

**FIFE CITY COUNCIL
STUDY SESSION MEETING
MINUTES
October 20, 2015
6:00 PM**

CALL TO ORDER & ROLL CALL

Deputy Mayor Hulcey called the Fife City Council Study Session to order at 6:00 pm.

Present: Deputy Mayor Hulcey, Mayor Curtis, Councilmembers Yambe, Cerqui, Marsh, Johnson and Wolfrom.

Staff Present: City Manager Mukerjee; City Attorney Combs; Finance Director DeGroot; Public Works Director Blount; Community Development Director Friddle; Parks, Recreation and Community Services Director Reuter; Police Chief Mears; and Deputy City Clerk Merlino.

PLEDGE OF ALLEGIANCE

Mayor Curtis led the Pledge of Allegiance.

CHANGES, ADDITIONS & DELETIONS

City Manager Mukerjee added to the agenda a discussion item regarding activities around Levy Park Pond.

DISCUSSION TOPIC

Recognition of Service and Retirement of Reserve Officers

Police Chief Mears congratulated and presented an award to retiring Reserve Police Officer/Corporal Steve McGregor and Reserve Police Officer/Corporal Mike Compston. The Mayor and Council congratulated each officer for their many years of service in the Fife Police Department.

2015-2016 Youth Commission Work Plan

Parks, Recreation and Community Services Director Reuter introduced three members of the Youth Commission, Vice Chair Kelly Phan, Rebecca Dickson and Sieona Squally, who presented the 2015-16 Work Plan as follows:

- Develop and Implement an Annual Youth Recognition Program;
- Develop and Implement a Marketing and Outreach Campaign;
- Conduct a Joint Meeting with the PRCS Board;
- Conduct an annual Study Session with the City Council;
- Conduct a Joint Meeting with the Puyallup Tribe Youth Council;
- Develop and Implement a Youth Commission Recruitment Plan;
- Provide support at City Sponsored Events throughout the Year.

Reuter advised this Work Plan will be placed on the October 27, 2015 City Council agenda for approval.

Police Department Update

Police Chief Mears presented a 2015 update of the Fife Police Department. Highlights for the Police Department include:

- Improved recruiting, hiring and retention, which includes diversification in hiring;
- Development of Leadership within the Department;
 - Sergeants have attended:
 - Leadership in Policing
 - First Level Supervision
 - Achieved career level certification
- Public Partnership – which includes securing and maintaining public trust and partnership through a community policing philosophy:
 - Common response for department – “Proactive – no call too small”
- Department has participated in a total of 42 designated special events and community activities;
- Significant upgrades to technology have been implemented;
- Department performance incorporates Mission, Vision and Department Core Values:
 - Mission Statement – “The mission of the Fife Police Department is to provide a professional police agency that is reflective of the community and its needs.”
 - Vision Statement – “To provide for a safety and security of the Fife residents and the community.”
 - Core Values – “Competency; Consistency; Compassion and Credibility.”
- Department Performance also includes:
 - Policies and Procedures
 - Accreditation
 - Best Practices and Reviews
- Creation of a Records Division
- Future planning:
 - Strategic planning process 3 to 5 years
 - Build out of facility
 - Consider future staffing models

Website Update

IT Manager Ray presented an update illustrating some of the new features that have been added to the new website, such as:

- New design of the website, which includes the new City logo;
- Launching new on-line services including:
 - Staff directory
 - Calendar
 - SmartGov employee portal
 - Rec1 software for Parks and Recreation Department
 - NewGov software for HR Department
- Features that will be implemented in the future:
 - Laserfiche – document library
 - Socrata – Online budget tool

Activities around Levy Park Pond

City Manager Mukerjee presented the topic and recommended having the Police Department do further surveillance and investigation at the park. Councilmembers discussed the following suggestions:

- Secure the park at night with a gate at the entrance of the park;
- Place Kelley blocks in the parking lot to prevent burnouts in the lot; and
- Place signage at the entrance indicating the park is closed during certain hours.

These suggestions will be discussed further with staff.

REVIEW OF UPCOMING COUNCIL MEETING AGENDA

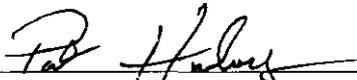
City Manager Mukerjee reviewed the agenda items scheduled for the next couple of council meetings.

EXECUTIVE SESSION

At 7:17 PM Council went into Executive Session for the purpose of discussing potential litigation per RCW 42.30.10(1)(i). All Councilmembers were present. City Attorney Combs and City Manager Mukerjee were also present.

ADJOURNMENT

At 8:00 PM Deputy Mayor Hulcey resumed meeting and adjourned the Study Session, with no further action taken.



Pat Hulcey, Deputy Mayor



Michelle Merlino, Deputy City Clerk