

**FIFE CITY COUNCIL
MINUTES**

Fife Community Center

**Date: January 8, 2008
Time: 7:00 p.m.**

**EXECUTIVE
SESSION**

An executive session was convened at 6:30 p.m. under RCW 42.30.140 for approximately 20 minutes.

ADJOURNMENT

The executive session was adjourned at 6:50 p.m.

**SWEARING IN OF
COUNCILMEMBERS**

Municipal Judge Ringus swore in Councilmembers Rob Cerqui, Butch Brooks, Barry Johnson, and Richard Godwin.

City Manager Worthington referred to a letter from Kory Edwards tendering his resignation as a Fife City Councilmember effective January 7, 2008.

ROLL CALL

Councilmembers present: Richard Godwin, Barry Johnson, Butch Brooks, Rob Cerqui, Nancy de Booy, and Kim Roscoe.

Staff present: City Manager Steve Worthington, Finance Director Steve Marcotte, Police Chief Brad Blackburn, Assistant City Manager Jim Reinbold, Confidential Administrative Assistant Andrea Richards, City Attorney Loren Combs, Community Development Director Carl Smith, Public Works Director Russ Blount, Municipal Court Judge Kevin Ringus, Parks & Recreation Director Kirk Reuter, Planner 1 Chris Pasinetti, Recreation Program Manager Colin Brooks, Recreational Assistants Christie Richards, Brian Humphries, and Gaby Gonzales, Assistant Fire Marshal Robert Scott, and Recording Secretary Valerie Gow.

CALL TO ORDER

Councilmember Johnson called the meeting to order at 7:10 p.m.

**PLEDGE OF
ALLEGIANCE**

Councilmember Roscoe led the pledge of allegiance.

**COUNCIL
ELECTION OF NEW
MAYOR/MAYOR
PRO TEM**

Councilmember Roscoe nominated Barry Johnson as Mayor. No other nominations were offered.

The Council elected Barry Johnson as Mayor of the City of Fife.

Councilmember de Booy nominated Rob Cerqui as Mayor Pro Tem. No other nominations were offered.

The Council elected Rob Cerqui as Mayor Pro Tem of the City of Fife.

**CHANGES,
ADDITIONS OR
DELETIONS TO THE
AGENDA**

City Manager Worthington requested the addition of a discussion on a process the Council will undertake to select a new City Councilmember to replace the vacant position created by Kory Edwards' resignation.

The Council agreed to include the discussion on the agenda.

**CITIZEN
COMMENTS**

Walt Fietz, 3104 Wilton Lane, referred to citizen participation and good government and mentioned another city's vacant council seat attracting 19 applicants. He mentioned that at the last election, Fife was only able to attract one candidate to run unopposed.

Mr. Fitz referred to the Council's recent vote on a tax issue when the full Council was not in attendance. He suggested that any tax issue affecting citizens should require the vote of the full Council.

Mr. Fitz asked about the status of a traffic light at 67th and 20th.

Mr. Fitz said the utility tax has been tied to the road improvement bond and that businesses are likely paying approximately 75% of the utility tax. However, the Council is penalizing its citizens. He said when he was on the Council; the utility tax was reduced from 6% to 1.5%. The Council was also able to build a new City Hall, Courthouse, and Public Works requiring the Council to raise the utility tax. He recommended the City consider a Business and Occupation tax to pay for road improvements to reduce traffic congestion.

Mr. Fitz inquired about the status of citizens that have hooked up to City sewer that are not included on the City's role. He asked how the residents were charged and whether the City is following up on action.

Mr. Fitz asked about the impact from Federal Express on 70th and Valley. He asked about the location of the stormwater runoff from the new Federal Express building. Mr. Fitz was informed that Federal Express has a stormwater pond for stormwater runoff. Overflow from the pond travels to Wapato Creek.

Mr. Fitz referred to the City's budget and complained about the vagueness of the description of over 40 revenue sources.

Mayor Johnson thanked Mr. Fitz for his comments and indicated staff will follow-up on his questions.

Carolyn Bratten, 4410 Berry Lane East, Fife, expressed concerns about the drainage ditch easement. There have been several misrepresentations. There were never any easements allowed by the Drainage District. The RCW specifies a consent contract with the Drainage District, not an easement. The district has the right to maintain the easement and the drainage way, and has access and consent for passage to the drainage ditch. She said she looked up the law and the terminology and is familiar with the law. She said her concern is that there has been many things occurring that need to be clarified and cleared up before the City considers pursuing easements or permission to gain easements when the District never had any easements but had access and general consent to conduct maintenance. She is concerned about easements

to her neighbor's property because there was a misrepresentation when a City worker went down to measure and didn't have consent other than for maintenance for the Drainage District. Also not disclosed to other property owners is the current RCW regulating the action. She referred to displacement of a huge amount of water into retention ponds and how it impacts the water table. She said she is concerned about what the Drainage District is doing and complained that she hasn't voted because she never received information from the Drainage District to enable her to vote on the election of boardmembers and other issues. She indicated her concerns are valid because of Fife shifting from an agriculture community with the lowest level of taxation to the highest level of taxing for drainage districts.

Ms. Bratten asked whether the City Attorney represents the City or the City's constituents. Several Councilmembers indicated the City Attorney represents the City as an entity.

Mayor Johnson acknowledged concerns and said staff will follow-up.

Ms. Bratten said her other concern is the trail instead of a sidewalk along Valley Avenue that is inadequate for many citizens and seniors. A proposed emergency exit in the LaHar area near 20th Street includes a recommendation for a roundabout, which would recklessly endanger many citizens evacuating from the City of Fife.

Councilmember Roscoe said there has been no discussion for a roundabout on 20th. Councilmember Roscoe referred to the long-range transportation for additional information on what's planned for 20th. Additionally, the Council never intended to miscommunicate with the citizens of Fife. There have been many meetings regarding the drainage issue. It's the City's intent to maintain the Drainage District function to maintain access and water flow.

CONSENT AGENDA

- a. Approval of Minutes: Date: December 11, 2007 Council Meeting
- b. Approval of Vouchers:
Claim: #70973 – 71086 \$1,250,350.43
- c. Set a Special Meeting for January 15, 2008 Study Session
- d. Set a Special Meeting for January 25-26, 2008 Council Retreat Inn at Gig Harbor

Motion

Councilmember Roscoe moved, seconded by Councilmember Cerqui, to approve the consent calendar as presented. Motion carried.

SPECIAL PRESENTATIONS

Chamber Remodel

Assistant City Manager Reinbold provided an update on the status of the Council Chambers remodel. Framing for the platform has been completed. Wiring has been completed as well as the microphone system. The dais is

under construction, chairs have been ordered, and painting and installation of wall fabric is underway. Occupancy of the Chambers is anticipated to occur in time for the Council's January 22, 2008 meeting.

Assistant City Manager Reinbold reported the sound system is a wireless system with microphones for each of the stations with control of each microphone by the Mayor.

Councilmember de Booy pointed out the remodel has been planned for sometime and is warranted for current and future Councils.

After School Program

Director Reuter welcomed the opportunity for the Community Center to host the Council meeting. The Community Center will receive audio visual equipment that was used in the Council Chambers, which will assist in updating the center's audio-visual capabilities and benefit meetings and events.

Director Reuter introduced Recreation Program Manager Colin Brooks and Recreational Assistants Christie Richards, Brian Humphries, and Gaby Gonzales.

Manager Brooks provided an overview of the City's recreation programs:

- Public Services
 - After School Programs
 - Teen Drop in Basketball
 - Teen Activity Nights
 - Toddler and Family Programs
 - Community Events

- Merit Services
 - Summer Day Camps
 - Winter Camp
 - Spring Break Camp
 - Volleyball leagues
 - Adult open Gym Basketball/Volleyball
 - Kids Night Out

- Private Use Services
 - Skyhawks Sports Camps
 - Ice Skating classes
 - Mom/daddy & Me Soccer
 - Adult Spanish Classes
 - Youth & Adult Martial Arts

Manager Brooks reviewed the program goals of the Fife After School

Program to provide a fun and safe place for middle school students during after school hours; provide positive interaction with caring adults; encourage and develop life skills, respect, and positive interaction; provide exposure to a variety of recreational opportunities; and provide academic support and enrichment.

Manager Brooks reviewed the history of the Fife After School Program. From 2001 through 2004, the federally funded 21st Century Learning grant provided an after school program at Surprise Lake Middle School called "After Ours." In 2002, Tacoma Boys and Girls Club created an After School Program located at Surprise Lake Middle School, but never got the program off the ground because of low registration numbers. In 2005, Fife Parks and Recreation Department was approached by Local Communities in Schools, North Pierce County Community Coalition and school district staff about running an after school program for Fife School District. Through partnerships with Communities in Schools and the Fife School District a conceptual plan was created based on the need for a program for latchkey youth at the middle school age level. A model was developed based on existing city run after school programs similar to the cities of Olympia, Tumwater, and Lacey. On March 7, 2006, the City held its first program called "Teen Science."

After school hours are the peak time for juvenile crime and experimentation with drugs, alcohol, and sex in America today. Millions of young people are alone and unsupervised in the hours after school before parents return home from work. This situation places children and teens at great risk for juvenile crime, substance abuse, teen pregnancies, and other problems. The parents of more than 25 million school aged children work outside the home. As many as 15 million latchkey children go to an empty house on any given afternoon. Approximately, 3.3 million children between the ages of six and 12 regularly spend time without adult supervision. Ten percent of all children between the ages of six and 12 use self-care as the primary childcare arrangement.

Experts agree that investing money in after-school programs saves lives and tax dollars over time. One study concluded every dollar spent on an after-school program produced three dollars in benefits to the public. Kids who participate in after-school programs earn higher grades, have improved attendance, behave better in school, and are more apt to graduate.

Manager Brooks reported low income students participate in the program at no cost. Approximately 80% of the students participating in the after school program are low income children. The program serves a diverse group of children from all minorities and income levels.

Manager Brooks introduced Recreation Assistant Christie Richards who provided an overview of the daily operations, hours, staffing, and location of the After School Program. Currently, 35 youths participate with a staff to

student ratio maintained at 1:10. The program includes activities and mandatory homework time. Currently, there is a waiting list of approximately 10 students. Program calendars are provided to parents each month. Currently, the program is run Tuesday through Thursday, with a goal to extend the program for the entire work week.

Councilmember Roscoe inquired about the possibility of partnering with other jurisdictions serving the school district to expand the program. Manager Brooks replied it's an option that staff would like to pursue in the future. Councilmember Roscoe expressed support for pursuing the effort with other jurisdictions.

Councilmember Brooks asked about the waiting list. Manager Brooks reported the waiting list includes approximately 10 children. The reason for the waiting list is because of the lack of space. Two classroom portables are used for the program. The program has maximized available space at this point.

Councilmember Godwin suggested contacting the school district to secure additional space to expand the program. Manager Brooks advised that any expansion of the program will require an increase in staff. Currently, all staff is paid staff. Staff can consider volunteer support. In the past, the program has used high school volunteers.

COUNCIL DELEGATE REPORT

Councilmember Brooks reported he spent the last month meeting with City staff with the exception of the Community Development Department.

Councilmember Cerqui said he's excited to serve a second term. He thanked the Council and staff for their support and recognized his parents in attendance.

Councilmember de Booy said she enjoyed the holiday break and spoke with several citizens on different subjects and concerns.

Councilmember Roscoe reported she attended the Fife School Board meeting in December. She reported she has been unable to attend the North Pierce County Coalition meetings because of meeting conflicts. She said she will contact the group regarding the meeting schedule and if there is a conflict she will defer membership to another Councilmember who is able to attend.

Councilmember Roscoe said she met with residents over the holiday about Wapato Creek. She answered questions and provided clarification. She congratulated Mayor Johnson and Councilmembers on their election to the Council.

**ORDINANCES AND
RESOLUTIONS**

**#1656 ICC Code
Amendment -
Sprinklers**

City Clerk/Finance Director Marcotte read the title of Ordinance #1656:

An ordinance of the City Council of the City of Fife, Pierce County, Washington, amending the International Building, Residential, Fire, Mechanical, and Fuel Gas codes as adopted by the City to provide for appeals to the Hearing Examiner, to correct a Scriveners error regarding automatic sprinkler systems and amending section 15.04.903 and adopting new sections 15.04.112, 15.06.112, 15.16.109 and 15.18.109 and repealing Chapter 15. 60 of the Fife Municipal Code.

Motion

Councilmember Cerqui moved, seconded by Councilmember Roscoe, to approve Ordinance No. 1656; ICC Code Amendment – Sprinklers.

Assistant Fire Marshal Robert Scott reviewed the proposed amendment. The intent of the Building Department is for all occupancies to be protected by automatic fire sprinkler systems over 6,000 square feet. The previous adoption did not include Group S-2 occupancy.

Councilmember de Booy pointed out a typographical error in the staff report under staff's recommendation correcting "five" to reflect "fire."

Motion

Motion carried unanimously.

The Council agreed to place the final reading on the consent agenda.

**#1657 Amend FMC to
Establish New Police
Department Position**

City Clerk/Finance Director Marcotte read the title of Ordinance #1657:

An ordinance of the City Council of the City of Fife, Pierce County, Washington, creating the position of Commander in the Rife Police Department and amending sections 2.52.040(A) and 2.52.065 of the Fife Municipal Code and adding the position to the salary classification of Administrator and Assistant Director.

Police Chief Blackburn reported the request is the authority for the position approved during the budget process. The position is one of four positions allowed by the state based on the department. State law dictates the titles of the position to either include Deputy Chief, Assistant Chief, Commander, or Administrative Assistant.

Motion

Councilmember Roscoe moved, seconded by Councilmember de Booy, to approve Ordinance No. 1657; Amend FMC to Establish New Police Department Position.

Councilmember Roscoe asked whether the Police Department has a position

of Assistant Chief Assistant. Police Chief Blackburn affirmed the department has a filled position of Assistant Chief. The Commander position is an additional person and is the third person in succession.

Councilmember Cerqui suggested including an organizational chart of the department.

Motion

Motion carried unanimously.

The Council agreed to place the final reading on the consent agenda.

ADOPT

#1655-07; Prostitution Ordinance Revision

City Clerk/Finance Director Marcotte read the title of Ordinance #1655:

An ordinance of the City Council of the City of Fife, Pierce County, Washington, amending section 9.23.020 of the Fife Municipal Code by adding a new section 9.23.030 related to prostitution and patronizing by computer or other electronic means.

Police Chief Blackburn reported the action requested is second reading and adoption of the ordinance. Since the first reading of the ordinance, there have been many letters to the editor of the *Tacoma News Tribune* as well as an editorial by the *Tacoma News Tribune* about the proposed action.

City Manager Worthington pointed out the ordinance was missing from the Council's agenda and that staff will provide a copy of the ordinance to the Council.

Councilmember Cerqui asked whether there have been any questions about privacy rights. Police Chief Blackburn said the ordinance provides the City with a tool that can be used for specific acts.

Mayor Johnson noted the editorial referenced other jurisdictions that have considered similar options but didn't believe they had sufficient resources. Police Chief Blackburn responded that some of Fife's neighbors are choosing not to pursue similar tools. The problem with that stance is that although there may be no person on the road and no victim, the reality is that it has a ripple effect on crime. Out-of-sight, out-of-mind is not a proactive response to the problem.

Councilmember Roscoe said she received an email from a resident in Bremerton about Fife's proposed action. The citizen expressed disappointment in the City's approach and didn't believe it was the correct method to deal with the problem of prostitution. Councilmember Roscoe said she does not support any form of prostitution.

**#1174 Approve 2008
Government Affairs
Contract with
Strategies 360**

City Clerk/Finance Director Marcotte read the title of Resolution #1174:

A Resolution of the City Council of the City of Fife, Pierce County, Washington, authorizing the City Manager to enter into an agreement with Strategies 360 for government affairs lobbying.

City Manager Worthington reported the request is to enter into an agreement with Strategies 360 to help represent the City's interest in Washington, D.C. and to provide strategic support of City issues within the state. The contract has increased by \$6,000, as well as, an increase in the scope of work for more strategic measures at the state level as the City works issues through the State Legislature.

On December 26, 2007, President Bush signed the appropriations bill. In that appropriations bills there is a request from the City of Fife sponsored by Senator Murray for providing \$1 million for the Port of Tacoma Overpass project. Both Strategies 360 and the Council played a role in obtaining the funding. More funding is required to complete the \$5 million project. The first funding component will complete the preliminary design work.

City Manager Worthington reviewed a list of 2008 legislative issues of importance to the City:

- Transportation-167 Team Support – State and Federal
- Flood-developing plan for built solution – Local, County, State, and Federal
- Trail Development – Local, County, State, Federal
- Park Equipment on roads – State
- Mobile Command Vehicle – State and Federal
- SST – State and Federal
- Transportation Maintenance Funding – Local, State
- SB 5576-Gang Task Force – Local and State
- Rail Capacity Growth to keep road open – Local, Port, State and Federal
- Port of Tacoma Overpass – Federal

Motion

Councilmember Roscoe moved, seconded by Councilmember Brooks, to approve Resolution #1174; Approving 2008 Government Affairs Contract with Strategies 360.

Councilmember Roscoe said she was skeptical when the City first entered into a contract with Strategies 360. However, there has been value in working with the organization. Fife is a small town with big city problems. The company has helped the City navigate the maze of securing federal funds. She expressed support for renewing the contract.

Councilmember Brooks expressed support and indicated he has lobbied in Washington, D.C. for a number of years. Signing an agreement is a leap of faith as it does take time to see results. He asked about the reporting process from Strategies 360. City Manager Worthington reported the City receives periodic e-mails recapping issues and progress as well as onsite visits to the office quarterly or bi-monthly. Last year, several reports were provided to the Council during study sessions. Councilmember Brooks asked whether the City is satisfied that it is receiving good representation from the firm to move forward with renewing the contract. City Manager Worthington said he believes the City receives a good level of service. The company has provided information on new clients and doesn't believe there are any conflicts of interests in terms of who the company represents.

Councilmember de Booy said she was very skeptical about contracting with a lobbyist. Strategies 360 has assisted the City in working through the complexities involved in legislative activities. She asked that the Council receive periodic updates on the status of progress.

Councilmember Cerqui agreed reporting can be improved. He commented that he was on the interview panel during the selection of a firm. A good example of the work of staff, Strategies 360, and the Council is securing federal funding for the Port of Tacoma Overpass project. He suggested the company should also work more with the county and the Port of Tacoma. City Manager Worthington advised that the scope of work at this time does not include specific work with the county or Port of Tacoma, but includes working on state legislative issues as well as rail capacity issues that will involve the county and the Port of Tacoma.

Councilmember Godwin said he reluctantly approved the initial contract and has found it's the only way for the City to effectively lobby issues important to the community. He said he will support renewal of the contract.

Mayor Johnson shared information on his trip with former Mayor Kelley to Washington, D.C. and the logistical difficulty of seeking appointments with legislators and legislative staff. The City is receiving value from contracting with the company.

City Manager Worthington advised that the scope of services can include a provision for the firm to provide monthly reports to the City.

Motion

**#1175 Accepting 20th
Street E. Capital
Improvement as
Complete**

Motion carried unanimously.

City Clerk/Finance Director Marcotte read the title of Resolution #1175:

A Resolution of the City Council of the City of Fife, Pierce County, Washington, accepting the contract construction work on CIP #2 - 20th Street East Drainage Improvements Project between 54th Avenue East to 62nd

Avenue East with WM. Dickson Company as complete.

Director Blount reported on the successful completion of the project involving a major arterial of the City. The Council previously approved a change order to add a water main on 63rd Avenue E. With that addition, the project managed to be completed approximately \$29,000 below the original contract budget amount.

Director Blount recommended approval of Resolution #1175.

Motion

Councilmember Brooks moved, seconded by Councilmember Godwin, to approve Resolution #1175; Accepting 20th Street East Capital Improvement as Complete.

Councilmember Brooks commented positively about the project. He noted the Engineer's estimate pertaining to quantities was very close to the actual quantities required to complete the project.

Motion

Motion carried unanimously.

**#1176 Change Order
#1 for Valley Avenue
Sidewalk Project**

City Clerk/Finance Director Marcotte read the title of Resolution #1176:

A Resolution of the City Council of the City of Fife, Pierce County, Washington, authorizing change order number 1 to the contract with Construct Company, LLC for Valley Avenue East Sidewalk Improvements Project.

Director Blount reported the project is currently under construction. The request for a change order involves a number of items. The largest items pertain to electric conduit. The conduit will be installed at the City's expense. However, the City will receive credit for the expense in the overall project under the 60/40 match with Tacoma Power. Tacoma Power directed the addition of conduit to the project.

Motion

Councilmember Roscoe moved, seconded by Councilmember Cerqui, to approve Resolution #1176; Change Order #1 for Valley Avenue Sidewalk Project.

Councilmember Brooks asked if the addition of the conduit was similar to other bid items and whether the pricing was reasonable. Director Blount affirmed the pricing is appropriate. There was a substantial increase in the quantity. He noted it is likely that staff will seek another change order as the quantities are running higher.

Councilmember Godwin asked whether protection has been placed over areas of duct work. Director Blount reported the duct work is located directly under the sidewalk, which is a reason for installing the concrete sidewalk

early in the project. The City has received some comments about the appearance of the sidewalk in relation to the road. There are three reasons for the appearance of sidewalks. Currently, the sidewalk sits higher than the roadway. This situation is caused by the lack of curbing at this point in the project with creates a six-inch gap. Additionally, stormwater treatment facilities require an increased road elevation to carry the water in the appropriate direction. Finally, the road has substantial banking because of how it was designed in the 20s, which will be improved as the roadway project is completed. The sidewalk project is part of the first phase of the project followed by underground conduit and duct work. As funding is obtained and as the City moves forward on the overall construction phase the road work will be completed to reflect correct placement of the sidewalk. The overall project design was authorized by the Council and is approximately 40% completed. The sidewalk will fit well with the completed street.

Councilmember Brooks expressed some concerns about some of the areas where the sidewalk is elevated and in some areas where the sidewalk is very close to the roadway and traffic. He asked about the possibility of a fence or other device to provide some physical separation to avoid having someone fall. Director Blount replied that the issue was discussed with the consultant. One of the issues concerns the location of the fog line. Staff will likely recommend a change order for a temporary fence.

Councilmember de Booy requested meeting with the department to obtain more information about the project so she can answer questions from citizens.

Motion

**#1177 Authorize
Contract with
Robinson Engineering
for Ditch Erdahl
Repair**

Motion carried unanimously.

City Clerk/Finance Director Marcotte read the title of Resolution #1177:

A Resolution of the City Council of the City of Fife, Pierce County, Washington, authorizing the City Manager to begin the process of executing a contract with Robinson Engineers, LLC for the design and construction services for Erdahl Ditch Pump Station Arch Culvert Repair.

Director Blount referred to supplemental information and photographs of the project site. The ditch is located outside the City limits, but is owned by the City. The ditch carries drainage from the northwest portion of Fife, or everything west of Wapato Creek. The photos show the location of the ditch near Port cranes. The facility was designed over 30 years ago and built to specifications in the 70s. There is a design flaw associated with the way water flows through the pipe.

Approximately 10 years ago, the Council authorized Robinson Engineer to complete some preliminary work to repair the facility. A cost estimate was prepared. Because of the cost, repair was deferred. The 2008 budget includes

funds to repair the facility. The design work and the scope of work are significant because of the site's proximity to the waterway, which involves a shoreline permit from the City of Tacoma.

Director Blount recommended approval of Resolution #1177.

Motion

Councilmember Brooks moved, seconded by Councilmember Cerqui, to approve Resolution #1177; Authorizing a contract with Robinson Engineering for Ditch Erdahl Repair.

Councilmember Brooks inquired about the possibility of utilizing City staff resources to offset some of the costs. Director Blount reported there are issues associated with timing. Staff is anxious to move forward on the project. The department is interviewing in approximately two weeks for a new position within the department. If the position is filled, staff resources may be available to reduce some of the consultant's time.

Director Blount responded to questions and provided clarification on the costs associated with the pipe.

Councilmember Cerqui inquired about the funding source for the project. Director Blount reported the funding is from the City's storm utility. It's important to complete the design in time for the work to be underway by August, during the low flow period. Construction will take approximately one month.

Director Blount responded to questions from Councilmember de Booy regarding the project timeline. Director Blount reported the initial design will take approximately six weeks to complete and four to five months to obtain permits followed by construction of approximately one month. The project is the City's responsibility and no other entity is involved.

Councilmember Godwin asked which drainage ditch drains into the facility. Director Blount reported no drainage districts flow directly into the facility. The City has recorded easements for the ditch as the entire length of the ditch is the responsibility of the City. Director Blount described how the facility operates.

Councilmember Godwin asked whether any water quality measures are associated with the facility. Director Blount reported water quality checks are performed by the Department of Ecology. Councilmember Godwin inquired about the findings of the water quality testing. Director Blount said the City has never been cited for water quality issues.

Motion

Motion carried unanimously.

NEW BUSINESS

Council Liaison

City Manager Worthington referred the Council to a list of Council liaison appointments. Most of the positions are appointments by Council authority. Several of the appointments are initiated by other governmental entities.

City Manager Worthington cited the recent resignation of Kory Edwards and the desire of Councilmembers to change or assume new positions. Councilmember Godwin suggested reviewing the assignments in a study session. City Manager Worthington suggested including the discussion on the Council's February study session agenda.

Mayor Johnson recommended Councilmembers advise the City Manager of their interest in assignments.

Planning Commission Work Program 2008

Director Smith presented the Planning Commission's 2008 proposed Work Program. He acknowledged the attendance of Planning Commission Chair Gerald Albertson and Planning Commissioner Richard Garchow.

Director Smith reported no citizen-initiated comprehensive plan amendments have been submitted for 2008. All amendments are initiated by staff and/or the Planning Commission. He reviewed the Commission's proposed work program:

- 1. Sustainable Development Policies: Holistic Approach to Stormwater/Low Impact Regulations/Green Strategies** – Policies and regulations to guide development to use less water and energy, reduce waste, and use more recyclables, as well as specific development strategies intended to reduce surface water run-off and improve water quality.
- 2. City-wide review of land use zones - Land Use Designation Map revisions** - Analyze all City zoning or cohesiveness, compatibility and optimum alignment with adopted vision and Council goals.
- 3. FMC Chapter 18 -- Subdivision Code Amendment to other chapters may be proposed)** - Comparative analysis of the state subdivision laws with the FMC, particularly Chapters 14 and 19, for consistency, clarity, relevancy and ease of use.
- 4. FMC Chapter 14 - Planning Permit Processing** - Comparative analysis of the Permit Process with the FMC, particularly Chapter 18, for consistency and relevancy.
- 5. Development Design Standards for 20th Street Corridor** - Standards to improve the quality of development aesthetics, pedestrian safety and encourage social and economic vitality.

6. Capital Improvement Plans: Water, Sewer, Transportation, Parks, and Schools – general updates to the Capital Improvement Plans.

7. General Comprehensive Plan Updates: Parks Plan Element and others as determined – General updates to specific plans within the elements of the Comp Plan as the need is determined.

Planning Commissioner Chair Albertson reported in 2007, the Planning Commission made a lot of progress. The Commission wants to work on some follow-up items, especially the 20th Street corridor development as well as looking at zoning areas of the City to see whether zoning is compatible with future areas of development. The goal is to have appropriate zoning established for the City that is workable and beneficial for the future of the City.

Planning Commissioner Garchow said two items of particular interest to him is land use zoning along State Route 167. The area is largely zoned industrial. Commissioner Garchow referred to other communities along the highway that primarily have warehouses developed along the corridor. He said he would like zoning to encourage commercial uses along the highway corridor with industrial uses located in other areas of the City. He said he would also like to see the City develop standards for street improvements.

Councilmembers expressed support of the work program and acknowledged the efforts of the Commission. Mayor Johnson agreed with the suggestion to standardize street improvements. Director Smith said the work program for design standards is a large project and not all areas of the City may warrant a detailed review initially. The Commission is recommending beginning with the CMU code to gain some experience and depending on the outcome, review and apply changes to other areas.

Director Blount responded to questions on projects involving street illumination and provided updates on the status of two budgeted projects.

Councilmember Cerqui said the Council discussed mixed use zones. He asked whether that aspect can be included within the work plan. Director Smith acknowledged the request. Councilmember Cerqui said the issue involves car lots on 20th or drive through businesses that could be reviewed under design standards. City Manager Worthington suggested a motion to include the suggestion within the work program.

Motion

Councilmember Cerqui moved to approve the 2008 Planning Commission Work Plan and amend the plan to review mixed use zone, such as car lots and drive through uses as conditional uses. There was no second to the motion. Motion died due to the lack of a second.

Councilmember Godwin recalled that the Council previously dealt with car

lots and drive through uses. City Manager Worthington said there was a discussion and the Council considered a prior suggestion by Councilmember Cerqui to direct the Planning Commission to include those uses under a conditional use design standard. The Council decided against pursuing the suggestion.

Motion

Councilmember Godwin moved, seconded by Councilmember Roscoe, to adopt the 2008 Planning Commission Work Plan as proposed. Motion carried unanimously.

**Parks & Recreation
Citizen Advisory
Board Work Program
2008**

Director Reuter presented the 2008 proposed Work Program for the Parks & Recreation Citizen Advisory Board. He acknowledged Boardmember Chris Hoffman-Fagundes in attendance.

Director Reuter reviewed the work program:

1. Assist staff to conduct a public process to rename a minimum of two City park facilities.
2. Continue to carry out a lead role in the planning and administration of the entertainment and parade organization for the 2008 Fife Harvest Festival.
3. Formulate a subcommittee to assist staff with the completion of a Park Master Plan for the Brookville Gardens site.
4. Formulate a subcommittee to assist staff and the City Council with the planning and selection of a site to be developed as part of the City's trail system.
5. Provide support for and organization of the 2008 Parks Appreciation Day event.

Director Reuter reported Boardmember Dale Rees is not seeking reappointment. He encouraged citizens who may be interested in serving on the Board to contact the City.

Ms. Hoffman-Fagundes said she supports the After School Program and would like to have the Board work with the Planning Commission because of the common goals between the bodies.

Councilmembers Roscoe, de Booy, Brooks, and Cerqui commented favorably on the ambitious work program.

Councilmember Brooks added that Dacca Park is a nice facility but that he would like the facility to be used as a year-round facility and would like the Board and the department to discuss potential possibilities for a year-round athletic complex.

Councilmember Godwin said he's anxious for work on the Brookville Gardens site to begin because there is much potential.

Mayor Johnson referred to previous discussions about establishing an Arts Commission. He asked about the possibility of including that in the plan. City Manager Worthington said he wasn't aware that the Commission would be linked to the Board. Councilmember de Booy asked whether it's possible. City Manager Worthington said the issue is included in the Council's 2008 work program. An Arts Commission would likely be a separate body, but that it may involve working with the Parks Department or the Community Development Department in terms of staff support

Motion

Councilmember de Booy moved, seconded by Councilmember Roscoe, to approve the 2008 Parks, Recreation and Community Services Citizens Advisory Board 2008 Work Program. Motion carried unanimously.

Director Reuter reported a public meeting has been scheduled to begin the park naming process. The meeting will be held at Columbia Junior High School on Thursday, February 28, 2008. The City currently has a process for naming park properties.

**DISCUSSION ON
COUNCILMEMBER
APPOINTMENT
PROCESS**

City Manager Worthington referred to the resignation of former Councilmember Edwards. Staff has provided information outlining a process for appointing a replacement. The RCW does not specify a particular process for appointment of a replacement. It's common for many communities to develop an open application process. Several communities are currently undertaking the same process. Examples of the process are included in the information. The Council has 90 days from the resignation date to appoint a replacement.

Councilmember de Booy asked about the solicitation process used for application submissions. City Manager Worthington said the Council can advertise through normal communication processes, establish a deadline for applications, and designate a selection process. If the Council fails to fill the vacancy after 90 days, Pierce County can appoint a replacement. If the County fails to appoint a replacement, the Governor has an obligation to appoint a replacement.

Councilmember de Booy expressed a preference for the Council to advertise for applications. Councilmember Godwin said all citizens within the community should have the opportunity to apply as well as having the knowledge that a vacancy exists. He recommended having the Council conduct the interviews with selection of the candidate by consensus of the Council.

Councilmember Roscoe suggested using the information contained in the voter's pamphlet as a starting point for information that should be included on the application. City Attorney Combs advised there are also many application packets developed by other jurisdictions that the Council can use in

developing an application packet. He suggested establishing an applicant return date of February 5, 2008 to afford sufficient time to advertise the vacancy. At the Council's first meeting in February, the Council will have an idea of the volume of applicants and can then determine the interview process the Council should pursue.

The Council agreed to advertise the vacancy and utilize the application format used by the City of Olympia. City Manager Worthington reported staff will outline a process and identify dates for interviews. A special meeting of the Council may be required.

Motion

Councilmember Brooks moved, seconded by Councilmember Roscoe, to extend the meeting by 15 minutes to 10:15 p.m. Motion carried.

CITY MANAGER'S REPORT

City Manager Worthington reported Ken Green; a former Public Works employee has rejoined the City.

The Federal Express building project requires paving of Valley Avenue on February 19-20, 2008, which is a weekend.

The City is moving the Parks Maintenance Division and Building Inspection and Engineering Department to the building next to City Hall. Other City Hall staff will move into the space vacated by the departments. Some administration areas within Municipal Court have been shifted as well.

Community holiday lights and decorations are being removed by the City.

City Manager Worthington advised the Council they may have an opportunity to discuss liaison assignments during the Council's retreat later in the month.

Staff and Strategies 360 have identified dates for the first trip to Washington, D.C. Two trips are planned with the first trip planned around the 9th District Day from May 12 to May 16, 2008. The second date is February 25 through February 29, 2008. An optional date is March 17, 2008 through March 26, 2008. The goal is to ensure the City's delegation is at the nation's capitol at the appropriate time as well as appearing at the National League of Cities and the Association of Counties meetings. He suggested the attendance of either the Mayor or Mayor Pro Tem and up to two Councilmembers. The Council was asked to check their calendars for travel dates.

City Manager Worthington said the City is excited about the new year and a new Council, and is looking forward to working with the Council to accomplish the goals established by the Council.

COUNCILMEMBER COMMENTS

Councilmember Roscoe welcomed Councilmember Brooks.

Mayor Johnson said he's looking forward to serving the City as Mayor.

ADJOURNMENT

**There being no further business, Mayor Johnson adjourned the meeting
at 10:07 p.m.**



Barry Johnson, Mayor



Steve Marcotte, City Clerk/Finance Director

Prepared by Valerie Gow, Recording Secretary
Puget Sound Meeting Services