

Fife City Council Retreat for Year 2009

January 25/26, 2008

Gig Harbor Inn

January 25, 2008 – 3:00 p.m.

Council present - Nancy de Booy
Dick Godwin
Butch Brooks
Rob Cerqui, Mayor Pro-tem

Council Members not present - Barry Johnson, Mayor
Kim Roscoe

Staff present- Steve Worthington
Loren Combs
Jim Reinbold

Discussion of agenda, schedule and miscellaneous issues not pertaining to city business while waiting to establish a quorum.

Council Member Cerqui arrived at 3:40 p.m.

VOUCHER COMMITTEE –

Committee should report and a member is the one to make a motion.

Why the committee? Delegates to a few rather than all members, although all members get the vouchers. Past history proved to be controversial.

Consensus - Continue with present approach and incorporate the rotation of members and a member make the motion.

COUNCIL PROCEDURES –

There have been several changes over the past several years since the procedures were established. New issues have arisen such as filling a vacant council member position, censorship when necessary, filling other vacancies on Boards and Commissions, motions and seconds, speaking sequences, time limits on presentations and citizen participation questions, comments, and responses.

Consensus - Request Legal Counsel, Loren Combs to provide a draft of procedures and rules.

Time citizen presentations to establish appropriate time of presentation limits.

EXECUTIVE SESSIONS –

Consensus – continue pre-council meeting executive sessions when needed. Longer time required issues can be scheduled separately either in the evenings or on Saturdays and some possibly after council meetings if regular meeting is short.

Time and agenda time limits –

Consensus – keep council meeting time for regular meetings at 7:00 p.m. for the conduct of regular business. Also, keep estimated time limits on items on the agenda.

ELECTRONIC AGENDAS –

Mr. Worthington explained that the city would be moving towards electronic agendas in the future starting with the remodel of the council chambers and the deployment of notebook laptops for council members. The laptops would also be used to display photo, drawings, etc on the laptop that would be also placed on the full screen.

COUNCIL LIAISON –

Mr. Worthington went through the list of boards, commissions, and liaison appointments for council members. RAMP, Senior Advisory, and Police Advisory were added and Communities in Schools was eliminated in place of another advisory liaison for schools and communities of Edgewood, Milton and Fife.

Consensus – Council volunteered for various assignments as noted in the attached
COUNCIL LIAISON APPOINTMENTS

PACKET ISSUANCE TIMING –

Council expressed concern for timing of the council packets for pickup by the council. Many times the packets are rather large and they would prefer getting them earlier to review them before the council meeting. If an item cannot be put in the packet or something of imperative importance comes in after the deadline, a cover sheet should be placed in the packet and/or supplement packet be made available prior to the meeting.

Consensus – Move the deadline to Wednesday at noon for submittal of items so packets can be available on Thursday afternoon. Directors will be notified of the change.

COUNCIL OFFICE –

A question was raised about the disruption in the council office. Mr. Worthington advised that it was temporary until the council chambers got completed.

COUNCIL-CITY MANAGER COMMUNICATIONS –

Mr. Combs asked Council how the communications were going between the City Manager and them. Council thought communications were going well and they liked the one-on-one monthly meetings. They also thought it would be beneficial for the City Manager and Staff to have Council give better and summarized direction to staff on decisions and issues brought before council.

Consensus – Continue the monthly meetings. Use the Blackberry as a tool. Let Council know if important issues as soon as possible. Give better direction to staff from Council.

COUNCIL INFORMATION LIST-

Mr. Worthington distributed an updated list of Council Members position, phone numbers, addresses, terms, birthday month and day and e-mail addresses. It was discovered that the monthly meeting dates for individual Council Members were not on the list. A new list will have those dates.

FTMD (From The Manager's Desk) – EXCHANGE –

Mr. Worthington inquired of Council on whether this communication should be continued on a weekly basis as it does take considerable staff time. Council expressed

favor in continuing but possible at different intervals. Suggestions made that it be kept short, important issues, and priority issues.

Consensus – Continue this program but only twice a month. Mr. Worthington will suggest dates to Directors to serve this purpose.

5:15 p.m. Council took a break to convene at 6:15 p.m. social mixer.

6:15 p.m. Social mixer with Wine and Cheese provided. No city business discussed.

7:30 p.m. Dinner at Gig Harbor Inn with Council Members Cerqui, Godwin, de Booy, Brooks and staff members Worthington and Reinbold. Topics for discussion –

SCHOOL RESOURCE OFFICER/DARE PROGRAM – Fife School District

Mr. Worthington advised that our present SRO and DARE officer is about to retire and leave the area. Mr. Worthington has been in discussion with the Superintendent about continuing the SRO program and reviewing the DARE program as well. Also discussed is the funding of the programs. Presently the City funds the entire program contrary to what other school districts and law enforcement agencies do.

Consensus- Mr. Worthington is to continue working with the School District to continue both programs and seek funding partnership with the District. Also to have School District to review the DARE program in the event of changes need to be made to a similar program.

LEGISLATIVE ISSUES – State level

Mr. Worthington reviewed with Council our state level issues for Fife. Those being the Mobile Command Vehicle and Park Equipment Licensing Exemption (HB3183). Discussion was for information purposes only and that a Fife Council delegation would be meeting with legislators on January 30 and 31 to discuss further.

Dinner concluded at about 9:00 p.m. with no further discussion or actions taken.

January 26, 2008 – 8:15 a.m.

Council Members present -

Barry Johnson, Mayor
Rob Cerqui, Mayor Pro-tem
Dick Godwin
Nancy de Booy
Butch Brooks
Kim Roscoe (8:55 a.m.)

Staff present -

Steve Worthington, City Manager
Jim Reinbold, Asst. City Manager
Loren Combs, City Attorney (8:20 a)

2007/2008 GOALS REVIEW –

Mr. Worthington reviewed the goals set by Council for the years 2007 and 2008.

2007 –

Partnerships-

1) Partner with the Puyallup Tribe in the restoration of Wapato Creek.

- a) Work with Pierce County Conservation District –CONTINUING.
- 2) Partner with the Fife Community, its business leaders and the Puyallup Tribe to bring public art pieces to Fountain Memorial Park (Art in the Park) – NOT COMPLETED.
- 3) Join with the Puyallup Tribe to partner with the Fife Historical Society to develop collection and quality exhibits – STARTED WITH STRUCTURAL AND SECURITY PROGRAMS.

Parks-

- 1) Install a series of signage and kilometer markers along the City trail system to encourage use and physical well-being – STARTED WITH FIRST PHASE OF TRAIL SYSTEM – WELLNESS COMMITTEE.
- 2) Constructions of third and final phase of Wedge Park.
 - a) Integrate salmon mural on short wall – CONTINUING.
- 3) Growing the Fife Park System through planning and construction.
 - a) Conceptual design of Yotsuuye Park (Brookville Gardens) identifying the phasing and magnitude of cost – COMPLETED AND CONTINUING INTO NEXT PHASE.
- 4) Develop a trail maintenance program to partner with parties responsible for maintaining public trails to achieve a common standard – CONTINUING – PARK PLAN.

Transportation –

- 1) City will have long range transportation projects to address regional traffic impacts. It's recognized that these projects may take multiple years to design, engineer and build.
 - a) Fife will help Pierce County to find funding for the new Puyallup River Bridge at 70th Avenue and Canyon Road – CONTINUE TO WORK TO MOVE IT UP ON PIERCE COUNTY AND WSDOT LIST – LONG TERM.
 - b) Enhance the City's ability to provide visual representation of future options for road and land use decisions (cartoon map of Fife) – HAVE COMPUTER SIMILATION PROGRAM.
 - c) Increase the ability of 54th Avenue/Highway 99 intersection which may include dual left hand turn from Westbound Highway 99 to Southbound 54th Avenue with the Puyallup Tribe as a partner-TRIBAL PLAN – IJR- CASINO IMPROVEMENT.
- 2) City Council will identify local projects that will provide transportation enhancements for its citizens which can be constructed within a two year time span-
 - a) Intersections improvements to 62nd/20th – CONTINUING.
 - b) 59th extension to 12th – TRIBAL PLAN – CASINO EXPANSION – CONTINUING.
 - c) Bank St. extension – NO ACTION YET.
 - d) Fife Business Park to 12th – NO ACTION YET.
- 3) City will prioritize projects which add connections within its street system (maximize connectivity) –CONTINUING.

Pedestrian

- 1) City will develop projects to enable pedestrians to safely pass over I-5. (i.e. Frank Albert, Port of Tacoma Road, 54th Ave Pedestrian bridge) – LONG RANGE.
- 2) Pedestrian construction projects-
 - a) Sidewalks constructed along the south side of Valley Ave. – UNDERWAY
 - b) Connect with a pedestrian bridge with East Dacca Park to Holm Rd. (Hammer Property) – UNDERWAY.
 - c) Connect West Dacca Park to the Torre property trail – PARK PLAN

Physical & Social Wellbeing

- 1) City will provide support for Fife's Performing Arts Center to enhance Fife's ability to be a tourist destination to increase tourism and provide cultural opportunities for our citizens – UNDERWAY.
- 2) Implement quality senior programs that may bring in senior citizens from surrounding communities to Fife – CONTINUING.
- 3) The City recognizes the need for Spanish speaking personnel to better serve the Latino residents of our community – RESTRUCTURED TO BE INCLUDED AS "DESIRED" QUALITY IN APPLICATIONS.
- 4) Prepare to celebrate the City of Fife's Golden Jubilee (the 50th Anniversary of the incorporation of Fife in 2007) with solid accomplishments and community events- TO BE COMPLETED 02-11-08.
 - a) Build upon the Fife Harvest Festival in conjunction with a 50th Anniversary Celebration Festival in 2007 – COMPLETED.
 - b) Continue the Fife Harvest Festival success from 2005 with an event on the first Saturday in October – CONTINUING.

2008 –

A) Transportation Construction Projects

- 1) Connect 59th Ave to 12th St. –TRIAL CASINO REMODEL PLAN
- 2) Develop 5 year plan to retrofit Pacific Hwy East streetlights between Willow St. – STARTED.
- 3) Install streetlights on 62nd Ave from Valley Ave. to 20th St.
- 4) Explore underpass at 54th Ave & UPPR – STARTED IN 2007
 - a) Cost – location evaluation – DONE IN 2007.
 - b) School District coordination – ONGOING
 - c) Providing meaningful destination in and through Fife – UNDERWAY
 - d) Connectivity – UNDERWAY.
- 5) Identify overall cost of interim pedestrian overpass/underpass – UNDERWAY.
- 6) Evaluate construction programs based on the criteria of community connectivity – ONGOING.

- B) Building Community
 - 1) Evaluate a Library program for citizens to compare Pierce County Library District Program to City – operated program and other alternatives – UNDERWAY.
 - 2) Develop Arts Commission to select and place art in parks and public spaces.

- C) Holistic Storm Water Model Program (Potential for Mission Statement)
 - 1) Develop a model program involving all interested willing parties and deliver cleaned water to Commencement Bay while controlling flooding –
 - a) Storm Water Utility
 - b) Street Storm Water
 - c) Creek Restoration for fish habitat
 - d) Stakeholder/Partners
 - e) Zoning and Development changes

- D) Social Economic
 - 1) Underwrite Youth Program for economically disadvantaged – DONE.
 - 2) Consider Library as social network point – FEBRUARY STUDY SESSION.
 - 3) Understand and support Food Bank service delivery – DONE
 - 4) Compile comprehensive list of community support resources in Fife – DONE.
 - 5) Community Needs Assessment – BROKER VERSUS PROVIDER.

- E) Continuing Council Goal Projects
 - 1) Gathering Place – REPORT COMING FORTH.
 - 2) Brookville Park – ONGOING – FEBRUARY STUDY SESSION
 - 3) Wapato Creek Restoration – CONTINUING.
 - 4) 5-year Street Construction Program – LIST
 - 5) City Trail System Development – STARTED.

Historical Society –

\$50,000 not released in 2008 until plans have been submitted and approved.

Engine – train-

Look into it further. No official work from Tacoma Rail yet. Also continue with cabooses already with the City.

8:40 a.m. – Executive Session – for purposes of discussing negotiations and real estate matters.

8:55 a.m. – reconvened into regular session – no action taken.

2008 Development Policies

Wapato Creek Drainage

NPDES Permit in place already.

Pervious surfaces – parking lots, swales, wetlands, open space.

Standards – when to adopt.

Look at Tacoma Standards being completed – get to council.

List of projects - Charts

2008/2009 –

Pedestrian Crossing – 54th at Railroad tracks.

Look at “at grade” as a temporary measure.

Review costs for under/overpass.

Pedestrian Crossing - North-South Routes –

Frank Albert

70th Street

Complete in two years

Review in one year

Report in 6 months as to the viability to continue.

Wetland Buffer Management –

Bring in house as city program

Tribal Partnership

Standards review.

Holistic Storm Water Model

Canyon Road Bridge (Clark Creek Bridge, Melroy Bridge)

5 year Street Construction

2009

Quiet Pavement – rubberized materials that make pavement quieter.

Design Standards –

Green Policies

Development Standards

Cost/Benefit

Design requirements

Environmental Benefits

Decision Flow Process

Sustainability Analysis

Mission Statement

Decision Making Process

Public Input/Education

Long term cost benefit

Light Rail

- Partnerships
- Sound Transit
 - Board Membership
- Other Alternatives

Trail System –

- Torre property to 54th – acquisition of two small parcels

Standards Development – continued-

- Discussion of Moratorium – freeze in time – Policy – Cost/Benefit
 - Specific or not
- Best Available Science – DOE Model
 - Work towards our standards
 - Look at Tacoma Standards
 - Review in 6 months – possibly need of outside resources.

Trail –

- 54th to Torre property – Frank Albert
 - Two small acquisitions needed to complete trail between the two.

Wapato Creek Restoration –

- Flow concern
 - Discussion on flow along Valley and road construction with sewer placement.
 - Completion may be delayed until 2009 depending on permit and relocation of creek. Discussion ceased as the sewer issue is before the council with a member needing to be excused if discussion continued.

10:00 Break

10:15 Back from break

2009 Goals Discussion- continued

Melroy Bridge

- Discussion started in 1987 with Canyon Road to cross the valley and connect with 70th in Fife. Pierce County has dropped the priority from the WSDOT list.
 - Consensus- Continue to work with the County to keep the bridge on the list.

Sustainability/Green – might be expensive to implement.

- Air quality issue – DOE requirements are presently a part of SEPA.
- Sustainable Community – Green
- Electrical Power – wind generation, solar, etc
- Awareness/Credit
- Bellingham has program with BPA
- Carbon Footprint Analysis

Purchasing decision – checklist

Seminar March 13 and 14 in Seattle on products – green.

Would like to see Green be internally in the City and with development standards

Storyofstuff.com – 20 minute video on sustainability

Consensus – Move forward with Sustainability/Green

Light Rail - see chart information above.

Pedestrian railroad crossings – see chart information above.

12:15 p.m. – Lunch Break

1:10 p.m. – Back from break

2009 Goals Discussion - continued

Wetland Buffer Management

Big picture

Standards

Creek

Wetlands

Filter

Evaporation

Wildlife

Work with Tribe.

Consensus – Review Wetland Buffer Management Program

Arts Commission –

Presently in the 2008 goals.

Library Issue –

No time today to discuss.

Handed out packet of information.

Scheduled for February Study session.

Community/Library/Teen Center/After School Program

Property across the street from City Hall – west.

Fire Department

Educational Seminar – working with the Tribe – Clint Hackney

Sterino's proposal for 70th and 20th - nothing has been received concerning a possible proposal for a small produce and grocery store.

Council Advisory Position – Tribal Relations – Possibly former Mayor Mike Kelley.

Consensus - do not formulate a special official position but use Mr. Kelley's volunteered services when the need arises.

Sports Field/Multi-use Facility –

Look for areas to accommodate. Also part of the Facilities Study.

Citizen Comments –

Response notice to council to let council know response has been made.
Track and report to council
Also comments/inquiries coming to City Hall.

Facilities Study-

Court House
Identify Issues
Economic Issues
Explore the numbers

Tax Structure –

Warehouse Door Assessment
Car/Truck Sticker for use on roads in City of Fife
REET
B&O
Local Option Gas tax – 1 cent/gallon
Property Tax – keep low for residents.
Development/Impact Fees

Consensus - Staff to review and bring back for further discussion in the future.

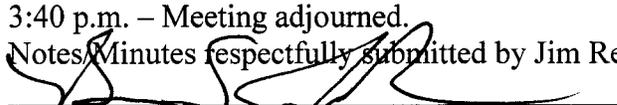
Future Council Retreat Schedule- the proposed tentative schedule of retreats was handed out for council review and response at a later date.

Items on agenda but not discussed –

Budgeting Horizon – Biennial (2 year) process.
Six year capital budgeting
SR 167 and 70th Traffic Study

3:40 p.m. – Meeting adjourned.

Notes/Minutes respectfully submitted by Jim Reinbold, Assistant City Manager.



Barry Johnson, Mayor



Steve Marcotte, City Clerk/Finance Director

Prepared by Jim Reinbold, Assistant City Manager