

CITY OF FIFE, WASHINGTON

ORDINANCE NO. 1776

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON, AMENDING SECTIONS 3.06.010 AND 3.48.010 OF THE FIFE MUNICIPAL CODE, AND ADDING A NEW CHAPTER 3.02 REGARDING BIENNIAL BUDGETS

WHEREAS, the City of Fife currently prepares and manages its budget on an annual basis pursuant to Chapter 35A.33 RCW; and

WHEREAS, Chapter 35A.34 RCW authorizes code cities to establish a two-year fiscal biennium budgeting cycle; and

WHEREAS, the City wishes to benefit from the reduced expenditures of time and effort, and increased planning horizon, that can result from preparing and managing its budget on a biennial basis; now, therefore

THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON
DO ORDAIN AS FOLLOWS:

Section 1. A new Chapter 3.02 titled "Biennial Budget" is hereby added to the Fife Municipal Code.

Section 2. A new Section 3.02.010 is hereby added to the Fife Municipal Code to read as follows:

3.02.010 Implementation of biennial budget.

Pursuant to RCW 35A.34.040, the city council hereby establishes a two-year biennium budget for the city of Fife, beginning with the two-year biennium which begins January 1, 2013. The 2013-14 biennial budget and all subsequent budgets shall be prepared, considered, and adopted under the provisions of this chapter and Chapter 35A.34 RCW. Appropriations specifically made for the second year of the biennium shall only be expended in the second year of the biennium.

Section 3. A new Section 3.02.020 is hereby added to the Fife Municipal code to read as follows:

3.02.020 Mid-biennial review and modification.

Pursuant to RCW 35A.34.130, the city council hereby provides for a mid-biennial review and modification of the biennial budget. No sooner than eight months after



the start of the first year of the fiscal biennium, nor later than the second regularly scheduled city council meeting in October of the first year of each biennial budget, the city manager shall prepare proposed budget modifications to be effective as of January 1st of the following year. Such proposed modifications shall be sent to city council members and shall be a public record and available to the public. A public hearing shall be held on the proposed modifications at a city council meeting no later than the second regularly scheduled city council meeting in November and may be continued from time to time. Notice of the hearing shall be published consistent with publication of notices for adoption of other city ordinances. At such hearing or thereafter, the city council may consider a proposed ordinance to adopt such modifications. A complete copy of any budget modification ordinance will be transmitted to the State Auditor and to the Association of Washington Cities.

Section 4. A new Section 3.02.030 is hereby added to the Fife Municipal Code to read as follows:

3.02.030 Funds--Quarterly report of status.

The city manager and finance director-treasurer shall submit quarterly to the city council a report showing the expenditures and liabilities against each separate budget appropriation incurred during the preceding reporting period and like information for the whole of the current fiscal biennium to the first day of the current reporting period together with the unexpended balance of each appropriation. The report shall also show the receipts from all sources.

Section 5. A new Section 3.02.040 is hereby added to the Fife Municipal Code to read as follows:

3.02.040 References to "budget" or "annual budget."

All references to "budget" or "annual budget" contained in this code or in the ordinances of the city of Fife shall be interpreted as referring to the "biennial budget."

Section 6. A new Section 3.02.050 is hereby added to the Fife Municipal Code to read as follows:

3.02.050 Amendments to Budget.

The city council reserves the right to amend the biennial budget to the full extent authorized by Chapter 35A.34 RCW.

Section 7. Section 3.06.010 of the Fife Municipal Code is hereby amended to read as follows:



3.06.010 City manager authorized to make transfers of funds.

Pursuant to RCW 35A.33.120 for budgets for the years prior to 2013, and pursuant to RCW 35A.34.200 for the 2013-14 biennial budget and all subsequent budgets, the city manager is authorized to make transfers between individual appropriations within any one fund of the budget adopted by the city; provided, that:

A. The request for transfer is made in writing to the city manager by the finance director-treasurer if the transfer was not a programmed transfer adopted by the budget. If the city manager approves the transfer, he shall so state on the written request, sign and file the same with the finance director-treasurer;

B. No salary shall be increased above the amount provided therefor in the budget of the city without authorization by the city council.

Section 8. Section 3.48.010 of the Fife Municipal Code is hereby amended to read as follows:

3.48.010 Created.

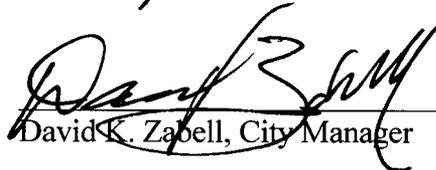
Pursuant to RCW 35A.33.145 there is hereby created and established as of January 1, 1988, a new fund in the accounting system of the city of Fife to be known as the contingency fund. After December 31, 2012, such fund shall be maintained under the authority of RCW 35A.34.250.

Section 9. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 10. This Ordinance shall be in full force and effect five (5) days after publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced the 22nd day of May 2012.

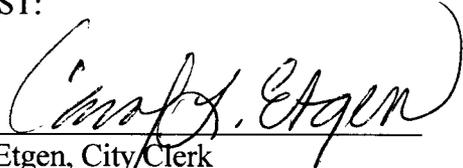
Passed by the City Council on the 12th day of ~~May~~ ^{June} 2012.



David K. Zabell, City Manager

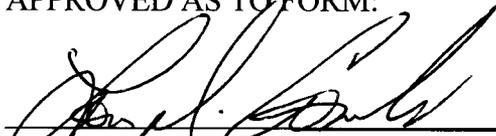


ATTEST:



Carol Etgen, City Clerk

APPROVED AS TO FORM:



Loren D. Combs, City Attorney

Published: _____

Effective Date: _____, 2012

