

FIFE CITY COUNCIL

**Fife City Hall
Council Chambers**

**Date:
November 9,
2010
Time: 7:00 p.m.**

EXECUTIVE SESSION

CALL TO ORDER AND ROLL CALL

The following members were present: Mayor Johnson, Councilmember Alveshere, Councilmember de Booy, Councilmember Hull, Councilmember Godwin, Mayor ProTem Cerqui, and Councilmember Hulcey.

The following members were Excused / Absent: None.

Staff Present: Steve Worthington, City Manager, Steve Marcotte, Assistant City Manager, David DeGroot, Finance Director, Russ Blount, Public Works Director, Carl Durham, Community Development Director, Brad Blackburn, Chief of Police, Kurt Reuter, Parks and Recreation Director, Cindy L Dunn, Acting Deputy Clerk, Andrea Edwards, Executive Assistant, Chris Pasinetti, Associate Planner, and Loren Combs, Attorney.

Staff Excused / Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Alveshere.

CHANGES, ADDITIONS OR DELETIONS TO AGENDA

There were no changes, additions or deletions to the agenda at this time.

CITIZENS COMMENTS (Items not on the agenda)

There were no citizen comments at this time.

CONSENT AGENDA

Approval of Minutes: Date: October 19, 2010 Study Session

Oct 19, 2010 Minutes

Approval of Vouchers: Payroll: #47248 - 47286 \$582,765.06 Claims: # Claims:

#81069 - 81207 \$661,093.84

Payroll Vouchers

Claims Vouchers

Set a Special Meeting for November 16, 2010 City Manager Selection (7:00pm) Set a Special Meeting for November 12, 2010 Candidate Reception (6:00-8:00 Dacca Barn) Set a Special Meeting for November 13, 2010 Candidate Interviews (7:45 am - 5:00 pm) Adopt Ordinance:

#1724 Amending FMC Creating Separate Offices Finance/Treasurer and City Clerk

Ord 1724

Councilmember Godwin moved, seconded by Councilmember Alveshere, to approve the consent agenda as presented.

Motion carried unanimously.

SPECIAL PRESENTATIONS

Baby Jayden Memorial (Blackburn)

Cascade Regional Blood

Chief Blackburn stated that a representative from Cascade Regional Blood Drive is here to talk about a blood drive in memory of Jayden Wayman who was killed 3 months ago by a drunk driver. He stated that there will be a Victim's Impact Panel coming up.

Robin Lulich from Cascade Regional Blood Services spoke about the blood drive and stated that through the event they were able to register 47 donors and that each donor has the capability of saving up to 3 lives. This was all in honor and memory of Jayden.

Karla and Jon Wayman also spoke, thanking everyone for their efforts and support.

Trail Dedication Recap (Reuter)

Frank Albert Parkway Trail

Director Reuter talked about the trail dedication event and presented a slide show. He stated the dedication ceremony for the Frank Albert Parkway Trail was held on Saturday, October 30th. Mayor Johnson and Councilmember's Alveshere and Hulcey attended along with three members (Brown, Freeman & McDonald) of the PRCS Board. Member's of the project team were also present and they included Marc Pudists, project engineer from David Evans & Associates, along with Tye and Chuck Brown from T. Miller

Construction. Kim and Brad Nakamura of Rushforth Construction also attended. Rushforth was the general contractor that performed construction of the original site as part of the Gensco manufacturing facility expansion. Lastly, Louise Hospenthal came to the dedication representing her family and the Fife Historical Society. Mrs. Hospenthal is a direct descendent of Frank Albert and she shared some very interesting history of the site and her family. Frank Albert first moved to this site in the 1890's and the property stayed in the family until the 1990's. Louise expressed her thanks to the city for developing the site in to a public park that can be enjoyed by Fife residents.

Pick Quick Recognition (Worthington)

Pick Quick

City Manager Steve Worthington talked about one of Fife's fine local establishments has been recognized by U.S.A. Today as having the best burger in the state of Washington. He then introduced Joe Burgi owner of the Pick Quick. He presented Joe with a certificate of recognition from the City of Fife and talked about how long pick quick has been serving in Fife.

Joe Burgi, talked about the history of Pick Quick and how many Fife residents had their first job working at the Pick Quick. He thanked his customers, the City staff and Council for the recognition.

Halloween Carnival Recap (Blackburn)

Halloween Event

Chief Blackburn introduced Officer Paula Schwan and Edgar Sarkisyan, Police Services Specialist to talk about the annual Halloween Carnival held on October 31st.

Officer Schwan gave a recap of the Halloween Carnival and presented a slide show of the event. She stated it was a great event with a turnout of about 400 kids and they collect 9 large boxes of food for the local food bank.

COUNCIL DELEGATE REPORT

Councilmember Hulcey stated he attended the trail dedication event and the Halloween Carnival. He also stated he attended a Fife Historical Society Board Meeting and that he completed the installation of the gate at the barn for the locomotive.

Councilmember Hull stated he attended the Fife High School/Eatonville football game and that Eatonville won. He also talked about the Blood Drive in memory of baby Jayden. He spoke about current legislation regarding D.U.I.'s.

Councilmember de Booy stated she hoped everyone voted last week. She stated the Community Center has new classes. She also mentioned that even though there are road

closures and traffic problems from the construction, the end result will be great.

Councilmember Alveshere stated he also attended the trail dedication and he stated it was a nice event and that he uses the trail system. He hopes that residents and business people enjoy using the trails.

Mayor Johnson stated he also went to the trail dedication. He attended the last Pierce County Cities and Towns meeting for the year and by unanimous vote the choice to keep Andrea Edwards on as the Meeting Facilitator along with himself being the Chair for another year. It was a good meeting with Rob McKenna attending.

ORDINANCES AND RESOLUTIONS

ORDINANCES:

#1728 Comprehensive Plan Amendments (Durham)

Ord 1728

Mayor ProTem Cerqui moved, seconded by Councilmember Hulcey, to approve Ordinance #1728 Comprehensive Plan Amendments as amended.

Motion carried unanimously.

Councilmember Alveshere moved, seconded by Mayor ProTem Cerqui, to amend Ordinance #1728 Comprehensive Plan Amendments to include exhibit C.

Motion carried unanimously.

Deputy Clerk Dunn read the title of Ordinance #1728:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON, AMENDING THE COMPREHENSIVE PLAN FOR THE CITY OF FIFE PURSUANT TO THE STATE OF WASHINGTON'S GROWTH MANAGEMENT ACT.

Chris Pasinetti, Associate Planner discussed the 2010 Comprehensive Plan and reviewing exhibit C. He stated Tonight would give first reading of Ordinance No. 1728, amending the City of Fife's Comprehensive Plan. There are 5 amendments this year, the 6 year TIP, review of the Land Use Element, the School District Capital Facility Plans, amendments to the Capital Facilities Element (including the Dacca Barn) and review and amendments to the Housing Element.

Mayor ProTem Cerqui stated he would like past practices of showing changes to the Comprehensive Plan to Council. He spoke about affordable housing.

Councilmember Alveshere had talked about having the Planning Commission discuss

downtown corridor area.

Councilmember Hull stated he would like to meet with staff to discuss TIP plan.

#1729 2010 Budget Amendment (DeGroot)

Ord 1729

Councilmember de Booy moved, seconded by Councilmember Alveshere, to approve Ordinance #1729 2010 Budget Amendment.

Motion carried unanimously.

Deputy Clerk Dunn read the title of Ordinance #1729:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AMENDING THE BUDGET FOR THE CALENDAR YEAR 2010, AS AMENDED.

Director DeGroot reviewed the final amended 2010 budget. He stated that Council adopted the 2010 Budget based upon a Preliminary Budget submitted by the City Manager in October 2009. That budget was amended in April, 2010, to include projects that were budgeted in 2009 but not completed at year end, new revenues from grants and other sources, new expenditures that were not contemplated at the time the Budget was adopted, and adjustments to estimated beginning cash balances. This final amendment adjusts only budgeted expenditures based upon actual expenditures through September 30 and projected expenditures for the fourth quarter.

The City is required to adopt an annual budget each year prior to year end. The budget estimates how much money will be available in each fund at the beginning of the year and how much is expected to be received during the year to determine the total resources that will be available to fund City services. The adopted budget creates appropriations that serve as a limit on spending in each fund. The budget can only be changed by a budget amendment adopted by the City Council. The adopted Budget for 2010 is based upon the best information available at the time the Budget was prepared. Ordinance No. 1729 recommends a couple of amendments to the 2010 Budget as amended this past April. The specifics of the recommended amendments to the 2010 Budget are described in the body of the ordinance. Recommended adjustments to revenues are zero. Recommended adjustments to appropriations are a net of zero; consisting of \$483,463 of new expenditures and a decrease in ending fund balances of a like amount.

#1730 Condemnation of a Portion of the Royal Coachmen Property (Amann)

Ord 1730

Councilmember Alveshere moved, seconded by Mayor ProTem Cerqui, to approve

Ordinance #1730 Condemnation of a Portion of the Royal Coachmen Property.

Motion carried unanimously.

Councilmember Alveshere moved, seconded by Mayor ProTem Cerqui, to waive first read of Ordinance #1730 Condemnation of a Portion of the Royal Coachmen Property.

Motion carried unanimously.

Deputy Clerk Dunn read the title of Ordinance #1730:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, WASHINGTON, AUTHORIZING THE CONDEMNATION AND ACQUISITION OF REAL PROPERTY FOR TRANSPORTATION AND UTILITY IMPROVEMENTS TO 59th AVENUE EAST BETWEEN PACIFIC HIGHWAY EAST AND 12th STREET EAST; PROVIDING FOR PAYMENT OF THE COST AND EXPENSE OF ACQUIRING THE PROPERTY; DIRECTING THE INITIATION OF APPROPRIATE CONDEMNATION PROCEEDINGS IN THE MANNER PROVIDED BY LAW.

Attorney Combs discussed Ordinance #1730. He stated that Ordinance 1730 authorizes condemnation of a portion of Tax Parcel No. 0420063019, from Royal Coachman, Inc., for right-of-way, utilities, and a temporary construction easement necessary for the 59th Avenue Road Improvement Project. In order to construct the road improvements for 59th Avenue East from 12th Street to Pacific Highway it is necessary for the City to acquire a portion of Tax Parcel No. 0420063019, from Royal Coachman Enterprise, Inc, for right-of-way, utilities, and a temporary construction easement. The property is known as the Baymont Inn. Design and construction of the 59th Avenue East improvements is a condition of development of the EQC parking facilities, pursuant to the City's MDNS for the project issued August 30, 2007. Royal Coachman agreed to sell the property to the city under threat of condemnation for the appraised value of \$435,000, which amount includes damages and reduction in value to the Baymont Inn as a result of the Project and the acquisition. The Council approved the purchase by Resolution 1369. However, the sale was unable to close because the holder of the third position deed of trust refused to release its interest in the property, and Baymont Inn was unable to convey clear title. Condemnation is necessary to clear the interest of the third position deed of trust holder. The appraised value of \$435,000 is based on \$18.00 per square foot for unencumbered property, plus a lesser amount per square foot for easement and a lump sum of approximately \$347,000 for damages. The total average cost, including damages, is \$27.33 per square foot. It is requested that the Council waive second reading and adopt the ordinance on first reading.

#1731 Amend Non-Rep Salary and Ordinances (Worthington) Adopt:

Ord 1731

Councilmember Godwin moved, seconded by Councilmember Alveshere, to approve Ordinance #1731 Amend Non-Rep Salary and Ordinances.

Motion carried unanimously.

Deputy Clerk Dunn read the title of Ordinance #1731:

AN ORDINANCE OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON, REGARDING A SALARY SCHEDULE FOR CERTAIN EMPLOYEES NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT AND REPEALING ORDINANCE NO. 1663.

City Manager Worthington discussed the Ordinance and the changes listed. He stated that non-represented employees make up the management team for the City of Fife. Salary ranges for these positions are set by the Council by ordinance and the ranges are indexed to a regional Consumer Price Index. The City Manager selects a specific salary within the range for the non-represented employee.

The proposed changes are to place the City Clerk position within the Professional Administrative category. After reviewing comparable positions in the area, the City Manager has determined this as the appropriate category. This will result in a raise for the candidate for City Clerk. Similarly, the Human Resource Manager position, by this ordinance, is placed in the Professional Administrative category as well. The Human Resource Manager is a new job title that reflects the independent work and the level of responsibility needed in the position. This position is currently filled but paid in the Confidential Administrative range. This proposed change will result in a raise for this person as an outcome. The additional cost to the City as an outcome of this ordinance is in 2011 is approximately \$6,000.

The other change proposed in the ordinance is moving the Chief of Police position to the same category as Assistant City Manager and extend the end of that range. The reason for this change is the top of range for the Police Chief position and the Assistant Police Chief position is currently only a \$219 difference. The pay rates are too close to provide for sufficient salary distinction between the jobs. Furthermore, the Police Chief is in charge of the single largest department in the City (45% of budget and number of employees), and the comparable salaries in the area also support a change in the range. This will not result in a raise at this time, but will provide the authority for the City Manager at some future time to increase the wages of the Police Chief when the Manager deems it appropriate.

Councilmember's de Booy and Hull asked questions regarding salary ranges and rates.

#1726 2011 Budget (DeGroot)

Ord 1726

Mayor ProTem Cerqui moved, seconded by Councilmember Alveshere, to approve Ordinance #1726 2011 Budget.

Motion carried unanimously.

Deputy Clerk Dunn read the title of Ordinance #1726:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON ADOPTING THE FINAL BUDGET FOR THE CALENDAR YEAR 2011.

Director DeGroot reviewed the summary of the 2011 Budget Process. He stated that the City Council, as the elected legislative authority for the City of Fife, controls City expenditures through the annual budget process. This process, as required by State law, provides for Council oversight and citizen review through several required public hearings prior to any expenditure of City monies. By adopting the annual Budget Ordinance, Council creates "appropriations" for each fund, which serve as the limit of spending authority for each fund and expenditures cannot legally exceed the appropriations for each fund. As a matter of policy, the City of Fife adopts an annual budget at the fund level, meaning that Council establishes the total level of expenditure for each fund rather than individual line items. This draft of Ordinance 1726 includes all proposed budget changes approved by Council during first reading. When adopted by Council, the attached Budget Ordinance will authorize total expenditures of \$53,071,522 for all funds, with an additional \$20,098,908 to be retained in ending fund balances. For the General Fund, total expenditures for all departments are authorized at \$13,462,702 with \$3,714,307 projected as ending fund balance. The Budget was developed through an extensive process involving a series of Council workshops to determine budget priorities. The City Manager then developed the detailed Preliminary Budget. The Budget, as presented, is a balanced budget in that planned expenditures are kept within expected available resources. The required public hearing for the Revenue Budget was held on September 28, 2010, the two required public hearings on the Preliminary Budget were held on October 12, 2010 and October 26, 2010, and first reading of the Budget Ordinance was held on October 26, 2010. State law requires final adoption of the annual budget ordinance by year end.

The Budget Ordinance, as presented, is the City Manager's final recommendations.

Councilmember Alveshere commented on how well the budget process went and was glad that an upgrade in finance software was included.

Mayor ProTem Cerqui thanked Staff and Councilmember's for their hard work putting together a good budget.

Councilmember Hull asked a mathematical question regarding fund balances. Director DeGroot provided answers.

Mayor Johnson also thanked staff for the workable budget.

#1725 Adjusting Water GFC Rates for Expanding Manufacturing Businesses (Blount) RESOLUTIONS:

Ord 1725

Councilmember Alveshere moved, seconded by Councilmember Godwin, to approve Ordinance #1725 Adjusting Water GFC Rates for Expanding Manufacturing Businesses as amended.

Motion carried unanimously.

Councilmember Alveshere moved, seconded by Councilmember Hull, to amend Ordinance #1725 Adjusting Water GFC Rates for Expanding Manufacturing Businesses removing "and with no change in ownership for five years prior to the date" from page 3 section G.

Motion carried unanimously.

Deputy Clerk Dunn read the title of Ordinance #1725:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON REGARDING WATER GENERAL FACILITY CHARGES AND AMENDING FIFE MUNICIPAL CODE SECTION 13.04.095.

Director Blount stated that an increase in water General Facility Charge (GFC) and provide a discount for expansion in water use by an existing business. GFCs are one-time charges assessed to users of water system capacity, to capture the capital cost of the water system, as opposed to the monthly commodity usage cost.

A public hearing was conducted regarding this proposal on September 28, 2010. The draft ordinance that was discussed at that hearing had the tentative number "1719"; the ordinance number and a couple minor grammatical refinements were made, but the Council began deliberations on October 12 on an ordinance consistent with the meaning and intent of the draft discussed at the hearing. Deliberations regarding this ordinance began on October 12, 2010, and the issue was then tabled. The ordinance was taken off the table, amended, and then a first reading of the amended ordinance was approved on October 26, 2010.

Councilmember's Hull, Godwin and Alveshere stated their opinions and asked Director Blount a few additional questions.

Curtis Stubbings from Praxair thanked Council for all their efforts with the Ordinance.

#1384 Authorize ILA with City of Milton for Service (Durham)

Res 1384

Mayor ProTem Cerqui moved, seconded by Councilmember Alveshere, to approve Resolution #1384 Authorize ILA with City of Milton for Service.

Motion carried unanimously.

Deputy Clerk Dunn read the title of Resolution #1384:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING AN AMENDMENT TO THE INTERLOCAL AGREEMENT WITH THE CITY OF MILTON FOR CURRENT AND LONG RANGE PLANNING SERVICES.

Director Durham discussed the continuation of the agreement with the City of Milton. He stated this agreement covers the use of City of Fife staff to provide current and long range planning services during 2011. The services are illustrated in Exhibit A "Scope of Work". As the compensation rates are altered during the year Exhibit B will be made current and that update shall not require any changes to this contract.

#1385 Authorize Swim Center Renewal Agreement with Fife School District (Reuter)

Res 1385

Councilmember Alveshere moved, seconded by Councilmember Godwin, to approve Resolution #1385 Authorize Swim Center Renewal Agreement with Fife School District.

Motion carried unanimously.

Deputy Clerk Dunn read the title of Resolution #1385:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO EXECUTE A FACILITY USE AGREEMENT WITH THE FIFE SCHOOL DISTRICT FOR USE OF THE FIFE SWIM CENTER.

Director Reuter reviewed the agreement stated most has stayed the same from the previous agreement but that there are a few changes. He stated that the Fife Swim Center Use Agreement was originally negotiated several years ago. The

most recent update of the document was completed in 2006. Since that time many operational and programmatic changes have taken place in both the PRCS Department and the Fife School District. The revisions that have been placed in the current agreement before you address these changes.

The Fife School District programs which utilize the Fife Swim Center include instructional as well as competitive interscholastic programs. All instructional programs are conducted free of charge and the only cost incurred by the District to use the Swim Center is for the Girls Swim Team program. Hourly rates charged for this use were increased from \$27.00 per hour to \$33.00 per hour.

Other items of note in the updated agreement pertain to language changes in Section 2, "SUPERVISORY AND INSTRUCTIONAL PERSONNEL", and Section 4, SAFETY & COMPLIANCE WITH REGULATIONS". These changes reflect WIAA and WAC requirements as they pertain to the operation of swimming pools and interscholastic swim programs. Finally, an "Exhibit A" was added that specifies what equipment will be available for use by the District during its various programs held in the Swim Center.

Councilmember de Booy asked Director Reuter how often does the Fife Swim team use the pool?

Mayor Johnson asked how often does the school use the pool for "no charge" time.

Director Reuter addressed their questions.

NEW BUSINESS

Lodging Tax Advisory Committee Applicants (Worthington)

Lodging Tax Advisory Committee Member Review

Councilmember Godwin moved, to postpone selecting a Lodging Tax Advisory Committee member.

Motion carried.

City Manager Worthington stated that the City has received 2 new member applications for the Lodging Tax Advisory Committee from Sang Kim and Loretta Heymann.

CITY MANAGER REPORT

City Manager Worthington talked about the schedule for the remodel of the pool heating system. He also discussed that road construction around the City is continuing and that Valley Avenue is close to being completed and 70th St. will continue till mid December.

He stated that Pierce County had a Flood Plain meeting at the Fife Community Center, they talked about improvements on the Puyallup River.

COUNCILMEMBER COMMENTS

Councilmember Alveshere reminded citizens that Thursday is Veteran's Day and thanked those who worked and are currently working in the armed services. He mentioned that Councilmember's Godwin and Hull served in the armed services.

Councilmember de Booy very thankful the City has a 2011 Budget and thanked Staff and Councilmember's for their hard work.

Mayor ProTem read an article in the News Tribune that Pierce County Council discussed cutting funding for the Conservation District and using the funds for the Flood District. He voiced his concerns about cutting all funding to the Conservation District and hopes the Pierce County Council can find a way to fund both programs.

Councilmember Hulcey also talked about Veteran's Day and thanked Councilmember's Godwin and Hull for their service. He reminded citizens that there will be a meet and greet with the City Manager applicants Friday from 6-8 pm at the Dacca Barn.

Councilmember Godwin asked Director Blount and or City Manager Worthington when Scarsella's construction contract due to be finished.

Director Blount stated that the contract is up December 6th.

Mayor Johnson also thanked Veteran's for their service.

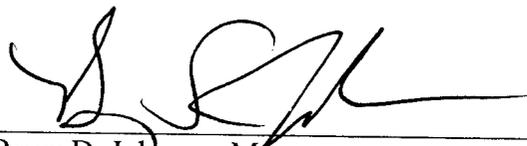
CITIZEN COMMENTS

There were no citizen comments.

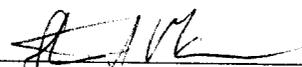
ADJOURNMENT

Councilmember Alveshere moved, seconded by Councilmember Godwin, to adjourn at 9:03 p.m.

Motion carried unanimously.



Barry D. Johnson, Mayor



Steve Marcotte, City Clerk, Assistant City Manager

Prepared by Cindy Dunn, CMC, Deputy City Clerk