FIFE CITY COUNCIL
REGULAR MEETING MINUTES

Fife City Hall
Council Chambers

Date: June 9, 2009
Time: 7:00 p.m.

EXECUTIVE SESSION

Mayor Johnson convened an executive session at 6:00 p.m. for the purpose of Real Estate RCW 42.30.140 for approximately 40 minutes.

ADJOURNMENT

Mayor Johnson adjourned the executive session at 6:40 p.m.

CALL TO ORDER AND ROLL CALL

Mayor Johnson called the regular meeting of the Fife City Council to order at 7:04 p.m. with the following Councilmembers present: Richard Godwin, Butch Brooks, Barry Johnson, Nancy de Booy, and Kim Roscoe.

Councilmembers excused: Glenn Hull and Rob Cerqui.

Staff present: City Manager Steve Worthington, Assistant City Attorney Gregory Amann, Finance Director Steve Marcotte, Assistant City Engineer Ken Gill, Planner Chris Pasinetti, Assistant Police Chief Mark Mears, Parks, Recreation, and Community Services Director Kurt Reuter, Financial Analyst Dave DeGroot, and Recording Secretary William Gow II.

PLEDGE OF ALLEGIANCE

Councilmember de Booy led the pledge of allegiance.

CHANGES, ADDITIONS, OR DELETIONS TO AGENDA

There were no changes to the agenda.

CONSENT AGENDA

a. Approval of Minutes: Date: May 19, 2009 Study Session
May 26, 2009 Council Meeting

b. Approval of Vouchers:
Payroll: #45693 – 45743 $553,561.95
Claim: #76251 – 76349 $383,659.93

c. Set a Special Meeting for June 16, 2009 Study Session Cancelling June 23, 2009 Council Meeting

Motion

Councilmember de Booy moved, seconded by Councilmember Brooks, to approve consent the consent agenda as presented. Motion carried unanimously.

SPECIAL PRESENTATIONS

Community Rating System

Mayor Johnson presented a letter to Acting Director Durham from the Insurance Service Office, Inc. in Tillicum Oregon, for improving the City's Community Rating System (CRS) score saving citizens of the City more money on flood insurance premiums. The City was able to lower its rate from "7" to "5." The new rating exceeded the minimum by 38 points. The City of Fife is now rated a Class 5 CRS community. The City is the forty-fifth city in the United States to achieve the

rating. The City joins six other cities in the state with the same rating. The City received points for its mapping GIS information system, using the flood insurance study, open space building requirements, the LID, and the stormwater manual. There is a 7% growth in flood insurance policies this year representing 34,669 insurance policies within the state.

Thank You to Mrs. Fife 2009 Jamicka Jones

Mayor Johnson recognized Jamicka Jones for representing the City as Mrs. Fife 2009 at the Mrs. Washington State finals in Moses Lake, WA on May 24, 2009. Ms. Jones received the award as Mrs. Congeniality 2009.

Ms. Jones thanked the City and the City Council for its support while she served as Mrs. Fife. She said she secured over 1,300 signatures for the music and art education petition and received the awards for Music Education and Volunteerism.

Mayor Johnson presented Ms. Jones with a certificate of acknowledgment.

City Manager Worthington presented a PowerPoint slide presentation of the pageant events on May 24, 2009.

Pierce County Relatives Raising Children

Director Reuter introduced Edith Owen, Piece County Relatives Raising Children Program. The county program provides opportunities for families who are raising children who are not their own by birth to participate in various parks and recreation activities, as well as other social programs providing children with outlets for participation in activities.

Ms. Owen provided information on the approximately 10% of children in Pierce County who are being raised by relatives representing approximately 200,000 children. The phenomenon of relatives raising children has been an emerging social project. It has had unexpected impact on the child welfare system. Two types of families are raising children through the formal system involving state involvement through the Department of Social and Health Services or Children's Administration or the informal system where relatives are raising the child. Relatives range in age from 19 years to an 84-year old great grandmother who is raising a great grandson.

The program began in the Pierce County Health Department in 1988. In 1997, the program was privatized to the Child and Family Guidance Center. It's the first fully staffed and funded kinship caregiver program in the state. Free services are provided today to children for recreation opportunities through local jurisdictions, counties, faith communities, and other organizations. Funding is also provided for basic needs, such as clothes, food, rent, phone, and utilities. The organization also provides referral support to families. The organization provides a monthly newsletter to all cities and towns, community service officers in law enforcement, and schools. A needs survey was conducted last year with the highest need identified as transportation services, private time for providers, and basic parenting information. Many of the children are traumatized. The program's main goal is providing support, education, information, and advocacy for adult caregivers to

ensure children are not introduced to the foster care and welfare system.

Ms. Owen referred the Council to a packet of information about the program.

Ms. Owen responded to questions about the program's funding source. The agency is designated a 501(c)(3) organization and receives funding from the state, Older Americans Act, donations, and from the agency. She invited citizens to donate clothing and school supplies to the program.

Councilmember de Booy asked about the differences between Child Protection Services and the organization. Ms. Owen said caregivers contact the organization for assistance. The agency has guidelines that prohibit transportation of caregivers and others. The service is confidential. Transportation needs are handled through bus passes, resources within the family, and other networking opportunities. The program serves residents in Pierce County.

COUNCIL DELEGATE REPORT

Councilmember de Booy reported on candidate filings for Council seats. She shared that she filed for re-election to the Council. She encouraged citizens to vote in the upcoming election.

Councilmember Roscoe said there is only one contested seat. She encouraged citizens to vote. She attended the Zoo Trek Authority meeting. Northwest Trek is promoting a campaign called "Daycation." While at the zoo, she had an opportunity to feed the birds. Members received an update on the budget. Both the zoo and Northwest Trek are working to balance the budget. At the zoo in 2010, the red wolf facility will be opened. In 2011, an exhibit and breeding facility for clouded leopards will open. Attendance has increased at both the zoo and at Northwest Trek. Zoobilee will be held on July 17, 2009.

Councilmember Roscoe referred to the third annual "Quest to the Summit" involving her brother-in-law and Camp Patriot. Camp Patriot provides outdoor experiences to combat injured veterans. This year, Camp Patriot is partnering with the Seattle Seahawks to host the event. The kick-off fundraiser event is July 5, 2009, at Qwest Field. The keynote speaker is Ed Viesturs, a widely regarded high-altitude mountaineer, who recently climbed Mt. Everest. He is climbing Mt. Rainier on July 6, 2009 with executives from the Seahawks and United Way. The Camp Patriot event will be held from July 7 through July 10, 2009 with a post climb BBQ at the Ashford base camp.

ORDINANCES AND RESOLUTIONS

ORDINANCES:

#1698; Illicit Stormwater Discharge Control

City Clerk/Finance Director Marcotte read the title of Ordinance #1698:

An ordinance of the City Council of the City of Fife, Washington,

regarding illicit discharges into the City's storm water drainage system, and amending Fife Municipal Code Sections 15.32.020, 15.32.080(D), 15.32.090, and adding a new section 15.32.055.

Motion

Councilmember de Booy moved, seconded by Councilmember Brooks, to approve Ordinance #1698: Illicit Stormwater Discharge.

Assistant City Engineer Ken Gill reported the amendment ensures the City's compliance with the NPDES permit. The Department of Ecology (DOE) requires permitted cities to adopt regulations prohibiting non-stormwater, illicit discharges into the City's system.

Councilmember Roscoe asked whether the revised provisions were provided by DOE. Assistant City Engineer Gill verified that the language was provided by DOE.

Councilmember Godwin asked whether the changes are mandated. Assistant City Engineer Gill affirmed the changes are mandated, as the current code is very limited. The provisions define prohibited, allowable, and conditional discharges with inspection and enforcement. Councilmember Godwin noted the language requires that gutters and ditches must remain separate from storm sewer systems. Many aspects of the City's storm system are ditches. Assistant City Engineer Gill confirmed that ditches in Wapato Creek exist. The action is for first reading of the ordinance.

Mayor Johnson noted an error under the provision pertaining to *"Civil Penalty."* Assistant City Engineer Gill acknowledged that the error will be corrected for the second reading.

Motion

Motion carried unanimously.

RESOLUTIONS

#1306; Authorize Surplus of Vehicles

Motion

Councilmember de Booy moved, seconded by Councilmember Brooks, to approve Resolution #1306; Authorize Surplus of Vehicles.

City Clerk/Finance Director Marcotte read the title of Resolution #1306:

A resolution of the City Council of the City of Fife, Pierce County, Washington, declaring eleven vehicles surplus and authorizing the City Manager to dispose of said vehicles.

Assistant City Engineer Gill reported the request is to authorize the sale or disposal of 11 surplus vehicles.

Councilmember Godwin said it appears the state's General Services Administration (GSA) is not longer conducting auctions but is utilizing E-Bay. Assistant City Engineer Gill said GSA has undertaken the E-bay process for sometime.

City Manager Worthington said after the Council agrees to surplus the vehicles, the City is considering selling the vehicles through Craig's List to maximize the City's return. The vehicles are drug seizure vehicles. If the City sells through GSA, the City must pay a handling charge reducing net proceeds to the City. In this particular instance, staff believes there are sufficient vehicles to provide a benefit to the City by utilizing Craig's List. One vehicle is of collector quality and another is a high value vehicle. Councilmember Godwin agreed with utilizing Craig's List rather than E-bay.

Mayor Johnson recommended staff review Insurance Auto Auctions, which is an online auction service. The commission rates are reasonable.

Motion

Motion carried unanimously.

NEW BUSINESS

Naming of AWC Delegates

City Manager Worthington reported the City has three voting delegates for the upcoming AWC business meeting on June 26, 2009. Currently, Councilmember Hull and City Manager Worthington are attending. Elected officials are generally appointed first followed by appointment of staff members if elected officials are unable to attend. City Manager Worthington advised that he also asked Director Marcotte to attend, but his availability is unknown at this time.

Mayor Johnson said another possible appointee is the City's Human Resources Director, who will receive an AWC award.

Motion

Councilmember de Books moved, seconded by Councilmember Brooks, to appoint Councilmember Hull and City Manager Worthington as 2009 AWC Delegates to represent the City of Fife with City Manager Worthington selecting the third delegate at a later time. Motion carried unanimously.

Administrative Design Review

Acting Director Durham reported the administrative design guidelines in the existing code pertain to normal business buildings. As the City Council adopted the Community Mixed Use (CMU) zone, the current code regulation does not fit well with the newly adopted zone. The Planning Commission participated in a field trip and drafted a set of design standards for the CMU zone.

Planner Pasinetti reported the comprehensive plan has some policy direction on design standards under Policy 14.3, which encourages multi-story development incorporating pedestrian-oriented design, which is important to the proposed design standards.

Planner Pasinetti provided a slide presentation on the design elements covering the following areas:

- Landscaping
- Planter boxes
- Urban amenities – benches, trash cans, street lights, water fountains, pedestrian art, pedestrian walkways.
- Building modulation
- Exterior building materials – brick, wood, stone, or tilt up (only if the requirements are met)
- Street corners, which can be an anchor for pedestrian activity
- Front yard setbacks for dining areas only
- Curb cut minimization – reduces the number of drive way and drive aisles to limit the car/pedestrian interaction

Planner Pasinetti asked for feedback on the proposed design guidelines.

Councilmember Brooks asked whether the Planning Commission considered Pierce County's policies for affordable housing. He asked whether any of the design guidelines enhance or prohibit affordable housing. Acting Director Durham said he's unsure whether the proposed standard would either enhance or prohibit affordable housing. The affordable aspect of housing pertains to the internal element of a structure rather than the façade.

Councilmember Roscoe said the proposed guidelines appear to adhere to what the Council wants and that the goal is for walkability and community interaction. Allowing a setback for dining uses fits within the Council's original intent for parking to occur in the rear of the building.

Mayor Johnson referred to another discussion pertaining to parking garages, where parking garages are discouraged because they encourage more cars. Planner Pasinetti affirmed that any parking will attract vehicles. However, some parking is required and parking located within a structure is better than surface parking because it limits density for pedestrian-oriented uses. The design guidelines encourage some design treatment as well as encouraging office space in the bottom floor of a parking structure. Acting Director Durham added that within the residential components of the buildings, some parking is required for residents. The area is developed to some extent with limited opportunities for surface parking.

Mayor Johnson referred to a section addressing parking in the front and reminded staff the City's code requires parking located in the rear of the building. Planner Pasinetti said the section can be amended. Acting Director Durham said there are opportunities for sites to redevelop and the provision was included to provide those redevelopments with an option to abide by the code to the extent possible.

Mayor Johnson said other then his previous concerns the ideas and options

developed by the Planning Commission are excellent and should move forward.

Councilmember Roscoe asked to receive a briefing on the walkability exercise that was previously held with a speaker who spoke during an AWC conference in Ocean Shores several years ago. The speaker provided a presentation on community walkability. Mayor Johnson commented on the speaker's presentation and ways to promote walkability within a community.

Tree Commission

Director Reuter reported staff has been working on recruiting members for the City's Tree Commission to activate the Commission for the City and to advise the City and Council on tree-related issues. Previously, the City has been unsuccessful in recruiting members to serve. A plan has been developed to enable members of the City's Park, Recreation and Community Citizens Advisory Board (PRCS) to serve a dual role of serving on the Tree Commission as well as the PRCS. The requirements of both commissions are similar in terms of membership, terms of service, and eligibility. PRCS members discussed the option with a majority of the members in agreement with the proposal to serve on the Tree Commission.

Director Reuter asked for the Council's feedback on the proposal to approve appointment of the current PRCS Board to the City of Fife Tree Commission.

Director Reuter advised that formation and participation of a Tree Commission is required for the City to apply and obtain a Tree City USA certification. It satisfies one of the four criteria, which will satisfy all the requirements for the City to participate in the program. The City also has a tree care ordinance in FMC 12.04.010.

Mayor Johnson reported that while attending the State Urban Forestry Board meeting he had an opportunity to speak to other park directors from other communities. The prevailing issue was the difficulty of appointing citizens to a tree commission and most of the jurisdictions combined the parks board and the tree commission.

Councilmember Godwin asked whether the tree care ordinance will attain the level where it will limit a property owner's option in terms of what an owner can do on their property. City Manager Worthington said the tree ordinance is primarily focused on commercial and industrial properties and allows residential property owners to give the kind of care to trees that they believe is best. Councilmember Godwin said he wants to ensure citizens have the right to add or remove trees on their property. City Manager Worthington said the ordinance has been in effect for more than 10 years.

Councilmember de Booy volunteered to serve on the Tree Commission if another volunteer is required.

Consensus

The Council agreed to move forward with the appointment of the current PRCS Board to the City of Fife Tree Commission.

City Manager Worthington advised that a formal motion for appointment of the members will be presented to the Council at a future meeting.

CITY MANAGER REPORT

City Manager Worthington reported on the following:

- The fall election will include the library annexation measure. City staff is working through the process involving obtaining a resolution from the Pierce County Library District as well as preparing an ordinance for the Council to forward to the Pierce County Council, which will formally place the measure on the ballot. There is an opportunity to form pro and con committees to help in providing information to citizens on the ballot measure. Staff is willing to help form the groups to ensure citizens have access to information on both sides of the issue.
- The annual senior BBQ event is scheduled on Wednesday, June 10, 2009, at 11:30 a.m. at the Community Center. Senior volunteers host the event and provide the funds for event materials.
- A softball tournament is scheduled at Dacca Park on June 13-14, 2009.
- The third Annual Walt's Family Affair Car Show is scheduled on June 27, 2009, from 9:00 a.m. to 3:00 p.m. at Dacca Park.
- The City received information that the locomotive is readying for relocation to the Fife Historical Museum.
- Staff is working with the Cities of Edgewood and Milton for a tri-city jurisdictional meeting tentatively scheduled for August 4, 2009 at 7:00 p.m. The City of Edgewood is hosting the meeting at its new city hall. Staff is working on developing the meeting agenda.
- Fife's recent rating increase in its Community Rating System puts the City in the top 2% of all cities in the state within that program. He said he is very proud and pleased to be part of the effort to receive the distinction.

COUNCILMEMBER COMMENTS

Councilmember Roscoe commented on quorum issues that often occur with some of the advisory boards. She asked if there is any assistance the Council can offer to help the boards achieve a meeting quorum. City Manager Worthington said action by the Council on recommendations provided by boards is helpful as well as offering individual comments to advisory board members. City Manager Worthington said he doesn't believe there are issues concerning a quorum, except there may be some members with attendance issues. Currently, board positions are becoming more competitive with many citizens submitting applications for board appointments. Director Reuter added that within the last 10 months, the PRCS has failed to achieve a quorum only once.

Mayor Johnson asked staff to submit information on the City's CRS rating increase to *Fife Free Press* for publication.

Mayor Johnson reported on a meeting with the *Friends of the Hylebos* on Thursday, June 11, 2009 to discuss potential ideas for Wapato Creek.

ADJOURNMENT: **With there being no further business, Mayor Johnson adjourned the meeting at 8:20 p.m.**

Barry Johnson, Mayor

Steve Marcotte, City Clerk/Finance Director

Prepared by Valerie L. Gow, Recording Secretary/President
Puget Sound Meeting Services