

FIFE CITY COUNCIL

**Fife City Hall
Council Chambers**

**Date:
November 23,
2010
Time: 7:00 p.m.**

EXECUTIVE SESSION

CALL TO ORDER AND ROLL CALL

The following members were present: Mayor Johnson, Councilmember Alveshere, Councilmember de Booy, Councilmember Hull, Councilmember Godwin, Mayor ProTem Cerqui, and Councilmember Hulcey.

The following members were Excused / Absent: None.

Staff Present: Steve Worthington, City Manager, Steve Marcotte, Assistant City Manager, Greg Amann, Assistant City Attorney, Brad Blackburn, Chief of Police, and Andrea Edwards, Executive Assistant.

Staff Excused / Absent: David DeGroot, Finance Director, Russ Blount, Public Works Director, Carl Durham, Community Development Director, and Kurt Reuter, Parks and Recreation Director.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Hull.

CHANGES, ADDITIONS OR DELETIONS TO AGENDA

Councilmember Alveshere moved, seconded by Councilmember Hull, to remove items 6B Port Element of Tacoma Comprehensive Plan, 6C WSDOT Bridge Work/20th Street Closure under I-5, 6D Police Department Awards and 6F Dacca Park 2010 Season Overview and to move item #9A adopting Ordinance #1731 Amending Non-Rep Salary to the Consent Agenda.

Motion carried unanimously.

CITIZENS COMMENTS (Items not on the agenda)

There were no citizen comments at this time.

CONSENT AGENDA

Approval of Minutes: Date: October 26, 2010 Council Meeting November 9, 2010 Council Meeting

Approval of Vouchers: Payroll: #47287 - 47319 \$405,490.34 Claims: # Claim: #81208 - 81344 \$1,552,827.72

Mayor ProTem Cerqui moved, seconded by Councilmember de Booy, to approve the consent agenda as amended.

Motion carried unanimously.

SPECIAL PRESENTATIONS

United Way (Worthington)

United Way

City Manager Worthington explained to Council and the Community about the City's fund raising campaign with United Way. He explained the option City employees have for contributing and the benefits of giving. He also talked about the ways the United Way has helped the Fife Community.

Tree Lighting Promo for December 14th (Worthington)

Tree Lighting

City Manager Worthington reminded everyone that the City's tree lighting and Santa arrival is on Tuesday, December 14th, 6:00 pm at City Hall. Santa will arrive on a fire truck and cookies and hot chocolate will be served.

COUNCIL DELEGATE REPORT

Councilmember de Booy stated she attended a Thanksgiving meal for seniors at the Community Center.

Mayor ProTem Cerqui stated that last Monday he attended a press conference at the Criminal Justice Center for the P2D2 program. He filled in for the Mayor at the Mayors Forum Thursday night along with Councilmember Godwin. Thursday afternoon attend the Valley Cities lunch along with Director Blount. Attended the DUI vigil for victim's families, Friday night with Councilmember's de Booy and Hulcey.

Councilmember Hull talked about the Press Conference at the Criminal Justice Center and that it was organized by the Pierce County Department of Health recognizing Fife and our efforts to have a drug disposal program P2D2. Attended a flood meeting in Tacoma. Also attended PCRC where they voted on an important topic regarding urban growth.

Councilmember Hulcey stated he attended the candle light vigil for DUI victims, where one of our officers and other officers from other jurisdictions received awards. He also attended the Thanksgiving dinner at the Community Center.

PUBLIC HEARING

Amending Portside LLC Agreement (Durham)

Public Hearing Portside Business Center

City Manager Worthington reviewed the Public Hearing on amending the Portside Business Center LLC Developers Agreement. He stated As the council is aware, the Pierce County Library is seeking to locate a library facility in the City of Fife. One of the parcels they are considering is parcel # 0420071164, which is part of the Portside Business Center LLC developer's agreement. The library has requested that this parcel be removed from the agreement and desires to build to the requirements of the Community Mixed Use (CMU) zone. The Portside Business Center owners support this amendment as it would allow the building to be constructed without triggering all of the frontage work or requiring that more buildings be immediately built.

The Portside development agreement was entered into in April of 2008. Since that time, the work on the site has been limited to installing the preload on building sites. The first building permit application was to be submitted to the City by January 1, 2010; this has not been done. The City of Fife is currently engaged in discussions with the Portside Business Center group with the intention of amending this agreement. That information shall be presented to council at a later date. Tonight the only change we are talking about is the removal of the Library parcel from the development agreement. Alternatively, the removal of that parcel might be conditioned on the Pierce County Library completing the purchase and ultimately developing the parcel, but not allowing any other user.

Mayor Johnson spoke about opening the Public Hearing and then continuing it on the next regular Council meeting of December 14th.

Councilmember Godwin voiced concerns regarding the Library's ability to fund the purchase of the property since the timeline for the library is relatively soon.

Public Hearing was open to the Public.

With no citizens comments the Public Hearing was closed.

ORDINANCES AND RESOLUTIONS ORDINANCES: Adopt:

#1731 Amend Non-Rep Salary Ordinance (Worthington)

Ord 1731

Moved the adoption of this item to the consent agenda.

#1728 Comprehensive Plan Amendments (Durham)

Ord 1728

Mayor ProTem Cerqui moved, seconded by Councilmember Alveshere, to approve Ordinance #1728 Comprehensive Plan Amendments.

Motion carried unanimously.

Assistant City Manager Marcotte read the title of Ordinance #1728:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON, AMENDING THE COMPREHENSIVE PLAN FOR THE CITY OF FIFE PURSUANT TO THE STATE OF WASHINGTON'S GROWTH MANAGEMENT ACT.

City Manager Worthington stated this Ordinance is a second read up for adoption. It would amend the City of Fife's Comprehensive Plan. There are 5 amendments this year, the 6 year TIP, review of the Land Use Element, the School District Capital Facility Plans, amendments to the Capital Facilities Element (including the Dacca Barn & History Museum) and review and amendments to the Housing Element.

The Planning Commission on August 2 and 30, 2010 recommended the Comprehensive Plan Amendments to the City Council. On October 26, 2010 a Public Hearing on Ordinance 1728 and no testimony was taken at that time. On November 2nd, the council motioned to include the History Museum within the Capital Facilities Element. Staff included the History Museum in Exhibit C of the Ordinance.

#1729 2010 Budget Amendment (DeGroot) RESOLUTIONS:

Ord 1729

Mayor ProTem Cerqui moved, seconded by Councilmember Godwin, to approve c. #1729 2010 Budget Amendment (DeGroot)

RESOLUTIONS:

Motion carried unanimously.

Assistant City Manager Marcotte read the title of Ordinance #1729:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AMENDING THE BUDGET FOR THE CALENDAR YEAR 2010, AS AMENDED.

Assistant City Manager Marcotte stated this Ordinance is a second read up for adoption. He stated that Council adopted the 2010 Budget based upon a Preliminary Budget submitted by the City Manager in October 2009. That budget was amended in April, 2010, to include projects that were budgeted in 2009 but not completed at year end, new revenues from grants and other sources, new expenditures that were not contemplated at the time the Budget was adopted, and adjustments to estimated beginning cash balances. This final amendment adjusts only budgeted expenditures based upon actual expenditures through September 30 and projected expenditures for the fourth quarter. First reading was held on November 9, 2010, with the second reading tonight.

The City is required to adopt an annual budget each year prior to year end. The budget estimates how much money will be available in each fund at the beginning of the year and how much is expected to be received during the year to determine the total resources that will be available to fund City services. The adopted budget creates appropriations that serve as a limit on spending in each fund. The budget can only be changed by a budget amendment adopted by the City Council.

The adopted Budget for 2010 is based upon the best information available at the time the Budget was prepared. Ordinance No. 1729 recommends a couple of amendments to the 2010 Budget as amended this past April. The specifics of the recommended amendments to the 2010 Budget are described in the body of the ordinance. Recommended adjustments to revenues are zero. Recommended adjustments to appropriations are a net of zero; consisting of \$483,463 of new expenditures and a decrease in ending fund balances of a like amount.

#1386 ILA with Department of Licensing - Master Business License (Marcotte)

Res 1386

Councilmember Alveshere moved, seconded by Councilmember Hull, to approve Resolution #1386 ILA with Department of Licensing for Master Business License.

Motion carried unanimously.

Assistant City Manager Marcotte read the title of Resolution #1386:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE WASHINGTON STATE DEPARTMENT OF LICENSING FOR MASTER BUSINESS LICENSE SERVICES.

Assistant City Manager Marcotte stated the City has been working towards participation in the Washington Department of Licensing's Master Business License Program. This requires Council to approve an Interlocal Agreement between the City and the

Department of Licensing.

#1389 Authorize Agreement with Springbrook Software for Software Upgrade (DeGroot)

Res 1389

Councilmember Hull moved, seconded by Mayor ProTem Cerqui, to approve Resolution #1389 Authorize Agreement with Springbrook Software for Software Upgrade.

Motion carried unanimously.

Assistant City Manager Marcotte read the title of Resolution #1389:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH SPRINGBROOK SOFTWARE INC. TO UPGRADE THE CITY'S EXISTING ACCOUNTING SYSTEM.

Assistant City Manager Marcotte requested that the City Council formally authorize the City Manager to execute a sole-source contract with Springbrook Software Inc. for the upgrade of the Springbrook Accounting System to version 7 including staff training.

This is a priority City project that will address a 2011 Council Goal "1. A. Develop and organize financial tools to provide documents at the project level that are easily useable, timely, and are comprehensive in detail for scope, implementation schedule and budgetary purposes." Upgrading the existing Springbrook accounting system and expanding its use is preferable to implementing a new system. Springbrook Software Inc. is the sole source vendor for this software and is the only known implementer. They were awarded the original contract on May 8, 2001 and have offered the City the lowest upgrade price and payment terms over two years. Lastly, the City Council passed Ordinance No. 1726 Adopting the 2011 Annual Budget that provides approximately 50% of the funding for upgrading the City's existing Springbrook accounting system.

NEW BUSINESS

Discussion of City Manager Search Process

City Manager Selection Process

Mayor Johnson stated that Council has been working with a search firm to hire appoint a new City Manager for the last couple of months. The selection is down to two candidates, David Zabell from the City of Yakima and Brian Harrison from the County of Pacific. The question before Council is which person to select.

Council went into an Executive Session to discuss selection issues and candidate backgrounds.

Council then took a vote on the candidates.

Councilmember Alveshere moved, to enter into an Executive Session for the purpose of personnel issues to discuss selection issues and background information on the two candidates for City Manager for 20 minutes with potential action taken at the regular meeting when resumed.

Motion carried unanimously.

Councilmember Godwin moved, seconded by Councilmember Alveshere, to approve to appoint David Zabell to City Manager.

Motion carried.

CITY MANAGER REPORT

City Manager Worthington stated that Public Works Director Russ Blount prepared an application to the Department of Transportation Improvement Board for funding projects on 70th. The City has received information that we have received 3 million in funding for construction on 70th. The yearly business license renewal process is underway. Last Monday the City performed an Emergency Operations Drill. He stated the exercise was a success and well orchestrated. On the 30th of November the speed limit on Valley will return to 35 mph. He also stated he attended the Thanksgiving meal at the Community Center and that the old Milgard nature area is now owned by the City of Fife.

COUNCILMEMBER COMMENTS

Councilmember Hulcey enjoyed the Emergency Operation exercise and looks forward to next year.

Councilmember Hull stated that he would like further discussion about flood areas and issues exploring ways to keep the district intact.

Mayor Protem Cerqui thanked Woodworth Construction for the fine work they did on North Levee Road.

Councilmember's de Booy and Alveshere stated they would like everyone to get home safe with the icy, snowy road conditions.

Mayor Johnson looks forward to the City moving forward in a direction with a new City Manager.

CITIZEN COMMENTS

No citizen comments at this time.

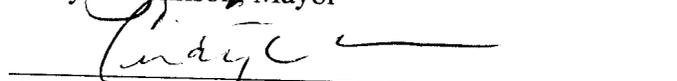
EXECUTIVE SESSION

ADJOURNMENT

Councilmember Godwin moved, seconded by Councilmember Alveshere, to adjourn the meeting at 9:26 p.m.

Motion carried unanimously.



Barry D. Johnson, Mayor

Steve Marcotte, City Clerk, Assistant City Manager

Prepared by Cindy Dunn, CMC, Deputy City Clerk