

RESOLUTION NO. 1786

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE,
PIERCE COUNTY, WASHINGTON, APPROVING THE LODGING
TAX ADVISORY COMMITTEE'S 2018 EXPENDITURE PLAN

WHEREAS, the City of Fife collects a tax on overnight hotel/motel stays within the City, commonly referred to as lodging tax, pursuant to RCW 67.28; and

WHEREAS, lodging tax revenue may be used only for tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities; and

WHEREAS, consistent with the statute, the City Council has established a Lodging Tax Advisory Committee (LTAC) which evaluates requests and provides recommendations to the City Council on the allocation of these revenues; and

WHEREAS, the Council may only choose recipients from the list of candidates and recommended amounts provided by the LTAC, and can choose to make awards in the recommended amounts to all, some, or none of the candidates on the list; and

WHEREAS, the LTAC met on August 7th to evaluate funding requests from the applicants and develop their recommendation; now, therefore,

BE IT RESOLVED that the Fife City Council hereby approves and adopts the 2018 lodging tax expenditure plan as recommended by the Lodging Tax Advisory Committee and attached hereto as Exhibit A.

ADOPTED by the City Council at an open public meeting held on the 26th day of September, 2017.



Kim Roscoe, Mayor

Attest:



Angela Woods, City Clerk

LTAC Fund 104 Overview

City of Fife
Lodging Tax Advisory Commission - Fund 104
For the Period of January through August 31st, 2017

Description	2017 Budget Adopted	2017 YTD	2018 Budget Adopted	2018 LTAC Proposed
Total Revenues + Beginning Cash Balance	\$ 3,320,723	\$ 3,110,538	\$ 1,728,844	\$ 3,162,513
Program Expenditures	472,983	179,516	377,942	467,290
Capital Expenditures*	1,612,379	150,686	954,011	2,407,000
Total Operational Expenditures	127,038	82,176	89,964	115,464
Total Expenditures	<u>2,212,400</u>	<u>412,377</u>	<u>1,421,917</u>	<u>2,989,754</u>
Ending Cash Balance (Beg Fund Bal + Rev - Expenditures)	<u>\$ 1,108,323</u>	<u>\$ 2,698,160</u>	<u>\$ 306,927</u>	<u>\$ 172,759</u>

*Funding for Brookville Gardens in 2017 will be spent in 2018.

City of Fife
Lodging Tax Advisory Commission - Fund 104
2017 YTD (January through August 31st, 2017)

Description	2017 Budget Adopted	2017 YTD	2018 Budget Adopted	2018 LTAC Proposed	Comments
Beginning Fund Balance	\$ 2,706,343	\$ 2,706,343	\$ 1,108,323	\$ 1,108,323	
Revenues	614,380	404,195	620,521	628,000	
*Carryover (Est. Unspent Funds From 2017)	-	-	-	1,426,190	
Total Revenues + Beginning Cash Balance	3,320,723	3,110,538	1,728,844	3,162,513	
Programs					
Tourism Video	-	-	-	7,540	New
Homecoming Lunch	-	-	-	10,000	New
Jazz Festival	-	-	-	20,000	New
McCrossin Classic	-	-	-	15,000	New
Swim Jitsu	-	-	-	7,000	New
LTAC Special Projects	77,000	17,154	-	50,000	New
Museum Director - Wages	72,000	36,000	58,000	68,000	Previously Approved
Miscellaneous	-	391	10,000	-	
Arts Commission	44,480	2,012	12,373	12,250	Previously Approved
Arts Work <\$10K	-	-	1,000	-	
Fife Daffodil Float	10,000	2,664	7,575	7,500	Previously Approved
Chamber/Visitors Center	70,500	35,250	71,205	70,500	Previously Approved
Office & Operating Supplies	3	-	3	-	
Travel Tacoma CVB	50,000	25,068	51,005	50,000	Previously Approved
City Events	35,000	727	35,350	35,000	Previously Approved
Sports Commission	40,000	10,900	30,603	40,000	Previously Approved
Daffodil Festival	10,000	10,000	10,100	10,000	Previously Approved
Street Banner Program	-	980	8,161	-	
Car Show	-	-	2,040	-	
Softball Tournament	-	-	23,462	-	
Barn Marketing	12,500	7,493	-	8,000	Previously Approved
Nutcracker	7,000	-	7,070	7,000	Previously Approved
Soccer Tournament	10,000	-	15,150	15,000	Previously Approved
Music in the Park	25,000	21,934	25,250	25,000	Previously Approved
Cossacks Stunts	4,500	4,500	4,545	4,500	Previously Approved
Booster Club	5,000	4,443	5,050	5,000	Previously Approved
Total Program Expenditures	472,983	179,516	377,942	467,290	

Capital Projects					
Branding	41,279	10,890	79,011	-	
Community Center Signs	-	-	-	43,000	New
Dacca Restroom	135,000	38,901	-	65,000	Carryover
Generator	25,000	25,222	-	-	
Monument Sign	46,600	23,300	-	-	
Timing System	15,500	15,806	-	-	
Tech Upgrade	15,000	11,630	-	-	
Pitching Mound	8,000	-	-	8,000	Carryover
**S. Campus Plan	333,000	12,197	-	423,000	Carryover +\$150K New
Caboose Cover	100,000	-	-	100,000	Carryover
Dacca Labor	18,000	12,740	-	18,000	Previously Approved
Brookville Gardens Park	875,000	-	875,000	1,750,000	Previously Approved
Total Capital Expenditures	1,612,379	150,686	954,011	2,407,000	
Operational					
Salaries & Wages	49,686	50,947	51,135	51,135	Previously Approved
Salaries & Wages Swim Coach & Seasonal Supervisor	-	-	-	25,500	New
Salaries & Wages PT	-	11,390	-	-	
Benefits	23,361	21,261	24,230	24,230	Previously Approved
Benefits PT	-	398	-	-	
Office & Operating Supplies	4,000	507	4,000	4,000	Previously Approved
Small Tools, Equip	250	8	250	250	Previously Approved
Professional Services	400	91	400	400	Previously Approved
Fife Marketing	8,000	7,750	8,080	8,080	Previously Approved
Telephone, Postage	900	408	900	900	Previously Approved
Repairs & Maintenance	-	143	-	-	
Fife Events Sales	-	55	-	-	
Conf School Training	340	-	340	340	Previously Approved
Miscellaneous	100	-	100	100	Previously Approved
Website	38,490	-	-	-	
IT Copier/Server Contribution	1,511	1,007	529	529	Previously Approved
Total Operational Expenditures	127,038	82,176	89,964	115,464	
Grand Total Expenditures	2,212,400	412,377	1,421,917	2,989,754	
Ending Cash Balance (Beg Fund Bal + Rev - Expenditures)	\$ 1,108,323	\$ 2,698,160	\$ 306,927	\$ 172,759	

*Carryover amount includes estimated unspent 2017 LTAC funds.

**South Campus Plan includes unspent funds from 2017 plus \$150k