

7:00 p.m.
Fife City Hall
Council Chambers

**FIFE CITY COUNCIL
AGENDA**

Date: September 16, 2008

**Special Meeting
Study Session**

- 6:30 EXECUTIVE SESSION
For the purpose of Real Estate RCW 42.30.140 for approximately 20 minutes.
- 7:00 1. CALL TO ORDER AND ROLL CALL
Godwin___ Johnson___ Hull___ Brooks___ Cerqui___ de Booy___ Roscoe___
2. PLEDGE OF ALLEGIANCE
3. CHANGES, ADDITIONS OR DELETIONS TO AGENDA
4. STUDY SESSION
- 7:05 a. 2009 BUDGET REVIEW
5. ADJOURNMENT

2009 Recommended Budget



Study Session
September 16, 2008

City of Fife, Washington
Recommended Budget for 2009

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2009 Budget Process

JANUARY

Council Goals
2008

Retreat
January 25-26

FEBRUARY

Department
develop *general*
cost estimates of:

- Programs supporting Council Goals
- Departmental requests of New Programs

MARCH

Council receives
general cost
estimates of:

- Programs supporting Council Goals

Retreat
Mar 8

APRIL

City Manager
present Council
Budget Goals
Message
DATE

Departments
develop cost
estimates of:

- Programs supporting Council Goals

Departmental
requests of:

- new programs
- capital costs
- personnel

MAY

Council receives
detailed cost of:

- Programs to support goals
- new programs
- capital items
- personnel

Retreat
June 7

JUNE

Council gives
direction to
proceed

Call to Budget

OCTOBER

Public Hearing
Revenue
2009
Budget Ordinance
Adoption

SEPTEMBER

Recommended
Budget

Study Session
Sep 16

AUGUST

City Manager
Director/Finance
Budget Meetings

JULY

Departments
submit
Preliminary
Budget to City
Manager

**FIFE CITY COUNCIL
BUDGET RETREAT
MINUTES**

**Fabulich Center
3600 Port of Tacoma Road**

**Date: June 7, 2008
Time: 9:00 a.m.**

**CALL TO ORDER AND
ROLL CALL**

Mayor Johnson called the budget retreat to order at 9:08 a.m. with the following Councilmembers present: Richard Godwin, Glenn Hull, Barry Johnson, Rob Cerqui, Kim Roscoe (9:55 a.m.), and Nancy de Booy.

Excused: Councilmember Butch Brooks.

Staff Present: City Manager Steve Worthington, Finance Director Steve Marcotte, Confidential Administrative Assistant Andrea Richards, Assistant City Manager Jim Reinbold, Parks, Recreation and Community Services (PRCS) Director Kurt Reuter, Police Chief Brad Blackburn, Public Works Director Russ Blount, Assistant Finance Director Pam Harris, Community Development Director Carl Smith, Financial Analyst Dave DeGroot, Municipal Court Judge Kevin Ringus, City Attorney Loren Combs, and Recording Secretary Cheri Lindgren.

INTRODUCTION

City Manager Worthington reviewed the agenda. Two documents on asphalt heating systems will be distributed to the Council for discussion during the lunch break.

**ECONOMIC
OVERVIEW**

Director Marcotte referred to an Executive Summary produced by the Washington State Economic and Revenue Forecast Council dated February 2008. A previous report was produced in February 2007. He reviewed state and national economic indicators:

- The 2008 report indicates a weaker economy compared to February 2007.
- Washington is expected to do better than the national economy because of strong aerospace and software industries.
- Washington automobile sales and construction will be weaker. Home construction is forecasted to be the weakest sector.
- The February forecast anticipated energy costs to decline over the second quarter, which did not occur. Energy and food costs are pushing up the rate of inflation.
- It is estimated Washington's economy will remain weaker than average through the 2009-2011 biennium.

A sales tax trends handout updated through May 2008 was distributed. Fife's general fund budget is approximately \$15 million, half of which comes from taxes generated by automobile sales. To date, 2008 sales tax collections are comparable to 2005 sales tax collections for the same period. The level of recovery expected for the early part of 2008 did not occur. It's possible the City will collect less in sales tax revenues than budgeted for 2008. Fife's sales tax revenue is dramatically depressed because of decreased auto sales.

City Manager Worthington added staff is presenting a conservative spending plan for 2009.

Director Marcotte reviewed additional local economic indicators and the status of the budget:

- Interest rate on investments is down significantly from a high of 5.28% in February 2007 to 2.42% in May 2008.
- Overall, general fund revenues are tracking \$500,000 below projections. However, the total 2008 budget shortfall is estimated between \$500,000 and \$1 million.
- Estimated ending fund balances reflect corrections for labor but no adjustments to revenue estimates. Reductions in expenditures are expected to offset the shortfall.
- Real Estate Excise Tax (REET) is tracking low in the Growth Management Fund. It was noted this revenue source has no regular pattern. The county begins collecting the second quarter percent on June 1, 2008.
- Other funds are tracking at or above expectations.

Discussion followed on how stimulus checks could positively impact automobile sales.

WHERE WE ARE TODAY

City Manager Worthington reviewed future development projects in the City to include SGA, some housing activity within plats under construction, and additional automobile dealerships (Porsche, Audi, Lexus, Car Max) that are considering locating in Fife.

Director Smith reported the City collected \$118,000 in permit fees to date. If all potential projects pull permits this year, Fife could realize another \$195,000 in revenue.

2008 EXPENDITURE REDUCTION PLAN

City Manager Worthington reviewed actions staff is taking to defer expenses. He referred Councilmembers to an expenditure reduction plan for 2008:

- | | |
|--|-----------|
| • Eliminate transfer to Rec/Ped fund for debt service | \$211,858 |
| • Eliminate sales tax transfer to street fund (6 months) | \$350,000 |
| • Delay paving project for Criminal Justice Center | \$60,000 |
| • Delay filling three public safety positions (6 months) | \$70,000 |
| • Executive Dept – 2% expenditure reduction | \$28,745 |
| • Finance/Administration Dept – 2% expenditure reduction | \$19,064 |
| • Parks & Recreation Dept – 2% expenditure reduction | \$33,704 |
| • Community Dev Dept – 2% expenditure reduction | \$23,964 |

- Community Dev – Professional Services \$40,000
- Gathering Place Analysis – Legislative – Prof Services \$100,000
- Creek Restoration – Legislative – Professional Services \$50,000
- 15-Passenger Shuttle Van #2 – General Fund – Fleet \$45,000
- Defer Corrections Officer backfill until 2009 \$30,000

General Fund reductions total \$1,062,335. Additional reductions proposed include deferring the purchase of a John Deere Backhoe (\$89,752) and delaying the Pacific Highway illumination project (\$1.25 million). The grand total of the reduction plan is approximately \$2.4 million.

Staff initiated a selection process for design engineering for the Pacific Highway illumination project. However, a contract has not been signed pending further Council direction. The \$2.4 million reduction meets the revenue shortfall projected for 2008. City Manager Worthington suggested the Council review additional trend analysis at its first meeting in July. He emphasized that the proposed expenditure reduction plan does not impact service delivery with the exception of one less teen night in the fall for the Parks and Recreation Program.

Discussion ensued on the costs to host a teen night (approximately \$1,000-\$1,200), deferring a section of the Pacific Highway illumination project, and the creek restoration professional services item.

Councilmember Roscoe arrived.

In response to a question from Councilmember Hull, City Manager Worthington reminded the Council that \$1.3 million of the reductions do not affect the general fund but are funds that influence the general fund budget. The plan leads to an 18% reduction in expenditures for the general fund specifically.

Councilmember Godwin expressed concerns about Streamlined Sales Tax (SST). Amazon is suing the State of New York because the company doesn't have a presence in New York. Depending on how the courts rule, the outcome could help the State of Washington. Director Marcotte said the law requires a business nexus. Mitigation is funded by companies that have indicated voluntary compliance with the national SST. Councilmember Godwin said an issue is how long a company voluntarily participates. Director Marcotte added that the SST is aimed at internet sales.

Councilmember Hull asked staff to explain in further detail errors uncovered when reviewing the 2008 budget. City Manager Worthington

stated it appeared to be a revenue shortfall on paper, such as funds collected after the annual reporting period such as the \$800,000 in tribal funds. Director Marcotte said the net 2008 revenue shortfall and increased expenses results in an estimated \$1 million gap.

Mayor Johnson asked if tribal funds will be used to offset revenue shortfalls. Director Marcotte replied that tribal funds are identified as a separate line item and fund balance. Tribal funds are not used for operating costs within the general fund. Tribal funds are allocated for Council programs.

Discussion followed about other cities experiencing similar revenue shortfalls.

FIFE'S FIVE-YEAR FORECAST

Director Marcotte distributed a June 7, 2008 five-year revenue and expenditure forecast document and reviewed key assumptions for sales, property, and gambling taxes, and building and related permit fee collections. Other revenues are projected to grow at 3% per year. Staff will refine the model in conjunction with the 2009 budget process. The forecast is conservative and concerns the general fund only. Key assumptions for expenditures were examined for salaries, wages, and benefit costs for represented and non-represented employees.

Discussion ensued about gambling and utility taxes, which are allocated to debt service and tax supported bond issues.

Director Marcotte reported 2009 revenues are projected to decrease based on the key assumptions. If the City does nothing to balance the budget further, the 2009 deficit will grow in future periods. A slightly growing deficit in the future is typical with governmental budgeting and does not suggest a structural problem with revenues and expenses.

The Council discussed enterprise fund characteristics and annual debt service requirements.

RECESS

Mayor Johnson recessed the meeting from 10:27 a.m. to 10:45 a.m. for a break.

REVIEW 2009 STATEMENT GOAL

City Manager Worthington reviewed Council goals established for 2009 on sustainability, transportation, and development standards.

Purchasing and development standard goals related to sustainability were assessed. City Manager Worthington noted the "cost/benefit" development standard could be more clearly articulated.

Pedestrian, citizen movement, and vehicular movement goals and standards concerning transportation were reviewed. The reference to

“Torre Property” within the pedestrian category should be changed to “Frank Albert Park Way.” It was noted the goal, *Work with Pierce County and Interurban Trails System to use Melroy Bridge as pedestrian/bicycle crossing of Puyallup River*, is a longer-term goal.

Mayor Johnson asked whether there is an opportunity for public comment in July concerning the construction of a bridge across the Puyallup River at 70th Avenue that eventually connects to Canyon Road. Director Blount responded that the public comment period opened earlier in the day and will remain open through June. A calendar of other events related to the Washington State Department of Transportation’s (WSDOT) Transportation Plan is available on the agency’s website. Adoption of the plan is not expected to occur this year. Hearings for plan adoption will be conducted next year.

Mayor Johnson asked staff to forward contact information to the Council.

Development standards goals were reviewed.

Councilmember Roscoe suggested adding “paying bills electronically via the internet” as a purchasing standards goal. The reduction in paperwork would be beneficial. Mayor Johnson commented there is a cost associated with internet transactions. The cost becomes the responsibility of the general ratepayer. City Manager Worthington said reducing handling costs will ultimately save ratepayers money. Staff will provide the Council with supplemental information at the Council’s next budget retreat.

Discussion ensued about reviewing “quiet pavement” products for use in Fife (development standards). Director Blount said discussing the subject with WSDOT is timely as the City could influence the state agency’s decision involving pavement materials for the High Occupancy Vehicle (HOV) lane project on I-5 in Fife.

Councilmember Roscoe suggested revising the goal to state, *Review products “Quiet Pavement” for use on I-5 and SR 167 through Fife*.

City Manager Worthington said staff will provide the Council with additional information concerning “quite pavement” products at a future meeting.

Director Smith asked that the third bullet under development standards goal read, “Review creek, stream, and wetland buffer management programs.” Mayor Johnson noted that the target is a component of the City’s holistic stormwater management strategy and not a separate and distinct goal.

City Manager Worthington reviewed other goals for consideration related to the City's tax structure and a facilities study.

REVIEW BUDGET PROPOSALS

City Manager Worthington, staff, and Councilmembers reviewed the 2009 department budget requests in excess of \$20,000 and/or related specifically to a Council goal. Each budget request is explained in detail on the *Request for Capital Outlay* forms. Capital requests include:

• CD1 – Expanded recycling at City facilities	\$2,500
• CD2 – LEED building project (retrofit)	\$50,000
• CD3 – Environmental retrofit of existing City building	\$100,000
• EXEC1 – Amend Marketing Coordinator from a contract to a regular employee status position	\$17,750
• NEW IT1 – Microsoft Enterprise Agreement (annual expense)	\$57,000
• NEW IT2 – Server replacement (4) (redundancy capabilities)	\$31,200
• NEW IT3 – Network switches (2)	\$12,000
• IT4 – Computer replacement program (from 20 to 25 per year)	\$25,000
• New COURT1 - Court Bailiff position	\$64,816
• PRCS2 - Replace existing light fixtures and lamps in Community Center	\$5,000
• PRCS3 – Brookville Gardens Park development	\$950,000
• PRCS4 – Electric utility vehicle	\$15,000
• PRCS5 – Increase funding for part-time staffing	\$15,000
• PRCS6 – Repair and seal coat Community/Swim Center parking lot	\$15,000
• PRCS10 – Item A, Natatorium HVAC and Item B, Domestic hot water heater	\$172,500
• PRCS11 – Installation of drainage systems	\$25,000
• PD1 – Vehicle wash system (other options are to contract with a local business with an on-site car wash at a lower cost or to continue the current practice)	\$0
• PW1 – DOE and NPDES testing program	\$25,000
• PW2 – DOE and NPDES testing program design	\$30,000
• PW3 – Illumination of Pacific Highway, Alexander to Willow	\$1,000,000
• PW4 – 34 th Avenue E/12 th Street E improvement	\$600,000
• PW5 – Construct sidewalk on east side of 62 nd Avenue E	\$550,000
• PW6 – Realign N Levee/Frank Albert Road intersection	\$900,000
• PW8 – Widen N Levee from Frank Albert Road to 54 th Avenue	\$2,000,000
• NEW Uninterrupted Power Supply (UPS) unit for computer server room	\$25,000
• NEW Traffic signal cabinet	\$32,000
• PW9 – Overlay program	\$500,000
• PW10 – Acquire right-of-way	\$300,000
• PW11 – Improve 20 th Street	\$2,200,000
• PW12 – 70 th /Valley, Phase 1	\$10,500,000
• PW13 – 70 th /Valley, Phase 2	\$1,400,000

- *NEW* Replace five Police vehicles (\$30,000 grant received reducing request from \$150,000 to \$120,000) \$120,000
- *NEW* Replacement of existing 8-inch asbestos cement water line \$800,000
- *NEW* Well #5 pump and piping replacement \$25,000
- *NEW* Wapato Creek salmon recovery plan \$125,000

Related to the 70th/Valley project, Director Blount reported Fife is eligible to apply for Transportation Improvement Board (TIB) grant funding in 2008.

Specific to the Wapato Creek Salmon Recovery Plan, simply cutting back the diversion will not solve the problem. The plan includes the entire reach of the creek that flows through the cities of Edgewood and Puyallup.

Councilmembers and staff reviewed the *Request for Capital Outlay* forms for each of the budget requests beginning with *expanding recycling at City facilities*. In response to a question from Councilmember de Booy about the City's current but limited recycling program (mixed paper and cardboard), City Manager Worthington said mixed paper products are not separated and collected from all City facilities. Director Smith reported the program will be expanded to include aluminum, plastic, and glass. The cost includes purchasing the appropriate recycle containers and implementing the program Citywide. The request is responsive to the Council's sustainability goal and staff is ready to roll out the program.

Councilmember Roscoe asked about the glass component. Director Smith reported glass will be collected and taken to a collection site.

Mayor Johnson suggested looking at the types of garbage generated at Fife's higher use parks and consider placing recycling containers. Director Reuter said there would be some increased costs to place recycle containers in parks.

Councilmember Cerqui left the meeting.

City Manager Worthington reported Director Smith was recently certified as a Leadership in Energy and Environmental Design (LEED) reviewer.

Director Smith described the incentive program to encourage buildings that achieve LEED certification. Incentives could include offsetting permit fees, grants to help provide LEED accredited staff to assist developments with the certification process, retrofitting a City building to obtain LEED certification, or certify a new construction. The proposal is responsive to the Council's sustainability goal.

Mayor Johnson asked whether LEED standards will be incorporated within City codes. Director Smith said Fife is taking that approach through the low impact development codes.

City Attorney Combs said there are also incentives that wouldn't have a direct cost such as allowing a larger building in exchange for providing solar panels.

Director Smith described the proposal to sponsor a retrofit project to convert an existing City building to be more environmentally sustainable. An idea is to retrofit the Community Center pool with solar hot water heating or help fund LEED certification on a future building at Brookville Gardens.

Mayor Johnson said he likes both ideas.

Councilmember Hull asked how the request for a new hot water heater ties in with the request. Director Reuter said the cost to purchase a new hot water tank for the locker room area is approximately \$50,000. That cost does not include installation. Director Blount added that solar heat does not work well for the showers.

City Manager Worthington added staff has not been able to find a demand hot water – “instant hot” – system to accommodate all 18 showerheads at the same time.

City Manager Worthington described the request for the new Marketing Coordinator position. Funding would come from the City's lodging tax. The program has proven to be of benefit to Fife.

Councilmember de Booy commented that the Marketing Coordinator is housed at the Chamber of Commerce office. She asked if the City pays rent for the office space. City Manager Worthington replied that the Marketing Coordinator provides some staff time (5%) to the Chamber as an exchange for the space. The City supplies the employee with a computer and office supplies. There is a natural and productive relationship between the Marketing Coordinator and the Chamber.

Mayor Johnson asked how soon the position could be permanent if the Council agrees. City Manager Worthington said making the position permanent could be accomplished this year with a budget amendment to the lodging tax fund.

Discussion followed on Public Information Officer (PIO) training for the Marketing Coordinator to help enhance the position.

Councilmembers agreed and asked staff to present additional information

on funding the position in 2008 at a future meeting.

Discussion ensued on the Microsoft Enterprise Agreement. City Manager Worthington reported the proposal saves costs in licensing management. License renewal is an annual cost. Costs for years 4 and 5 drop by 40%. The City is able to reduce hardware purchases and other program expenses.

Assistant City Manager Reinbold added that staff was unaware that the increase in computer workstations didn't keep pace with licensing requirements.

City Manager Worthington reported major software upgrades are included in the annual cost as well as some limited technical support.

City Manager Worthington reported the cost to replace two servers was reduced from \$60,000 to \$31,200 for a two-year program to implement operational redundancy within the City's information system. Replacing the servers will result in additional data storage capability and backup capacity.

Mayor Johnson asked whether there are two issues of the servers being outdated and implementing emergency redundancy. City Manager Worthington affirmed those are the two issues. Assistant City Manager Reinbold reported a vendor picks up the backup tapes on a weekly basis.

City Manager Worthington reported the network switches request was reduced from \$39,750 to \$12,000 for two (compared to four) new Cisco switches. The two-year program advances standardizing the switches.

Councilmember Hull asked why the request was reduced. City Manager Worthington said the cost was reduced in response to budget issues.

City Manager Worthington described the request to increase the computer replacement program by 10 computers in the rotation (from 20 to 30). Currently, there are 150 computers Citywide. Each Police Department vehicle is equipped with a laptop as well.

Currently, corrections officers from the jail are covering the courtroom when court is in session. The Court Bailiff position would be in the courtroom when in session. Additionally, a Fife Police Department Corrections Officer would be in the courtroom when prisoners are present. The proposal will save overtime costs currently incurred by the Police Department to provide court security coverage. Judge Ringus added that the request assigns the bailiff as court staff.

Police Chief Blackburn said a private company would charge

approximately \$35 per hour for court security. A corrections officer is paid approximately \$39 per hour (includes benefits). An option is two staff members could share the job, which might prove cost effective. The Police Department has spent \$8,000 in labor costs so far this year to provide court security. Another alternative is to make the position an hourly paid position with no benefits.

Judge Ringus said he could support a part-time, 40 hours per week position that could be filled with 2-3 part-time employees. However, that approach is a scheduling challenge for the court administrator.

Discussion ensued about a private company option and job requirements applicable to the position. Judge Ringus said a goal is to recruit individuals trained in law enforcement.

Mayor Johnson asked staff to refine the request to what would work best for the City. Councilmembers expressed support for the proposal.

RECESS

Mayor Johnson recessed the meeting from 12:13 p.m. to 12:46 p.m. for a lunch break.

REVIEW BUDGET PROPOSALS, *Continued*

Director Reuter reviewed the request to replace existing lighting fixtures in the Community Center. He described current lighting fixture characteristics. The goal is to install new fixtures using the same amount of energy but producing more light. Improved lighting will help make the facility more attractive for rental opportunities.

Councilmembers discussed the Brookville Gardens Park development project. Director Reuter reported the City is currently negotiating a Scope of Work (SOW) with BCRA. The \$950,000 request combined with the \$750,000 allocated in the 2008 budget (park impact fees) will not complete the entire facility, such as full build out with restrooms, picnic shelters, water element, and parks maintenance facility. An option is to look at a three-phased approach of park development, habitat restoration, and parks maintenance.

Discussion ensued on the total cost for full build out that could approach \$3 million depending upon construction approaches and funding sources. City Manager Worthington said the two likely funding sources are park impact fees and REET.

Mayor Johnson said the Council might want to consider tribal funds as a potential funding source, as well as instream salmon work grants.

Director Reuter noted the Tribe might be interested in partnering with the rehabilitation/salmon habitat restoration element of the project.

City Manager Worthington advised that the total program is not well defined. More information will be available in September. A final SOW will be presented to the Council for review at a future meeting. Staff has met with the consultant and suggested changes to the SOW.

Discussion ensued about the costs for consultant services (approximately 25% of the total project cost). Councilmember Godwin suggested deferring the real work to 2009. City Manager Worthington said the SOW component will cost between \$200,000 and \$300,000.

Director Reuter reported staff has asked the consultant to present phasing options with the SOW proposal. A response is expected within the next several weeks.

Discussion followed on creek crossings and culverts. Director Blount noted the culverts are not fish barriers but are not as friendly as they could be. Director Reuter said maintaining the three existing culverts were included in the master plan request. Councilmember de Booy asked whether it's possible to enhance the culverts to make them as fish friendly as possible.

Three additional handouts related to the electric utility vehicle request were provided to the Council. The options include the ET-3000 GT, ZX40ST Work Truck, and an electric e2065 Workman. Director Reuter outlined acquisition costs and features unique to each vehicle. The department has sufficient vehicles and equipment to carry out the maintenance program.

Councilmembers Godwin and Roscoe suggested deferring the request to another budget year. Electric engine technology is changing. It makes sense to consider related policy decisions next year.

Director Reuter reviewed the department's proposal to increase salaries and wages for part-time staff to provide additional operational assistance for the Community Center and recreation programs. Currently, there is no administrative support available during morning hours at the Community Center. A less costly option is expanding the .5 Full Time Equivalent (FTE) Administrative Assistant position currently shared between the PRCS and Public Works Departments. Typical duties include answering and routing telephone calls, assisting walk-in customers, processing registrations, and providing general information and referral. The department relies on Retired Senior Volunteer Program (RSVP) volunteers; however, the support has become less consistent.

Councilmember Roscoe asked whether there is an opportunity to expand current hours of existing employees. City Manager Worthington said the proposal is a lower cost alternative. Director Reuter added that the

existing three recreation assistants are averaging between 30-35 hours a week.

Mayor Johnson expressed appreciation for the lower cost option. The chamber and museum have been successful using volunteers for their programs. Director Reuter pointed out a higher level of responsibility (handling money, registering people) is anticipated compared to typical volunteer duties.

The Council considered the repair and seal coat for the Community/Swim Center parking lot project. City Manager Worthington reported the parking lot was crack sealed in 2006 and is showing signs of breakdown.

Director Reuter described the replacement of the Natatorium (pool area) HVAC and outdoor condensing unit and replacement of the domestic hot water heater request. There is no imminent danger of catastrophic failure but the equipment has reached its life span. The maintenance vendor indicated they are unable to support the equipment because of its age without increasing the annual costs, which runs approximately \$10,000. The same vendor does not service the hot water tank providing hot water to the locker rooms, lobby, and restrooms. The hot water tank does not heat the hot tub or teaching/lap pools. Air Systems has also recommended replacing the outdoor condensing unit attached to the HVAC air handler. The existing HVAC unit was modified in 1996. Total cost for the HVAC and outdoor condensing unit is \$95,000, which includes installation. Both units are substantial in size. The HVAC unit can be dismantled and removed. However, it's not clear if the existing hot water tank can be removed from the front of the building. The cost to replace and install a new hot water tank does not include removing and replacing the older tank.

City Manager Worthington said the City might be required to hire a structural engineer to assess the structure and provide a recommendation on the best option to move the hot water tank from the mechanical room.

In response to a question from Councilmember de Booy concerning other options available, Director Reuter said the hot water tank is a large stainless steel vessel with a concrete liner. Another option is removing it through the roof structure.

Councilmember Godwin commented that a new roof was just constructed for the Community/Swim Center. He said he would rather schedule a breakdown compared to responding to an equipment failure.

City Manager Worthington advised that staff will provide the Council with an assessment in September on the best approach to remove the equipment.

Director Reuter reviewed the request to install a drainage system at Colburn Park, Centennial Park, City Hall, and Community Center turf areas. The turf areas suffer from poor soil conditions and do not have drainage systems. The areas remain wet well into the summer, which results in less use by citizens and increased maintenance difficulties.

Discussion ensued about incorporating a rain garden as part of the solution, which also relates to the Council's sustainability goals.

It was noted that the vehicle wash system request was removed from consideration. Staff was directed to research other options and report to the Council at a later date.

Director Blount reviewed the Department of Ecology (DOE) and National Pollution Discharge Elimination System (NPDES) testing program and design proposals. The Council expressed interest in initiating a stormwater testing program. The state is evaluating a stormwater testing program. DOE currently does not require testing. Experts suggest spending approximately \$30,000 to identify appropriate testing sites in Fife. The testing program is estimated to cost \$25,000 annually. The two projects are related.

City Manager Worthington added staff has spoken with the Tribe's fisheries division about partnering on the monitoring component.

Councilmember Godwin indicated there are testing standards if the City's goal is restoring fish. There is no baseline data available for Wapato Creek to inform restoration. The money would be well spent.

Discussion followed about potential grant opportunities. Director Blount said the current \$75,000 grant is to implement Fife's current obligations. The testing program expands beyond the City's responsibilities. However, there might be a possibility to use part of the grant funding for this program.

City Attorney Combs said partnering with the Tribe could lead to additional funding resources.

Mayor Johnson added that there might be grant opportunities through the Puget Sound Partnership. Additionally, the University of Washington (UW) and other academia might be interested in participating in the program.

City Manager Worthington confirmed staff will pursue available grant funding prospects.

Director Blount reviewed the illumination of Pacific Highway East, Alexander to Willow funding request.

Councilmembers considered the 34th Avenue East/12th Street East improvement request from Pacific Highway to SR 509 and Port of Tacoma Road. Director Blount reported there are grants available to help fund the project. A vicinity map of the project area was provided.

Councilmember Godwin commented on the high cost of a feasibility study of approximately \$900,000. Director Blount replied that the Federal Highway Administration (FHWA) requires a study for any change that affects an interstate highway interchange.

Discussion followed on grants already secured to advance the construction project itself. City Manager Worthington said \$600,000 in local funds is required to move the project forward.

Public Works Director Blount reviewed the request to construct a sidewalk on the east side of 62nd Avenue East at 20th Street East, and convert utilities underground over the same section. The Council discussed on the zoning of properties along that section of the corridor and how the project will enhance the surrounding neighborhood.

Councilmembers discussed the realignment of the North Levee and Frank Albert Road intersection to create approximately 500 feet of new roadway. Director Blount pointed out that the permit process is fairly complex based on the project's proximity to the river shoreline.

Councilmember Hull left the meeting.

Director Blount provided an overview of the remaining Public Works Department budget requests involving a UPS unit for the computer server room, traffic signal cabinet, expansion of the overlay program - and five-year street construction, fleet, enterprise fund, and the Wapato Creek Salmon Recovery Plan budget proposals.

The Council discussed how the timing for phase 1 of the 70th/Valley corridor project relates to the 20th Street project.

Specific to the Wapato Creek Salmon Recovery Plan, Councilmember Godwin said there is information available from the Tribe, fisheries, and a number of other sources. It's important to obtain baseline data prior to collecting additional test data to determine the viability of restoring salmon in Wapato Creek.

Mayor Johnson disagreed. Baseline and preliminary test data will lead to different conclusions. It appears there is an overlap with task 5, *Wapato*

Creek Water Quantity/Water Quality Analysis. Director Blount said the proposal was developed to support the budget request and does not represent a SOW for the plan.

Councilmember Godwin said flow rates for the Puyallup portion of Wapato Creek in the winter remain unknown. Director Blount responded that that element could be added to the plan work.

BALANCING THE CHECKBOOK

Director Marcotte reviewed estimated beginning fund balances, revenue sources, and the purpose of each fund in preparation of the checkbook exercise. It was noted that there are separate utility and street construction funds.

Discussion ensued on why revenues from 2009 are not taken into consideration when preparing the 2009 budget.

A majority of the Council present supported and allocated the following capital budget requests as follows:

Expanded recycling at City facilities	General fund
LEED building project (retrofit)	General fund (revisit)
Environmental retrofit of existing City building	Growth management (revisit)
Amend Marketing Coordinator from a contract to a regular employee status position	Lodging tax
Microsoft Enterprise Agreement	General fund (revisit for future years)
Server replacement	General fund
Network switches (2)	General fund
Computer replacement program (from 20 to 25 per year)	General fund
New Court Bailiff position	General fund (revisit)
Replace existing light fixtures and lamps in Community Center	General fund
Brookville Gardens Park development	\$600,000 Park acquisition; \$350,000 Growth management
Increase funding for part-time staffing	General fund
Repair and seal coat Community/Swim Center parking lot	Growth management
Item A, Natatorium HVAC and Item B, Domestic hot water heater (costs for both could approach \$200,000)	Growth management
Installation of drainage systems	Growth management
DOE and NPDES testing program	Storm utility
DOE and NPDES testing program design	Storm utility
34 th Avenue E/12 th Street E improvement	Street construction
Construct sidewalk on east side of 62 nd Avenue E	Public safety

Uninterrupted Power Supply (UPS) unit for computer server room	General fund (revisit)
Traffic signal cabinet	City street fund
Overlay program	Street construction
Acquire right-of-way	Street construction
Improve 20 th Street – <i>MOVE FORWARD</i>	Street construction
70 th /Valley, Phase 1 – <i>MOVE FORWARD</i>	Street construction
70 th /Valley, Phase 2 – <i>MOVE FORWARD</i>	Street construction
Replace five Police vehicles (\$30,000 grant received reducing request from \$150,000 to \$120,000)	Fleet
Replacement of existing 8-inch asbestos cement water Line	Utility construction fund
Well #5 pump and piping replacement	Water utility
Wapato Creek Salmon Recovery Plan	Storm utility (revisit)

Specific to the 34th Avenue East/12th Street East improvement project, Councilmember Godwin suggested the City should complete previously identified projects before approving new projects.

Discussion ensued about mileage statistics for the five Police vehicles proposed for replacement (approximately 120,000) and the difference between the LEED building and the environmental retrofit projects. Director Smith indicated staff can scope what it will cost to install solar panels to heat the pool and complete a cost/benefit study for the improvement as well as a cost/benefit assessment for a rain garden.

Councilmember Godwin said he doesn't support the environmental retrofit unless the Council identifies a specific project. City Manager Worthington suggested spending a limited amount of money to evaluate options. The Council could revisit the proposal in September.

The Council discussed the new Court Bailiff position.

Councilmember Godwin suggested the HVAC and hot water heater projects should occur concurrently. Director Reuter replied that staff will provide additional structural information to the Council in September.

City Manager Worthington reported staff will present the Council with a balanced 2009 budget document in September.

Mayor Johnson reminded the Council of the joint meeting in Milton on June 9, 2008 at 7:00 p.m.

Mayor Johnson complimented staff for a job well done.

ADJOURNMENT

With there being no further business, Mayor Johnson adjourned the

meeting at 2:59 p.m.

Barry Johnson, Mayor

Steve Marcotte, City Clerk/Finance Director

Prepared by Cheri Lindgren, Recording Secretary
Puget Sound Meeting Services

Economic Information

I. State and National Economic Indicators

- Washington Economic and Revenue Forecast Council Reports – June 2008 report indicates a weaker State economy than the February 2008 report discussed with Council at the June Budget Retreat. The August 2008 revenue collection report indicates weaker State tax collections than the June 2008 forecast.
- Weaker State revenue forecast but still higher than the 05-07 biennium and is described as “near recessionary” but with slight positive growth.
- Weaker National economy –mild recession expected with early indications of slight negative growth in GDP
- Washington expected to do better than the National economy mainly due to strong Aerospace and Software industries and net in-migration but growth will be lower than prior periods.
- Washington auto sales and construction will be weaker with home construction being the weakest sector. The August revenue collection report indicated declines in auto sales (-17.8%) and furniture stores (-10.9%) which have particular implications for Fife.
- The June forecast expected fuel costs to decline in the third quarter rather than the 2nd as earlier forecast but has also been revised so that fuel costs decline but remain higher than earlier predicted for a longer period.
- The June forecast also predicts higher inflation in 2008 and 2009 than predicted in the February report.
- Longer-term forecast is for the Washington economy to remain weaker than average through the 2009-11 biennium.

II. Local Economic Indicators and Budget Status

- Sales taxes remain much weaker than budget forecast. Collections are tracking at 2005 level of \$7,230,000 and continue to slip lower towards the 2004 levels.
- Sales tax mitigation payments from the State should supplement sales tax collections in the last half of the year but actual impacts are unknown.
- Interest rate on investments is down significantly from a high of 5.28% in Feb. 07 to 2.42% in May 08 for the Local Government Investment Pool.
- Overall General Fund revenues are tracking about \$500K below expectations but the range of shortfall should be estimated between \$500K and \$1 million.
- Estimated Ending Fund Balance for the General Fund has been adjusted a little to reflect corrections in the Tribal Reserve but otherwise expects expenditure reductions to offset revenue shortfalls in sales tax, building permits and plan check and review fees.
- Estimated Beginning Fund Balance for the Street Operating Fund has been reduced from \$2,080,944 to \$1,194,944 to reflect the cessation of transfers of 10% of sales tax from the General Fund as part of the plan to offset revenue shortfalls in the General Fund.
- The Estimated Beginning Fund Balance in the Public Safety Fund has been reduced from \$879,608 to \$300,000 to reflect the effects of a slower than expected implementation of intersections.

Economic Information

- Real Estate Excise Tax is tracking low in the Growth Management Fund and the Estimated Beginning Fund balance has been reduced from \$1,615,009 to \$1,323,130.
- Other funds are tracking at or above expectations.



STATE OF WASHINGTON
ECONOMIC AND REVENUE FORECAST COUNCIL
Capitol Plaza Building, PO Box 40912 • Olympia, Washington 98504-0912 • (360) 570-6100

August 11, 2008

TO: Representative Jim McIntire, Chair
Senator Joseph Zarelli
Senator Craig Pridemore
Representative Ed Orcutt
Victor Moore, OFM, Director
Cindi Holmstrom, DOR, Director

FROM: Eric Swenson, Senior Economic Forecaster

SUBJECT: August 10, 2008 REVENUE COLLECTION REPORT

General Fund-State (GFS) tax payments weakened further in the July 11, 2008 - August 10, 2008 collection period. Receipts for the month were \$59.9 million (5.0 percent) lower than expected. All revenue categories except for estate taxes, DOL revenues and "other" came in below their forecasted values.

Revenue Act Collections

- Adjusted for special factors (large refunds in the July 11-August 10 2007 collection period), Revenue Act receipts this period, which primarily reflect June 2008 business activity, were 3.8 percent below the year-ago level. This was the second consecutive collection period that has shown a decline in adjusted year-over-year growth and the third to do so this year (adjusted April 11- May 10 collections declined 0.7 percent year-over-year). Last month adjusted Revenue Act receipts were down 0.6 percent year-over-year.
- Adjusted Revenue Act growth has averaged only 0.7 percent in the first six months of calendar 2008 activity. This reflects a sharp deceleration from the 5.9 percent average growth in the last six months of calendar 2007 and the 8.9 percent average growth in the first half of 2007.
- Preliminary industry detail of tax payments for the July 11-August 10 period from electronic filers continues to show weakness in most sectors:
 - Tax payments by firms in the retail trade sector were 6.0 percent below the year-ago level. Tax payments from the retail trade sector decreased 2.4 percent last month and have declined year-over-year in six of the last seven months.
 - Six of the twelve 3-digit NAICS retail sectors reported declines this month. The sectors with the largest declines were motor vehicle dealers (-17.8 percent), furniture stores (-10.9 percent), building materials/garden supply retailers (-9.8 percent) and apparel and accessories stores (-7.5 percent). The auto sector, the largest retail trade category, has reported a year-over-year decline in tax payments for seven consecutive months.
 - Three retailing sectors reported strong gains: gas stations and convenience stores increased 14.3 percent and drug and health stores and non-store retailers each increased 6.4 percent.



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FOR IMMEDIATE RELEASE

**For further information, contact
Steve Lerch
(360) 570-6105**

OLYMPIA, June 19, 2008 --- Excluding legislation enacted in the 2008 session, the General Fund-State revenue forecast has been reduced by \$166.8 million for the combined 2007-09 and 2009-11 biennia. The new U.S. economic forecast exhibits weaker growth of GDP, employment and income than did the forecast adopted in February. The forecast assumes that the economy slumps once again to a near-recessionary state in the fourth quarter of this year and first half of next year as the impact of the tax rebates wears off. The new forecast also expects higher inflation in 2008 and 2009 than assumed in February. The weaker national outlook is the main reason for the reduction in the state's economic and revenue forecasts.

The June 2008 forecast for the 2007-09 biennium is \$29,402.4 million, which is \$60.5 million lower than expected in the February forecast. Of the \$60.5 million reduction, \$11.0 million is due to legislation and \$49.6 million is due to the weaker economic forecast. The forecast for the 2009-11 biennium is \$31,754.5 million, which is \$163.4 million lower than expected in the February forecast. Of the \$163.4 million reduction, \$46.1 million is due to legislation and \$117.2 million is due to the weaker economic forecast.

As required by law, optimistic and pessimistic alternative forecasts were developed for the 2007-09 biennium. The forecast based on more optimistic economic assumptions netted \$643 million (2.2 percent) more revenue in the 2007-09 biennium than did the baseline while the pessimistic alternative was \$530 million (1.8 percent) lower. An alternative forecast based on the average view of the Governor's Council of Economic Advisors yielded \$162 million (0.6 percent) less revenue in the 2007-09 biennium than did the baseline forecast.

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- Non-retailing sectors reported a 2.9 percent overall decline in tax payments. Last month non-retailing sectors increased 0.4 percent. The construction sector reported a 5.3 percent decrease in tax payments this month after a 3.1 percent decrease in the prior month.

Other Collections

- Non-Revenue Act tax payments were \$0.1 million below the estimate for the month. Estate taxes (+\$203,000) and "other" (+\$1.5 million) were above their estimates, while liquor taxes (-\$659,000), cigarette taxes (-\$262,000), real estate excise tax payments (-\$675,000) and property taxes (-\$247,000) were below their estimates.
- Real estate activity continues to show large year-over-year declines. July 2008 real estate tax receipts excluding penalties and interest and adjusted for late payments were 43.4 percent below the year-ago level. June receipts adjusted for late payments declined 46.5 percent year-over-year. Real estate activity has declined nineteen of the last twenty-one months on a year-over-year basis.
- The weakness in real estate activity is evident both in the number of transactions and in the value per transaction. A breakdown of the number of transactions and value per transaction is not available for July but for the month of June the number of transactions was 28.4 percent below the year-ago level and the average value per transaction declined 25.2 percent. Transactions have declined on a year-over-year basis thirty of the past thirty-one months. The value per transaction has declined on a year-over-year basis for nine of the last ten months.
- Department of Licensing GFS collections, which primarily reflect payment of various licenses and fees, were \$187,000 more than expected this month. There were no timber excise tax transfers to GFS scheduled for this month.

The attached Table 1 compares collections with the June 2008 forecast for the July 11- August 10, 2008 collection period and cumulatively since the June 2008 forecast. Table 2 compares revised collection figures with the preliminary numbers reported in last month's collection report.

2009 Revenue Assumptions

General Fund

Property tax – Levy assumed at full legal amount permitted for 2008. New construction will offset any declines in assessed valuation. Unresolved question about the use of “banked” capacity.

Sales tax – All sales taxes retained by the General Fund and no transfers to Street Operating Fund.

Tribal ILA – Assumes \$850,000 plus \$80,000 from “in lieu” sales tax.

Passport revenues – Assumes the same volume but reflects a decline in fee from \$30 to \$25.

Reserve Conference – Will not be held but revenue reduction is offset by expenditure reduction so no impact to General Fund.

Interest revenue – Interest assumed to be 2.5% and is calculated on estimated Beginning Fund Balance.

State shared revenues – Assumes a population of 7,520.

Street Operating Fund

Sales tax – Assumes all new revenues are retained in the General Fund rather than 10% being allocated here as was the past practice.

Interest revenue – Assumes a “draw down” of Fund Balance which will reduce interest revenue.

Detention Services Fund

Revenues based upon analysis by Dave D.

Public Safety Fund

Revenues – Assumes 2 intersections with 4 approaches at \$35,000 per month for each intersection.

Utilities

Revenue – Assumes the same rate in 2009 but rates must be adjusted per the FMC in 2009. Any increase in rates will result in an increase in gross revenues.

G.O. Debt Service

Utility tax – Assumes utility taxes received in the 1997 Bond Fund are used for the 2001, 2005 and 2007 bonds without any transfers from the General Fund. Assumes a transfer from the Rec/Ped Fund in the amount of \$100,000. If Freddie's is sold, this source will need to be replaced. There is sufficient Fund Balance accumulated in the 1997 Bond Fund from utility taxes to make up any shortfall.

City Of Fife
Revenue Comparisons By Fund By Account Summary
For Years 2006-2009

Description	Actual 2006	Actual 2007	Current Budget 2008	Proposed Final Budget 2008	Proposed Budget 2009
General Fund 001					
Taxes	8,936,109	9,446,082	10,290,261	10,290,261	9,934,391
Licenses & Permits	1,413,763	901,132	840,500	840,500	562,000
Intergovernmental	1,336,260	476,654	1,289,373	1,289,373	1,340,000
Goods & Services	1,143,686	892,570	1,650,219	1,650,219	1,262,208
Fines & Forfeits	386,794	500,109	419,500	419,500	544,500
Miscellaneous	433,164	890,843	626,850	626,850	497,500
Other Sources - Transfers In	379,004	406,305			125,000
Subtotal	14,028,779	13,513,696	15,116,703	15,116,703	14,265,599
Beginning Fund Balance	4,634,061	4,766,270	4,709,105	4,709,105	4,227,808
Total	\$ 18,662,840	\$ 18,279,965	\$ 19,825,808	\$ 19,825,808	\$ 18,493,407
City Street Fund 101					
Taxes	872,702	795,445	886,000		
Intergovernmental	2,670,790	176,604	211,700	211,700	213,000
Goods & Services	827	17,889	1,500	1,500	
Miscellaneous	326,920	94,212	70,000	70,000	25,000
Other Sources - Transfers In	1,739,515	-	14,000	14,000	
Subtotal	5,610,754	1,084,150	1,183,200	297,200	238,000
Beginning Fund Balance	1,427,774	1,156,636	1,522,596	1,522,596	1,194,944
Total	\$ 7,038,528	\$ 2,240,786	\$ 2,705,796	\$ 1,819,796	\$ 1,432,944
Detention Services 102					
Intergovernmental	427,604	517,200	600,000	600,000	446,495
Goods & Services	76,892	50,257	12,000	12,000	376,370
Miscellaneous	13,634	15,218	21,200	21,200	8,000
Other Sources - Transfers In	213,265	269,235	356,000	356,000	212,440
Subtotal	731,395	851,910	989,200	989,200	1,043,305
Beginning Fund Balance	104,625	55,225	58,617	58,617	-
Total	\$ 836,020	\$ 907,136	\$ 1,047,817	\$ 1,047,817	\$ 1,043,305
Public Safety Fund 103					
Fines & Forfeits	-	-	988,500	408,669	840,000
Miscellaneous	-	-	5,000	5,000	3,125
Subtotal	-	-	993,500	413,669	843,125
Beginning Fund Balance	-	-	-	-	300,000
Total	\$ -	\$ -	\$ 993,500	\$ 413,669	\$ 1,143,125
Stadium/Convention Tax 104					
Taxes	598,562	671,237	600,000	600,000	600,000
Intergovernmental	162,425	227,063	165,000	165,000	157,000
Goods & Services	-	316			
Miscellaneous	24,097	48,323	30,000	30,000	21,000
Other Sources - Transfers In	75,000	-			

City Of Fife
Revenue Comparisons By Fund By Account Summary
For Years 2006-2009

Description	Actual 2006	Actual 2007	Current Budget 2008	Proposed Final Budget 2008	Proposed Budget 2009
Subtotal	860,084	946,940	795,000	795,000	778,000
Beginning Fund Balance	403,049	692,077	1,009,036	1,009,036	1,017,162
Total	\$ 1,263,133	\$ 1,639,017	\$ 1,804,036	\$ 1,804,036	\$ 1,795,162
Contingency Fund 105					
Miscellaneous	18,189	22,185	20,000	20,000	10,000
Subtotal	18,189	22,185	20,000	20,000	10,000
Beginning Fund Balance	369,964	388,153	410,338	410,338	430,338
Total	\$ 388,153	\$ 410,338	\$ 430,338	\$ 430,338	\$ 440,338
Growth Management 106					
Taxes	970,954	791,691	750,000	400,000	700,000
Miscellaneous	49,814	101,993	80,000	80,000	34,250
Subtotal	1,020,768	893,684	830,000	480,000	734,250
Beginning Fund Balance	661,173	1,599,948	1,917,900	1,917,900	1,323,130
Total	\$ 1,681,941	\$ 2,493,632	\$ 2,747,900	\$ 2,397,900	\$ 2,057,380
Criminal Justice 107					
Taxes	73,157	93,912	92,000	92,000	92,000
Intergovernmental	24,416	15,508	18,030	18,030	17,580
Miscellaneous	5,897	11,277	7,500	7,500	6,250
Subtotal	103,470	120,697	117,530	117,530	115,830
Beginning Fund Balance	97,754	157,046	238,208	238,208	275,209
Total	\$ 201,224	\$ 277,744	\$ 355,738	\$ 355,738	\$ 391,039
D.A.R.E. Fund 108					
Fines & Forfeits	2,036	9,651			3,000
Miscellaneous	1,048	1,100			800
Subtotal	3,084	10,751	-	-	3,800
Beginning Fund Balance	14,562	12,207	17,532	17,532	10,032
Total	\$ 17,646	\$ 22,958	\$ 17,532	\$ 17,532	\$ 13,832
Impact & Mitigation 109					
Miscellaneous	1,906,222	307,903	1,042,000	1,042,000	25,000
Subtotal	1,906,222	307,903	1,042,000	1,042,000	25,000
Beginning Fund Balance	867,705	2,773,927	1,417,952	1,417,952	1,105,770
Total	\$ 2,773,927	\$ 3,081,830	\$ 2,459,952	\$ 2,459,952	\$ 1,130,770
Drug Intervention 110					
Intergovernmental	1,800	-			
Fines & Forfeits	2,597	2,617	4,000	4,000	4,000
Miscellaneous	21,532	20,194	34,600	34,600	33,600
Other Sources - Transfers In	7,400	-	3,000	3,000	3,000
Subtotal	33,329	22,811	41,600	41,600	40,600

City Of Fife
Revenue Comparisons By Fund By Account Summary
For Years 2006-2009

Description	Actual 2006	Actual 2007	Current Budget 2008	Proposed Final Budget 2008	Proposed Budget 2009
Beginning Fund Balance	36,115	47,417	62,960	62,960	54,736
Total	\$ 69,445	\$ 70,228	\$ 104,560	\$ 104,560	\$ 95,336
Parks Acquisition & Dev 111					
Taxes	44,337	55,714	40,000	40,000	60,000
Goods & Services	400	-			
Miscellaneous	570,668	484,218	309,500	309,500	56,500
Other Sources - Transfers In	365,498	50,000	750,000	750,000	350,000
Subtotal	980,903	589,931	1,099,500	1,099,500	466,500
Beginning Fund Balance	631,194	869,826	1,092,551	1,092,551	667,051
Total	\$ 1,612,097	\$ 1,459,758	\$ 2,192,051	\$ 2,192,051	\$ 1,133,551
2007 LTGO/St Const Bond 207					
Other Sources - Transfers In	-	352,794	654,805	654,805	654,605
Subtotal	-	352,794	654,805	654,805	654,605
Beginning Fund Balance	-	-	-	-	-
Total	\$ -	\$ 352,794	\$ 654,805	\$ 654,805	\$ 654,605
Public Works Trust Fd Ln 208					
Other Sources - Transfers In	15,658	-			
Subtotal	15,658	-	-	-	-
Beginning Fund Balance	-	-	-	-	-
Total	\$ 15,658	\$ -	\$ -	\$ -	\$ -
1997 Ltd G.O. Bond 213					
Taxes	646,804	724,252	720,000	720,000	705,600
Licenses & Permits	313,481	457,514	500,000	500,000	500,000
Miscellaneous	20,695	81,933	30,000	30,000	30,000
Subtotal	980,980	1,263,698	1,250,000	1,250,000	1,235,600
Beginning Fund Balance	272,697	789,117	1,670,547	1,670,547	1,883,569
Total	\$ 1,253,677	\$ 2,052,815	\$ 2,920,547	\$ 2,920,547	\$ 3,119,169
2001 Ltd G.O. Bond 214					
Other Sources - Transfers In	375,681	360,153	361,858	361,858	362,838
Subtotal	375,681	360,153	361,858	361,858	362,838
Beginning Fund Balance	-	-	-	-	-
Total	\$ 375,681	\$ 360,153	\$ 361,858	\$ 361,858	\$ 362,838
Street Construction 301					
Intergovernmental	-	489,483	3,820,447	3,820,447	7,903,000
Goods & Services	-	-			2,000
Miscellaneous	-	717,377	1,775,000	1,775,000	30,000
Other Sources - Transfers In	-	3,235,238	2,033,703	2,033,703	
Other Sources - Bond Proceeds	-	7,000,000			7,118,068

City Of Fife
Revenue Comparisons By Fund By Account Summary
For Years 2006-2009

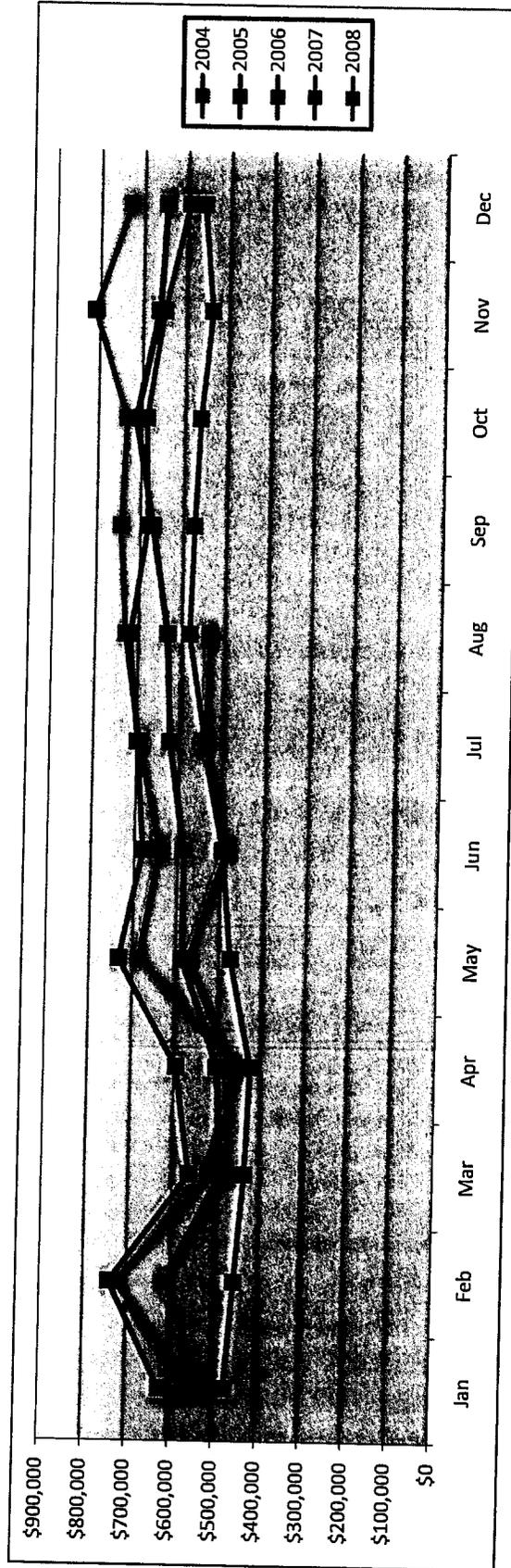
Description	Actual 2006	Actual 2007	Current Budget 2008	Proposed Final Budget 2008	Proposed Budget 2009
Subtotal	-	11,442,097	7,629,150	7,629,150	15,053,068
Beginning Fund Balance	-	-	6,986,259	6,986,260	2,995,932
Total	\$ -	\$ 11,442,097	\$ 14,615,409	\$ 14,615,410	\$ 18,049,000
Rec & Ped Cap Fac 303					
Taxes	136,569	137,118	100,000	100,000	100,000
Miscellaneous	15,803	11,955	10,000	10,000	3,000
Other Sources - Transfers In	236,000	200,000	211,858	211,858	
Subtotal	388,372	349,073	321,858	321,858	103,000
Beginning Fund Balance	29,432	133,833	122,753	122,753	82,753
Total	\$ 417,804	\$ 482,905	\$ 444,611	\$ 444,611	\$ 185,753
Water Utility 401					
Licenses & Permits	54,400	20,400	40,000	40,000	10,000
Goods & Services	1,756,167	1,855,738	1,880,000	1,880,000	1,910,000
Fines & Forfeits	897	3,428	1,000	1,000	4,000
Miscellaneous	207,678	55,322	50,000	50,000	22,500
Subtotal	2,019,142	1,934,888	1,971,000	1,971,000	1,946,500
Beginning Fund Balance	571,184	813,034	984,176	984,176	891,340
Total	\$ 2,590,326	\$ 2,747,922	\$ 2,955,176	\$ 2,955,176	\$ 2,837,840
Sewer Utility 402					
Licenses & Permits	54,502	19,200	40,000	40,000	5,000
Goods & Services	2,806,397	3,165,856	3,531,800	3,531,800	3,520,600
Miscellaneous	136,452	201,249	195,000	195,000	105,000
Other Sources - Transfers In	3,419	-			
Subtotal	3,000,770	3,386,306	3,766,800	3,766,800	3,630,600
Beginning Fund Balance	1,596,874	2,327,428	3,152,039	3,152,039	4,213,994
Total	\$ 4,597,644	\$ 5,713,733	\$ 6,918,839	\$ 6,918,839	\$ 7,844,594
Storm Drainage Utility 404					
Intergovernmental	98,847	78,156	87,761	87,761	103,140
Goods & Services	671,965	667,858	760,000	760,000	668,000
Miscellaneous	19,913	49,848	30,000	30,000	15,000
Subtotal	790,725	795,861	877,761	877,761	786,140
Beginning Fund Balance	235,118	623,232	611,590	611,590	383,746
Total	\$ 1,025,842	\$ 1,419,093	\$ 1,489,351	\$ 1,489,351	\$ 1,169,886
Parity Bond 405					
Miscellaneous	1,275,063	1,338,886	940,000	940,000	900,000
Other Sources - Transfers In	241,963	168,585	270,000	270,000	270,583
Subtotal	1,517,026	1,507,471	1,210,000	1,210,000	1,170,583
Beginning Fund Balance	1,244,388	1,571,728	2,047,800	2,047,800	2,133,375
Total	\$ 2,761,414	\$ 3,079,198	\$ 3,257,800	\$ 3,257,800	\$ 3,303,958

City Of Fife
Revenue Comparisons By Fund By Account Summary
For Years 2006-2009

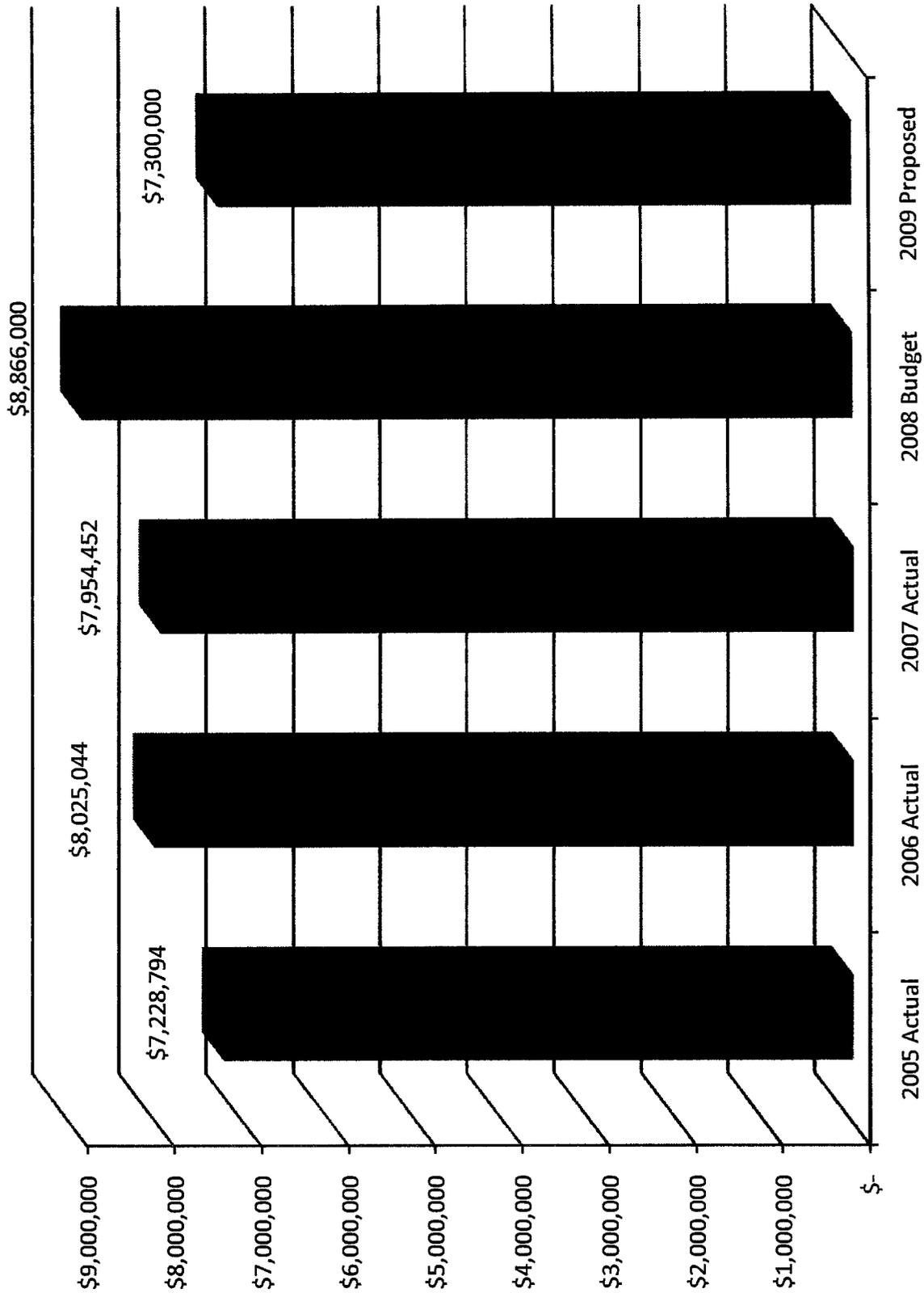
Description	Actual 2006	Actual 2007	Current Budget 2008	Proposed Final Budget 2008	Proposed Budget 2009
Utility Construction 410					
Miscellaneous	362,881	485,460	480,000	480,000	150,000
Other Sources - Transfers In	3,452,541	2,101,445	1,900,000	1,900,000	400,000
Subtotal	3,815,423	2,586,905	2,380,000	2,380,000	550,000
Beginning Fund Balance	4,569,581	8,046,326	6,467,704	6,467,704	6,253,704
Total	\$ 8,385,004	\$ 10,633,231	\$ 8,847,704	\$ 8,847,704	\$ 6,803,704
Fleet 504					
Intergovernmental	-	36,165	10,000	10,000	50,000
Goods & Services	195,787	238,649	245,165	245,165	277,548
Miscellaneous	34,609	49,805	248,985	248,985	357,413
Other Sources - Transfers In	783,765	278,995	252,569	252,569	164,145
Subtotal	1,014,161	603,614	756,719	756,719	849,106
Beginning Fund Balance	623,866	1,022,161	885,248	885,248	660,318
Total	\$ 1,638,027	\$ 1,625,774	\$ 1,641,967	\$ 1,641,967	\$ 1,509,424
All Funds Combined					
Taxes	12,279,195	12,715,452	13,478,261	12,242,261	12,191,991
Licenses & Permits	1,836,146	1,398,246	1,420,500	1,420,500	1,077,000
Intergovernmental	4,722,142	2,016,834	6,202,311	6,202,311	10,230,215
Goods & Services	6,652,122	6,889,133	8,080,684	8,080,684	8,016,726
Fines & Forfeits	392,324	515,804	1,413,000	833,169	1,395,500
Miscellaneous	5,444,277	4,989,300	6,005,635	6,005,635	2,333,938
Other Sources - Transfers In	7,888,709	7,422,749	6,807,793	6,807,793	2,542,611
Other Sources - Bond Proceeds	-	7,000,000	-	-	7,118,068
Subtotal	39,214,915	42,947,517	43,408,184	41,592,353	44,906,049
Beginning Fund Balance	18,391,115	27,845,589	35,384,911	35,384,912	30,104,911
Total	\$ 57,606,029	\$ 70,793,107	\$ 78,793,095	\$ 76,977,265	\$ 75,010,960

Sales Tax Trends

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2004	\$471,677	\$452,700	\$432,939	\$422,741	\$473,694	\$496,115	\$541,279	\$582,331	\$575,336	\$564,150	\$540,393	\$560,791	\$6,114,146
2005	\$513,159	\$611,173	\$486,774	\$499,398	\$584,871	\$585,204	\$621,954	\$632,227	\$670,719	\$713,257	\$662,729	\$647,328	\$7,228,793
2006	\$555,956	\$724,435	\$516,758	\$450,095	\$686,859	\$643,196	\$693,615	\$730,073	\$745,589	\$735,184	\$811,944	\$731,341	\$8,025,045
2007	\$619,121	\$739,584	\$559,380	\$593,740	\$730,772	\$679,110	\$697,923	\$718,230	\$682,025	\$688,594	\$650,949	\$595,026	\$7,954,454
2008	\$529,889	\$611,502	\$476,667	\$470,676	\$573,562	\$489,386	\$542,624	\$537,294					\$4,231,599



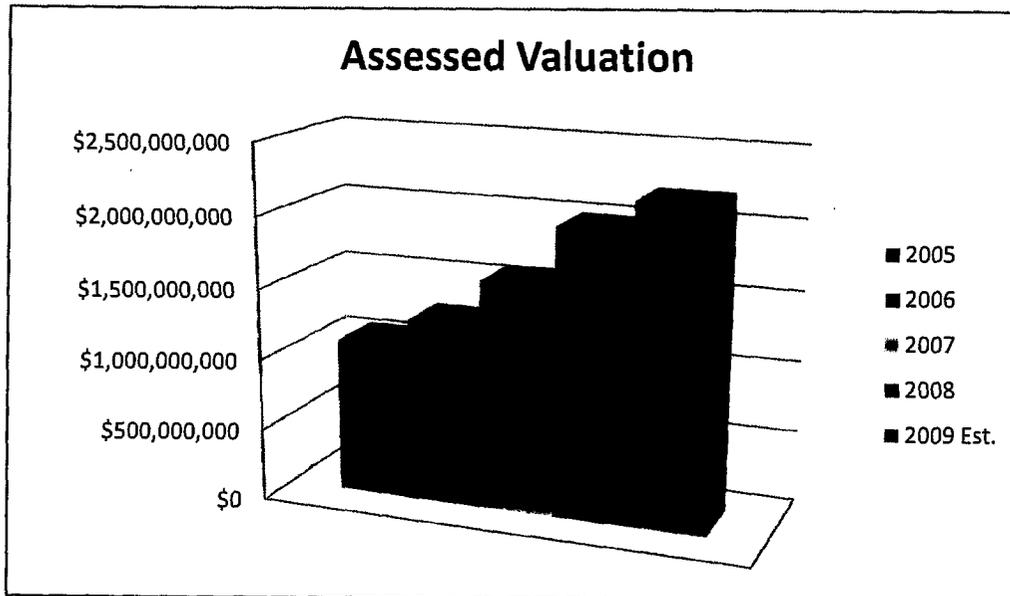
City of Fife - Sales Tax Collected - Annual Comparison



City of Fife

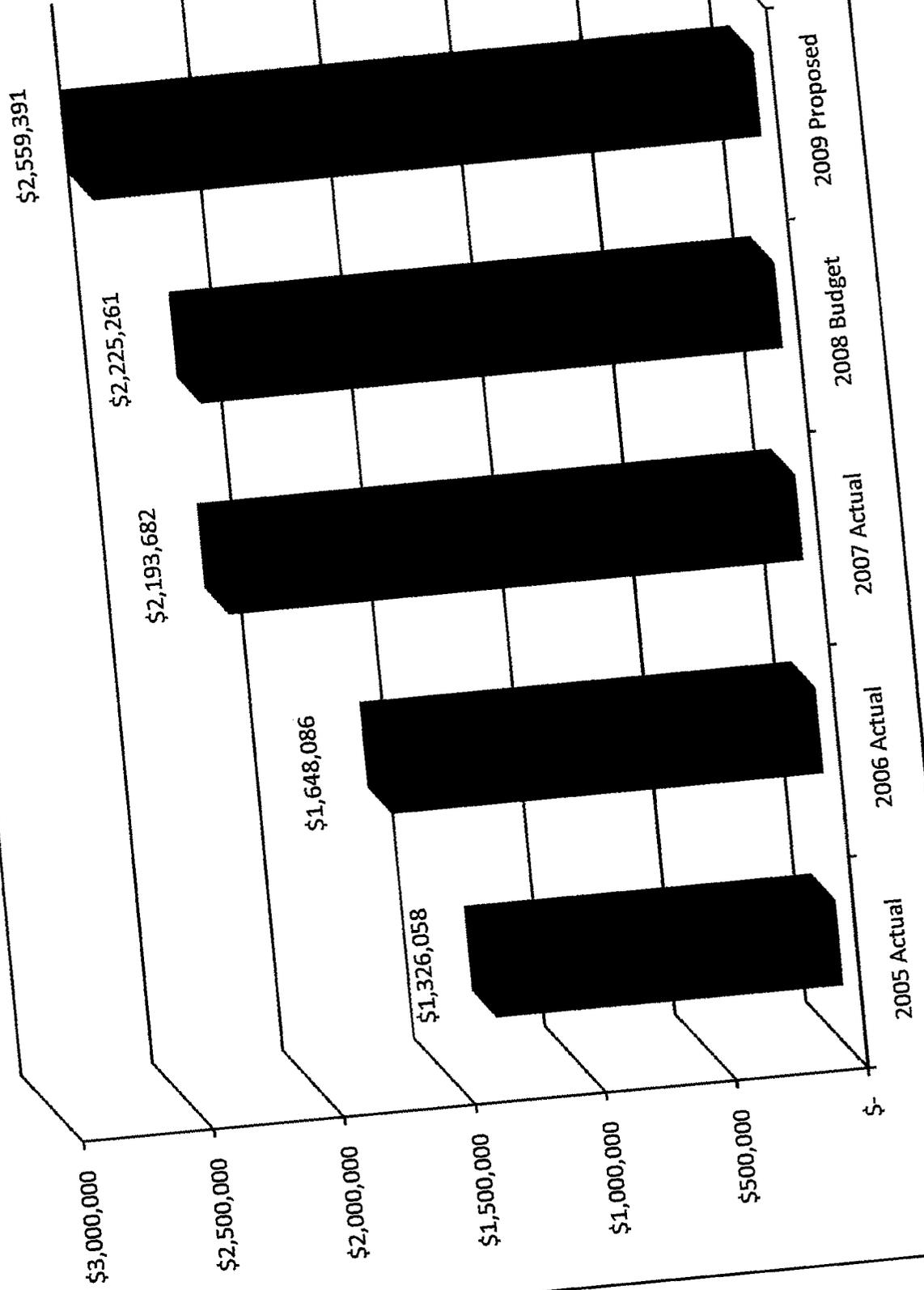
Property Tax Information With Year 2009 Estimates

Year	Assessed Valuation	New Construction	Levy Amount	Levy Rate Per \$1,000
2005	\$ 1,085,647,520	\$ 18,660,958	\$ 1,309,680	\$ 1.2064
2006	\$ 1,275,573,319	\$ 91,879,104	\$ 1,659,303	\$ 1.3008
2007	\$ 1,595,745,697	\$ 158,726,601	\$ 2,079,892	\$ 1.3034
2008	\$ 2,007,019,822	\$ 190,479,327	\$ 2,225,261	\$ 1.1087
2009 Est.	\$ 2,213,403,273	\$ 79,659,147	\$ 2,259,391	\$ 1.1500



Banked levy capacity as of September, 2008, is \$209,527
 Estimated 2009 levy rate with "banked capacity" is \$1.25

City of Fife - Property Tax - Annual Comparison



City Of Fife
Expenditure Comparisons Summary
For Years 2006-2009

Fund Description	Actual 2006	Actual 2007	Current Budget 2008	Proposed Final Budget 2008	Proposed Budget 2009
General Fund 001					
Legislative 01	131,799	319,454	428,018	428,018	235,906
Executive 02	1,138,683	1,195,092	1,431,085	1,431,085	1,580,389
Finance & Admin. Services 03	759,245	850,468	958,143	958,143	1,040,235
Municipal Court 05	889,025	968,025	1,103,190	1,103,190	1,123,862
General Government 07	881,468	736,713	778,870	778,870	686,850
Police 08	4,295,943	4,558,583	5,453,314	5,453,314	5,342,906
Engineering 09	-	-	778,194	778,194	834,523
Community Development 10	902,164	919,563	1,163,272	1,163,272	1,135,264
Parks, Rec. & Senior Services 12	1,372,561	2,455,463	1,664,237	1,664,237	1,659,605
Non-Departmental 14	3,525,681	1,567,500	1,839,677	1,839,677	985,505
General Fund 001	\$ 13,896,570	\$ 13,570,861	\$ 15,598,000	\$ 15,598,000	\$ 14,625,045
City Street 101	5,881,892	718,190	624,852	624,852	793,773
Detention Services 102	780,794	848,519	982,637	1,047,817	1,043,305
Public Safety 103	-	-	113,669	113,669	117,717
Stadium/Convention Tax 104	571,056	629,981	786,874	786,874	1,020,309
Contingency 105	-	-	-	-	-
Growth Management 106	81,993	575,732	1,074,770	1,074,770	788,499
Criminal Justice 107	44,178	39,536	80,529	80,529	119,329
C.A.R.E. 108	5,439	5,426	7,500	7,500	7,500
Impact & Mitigation 109	-	1,663,879	1,354,182	1,354,182	-
Drug Intervention 110	22,028	7,268	49,824	49,824	67,324
Park Acquisition/Develop 111	742,271	367,207	1,525,000	1,525,000	950,000
2007 Ltd GO/St Construct Bond 207	-	352,794	654,805	654,805	654,605
Public Works Trust Loan 208	15,658	-	-	-	-
1997 Ltd. G.O. Bond 213	464,560	382,268	1,036,978	1,036,978	1,301,133
2001 Ltd. G.O. Rfd. Bond 214	375,681	360,153	361,858	361,858	362,838
Street Construction 301	-	4,455,838	16,015,000	11,619,478	18,049,000
Rec & Ped Capital Facilities 303	283,971	360,153	361,858	361,858	100,000
Water Utility 401	1,777,292	1,763,746	2,063,836	2,063,836	2,321,630
Sewer Utility 402	2,270,217	2,561,694	2,704,845	2,704,845	2,819,645
Storm Drainage Utility 404	402,610	807,502	1,105,605	1,105,605	621,095
Parity Revenue Bond 405	1,189,686	1,031,399	1,124,425	1,124,425	1,096,024
Utility Construction 410	338,678	4,165,527	2,594,000	2,594,000	825,000
Fleet 504	615,866	740,526	981,649	981,649	565,010
Total Expend. Before Ending Fund Bal	\$ 29,760,440	\$ 35,408,197	\$ 51,202,696	\$ 46,872,354	\$ 48,248,781
Ending Fund Balances - All Funds	27,845,589	35,384,910	27,590,399	30,104,911	26,762,179
Grand Total All Funds	\$ 57,606,029	\$ 70,793,107	\$ 78,793,095	\$ 76,977,265	\$ 75,010,960

City of Fife
 Construction Fund 301
 Financial Plan Years 2009-2011
 Annual Budget For Year 2009
 Prepared September 4, 2008

2009
 Proposed
 Budget

2010
 Projected
 Budget

2011
 Projected
 Budget

Revenues:

Project Coded Revenues:

70th/Valley Phase 1			
DEMO - 70th/Valley Phase 1	2,050,000	-	-
SAFETEA-LU 70th/Valley Phase 1	149,000	-	-
FAST 70th/Valley Phase 1	1,920,000	-	-
TIB - 70th/Valley Phase 1	-	-	-
FMSIB - 70th/Valley Phase 1	1,500,000	-	-
PSRC - 70th/Valley Phase 1	742,000	-	-
Pierce County - 70th/Valley Phase 1	543,000	-	-
70th/Valley Phase 2			
FAST 70th/Valley Phase 2	-	-	1,800,000
FMSIB - 70th/Valley Phase 2	-	-	500,000
Pierce County - 70th/Valley Phase 2	199,000	342,000	-
20th St - 54th To 63rd			
TIB - 20th St - 54th to 63rd	300,000	2,355,499	-
Fife School District 20th St	500,000	1,000,000	-
SAFETEA-LU - 34th Ave/12th St	-	340,000	-
34th Ave/12th St			
IMD - 34th Ave/12th St	-	800,000	-
TIB - 34th Ave/12th St	-	300,000	1,620,000
FMSIB - 34th Ave/12th St	-	-	3,000,000
Subtotal	<u>7,903,000</u>	<u>5,137,499</u>	<u>6,920,000</u>

Non-Project Coded Revenues:

Bid Plans	2,000	2,000	2,000
Investment Interest Earned	30,000		
Transfer In - Public Safety Fund		550,000	
Undetermined	7,118,069	6,260,501	10,578,000
Subtotal	<u>7,150,069</u>	<u>6,812,501</u>	<u>10,580,000</u>

Total Revenues/Other Financing Sources	<u>\$ 15,053,069</u>	<u>\$ 11,950,000</u>	<u>\$ 17,500,000</u>
Est. Beginning Cash Balance	\$ 2,995,931	\$ -	\$ -
Est. Revenue/OFS & Beginning Fund Bal	<u>\$ 18,049,000</u>	<u>\$ 11,950,000</u>	<u>\$ 17,500,000</u>

Expenditures:

Capital Projects Costs Summary (Details On Pages 2-4)

All Capital Projects

Engineering	900,000	2,097,500	50,000
Right-of-Way	2,149,000	1,000,000	300,000
Construction-Variou	15,000,000	7,995,000	17,120,000
Construction Management	-	857,500	30,000
Subtotal	<u>\$ 18,049,000</u>	<u>\$ 11,950,000</u>	<u>\$ 17,500,000</u>

Non-Capital Costs Summary	\$ -	\$ -	\$ -
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Total Expenditures	<u>\$ 18,049,000</u>	<u>\$ 11,950,000</u>	<u>\$ 17,500,000</u>
Estimated Ending Cash Balance	\$ -	\$ -	\$ -
Appropriations & Est. End Fund Bal	<u>\$ 18,049,000</u>	<u>\$ 11,950,000</u>	<u>\$ 17,500,000</u>

City of Fife
 Construction Fund 301
 Financial Plan Years 2009-2011
 Annual Budget For Year 2009
 Prepared September 4, 2008

2009 Proposed Budget	2010 Projected Budget	2011 Projected Budget
----------------------------	-----------------------------	-----------------------------

Capital Outlay Detail By Project:

70th Ave/Valley Phase 1

Expenditures:

Engineering	100,000	-	-
Right-of-Way	349,000	-	-
Construction-Roadway	15,000,000	-	-
Construction Management	-	-	-
Subtotal	<u>\$ 15,449,000</u>	<u>\$ -</u>	<u>\$ -</u>

70th Ave/Valley Phase 2

Engineering	500,000	500,000	-
Right-of-Way	1,000,000	-	-
Construction-Roadway	-	500,000	10,700,000
Construction Management	-	-	-
Subtotal	<u>\$ 1,500,000</u>	<u>\$ 1,000,000</u>	<u>\$ 10,700,000</u>

20th St - 54th Ave to 63rd Ave

Engineering	300,000	-	-
Right-of-Way	800,000	-	-
Construction-Roadway	-	6,200,000	-
Construction Management	-	800,000	-
Subtotal	<u>\$ 1,100,000</u>	<u>\$ 7,000,000</u>	<u>\$ -</u>

Valley Ave - 54th to Brookville Gardens

Engineering	-	-	-
Right-of-Way	-	-	-
Construction-Roadway	-	-	-
Construction Management	-	-	-
Subtotal	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Street Preservation/Overlay Programs

Engineering	-	50,000	50,000
Construction-Roadway	-	420,000	420,000
Construction Management	-	30,000	30,000
Subtotal	<u>\$ -</u>	<u>\$ 500,000</u>	<u>\$ 500,000</u>

Right-of-Way Acquisition

Right-of-Way	-	300,000	300,000
Subtotal	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>

I-5 Ramp Point of Tacoma Road

Engineering	-	-	-
Construction-Roadway	-	-	-
Construction Management	-	-	-
Subtotal	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

34th Ave/12th St Improvements

Engineering	-	1,500,000	-
Right-of-Way	-	700,000	-
Construction-Roadway	-	-	6,000,000
Construction Management	-	-	-

City of Fife
 Construction Fund 301
 Financial Plan Years 2009-2011
 Annual Budget For Year 2009
 Prepared September 4, 2008

	2009 Proposed Budget	2010 Projected Budget	2011 Projected Budget
Subtotal	\$ -	\$ 2,200,000	\$ 6,000,000
Pedestrian Bridge Over UPRR			
Engineering	-	-	-
Right-of-Way	-	-	-
Construction-Bridge Structure	-	-	-
Construction Management	-	-	-
Subtotal	\$ -	\$ -	\$ -
54th Ave & UPRR Underpass			
Engineering	-	-	-
Right-of-Way	-	-	-
Construction-Roadway	-	-	-
Construction Management	-	-	-
Subtotal	\$ -	\$ -	\$ -
Pacific Highway East Illumination			
Engineering	-	-	-
Right-of-Way	-	-	-
Construction-Street Lighting	-	-	-
Construction Management	-	-	-
Subtotal	\$ -	\$ -	\$ -
62nd Ave E Streetlights			
Engineering	-	-	-
Right-of-Way	-	-	-
Construction-Street Lighting	-	400,000	-
Construction Management	-	-	-
Subtotal	\$ -	\$ 400,000	\$ -
62nd Ave E Sidewalk			
Engineering	-	47,500	-
Right-of-Way	-	-	-
Construction	-	-	-
Construction-U/G Utilities	-	350,000	-
Construction-Sidewalk	-	125,000	-
Construction Management	-	27,500	-
Subtotal	\$ -	\$ 550,000	\$ -

City of Fife
Schedule of Limitation of Indebtedness
As of December 31, 2007

Total Taxable Property Value \$1,595,745,697

		Remaining Debt Capacity
(1)	2.5% \$ 39,893,642 general purposes limit is allocated between:	
(2)	Up to 1.5% debt without a vote (councilmanic)	\$ 23,936,185
(3)	Less: outstanding debt	\$ 13,103,897
(4)	Less: contracts payable	\$ -
(5)	Less: excess of debt with a vote	\$ -
(6)	Add: available assets	\$ 1,867,830
(7)	Equals: remaining debt capacity without a vote	\$ 12,700,118
(8)	Additional 1% general purposes debt with a vote	\$ 15,957,457
(9)	Less: outstanding debt	\$ -
(10)	Less: contracts payable	\$ -
(11)	Add: available assets	\$ -
(12)	Equals: remaining debt capacity - general purposes, voted	\$ 28,657,575
(13)	2.5% utility purpose limit, voted	\$ 39,893,642
(14)	Less: outstanding debt	\$ -
(15)	Less: contracts payable	\$ -
(16)	Add: available assets	\$ -
(17)	Equals: remaining debt capacity - utility purposes, voted	\$ 39,893,642
(18)	2.5% open space, park and capital facilities, voted	\$ 39,893,642
(19)	Less: outstanding debt	\$ -
(20)	Less: contracts payable	\$ -
(21)	Add: available assets	\$ -
(22)	Equals: remaining debt capacity - open space, park and capital facilities, voted	\$ 39,893,642

City of Fife

Council Goals for 2009

Sustainability of City Government and Community

Sustainable- Meeting the needs of the present while increasing the ability of future generations to meet their own needs.

Key values of *sustainability* are:

Universal responsibility

Interconnectedness

And the health and wellness of not just people, but our culture and our planet.

Carbon Footprint- Per capita greenhouse gas emissions (Wikipedia) A *carbon footprint* is a "measure of the impact human activities have on the environment in terms of the amount of green house gases produced, measured in units of carbon dioxide".[1] It is meant to be useful for individuals and organizations to conceptualize their personal (or organizational) impact in contributing to global warming. A conceptual tool in response to carbon footprints are carbon offsets, or the mitigation of carbon emissions through the development of alternative projects such as solar or wind energy or reforestation. A carbon footprint can be seen as a subset of earlier uses of the concept of ecological footprint.

Sustainability, while able to stand independently, can also be placed throughout many of the aspects of City Government as well as the community. For the purposes of establishing a goal for Sustainability as an independent issue, we suggest to first establish a mission statement to that effect.

The City of Fife will be a city that incorporates "Sustainability" within the City Government structure in developing standards for the City and Community, decision making processes, and keeping abreast on new practices and products available.

SUSTAINABILITY

Purchasing Standards

Goal – establish standards for purchases of materials, equipment and services that take into consideration:

- Best practice
- Cost/benefit analysis that consider environmental cost as well as dollar cost
- Recycled-remanufactured materials/products
- Design requirements
- Availability of product/service
- Long term and sustaining effects
- Research other jurisdictions for established programs

Development Standards

Goal – establish development standards that consider:

- Long term and sustaining effects
- Design compatible with comprehensive plan
- Environmental benefits
- Use of recycled/remanufactured materials
- Cost/benefit

TRANSPORTATION

Pedestrian

Goal – Continue to make the City a walk-able, non-motorized individual movement, environmentally sensitive community as established in previous goals of 2007 and 2008

- Research possibilities of grade level pedestrian crossings at 54th Ave E. and RR tracks, private crossings owned by the city, and any other available crossings
- Acquire two parcels that will complete a trail between the Torre Property at Frank Albert Road and Dacca Park and 54th St. E.
- Work with Pierce County and Interurban Trails system to use Melroy Bridge as pedestrian/bicycle crossing of Puyallup River

Citizen Movement

Goal – look into alternative movement of people other than SOV

- Review present Transit routes in the City of Fife
- Look into “Light Rail” from Fife to SeaTac and possibly Tacoma
- Participate with Sound Transit either as a board member or liaison between the City and Sound Transit

Vehicular Movement

Goal – to alleviate congestion on Levee Road and 70th Ave by encouraging Pierce County to construct a bridge across the Puyallup River at 70th Ave to eventually connect to Canyon Road

- Continue to work with Pierce County and WSDOT to keep bridge project on list
- When an opportunity exists, promote the bridge project to be considered as a priority

DEVELOPMENT STANDARDS

Goal – Development standards that are compatible with the Sustainability Goals, look into “Green” programs

- Research alternative forms of energy for use in City – solar, pavement, wind, etc.
- Establish credit programs for use of renewable energy sources, green buildings and equipment
- Provide for a Carbon Footprint analysis
- Review Wetland Buffer management program
- Look at whole picture
- Work with Tribe on management/program
 - Council/staff education of Native styles
- Review products “Quiet Pavement” for use in City of Fife
- Review products for permeable consideration in road/parking lot construction

Other Goals for consideration:

Tax Structure of City

Facilities Study – Building/facilities other than buildings – continued from 2008, maybe look into implementation schedule after the 2008 study is finalized

2009 Budget Requests

updated 9/9/08

Dept	Council's Priority from Mar 8	Request	June 7	Supported	Fund	Notes
CD	Council Goal-1	CD1-Expanded Recycling at City Facilities	\$2,500	YES	GF	
CD	Council Goal-2	CD2-LEED building	\$40,000	YES	GF	CM decreased from \$50,000
CD	Council Goal-1	CD3-Enviro-Retrofit project	\$100,000	YES	Growth Mgt	
		TOTAL	\$142,500			
Exec	Dept-1	EXEC1-Amend Marketing Coordinator to regular employee status	\$17,750	YES	Lodging Tax	\$17,750 increase from 2008
		TOTAL	\$17,750			
IT	NEW	IT1-Microsoft Enterprise Agreement	\$27,000	YES	GF	CM decreased from \$57,000
IT	NEW	IT2-Server Replacement	\$31,200	YES	GF	
IT	NEW	IT3-Network Switches	\$12,000	YES	GF	
IT	NEW	IT4-Computer Replacement Program	\$25,000	YES	GF	
		TOTAL	\$95,200			
Court	Dept-1	COURT1-New Position-Court Bailiff	\$64,816	YES	GF	
		TOTAL	\$64,816			
PRCS	combined	PRCS1-Department-wide Recycling Program				
PRCS	Council Goal-3	PRCS2-Replace existing light fixtures and lamps in Community Center	\$5,000	YES	GF	
PRCS	Council Goal-1	PRCS3-Brookville Gardens Park Development	\$950,000	YES	Park Development	600,000 Park/350,000 REET
PRCS	Geonell Goal-2	PRCS4-Electric-Utility-Vehicle	\$0	NO		
PRCS	Dept-2	PRCS5-Increase funding for Part-time staffing	\$15,000	YES	GF	CIM deferred \$15,000
PRCS	Dept-1	PRCS6-Repair and Seal-Coat CC/Swim-Center-Parking-Lot	\$0	YES	Growth-Mgt	
PRCS	removed	PRCS7-Paving overflow-parking-install-light-fixture	n/a			
PRCS	combined	PRCS8-Overlay-CC/Swim-Center-Parking-Lot	PRCS6			
PRCS	combined	PRCS9-Placement-of-domestic-hot-water-heater	PRCS10			
PRCS	Dept-1	PRCS10-Item A-Natorium HVAC Item B-Domestic Hot Water Heater	\$172,500	YES	Growth Mgt	
PRCS	Dept-2	PRCS11-Installation of drainage systems	\$25,000	YES	Growth Mgt	
		TOTAL	\$1,167,500			
Police	Geonell Goal-2	PD1-Vehicle-Wash-system	\$0			
		TOTAL	\$0			
PW	Council Goal-1	PW1-DOE and NPDES Testing Program	\$25,000	YES	Storm	
PW	Council Goal-1	PW2-DOE and NPDES Testing Program Design	\$30,000	YES	Storm	
PW	Council Goal-2	PW3-Illumination-Of-Rae-Hwy-E-Alexander-to-Wilflow	\$0	NO		
PW	Dept-1	PW4-34th Ave E/12th St E Improvement	\$600,000	YES	Street Construction	deferred \$550,000 to 2010
PW	Council Goal-1	PW5-Construct sidewalk on east side of 62ndAve E	\$0	YES	Public Safety	
PW	Dept-3	PW6-Realign-N-LeveeRd/Frank-Albert-Rd-Intersection	\$0	NO		
PW	Dept-1	PW7-Widen-N-Levee-at-Intersection-of-Melroy-Bridge	n/a			Not Recommended for Consideration
PW	Dept-3	PW8-Widen-N-Levee-from-Frank-Albert-Rd-to-54th-Ave	\$0	NO		
PW	NEW	UPS Unit for Computer Server Room	\$25,000	YES	GF	
PW	NEW	Traffic Signal Cabinet	\$32,000	YES	Street Construction	
		TOTAL	\$712,000			

2009 Budget Requests

Dept	Council's Priority from Mar 8	Request	June 7	Supported	Fund	Notes
		5 YEAR STREET CONSTRUCTION				
PW	Council Goal	PW9-Overlay Program	\$500,000	YES	Street Construction	
PW	Council Goal	PW10-Acquire ROW	\$300,000	YES	Street Construction	
PW	Council Goal	PW11-Improve 20th St	\$2,200,000	YES	Street Construction	
PW	Council Goal	PW12-70th/Valley Ph1	\$10,500,000	YES	Street Construction	
PW	Council Goal	PW13-70th/Valley Ph2	\$1,400,000	YES	Street Construction	
		5 YEAR STREET CONSTRUCTION FUND TOTAL	\$14,900,000			
		FLEET				
PW	NEW	Replace 4 Police vehicles	\$120,000	YES		5th vehicle with grant funds
		FLEET FUND TOTAL	\$120,000			
		ENTERPRISE				
PW	NEW	Replacement of existing 8-inch asbestos-cement water line	\$800,000	YES	Utility Construction	
PW	NEW	Well #5 pump and piping replacement	\$25,000	YES	Water Utility	
		WATER TOTAL	\$800,000			
		Wapato Creek Salmon Recovery Plan				
PW	NEW	Wapato Creek Salmon Recovery Plan	\$125,000	YES	Storm Utility	
		STORM TOTAL	\$125,000			

Fund Descriptions

Fund 001 – Current Expense Fund (General Fund)

The major source of revenue for this fund is sales/use tax, property tax, revenue from other taxes, services provided, fines and forfeitures and other miscellaneous revenue.

The departments and divisions expended from this fund are:

Legislative (Council)

01.0

Executive

02.0 - City Manager's Office

02.1 - Human Resources Division

02.2 - Civil Service

02.3 - Other Boards and Commissions

02.4 - Information Technology

Finance and Administrative Services Department

03.1 - Finance Division

03.2 - Administrative Services (City Clerk's Office)

Municipal Court

05.1 - Court Division

05.2 - Probation Division

05.3 - Security Division

General Government

07.1 - Facilities & Property Division

07.2 - Grounds Division

Police (Law Enforcement)

08.1 - Operations Division

08.2 - Gambling Enforcement Division

08.3 - Traffic Policing Division

08.4 - Communications/Dispatch Division

08.5 - Crime Prevention Division

08.6 - Emergency Management Division

08.7 - Investigation Division

08.8 - Community Policing Division

Community Development Department

10.1 - Planning Division

10.2 - Building Division

Parks, Recreation and Senior Services Department

12.1 - Recreation Division

12.2 - Community Center Division

12.3 - Swim Center Division

12.4 - Park Maintenance Division

Non-Departmental (Operating Transfers)

14.0

SPECIAL REVENUE FUNDS

Fund 101 – City Street Fund

The City Street Fund was established for the segregation, budgeting, expenditure and accounting for moneys received for the purpose of funding the operations, repair and maintenance of city streets.

Fund 102 – Detention Services Fund

The purpose of this fund is to track all expenses related to the housing of Fife prisoners in other jails, and to account for the revenues and expenses related to the operation of the City of Fife jail facilities.

Fund 103 – Public Safety Fund

The purpose of this fund is to account for revenues received from the Red Light Photo Enforcement Program. The city Council has restricted use of these moneys to a specific list of items related to pedestrian safety.

Fund 104 – Stadium/Convention Tax Fund

The purpose of this fund is to promote visitors to the City of Fife. The revenue is Stadium/Convention taxes paid by the hoteliers in Fife. Its use is very restricted and can only be used for the construction and maintenance of facilities to be used by general population.

Fund 105 – Contingency Fund

The purpose of the Contingency Fund is to provide moneys with which to meet any municipal expense, the necessity or extent of which could not have been foreseen or reasonably evaluated at the time of adopting the annual budget. This fund may be supported by a budget appropriation from any tax or other revenue source not restricted in use by law. The total amount accumulated in such a fund at any time shall not exceed the equivalent of 37.5 cents per thousand dollars of assessed valuation of property within the city at such time.

Fund 106 – Growth Management

The purpose of the growth management fund is to segregate, budget, expend and account for moneys dedicated to the purpose of preparing and implementing growth management programs as required and intended by Chapter 17 of the First Extraordinary Session of the Fifty-first State Legislature. The revenues from Real Estate Excise tax shall be used for elements of a capital nature identified in the capital improvement plan.

Fund 107 – Criminal Justice Fund

The purpose of the criminal justice fund is to segregate, budget, expend and account for moneys dedicated to the purpose of augmenting existing funding levels for the city's criminal justice system, as required and intended by Chapter 1 of the Second Extraordinary Session of the Fifty-first State Legislature.

Fund 109 – Impact & Mitigation Fund

The impact and mitigation fund is used to receive revenues and segregate into general, street, park and utility categories dollars that have been contributed and dedicated for the purpose of mitigating the impacts of City or developer related projects or for assessments by the City for impacts brought about by the development of projects.

Fund 110 – Drug Intervention Fund

Investigative fund assessments, evidence fund confiscations and other drug related money is deposited into this fund. Its use is restricted to the expansion and improvement of controlled substances related law enforcement activity.

Fund 111 – Park Acquisition/Development Fund

All moneys received from grants for park development and acquisition and such moneys as the City Council may designate in the annual budget from time to time are deposited into this fund. Additionally, park impact fees and general park use sales tax are designated for this fund for the acquisition and development of city parks.

LONG TERM DEBT FUNDS

Fund 2007 – Street Construction Bond Fund

\$7,005,000 Issue – to provide part of the costs of constructing Street Improvement in the City. Debt Service Fund for the repayment of bond issuance. Utility Taxes are the source or revenue for payment of this bond.

Fund 213 – 1997 Ltd. GO Bond Fund

\$5,300,000 Issue – To construct a Criminal Justice Facility on “North Campus” (now known as the James M. Paulson Criminal Justice Center), move the Public Works facility on North Campus, and construct a City Hall on City property on 23rd St. E. Utility taxes are the source of revenue for payment of these bonds. This bond was refinanced in 2005 to take advantage of lower interest rates.

Fund 214 - 2001 Ltd. GO and Refunded Bonds

\$5,065,000 Issue – Proceeds of the Bonds were used to finance the purchase of property for parks and open space and to refund the City’s outstanding 1987 Bonds (construction of Swimming Pool Facility) and 1991 Bonds (purchase of property for municipal facility- now known as the James M. Paulson Criminal Justice Center) to affect savings for the City. Transfers from the Recreation and Pedestrian Capital Facilities Fund (for the property purchase) and the Current Expense Fund (for the refunded bonds) pay annual debt.

CAPITAL PROJECTS FUNDS

Fund 301 – Street Construction Fund

The purpose of the street construction fund shall be to segregate monies that have been received (bond proceeds, grants, identified impact and mitigation revenues, etc) for the purpose of street construction for those projects identified in the city’s adopted transportation improvement program (TIP). The city clerk-treasurer shall create such special categories as are necessary to properly account for funds required to be expended on a specific project.

Fund 303 - Recreational and Pedestrian Capital Facilities Fund

The purpose of this fund shall be to approve funds and expend them for the purposes of constructing pedestrian improvements such as crosswalks, sidewalks, pathways and similar pedestrian amenities and for capital improvements that benefit recreational services and programs. This fund is a revenue source for the property purchase portion of the 2001 Ltd. GO Bonds. The revenue source for this fund is card room gambling taxes.

ENTERPRISE FUNDS

Funds used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the cost (expenses) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Fund 401 – Water Utility Fund

User fees generate revenue for this fund. Those funds are used to operate and maintain the City's water utility.

Fund 402 – Sewer Utility Fund

User fees generate revenue for this fund. Those funds are used to operate and maintain the City's sewer utility.

Fund 404 – Storm Utility Fund

The creation of a stormwater utility to address storm and surface water drainage issues is deemed necessary to protect public and private property, to preserve streams, wetlands, and floodways; to minimize water quality degradation from urban runoff, and to ensure the sound development of property within the City to the benefit of all citizens.

Fund 405 – Parity Bond Fund

The purpose of The Parity Revenue Bond Fund is to pay and secure the payment of the principal, premium, if any, and interest on the Parity Bonds issued by the City. The Bond Fund consists of two accounts: (a) the Principal and Interest Account and (b) the Reserve Account. Each account is held separate and apart from the other. The purpose of the Parity Revenue Bond Fund is to pay part or all of the costs of certain capital improvements to the City's sanitary sewer system, including the improvements carried out by Utility Local Improvement District No. 98-2.

Fund 410 – Utility Construction Fund

The Utility Construction Fund provides capital improvements to the City's utilities. This is funded through General Facility charges and operating transfers from the utility funds.

INTERNAL SERVICE FUNDS

Fund 504 – Fleet Fund

The purpose of the Fleet Fund is to provide for the acquisition, replacement, maintenance and repair of fleet vehicles for the City of Fife, all being necessary for the benefit of the public served. An internal service fund is used to account for the financing of goods or services provided by one department to other departments within the City of Fife on a cost-reimbursement basis.

The original purpose of this fund was to purchase machinery & equipment for the Public Works Department. The fund has grown and developed and is now used as an Internal Service Fund providing the purchase, repair and maintenance of the City's fleet of licensed vehicles.

September 10, 2008

MEMORANDUM
For Meeting of September 16, 2008

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Kurt Reuter, Parks, Recreation & Community Services Director
SUBJECT: Fife Swim Center HVAC Equipment and Domestic Hot Water Tank Replacement

REPORT IN BRIEF: Provision of cost estimates for replacement of the Main Pool Supply Air Handler and Domestic Hot Water Tank for the Fife Swim Center. These estimates also include the cost for opening of the swim center roof which has been determined as the most efficient way to remove the old, and install the new equipment.

BACKGROUND: Council directed staff to obtain cost estimates for replacement of the main pool air handler and domestic hot water tank. Staff retained the services of a structural engineer to examine the pool building and recommend the best way to access this equipment and provide a detailed cost estimate based on this recommendation. The structural engineer determined the easiest and most cost effective way to access this equipment was via an opening made in the pool roof. Three variations of the roof opening component of the project were examined. The engineer's report provided cost estimates based on these three scenarios. They include:

Option "A" – Replace Main Pool Supply Air Handler and Domestic Hot Water Tank via opening created in pool building roof and install permanent roof access scuttle (hatch) with parapets provided by manufacturer.

Option "B" – Replace Main Pool Supply Air Handler and Domestic Hot Water Tank via opening created in pool building roof and install permanent roof access scuttle (hatch) with site built parapets.

Option "C" – Replace Main Pool Supply Air Handler and Domestic Hot Water Tank via opening created in pool building roof and reconstruct roof to prior condition.

ATTACHMENTS: Cost estimate options "A", "B", and "C".

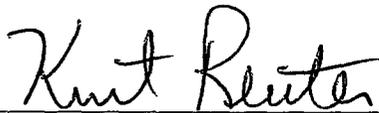
DISCUSSION: The equipment that is being recommended for replacement is original and has been in operation since the pool opened in 1985. According to manufacturer specifications, the equipment has gone well beyond its "normal" life expectancy. Staff is recommending completion of this project as a preventive maintenance measure. The hot water tank has had a series of repairs to the vessel over the years and we are concerned with its integrity. The air handler has reached the age that it has begun to impact the cost of the annual maintenance contract. Air Systems staff has informed us that the cost of our maintenance contract will be going up because the chances for catastrophic failure of this unit are elevated. How long the equipment may continue to perform satisfactorily is unknown. If a catastrophic failure of the equipment occurs, the pool would be forced to close immediately and would remain so for a period of 8 – 12 weeks. If we are able to properly plan for a closure, the time frame would be reduced to 2 – 3 weeks. It is for this reason that we propose being proactive and completing the project in 2009.

FISCAL IMPACT: The cost estimates for Options A, B, and C, all reflect the same estimated cost for purchase and installation of equipment. The cost estimates do not include WSST.

500 Gallon Domestic Hot Water Tank - \$60,000.00
Main Pool Supply Air Handler - \$65,000.00

Option A: \$196,000.00
Option B: \$195,000.00
Option C: \$184,500.00

RECOMMENDATIONS: Based on input from the City Building Official, structural engineer and Air Systems staff, PRCS staff recommends Option "B".



Kurt Reuter
Parks, Recreation & Community
Services Director

Approved for Agenda:
Steve Worthington, City Manager

City of Five Swimming Pool Roof Hatch & Mechanical Equipment Removal & Replacement Cost Estimate
 Estimate Option "A" providing permanent Aluminum Roof Suttle

Item Number	Item Description	Material Costs	Labor & Equipment Cost	Overhead	UNIT	UNIT COST (1)	QUANTITY	ITEM TOTAL	NOTES	DATE OF ENTRY	CALC BY
1	Mobilization			\$17,819.34	Lump Sum	\$17,819.34	1	\$17,819.34	10% of Other Items	08/15/08	jdbe
2	Preparatory Work							\$0.00	Broken Down Below		
2.1	Electrical	\$180.00	\$3,200.00	\$338.00	Lump Sum	\$3,718.00	1	\$3,718.00	Temporary removal of lighting	08/15/08	jdbe
2.2	Plumbing (Sprinkler Piping)	\$150.00	\$2,100.00	\$225.00	Lump Sum	\$2,475.00	1	\$2,475.00	Temporary connection	08/15/08	jdbe
2.3	Plumbing (General)	\$380.00	\$3,750.00	\$413.00	Lump Sum	\$4,543.00	1	\$4,543.00	Equipment being removed incl.	08/15/08	jdbe
2.4	HVAC Ducting	\$40.00	\$800.00	\$84.00	Lump Sum	\$924.00	1	\$924.00	Temporary removal for struc.	08/15/08	jdbe
3	Place Perimeter Beams	\$950.00	\$2,200.00	\$315.00	Lump Sum	\$3,465.00	1	\$3,465.00	Beams see sketch	08/15/08	jdbe
4	Remove Roof Section	\$0.00	\$1,500.00	\$150.00	Lump Sum	\$1,650.00	1	\$1,650.00	Remove roof shing. & T&G	08/15/08	jdbe
5	Construct Hatch Parapets	\$2,447.00	\$850.00	\$329.70	Lump Sum	\$3,626.70	1	\$3,626.70	Bilco Provided Curb	08/15/08	jdbe
6	Set up Crane	\$0.00	\$310.00	\$31.00	Lump Sum	\$341.00	1	\$341.00	60 ton Crane Assumed	08/22/08	jdbe
7	Remove Boiler	\$0.00	\$1,269.00	\$126.90	Lump Sum	\$1,395.90	1	\$1,395.90	Existing Boiler removed	08/22/08	jdbe
8	Remove HVAC Equipment	\$65,000.00	\$0.00	\$151.90	Lump Sum	\$1,670.90	1	\$1,670.90	Existing HVAC Eq. removed	08/22/08	jdbe
9	Place New Boiler	\$60,000.00	\$0.00	\$6,000.00	Lump Sum	\$66,000.00	1	\$66,000.00	New HVAC placed	08/22/08	jdbe
10	Remove Crane	\$0.00	\$310.00	\$31.00	Lump Sum	\$341.00	1	\$341.00	New Boiler placed	08/22/08	jdbe
11	Reconnect Equipment	\$526.00	\$1,800.00	\$232.60	Lump Sum	\$2,558.60	1	\$2,558.60	Would be required for #14	08/22/08	jdbe
12	Test Equipment	\$0.00	\$800.00	\$80.00	Lump Sum	\$880.00	1	\$880.00	Reconnect equipment	08/15/08	jdbe
13	Construct Hatch Cover & Place	\$9,774.00	\$1,469.00	\$1,124.30	Lump Sum	\$12,367.30	1	\$12,367.30	Test Equipment to verify oper.	08/15/08	jdbe
14	Final Clean-up	\$220.00	\$450.00	\$67.00	Lump Sum	\$737.00	1	\$737.00	Bilco Provided Roof Suttle	08/22/08	jdbe
15									Clean-up	08/15/08	jdbe
Sub Totals Less Mobilization		\$139,667.00	\$22,327.00	\$16,199.40				\$178,193.40			
Total Construction Cost		\$139,667.00	\$22,327.00	\$34,018.74				\$196,012.74			

City of Fife Swimming Pool Roof Hatch & Mechanical Equipment Removal & Replacement Cost Estimate

Estimate Option "B" providing permanent Aluminum Roof Scuttle, Job built Parapet

Item Number	Item Description	Material Costs	Labor & Equipment Cost	Overhead	UNIT	UNIT COST (1)	QUANTITY	ITEM TOTAL	NOTES	DATE OF ENTRY	CALC BY
1	Mobilization			\$17,720.67	Lump Sum	\$17,720.67	1	\$17,720.67	10% of Other Items	08/15/08	jdbe
2	Preparatory Work					\$0.00			Broken Down Below		
2.1	Electrical	\$180.00	\$3,200.00	\$338.00	Lump Sum	\$3,718.00	1	\$3,718.00	Temporary removal of lighting	08/15/08	jdbe
2.2	Plumbing (Sprinkler Piping)	\$150.00	\$2,100.00	\$225.00	Lump Sum	\$2,475.00	1	\$2,475.00	Temporary connection	08/15/08	jdbe
2.3	Plumbing (General)	\$380.00	\$3,750.00	\$413.00	Lump Sum	\$4,543.00	1	\$4,543.00	Equipment being removed incl.	08/15/08	jdbe
2.4	HVAC Ducting	\$40.00	\$800.00	\$84.00	Lump Sum	\$924.00	1	\$924.00	Temporary removal for struc.	08/15/08	jdbe
3	Place Perimeter Beams	\$950.00	\$2,200.00	\$315.00	Lump Sum	\$3,465.00	1	\$3,465.00	Beams see sketch	08/15/08	jdbe
4	Remove Roof Section	\$0.00	\$1,500.00	\$150.00	Lump Sum	\$1,650.00	1	\$1,650.00	Remove roof shing. & T&G	08/15/08	jdbe
5	Construct Hatch Parapets	\$1,150.00	\$1,250.00	\$240.00	Lump Sum	\$2,640.00	1	\$2,640.00	Bilco Provided Curb	08/15/08	jdbe
6	Set up Crane	\$0.00	\$310.00	\$31.00	Lump Sum	\$341.00	1	\$341.00	60 ton Crane Assumed	08/22/08	jdbe
7	Remove Boiler	\$0.00	\$1,269.00	\$126.90	Lump Sum	\$1,395.90	1	\$1,395.90	Existing Boiler removed	08/22/08	jdbe
8	Remove HVAC Equipment	\$0.00	\$1,519.00	\$151.90	Lump Sum	\$1,670.90	1	\$1,670.90	Existing HVAC Eq. removed	08/22/08	jdbe
9	Place New HVAC Equipment	\$65,000.00	\$0.00	\$6,500.00	Lump Sum	\$71,500.00	1	\$71,500.00	New HVAC placed	08/22/08	jdbe
10	Remove New Boiler	\$60,000.00	\$0.00	\$6,000.00	Lump Sum	\$66,000.00	1	\$66,000.00	New Boiler placed	08/22/08	jdbe
11	Remove Crane	\$0.00	\$310.00	\$31.00	Lump Sum	\$341.00	1	\$341.00	Would be required for #14	08/22/08	jdbe
12	Reconnect Equipment	\$526.00	\$1,800.00	\$232.60	Lump Sum	\$2,558.60	1	\$2,558.60	Reconnect equipment	08/15/08	jdbe
13	Test Equipment	\$0.00	\$800.00	\$80.00	Lump Sum	\$880.00	1	\$880.00	Test Equipment to verify oper.	08/15/08	jdbe
14	Construct Hatch Cover & Pla	\$9,774.00	\$1,469.00	\$1,124.30	Lump Sum	\$12,367.30	1	\$12,367.30	Bilco Provided Roof Scuttle	08/22/08	jdbe
15	Final Clean-up	\$220.00	\$450.00	\$67.00	Lump Sum	\$737.00	1	\$737.00	Clean-up	08/15/08	jdbe
Sub Totals		\$138,370.00	\$22,727.00	\$16,109.70				\$177,206.70			
Total		\$138,370.00	\$22,727.00	\$33,830.37				\$194,927.37			

City of Fife Swimming Pool Roof Hatch & Mechanical Equipment Removal & Replacement Cost Estimate
 Estimate Option "C" Roof Removed and Replaced in kind

Item Number	Item Description	Material Costs	Labor & Equipment Cost	Overhead	UNIT	UNIT COST (1)	QUANTITY	ITEM TOTAL	NOTES	DATE OF ENTRY	CALC BY
1	Mobilization			\$16,773.90	Lump Sum	\$16,773.90	1	\$16,773.90	10% of Other Items	08/15/08	jdbe
2	Preparatory Work							\$0.00	Broken Down Below		
2.1	Electrical	\$180.00	\$3,200.00	\$338.00	Lump Sum	\$3,718.00	1	\$3,718.00	Temporary removal of lighting	08/15/08	jdbe
2.2	Plumbing (Sprinkler Piping)	\$150.00	\$2,100.00	\$225.00	Lump Sum	\$2,475.00	1	\$2,475.00	Temporary connection	08/15/08	jdbe
2.3	Plumbing (General)	\$380.00	\$3,750.00	\$413.00	Lump Sum	\$4,543.00	1	\$4,543.00	Equipment being removed incl.	08/15/08	jdbe
2.4	HVAC Ducting	\$40.00	\$800.00	\$84.00	Lump Sum	\$924.00	1	\$924.00	Temporary removal for struc.	08/15/08	jdbe
3	Place Perimeter Beams	\$950.00	\$2,200.00	\$315.00	Lump Sum	\$3,465.00	1	\$3,465.00	Beams see sketch	08/15/08	jdbe
4	Remove Roof Section	\$0.00	\$1,500.00	\$150.00	Lump Sum	\$1,650.00	1	\$1,650.00	Remove roof shing. & T&G	08/15/08	jdbe
5	Set up Crane	\$0.00	\$310.00	\$31.00	Lump Sum	\$341.00	1	\$341.00	60 ton Crane Assumed	08/22/08	jdbe
6	Remove Boiler	\$0.00	\$1,269.00	\$126.90	Lump Sum	\$1,395.90	1	\$1,395.90	Existing Boiler removed	08/22/08	jdbe
7	Remove HVAC Equipment	\$0.00	\$1,519.00	\$151.90	Lump Sum	\$1,670.90	1	\$1,670.90	Existing HVAC Eq. removed	08/22/08	jdbe
8	Place New HVAC Equipment	\$65,000.00	\$0.00	\$6,500.00	Lump Sum	\$71,500.00	1	\$71,500.00	New HVAC placed	08/22/08	jdbe
9	Place New Boiler	\$60,000.00	\$0.00	\$6,000.00	Lump Sum	\$66,000.00	1	\$66,000.00	New Boiler placed	08/22/08	jdbe
10	Remove Crane	\$0.00	\$310.00	\$31.00	Lump Sum	\$341.00	1	\$341.00	Would be required for #13	08/22/08	jdbe
11	Reconnect Equipment	\$526.00	\$1,800.00	\$232.60	Lump Sum	\$2,558.60	1	\$2,558.60	Reconnect equipment	08/15/08	jdbe
12	Test Equipment	\$0.00	\$800.00	\$80.00	Lump Sum	\$880.00	1	\$880.00	Test Equipment to verify oper.	08/15/08	jdbe
13	Reconstruct Roof	\$4,180.00	\$856.00	\$503.60	Lump Sum	\$5,539.60	1	\$5,539.60	Reconstruct Existing Roof	08/22/08	jdbe
14	Final Clean-up	\$220.00	\$450.00	\$67.00	Lump Sum	\$737.00	1	\$737.00	Clean-up	08/15/08	jdbe
Sub Totals		\$131,626.00	\$20,864.00	\$15,249.00				\$167,739.00			
Total		\$131,626.00	\$20,864.00	\$32,022.90				\$184,512.90			

September 10, 2008

MEMORANDUM
For Meeting of September 16, 2008

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Kurt Reuter, Parks, Recreation & Community Services Director
SUBJECT: Fife Swim Center HVAC Equipment Replacement **Addendum**

REPORT IN BRIEF: Provision of additional cost estimate for replacement of the condensing unit attached to the Main Pool Supply Air Handler.

BACKGROUND: Council directed staff to obtain cost estimates for replacement of the main pool air handler. Air Systems Engineering Inc. provided this cost estimate. The air handler is attached to a condensing unit located at ground level in an enclosure near the main entrance to the Swim Center. This unit acts like a heat pump to provide pre-conditioned air to the main air handler. The unit is 22 years old and has exceeded its life expectancy. Air Systems engineers recommend that this unit be replaced at the same time the main pool supply air handler is replaced. These units work hand in hand with each other. Replacing them simultaneously would ensure proper operation of this "system" and reduce chances for mechanical breakdown in the future.

DISCUSSION: This piece of equipment, as previously stated, is 22 years old. According to manufacturer specifications, the equipment has gone well beyond its "normal" life expectancy. Staff is recommending completion of this project as a preventive maintenance measure for the reasons outlined in the related staff report.

FISCAL IMPACT: The cost estimate for the condensing unit, including installation is \$35,000, not including WSST.

RECOMMENDATIONS: Based on input from Air Systems Engineering Inc. staff recommends replacement of the condensing unit as part of the main pool supply air handler replacement project.



Kurt Reuter
Parks, Recreation & Community
Services Director



Approved for Agenda:
Steve Worthington, City Manager

September 10, 2008

MEMORANDUM
For Meeting of September 16, 2008

TO: Mayor and Councilmembers
THROUGH: Steve Worthington, City Manager
FROM: Kurt Reuter, Parks, Recreation & Community Services Director
SUBJECT: Brookville Gardens Community Park Preliminary Cost Estimate

REPORT IN BRIEF: Present and discuss the preliminary cost estimates for Brookville Gardens Community Park as prepared by the consultant design team.

BACKGROUND: Council reviewed the latest draft of the revised master plan at its August 26, 2008 regular meeting. They shared their comments about the updated plan with staff and the design team. The design team has utilized this feedback on the revised master plan to develop their first draft of engineers cost estimates for each of the three elements of the park.

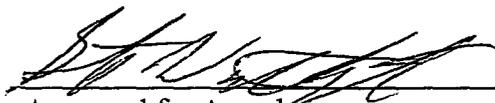
ATTACHMENTS: Cost estimate narrative, cost estimates for each component of Brookville gardens Community Park.

DISCUSSION: Staff and the design team are prepared to discuss and answer council questions pertaining to the preliminary cost estimates. As previously discussed the cost estimates were prepared in such a way as to separate the project in to three elements. These are: 1. The Park, 2. The Stream Restoration, and 3. The Park Maintenance Operational Facility.

SUGGESTED MOTION: Discussion item only. No formal action is required at this time.



Kurt Reuter
Parks, Recreation & Community
Services Director



Approved for Agenda:
Steve Worthington, City Manager

Kurt Reuter

From: Kurt Reuter
Sent: Wednesday, August 27, 2008 5:05 PM
To: 'David Rehfeld'
Cc: Steve Worthington; Jim Reinbold
Subject: RE: Brookville Gardens Community Park- The day after

David,

You beat me to the punch today. I wanted to wait until I had my weekly meeting with the CM today to get his reaction to last night before I got back to you. First and foremost, the CM and I felt very good about last night. The mood seemed positive and overall council liked what they saw in the updated, *preliminary, work-in-process, early stages of develop master plan*. I reviewed my notes with the CM to make sure that he and I were in agreement as to what comments council made in regard to the plan. Here is the list we came up with.

1. Concerns over the close proximity of the community gardens to the picnic shelter(s).
2. Overall size of the community gardens area. Reduce total area of this element.
3. Ongoing costs associated with M & O of agricultural element(s) i.e.; raspberries or other "crop".
4. Overall size of the agricultural areas. Reduce total area of this element.
5. Security of the community gardens.

The CM and I came up with a couple of other issues that we would like to include in the design process.

1. Incorporate CPTED in to the overall design of the park, especially the structures.
2. Generate cost saving estimates if the restrooms were located on the east side of the creek nearer to the parking lot.
3. Reminder to prepare cost estimates with the 3 separate elements approach, park, creek, and PM facility.

Lastly, the CM would like to have a project timeline prepared utilizing the Gantt project management software. He is trying to get all staff to use this program for capital projects management. If you do not use Gantt, MS Project could also be used and the data imported to Gantt. His goal is to get council used to seeing the same format document for all city capital projects. Are you able to produce a project timeline in one of these formats?

Let me now try to answer the questions and confirm your understanding of the items you mention below.

- You are correct that the immediate next step is to produce an updated master plan based on last night's comments and a 20% contingency cost estimate based on that updated plan. The due date for the packet would be Thursday, 9/4/08. I understand that this is a very short time line, basically a week from tomorrow with a holiday thrown in. Please let me know if this is going to present a problem and we can discuss.
- The "best case actual construction budget" is difficult to answer. The amount of money budgeted for this project in 2008 was a total of \$750K. If we subtract work done to date and the full amount of your scope, this amount is reduced to approximately \$150 - \$200K. Council has tentatively put \$950K in the 2009 budget for this project and we may have access to another \$500K that could be pulled from a different parks capital project. Rough estimate is a total of \$1.65M. Other funding sources may be available depending on how bad council wants to go forward with this project, but I am not sure how much is potentially available. Bottom line is that we need to make sure that we present cost estimates for the 3 distinct elements of the park.

We were hopeful to present the complete "leave them breathless" master plan to the council at the September study session which is the 16th. We agree that a study session is the appropriate forum to make the next presentation. If we do not present in September, we are concerned that the next study session is October 21st and that pushes us out another 5 weeks before a decision could potentially be made whether this projects gears up for construction in 2009.

Please review my comments here and perhaps we can conduct a conference call sometime tomorrow or Friday.

Lastly, I need to get the signed contract back from you soon and we need to discuss the other side project when we have a chance.

Thanks, again for the great job with last night's presentation. We are excited to keep this positive momentum moving forward.

Kurt W. Reuter

Parks, Recreation & Community Services Director

City of Fife

253.896.8641

253.896.8655 FAX



Think of the environment...please don't print this e-mail unless absolutely necessary.

**Brookville Gardens Community Park
Preliminary Concept Master Plan
Probable Estimate of Construction Costs- 09-03-08**

☛ Introduction

This estimate of probable construction cost should be viewed as preliminary and subject to continuous adjustment and revision as the design process continues for Brookville Gardens Community Park. As of September 2008, that design process has produced a revised conceptual master plan that used, as its starting point and reference, a previous master plan prepared by HDR. Whether by oversight or omission, no cost estimate was prepared by HDR for that earlier master plan concept.

For a milestone reference in the entire design process, this present conceptual master plan, as previously reviewed and informally approved by the Fife City Council, should be considered at about a **30% level of completion**.

As established beforehand, the expected phases and sequence of park development for Brookville Gardens remain:

- ☑ 1st Phase- Site work for access and parking, full park development (with some exclusions detailed below)
- ☑ 2nd Phase- Wapato Creek- Realignment, relocation and stream habitat restoration (with some additions detailed below); and
- ☑ 3rd Phase- City Parks Maintenance and Operations Yard

The next milestone of work progress will be at the halfway point, or 50%, which will yield a set of preliminary park development construction drawings and a **more refined and reliable** probable estimate of construction cost (all phases). Reaching this point in the design process will allow for the necessary documentation and supporting information to be available in order to start the process of submitting for the required environmental permitting for the streamcourse work within Wapato Creek (Phase II)

☛ Description of Park Construction Phases and Components of Each

☛ 1st Phase – Site Work for Access and Parking and Full Park Development

- ☑ Site and Structure Demolition
- ☑ All Street and Access Improvements
- ☑ Parking Area Grading, Drainage and Stormwater
- ☑ Gravel Base Course – **No Paving and Sealing**
- ☑ Utility Stubs and Boxes – **No extensions across Wapato Creek**

- ☑ Park Features and Improvements

- ⊗ All Pedestrian Pathways
- ⊗ Access to Park by Existing Culvert Crossings
- ⊗ Entry Monumentation
- ⊗ Educational/Interpretive Signage
- ⊗ Park Furnishings –(e.g. Benches, Picnic Tables, Trash Receptacles, Drinking Fountains and Bike Racks)
- ⊗ Parking Lot and Park Interior Lighting
- ⊗ Fencing and Gates
- ⊗ Park Landscape (Trees, Shrubs, Ornamental Grasses, Native Plantings and Meadow and Wildflower Areas, Replanted Berry Vine Rows)
- ⊗ Landscape Irrigation
- ⊗ Park Structures (Picnic Pavilions)
- ⊗ Temporary Restroom
- ⊗ Thematic/Feature Play Area
- ⊗ Community Gardens

■ **2nd Phase – Wapato Creek- Realignment, Relocation and Stream Habitat Restoration**

- Surfacing and Sealing of Parking Lot and Adjacent Walkways
- Parking Lot Striping and Wheel Stops
- Pedestrian Bridge
- Utility Extensions (across bridge)
- Permanent Restroom with Green Roof
- Realignment and Rechanneling of Wapato Creek
- Cofferdams and Bypass Pipe (Fish Habitat Related)
- Grading and Export of Creek Earthwork Volumes
- Creek Related Interpretive Viewing Platforms
- Creek Revegetation (Riparian Plantings)
- Irrigation to support Revegetation

■ **3rd Phase- City Parks Maintenance and Operations Yard**

- Demolition and Removal of Existing Buildings
- Retention and Renovation of Existing Barn/Shed Structure
- Additional New Building/Shed Structure
- Vehicle and Equipment Wash Rack and Pad
- Yard and Site Development
- "Grasscrete"- Permeable Paving
- Utility Extensions
- Security Gates and Fencing
- Perimeter and Interior Landscape and Irrigation

BROOKVILLE GARDENS COMMUNITY PARK
Probable Estimate of Construction Cost
Level of Design: Conceptual Master Plan

PHASE I: ACHIEVABLE, ACCESSIBLE, AND ACTIVE PARK DEVELOPMENT

DESCRIPTION	UNIT PRICE	UNIT	QUANTITY	ESTIMATED COST
Division 01: General Requirements:				
Contractor Mobilization		LS	1	\$40,000.00
Division Total:				\$40,000.00
Division 02: Structural and Surface				
Demolition: 3 Buildings		SF	6,834	\$68,340.00
Asphalt Pavement Removal		SY	1,130	\$11,300.00
Concrete Pavement Removal		SY	270	\$8,100.00
Retaining Rock Wall Removal		SF	145	\$224.75
Retaining Wood Wall Removal		LF	48	\$40.80
Existing Catch Basin Removal		EA	1	\$350.00
Division Total:				\$88,355.55
Division 03: Concrete Paving				
Pedestrian Curb Cut Ramp		EA	5	\$3,750.00
4" Concrete Flatwork (Regional Bike Trail)		SF	9,947	\$44,761.50
4" Colored Concrete (Main Pathway)		SF	9,834	\$68,838.00
Concrete Paving (Outer Pathway)		SF	18,113	\$81,508.50
Division Total:				\$198,858.00
Division 10: Specialties				
Entry Monument		EA	1	\$25,000.00
Educational Interpretive Signage		EA	3	\$3,600.00
Division Total:				\$28,600.00
Division 12: Site Furnishings				
8' Custom Bench		EA	9	\$9,000.00
8' Picnic Table		EA	6	\$15,000.00
Trash Receptacles		EA	4	\$2,000.00
Drinking Fountains		EA	2	\$3,000.00
Bike Racks		EA	2	\$2,200.00
Division Total:				\$31,200.00
Division 26: Site Lighting & Electrical				
Parking Lot Lighting		EA	8	\$16,000.00
Internal Lighting (Bollards)		EA	20	\$10,000.00
Division Total:				\$26,000.00

BROOKVILLE GARDENS COMMUNITY PARK
Probable Estimate of Construction Cost
Level of Design: Conceptual Master Plan

PHASE I: ACHIEVABLE, ACCESSIBLE, AND ACTIVE PARK DEVELOPMENT

DESCRIPTION	UNIT PRICE	UNIT	QUANTITY	ESTIMATED COST
Division 31: Earthwork				
Parking Lot				
Structural Fill (Imported)		CY	400	\$14,000.00
Clear & Grub		ACRE	1	\$6,000.00
Excavation		CY	800	\$8,000.00
Embankment		CY	800	\$6,400.00
Erosion & Sediment Control		LS	1	\$3,500.00
Park Site Development				
Clear, Grub & Brush		ACRE	9	\$59,400.00
Tree Protection		SF	9,200	\$11,040.00
Tree Removal		EA	140	\$39,200.00
Fill Imported (Not adj for Creek Exports)		CY	3,400	\$119,000.00
Topsoil: Stripped & Stored		CY	2,121	\$10,074.75
Division Total:				\$276,614.75

Division 32: Exterior Improvements - N

Parking Area				
Aggregate Base Course		TON	856	\$25,680.00
Decorative Gravel		TON	20	\$1,600.00
Gravel Pave System		SY	300	\$15,000.00
Concrete Curb (R.O.W.)		LF	204	\$6,120.00
Signage		LS	1	\$2,600.00
Rain Garden (Large)		EA	1	\$80,000.00
Rain Garden (Small)		EA	1	\$40,000.00
Division Total:				\$171,000.00

BROOKVILLE GARDENS COMMUNITY PARK
Probable Estimate of Construction Cost
Level of Design: Conceptual Master Plan

PHASE I: ACHIEVABLE, ACCESSIBLE, AND ACTIVE PARK DEVELOPMENT

DESCRIPTION	UNIT PRICE	UNIT	QUANTITY	ESTIMATED COST
Division 32: Park Exterior Improvements				
Crusher Fines				
Pathways/Walkways		SF	6,069	\$13,958.70
Mulch				
Wood Fiber	\$9.60	SF	74,750	\$44,850.00
Pea Gravel	\$1.55	SF	12,471	\$6,859.05
Fencing & Gates				
4' Open Rail Fence	\$16.00	LF	1,414	\$22,624.00
4' Open Rail Gate	\$300.00	EA	6	\$1,800.00
Trellis	\$1,850	LF	1,500	\$2,775.00
Landscape Irrigation				
Overall Irrigation (Drip, Rotar, Pop-ups)	\$1.15	SF	190,863	\$219,492.45
Planting				
Trees, Shrubs, Groundcovers	\$3.50	SF	79,313	\$277,595.50
Turf Grass - Seed	\$0.65	SF	111,550	\$33,465.00
Site Amenities				
Rain Garden	\$100.00	SF	2,120	\$21,200.00
Community Garden	\$100,000.00	LS	1	\$100,000.00
Feature Play Area	\$100,000.00	LS	1	\$100,000.00
Park Structure Buildings				
Small Picnic Shelter	\$40.00	SF	350	\$14,700.00
Large Picnic Shelter	\$50.00	SF	900	\$45,000.00
Temporary/Portable Restroom	\$20,000.00	EA	1	\$20,000.00
Division Total:				\$924,319.70
TOTAL				\$1,784,948.00
Sales Tax (8.8%)				\$157,075.42
Sub Total				\$1,942,023.42
Contingency (20%)				\$388,404.68
GRAND TOTAL				\$2,330,428.11

BROOKVILLE GARDENS COMMUNITY PARK
Probable Estimate of Construction Cost
Level of Design: Conceptual Master Plan

PHASE II: WAPATO CREEK RESTORATION / UTILITY EXTENSION
PARKING LOT PAVING, BRIDGE, RESTROOMS

DESCRIPTION	UNIT PRICE	UNIT	QUANTITY	ESTIMATED COST
Division 01: General Requirements:				
Mobilization	\$60,000.00	LS	1	\$60,000.00
Division Total:				\$60,000.00
Division 02: Existing Conditions				
Culvert Removal	\$20,000.00	EA	2	\$20,000.00
Survey	\$10,000.00	LS	1	\$10,000.00
Fish Removal	\$3,000.00	LS	1	\$3,000.00
Demolition of existing building 4	\$23,850.40	SF	2,981	\$23,850.40
Demolition of existing building 5	\$1,265.60	SF	158	\$1,265.60
Demolition of existing building 6	\$24,544.00	SF	3,068	\$24,544.00
Division Total:				\$82,660.00
Division 06: Wood, Plastics, and Composites				
Wood decking (Interpretative Boardwalk)	\$58,520.00	SF	3,080	\$58,520.00
Division Total:				\$58,520.00
Division 10: Specialties				
Interpretative Signage	\$2,400.00	EA	2	\$2,400.00
Division Total:				\$2,400.00
Division 31: Earthwork				
Excavation & Grading (Does Not Inc Export)	\$187,500.00	LF	1500	\$187,500.00
Erosion Control	\$20,000.00	LS	1	\$20,000.00
Clear and Grub	\$30,000.00	LS	1	\$30,000.00
Rock Mix	\$225,000.00	LF	1500	\$225,000.00
Cofferdams/Bypass Pipe	\$50,000.00	LS	1	\$50,000.00
Division Total:				\$512,500.00
Division 32: Site Utilities				
Water Lines (3/4", 4", 8")	\$49,400.00	LF	760	\$49,400.00
Water Meter	\$5,250.00	LF	350	\$5,250.00
Fire Hydrant	\$11,000.00	EA	2	\$11,000.00
Sewer Line (1.25")	\$7,200.00	LF	360	\$7,200.00
Sewer Pump Package	\$4,200.00	LS	1	\$4,200.00
Sewer Line (8")	\$5,400.00	LF	120	\$5,400.00
Sewer Cleanout	\$350.00	EA	1	\$350.00
Sewer Manhole	\$7,000.00	EA	2	\$7,000.00
Slotted Drain Pipe (4")	\$4,500.00	LF	300	\$4,500.00
Relocate Existing Utility Poles	\$10,000.00	LS	1	\$10,000.00
Electrical Conduit (1")	\$2,000.00	LF	200	\$2,000.00
Division Total:				\$106,300.00

BROOKVILLE GARDENS COMMUNITY PARK
 Probable Estimate of Construction Cost
 Level of Design: Conceptual Master Plan

PHASE II: WAPATO CREEK RESTORATION / UTILITY EXTENSION
PARKING LOT PAVING, BRIDGE, RESTROOMS

DESCRIPTION	UNIT PRICE	UNIT	QUANTITY	ESTIMATED COST
Division 32: Park Exterior Improvements				
LWD		EA	15	\$165,000.00
Riparian Plantings		LF	1500	\$105,000.00
Pedestrian Bridge		EA	1	\$70,000.00
Irrigation in Streambank Areas		SF	197,432	\$88,844.40
Park Restroom		SF	550	\$149,600.00
Green Roof (Restroom)		SF	1,100	\$16,500.00
Asphalt Paving (Parking Area - 4")		SF	16,770	\$67,080.00
Asphalt Paving (Walkway)		SF	14,400	\$28,800.00
Pre-Cast Parking Bumps		EA	57	\$8,550.00
Painted Paving Markings		LF	1,100	\$3,300.00

Division Total: \$702,674.40

TOTAL	\$1,012,554.40
Sales Tax (8.8%)	\$89,104.79
Sub Total	\$1,101,659.19
Contingency (20%)	\$220,331.84
GRAND TOTAL	\$1,321,991.02

BROOKVILLE GARDENS COMMUNITY PARK
Probable Estimate of Construction Cost
Level of Design: Conceptual Master Plan

PHASE III: CITY PARK MAINTENANCE AND OPERATIONS YARD

DESCRIPTION	UNIT PRICE	UNIT	QUANTITY	ESTIMATED COST
Division 01: General Requirements:				
Mobilization	10,000.00	LS	1	\$10,000.00
Survey Staking	3,200.00	LS	1	\$3,200.00
Division Total:				\$13,200.00
Division 02: Existing Conditions				
Demolition of existing asphalt	857.00	SF	857	\$728.45
Division Total:				\$728.45
Division 31: Earthwork				
Clear and grub brush, including stumps	6,600.00	ACRE	1	\$6,600.00
Tree Protection (4' ht. Construction Fence)	5,125.81	SF	1,261	\$1,525.81
Structural Fill (Imported)	35.00	CY	600	\$21,000.00
Clear & Grub	1,800.00	ACRE	0	\$1,800.00
Excavation	10.28	CY	1,850	\$18,500.00
Erosion & Sediment Control	3,500.00	LS	1	\$3,500.00
Division Total:				\$52,925.81
Division 32: Site Utilities				
Water Lines (3/4", 4", 8")	64.44	LF	450	\$29,250.00
Fire Hydrant	5,500.00	EA	1	\$5,500.00
Sewer Line (1.25")	20.00	LF	180	\$3,600.00
Sewer Pump Package	4,200.00	LS	1	\$4,200.00
Sewer Line (8")	45.00	LF	120	\$5,400.00
Sewer Cleanout	350.00	EA	1	\$350.00
Sewer Manhole	3,500.00	EA	2	\$7,000.00
Electrical Conduit (1")	10.00	LF	400	\$4,000.00
Division Total:				\$59,300.00
Division 32: Exterior Improvements				
Surfacing				
Aggregate Base Course	80.00	TON	780	\$62,400.00
Decorative Gravel (3/16" to 1/4" minus)	30.00	TON	20	\$600.00
Concrete Turf Pavers (Grasscrete)	5.80	SF	19,439	\$116,634.00
Division Total:				\$179,634.00

BROOKVILLE GARDENS COMMUNITY PARK
Probable Estimate of Construction Cost
Level of Design: Conceptual Master Plan

PHASE III: CITY PARK MAINTENANCE AND OPERATIONS YARD

DESCRIPTION	UNIT PRICE	UNIT	QUANTITY	ESTIMATED COST
Maintenance and Operations				
Buildings and Support				
Existing Maintenance Building Removal	\$8,000	SF	5,900	\$47,200.00
Office/Bathroom/Breakroom	\$75.00	SF	870	\$65,250.00
New Maintenance Building/Storage Shed	\$60.00	SF	2,880.00	\$172,800.00
New Wash Rack (uncovered)	\$20,000.00	LS	1.00	\$20,000.00
Mulch				
Wood Fiber, typical	\$6.00	SF	8,114	\$4,868.40
Edging				
14 gauge Steel Edger w/ rolled Top	\$2.00	LF	500	\$1,000.00
Weed Barrier				
Geofabric Weed Barrier	\$15.00	SF	8,114	\$1,217.10
Fences and Gates				
Steel Guardrail (Retrofitted Culvert)	\$28.00	LF	70	\$1,953.84
5' Chain Link Fence	\$16.00	LF	550	\$8,827.50
5' Chain Link Gate (4' Opening)	\$294.00	EA	1	\$294.00
5' Chain Link Gate (12' Opening)	\$810.00	EA	2	\$1,640.00
Landscape Irrigation				
Overall Irrigation (drip, rotor, pop-ups)	\$11.50	SF	27,095	\$31,159.25
Plant Material				
Landscape Material	\$32.50	SF	8,114	\$26,370.50
Turf Grass - Sod	\$1.50	SF	18,981	\$9,490.59

Division Total:	\$392,071.18
TOTAL	\$697,859.44
Sales Tax (8.8%)	\$61,411.63
Sub Total	\$759,271.07
Contingency (20%)	\$151,854.21
GRAND TOTAL	\$911,125.28