

Mr. Montgomery thanked the Council and fellow employees for the honor.

**New Employee
Introductions**

Mayor Pro Tem Edwards introduced new Corrections Officer James Larkin. The Council welcomed Larkin to the City.

Officer Gardner introduced the City's new K-9 dog, Maggie, a one-year old Border Collie. Maggie is doing very well and is a great addition to the department. Maggie had three arrests within her first hour on the job.

**Pierce County
Economic
Development
Division**

Mitzi McMahan, Pierce County Economic Development Division Specialist, reviewed current activities within the community and how the agency can assist the City in economic development efforts. Ms. McMahan provided the Council with a PowerPoint presentation. The division's goal is working with local organizations, governments, and business leaders to maximize the county's economic potential and capitalize on competitive advantages and assets. Services the organization offers include planning, financing assistance, business retention and expansion, permit assistance, and data development and analysis.

Ms. McMahan reviewed various components related to planning, data development and analysis, business retention and expansion, permit and financing assistance, and communication and marketing.

The agency's partners consist of Pierce County cities, Economic Development Board, Chambers of Commerce, World Trade Center – Tacoma, Worksource – The Business Connection, and the Tacoma Regional Convention and Visitor Bureau. An informational brochure was distributed to Councilmembers.

Anna's Ride Home

Mayor Pro Tem Edwards introduced Anna's Ride Home Program and provided information about the Anna Armstrong White Foundation.

Executive Director Rylee O'Brien reported Barbara and Asher White initiated an innovative program in 2003 to honor their daughter, Anna White, who was killed by a drunken driver in 2002. Anna's Ride Home was designed specifically to keep intoxicated bar patrons from driving after drinking. Since 2003, Anna's Ride Home has partnered with 22 bars in local cities and provided more than 3,000 intoxicated patrons with free and safe rides home. The cost of the taxi rides is split between partner establishments and the foundation. The goal is to expand the program to all cities in the state.

Councilmember Roscoe expressed support of the foundation working with the City's Police Department to identify partners in Fife. Councilmember Johnson expressed appreciation for the presentation and indicated his support for the program. Mayor Pro Tem Edwards said the program fits well with Fife's

quarterly DUI emphasis activities.

FISH – Food Banks **Ken Crisp, Coordinator of the Fife/Milton/Edgewood/Northeast Tacoma Food Bank**, introduced volunteer Fred Mitchell. FISH Food Banks of Pierce County is a nonprofit agency of volunteers providing food to individuals in need through 22 food banks in Pierce County. The Fife/Milton/Edgewood Food Bank serves approximately 5,000 individuals each year. Each customer is provided with a food box containing ingredients for nine meals. If individuals are outside of the district, they are provided with food and referred to the nearest food bank based on residency. Fife businesses, schools, Rotary Club, Cub Scouts, All Saints School, Post Office, and residents provide food donations. Turkeys and hams and other food are provided for the Thanksgiving and Christmas holidays. Mr. Crisp said he appreciates Fife’s support.

Mayor Pro Tem Edwards reviewed FISH Food Bank statistics.

Discussion ensued about times during the year when food bank inventories are low (August and September).

**COUNCIL
DELEGATE
REPORT**

Councilmember Johnson reported he, City Manager Worthington, Mayor Kelley, and Councilmember Roscoe recently met with senators in Washington, D.C. City representatives received a warm reception. Senators conveyed support for additional funding for the Port of Tacoma overpass construction project and Federal Emergency Management Agency (FEMA) floodplain management activities. Legislative representatives understand the projects and are well informed.

Councilmember Roscoe agreed the trip was excellent. Legislators and staff explained how the funding process works. Fife has a significant budget and is experiencing “big city” problems. Fife’s lobbyist has offices both in Washington, D.C. and Seattle and is providing valuable guidance and support.

Mayor Pro Tem Edwards thanked Councilmembers for their lobbying efforts.

Mayor Pro Tem Edwards reported on Saturday, May 19, 2007, he attended the Reserve Academy graduation ceremony. Approximately 30 reserve officers graduated.

**ORDINANCES AND
RESOLUTIONS**

ORDINANCES

#1630-07; Right-of-way Condemnation 70th Avenue/43rd Street

Director Blount reported City and legal staff have met with the property owners. Property owners were invited to attend the Council meeting. Verbal agreements have been attained but not formally executed. He recommended the City proceed with the first reading of the condemnation ordinance. Staff will continue negotiations between the first and second readings of the ordinance.

Interim Director Marcotte read the title of Ordinance #1630-07:

An ordinance of the City Council of the City of Fife, Washington, authorizing the condemnation and acquisition of real property for transportation and utility improvements to 70th Avenue East (south segment); providing for payment of the cost and expense of acquiring the property; and directing the initiation of appropriate condemnation proceedings in the manner provided by law.

Motion

Councilmember Johnson moved, seconded by Councilmember Godwin, to approve first reading of Ordinance #1630-07; Right-of-Way Condemnation 70th Avenue/43rd Street.

Councilmember Johnson expressed support for staff moving forward with negotiations.

Councilmember Cerqui expressed concerns about the condemnation procedure. He asked whether the tentative purchase and sale price is in line with the initial appraisal. Director Blount replied that it is and that the appraisal is based on a cost per square foot that includes relocating the fence and improving access. Tacoma Public Utilities is anxious to construct the improvements.

Motion

Motion carried unanimously.

Adopt: #1628-07; 20th Street East Rezone

Director Smith reported there is no change or update on the proposed rezone since the Council's May 8, 2007 public hearing. Following the public hearing, the Council approved first reading of Ordinance #1628-07. The proposed zoning is consistent and compatible with the uses and zoning of surrounding property. The property owner supports the rezone. Staff recommends the Council approve second reading and adopt the ordinance.

Interim Director Marcotte read the title of Ordinance #1628-07:

An ordinance of the City Council of the City of Fife, Pierce County, Washington, amending the City's zoning map to change the zoning classification of certain property from Industrial to Regional Commercial.

Motion **Councilmember Roscoe moved, seconded by Councilmember Johnson, to adopt Ordinance #1628-07; 20th Street East Rezone. Motion carried.**

Adopt: #1629-07; Automated Traffic Red Light Enforcement Camera Police Chief Blackburn reported the Council was provided with copies of a revised ordinance.

Interim Director Marcotte read the title of Ordinance #1629-07:

An ordinance of the City Council of the City of Fife, Pierce County, Washington, authorizing the use of automated traffic safety cameras, establishing procedures for adjudicating the infractions, allowing for electronic signatures, establishing penalties, and adopting a new Section 10.60 "Automated Traffic Enforcement" of the Fife Municipal Code.

Motion **Councilmember Roscoe moved, seconded by Councilmember Godwin, to adopt Ordinance #1629-07; Automated Traffic Red Light Enforcement Camera. Motion carried. Councilmember Cerqui opposed.**

RESOLUTIONS

#1117-07; Award Contract for 23rd Street East and 54th Avenue Traffic Signal Director Blount reported the resolution concerns construction management services necessary for the installation of a traffic signal at the 23rd Street East/54th Avenue East intersection. Equipment has been ordered. Staff recommends the City retain David Evans and Associates for construction management services and approve the resolution.

Interim Director Marcotte read the title of Resolution #1117-07:

A resolution of the City Council of the City of Fife, Pierce County, Washington authorizing the City Manager to execute a contract with David Evans and Associates, Inc. for construction management for installation of the 23rd Street East/54th Avenue East traffic signal.

Motion **Councilmember Roscoe moved, seconded by Councilmember Cerqui, to approve Resolution #1117-07; Award Contract for 23rd Street East and 54th Avenue Traffic Signal.**

Councilmember Godwin reported the Council approved a \$220,000 budget for final design and installation of the signal. He asked why the projected cost estimate increased to \$300,000 and how the City will budget the additional cost. Director Blount explained that the cost of steel has increased since the initial budget estimate. The construction is much more complicated than envisioned and negotiations with an adjacent property owner took more time

than anticipated. There are adequate funds within the overall street construction fund to cover the cost difference.

Councilmember Cerqui asked if impact fees have been collected and whether property owners to the west are affected. Director Blount replied that the Council negotiated a settlement in 2002 with the property owner to the west. The owner deeded right-of-way and park property to the City in exchange for street frontage improvements. The developer of Wapato Creek housing development paid the required traffic impact fees.

Motion

Motion carried unanimously.

#1118-07; Surplus Vehicles

Director Blount reported six surplus vehicles are from seizures associated with arrests by the City's Police Department. Staff recommends approval of Resolution #1118-07.

Interim Director Marcotte read the title of Resolution #1118-07:

A resolution of the City Council of the City of Fife, Pierce County, Washington declaring three vehicles surplus and authorizing the City Manager to dispose of said vehicles.

City Manager Worthington reported the number of surplus vehicles is six, not three. Staff will correct the title of the resolution accordingly.

Motion

Councilmember Roscoe moved, seconded by Councilmember Godwin, to approve Resolution #1118-07; Surplus Vehicles.

Councilmember Godwin asked how the City will dispose of the surplus vehicles. Director Blount replied the City will dispose of the vehicles through public auction.

Motion

Motion carried unanimously.

#1120-07; Approve Contract for Steve Marcotte

City Manager Worthington reported the proposed employment contract between the City and Interim Finance Director Marcotte is fair to both. The agreement recognizes that Marcotte is a retired employee and limits the number of hours he is available to work for Fife. Interim Director Marcotte is a welcome addition to City staff.

Interim Director Marcotte read the title of Resolution #1120-07:

A resolution of the City Council of the City of Fife, Pierce County, Washington, authorizing the City Manager to execute an employment

agreement with Steven Marcotte as Finance Director and City Clerk.

Motion **Councilmember Roscoe moved, seconded by Councilmember Johnson, to approve Resolution #1120-07; Approve Contract for Steve Marcotte.**

The Council extended a welcome to Interim Director Marcotte.

Motion **Motion carried unanimously.**

NEW BUSINESS

Adjusting Traffic Impact Fees for Small Commercial Retail

Director Smith reported in January 2007, the Council adopted an ordinance establishing traffic impact fees for new development. Prior to adoption of the ordinance, staff suggested an amendment to discount fees for developments qualifying as “community scale commercial development.” The Council did not adopt the amendment pending review by the Planning Commission. The Commission reviewed the matter at its May 7, 2007 meeting. Commissioners support adjusting traffic impact fees for smaller commercial retail uses.

A map was displayed outlining the affected area. Director Smith reviewed key components of the program:

- Maximum discount on traffic impact fees is 30% of the standard fee.
- The amount of the fee discounted must be paid by public funds.
- To qualify, businesses must not be greater than 50,000 square feet in size.
- Businesses must meet the definitions of uses contained in Fife Municipal Code (FMC) 19.40.020 J and K.
- Businesses must be located within a certain geographic area.

Director Smith reviewed a list of permitted uses in the Community Commercial zone. Several of the uses are not pedestrian oriented, such as gas stations, vehicle parks (new/manufactured), and vehicle detailing. The Commission didn’t provide feedback at this time because the Commission is currently studying uses and zoning regulations in the vicinity of The Gathering Place on 20th Street. The intent of the proposed zoning changes is to create a “main street” character through building design and zoning requirements. The Commission will forward a refined recommendation on land uses as part of the annual comprehensive plan update docketing process. A public hearing on the ordinance is scheduled for the Council’s June 12, 2007 meeting.

City Manager Worthington added that a purpose of the agenda topic is to update the Council about the status of impact fees for small commercial retail and to brief the Council about the Commission’s response. A pending issue is the types of business uses that would qualify for an impact fee discount.

Director Smith reported staff will provide the Council with copies of the Commission's May 7, 2007 meeting minutes at it June 12, 2007 hearing.

Councilmember Cerqui said he'd like to consider other uses that could qualify for a discount, such as agriculture related uses.

**Automated Traffic
Enforcement
Cameras – Next
Steps**

City Manager Worthington reported City staff drafted a list of criteria (photo enforcement preferences and photo infraction vendor) for evaluating a potential photo enforcement contract and for inclusion in a new contract. Following the Council's direction on the proposed criteria, staff will evaluate existing contracts based on the criteria. If staff is able to match the criteria to an existing contract, staff will bring the contract back to the Council for review. If no match is found, staff proposes initiating a Request for Proposal (RFP) process and using the criteria to structure the RFP document.

Mayor Pro Tem Edwards commented that the list of criteria appears complicated. Fife is not the first City to initiate red light photo enforcement and there are likely other contract models that could be used.

Police Chief Blackburn said the department has reviewed many contracts and each one is unique. Some of the proposed criteria are listed for liability reasons. Court personnel created the photo infraction vendor criteria. Each municipality operates differently.

Discussion ensued about the City's ability to put holds on Department of Motor Vehicle (DMV) licenses for unpaid parking tickets. Judge Ringus explained most vendors are from out-of-state. State law provides for the hold when a registered owner has been notified twice about an unpaid parking ticket and the ticket remains unpaid.

Discussion followed about criterion stating the vendor will "employ helpful, courteous employees that will represent the City of Fife in a good light." Judge Ringus said the City can put the vendor on notice if it is not providing adequate service to citizens.

In response to a question from Councilmember Roscoe about "fast review process for officers." Police Chief Blackburn explained the online system uses eight screens. It takes an officer up to three minutes to review an infraction. The intent of the requirement is for the vendor to provide a fast upload of infraction photographs.

Councilmember Cerqui asked about the responsibility for providing translation services. Police Chief Blackburn said the contract includes language requiring

the vendor to provide translation services. Councilmember Cerqui asked that the system also provide multiple language display options.

City Manager Worthington asked the Council to forward any changes or suggested additions or deletions to the criteria to staff.

Discussion ensued about the vendor locating and securing a kiosk in the court lobby for online viewing and the ability to accept online payments. Judge Ringus explained not all community residents have online computer access. Many individuals coming to court know they want a hearing. Court staff can direct them to the terminal to view the violation. After viewing the photo, a court customer can pay the infraction online or drop a payment into a lockbox. The kiosk assists in alleviating the need for a large number of the hearings.

Mayor Pro Tem Edwards asked if there are viable vendors in the area. Police Chief Blackburn replied that there are three vendors within the western Washington vicinity.

Authorize Mayor to Sign Letter for City Manager Merit Increase

City Attorney Combs reported Fife has a current employment contract with the City Manager. The terms of the contract provide for a merit increase following a two-year performance review. The Council met in an executive session as provided by state statute. A letter was drafted for the Council's consideration that sets forth the results of the two-year review. The request is to authorize the Mayor to sign the letter that will bring the City Manager's salary commensurate with other city managers in the area.

Motion

Councilmember Godwin moved, seconded by Councilmember Johnson, to authorize the Mayor to execute the letter for the City Manager's merit increase based on the two-year review.

Councilmembers Johnson, Cerqui, and Roscoe thanked City Manager Worthington for his efforts and City Attorney Combs for his assistance in the process.

Motion

Motion carried unanimously.

City Manager Worthington expressed appreciation and thanked the Council for the opportunity to work for Fife.

Appoint Park Board Member Trina Belcher

Director Reuter reported the Council subcommittee recommends appointing Trina Belcher to position 3 on the Parks, Recreation and Community Services Citizen Advisory Board. Ms. Belcher was offered a position to fill a vacancy on the board and subsequently accepted. If confirmed by the Council, Ms. Belcher will attend the next regular board meeting scheduled for June 6, 2007.

Staff recommends the Council appoint Ms. Belcher to the board.

Councilmember Johnson commented that Ms. Belcher operates a business from her home and is involved with the Radiance Homeowners Association. She brings good experience to the board.

Councilmember Cerqui added that Ms. Belcher is energetic and will be a good addition to the advisory board.

Motion

Councilmember Roscoe moved, seconded by Councilmember Johnson, to appoint Trina Belcher to the Parks, Recreation and Community Services Citizen Advisory Board. Motion carried.

CITY MANAGER REPORT

City Manager Worthington reported on the following events and activities:

- The community pool reopening is rescheduled to Saturday, June 16, 2007 at 10:00 a.m.
- The City received a clean 2005 audit. There were no findings or comments from the State Auditor's Office.
- On Sunday, May 20, 2007, the City hosted a "Fife Railroad Days" Jubilee event. A photograph was displayed showcasing a 1944 steam engine locomotive. The train will be in the City for another week. Approximately 3,000 people visited the locomotive and rail cars. City Manager Worthington thanked Dave Cantlin and Fife's Police and Public Works Departments for their assistance in coordinating the event.
- Candidate filing for local elections takes place the week of June 4, 2007.
- A Council budget retreat is scheduled for June 2, 2007.
- City Manager Worthington thanked Chamber Director PK McLean for representing the business community in Washington, D.C.

COUNCILMEMBER COMMENTS

Councilmember Godwin questioned the status of Wapato Creek flows outside of Fife's jurisdiction. Director Blount reported he and Director Smith met with City of Puyallup representatives two weeks ago and toured Puyallup's facilities. Puyallup is drafting a report to address Fife's concerns. Staff is following up with Puyallup later in the week. City staff also met with the Washington State Department of Transportation (WSDOT) representatives to discuss and confirm decision points related to the SR 167 Project and enhancing Wapato Creek flows in Fife. Drainage District #21 was briefed on the updated information. The topic is scheduled for discussion at the Council's June 21, 2007 study session.

Councilmember Johnson asked staff to explore options to determine if the City can provide funding to the FISH organization to help when food inventories are low. He suggested pursuing Anna's Ride Home Program with the Emerald

Queen Casino. City Manager Worthington conveyed that staff will consider strategies and report to the Council at a future date.

Mayor Pro Tem Edwards expressed support for the City providing funds for the FISH Food Bank and Anna's Ride Home Program. He offered a suggestion for local farmers to work with the local food banks in August and September by donating surplus produce.

Councilmember Cerqui asked staff to provide members with copies of the Drainage Commission meeting minutes and update the Council on the status of senior programs at a future meeting. He reported he attended Fife Rail Days and was impressed. He thanked everyone for their efforts to ensure a successful event.

OTHER BUSINESS Director Reuter reminded the Council about the public meeting scheduled for May 23, 2007 at 6:30 p.m. at the Fife Community Center to discuss the Park Plan. He encouraged everyone to participate in the Park Plan survey that was mailed with the utility bill. Citizens can also access the survey on the City's website through the middle of June.

ADJOURNMENT **There being no further business, Mayor Pro Tem Edwards adjourned the meeting at 9:02 p.m.**

Cory Edwards, Mayor Pro Tem

Steve Marcotte, Interim Finance Director/City Clerk

Prepared by Cheri Lindgren, Recording Secretary
Puget Sound Meeting Services