paper, Binder Clip	Finance & Admin. Services, Finance Division,	Office & Operating Supplies	\$19.86
Batteries, Clock, Paper, Envel	Community Development, Planning Division,	Office & Operating Supplies	\$18.61
Batteries, Clock, Paper, Envel	Executive, Executive,	Office & Operating Supplies	\$16.54
Literature Holder	Executive, Executive,	Office & Operating Supplies	\$7.07
Wall Clock, Paper, Binder Clip	Executive, Executive,	Office & Operating Supplies	\$34.04
Batteries, Clock, Paper, Envel	Executive, Human Resources,	Office & Operating Supplies	\$9.65
Literature Holder	Executive, Human Resources,	Office & Operating Supplies	\$4.12
Wall Clock, Paper, Binder Clip	Executive, Human Resources,	Office & Operating Supplies	\$19.86
Storage Boxes	Finance & Admin. Services, Finance Division,	Office & Operating Supplies	\$23.91
Batteries, Clock, Paper, Envel	Finance & Admin. Services, Finance Division,	Office & Operating Supplies	\$9.65
Paper, Notepads, Staples, Clip	Police, Operations Division,	Office & Operating Supplies	\$238.48
Literature Holder	Finance & Admin. Services, Finance Division,	Office & Operating Supplies	\$4.12
Hole Punch, Paper, Deskpap	Parks, Rec. & Community Srvs, Swim Center Division,	Office & Operating Supp	\$85.41
Wall Clock, Paper, Binder Clip	Finance & Admin. Services, Acministrative Services,	Office & Operating Supp	\$28.37
Paper	Public Safety Fund, ,	Office and Operating Supplies	\$12.14
Wall Clock, Paper, Binder Clip	Storm Drainage Utility, ,	Office & Operating Supplies	\$8.51

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Literature Holder		Storm Drainage Utility, , Office & Operating Supplies	\$1.77
Batteries		Detention Services, , Supplies/Jail	\$41.97
Wall Clock, Paper, Binder Clip		Water Utility, , Office & Operating Supplies	\$36.87
Literature Holder		Sewer Utility, , Office & Operating Supplies	\$6.48
Batteries, Clock, Paper, Envel		Sewer Utility, , Office & Operating Supplies	\$15.16
Batteries, Paper, Staples, Not		Police, Operations Division, Office & Operating Supplies	\$208.61
Literature Holder		Community Development, Building Division, Office & Operating Supplies	\$7.95
Literature Holder		Finance & Admin. Services, Administrative Services, Office & Operating Supp	\$5.89
Literature Holder		Community Development, Planning Division, Office & Operating Supplies	\$7.95
Wall Clock, Paper, Binder Clip		Community Development, Building Division, Office & Operating Supplies	\$38.30
Video Tape		Police, Investigations, Office & Operating Supplies	\$36.04
Batteries, Clock, Paper, Envel		Community Development, Building Division, Office & Operating Supplies	\$18.61
Wall Clock, Paper, Binder Clip		Community Development, Planning Division, Office & Operating Supplies	\$38.30
Batteries, Clock, Paper, Envel		Legislative, , Office & Operating Supplies	\$13.79
Laser Drum, Pens, Folders, Sci		Police, Communications/Dispatch, Office & Operating Supplies	\$223.84
Paper, Ink, Tape, Markers, Fas		Police, Operations Division, Office & Operating Supplies	\$301.39
Labels, Note Dispenser, Pens		Municipal Court, Municipal Court, Office & Operating Supplies	\$60.25

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Wall Clock, Paper, Binder Clip Sewer Utility, , Office & Operating Supplies			\$31.20
Batteries, Clock, Paper, Envel Storm Drainage Utility, , Office & Operating Supplies			\$4.14
Literature Holder	Water Utility, , Office & Operating Supplies		\$7.65
Batteries, Clock, Paper, Envel Water Utility, , Office & Operating Supplies			\$17.92
<b>Claimant Total:</b>			<b>\$1,712.47</b>
<b>Office Of The Code Reviser</b>	10850	77454	
2009 RCW Supplement	Finance & Admin. Services, Finance Division, Miscellaneous		\$49.19
<b>Claimant Total:</b>			<b>\$49.19</b>
<b>Ogden, Murphy, Wallace, PLLC</b>	10871	77455	
Hearing Examiner Services	Community Development, Planning Division, Professional Services		\$1,362.00
<b>Claimant Total:</b>			<b>\$1,362.00</b>
<b>Orion Safety Products</b>	10957	77456	
Flares	Police, Operations Division, Office & Operating Supplies		\$853.05
<b>Claimant Total:</b>			<b>\$853.05</b>
<b>Pacific Distributing Inc</b>	11213	77457	
Battery Stick - Veh #12	, , Office & Operating Supplies		\$26.75
<b>Claimant Total:</b>			<b>\$26.75</b>
<b>Partner Construction Products</b>	11568	77458	
Sealer Rental, Wand Wiring Rep	Maintenance Division, , Roadway		\$3,685.05
<b>Claimant Total:</b>			<b>\$3,685.05</b>
<b>Petersen Brothers Inc</b>	11915	77459	
Guard Rail Repair - 54th & Lev	Operations Division, , Repairs & Maintenance		\$4,299.88
<b>Claimant Total:</b>			<b>\$4,299.88</b>
<b>PetroCard Systems Inc</b>	11909	77460	
Fuel - Fleet	, , Fuel Consumed		\$60.78

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Fuel - PW	Operations Division, , Fuel Consumed		\$579.91
Fuel - Nyberg	Drainage District #21, , Office & Operating Supplies		\$164.17
Fuel - PW	Sewer Utility, , Fuel Consumed		\$579.90
Fuel - PW	Water Utility, , Fuel Consumed		\$579.91
Fuel - Jail	Detention Services, , Fuel Consumed		\$291.80
Fuel - Investigations	Police, Investigations, Fuel Consumed		\$463.34
Fuel - Recreation	Parks, Rec. & Community Svcs, Recreation Division, Fuel		\$62.16
Fuel - Spare Admin	General Government, Facilities & Property Division, Fuel Consumed		\$27.93
Fuel - Engineering	Engineering, Engineering, Fuel Consumed		\$123.49
Fuel - PD	Police, Operations Division, Fuel Consumed		\$2,168.43
Fuel - Parks	Parks, Rec. & Community Svcs, Park Maintenance, Fuel Consumed		\$313.72
Fuel - Building	Community Development, Building Division, Fuel Consumed		\$86.93
		<b>Claimant Total:</b>	<b>\$5,502.47</b>
<b>Pierce Co Budget &amp; Finance</b>	12200	77461	
2nd Qtr 2009 Sewer Service Cha	Sewer Utility, , Tacoma Treatment		\$15,746.07
Jail - 25 Days, 11 Bookings, 3	Detention Services, , Jail Costs		\$4,412.00
		<b>Claimant Total:</b>	<b>\$20,158.07</b>
<b>Pierce County Parks &amp; Rec</b>	12212	77462	
Kidmobile Program	Parks, Rec. & Community Svcs, Recreation Division, Intergovernmental Serv		\$1,050.00

## BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$1,050.00</b>
<b>Pierce County Security</b> Security Services	12215	77463 Parks, Rec. & Community Svcs, Park Maintenance, Professional Services	\$175.00
		<b>Claimant Total:</b>	<b>\$175.00</b>
<b>Pioneer Graphics Comm Printing</b> K-9 Trading Cards	13138	77464 K-9 Division, , Office & Operating Supplies	\$110.00
		<b>Claimant Total:</b>	<b>\$110.00</b>
<b>Platt Electric Supply</b> Tarpaulin Bag	12650	77465 Maintenance Division, , Traf Cntrl - Signals	\$43.14
Light Bulbs		Parks, Rec. & Community Svcs, Senior/Community Center Div., Office & Operat	\$392.82
		<b>Claimant Total:</b>	<b>\$435.96</b>
<b>ProBuild / Lumbermens</b> Brushes	8980	77466 Operations Division, , Office & Operating Supplies	\$9.77
Marking Crayons		Operations Division, , Office & Operating Supplies	\$4.33
Brushes		Operations Division, , Office & Operating Supplies	\$6.51
Trowels, Lopper		Operations Division, , Small Tools, Equip	\$32.54
Tarps		Tourism/Promotion/VCB, Tourism/Promotion/VCB, Fife Harvest Festival	\$30.56
Brushes		Water Utility, , Office & Operating Supplies	\$15.28
		<b>Claimant Total:</b>	<b>\$98.99</b>
<b>Puget Sound Energy</b> Utilities	18370	77467 Maintenance Division, , Street Lighting	\$46.82
Utilities		Maintenance Division, , Street Lighting	\$110.34
Utilities		Maintenance Division, , Street Lighting	\$47.61

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Utilities		General Government, Facilities & Property Division, Public Utility Svcs	\$178.56
<b>Claimant Total:</b>			<b>\$383.33</b>
<b>Puget Sound Instrument Co</b>	13350	77468	
Radio, Keypad		Police, Operations Division, Grant Expenses/Police	\$8,354.89
Panel, Mount, Adapters		Police, Emergency Management Division, Small Tools/Equipment	\$774.88
Site Rental		Police, Communications/Dispatch, Operating Rents & Leases	\$437.20
Radio, Batteries, Microphone,		Police, Emergency Management Division, Small Tools/Equipment	\$1,215.14
<b>Claimant Total:</b>			<b>\$10,782.11</b>
<b>QWest</b>	17650	77469	
Phones		Police, Communications/Dispatch, Telephone	\$83.31
Phones		Police, Communications/Dispatch, Telephone	\$56.33
Phones		General Government, Facilities & Property Division, Telephone	\$651.05
Phones		General Government, Facilities & Property Division, Telephone	\$651.05
Phones		Police, Communications/Dispatch, Telephone	\$60.23
Phones		Police, Communications/Dispatch, Telephone	\$146.05
Phones		Police, Communications/Dispatch, Telephone	\$489.16
Phones		Water Utility, , Telephone, Postage	\$59.77
<b>Claimant Total:</b>			<b>\$2,196.95</b>
<b>Qwest - Long Distance</b>	17652	77470	
Phones - Long Distance		Water Utility, , Telephone, Postage	\$7.87
Phones - Long Distance		Operations Division, , Telephone, Postage	\$7.88

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Phones - Long Distance		Sewer Utility, , Telephone, Postage	\$7.87
Phones - Long Distance		Community Development, Planning Division, Postage	\$1.01
Phones - Long Distance		Municipal Court, Municipal Court, Telephone, Postage	\$9.24
Phones - Long Distance		Parks, Rec. & Community Srvs, Recreation Division, Telephone/Postage	\$2.20
Phones - Long Distance		Executive, Executive, Postage	\$9.40
Phones - Long Distance		Police, Communications/Dispatch, Telephone	\$49.52
Phones - Long Distance		Finance & Admin. Services, Finance Division, Postage	\$13.48
Phones - Long Distance		Executive, Human Resources, Postage	\$1.49
Phones - Long Distance		Executive, Information Technology/IT, Telephone, Postage	\$15.47
Phones - Long Distance		Finance & Admin. Services, Administrative Services, Postage	\$13.70
Phones - Long Distance		Parks, Rec. & Community Srvs, Park Maintenance, Telephone, Postage	\$0.25
Phones - Long Distance		Community Development, Building Division, Postage	\$4.79
Phones - Long Distance		Police, Investigations, Telephone, Postage	\$6.33
Phones - Long Distance		Parks, Rec. & Community Srvs, Swim Center Division, Telephone, Postage	\$1.16
<b>Claimant Total:</b>			<b>\$151.66</b>
<b>Ricoh Americas Corporation</b>	7294	77471	
Copier Lease		Executive, Executive, Operating Rents & Leases	\$151.63
Copier Lease		Finance & Admin. Services, Administrative Services, Operating Rents & Lease	\$159.06

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Copier Lease		Police, Communications/Dispatch, Operating Rents & Leases	\$155.34
Copier Lease		Community Development, Building Division, Operating Rents & Leases	\$177.42
Copier Lease		Police, Operations Division, Operating Rents & Leases	\$528.20
Copier Lease		Community Development, Planning Division, Operating Rents & Leases	\$182.70
Copier Lease		Parks, Rec. & Community Svcs, Swim Center Division, Operating Rents & Lease	\$248.56
Copier Lease		Finance & Admin. Services, Finance Division, Operating Rents & Leases	\$160.33
Copier Lease		Municipal Court, Municipal Court, Operating Rents & Leases	\$434.99
Copier Lease		Legislative, , Operating Rents & Leases	\$52.82
Copier Lease		Parks, Rec. & Community Svcs, Senior/Community Center Div., Operating Rents	\$248.56
Copier Lease		Executive, Human Resources, Operating Rents & Leases	\$79.23
Copier Lease		Detention Services, , Operating Rents & Leases	\$93.21
Copier Lease		Operations Division, , Operating Rents & Leases	\$86.99
Copier Lease		Water Utility, , Operating Rents & Leases	\$174.00
Copier Lease		Sewer Utility, , Operating Rents & Leases	\$174.00
<b>Claimant Total:</b>			<b>\$3,107.04</b>
<b>Ricoh Americas Corporation</b>	7302	77472	
Copier Maintenance		Parks, Rec. & Community Svcs, Swim Center Division, Repairs & Maintenance	\$12.47
<b>Claimant Total:</b>			<b>\$12.47</b>

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
<b>Robinson Engineers LLC</b> Restaurant Depot - Plan Review	13951 Non-Rev/Non-Exp, , Billable Engineering	77473	\$925.00
<b>Claimant Total:</b>			<b>\$925.00</b>
<b>Sports Service</b> Shirts, Pants, Jacket	15350 Water Utility, , Uniform Clothing	77474	\$172.80
Shirts, Pants, Jacket	Operations Division, , Uniform Clothing		\$9.09
<b>Claimant Total:</b>			<b>\$181.89</b>
<b>Sprint</b> MDT's	15359 Criminal Justice, , Telephone	77475	\$1,601.93
<b>Claimant Total:</b>			<b>\$1,601.93</b>
<b>Sunbelt Rentals Inc</b> Pipe Wrenches Rental	16002 Const/Improvement Div, , Erdahl Ditch Pump Station	77476	\$99.68
<b>Claimant Total:</b>			<b>\$99.68</b>
<b>T3E Company</b> Battery Adapter	16329 Police, Communications/Dispatch, Office & Operating Supplies	77477	\$158.00
<b>Claimant Total:</b>			<b>\$158.00</b>
<b>Tacoma Screw Products</b> Earplugs	16850 Operations Division, , Office & Operating Supplies	77478	\$26.70
Earplugs	Operations Division, , Office & Operating Supplies		\$12.29
Angelo Bar	Operations Division, , Small Tools, Equip		\$36.44
Earplugs	Sewer Utility, , Office & Operating Supplies		\$26.70
Earplugs	Water Utility, , Office & Operating Supplies		\$12.28
Earplugs	Water Utility, , Office & Operating Supplies		\$26.70

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Earplugs		Sewer Utility, , Office & Operating Supplies	\$12.28
<b>Claimant Total:</b>			<b>\$153.39</b>
<b>Taimi, Anitelu</b>	16712	77479	
Interpreter Services - Oct 1		Municipal Court, Municipal Court, Professional Services	\$122.00
<b>Claimant Total:</b>			<b>\$122.00</b>
<b>Tim, Sarith</b>	17199	77480	
Interpreter Services - Oct 1		Municipal Court, Municipal Court, Professional Services	\$112.50
<b>Claimant Total:</b>			<b>\$112.50</b>
<b>Titus Will Ford</b>	17250	77481	
Switch Assembly		, , Repair Parts	\$25.07
Handle Assembly, Filter Assemb		, , Repair Parts	\$50.79
<b>Claimant Total:</b>			<b>\$75.86</b>
<b>TMI Salt Pure Corporation</b>	17262	77482	
Chemical Kit		Parks, Rec. & Community Svcs, Swim Center Division, Supplies - Chemicals	\$240.46
<b>Claimant Total:</b>			<b>\$240.46</b>
<b>Trim Line</b>	17456	77483	
Install Graphics - Veh #253		, , Repairs & Maintenance	\$561.80
<b>Claimant Total:</b>			<b>\$561.80</b>
<b>Union Springs Parmaceuticals</b>	17699	77484	
Respirator		Police, Emergency Management Division, Office & Operating Supplies	\$604.51
<b>Claimant Total:</b>			<b>\$604.51</b>
<b>United Parcel Service</b>	17897	77485	
Delivery Costs		Police, Operations Division, Postage	\$12.22
Finance Charge		Police, Operations Division, Postage	\$1.71

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Delivery Costs	Police, Operations Division, Postage		\$28.70
<b>Claimant Total:</b>			<b>\$42.63</b>
<b>United State Postal Service</b>	12800	77486	
Postage	Sewer Utility, , Telephone, Postage		\$1.25
Postage	Water Utility, , Telephone, Postage		\$1.06
Postage	Storm Drainage Utility, , Telephone, Postage		\$0.47
<b>Claimant Total:</b>			<b>\$2.78</b>
<b>US Bank</b>	17642	77487	
Equity Fees	Finance & Admin. Services, Finance Division, Miscellaneous		\$25.00
<b>Claimant Total:</b>			<b>\$25.00</b>
<b>Utility Underground Location C</b>	18050	77488	
Underground Locates	Sewer Utility, , Miscellaneous		\$22.93
Underground Locates	Operations Division, , Miscellaneous		\$22.94
Underground Locates	Water Utility, , Miscellaneous		\$22.93
<b>Claimant Total:</b>			<b>\$68.80</b>
<b>Verizon Wireless</b>	17665	77489	
Phones	Police, Communications/Dispatch, Telephone		\$1.54
<b>Claimant Total:</b>			<b>\$1.54</b>
<b>VPCI</b>	18110	77490	
Laserfiche Annual Software Mai	Finance & Admin. Services, Administrative Services, Repairs & Maintenance		\$2,564.00
<b>Claimant Total:</b>			<b>\$2,564.00</b>
<b>VSI Law Group, PLLC</b>	18132	77491	
Legal	Executive, Legal, City Attorney		\$20,871.98
Legal	Executive, Legal, Misc - Other Legal		\$3,654.00

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<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Legal	Sewer Construction, , LID 2008-1		\$1,160.54
Legal	Sewer Construction, , LID - 2008-2		\$4,643.47
Legal	70th/Valley - Phase I, , Construction		\$3,840.00
<b>Claimant Total:</b>			<b>\$34,169.99</b>
<b>WA Assoc Sheriff-Police Chiefs</b>	18301	77492	
Membership Dues - T Floyd	Police, Operations Division, Miscellaneous		\$75.00
<b>Claimant Total:</b>			<b>\$75.00</b>
<b>WA Dept of Fish &amp; Wildlife</b>	18337	77493	
Wildlife Trapping License - D	Drainage District #21, , Travel, Conf, Schooling		\$36.00
<b>Claimant Total:</b>			<b>\$36.00</b>
<b>WA Recreation &amp; Park Assoc</b>	18551	77494	
Conference - Training, D Cantl	Parks, Rec. & Community Svcs, Park Maintenance, Travel, Conf, Schooling		\$99.00
<b>Claimant Total:</b>			<b>\$99.00</b>
<b>WA St Criminal Justice Trainin</b>	18645	77495	
Registration - Training, M Mal	Police, Investigations, Travel, Conf, Schooling		\$600.00
<b>Claimant Total:</b>			<b>\$600.00</b>
<b>Washington State Patrol</b>	18670	77496	
Access User Fee	Police, Communications/Dispatch, Intergovernmental Services		\$3,120.00
<b>Claimant Total:</b>			<b>\$3,120.00</b>
<b>Washington State Weed Assoc</b>	18671	77497	
Registration -Conference, Cant	Parks, Rec. & Community Svcs, Park Maintenance, Travel, Conf, Schooling		\$170.00
<b>Claimant Total:</b>			<b>\$170.00</b>
<b>Water Mgmt Laboratories Inc</b>	19000	77498	
Water Testing	Water Utility, , Miscellaneous		\$80.00

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
Water Testing		Water Utility, , Miscellaneous	\$22.00
Water Testing		Water Utility, , Miscellaneous	\$120.00
Water Testing		Water Utility, , Miscellaneous	\$80.00
Water Testing		Water Utility, , Miscellaneous	\$240.00
<b>Claimant Total:</b>			<b>\$542.00</b>
<b>Wescom Communications</b>	19058	77499	
Radar Calibrations		Police, Operations Division, Repairs & Maintenance	\$98.55
Radar Calibration		Police, Operations Division, Repairs & Maintenance	\$98.55
<b>Claimant Total:</b>			<b>\$197.10</b>
<b>Wescraft RV &amp; Fleet Services</b>	19060	77500	
Vehicle Painted - Veh #219		, , Repairs & Maintenance	\$1,259.46
DARE Car Repair		D.A.R.E., , Maint & Repair Dare Car	\$974.96
DARE Car Repair		D.A.R.E., , Maint & Repair Dare Car	\$998.63
<b>Claimant Total:</b>			<b>\$3,233.05</b>
<b>Whistle Workwear</b>	19289	77501	
Jacket, Rain Bib, Shirt		Engineering, Engineering, Uniform Clothing	\$96.37
<b>Claimant Total:</b>			<b>\$96.37</b>
<b>Williams Oil Filter Serv</b>	19300	77503	
Circuit Breaker		, , Repair Parts	\$53.38
<b>Claimant Total:</b>			<b>\$53.38</b>
<b>Williams, Karl L.</b>	19296	77502	
ProTem Judge 9/17		Municipal Court, Municipal Court, Professional Services	\$150.00
ProTem Judge 9/24		Municipal Court, Municipal Court, Professional Services	\$150.00

BLANKET VOUCHER APPROVAL DOCUMENT

<u>CLAIMANT</u>	<u>CLAIMANT#</u>	<u>VOUCHER</u>	<u>AMOUNT</u>
		<b>Claimant Total:</b>	<b>\$300.00</b>
<b>Wms Smith &amp; Associates</b> Mounting Bracket	15155	77504 Parks, Rec. & Community Srvs, Swim Center Division, Office & Operating Supp	\$49.57
		<b>Claimant Total:</b>	<b>\$49.57</b>
<b>World Language Services</b> Interpreter Services	19528	77505 Municipal Court, Municipal Court, Professional Services	\$138.08
Interpreter Services - Sept 15		Municipal Court, Municipal Court, Professional Services	\$131.06
		<b>Claimant Total:</b>	<b>\$269.14</b>
		<b>Grand Total:</b>	<b>\$494,082.22</b>

**MEMORANDUM**  
**For Meeting of October 13, 2009**

TO: Mayor and Councilmembers  
THROUGH: Steve Worthington, City Manager  
FROM: Laurel Potter, Marketing Coordinator  
SUBJECT: Fife Harvest Festival

**REPORT IN BRIEF:** Fife Harvest Festival Re-Cap and Slideshow

**BACKGROUND:** Enjoy a slide show and event re-cap of our 5<sup>th</sup> Annual Fife Harvest Festival.

The 2009 Fife Harvest Festival will took place on Saturday, October 3<sup>rd</sup> at Dacca Park. Over 4,000 people enjoyed a beautiful day full of family friendly activities. Just a few of the events included vendors, food, Council Corn on the Cob, Reptile Man & Petting Zoo, face painting, arts & crafts, U-Fish Pond, bouncy toys, Kids Korner, strolling magicians, Glitterbug & Beep Beep, and kid's tractor pulls. J.P. Patches was also on hand to stroll in the parade, performs a show, and sign autographs.

The day began with the first annual "Stuff the Bus 5k Fun Run" with over 40 registrants. The 5k was sponsored by Future Business Leaders of America and the proceeds from the event went to the local food bank. The day ended with a chili feed at Columbia Junior High and the "sold-out" free Really Big Show! Hundreds stayed late for the fire dancers and fireworks. To view a full album of the photos, visit [www.cityoffife.org](http://www.cityoffife.org). Our top sponsor was Boeing Employees Credit Union.

**ATTACHMENTS:** None.

**DISCUSSION:** None.

**FISCAL IMPACT:** None.

**ALTERNATIVE COURSES OF ACTION:** None.

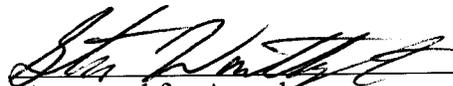
**RECOMMENDATIONS:** None.

**SUGGESTED MOTION:** None.



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Laurel Potter  
Marketing Coordinator



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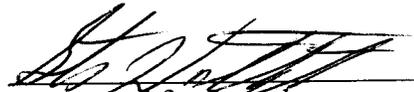
Approved for Agenda:  
Steve Worthington, City Manager

**MEMORANDUM**  
**For Meeting of October 13, 2009**

TO: Mayor and Councilmembers  
FROM: Steve Worthington, City Manager  
SUBJECT: Museum Update

***REPORT IN BRIEF:***

The Fife Historical Society will give a presentation on current projects and future plans for the Fife Museum and Dacca Barn.

  
Approved for Agenda:  
Steve Worthington, City Manager

**MEMORANDUM**  
**For Meeting of October 13, 2009**

TO: Mayor and Councilmembers  
THROUGH: Steve Worthington, City Manager  
FROM: Laurel Potter, Marketing Coordinator  
SUBJECT: Fife Chamber of Commerce Annual Report

**REPORT IN BRIEF:** Fife Chamber will review their activities in 2009.

**BACKGROUND:** P.K. MacLean will present a review of 2009 and showcase activities in 2010.

Fife Chamber of Commerce Executive Director, P.K. MacLean, will report on all Chamber activities in 2009, included but not limited to: visitor services, monthly luncheons, golf tournaments, visitor's guides, and website redevelopment.

A brief forecast for 2010 events will be presented.

**ATTACHMENTS:** None.

**DISCUSSION:** None.

**FISCAL IMPACT:** None.

**ALTERNATIVE COURSES OF ACTION:** None.

**RECOMMENDATIONS:** None.

**SUGGESTED MOTION:** None.



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Laurel Potter  
Marketing Coordinator



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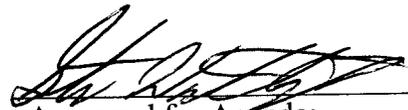
Approved for Agenda:  
Steve Worthington, City Manager

**MEMORANDUM**  
**For Meeting of October 13, 2009**

TO: Mayor and Councilmembers  
FROM: Steve Worthington, City Manager  
SUBJECT: Pierce Transit System Redesign Project

***REPORT IN BRIEF:***

Pierce Transit is involved with a System Redesign project that could produce some major changes in Pierce County's transit system. Lind Simonsen, Community Relations Coordinator, from Pierce Transit will do a presentation as part of their 'Pierce Transit Tomorrow' redesign planning process. Pierce Transit will hold eight Community Design Workshops to help them understand the public's perceptions and preference for the future of the system.



Approved for Agenda:  
Steve Worthington, City Manager

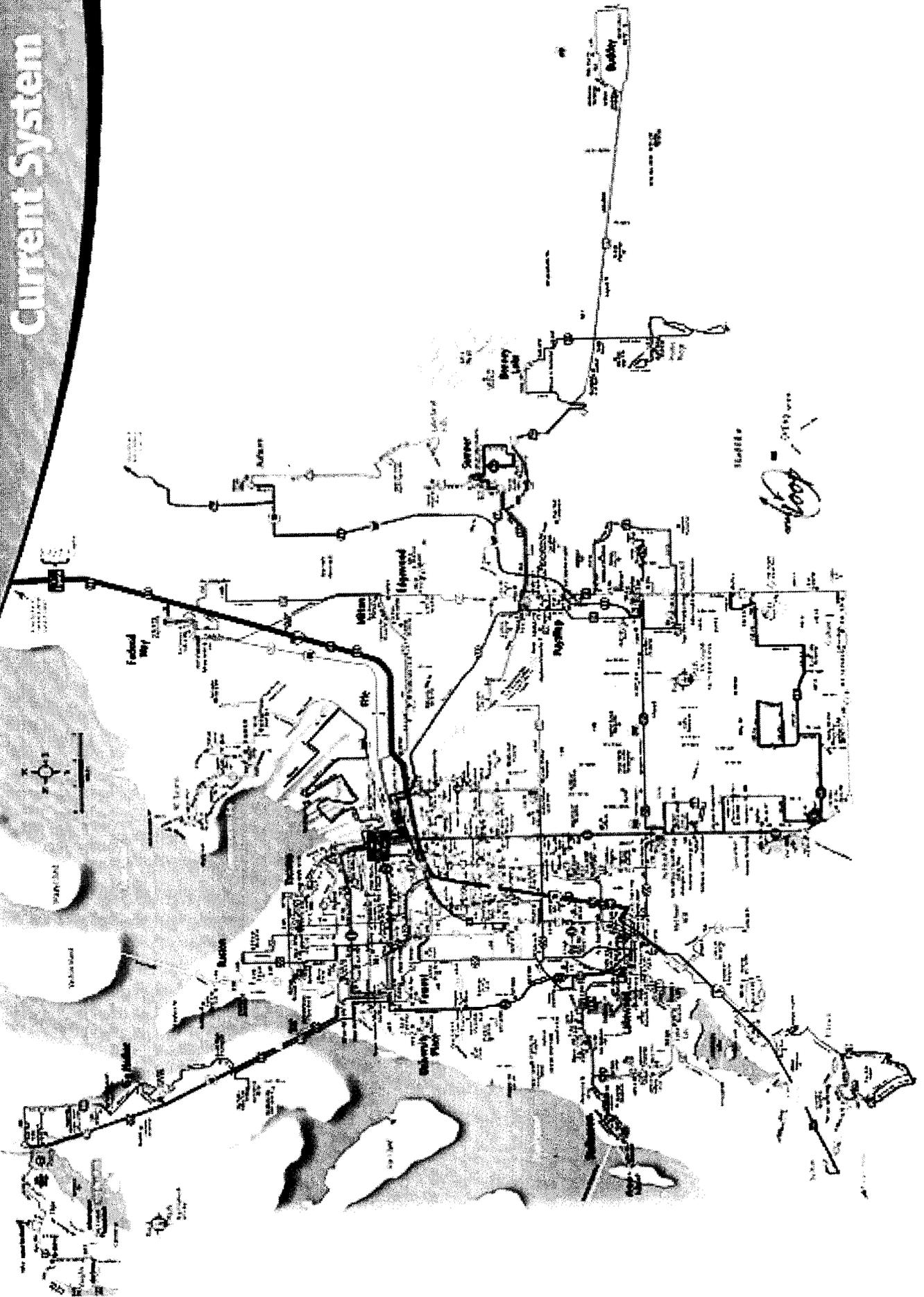
# What should the Pierce Transit of tomorrow look like?



EXPLORER'S  
GUIDE TO  
PIERCE  
COUNTY.

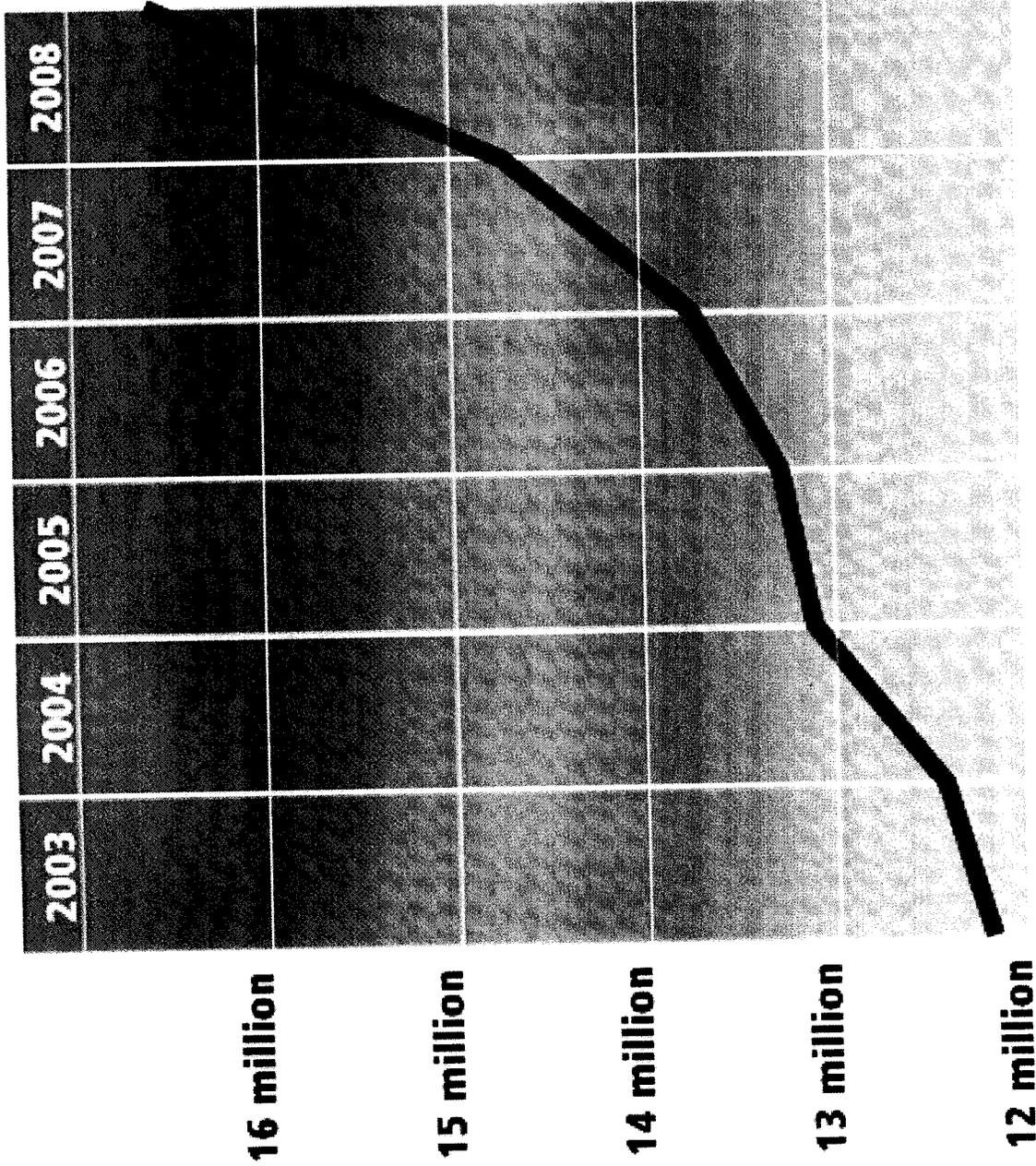


# Current System



# Ridership

More riders than ever before  
are using Pierce Transit services.



Includes bus, vanpool, SHUTTLE, and special events.



# Financing



## Revenues

Primary source of revenues

Voter approved local sales tax of 0.6%

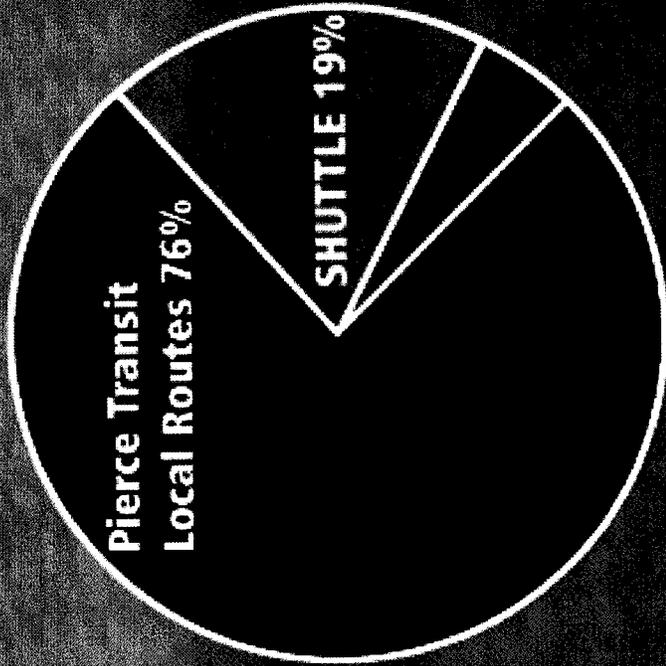
Equates to 6¢ on a \$10 purchase.



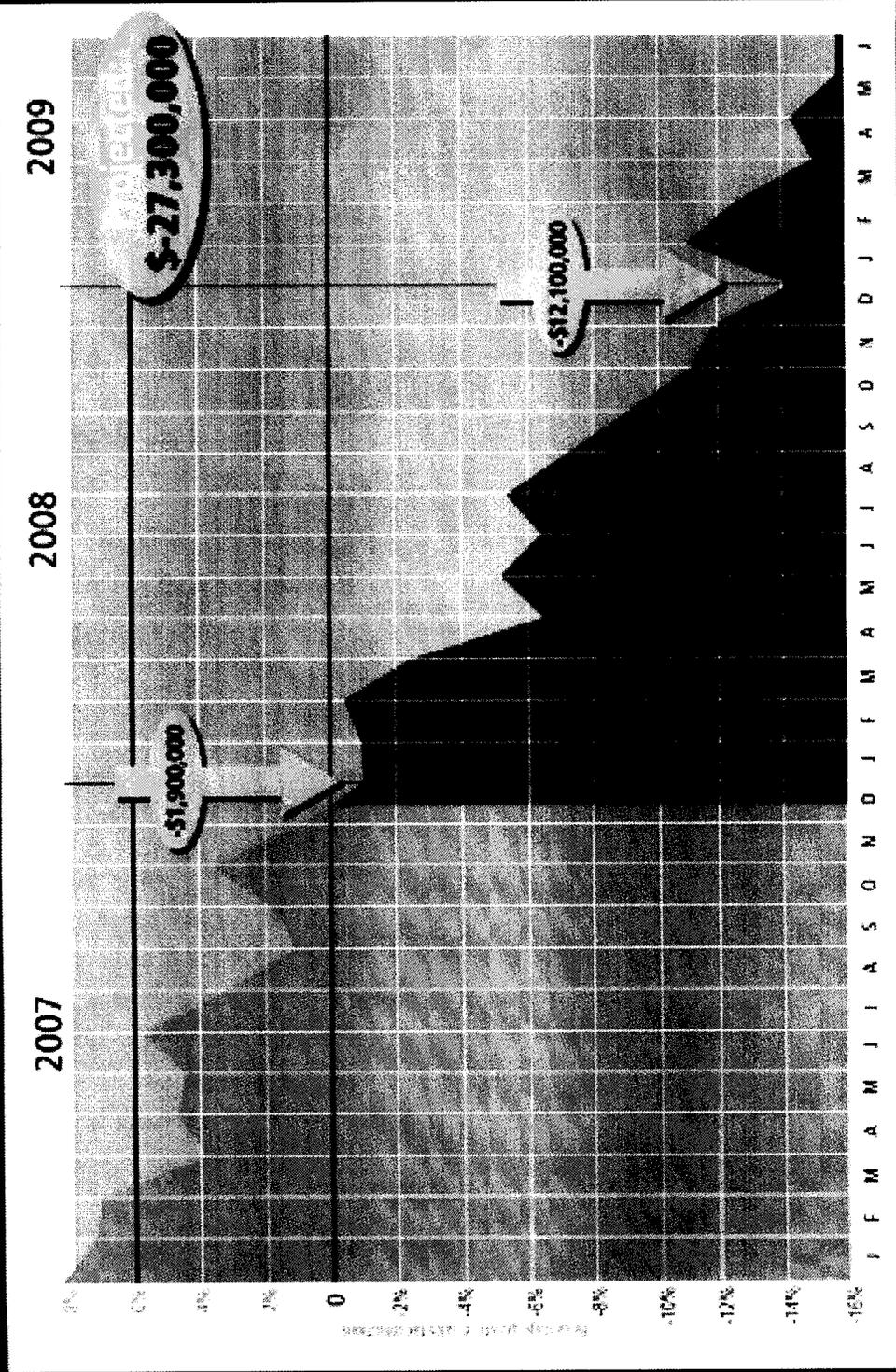
## Services

Percentage of budgets needed

to support each service.



# Sales Tax Collections



2007-2009 Projected loss of sales tax collections:

**\$41.3 MILLION**

**MEMORANDUM**  
**For the Meeting of October 13, 2009**

TO: Mayor and Councilmembers  
THROUGH: Steve Worthington, City Manager  
FROM: Steve Marcotte, Finance Director  
SUBJECT: Public Hearing on the 2010 Proposed Revenue Estimates

**REPORT IN BRIEF:** The 2010 budget projects total revenues from all sources, including Estimated Beginning Fund Balance, at \$65,624,462. The General Fund portion is projected at \$16,275,758. The proposed revenue budget does include an increase in the property tax levy by the 1% permitted by law plus any increase resulting for new construction being added to the tax rolls and a public hearing is required prior to any increase in the property tax levy.

**BACKGROUND:** As part of the process for adopting the annual budget, the City Council is required to hold a public hearing on the revenue sources intended to fund the 2010 budget. The public hearing must include any consideration of an increase in the property tax levy. The proposed revenue budget does include a projected increase in the property tax.

**DISCUSSION:** Attached is the Preliminary Tax Levy Limit 2009 For 2010 from the Pierce County Assessor-Treasurer for property tax collections in 2010. Also attached is the Revenue Comparisons By Fund By Account Summary for all funds. This compares proposed revenues (summarized by source) for 2010 with the budgeted amounts for 2009 and with actual collections for 2007 and 2008.

The total proposed Revenue Budget for all funds is \$65,624,462, including \$23,572,945 in estimated Beginning Fund Balance. The General Fund portion is \$16,275,758, including \$3,517,134 in Estimated Beginning Fund Balance.

### **General Fund Revenues**

Property Tax: The proposed budget recommends a property tax levy of \$2,613,937. This amount equals last year's levy plus the 1% revenue growth permitted by State law. The levy amount also includes some additional revenue for approximately \$17 million in new construction added to the tax rolls. The recommended levy is a \$54,546 increase over the 2009 property tax levy.

Sales Tax: The proposed budget assumes a total of \$5,200,000 in sales tax revenues including amounts received for sales tax streamlining mitigation from the State. This estimate is consistent with what we believe the 2009 actual sales tax revenues will be and reflects a bottoming out of revenues from the recession.

Licenses and Permits: This revenue source is estimated at \$362,500 for 2010, down from \$562,000 in the 2009 budget. Actual revenues have been less than budgeted in 2009 due to a decline in building permits. The 2010 revenue estimate reflects no growth over what we believe the 2009 actual revenues will be.

Intergovernmental: This revenue source is estimated at \$2,861,279 for 2010, which is an increase from the 2009 budgeted amount of \$1,537,000. This increase is caused by some increase in dispatch services, grants from the State and Puyallup Tribe, and an increase in the “in lieu” property tax from the Puyallup Tribe.

Goods and Services: This revenue source is projected to increase from the 2009 budget of \$1,327,452 to an estimated \$1,511,996 for 2010. This is chiefly due to an increase in the Interfund Charges for Professional Services which was under budgeted for 2009. The 2010 estimate is nearly identical to revenues actually received in 2008.

Fines and Forfeitures: This revenue source is expected to decline from the 2009 budget of \$544,500 to the 2010 estimate of \$502,912. This is chiefly due to an expected decline in Non-Parking Traffic Infractions as several police positions remain unfilled for budget savings. This estimate does not include any amount for the Photo Red Light Enforcement Program which is accounted for in the Public Safety Fund.

Miscellaneous: This revenue source is expected to decline from the 2009 budgeted amount of \$497,500 to the 2010 estimate of \$179,000. This is chiefly due to a decrease in projected interest earnings and the receipt of the final installment of the pool remodel grant from the Puyallup Tribe during 2009.

### **Major Non-General Fund Revenues**

Notices of Infractions: These are non-traffic penalties related to the Photo Red Light Enforcement Program. They are accounted for in the Public Safety Fund and revenues are estimated at \$1,100,000 for 2010.

Real Estate Excise Taxes: The City levies both the 1<sup>st</sup> and 2<sup>nd</sup> quarter per cent real estate excise taxes and accounts for the revenues in the Growth Management Fund. These are expected to generate about \$60,000 each in 2010 for a total revenue projection of \$120,000.

Lodging Taxes: These revenues are accounted for in the Stadium and Convention Center Fund and are expected to remain stable at \$600,000 for 2010.

Utility Taxes: These revenues are accounted for in the 1997 LTGO Bond Fund. These revenues are expected to remain stable at \$705,600 for 2010. Additionally, there is a related Franchise Fee paid to the City from Tacoma Public Utilities for sales of power in the City. This source is also expected to remain stable at \$500,000.

Water Revenues: These revenues are for sales of water from the Water Utility. They are expected to remain stable at \$1,890,000 for 2010. There is currently no projected revenue increase from either an increase in water usage or from any rate increase. However, the City has begun the process of conducting a rate study and will likely need some rate increase.

Sewer Revenues: These revenues are from sewer services from the Sewer Utility. They are expected to remain stable at \$3,500,000.

Storm Sewer Revenues: These revenues are for storm drainage services from the Storm Sewer Utility and are derived both from charges to customers and from an interlocal agreement with Drainage District No. 21. The revenue budget projects the charges to customers to remain stable at \$660,000 and the charges to Drainage District No. 21 to decline from \$95,500 in 2009 to \$65,000 in 2010 due to a change in the interlocal agreement.

***ATTACHMENTS:***

1. Preliminary Tax Levy Limit 2009 For 2010
2. Revenue Comparisons by Fund By Source For Years 2007 – 2010

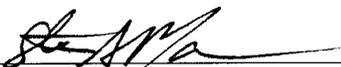
***FISCAL IMPACT:*** \$65,624,462

***ALTERNATIVE COURSES OF ACTION:***

1. Open the Public Hearing and consider public testimony in determining the revenue budget.
2. Defer the Public Hearing pending any changes to the revenue budget desired by Council.

***RECOMMENDATION:*** Open the Public Hearing and take public testimony on the revenue budget.

***SUGGESTED MOTION:*** “I move we open the Public Hearing on the 2010 revenue budget, including a proposed increase of 1% in the property tax levy”.

  
\_\_\_\_\_  
Steve Marcotte  
Finance Director

  
\_\_\_\_\_  
Approved for Agenda  
Steve Worthington, City Manager

City Of Fife  
Revenue Comparisons By Fund By Account Summary  
For Years 2007-2010

Fund Description	Actual 2007	Actual 2008	Current Budget 2009	Proposed Budget 2010
<b>General Fund 001</b>				
Taxes	9,446,082	8,363,410	9,434,391	7,340,937
Licenses & Permits	901,132	417,042	562,000	362,500
Intergovernmental	476,654	1,521,047	1,537,000	2,861,279
Goods & Services	892,570	1,511,017	1,327,452	1,511,996
Fines & Forfeits	500,109	532,247	544,500	502,912
Miscellaneous	890,843	1,241,472	497,500	179,000
Other Sources - Transfers In	406,305	-	515,000	-
<b>Subtotal</b>	<b>13,513,696</b>	<b>13,586,236</b>	<b>14,417,843</b>	<b>12,758,624</b>
Beginning Fund Balance	4,766,270	4,709,105	4,227,808	3,517,134
<b>Total</b>	<b>\$ 18,279,965</b>	<b>\$ 18,295,341</b>	<b>\$ 18,645,651</b>	<b>\$ 16,275,758</b>
<b>City Street Fund 101</b>				
Taxes	795,445	-	-	-
Intergovernmental	176,604	223,047	213,000	208,590
Goods & Services	17,889	3,314	-	-
Miscellaneous	94,212	30,031	25,000	6,000
Other Sources - Transfers In	-	-	-	-
<b>Subtotal</b>	<b>1,084,150</b>	<b>256,392</b>	<b>238,000</b>	<b>214,590</b>
Beginning Fund Balance	1,156,636	1,522,596	1,194,944	592,272
<b>Total</b>	<b>\$ 2,240,786</b>	<b>\$ 1,778,988</b>	<b>\$ 1,432,944</b>	<b>\$ 806,862</b>
<b>Detention Services 102</b>				
Intergovernmental	517,200	418,261	446,495	501,612
Goods & Services	50,257	66,300	376,370	439,473
Miscellaneous	15,218	8,789	8,000	11,856
Other Sources - Transfers In	269,235	356,000	121,843	21,600
<b>Subtotal</b>	<b>851,910</b>	<b>849,351</b>	<b>952,708</b>	<b>974,541</b>
Beginning Fund Balance	55,225	58,617	-	9,971
<b>Total</b>	<b>\$ 907,136</b>	<b>\$ 907,968</b>	<b>\$ 952,708</b>	<b>\$ 984,512</b>
<b>Public Safety Fund 103</b>				
Fines & Forfeits	-	422,016	840,000	1,100,000
Miscellaneous	-	1,328	3,125	14,000
<b>Subtotal</b>	<b>-</b>	<b>423,344</b>	<b>843,125</b>	<b>1,114,000</b>
Beginning Fund Balance	-	-	300,000	924,167
<b>Total</b>	<b>\$ -</b>	<b>\$ 423,344</b>	<b>\$ 1,143,125</b>	<b>\$ 2,038,167</b>

City Of Fife  
Revenue Comparisons By Fund By Account Summary  
For Years 2007-2010

Fund Description	Actual 2007	Actual 2008	Current Budget 2009	Proposed Budget 2010
<b>Stadium/Convention Tax 104</b>				
Taxes	671,237	665,128	600,000	600,000
Intergovernmental	227,063	-	-	-
Goods & Services	316	3,241	-	-
Miscellaneous	48,323	42,956	21,000	3,000
Other Sources - Transfers In	-	-	-	-
<b>Subtotal</b>	<b>946,940</b>	<b>711,325</b>	<b>621,000</b>	<b>603,000</b>
Beginning Fund Balance	692,077	1,009,036	1,017,162	250,973
<b>Total</b>	<b>\$ 1,639,017</b>	<b>\$ 1,720,361</b>	<b>\$ 1,638,162</b>	<b>\$ 853,973</b>
<b>Contingency Fund 105</b>				
Miscellaneous	22,185	9,085	10,000	3,000
<b>Subtotal</b>	<b>22,185</b>	<b>9,085</b>	<b>10,000</b>	<b>3,000</b>
Beginning Fund Balance	388,153	410,338	430,338	429,423
<b>Total</b>	<b>\$ 410,338</b>	<b>\$ 419,423</b>	<b>\$ 440,338</b>	<b>\$ 432,423</b>
<b>Growth Management 106</b>				
Taxes	791,691	400,218	700,000	120,000
Miscellaneous	101,993	37,558	34,250	7,000
<b>Subtotal</b>	<b>893,684</b>	<b>437,776</b>	<b>734,250</b>	<b>127,000</b>
Beginning Fund Balance	1,599,948	1,917,900	1,323,130	1,077,697
<b>Total</b>	<b>\$ 2,493,632</b>	<b>\$ 2,355,676</b>	<b>\$ 2,057,380</b>	<b>\$ 1,204,697</b>
<b>Criminal Justice 107</b>				
Taxes	93,912	95,039	92,000	92,000
Intergovernmental	15,508	13,890	17,580	9,290
Miscellaneous	11,277	5,857	6,250	2,000
<b>Subtotal</b>	<b>120,697</b>	<b>114,786</b>	<b>115,830</b>	<b>103,290</b>
Beginning Fund Balance	157,046	238,208	275,209	275,410
<b>Total</b>	<b>\$ 277,744</b>	<b>\$ 352,994</b>	<b>\$ 391,039</b>	<b>\$ 378,700</b>
<b>D.A.R.E. Fund 108</b>				
Fines & Forfeits	9,651	19,317	3,000	6,000
Miscellaneous	1,100	825	800	200
<b>Subtotal</b>	<b>10,751</b>	<b>20,141</b>	<b>3,800</b>	<b>6,200</b>
Beginning Fund Balance	12,207	17,532	10,032	-
<b>Total</b>	<b>\$ 22,958</b>	<b>\$ 37,674</b>	<b>\$ 13,832</b>	<b>\$ 6,200</b>

City Of Fife  
Revenue Comparisons By Fund By Account Summary  
For Years 2007-2010

Fund Description	Actual 2007	Actual 2008	Current Budget 2009	Proposed Budget 2010
<b>Impact &amp; Mitigation 109</b>				
Miscellaneous	307,903	73,785	25,000	8,000
<b>Subtotal</b>	<b>307,903</b>	<b>73,785</b>	<b>25,000</b>	<b>8,000</b>
Beginning Fund Balance	2,773,927	1,417,952	1,105,770	911,009
<b>Total</b>	<b>\$ 3,081,830</b>	<b>\$ 1,491,737</b>	<b>\$ 1,130,770</b>	<b>\$ 919,009</b>
<b>Drug Intervention 110</b>				
Intergovernmental	-	-		156,919
Fines & Forfeits	2,617	3,295	4,000	4,000
Miscellaneous	20,194	26,477	36,600	13,400
Other Sources - Transfers In	-	-	-	-
<b>Subtotal</b>	<b>22,811</b>	<b>29,772</b>	<b>40,600</b>	<b>174,319</b>
Beginning Fund Balance	47,417	62,960	54,736	38,709
<b>Total</b>	<b>\$ 70,228</b>	<b>\$ 92,731</b>	<b>\$ 95,336</b>	<b>\$ 213,028</b>
<b>Parks Acquisition &amp; Dev 111</b>				
Taxes	55,714	60,206	60,000	45,000
Goods & Services	-	-	-	-
Miscellaneous	484,218	87,086	56,500	24,500
Other Sources - Transfers In	50,000	750,000	350,000	-
<b>Subtotal</b>	<b>589,931</b>	<b>897,292</b>	<b>466,500</b>	<b>69,500</b>
Beginning Fund Balance	869,826	1,092,551	667,051	1,287,443
<b>Total</b>	<b>\$ 1,459,758</b>	<b>\$ 1,989,843</b>	<b>\$ 1,133,551</b>	<b>\$ 1,356,943</b>
<b>2007 LTGO/St Const Bond 207</b>				
Other Sources - Transfers In	352,794	654,805	654,605	653,805
<b>Subtotal</b>	<b>352,794</b>	<b>654,805</b>	<b>654,605</b>	<b>653,805</b>
Beginning Fund Balance	-	-	-	-
<b>Total</b>	<b>\$ 352,794</b>	<b>\$ 654,805</b>	<b>\$ 654,605</b>	<b>\$ 653,805</b>
<b>1997 Ltd G.O. Bond 213</b>				
Taxes	724,252	788,496	705,600	705,600
Licenses & Permits	457,514	603,245	500,000	500,000
Miscellaneous	81,933	47,334	30,000	15,000
<b>Subtotal</b>	<b>1,263,698</b>	<b>1,439,075</b>	<b>1,235,600</b>	<b>1,220,600</b>
Beginning Fund Balance	789,117	1,670,547	1,883,569	495,254
<b>Total</b>	<b>\$ 2,052,815</b>	<b>\$ 3,109,622</b>	<b>\$ 3,119,169</b>	<b>\$ 1,715,854</b>

City Of Fife  
Revenue Comparisons By Fund By Account Summary  
For Years 2007-2010

Fund Description	Actual 2007	Actual 2008	Current Budget 2009	Proposed Budget 2010
<b>2001 Ltd G.O. Bond 214</b>				
Other Sources - Transfers In	360,153	361,858	362,838	358,178
<b>Subtotal</b>	<b>360,153</b>	<b>361,858</b>	<b>362,838</b>	<b>358,178</b>
Beginning Fund Balance	-	-	-	-
<b>Total</b>	<b>\$ 360,153</b>	<b>\$ 361,858</b>	<b>\$ 362,838</b>	<b>\$ 358,178</b>
<b>Street Construction 301</b>				
Intergovernmental	489,483	1,152,992	7,903,000	10,038,190
Goods & Services	-	36,695	2,000	-
Miscellaneous	717,377	1,508,904	30,000	317,960
Other Sources - Transfers In	3,235,238	2,033,703	5,818,068	1,870,000
Other Sources - Bond Proceeds	7,000,000	-	1,300,000	3,000,000
<b>Subtotal</b>	<b>11,442,097</b>	<b>4,732,294</b>	<b>15,053,068</b>	<b>15,226,150</b>
Beginning Fund Balance	-	6,986,260	2,995,932	2,249,146
<b>Total</b>	<b>\$ 11,442,097</b>	<b>\$ 11,718,554</b>	<b>\$ 18,049,000</b>	<b>\$ 17,475,296</b>
<b>Rec &amp; Ped Cap Fac 303</b>				
Taxes	137,118	136,200	100,000	120,000
Miscellaneous	11,955	7,143	3,000	1,000
Other Sources - Transfers In	200,000	-	-	-
<b>Subtotal</b>	<b>349,073</b>	<b>143,343</b>	<b>103,000</b>	<b>121,000</b>
Beginning Fund Balance	133,833	122,753	82,753	119,096
<b>Total</b>	<b>\$ 482,905</b>	<b>\$ 266,096</b>	<b>\$ 185,753</b>	<b>\$ 240,096</b>
<b>Water Utility 401</b>				
Licenses & Permits	20,400	5,620	10,000	2,500
Goods & Services	1,855,738	1,956,052	1,910,000	1,910,000
Fines & Forfeits	3,428	6,450	4,000	4,000
Miscellaneous	55,322	24,236	22,500	6,000
<b>Subtotal</b>	<b>1,934,888</b>	<b>1,992,358</b>	<b>1,946,500</b>	<b>1,922,500</b>
Beginning Fund Balance	813,034	984,176	891,340	498,093
<b>Total</b>	<b>\$ 2,747,922</b>	<b>\$ 2,976,534</b>	<b>\$ 2,837,840</b>	<b>\$ 2,420,593</b>
<b>Sewer Utility 402</b>				
Licenses & Permits	19,200	53,911	5,000	2,500
Goods & Services	3,165,856	3,217,107	3,520,600	3,520,600
Miscellaneous	201,249	115,840	105,000	60,000
Other Sources - Transfers In	-	-	-	-

City Of Fife  
Revenue Comparisons By Fund By Account Summary  
For Years 2007-2010

Fund Description	Actual 2007	Actual 2008	Current Budget 2009	Proposed Budget 2010
<b>Subtotal</b>	<b>3,386,306</b>	<b>3,386,858</b>	<b>3,630,600</b>	<b>3,583,100</b>
Beginning Fund Balance	2,327,428	3,152,039	4,213,994	3,630,139
<b>Total</b>	<b>\$ 5,713,733</b>	<b>\$ 6,538,897</b>	<b>\$ 7,844,594</b>	<b>\$ 7,213,239</b>
<b>Storm Drainage Utility 404</b>				
Intergovernmental	78,156	93,905	103,140	27,958
Goods & Services	667,858	674,973	668,000	680,000
Miscellaneous	49,848	14,871	15,000	5,000
<b>Subtotal</b>	<b>795,861</b>	<b>783,749</b>	<b>786,140</b>	<b>712,958</b>
Beginning Fund Balance	623,232	611,590	383,746	355,336
<b>Total</b>	<b>\$ 1,419,093</b>	<b>\$ 1,395,339</b>	<b>\$ 1,169,886</b>	<b>\$ 1,068,294</b>
<b>Parity Bond 405</b>				
Miscellaneous	1,338,886	1,078,264	900,000	862,000
Other Sources - Transfers In	168,585	270,000	270,583	268,233
<b>Subtotal</b>	<b>1,507,471</b>	<b>1,348,264</b>	<b>1,170,583</b>	<b>1,130,233</b>
Beginning Fund Balance	1,571,728	2,047,800	2,133,375	1,368,236
<b>Total</b>	<b>\$ 3,079,198</b>	<b>\$ 3,396,064</b>	<b>\$ 3,303,958</b>	<b>\$ 2,498,469</b>
<b>Utility Construction 410</b>				
Miscellaneous	485,460	472,962	150,000	198,800
Other Sources - Transfers In	2,101,445	-	400,000	-
<b>Subtotal</b>	<b>2,586,905</b>	<b>472,962</b>	<b>550,000</b>	<b>198,800</b>
Beginning Fund Balance	8,046,326	6,467,704	6,253,704	4,094,058
<b>Total</b>	<b>\$ 10,633,231</b>	<b>\$ 6,940,667</b>	<b>\$ 6,803,704</b>	<b>\$ 4,292,858</b>
<b>Fleet 504</b>				
Intergovernmental	36,165	-	50,000	-
Goods & Services	238,649	288,359	277,548	307,560
Miscellaneous	49,805	325,473	357,413	296,424
Other Sources - Transfers In	278,995	200,000	164,145	164,145
<b>Subtotal</b>	<b>603,614</b>	<b>813,832</b>	<b>849,106</b>	<b>768,129</b>
Beginning Fund Balance	1,022,161	885,248	660,318	1,449,379
<b>Total</b>	<b>\$ 1,625,774</b>	<b>\$ 1,699,081</b>	<b>\$ 1,509,424</b>	<b>\$ 2,217,508</b>
<b>All Funds Combined</b>				
Taxes	12,715,452	10,508,697	11,691,991	9,023,537
Licenses & Permits	1,398,246	1,079,818	1,077,000	867,500

City Of Fife  
Revenue Comparisons By Fund By Account Summary  
For Years 2007-2010

Fund Description	Actual 2007	Actual 2008	Current Budget 2009	Proposed Budget 2010
Intergovernmental	2,016,834	3,423,143	10,270,215	13,803,838
Goods & Services	6,889,133	7,757,059	8,081,970	8,369,629
Fines & Forfeits	515,804	983,325	1,395,500	1,616,912
Miscellaneous	4,989,300	5,160,276	2,336,938	2,034,140
Other Sources - Transfers In	7,422,749	4,626,366	8,657,082	3,335,961
Other Sources - Bond Proceeds	7,000,000	-	1,300,000	3,000,000
<b>Subtotal</b>	<b>42,947,517</b>	<b>33,538,683</b>	<b>44,810,696</b>	<b>42,051,517</b>
Beginning Fund Balance	27,845,589	35,384,910	30,104,911	23,572,945
<b>Total</b>	<b>\$ 70,793,107</b>	<b>\$ 68,923,593</b>	<b>\$ 74,915,607</b>	<b>\$ 65,624,462</b>



# Pierce County

## Dale Washam, Assessor-Treasurer

2401 South 35th Street  
Tacoma, WA 98409-7498  
(253) 798-6111 FAX (253) 798-3142  
ATLAS (253) 798-3333  
www.piercecountywa.org/atr

### PRELIMINARY TAX LEVY LIMIT 2009 FOR 2010

FIVE  
< 10,000

#### REGULAR TAX LEVY LIMIT:

	2008
A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	2,547,456.85 1.01 2,572,931.42
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	17,774,625.00 1.146559509282 20,379.67
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	10,444,042 10,444,042 0.00 1.146559509282 0.00
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	2,593,311.08

#### ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	2,593,311.08 2,113,676,545.00 1.226919553965
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	14,352,800.00 1.226919553965 17,609.73
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	2,610,920.81

#### LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	2,610,920.81 3,016.39 2,613,937.20
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)	2,613,937.20
J. Amount of levy under statutory rate limitation.	2,128,029,345.00 2.486627304914 5,291,615.87
K. LESSER OF I OR J	2,613,937.20

**MEMORANDUM**  
**For Meeting of October 13, 2009**

TO: Mayor and Councilmembers  
THROUGH: Steve Worthington, City Manager  
FROM: Russ Blount, Public Works Director

SUBJECT: **Ordinance 1704** – Amend the Fife Municipal Code to Adopt the 2008 Version of the WSDOT Standard Specifications and Correct Street Section Depths

**REPORT IN BRIEF:** Adopt the most current version of the Washington State Department of Transportation (WSDOT) Standard Specifications, and correct a scrivener’s error on pavement depths which was inadvertently incorporated in the City’s “green streets” ordinance.

**BACKGROUND:** Chapter 12.14 of the Fife Municipal Code includes the adoption of the WSDOT “Standard Specifications for Road, Bridge and Municipal Construction” (Standard Specifications) 1996 edition. WSDOT updates its standard specifications every two years and WSDOT has made substantial revisions since 1996, including the nomenclature used for aggregate and pavement types.

Ordinance 1685 amended Fife’s Street Construction Standards to include “green streets”, with the focus of discussion of that ordinance being the “green” aspects of such standards with no intent to change the pavement depth requirement, but the text of the ordinance including a restatement of street pavement depths that inadvertently included the use of residential access street pavement depths for collector and arterial streets.

**ATTACHMENT:** Ordinance 1704 with proposed amendments to the existing Fife Municipal Code with deletions in ~~striketrough~~ and additions underlined. If this ordinance is approved for first reading, a “clean” version will be presented to the Council for adoption.

**DISCUSSION:** This issue came up during review of plans for a recent development project that included street widening. A street section with full intended pavement depth is being built, as required by Fife’s Public Works Director under authority of the common language for the various street types included as note 3 or 4. Though the street notes allow the public works director to require more than the minimum shown, future plan preparation and review will go more smoothly if the minimum shown is generally acceptable.

**FISCAL IMPACT:** No direct impact.

**ALTERNATIVE COURSES OF ACTION:**

- 1. Approve a first reading of Ordinance 1704.
- 2. Amend Ordinance 1704 and then approve a first reading of Ordinance 1704.
- 3. Decline to approve Ordinance 1704.

**RECOMMENDATIONS:** Approve a first reading of Ordinance 1704 as drafted.

**SUGGESTED MOTION:** Move to approve a first reading of Ordinance 1704



Russ Blount  
Public Works Director



Approved for Agenda:  
Steve Worthington, City Manager

ORDINANCE 1704

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF FIFE, WASHINGTON, REGARDING STREET  
CONSTRUCTION STANDARDS, AND AMENDING  
FIFE MUNICIPAL CODE SECTIONS 12.14.010,  
12.20.055, 12.20.065, 12.20.075, 12.20.080, AND 12.20.085**

WHEREAS, Chapter 12.14 of the Fife Municipal Code includes the adoption of the Washington State Department of Transportation (WSDOT) "Standard Specifications for Road, Bridge and Municipal Construction" (Standard Specifications) 1996 edition; and

WHEREAS, WSDOT updates its standard specifications every two years, and WSDOT has made substantial revisions since 1996, including the nomenclature used for aggregate and pavement types; and

WHEREAS, the Fife City Council amended its Street Construction Standards through Ordinance 1685 to include "green streets" standards, with the focus of discussion of that ordinance being the "green" aspects of such standards with no intent to change the pavement depth requirement, but the text of the ordinance included a restatement of street pavement depths that inadvertently included the use of residential access street pavement depths for collector and arterial streets; now therefore,

THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON, DO ORDAIN  
AS FOLLOWS:

Section 1. Fife Municipal Code Section 12.14.010 is hereby amended as set forth below:

**12.14.010 Adoption.**

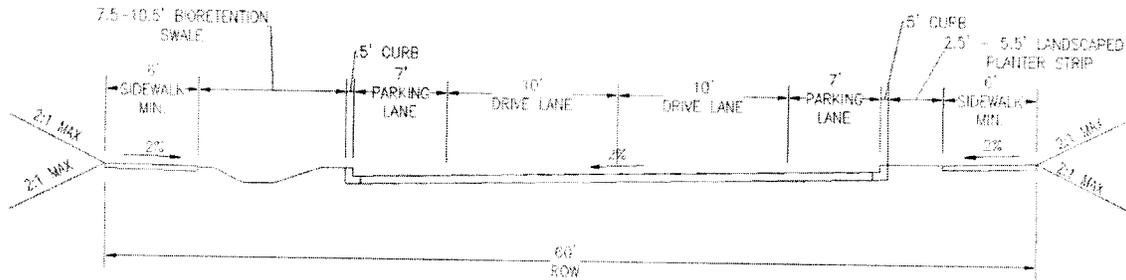
The ~~1996-2008~~ Edition of the Standard Specifications For Road, Bridge, and Municipal Construction, published by the Washington Department of Transportation and the American Public Works Association, Washington Chapter and adopted by the Washington State Department of Transportation are hereby adopted by the city of Fife as if fully set forth herein; provided, any law enforcement action commenced under prior code shall remain in full force and effect unless the misconduct charged under the older code or standard is lawful under the newer code or standard.

Section 2 Fife Municipal Code Section 12.20.055 is hereby amended as set forth below:

**12.20.055 Commercial and Multifamily Access Green Street.**

The standards for a Commercial and Multifamily Access Green Street are as set forth in Exhibit "B-1" which follows.

### Exhibit B-1: Commercial and Multifamily Access Green Street



#### Notes:

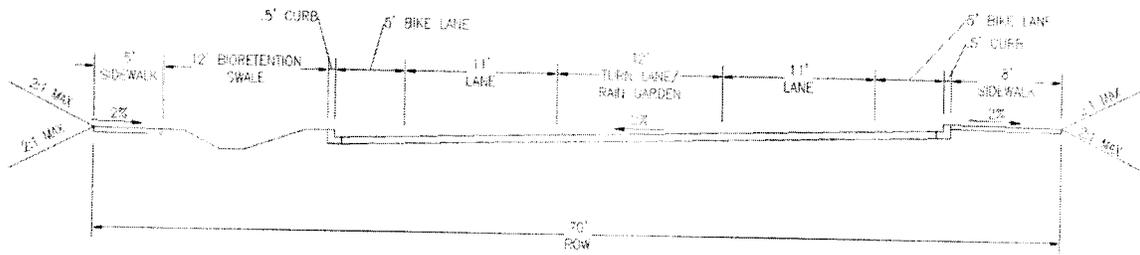
1. The minimum allowable depth is ~~two~~ 4 inches asphalt pavement HMA Class ½ inch PG64-22 overlying two inches crushed surfacing top course and ~~10-16~~ inches of the Aggregate for Gravel Base specification 9-03.10 of the ~~2008~~ WSDOT Standard Specifications. All thicknesses are compacted depths.
2. Minimum vertical slope: 0.5 percent.
3. Standards are minimum standards. Director of public works may require more than the minimum due to other adopted plans and regulations by the city or as field conditions warrant.
4. Sidewalks shall be constructed of a permeable pavement surfacing unless adjacent to a bioretention facility, or other drainage facility.
5. See bioretention swale definition in Title 21 FMC. Bioretention swales shall be engineered in accordance with the Stormwater Manual (see FMC 15.32).
6. Where feasible, curb extensions shall be installed per Section 21.30.030 FMC.

Section 3 Fife Municipal Code Section 12.20.065 is hereby amended as set forth below:

#### **12.20.065 Collector Green Street.**

The standards for a Collector Green Street are as set forth in Exhibit "C-1" which follows.

#### Exhibit C-1: Collector Green Street



Notes:

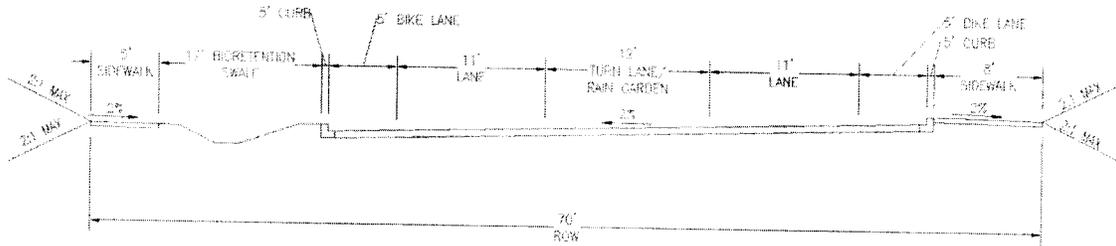
1. The minimum allowable depth is ~~two~~ 4 inches asphalt pavement HMA Class ½ inch PG64-22 overlying two inches crushed surfacing top course and ~~10~~ 16 inches of the Aggregate for Gravel Base specification 9-03.10 of the ~~2008~~ WSDOT Standard Specifications. All thicknesses are compacted depths.
2. Minimum vertical slope: 0.25 percent.
3. Curb lane 14-foot wide where bike lane not required.
4. Standards are minimum standards. Director of public works may require more than the minimum due to other adopted plans and regulations by the city or as field conditions warrant.
5. Sidewalks shall be constructed of a permeable pavement surfacing unless adjacent to a bioretention facility, or other drainage facility.
6. See bioretention swale definition in Title 21 FMC. Bioretention swales shall be engineered in accordance with the Stormwater Manual (see FMC 15.32).
7. Where feasible, curb extensions shall be installed per Section 21.30.030 FMC.

Section 4 Fife Municipal Code Section 12.20.075 is hereby amended as set forth below:

**12.20.075 Green Minor Arterial.**

The standards for a green minor arterial are as set forth in Exhibit “D-2” which follows.

Exhibit D-2: Green Minor Arterial



**Notes:**

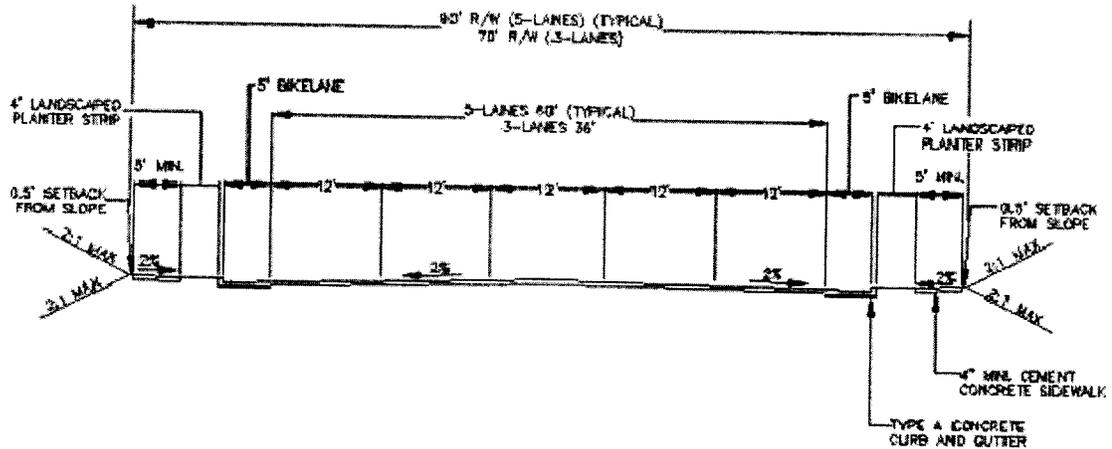
1. The minimum allowable depth is ~~two~~ 4 inches asphalt pavement HMA Class ½ inch PG64-22 overlying two inches crushed surfacing top course and ~~10~~ 16 inches of the Aggregate for Gravel Base specification 9-03.10 of the ~~2008~~ WSDOT Standard Specifications. All thicknesses are compacted depths.
2. Minimum vertical slope: 0.25 percent.
3. \* Curb lane 14 feet wide where bike lane not required.
4. Standards are minimum standards. Director of public works may require more than the minimum due to other adopted plans and regulations by the city or as field conditions warrant.
5. Sidewalks shall be constructed of a permeable pavement surfacing unless adjacent to a bioretention facility, or other drainage facility.
6. See bioretention swale definition in Title 21 FMC. Bioretention swales shall be engineered in accordance with the Stormwater Manual (see FMC 15.32).
7. Where feasible, curb extensions shall be installed per Section 21.30.030 FMC.

Section 5 Fife Municipal Code Section 12.20.080 is hereby amended as set forth below:

**12.20.080 Principal Arterial.**

The standards for a principal arterial are as set forth in Exhibit "E" which follows.

Exhibit E: Principal Arterial



Notes:

1. The minimum allowable depth is ~~two~~ four inches asphalt pavement HMA Class  $\frac{1}{2}$  inch PG64-22 overlying two inches crushed surfacing top course and ~~10-16~~ inches of the Aggregate for Gravel Base specification 9-03.10 of the ~~2008~~ WSDOT Standard Specifications. All thicknesses are compacted depths.
2. Minimum vertical slope: 0.25 percent.
3. Curb lane 14 feet wide where bike lane not required.
4. Center turn lane or one travel lane in each direction may be omitted in special circumstances.
5. Standards are minimum standards. Director of Public Works may require more than the minimum due to other adopted plans and regulations by the city or as field conditions warrant.
6. Sidewalks shall be constructed of a permeable pavement surfacing unless adjacent to a bioretention facility, or other drainage facility.
7. Where feasible, curb extensions shall be installed per Section 21.30.030 FMC.

Section 6 Fife Municipal Code Section 12.20.085 is hereby amended as set forth below:

**12.20.085 Levee Road.**

The standards for construction of North Levee Road East are shown on Exhibit "F" which follows.



Introduced on the \_\_\_\_ day of \_\_\_\_\_, 2009.

Passed by the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Steve Worthington, City Manager

ATTEST:

\_\_\_\_\_  
Steve Marcotte, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Loren D. Combs, City Attorney

Published: \_\_\_\_\_

Effective Date: \_\_\_\_\_

MEMORANDUM  
For Meeting of October 13, 2009

TO: Mayor and Councilmembers  
THROUGH: Steve Worthington, City Manager  
FROM: Laurel Potter, Marketing Coordinator  
SUBJECT: **Implementation of Tourism Promotion Area**

**REPORT IN BRIEF:** Tourism Promotion Area (TPA) is a self-imposed assessment fee by the hotel community on overnight stays for the sole purpose of creating new and incremental sales and marketing programs.

**BACKGROUND:** In 2003 the Washington State Legislature passed SB-6026 authorizing the establishment of TPA. Various Washington counties have already implemented it. The Pierce County hotel community has spent almost three years researching and working to establish TPA in this area. To date, the support of 67 percent of hotels rooms has been collected. TPA assessments are collected at properties with 40 rooms or more with the promotion area. The funds then flow through Pierce County Council to the designated marketing organizations based on an annual business plan recommended by a TPA Commission. The TPA Commission is comprised of hoteliers only. Fife hoteliers will have two delegates on this commission due to the high percentage of Fife hotels in Pierce County. The proposal is to implement a \$0.50 rate charged per occupied room.

TPA is different from Lodging Tax because it is a self-sustaining funding stream paid by hotel patrons. This was first introduced to council in an August presentation.

**ATTACHMENTS:** ILA and Resolution

**DISCUSSION:** This issue is proposed to be voted on.

**FISCAL IMPACT:** Potential to garner \$1.3-\$1.4 million dollars per year from the entire county.

**ALTERNATIVE COURSES OF ACTION:**

**RECOMMENDATIONS:**

**SUGGESTED MOTION:**



Laurel Potter  
Marketing Coordinator



Approved for Agenda:  
Steve Worthington, City Manager

RESOLUTION NO. 1319

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING AN INTERLOCAL AGREEMENT WITH PIERCE COUNTY AND THE CITIES OF TACOMA, PUYALLUP, GIG HARBOR, LAKEWOOD, DUPONT, AND SUMNER FOR ESTABLISHMENT OF THE PIERCE COUNTY TOURISM PROMOTION AREA

WHEREAS, the legislature of the State of Washington by Chapter 35.101 RCW authorizes a county to establish a Tourism Promotion Area to permit the levy of special assessments to be expended exclusively for tourism promotion; and,

WHEREAS, the operators of lodging businesses located within the County of Pierce have presented an initiation petition to the Pierce County Council seeking to have the Pierce County Council establish a Pierce County Tourism Promotion Area, specifically including the areas within the jurisdiction of the cities pursuant to the terms of the Tourism Promotion Areas Act; and,

WHEREAS, the County and the cities are authorized by virtue of RCW 39.34 and by virtue of RCW 35.101 to enter into an interlocal agreement to establish a Tourism Promotion Area, pursuant to the provisions of the initiation petition received from the operators of lodging businesses, to include, within the boundaries of the proposed Pierce County Tourism Promotion Area, the area within the jurisdiction of the cities; and,

WHEREAS, the interlocal agreement provides for an assessment of \$0.50 per room/day for lodging within the City of Fife; and

WHEREAS, the revenues derived from the special assessments collected within the Tourism Promotion Area shall be used only for the following purposes:

- (1) The general promotion of tourism within Pierce County as specified in the TPA business plan to be adopted annually; and,
- (2) The marketing of convention and trade shows that benefit local tourism and the lodging businesses in the Pierce County Tourism Promotion Area; and,
- (3) The marketing of Pierce County to the travel industry in order to benefit local tourism and the lodging businesses in the Pierce County Tourism Promotion Area; and,
- (4) The marketing of Pierce County to recruit sporting events in order to promote local tourism and to benefit the lodging businesses and tourism industry within the Pierce County Tourism Promotion Area.

(5) Direct administration costs associated with management and maintenance of the TPA program, including but not limited to staff costs, public notice advertising, accounting and auditing, as approved by the Pierce County Tourism Promotion Area Hotel Commission and the Pierce County Council, provided no funds will be used for the general operations of the TPA Manager or other costs not directly related to operation of the Tourism Promotion Area.

WHEREAS, the City Council finds that it is in the best interests of the city of Fife to include the City of Fife in the Pierce County Tourism Promotion Area; now therefore

BE IT RESOLVED that the City Council hereby approves the Interlocal Agreement with Pierce County and the cities of Tacoma, Puyallup, Gig Harbor, Lakewood, Dupont, and Sumner for establishment of the Pierce County Tourism Promotion Area attached hereto as Exhibit A and authorizes the City Manager to execute the Agreement on behalf of the City.

ADOPTED by the City Council at an open public meeting held on the 13th day of October, 2009.

\_\_\_\_\_  
Barry D. Johnson, Mayor

Attest:

\_\_\_\_\_  
Steve Marcotte, City Clerk

**INTERLOCAL AGREEMENT  
FOR ESTABLISHMENT OF  
PIERCE COUNTY TOURISM PROMOTION AREA**

THIS AGREEMENT ("Agreement") dated this day by and among PIERCE COUNTY, a political subdivision of the State of Washington (herein referred to as "County"); the CITY OF TACOMA, a municipal corporation of the State of Washington ("Tacoma"); the CITY OF PUYALLUP, a municipal corporation of the State of Washington ("Puyallup"); the CITY OF FIFE, a municipal corporation of the State of Washington ("Fife"); the CITY OF GIG HARBOR, a municipal corporation of the State of Washington ("Gig Harbor"); the CITY OF LAKEWOOD, a municipal corporation of the State of Washington ("Lakewood"); the CITY OF DUPONT, a municipal corporation of the State of Washington ("DuPont"), and the CITY OF SUMNER, a municipal corporation of the State of Washington ("Sumner") (herein referred to collectively as the "Cities" or separately as "City") pursuant to the authority of the Interlocal Cooperation Act, RCW 39.34. et seq. and the Tourism Promotion Areas Act, RCW 35.101 et seq. authorizing the establishment of a Tourism Promotion Area to levy Special Assessments to fund tourism promotion.

WHEREAS, the Legislature of the State of Washington by Chapter 35.101 RCW authorizes a County to establish a Tourism Promotion Area to permit the levy of Special Assessments to be expended exclusively for tourism promotion; and,

WHEREAS, the Operators of Lodging Businesses located within the County of Pierce have presented an Initiation Petition to the Pierce County Council seeking to have the Pierce County Council establish a Pierce County Tourism Promotion Area, specifically including the areas within the jurisdiction of the Cities pursuant to the terms of the Tourism Promotion Areas Act; and,

WHEREAS, the Initiation Petition submitted to the Pierce County Council, Exhibit "A" attached to this Agreement, included:

- (1) A description of the boundaries of the proposed Pierce County Tourism Promotion Area, including the areas within the jurisdiction of Tacoma, Puyallup, Fife, Gig Harbor, Lakewood, Dupont and Sumner; and,
- (2) The proposed uses and projects for which the proposed revenue from the Special Assessments should be dedicated and the total estimated cost of such uses and projects; and,
- (3) The estimated rate for the Special Assessments to be levied on Lodging Businesses in various Zones within the Pierce County Tourism Promotion Area with a proposed breakdown by class of Lodging Business if such classification is to be used; and
- (4) The signatures of the persons who operate Lodging Businesses in the proposed Pierce County Tourism Promotion Area who would pay sixty percent (60%) or more of the proposed Special Assessments; and,

WHEREAS, the parties are authorized by virtue of RCW 39.34 and by virtue of RCW 35.101 to enter into this agreement to establish a Tourism Promotion Area, pursuant to the provisions of the Initiation Petition received from the Operators of Lodging Businesses, to include, within the boundaries of the proposed Pierce County Tourism Promotion Area, the area within the jurisdiction of the Cities; and,

WHEREAS, on the 9th day of March, 2009, the Clerk of the Pierce County Council received an Initiation Petition authorized by RCW 35.101.020 from the Operators of Lodging Businesses located within the County of Pierce requesting the conduct of a public hearing by the Pierce County Council, pursuant to the authority of the Tourism Promotion Areas Act, for the purposes of considering the establishment of a Pierce County Tourism Promotion Area to provide funds for tourism promotion in the County of Pierce; and,

WHEREAS, on the 19th day of May, 2009, the Pierce County Council adopted a resolution entitled "A Resolution of the Pierce County Council Providing Notice of the Intent to Establish a Tourism Promotion Area," for the promotion of tourism within the County of Pierce, describing the boundaries of the proposed Pierce County Tourism Promotion Area, the proposed uses and projects that the proposed revenues from Special Assessments levied within the Pierce County Tourism Promotion Area would be dedicated and setting the proposed rates for the Special Assessments to be levied on Lodging Businesses to fund the uses and projects of the Pierce County Tourism Promotion Area, estimating the total cost for the proposed activities and programs for the use of funds received by the Pierce County Tourism Promotion Area, fixing the date, time and place of a public hearing to be held by the Pierce County Council to consider the establishment of such a Pierce County Tourism Promotion Area, and directing the giving of notice of such public hearing; and,

WHEREAS, Resolution No. R2009-32, entitled "A Resolution of the Pierce County Council Providing Notice of the Intent to Establish a Tourism Promotion Area" for the promotion of tourism and convention business within the County of Pierce was duly published, and copies thereof were mailed to each Lodging Business in the proposed Pierce County Tourism Promotion Area, as provided by law; and

WHEREAS, the Cities have by appropriate legislative action, authorized or will authorize the execution of an Interlocal Agreement with Pierce County to permit the establishment of a Pierce County Tourism Promotion Area to include collection of Special Assessments from Lodging Businesses within their respective jurisdictions.

NOW, THEREFORE, for and in consideration of the promises set forth hereafter, Pierce County and the Cities hereby agree as follows:

1. Purpose. The purpose of this Agreement is to promote tourism in Pierce County by permitting the establishment of a Pierce County Tourism Promotion Area ("TPA") pursuant to RCW 35.101, which when created, will permit collection of Special Assessments from Lodging Businesses located within Pierce County to fund tourism promotion and to memorialize the agreement between the parties relating to this TPA.

2. Definitions. As used in this Agreement, the following terms, unless the context otherwise dictates, shall have the following meanings:
- 2.1 “Agreement” shall mean this Interlocal Cooperation Agreement entered into among Pierce County, and the Cities, for the establishment of a Pierce County Tourism Promotion Area by Pierce County as authorized by RCW 35.101.040(2).
- 2.2 “Annual Budget” shall mean the Pierce County Tourism Promotion Area budget for a fiscal year, as adopted or amended by the Pierce County Council, after the receipt of a recommendation from the Pierce County Tourism Promotion Area Hotel Commission, identifying all estimated revenue from Special Assessments for the fiscal year, and providing for all proposed uses of Special Assessment revenue for the purpose of providing tourism promotion in Pierce County for the ensuing fiscal year.
- 2.3 “Lodging Business” means a business which is located within the Pierce County Tourism Promotion Area that furnishes lodging taxable by the state under RCW 82.08 that has forty (40) or more lodging units. Lodging facilities with fewer than 40 rooms are not considered “Lodging Businesses” for the purpose of this Agreement and are exempt from any fees imposed under RCW 35.101.
- 2.4 “Operator” means the Operator of a Lodging Business, whether in the capacity of owner, general manager, lessee, sub lessee, mortgagee in possession, licensee or any other similar capacity.
- 2.5 “Pierce County Lodging Association” or “PCLA” means the Pierce County Lodging Association, Inc., a Washington non-profit corporation.
- 2.6 “Pierce County Tourism Promotion Area Hotel Commission” means the Pierce County Tourism Promotion Area Hotel Commission, established by Pierce County, whose members shall be selected by the Pierce County Council from a list of nominees prepared by the Pierce County Lodging Association, to provide recommendations to the Pierce County Council on proposed uses and projects of the Pierce County Tourism Promotion Area; pursuant to the provisions of RCW 35.101.130 (1) as provided in this Agreement.
- 2.7 “Pierce County Metropolitan Area” means the entire geographic boundary of Pierce County, including the entire areas within the jurisdiction of the Cities and the unincorporated area of Pierce County.
- 2.8 “Pierce County Tourism Promotion Area” or “TPA” means the Tourism Promotion Area created by the resolution of the Pierce County Council pursuant to the authority of the Tourism Promotion Areas Act, RCW 35.101, as authorized or as will be authorized by the resolutions of each of the respective City Councils of the Cities adopting the terms of this Agreement.
- 2.9 “Room Revenues” means the gross per-night charge (nights of stay) imposed for the rental of a room or combination of rooms for Lodging.
- 2.10 “Special Assessment” means the levy (charge) imposed by Pierce County on the Operators of a Lodging Business within the Pierce County Tourism Promotion Area and subsequently passed on to the guests of the Lodging Business, under the authority of

RCW 35.101 for the purpose of providing for funding of tourism promotion in Pierce County.

2.11 "TPA Manager" shall mean a tourism destination marketing organization or other similar organization employed by the Pierce County Council to administer the operation of the Tourism Promotion Area.

2.12 "Tourism Promotion" means activities and expenditures designed to increase tourism and convention business, including but not limited to, advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists, and operating tourism destination marketing organizations.

2.13 "Transient Basis" means the rental of a room or rooms for dwelling, lodging, or sleeping purposes by the Operator of a Lodging Business for a period of thirty (30) consecutive calendar days or less, counting a portion of a day as a full calendar day.

2.14 "Zone" or "Zones" means the distinct geographic subarea or subareas within the Pierce County Tourism Promotion Area as established by resolution of the Pierce County Council and as set forth in Exhibit "B" attached to this Agreement.

3. Tourism Promotion Area to be Established by Pierce County

- A. It is hereby understood and agreed by Pierce County, and the Cities, that Pierce County, pursuant to the authority of RCW 35.101.040 (2), shall establish a "Tourism Promotion Area" designated the Pierce County Tourism Promotion Area to include the unincorporated area of Pierce County and the entire area within the corporate limits of the Cities.
- B. It is hereby understood and agreed by Pierce County, and the Cities, that the purpose of permitting the Pierce County Council to form the Pierce County Tourism Promotion Area under RCW 35.101.040 (2) is to provide revenue to fund tourism promotion that will benefit the Operators of Lodging Businesses in, and the tourism industry of, unincorporated Pierce County and the Cities.

4. Levy of Special Assessments on Lodging Businesses within the Pierce County Tourism Promotion Area.

- A. The Pierce County Council will impose Special Assessments on the Operators of Lodging Businesses within the Pierce County Tourism Promotion Area in accordance with the zones and levels of Special Assessments as set forth in Resolution No. R2009-32.
- B. Pierce County shall contract with the State Department of Revenue for the administration and collection of such Special Assessments pursuant to RCW 35.101.090.
- C. It is understood and agreed by and between Pierce County, and the Cities, that the Pierce County Tourism Promotion Area shall include the following four (4) zones:

Zone A. Zone A encompasses those Lodging Businesses located within the area of the incorporated city limits of the City of Tacoma.

Zone B. Zone B encompasses those Lodging Businesses located within the area of the incorporated city limits of Puyallup and Lakewood.

Zone C. Zone C encompasses all Lodging Businesses located outside Zones A and B, but within the unincorporated area of Pierce County or within the area of the incorporated city limits of Gig Harbor, DuPont, Fife and Sumner.

Zone D. Zone D encompasses Lodging Businesses located within the Tourism Promotion Area, as that term is addressed in WAC 458-20-166 as it presently exists or may be hereinafter amended, other than hotels, motels, and bed and breakfast facilities. Lodging Businesses within this zone, as addressed in WAC 458-20-166, would include only (i) trailer camps and recreational vehicle parks which charge for the rental of space to transients for locating or parking house trailers, campers, recreational vehicles, mobile homes, and tents; (ii) educational institutions which sell overnight lodging to persons other than students; (iii) private lodging houses, dormitories and bunkhouses operated by or on behalf of businesses and industrial firms or schools solely for the accommodation of employees of such firms or students which are not held out to the public as a place where sleeping accommodations may be obtained; and (iv) guest ranches or summer camps which, in addition to supplying meals and lodging, offer special recreational facilities and instruction in sports, boating, riding and outdoor living.

D. It is understood and agreed by and between Pierce County, and the Cities, that the Operators of Lodging Businesses within the Pierce County Tourism Promotion Area operating in the above-described zones will be subject to Special Assessments to be levied as follows:

Zone A:	\$1.50 per room/day
Zone B:	\$1.00 per room/day
Zone C:	\$0.50 per room/day
Zone D:	\$0.00 per room/day

E. Any change in the Special Assessment rates for any zone as set forth hereinabove shall be made only by amendment of the resolution by Pierce County Council, with the approval of each of the respective City Councils of the Cities. No change in the Special Assessment rates for any zone or change in the boundaries of any zone shall be made by the Pierce County Council except upon the unanimous affirmative recommendation of the Pierce County Tourism Promotion Area Hotel Commission.

F. It is understood and agreed by the parties, that the Special Assessments imposed under this section are not a tax on the "sale of lodging" for the purposes of RCW 82.14.410 and are not applicable to temporary medical housing exempt under RCW 82.08.997.

G. It is understood and agreed by the parties, that the Special Assessments imposed under this Agreement are in addition to the special assessments that may be levied under RCW 35.87A.

5. Administration and Collection of Special Assessments.

A. It is understood and agreed that in accordance with RCW 35.101.090, the Washington State Department of Revenue shall administer the Special Assessments authorized under this

Agreement and shall deposit the Special Assessments collected into the local tourism promotion account created in the custody of the state treasurer under RCW 35.101.100.

B. It is understood and agreed that in accordance with RCW 35.101.100, the state treasurer has the authority to distribute the money from the tourism promotion account to the Pierce County Council on a monthly basis.

6. Use of Special Assessment Revenues For the Promotion of Tourism and Convention Business in Pierce County.

A. It is understood and agreed that all of the revenues derived from Special Assessments shall be allocated by the Pierce County Council in accordance with the Annual Budget for the Pierce County Tourism Promotion Area. The Pierce County Tourism Promotion Area Hotel Commission shall make a recommendation to the Pierce County Council on all Annual Budgets. The Pierce County Council shall have the ultimate authority to set and approve all Annual Budgets.

B. The revenues derived from the Special Assessments shall be used only for the following purposes:

- (1) The general promotion of tourism within Pierce County as specified in the TPA business plan to be adopted annually; and,
- (2) The marketing of convention and trade shows that benefit local tourism and the Lodging Businesses in the Pierce County Tourism Promotion Area; and,
- (3) The marketing of Pierce County to the travel industry in order to benefit local tourism and the lodging businesses in the Pierce County Tourism Promotion Area; and,
- (4) The marketing of Pierce County to recruit sporting events in order to promote local tourism and to benefit the Lodging Businesses and tourism industry within the Pierce County Tourism Promotion Area.
- (5) Direct administration costs associated with management and maintenance of the TPA program, including but not limited to staff costs, public notice advertising, accounting and auditing, as approved by the Pierce County Tourism Promotion Area Hotel Commission and the Pierce County Council, provided no funds will be used for the general operations of the TPA Manager or other costs not directly related to operation of the Tourism Promotion Area.

7. Establishment of the Pierce County Tourism Promotion Area Hotel Commission.

A. It is understood and agreed that the Pierce County Council shall, pursuant to the authority of RCW 35.101.130, (1) create a Pierce County Tourism Promotion Area Hotel Commission to advise the Pierce County Council on the expenditure of Special Assessment revenues to fund tourism promotion within Pierce County. The Pierce County Tourism Promotion Area Hotel

Commission shall have no less than 8 members and no more than a total of 16 members, including ex officio members.

- B. The Pierce County Council shall select voting Members of the Pierce County Tourism Promotion Area Hotel Commission from a list of nominees prepared by the Pierce County Lodging Association. All nominees for membership on the Pierce County Tourism Promotion Area Hotel Commission must be Operators of Lodging Businesses within Pierce County or employed by the Operator of such a Lodging Business.
  - C. The Pierce County Council shall appoint up to three members of the Pierce County Tourism Promotion Area Hotel Commission representing Tacoma, up to two members representing Fife, and up to one each representing Puyallup, Lakewood, Gig Harbor, Dupont, Sumner and Pierce County. Any vacancy on the Pierce County Tourism Promotion Area Hotel Commission arising from a resignation or other cause, shall be filled by the appointing agency, from a list of nominees prepared by the Pierce County Lodging Association, within 30 days from the date the “vacancy occurs.” Appointed members should be from the city in which the vacancy occurs. In the event there are no suitable candidates in a participating city, the seat may be filled by another operator of a lodging business within Pierce County through the remainder of the vacated term.
  - D. The Pierce County Council may appoint up to one *ex officio* member of the Commission from the members of the Pierce County Council or Pierce County at large. Pierce County Council may appoint up to four *ex officio* members of the Commission from cities located in Pierce County participating in the inter-local agreement. The *ex officio* members of the Pierce County Tourism Promotion Area Hotel Commission may participate in all discussions regarding proposed activities and programs that are funded by the Pierce County Tourism Promotion Area for the promotion and marketing of tourism within Pierce County but shall not have voting rights.
  - E. It is understood and agreed that the initial members of the Pierce County Tourism Promotion Area Hotel Commission shall serve staggered terms, with three members serving a one-year term, four members serving for two-year terms, and four members serving for three-year terms. The length of the term for each individual member of the initial Pierce County Tourism Promotion Area Hotel Commission shall be chosen by lot at the first meeting of the Commission, unless members of the Commission unanimously agree to a different method of choosing initial lengths of term. Thereafter, all members subsequently appointed to the Pierce County Tourism Promotion Area Hotel Commission shall serve for three-year terms.
8. Contract for Management of Pierce County Tourism Promotion Area.
- A. Pierce County shall contract with a TPA Manager as recommended by the Pierce County Tourism Promotion Area Hotel Commission. The contract shall be awarded consistent with all applicable Pierce County laws, ordinances, and regulations. The contract shall require the TPA Manager to comply with all applicable provisions of law, including RCW 35.101 et seq. and with all Pierce County resolutions and ordinances as well as all regulations lawfully imposed by the state auditor or other state agencies.

B. The TPA Manager will be responsible for administering the activities and programs of the Pierce County Tourism Promotion Area and to prepare an Annual Budget for the Pierce County Tourism Promotion Area to be reviewed and approved by the Pierce County Tourism Promotion Area Hotel Commission and submitted to the Pierce County Council on or before July 31<sup>st</sup> of each year, except in the first year after creation of the Tourism Promotion Area the budget shall be submitted as soon as practicable, provided no funds shall be expended prior to approval of the TPA budget by the Pierce County Council. The TPA Manager shall also act as staff to the Pierce County Tourism Promotion Area Hotel Commission in conjunction with assisting it in determining what activities and programs to recommend for funding from the Special Assessments.

C. The Annual Budget for the Pierce County Tourism Promotion Area shall consist of:

- (1) A list of the Lodging Businesses subject to Special Assessments and an estimate of the revenue to be received from all such Lodging Businesses; and,
- (2) A statement of the proposed budget for all Pierce County Tourism Promotion Area activities and programs recommended by the Pierce County Tourism Promotion Area Hotel Commission to be funded from Special Assessments during the ensuing fiscal year.

D. All Special Assessments that Pierce County has imposed and receives from the Washington State Treasurer and any interest therein shall be deposited by Pierce County in a special account. Payments to the TPA Manager will be made as provided for in the agreement between Pierce County and the TPA Manager. Provided, however, no Special Assessment shall be dispersed in any fiscal year until after the adoption of that fiscal year's Annual Budget. Provided further that Pierce County shall not expend in any fiscal year Special Assessments in excess of the approved fiscal year's Annual Budget.

E. The parties hereto acknowledge and agree that funds derived from the TPA Special Assessment are intended to enhance and extend existing tourism marketing efforts, and are not intended to supplant existing funding for the Tacoma/Pierce County Convention and Visitors Bureau (the "CVB"), the Pierce County Sports Commission, or any other tourism marketing organization, as set forth in prior agreements. The parties agree that a reduction in funds to the CVB or other tourism marketing organization by a party to this Agreement may impact that party's ability to receive the benefits intended by participation in this Agreement

9. Modification or Disestablishment of the Pierce County Tourism Promotion Area.

A. The Pierce County Council, by appropriate action, may modify the provisions of the ordinance establishing the TPA after adopting a resolution of intention to such effect. Such resolution of intention shall describe the change or changes proposed, and shall state the time and place of a public hearing to be held by the Pierce County Council to consider the proposed action.

B. The Pierce County Council may, by ordinance, disestablish the TPA after conducting a hearing to receive public comment regarding the disestablishment of the TPA. Upon receipt

of a petition with the signatures of the persons who operate lodging businesses in the TPA who pay sixty percent (60%) or more of the total special assessments, the Pierce County Council shall adopt a resolution of intention to disestablish the TPA, and shall state the time and place of a public hearing to be held by the Pierce County Council to consider the proposed action, provided the public hearing will be at least fifteen (15) days prior to consideration of the proposed action.

10. Miscellaneous Provisions.

- A. Duration and Termination of this Agreement. This Agreement shall continue in full force and effect until such time as the Pierce County Tourism Promotion Area is disestablished by action of the Pierce County Council as provided in Section 9 above. Following termination of this Agreement, Pierce County shall be responsible for utilizing any remaining unallocated revenue from Special Assessments for tourism promotion within Pierce County.
- B. Waiver. No officer, employee, or agent of Pierce County, or the Cities, has the power, right or authority to waive any of the conditions or provisions of this Agreement. No waiver of any breach of this Agreement by Pierce County, or the Cities, shall be held to be a waiver of any other or subsequent breach. Failure of Pierce County, or the Cities, to enforce any of the provisions of this Agreement or to require performance of any of the provisions herein, shall in no way be construed to be a waiver of such conditions, nor in any way effect the validity of this Agreement or any part hereof, or the right of Pierce County, and the Cities, to hereafter enforce each and every such provision.
- C. Records. All records prepared, owned, used or retained by the TPA Manager in conjunction with operating or administering the activities and programs of the Pierce County Tourism Promotion Area as provided for under the terms of this Agreement shall be deemed records of Pierce County, and the Cities, and shall be made available by the TPA Manager upon request to Pierce County, or the Cities, State Auditor, or their authorized representatives. Records shall be retained according to Pierce County records retention schedules.
- D. Property and Equipment. Pierce County shall be the owner of all property and equipment purchased by the TPA Manager from Special Assessment Revenues. Provided, however, in the event of the termination of the Agreement with the TPA Manager, Pierce County agrees to make the property and/or equipment available to the successor TPA Manager for its use in conjunction with providing similar services. Provided further, in the event of disestablishment of the Pierce County Tourism Promotion Area, all property and equipment purchased by the TPA Manager from Special Assessment Revenues shall be retained by Pierce County and used for any lawful purposes.
- E. Integration. This Agreement contains all of the terms and conditions agreed upon by Pierce County, and the Cities, concerning the establishment of the Pierce County Tourism Promotion Area by the Pierce County Council and the collection of Special Assessments from Operators of Lodging Businesses within the entire area, including the area within the incorporated city limits of the Cities. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto. The parties have read and understand all of this Agreement, and now state that no

representation, promise, or agreement not expressed in this Agreement has been made to induce the officials of Pierce County or the officials of the Cities to execute this Agreement.

- F. Severability. In the event any provision of this Agreement shall be declared by a Court of competent jurisdiction to be invalid, illegal, or unenforceable, the validity, legality and enforceability of the remaining provisions shall have full force and affect.
- G. Execution of Agreement. This Agreement shall become effective immediately after it is duly adopted by the Pierce County Council, the City Council of the City of Tacoma, the City Council of the City of Puyallup, the City Council of the City of Fife, the City Council of the City of Gig Harbor, the City Council of the City of Lakewood, the City Council of the City of Dupont , and the City Council of the City of Sumner and shall be filed with the County Auditor of Pierce County, the City Clerks of Tacoma, Puyallup, Fife, Gig Harbor, Lakewood, Dupont and Sumner, and the Secretary of State of the State of Washington.
- H. Indemnification and Defense. The County shall defend, indemnify, and save harmless each City, its officers, employees, and agents from any and all costs, claims, judgments, or awards of damages, arising out of this Agreement and resulting from the acts or omissions of the County, its officers, employees, or agents associated with this Agreement. In executing this Agreement, the County does not assume liability or responsibility for or in any way release each City from any liability or responsibility which arises in whole or in part from the existence or effect of the respective City's ordinances, rules, regulations, resolutions, customs, policies, or practices. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, rule, regulation, resolution, custom, policy or practices is at issue, each City shall defend the same at its sole expense, and if judgment is entered or damages are awarded against such City, the County, or both, the City shall satisfy the same including all chargeable cost and attorney's service fees.

Each City shall defend, indemnify, and save harmless the County, its officers, employees, and agents from any and all costs, claims, judgments, or awards of damages, arising out of this Agreement and resulting from the acts or omissions of the City, its officers, employees, or agents associated with this Agreement. In executing this Agreement, none of the Cities assumes any liability or responsibility for or in any way releases the County from any liability or responsibility which arises in whole or in part from the existence or effect of County ordinances, rules, regulations, resolutions, customs, policies, or practices. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such County ordinance, rule, regulation, resolution, custom, policy or practices is at issue, the County shall defend the same at its sole expense, and if judgment is entered or damages are awarded against the County, such City, or both the County and the City in question, the County shall satisfy the same including all chargeable costs and attorney's service fees.

- I. No real Property Acquisition. This interlocal Agreement does not provide for the acquisition, holding, or disposal of real property.

- J. Notice. Any formal notice or communication to be given among the County and the Cities under this Agreement shall be deemed properly given, if delivered, or if mailed postage prepaid and addressed to:

City of DuPont  
1700 Civic Drive  
DuPont, WA 98327  
ATTN: City Administrator

City of Fife  
5411 23rd Street East  
Fife, WA 98424  
ATTN: City Manager

City of Gig Harbor  
3510 Grandview Street  
Gig Harbor, WA 98335  
ATTN: City Administrator

City of Lakewood  
6000 Main Street SW  
Lakewood, WA 98499-5027  
ATTN: City Manager

City of Puyallup  
333 S. Meridian Street  
Puyallup, WA 98371  
ATTN: City Manager

City of Sumner  
1104 Maple Street  
Sumner, WA 98390  
ATTN: City Administrator

City of Tacoma  
  
747 Market Street  
Tacoma, WA 98402  
ATTN: City Manager

Pierce County Economic Development  
Division  
950 Pacific Ave., Suite 720  
Tacoma, WA 98402  
ATTN: Economic Development Manager

- K. Filing. Copies of this Interlocal Agreement, together with the resolution of the Pierce County Council and the Councils of each City approving and ratifying this Agreement, shall be filed with the Clerk for each City, the Pierce County Auditor, and the Secretary of State of Washington after execution of the Agreement by each party. Provided as an alternative, this Agreement may be listed by subject on the County's website or the Cities' websites or other electronically retrievable public source.
- L. Non-Discrimination. The County and the Cities certify that they are Equal Opportunity Employers.
- M. Amendment. Provisions within this Agreement may be amended with the mutual consent of the parties hereto. No additions to or alteration of, the terms of this Agreement shall be valid unless made in writing, formally approved and executed by duly authorized agents of all parties.

IN WITNESS WHEREOF, the City of Tacoma, the City of Puyallup, the City of Fife, the City of Gig Harbor, the City of Lakewood, the City of Dupont, the City of Sumner, and Pierce County have executed this Agreement by their duly authorized officials pursuant to all requirements of law.

PIERCE COUNTY COUNCIL

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of the Board

Approved as to form:

\_\_\_\_\_  
Deputy Prosecuting Attorney

CITY OF TACOMA

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

CITY OF PUYALLUP

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

CITY OF FIFE

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

CITY OF GIG HARBOR

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

CITY OF LAKEWOOD

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

CITY OF DUPONT

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

CITY OF SUMNER

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

Exhibit "A"

COUNTY OF PIERCE  
INITIATION PETITION TO ESTABLISH  
A TOURISM PROMOTION AREA

**RECEIVED**

MAR 09 2009

PIERCE COUNTY COUNCIL  
By: \_\_\_\_\_

**WHEREAS**, the 2003 State Legislature of the State of Washington has recognized the importance of tourism promotion in the State of Washington and passed Engrossed Substitute Senate Bill 6026, now codified as Revised Code of Washington 35.101, which authorized the establishment of a Tourism Promotion Area to levy special assessments to fund tourism promotion as defined therein; and

**WHEREAS**, the Lodging Businesses within the County of Pierce desire now to present an Initiation Petition seeking to have the County Council of the County of Pierce establish a Tourism Promotion Area pursuant to the terms of RCW35.101; and

**WHEREAS**, pursuant to RCW 35.101.020, the Initiative Petition submitted to the Board of County Council must contain the following:

1. A description of the boundaries of the proposed Tourism Promotion Area;
2. The proposed uses and projects to which the proposed revenue from the Special Assessments should be dedicated and the total estimated costs of such uses and projects;
3. The estimated rate for the Special Assessments to be levied on Lodging Businesses in various Zones within the Tourism Promotion Area with a proposed breakdown by class of lodging business if such classification is to be used; and
4. The signatures of the persons who operate lodging businesses in the proposed area who would pay sixty percent or more of the proposed Special Assessment.

**NOW THEREFORE**, the Lodging Businesses located within the County of Pierce do hereby petition the County Council of the County of Pierce as follows:

1. The boundaries of the Tourism Promotion Area shall be all of Pierce County.
2. The revenue from the Special Assessments collected from the Operators of Lodging Businesses within the Tourism Promotion Area shall be dedicated to the following uses and projects:

- a. The general promotion of tourism within Pierce County as specified in the TPA business plan to be adopted annually;
- b. The marketing of convention and trade shows that benefit local tourism and the Lodging Business in Pierce County;
- c. The marketing of Pierce County to the travel industry in order to benefit local tourism and the Lodging Businesses in Pierce County;
- d. The marketing of Pierce County to recruit sporting events in order to benefit local tourism and the Lodging Businesses in Pierce County.

For the purpose of the Petition, the term "Pierce County" shall mean all of Pierce County including incorporated and unincorporated areas.

- 3. The total estimated costs of such uses and projects are as follows: The Pierce County Lodging Association estimates that, on an annual basis, the revenue from the special assessments collected from the operators of Lodging Businesses within the Tourism Promotion Area shall be approximately between \$1,100,000 and \$2,700,000 with no limit. This amount will vary from year to year depending upon the fluctuating occupancy rates, the number of hotel rooms in the area and the amount charged per day of Lodging Businesses in Pierce County.
- 4. The rate of the Special Assessment to be imposed in support of the functions of the Tourism Promotion Area is as follows:

The Special Assessments to be imposed on the operators of those Lodging Businesses situated within the Pierce County Tourism Promotion Area, regardless of the specific location is as follows:

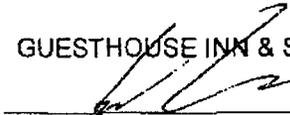
Zone A	Tacoma	\$1.50 per room/day
Zone B	Fife, Puyallup, Lakewood	\$1.00 per room/day
Zone C	Gig Harbor, DuPont & Pierce County	\$.50 per room/day
Zone D	*Zone D	\$.00 per room/day

**Zone D.** \*Zone D encompasses Lodging Business located within the Pierce County Tourism Promotion Area as that term is addressed in WAC 458-20-166, as it presently exists or may be hereinafter amended, other than hotels, motels and bed and breakfast facilities. Lodging Businesses within this zone, as addressed in WAC 458-20-166 would include only (i) trailer camps

and recreational vehicle parks which charge for the rental of space to transients for locating or parking house trailers, campers, recreational vehicles, mobile homes, and tents; (U) educational institutions which sell overnight lodging to persons other than students; (Ui) private lodging houses, dormitories and bunkhouses operated by or on behalf of businesses and industrial firms or schools solely for the accommodation of employees of such firms or students which are not held out to the public as a place where sleeping accommodations may be obtained; and (iv) guest ranches or summer camps which, in addition to supplying meals and lodging, offer special recreational facilities and instruction in sports, boating, riding, outdoor facilities and instruction in sports, boating, riding, and outdoor living.

This Petition is hereby presented by the following persons who operate Lodging Businesses in the proposed Tourism Promotion Area and will pay sixty percent or more of the proposed Special Assessments.

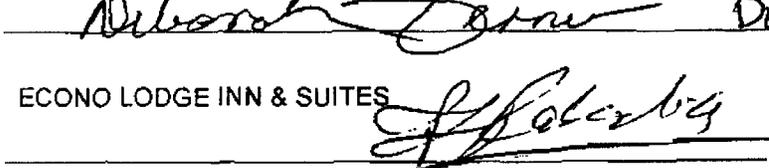
GUESTHOUSE INN & SUITES-DUPONT

 Jian Locke

LIBERTY INN

 DEBORAH KERNER

ECONO LODGE INN & SUITES

 Ramesh Rabadia

EMERALD QUEEN HOTEL & CASINO

Debbie Dymarkowski OR  
DOREEN VITEK

EXTENDED STAY AMERICA FIFE

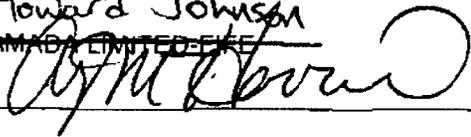
\_\_\_\_\_

KINGS MOTOR INN

\_\_\_\_\_

MOTEL 6 - FIFE

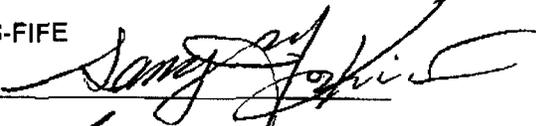
\_\_\_\_\_

Howard Johnson  
~~RAMADA LIMITED FIFE~~  


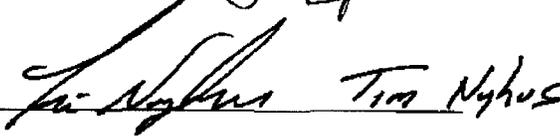
TRAVELODGE PORT OF TACOMA

 DARSHAN RANDHAWA

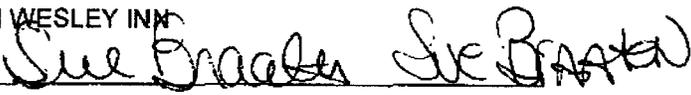
GUESTHOUSE INN & SUITES-FIFE

 Sang Y. Kim

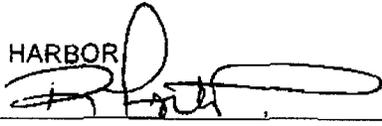
DAYS INN - FIFE

 Tim Nyhus

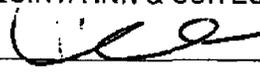
BEST WESTERN WESLEY INN

 Sue Braaten

INN AT GIG HARBOR

 RANDY FORTIER

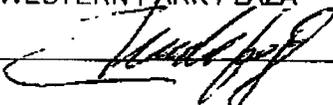
LA QUINTA INN & SUITES

 TASHA BISITOP

BEST WESTERN LAKEWOOD MOTOR INN

SOUTH TACOMA BUDGET INN

BEST WESTERN PARK PLAZA

 Chuck Valley

CROSSLAND ECONOMY STUDIOS

HOLIDAY INN EXPRESS HOTEL & SUITES-PUYALLUP

MOTEL PUYALLUP

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NORTHWEST MOTOR INN

---

BEST WESTERN TACOMA-DOME HOTEL

*Brandie Hesson-Bullard*  
Brandie Hesson-Bullard

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COMFORT INN - TACOMA

*Jian Locke*  
Jian Locke

---

COURTYARD BY MARRIOTT - TACOMA

*Michael J. Gomi*  
MICHAEL J GOMI

---

CROSSLAND ECONOMY STUDIOS

---

DAYS INN - TACOMA

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ECONO LODGE - TACOMA

*Steve Teixeira*  
Steve Teixeira

---

EXTENDED STAY AMERICA TACOMA

---

HAMPTON INN & SUITES

*Aimee Tylor*  
AIMEE TYLOR

---

HOLIDAY INN EXPRESS-TACOMA

*Tasha Bishop*  
TASHA BISHOP

---

HOMETEL INN

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KING OSCAR MOTEL & CONVENTION CENTER

Don Ashley Elaine Ashley

KING OSCAR-TACOMA INN

Don Ashley Elaine Ashley

KNIGHTS INN

LA QUINTA INN TACOMA

ROD - Rod DeRosa

MOTEL 6 - TACOMA

QUALITY INN - TACOMA

QUALITY INN - TACOMA/PACIFIC HWY

RED LION HOTEL TACOMA

Ryan King

SHERATON TACOMA

SHILO INN-TACOMA

Laurie Beck

SILVER CLOUD INN - TACOMA

Reece A. King

Nauman Gulam  
Sunshine Motel

Phil DeLancey  
HOLIDAY INN EXPRESS POTTER

Jerome Dickey  
Holiday Inn Express: Candlewood Summer

Rodeway Inn  
Steve Terlin GM STARR TRAVEL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



3  
4  
5 **RESOLUTION NO. R2009-32**  
6  
7

8 **A Resolution of the Pierce County Council Providing Notice of the Intent to**  
9 **Establish a Tourism Promotion Area (TPA) Pursuant to**  
10 **Chapter 35.101 of the Revised Code of Washington (RCW);**  
11 **Providing Notice that the Council Shall Conduct a Public**  
12 **Hearing in Accordance with RCW 35.101.070 on June 9, 2009;**  
13 **Identifying the Proposed Boundaries of the TPA; Identifying**  
14 **the Proposed Use of Revenues Generated by the TPA; and**  
15 **Specifying the Estimated Lodging Charge by Classification.**  
16

17 **Whereas, the Legislature of the State of Washington has recognized the**  
18 **importance of tourism in the State of Washington and passed Engrossed Substitute**  
19 **Senate Bill No. 6026 which is codified as the Tourism Promotion Area Act, Chapter**  
20 **35.10 RCW, which authorizes the establishment of a Tourism Promotion Area to levy**  
21 **special assessments to fund tourism promotion as defined therein; and**  
22

23 **Whereas, Lodging Businesses within Pierce County have presented a petition**  
24 **pursuant to the terms of RCW 35.101 to initiate the establishment of a Pierce County**  
25 **Tourism Promotion Area herein after referred to as the "Initiation Petition"; and**  
26

27 **Whereas, the Initiation Petition contained all required elements pursuant to RCW**  
28 **35.101.020 including:**  
29

- 30 1. A description of the boundaries of the proposed Pierce County Tourism  
31 Promotion Area;
- 32  
33 2. The proposed uses and projects to which the proposed revenue from the  
34 special assessments should be dedicated and the total estimated costs of  
35 such uses and projects;
- 36  
37 3. The estimated rate for the special assessments to be levied on Lodging  
38 Businesses in various Zones within the Pierce County Tourism Promotion  
39 Area with a proposed breakdown by class of Lodging Business if such  
40 classification is to be used; and
- 41  
42 4. The signatures of the persons who operate lodging businesses in the  
43 proposed Pierce County Tourism Promotion Area who would pay sixty  
44 percent or more of the proposed special assessment; and  
45



1       **Whereas**, having received the Initiation Petition, the Pierce County Council is  
2 required pursuant to RCW 35.101.030 to adopt a resolution providing notice of the  
3 intention to establish a Tourism Promotion Area, containing specific information  
4 regarding the proposed Tourism Promotion Area, and setting the time and place of a  
5 public hearing by the Council to hear protests and receive evidence for or against the  
6 proposed action; **Now Therefore**,

7  
8       **BE IT RESOLVED by the Council of Pierce County:**

9  
10       Section 1. Having received an Initiation Petition to establish a Tourism  
11 Promotion Area pursuant to RCW 35.101, the Pierce County Council hereby provides  
12 notice of the intent to establish the Pierce County Tourism Promotion Area and hereby  
13 provides notice that the Pierce County Council will conduct a public hearing at 3:00 P.M.  
14 or as soon as possible thereafter on June 9, 2009, at the Council Chambers, located in  
15 Room 1045, County-City Building, 930 Tacoma Avenue South, Tacoma, Washington  
16 98402. The purpose of said hearing is to hear all protests and receive all evidence for  
17 or against the establishment of the Pierce County Tourism Promotion Area which, if  
18 established, shall have legal authority to impose a charge on the provision of lodging by  
19 Lodging Businesses located within the Pierce County Tourism Promotion Area. The  
20 proceeds collected from the charge shall be used solely to fund tourism promotion. For  
21 purposes of the Tourism Promotion Area, a Lodging Business means a person that  
22 furnishes lodging taxable by the State of Washington under RCW 82.08 that has 40 or  
23 more lodging units.

24  
25       Section 2. Consistent with the requirements of state law, the following  
26 information is being provided in conjunction with the public hearing:

- 27  
28       A. The boundaries of the proposed Pierce County Tourism Promotion Area  
29 will include all properties lying within the City of Tacoma, City of DuPont,  
30 City of Fife, City of Gig Harbor, City of Lakewood, City of Sumner, City of  
31 Puyallup and the unincorporated areas of Pierce County. Provided,  
32 however, prior to the adoption of any Ordinance establishing the Pierce  
33 County Tourism Promotion Area, the City of Tacoma, City of DuPont, City  
34 of Fife, City of Gig Harbor, City of Lakewood, City of Sumner, City of  
35 Puyallup and the Pierce County must execute an Interlocal Agreement as  
36 required by RCW 35.101.040.
- 37  
38       B. The revenues from the special assessments levied on the operators of  
39 Lodging Businesses situated within the Pierce County Tourism Promotion  
40 Area shall be used for the following purposes only:  
41       (1) The general promotion of tourism within Pierce County as specified  
42       in the TPA business plan to be adopted annually;  
43       (2) The marketing of convention and trade shows that benefit local  
44       tourism and the Lodging Businesses in the Pierce County Tourism  
45       Promotion Area;



- (3) The marketing of Pierce County to the travel industry in order to benefit local tourism and the Lodging Businesses in the Pierce County Tourism Promotion Area; and
- (4) The marketing of Pierce County to recruit sporting events in order to benefit local tourism and the Lodging Businesses situated within the Pierce County Tourism Promotion Area.

C. The total estimated costs of the proposed uses and projects to which the proposed revenues of the special assessment shall be dedicated are estimated by the Pierce County Lodging Association, on an annual basis, to be approximately between \$1,100,000 and \$2,700,000 with no limit. This amount will vary from year to year depending upon the fluctuating occupancy rates, the number of hotel rooms in the area and the amount charged per day of Lodging Businesses in Pierce County.

D. The Special Assessments to be imposed on the operators of those Lodging Businesses with room revenues during the preceding calendar year are as follows:

ZONE A	Tacoma	\$1.50 per occupied room/day
ZONE B	Fife, Puyallup, Lakewood	\$1.00 per occupied room/day
ZONE C	City of Sumner, Gig Harbor, DuPont & Pierce County	\$.50 per occupied room/day
ZONE D	Zone D	\$.00 per occupied room/day

Zone A. Zone A encompasses those Lodging Businesses located within the area of the incorporated city limits of the City of Tacoma.

Zone B. Zone B encompasses those Lodging Businesses located within the areas of the incorporated city limits of the Cities of Fife, Puyallup and Lakewood.

Zone C. Zone C encompasses those Lodging Businesses located within the areas of the incorporated city limits of Sumner, Gig Harbor, DuPont, and also areas of unincorporated Pierce County.

Zone D. Zone D encompasses those Lodging Businesses located within the Pierce County Tourism Promotion Area as that term is addressed in WAC 458-20-166, as it presently exists or may be hereinafter amended, other than hotels, motels, and bed and breakfast facilities. Lodging Businesses within this Zone, as addressed in WAC 458-20-166 would include only (i) trailer camps and recreational vehicle parks which charge for the rental of space to transients for locating or parking house trailers, campers, recreational vehicles, mobile homes, and tents; (ii) educational



1 institutions which sell overnight lodging to persons other than students; (iii)  
2 private lodging houses, dormitories and bunkhouses operated by or on  
3 behalf of businesses and industrial firms or schools solely for the  
4 accommodation of employees of such firms or students which are not held  
5 out to the public as a place where sleeping accommodations may be  
6 obtained; and (iv) guest ranches or summer camps which, in addition to  
7 supplying meals and lodging, offer special recreational facilities and  
8 instruction in sports, boating, riding, outdoor facilities and instruction in  
9 sports, boating and outdoor living.

10  
11 The Special Assessments imposed under this section are not a tax on the  
12 "sale of lodging" for the purposes of RCW 82.14.410.

13  
14 Section 3. Any person may appear at the time, place, and date set forth in  
15 Section 1. above and present testimony on the Pierce County Council's intention to  
16 establish the Pierce County Tourism Promotion Area as described herein above. The  
17 Pierce County Council's intention to establish the Pierce County Tourism Promotion  
18 Area shall terminate if protests are made by Lodging Businesses in the proposed  
19 Tourism Promotion area which would pay a majority of the charges. If sufficient  
20 protests are not made by Lodging Businesses in the proposed Pierce County Tourism  
21 Promotion Area which would pay the majority of the proposed charges, the Pierce  
22 County Council may adopt an ordinance establishing the Pierce County Tourism  
23 Promotion Area and other matters related thereto as provided by law.

24  
25 ADOPTED this 19<sup>th</sup> day of May, 2009.

26  
27 ATTEST:

PIERCE COUNTY COUNCIL  
Pierce County, Washington

28  
29  
30   
31 \_\_\_\_\_  
32 Denise D. Johnson  
33 Clerk of the Council

  
\_\_\_\_\_

Roger Bush  
Council Chair



**MEMORANDUM**  
**For Meeting of October 13, 2009**

TO: Mayor and Councilmembers  
THROUGH: Steve Worthington, City Manager  
FROM: Russ Blount, Public Works Director

SUBJECT: **Resolution No. 1320** – Authorizing the City Manager to execute agreements with Young B. and Yang N. Jo for acquisition of Tax Parcel No. 0420174035, for right-of-way and utility purposes.

**REPORT IN BRIEF:** Resolution 1320 authorizing the City Manager to execute agreements with Young B. and Yang N. Jo for acquisition of Tax Parcel No. 0420174035, for right-of-way necessary for the reconstruction of Valley Avenue East, as part of the 70<sup>th</sup> Avenue East and Valley Avenue East Road Improvement Project, and for utility purposes; and also to execute right-of-entry and rental agreements associated therewith.

**BACKGROUND:** The City needs to acquire a portion of the property owned by Mr. and Mrs. Jo for widening Valley Avenue East, and negotiated a possession and use agreement approved by the Fife City Council through Resolution 1288 on February 24, 2009 and recorded at Pierce County Auditor's File 200903110387. Under the terms of that agreement, Mr. and Mrs. Jo had the option of selling their entire property, and they have chosen to exercise that option. The city has negotiated a memorandum of understanding addressing its purchase of the property and the relocation of Mr. and Mrs. Jo's business and personal property, and separate right-of-entry and rental agreements through which the city will have access to the property before closing and Mr. and Mrs. Jo will be able to remain in the residence for a period of time after closing.

**ATTACHMENT:** Resolution No. 1320; memorandum of understanding; right-of-entry agreement; and rental agreement, all with attachments.

**DISCUSSION:** The City will use a portion of the property acquired from Mr. and Mrs. Jo, beyond that described in the possession and use agreement, for right-of-way for pending improvements to Valley Avenue East and for planned improvements to Freeman Road East. The area subject to the possession and use agreement had been established to provide Mr. & Mrs. Jo with the option of staying in their home and so the initial design had not included space for a planter strip in front of their home and a minimum radius had been used between Valley and Freeman; a planter strip can now be provided and the radius increased. As the Freeman Road design progresses, additional property will likely be determined necessary for right-of-way. At such time as it is determined to use a portion of the property purchased using utility construction funds for road purposes, the utility construction fund can be reimbursed for the value of such property. The remaining property may be useful for either a drinking water supply well or for drainage purposes. It may also be useful in the interim for use as a staging area for the Valley Avenue project.

**FISCAL IMPACT:** The agreement establishes the real estate value, including the structure, at \$415,000, of which \$95,200 is for street right-of-way and \$319,800 is for the remaining property. The former has been paid from the Valley Avenue right-of-way budget and the latter is to be paid from the utility construction fund.

Additionally, closing costs, offer evaluation costs, business reestablishment cost, business moving expenses, residential moving expenses and replacement housing costs will be paid to Mr. and Mrs. Jo; the total of these costs will vary based on the actual cost of the replacement house purchased by Mr. and Mrs. Jo, of moving the business and residence, of storage, of eligible reestablishment expenses and of closing, but may be as much as \$145,000. This amount will also be paid from the utility construction fund. If the variable costs are near their maximum, the total cost to the City of Fife will be approximately \$560,000, or \$25.64 per square foot for the 21,840-square-foot site. This relatively high cost per square foot is the sum of a land value of approximately \$15 per square foot and the value of improvements, relocation, and related expenses that add over \$10 per square foot to the gross cost to the City.

Once the City acquires the property, it will incur additional demolition, clean-up, and monitoring costs before all of the property is available for other uses. These additional costs may total \$100,000, or \$4.58 per square foot of site area. Such costs can come from the street construction fund and are eligible for federal funds or as local match for federal funds.

**ALTERNATIVE COURSES OF ACTION:**

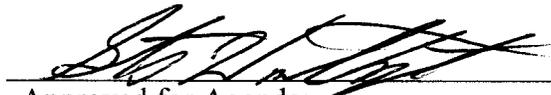
1. Approve Resolution 1320.
2. Amend Resolution 1320 and then approve Resolution 1320.
3. Decline to approve Resolution 1320.

**RECOMMENDATIONS:** Approve Resolution 1320 as drafted.

**SUGGESTED MOTION:** Move to approve Resolution 1320.



Russ Blount  
Public Works Director



Approved for Agenda:  
Steve Worthington, City Manager

RESOLUTION NO. 1320

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING AND RELATED AGREEMENTS WITH YOUNG B. JO AND YANG N. JO FOR PURCHASE BY THE CITY OF FIFE OF TAX PARCEL NO. 0420174035 FOR RIGHT OF WAY AND UTILITIES PURPOSES

WHEREAS, the City needs to acquire a portion of the property located at 8124 Valley Avenue East, tax parcel no. 0420174035, for right of way and utilities for the 70<sup>th</sup> and Valley Road Improvement Project; and

WHEREAS, because the acquisition of a portion of the property will leave an uneconomic remnant, the City was also required to offer to purchase the entire parcel and pay the costs of relocating the owner's residence and business; and

WHEREAS, the City will also need additional right-of-way from tax parcel no. 0420174035 for future improvements to Freeman Road, and could use the remaining portion of the property for additional right of way on Valley Avenue, as well as for a water well or storm drainage; and

WHEREAS, the City's relocation agent has negotiated an agreement with Young B. Jo and Yang N. Jo for purchase of the entire parcel for \$415,000.00, in lieu of condemnation, plus payment of certain business and residence relocation expenses, in accordance with the terms of the Memorandum of Understanding, Rental Agreement and Right of Entry Agreement attached hereto as Exhibit A and by reference incorporated herein (the "Agreements"); and

WHEREAS, the Council has reviewed the Agreements and finds them to be in the best interests of the City and its citizens to approved the Agreements; now, therefore

BE IT RESOLVED that the City Council hereby approves the Agreements with Young B. Jo and Yang N. Jo attached hereto as Exhibit A and authorizes the City Manager to execute the Agreements on behalf of the City and to pay the amounts necessary and take such other further acts as necessary to effectuate the Agreements.

BE IT FURTHER RESOLVED that this purchase is being made under immediate threat of the City's exercise of the right of eminent domain.

ADOPTED by the City Council at an open public meeting held on the \_\_\_th day of October,  
2009.

---

Barry D. Johnson, Mayor

Attest:

---

Steve Marcotte, City Clerk

**After Recording Please Return To:**

City of Fife  
Public Works Department  
5411 23rd St E.  
Fife, WA 98424

**Grantor: Young B. and Yang N. Jo**

**Grantee: CITY OF FIFE, a municipal corporation**

**Abbreviated Legal Description: Ptn. S17 T20N R4E SEQ**

**Complete legal description: See Exhibit A**

**Tax Parcel No.: 042017-4035**

**MEMORANDUM OF UNDERSTANDING**

**Date and Parties:**

THIS Memorandum of Understanding ("MOU"), is dated, for reference purposes only, the \_\_\_\_\_ day of September, 2009, and is made and entered into by and between Young B. and Yang N. Jo, husband and wife, ("Grantor") and the City of Fife, a Washington municipal corporation ("the City").

**Recitals**

1. Grantor is the owner of the real property located at 8124 Valley Avenue East, Fife, Washington. The Grantor also resides on, and operates a business at, the real property located at 8124 Valley Avenue East, Fife, Washington. The business is known as Firwood Grocery; and
2. A portion of the real property located at 8124 Valley Avenue East, Fife, Washington is required by the City for construction of street and related improvements (the Parcel) and the City is willing to also acquire the remainder of the real property (the "Remainder"). Collectively the Parcel and the Remainder are hereinafter referred to as the "Property," which is legally described in Exhibit A; and
3. The Parties have been negotiating under a Possession and Use agreement recorded at County Auditors File Number 200903110387 in order to conclude negotiations and to close the sale of the Property to the City, and

4. The Parties have reached an agreement regarding the price and terms of the purchase of the Property as follows:

**NOW, THEREFORE, the Parties agree as follows:**

**Acquisition**

1. Definitions: In this Agreement, the following terms shall have the following ascribed meanings:
  - a. "Claims" shall mean all liabilities, claims, losses, damages, demands, suits, judgments, penalties, costs, expenses (including, without limitation, attorneys' and experts' fees).
  - b. "Hazardous Substance(s)" shall have the meaning the term is given in RCW 70.105D.020(10).
2. The City of Fife will purchase the Property for a total of \$415,000.00 (the "Purchase Price") consisting of \$95,200.00 for the Parcel, which is needed for the roadway and related improvements (the "Project") and \$319,800.00 for the Remainder.
3. The City will withhold \$30,000.00 from the Purchase Price for costs associated with the clean up of contamination. The Grantor will be responsible for 50% of the first \$60,000 of clean up costs up to a maximum of \$30,000.00. For example, if it costs \$60,000 to do the clean up of the Property, Grantor is responsible for \$30,000 of the \$60,000. If, however, it costs \$80,000 to do the clean up of the Property, Grantor is responsible for \$30,000 of the \$80,000. And if it costs \$20,000 to do the clean up of the Property, Grantor is only responsible for \$10,000 of the \$20,000. The Grantor's total liability relating to Hazardous Substances is capped at \$30,000.00.
4. The City will keep an accounting of the clean up costs and disburse any unused portion of the \$30,000.00 holdback at the earlier of December 31, 2010 or the end of the Project.
5. Effective upon the recording of the deed conveying title to the Property from Grantor to the City, the City shall be deemed to have fully released and discharged Grantor from all Claims, known or unknown, asserted or unasserted, past, present or future, related to the release or threatened release, or both, of any Hazardous Substance from, on, within, below or at the Property. Grantor shall not cause or permit any Hazardous Substances to be brought upon, kept, or used in or about, or disposed of on the Property by Grantor, its agents, employees, contactors or invitees, except in strict compliance with all applicable federal, state and local laws, regulations, codes and ordinances.

6. Effective upon the recording of the deed conveying title to the Property from Grantor to the City, the City shall be obligated to defend, indemnify and hold Grantor harmless from all Claims, known or unknown, asserted or unasserted, past, present or future related to the release or threatened release, or both, of any Hazardous Substance from, on, within, below or at the Property, which may be asserted by any third party. The Grantor will agree to assign any contribution claim they may have against other Potentially Responsible Parties (PRP) to the City.
7. The City shall reimburse Grantor for actual fees paid by Grantor up to a maximum of \$750.00 for the Statutory Evaluation Allowance at closing provided that the Grantor provides paid receipts for such services from Grantor.
8. The Property is encumbered by two deeds of trust. The Grantor shall remove the second deed of trust recorded under County Auditor's File number 8812210419 from the Property. The City will take title to the Property subject to the first deed of trust recorded under County Auditor's File Number 8303010131 and the Grantor will indemnify the City against any Claims by the beneficiary of the first deed of trust, or their heirs, successors or assigns. Grantor shall convey title to the Property by statutory warranty deed ("Warranty Deed"). Title to the Property shall be free of all liens, encumbrances or defects, except the deed of trust recorded under Auditor's No. 8303010131.
9. At Closing, the City shall deposit the Purchase Price less the possession and use payment of \$95,200.00 made on or about March 11, 2009, less the \$30,000.00 holdback, and less other deductions agreed to in writing between Grantor and the City, into Escrow with non-revocable instructions directing payment of the funds to Grantor upon recording of the signed deed conveying title to the Property from Grantor to the City.
10. The Grantor agrees to vacate the Property by November 30, 2009, or 30 days after recording of the Warranty Deed granting the Property to the City, whichever is later.
11. Closing of the transaction will be through escrow at Chicago Title Insurance Company. Both Parties agree to diligently work towards a closing by October 15, 2009.
12. The Grantor agrees to pay rent to the City for the time, if any, between the date that the City records the deed conveying title to the Property from Grantor to the City and the date that Grantor vacates the Property. Rent will be paid in advance at \$2,305.00 per month. If the property is vacated prior to the completion of 30 days occupancy for any month in which rent has been paid in advance, the rent

will be prorated for the portion of the month that the property was not occupied based on a 30 day month..

13. The City will provide a rental agreement for the Grantor's signature. The first day of the first month of the rental period will be the date that the deed conveying title to the Property from Grantor to the City is recorded ("First Month"). Rent for the First Month, in the amount of \$2,305.00 can be paid by Grantor to the City, by check payable to the City of Fife, at the time that Grantor delivers to the signed rental agreement to the City, and if not so paid, the \$2,305.00 shall be deducted from the Purchase Price as provided for in paragraph 9 above. Any additional rent due after the last day of the First Month shall be paid by Grantor directly to the City, mailed to the following address:

City of Fife  
Public Works Department  
Attn: Russ Blount  
5411 23<sup>rd</sup> St. East  
Fife, WA 98424

14. Contemporaneously with the execution of this Agreement, Grantor will sign the Right of Entry document for environmental investigation and testing previously provided to his attorney.
15. The City shall pay any real estate excise tax due, if any, and the recording fees. Property taxes, water and other utility charges shall be prorated at the time of closing.
16. This conveyance is being made under immediate threat of and in lieu of condemnation.

#### **Relocation - Firwood Grocery**

17. Firwood Grocery is entitled to reimbursement of actual reasonable and necessary eligible Relocation Assistance Payments, to include Moving Related Expenses and Reestablishment Expenses (collectively "Relocation Assistance"), for its move from the acquired Property at 8124 Valley Avenue, Fife, WA to a replacement site.
18. **Moving Related Expenses.** The Grantor will be entitled Relocation Assistance for Grantor's move of his personal property from the business, Firwood Grocery, at the Property to a replacement site. If he elects a self move of the business personal property, he will be entitled to the amount stated in his entitlement letter from the City, which letter shall be delivered to Grantor by the City within ten days of the date Grantor signs this Agreement. Moving Related Expenses shall only include actual, reasonable and necessary eligible moving related expenses

from the acquired Property at 8124 Valley Avenue, Fife, WA to the replacement site at a location to be determined. These moving related expenses are for the costs described in 49 CFR 24.301(g). Reimbursement for transportation costs associated with moving of personal property may be limited to the cost to move Grantor's property for the first 50 miles.

19. The actual reasonable and necessary cost of storage of personal property for the Firwood Grocery is approved for 6 months. If the Grantor has not found and occupied a replacement business site within 6 months, he has the right to request an additional 6 months of storage. The request must be in writing and supported with documentation detailing Grantor's efforts to find a replacement site or other justification for continued storage such request by Grantor will not unreasonably be withheld.
20. **Reestablishment Expenses.** Firwood Grocery's right to Reestablishment Expense reimbursement for the costs described in WAC 468-100-306, which may be applied to the replacement site, is capped at the statutory \$50,000, and limited to one replacement site.
21. All claims for reimbursement of Relocation Assistance must be supported by adequate documentation and be actual, reasonable and necessary expenses to relocate the business.
22. All claims for Relocation Assistance must be filed with the City or their relocation specialist within 18 months from the date the acquired Property at 8124 Valley Avenue, Fife, WA is vacated, unless that time limit is extended in writing and agreed by both Parties. (49CFR24.207(d)).

#### **Relocation - Dwelling**

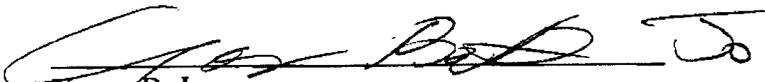
23. The Grantor will be entitled Relocation Assistance for Grantor's move of his personal property from his residence at the Property to a replacement dwelling. If he elects a self move of the residential personal property, he is entitled to \$1,800.00. He will also be entitled to reimbursement of customary eligible incidental closing costs for the purchase of his replacement dwelling.
24. The actual reasonable and necessary cost of storage of personal property for the residence is approved for 6 months. If the Grantor has not found and occupied a replacement dwelling within 6 months, he has the right to request an additional 6 months of storage. The request must be in writing and supported with documentation detailing Grantor's efforts to find a replacement site or other justification for continued storage, such request by Grantor will not unreasonably be withheld.

25. The Grantor will be entitled to a Replacement Housing Payment price differential of a maximum of \$70,000.00. The amount of the actual price differential will be based upon the actual purchase price of the replacement dwelling. For example, if the Replacement Dwelling is acquired for \$226,900 or more, Grantor is entitled to reimbursement of the maximum \$70,000 price differential. If, however, the Replacement Dwelling is acquired for \$196,900, Grantor is only entitled reimbursement of the actual \$40,000 price differential between \$156,900, which is value of the acquired dwelling unit, and the actual cost of the Replacement Dwelling. For every dollar spent on the Replacement Dwelling below \$226,900, the price differential will be reduced by one dollar (\$1.00).
26. Replacement housing must be occupied within 12 months of the date the acquired property is vacated.
27. Relocation Assistance payments are made on a reimbursement basis. Grantor must actually incur the expense to be eligible for reimbursement. All claims for reimbursement must be supported by reasonable documentation and be actual, reasonable and necessary relocation expenses.
28. All claims for Relocation Assistance must be filed with the City or their relocation specialist within 18 months from the date the Property at 8124 Valley Avenue, Fife, WA is vacated, unless that time limit is extended in writing and agreed by both parties. (49CFR24.207(d))
29. The Grantor must sign a certification under penalty of perjury that the items and amounts claimed for reimbursement are proper charges against the City and that Grantor is lawfully present in the United States of America.

#### **Acquisition and Relocation**

30. This is an all inclusive settlement. Any fees or costs that the Grantor has incurred or may incur in the future, any damages or loss relating to the condemnation and acquisition of the Property or Relocation Assistance that is actual or perceived are included in this settlement. The Grantor agrees to waive any right to file a law suit in the future for any additional compensation, provided, however, that the City acknowledges and agrees that Grantor retains and reserves the right to appeal any determinations by the City in connection with claims for Relocation Assistance and/or Reestablishment Expenses, provided, however, Grantor acknowledges and agrees that Grantor has waived the right to appeal the City's determination of the maximum Replacement Housing Payment of \$70,000, as provided for in paragraph 25, above.
31. No provision of this Agreement may be amended or modified except by written agreement signed by the Parties.

32. Any provision of this Agreement which is declared invalid or illegal shall in no way affect or invalidate any other provision.
33. Each Party represents and warrants that the individuals executing this Agreement are duly authorized to execute this Agreement.
34. Failure of a Party to declare any breach or default immediately upon the occurrence thereof, or delay in taking any action in connection with, shall not waive such breach or default.
35. Time is of the essence of this Agreement and each and all of its provisions in which performance is a factor.
36. The date of this Agreement will be the date executed by the City of Fife.

  
\_\_\_\_\_  
Young B. Jo

  
\_\_\_\_\_  
Yang N. Jo

THE CITY OF FIFE

By: \_\_\_\_\_  
Steve Worthington Date

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

STATE OF WASHINGTON )  
 ) ss  
County of Pierce )

On this 5<sup>th</sup> day of October 2009 Young B. Jo and Yang N. Jo, to me known to be the person(s) who appeared before me, and said person(s) acknowledged that they signed this instrument and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in the instrument.

GIVEN under my hand and official seal the day and year last above written.



*Glenn Dill Jackson*  
Printed Name: Glenn Dill Jackson  
Notary Public in and for the State of  
Washington, residing at Des Moines, WA  
My commission expires: 4/19/13

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF PIERCE )

On this \_\_\_ day October 2009 personally appeared before me, Steve Worthington, to me known to be the City Manager of the City of Fife a Washington municipal corporation, the corporation that executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned and on oath stated that he was authorized to execute the said instrument.

GIVEN under my hand and official seal the day and year last above written.

Printed Name: \_\_\_\_\_  
Notary Public in and for the State of  
Washington, residing at \_\_\_\_\_  
My commission expires: \_\_\_\_\_

EXHIBIT "A"

CHICAGO TITLE INSURANCE COMPANY  
A.L.T.A. COMMITMENT  
**SCHEDULE A**  
(Continued)

Order No.: 4336523  
Your No.: JO

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**LEGAL DESCRIPTION EXHIBIT**  
(Paragraph 4 of Schedule A continuation)

BEGINNING AT THE SOUTHWEST CORNER OF THE INTERSECTION OF TACOMA-SUMNER HIGHWAY AND THE FREEMAN COUNTY ROAD IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 20 NORTH, RANGE 4 EAST OF THE W.M., IN PIERCE COUNTY, WASHINGTON; THENCE WESTERLY ALONG SAID TACOMA-SUMNER HIGHWAY, 62 FEET; THENCE SOUTHERLY AT RIGHT ANGLES TO SAID HIGHWAY, 170.45 FEET TO THE NORTH LINE OF CHICAGO, MILWAUKEE AND ST. PAUL RAILROAD RIGHT OF WAY; THENCE EASTERLY ALONG SAID RIGHT OF WAY LINE 147.44 FEET TO THE WEST LINE OF THE FREEMAN COUNTY ROAD; THENCE NORTHERLY 177.56 FEET ALONG SAID WEST LINE TO BEGINNING.

## **RIGHT OF ENTRY AGREEMENT**

Tax Parcel No.: 0420174035

Property Address: 8124 Valley Avenue East, Fife, WA

Project: 70th Avenue East and Valley Avenue East Reconstruction

THE GRANTOR(S), Young B. Jo and Yang N. Jo, as the owners ("Owner") of the property identified as County Tax Parcel No. 0420174035, located at 8124 Valley Avenue East, Fife, Washington (the "Property"), do hereby grant to the City of Fife, a Washington municipal corporation, and to the City's consultant staff, (collectively the "City"), a non-exclusive license of reasonable access to the Property for the purposes of conducting a field investigation, including subsurface exploration, at approximately the probe locations marked 8, 9, 10, 11, 12, 13, & 14 on the drawing attached hereto as Exhibit A, which Exhibit is incorporated here by this reference. This license shall expire on the later of 90 days after completion of the sampling or April 30, 2010.

While on the Property, the City will comply with all applicable government laws and regulations. The City will be responsible for all costs associated with any interruption of utility service to the Property resulting from the City's activities on the Property pursuant to this Right of Entry Agreement. The City shall make reasonable efforts to minimize disruption and inconvenience to the Property and uses made thereof by the Owner. The City shall at all times maintain reasonable access to the Property. The City will be responsible for any damage done by the City to the Property, and will pay the cost of repairing and restoring the Property to as good condition as existed before the City's entry thereon pursuant to this Right of Entry Agreement. The City further agrees to defend and hold Owner harmless from any claim, liability, obligation or damages (collectively "Claim") in any way related to, or arising out of, the activities conducted by the City pursuant to this Right of Entry Agreement, including any clean-up or remediation related Claim triggered by the City's activities, provided, however, that Grantor shall remain obligated to share in clean up costs as provided for in the Memorandum of Understanding entered into contemporaneously with this Right of Entry Agreement. The City shall pay all attorneys' fees and costs incurred by Owner in defending itself from any such Claim and/or to enforce this indemnity.

The validity, meaning, and effect of this Agreement shall be determined in accordance with the laws of the State of Washington.

Nothing in this Right of Entry Agreement, express or implied, is intended to confer any rights or remedies upon any person, other than the parties and their respective employees and representatives. This Agreement shall not and may not be assigned by the City without Owner's prior written consent.

(signatures on following page)

DATED this 5<sup>th</sup> day of OCT, 2009

  
Young B. Jo

  
Yang N. Jo

Accepted and Approved:

CITY OF FIFE

By \_\_\_\_\_  
Steve Worthington, City Manager

Date \_\_\_\_\_



## RENTAL AGREEMENT

City of Fife, Washington ("Landlord") does hereby lease unto Young B. Jo and Yang N. Jo, husband and wife ("Tenant") and Tenant does hereby rent from Landlord the premises located at 8124 Valley Avenue E., Fife, Washington, and legally described in Exhibit A attached hereto, upon the following terms and conditions:

1. **Term.** The term of this rental agreement shall commence on the \_\_\_\_ day of \_\_\_\_\_, 2009, and shall terminate on November 30, 2009.

2. **Rent.** The monthly rental shall be \$2,305.00. The parties agree that the rent amount represents the true and fair market rental value of the premises. The First Month rent shall be payable on or before the commencement date of this Agreement. Subsequent monthly rent is due 30 days from the commencement date of this Agreement. Rental payments are to be delivered to Landlord at the following address:

City of Fife  
Attn: Russ Blount, Public Works Director  
5411 23<sup>rd</sup> Street East  
Fife, WA 98424

3. **Late Charge.** Tenant understands that rent is due on the first day of each month. If the total rent is not received by noon on the 5th day of the month or if a check is returned for any reason, there will be a \$25 late charge in addition to the full amount of the rent.

4. **Vacation by Tenant.** Tenant may vacate the premises any time prior to November 30, 2009 without penalty. Rent shall be prorated if Tenant vacates prior to November 30, 2009. At the expiration of the rental term, or upon termination of this rental agreement, the Tenant agrees to quit immediately and surrender possession of the premises and its appurtenances to Landlord in as good order and condition as the property was delivered to the Tenant, reasonable wear and tear excepted. The Tenant also agrees to remove all personal property, including vehicles upon termination of this agreement.

5. **Maintenance and Alterations.** It is specifically agreed and understood that the Tenant shall not call on the Landlord to make any improvements or repairs on said property except those necessary to maintain said property in a safe and habitable condition. Tenant hereby specifically covenants and agrees to keep the property as clean and safe as the condition of the premises permits. Tenant agrees to perform normal maintenance and repairs in order to maintain the property in its original condition or better, at Tenant's own cost and expense. Tenant shall not keep or have on the premises any dangerous, explosive, or hazardous materials. Tenant agrees to make no alterations, changes or additions to the premises or any structures on the premises without the prior written consent of the Landlord.

6. **As-Is.** The Tenant is the former owner and occupant of the premises, is fully familiar with the physical condition of the property and accepts the property in its present condition as satisfactory to the Tenant's needs. Landlord has limited knowledge of the condition of the premises and the structures located on the premise. The Landlord makes no representations or warranties with respect to condition, fitness or availability of the property for any particular use; and shall not be liable for any latent or patent defects therein.

7. **Assignment.** Tenant agrees not to assign this agreement nor sublet the premises or any part thereof.

8. **Utilities and taxes.** Tenant shall, in addition to the rent, pay for all public utilities and taxes charged against the property, including electricity, natural gas, telephone, water, sewer and garbage collection and any leasehold taxes.

9. **Access.** Tenant shall allow Landlord access to all reasonable times to the premises for purposes of inspection, hazardous waste testing, and necessary repairs.

10. **Insurance Disclaimer.** Tenant assumes full responsibility for all personal property placed, stored or located on or about the premises. Tenant's personal property is not insured by Landlord. Landlord recommends that Tenant obtain insurance to protect against risk of loss from harm to Tenant's personal property. Landlord shall not be responsible for any harm to Tenants' property resulting from fire, theft, burglary, strikes, riots, orders or acts of public authorities, acts of nature or any other circumstance or event beyond Landlord's control.

11. **Indemnification/Hold Harmless.** Tenant shall defend, indemnify, and hold harmless the Landlord, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of Tenant's use or occupancy of the premises, or from any activity, work or thing done, permitted, or suffered by tenant in or about the premises or the property, except only such injury or damage as shall have been occasioned by the sole negligence of the Landlord.

12. **Lead Based Paint Disclosure.** By initialing, Tenant acknowledges receipt of disclosure of information on lead-based paint and lead-based paint hazards. Landlord has no reports or knowledge of lead-based paint on the premises.

Initials:

13. **Mold Disclosure.** By initialing, Tenant acknowledges receipt of disclosure of information on mold and mold hazards. Landlord has no reports or knowledge of mold on the premises.



## EXHIBIT A

Beginning at the southwest corner of the intersection of Tacoma-Sumner Highway and the Freeman County Road in the southeast quarter of section 17, township 20 north, range 4 east of the W.M., in Pierce County, Washington; thence westerly along said Tacoma-Sumner Highway, 62 feet; thence southerly at right angles to said highway, 170.45 feet to the north line of Chicago, Milwaukee and St. Paul Railroad right-of-way; thence easterly along said right of way line 147.44 feet to the west line of the Freeman County Road; thence northerly 177.56 feet along said line to beginning.

EXCEPT THE PORTION OF THE ABOVE DESCRIBED PROPERTY, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWESTQUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 17; THENCE SOUTH  $00^{\circ}29'53''$  WEST ALONG THE EAST LINE OF SAID NORTHWEST QUARTER 144.84 FEET; THENCE NORTH  $89^{\circ}30'07''$  WEST 25.00 FEET TO THE INTERSECTION OF THE WESTERLY RIGHT-OF-WAY MARGIN OF FREEMAN COUNTY ROAD WITH THE SOUTHWESTERLY RIGHT-OF-WAY MARGIN OF VALLEY AVENUE EAST AND THE POINT OF BEGINNING; THENCE NORTH  $61^{\circ}00'59''$  WEST ALONG SAID SOUTHWESTERLY MARGIN 62.00 FEET; THENCE SOUTH  $28^{\circ}59'01''$  WEST AT A RIGHT ANGLE TO SAID SOUTHWESTERLY MARGIN 5.04 FEET; THENCE SOUTH  $59^{\circ}50'17''$  EAST 53.13 FEET; THENCE SOUTH  $44^{\circ}44'27''$  EAST 15.11 FEET TO SAID WESTERLY MARGIN; THENCE NORTH  $00^{\circ}29'53''$  EAST ALONG SAID WESTERLY MARGIN 11.79 FEET TO THE POINT OF BEGINNING.

**MEMORANDUM**  
**For Meeting of October 13, 2009**

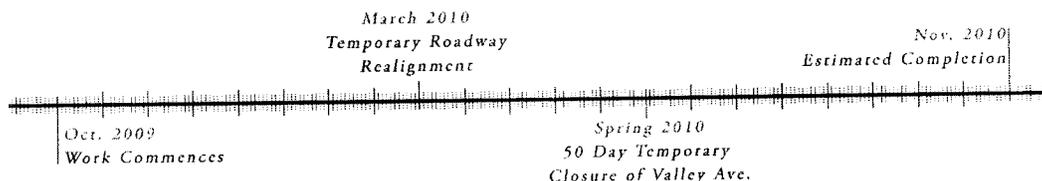
TO: Mayor and Councilmembers  
 THROUGH: Steve Worthington, City Manager  
 FROM: Russ Blount, Public Works Director  
 SUBJECT: **New Business** – Contractor's schedule for construction of 70<sup>th</sup> Avenue East/Valley Avenue East Improvements – Phase 1 of the 70<sup>th</sup> and Valley Corridor

**REPORT IN BRIEF:** Present the contractor's schedule for this work.

**BACKGROUND:** The Council approved Resolution No.1314 on September 22, authorizing award of a contract to Scarsella Brothers, Inc. (Scarsella). Scarsella has described its intended project schedule to City staff and has indicated that it will formally issue such schedule before the October 13 Council meeting. Scarsella participated in Fife Harvest Festival parade and provided a board which was displayed at the Fife Public Works booth, showing major schedule milestones and their superintendent's phone number, as below:



*Improving Valley Ave  
 Between 70<sup>th</sup> and Freeman*



*For additional information, please contact*

RICK KRIER, PROJECT SUPERINTENDENT (253) 261-3716  
 CITY OF FIFE, CITY HALL (253) 922-2489

**ATTACHMENTS:** None; Scarsella's formal construction schedule will distributed at the Council meeting.

**DISCUSSION:** Scarsella stated that they will start with work on 70<sup>th</sup> Avenue East, as it includes deeper sanitary sewer and drainage work than the Valley Avenue portion of the project.

**FISCAL IMPACT:** The schedule has no direct impact on project cost.

**ALTERNATIVE COURSES OF ACTION:** Not applicable; the contract documents give the contractor considerable latitude to schedule his work.

**RECOMMENDATIONS & SUGGESTED MOTION:** Not applicable.

Russ Blount  
 Public Works Director

Approved for Agenda   
 Steve Worthington  
 City Manager