

Fife City Hall

**FIFE CITY COUNCIL
STUDY SESSION
MEETING MINUTES
February 21, 2012
7:00 p.m.**

Council Chambers

CALL TO ORDER & ROLL CALL

Mayor Pro Tem Hull called the Fife City Council Study Session to order at 7:00 pm.

Present: Mayor Cerqui, Mayor Pro Tem Hull, Councilmembers Godwin, Curtis, Hulcey, Dukes-Gethers and Wolfrom.

Staff Present: City Manager Zabell, City Attorney Combs, Public Works Director Blount, Interim Community Development Director Boyle, Parks, Recreation and Community Services Director Reuter, Chief of Police Blackburn, Executive Assistant Edwards and City Clerk Etgen.

Absent: Finance Director DeGroot, excused.

PLEDGE OF ALLEGIANCE

Councilmember Wolfrom led the Pledge of Allegiance.

ZIP CODE BOUNDARY REVIEW PROCESS

Economic Development & Marketing Specialist Laurel Potter presented this matter to Council, reporting:

- The 98424 zip code boundary lines largely follow the Fife city limit lines, and also includes portions of the Urban Growth Area and the Port of Tacoma;
- Zip codes are not intended to be used as community identifiers - only for operational purposes associated with the USPS system of mail delivery;
- Roughly 90% of businesses in Fife list Fife as their main city, but could choose to list Tacoma even if the zip code city was changed;
- Neither Sales Tax or Streamlined Sales Tax Mitigation are impacted by the zip code city designation.

City Manager Zabell stated the City's lobbyist is aware of the matter and is looking into options to dedicate the zip code specifically to Fife.

URBAN FORESTRY MANAGEMENT PLAN DISCUSSION

Parks and Recreation and Community Services Director Reuter introduced Micki McNaughton of Arborea, who explained the need initially for a strong vision and that she will be soliciting Council's feedback and direction regarding the completion of an Urban Forestry Management Plan for the City of Fife.

POLICE DEPARTMENT 2012-2013 PLAN

City Manager Zabell, Chief Blackburn, Assistant Chief Mears and Lieutenant Floyd presented this matter to the Council. They reported:

- Fife Police Department's staff, in spite of having a difficult time last year, exemplify professionalism and care about the community;

- Policies will be reviewed and updated;
- A Loaned Executive process with a group of five individuals will review 20 critical areas in the department looking for best practices, innovation and departmental strengths and provide a report;
- The process will be finalized in 2014;
- A community partners forum will be formed in June with 25 to 30 members representing business owners and residents from Fife will be brought together for a one-day event to generate a conversation about community expectations for the Police Department.
- National accreditation will be sought through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA), bringing increased public confidence and a means of self-assessment; and,
- A customer service survey will be distributed in the community and education will be a key component of the process.

Councilmembers expressed their appreciation of the Police Department and stated they look forward to receiving progress updates.

UPCOMING AGENDA ITEMS

Along with discussing some of the future agenda items scheduled, City Manager Zabell reported:

- Some future items have been moved to the Consent Agenda in order to streamline the agenda process;
- The new Community Development Director, David Osaki, will begin work on March 19th; and,
- There is a tentative agreement with the top candidate for the position of Financial Services Manager.

ADJOURNMENT

Mayor Pro Tem Hull adjourned Study Session at 7:54 p.m.



 Glenn Hull, Mayor Pro Tem



 Carol Etgen, City Clerk