

FIFE CITY COUNCIL

**Fife City Hall
Council Chambers**

**Date:
September 28,
2010
Time: 7:00 p.m.**

EXECUTIVE SESSION**CALL TO ORDER AND ROLL CALL Godwin, Johnson, Hull, Hulcey, Cerqui, de Booy, Alveshere,**

The following members were present: Mayor Johnson, Councilmember Alveshere, Councilmember de Booy, Councilmember Hull, Councilmember Godwin, Mayor ProTem Cerqui, and Councilmember Hulcey.

The following members were Excused / Absent: None.

Staff Present: Steve Marcotte, Assistant City Manager, David DeGroot, Finance Director, Greg Amann, Assistant City Attorney, Russ Blount, Public Works Director, Kurt Reuter, Parks and Recreation Director, Greg Amann, City Attorney, Andrea Edwards, Executive Assistant, and Cindy L Dunn, Acting Deputy Clerk.

Staff Excused / Absent: Steve Worthington, City Manager, Carl Durham, Community Development Director, and Brad Blackburn, Chief of Police.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Alveshere.

CHANGES, ADDITIONS OR DELETIONS TO AGENDA

There were no changes, additions or deletions.

CITIZENS COMMENTS (Items not on the agenda)

There were no citizen comments at this time.

CONSENT AGENDA

Approval of Minutes: Date: August 24, 2010 Amended Minutes September 14, 2010 Council Meeting

August 24, 2010 minutes

September 14, 2010 minutes

Approval of Vouchers: Payroll: # Claims: # Claim: # c. Set Special Meeting for October 5, 2010 7:00 p.m. - 8:00 p.m. for Review of City Manager Applicants Adopt Ordinance: d. #1722 Modify FMC to allow for RFP Real Estate Services (Amann)

Payroll Vouchers

Claim Vouchers

1722

Mayor ProTem Cerqui moved, seconded by Councilmember de Booy, to approve the consent agenda as presented.

Motion carried unanimously.

SPECIAL PRESENTATIONS

Harvest Festival Promo (Potter)

Fife Harvest Festival

Laurel Potter, Marketing Coordinator talked about the Fife Harvest Festival. She stated the 2010 Fife Harvest Festival will take place on Saturday, October 2nd at Dacca Park. Just a few of the events include vendors, food, Council Corn on the Cob, Reptile Man & Petting Zoo, face painting, arts & crafts, bouncy toys, Kids Korner, strolling magicians, Glitterbug & Beep Beep, passports, and an interactive game van. Brakeman Bill will also be attending the festival. The day will begin with the Pancake Breakfast at 7:30, followed by the second annual "Stuff the Bus 5k Fun Run" at 9:00 a.m., followed by a parade through town. The 5k is sponsored by Future Business Leaders of America and the proceeds from the event will go to the local food bank. The day will cap off with the "Really Big Show!" at the Performing Arts Center. This year's headliner will be Henrik Bothe and his Physical Comedy Show. Don't forget to stay late for the fireworks immediately following the "Really Big Show!". Our top sponsor is Emerald Queen Casino.

Summer Park Program Recap (Reuter)

2010 Summer Youth Program

Director Reuter introduced Shelby Borden, Recreation Coordinator and stated she would recap the program.

Shelby stated that the PRCS Department conducted two primary youth recreation programs during the summer of 2010. They were the Summer Day Camp held at

Columbia Jr. High School and the free Summer Playground program held at Colburn Park. The Recreation Division of the PRCS Department has been operating a Summer Day Camp Program for several years. The program has been conducted at Columbia Jr. High School since 2005. The program is run for 9 – 10 weeks based on when school is out and how the calendar falls. Day Camp engages participants in a variety of activities including games, arts & crafts, swimming, and weekly field trips. The 2010 program averaged 37 participants per week over the 9 week period that it operated. Approximate revenue for the program was \$42,000, making it one of the best years ever.

The free program was a new offering for this year. Staff, at council's request, put this program together in a matter of a few weeks. It was held four days a week at Colburn Park. The program was staffed by two Seasonal Recreation Assistants. Participants were treated to a variety of activities as well as a free lunch and snack provided by a grant from the USDA that was administered locally by Metro Parks Tacoma. We averaged about 15 children per day. While the numbers were not as high as we hoped, it was a good first year to build on and we look for increased attendance in 2011.

Dacca Barn/Train Engine Dedication Recap (Potter)

Barn & Engine Dedication

Laurel Potter, Marketing Coordinator reviewed the Dacca Barn and Engine dedication. She stated that The City of Fife celebrated the hard work and restoration of the Historic Engine #684 and Dacca Barn on September 18th, at 10:00 a.m. at Dacca Park. Events included: Introduction by Mayor Johnson
Story of the Barn & Engine, Tribal Blessing, Giant Group Photo, Horn & Bell Presentations, Refreshments and photo opportunities.

COUNCIL DELEGATE REPORT

Councilmember Alveshire stated he attended the Tacoma Regional Convention & Visitors Bureau meeting. They discussed what would be in next year's pamphlet. He also heard a presentation given to different civic leaders in the area on the Boeing tanker and what impact that would have on the community.

Councilmember de Booy stated she went to the Dacca Barn and Engine dedication. She also went to the Point Defiance Zoo with a large group. She met with the facilitator to work on communication. She thanked Kurt Reuter for the success of the pool and summer programs.

Mayor ProTem Cerqui stated he attended a Valley Cities meeting on Friday in Kent. They discussed different legislations. He attended the Dacca Barn & Engine dedication and also attended the meeting with the facilitator.

Councilmember Hull stated he attended a PCRC meeting with a topic of Urban Growth. He also met with City staff to discuss the meeting.

Councilmember Hulcey stated he attended the Dacca Barn & Engine dedication. He thanked Bruce Brown and Megan Morgan from American Fast Freight and all volunteer's for their involvement with the locomotive and the Dacca Barn. He also stated he attended the Facilitator meeting.

Councilmember Godwin stated he also attended the Barn & Engine dedication and thanked all the volunteers that helped with both.

Mayor Johnson stated he attended the Barn & Engine dedication. He also attended the Mayors Forum, the facilitators meeting and the Mayors breakfast where they discussed UGA and County budgets.

PUBLIC HEARING

Revenue (DeGroot)

2011 Revenue Public Hearing

Acting Director DeGroot discussed the City's 2011 revenue. He stated the Preliminary 2011 budget projects total revenues from all sources, including Estimated Beginning Fund Balance, at \$73,161,140. The General Fund portion is projected at \$17,177,009. The proposed revenue budget does include an increase in the property tax levy by the 1% permitted by law. A Public Hearing is required as part of the budget process and before there can be any increase in the property tax levy. As part of the process for adopting the annual budget, the City Council is required to hold a public hearing on the revenue sources intended to fund the 2011 budget. The public hearing must include any consideration of an increase in the property tax levy. The Revenue Budget as proposed in the Preliminary Budget does include a projected 1% increase in the property tax levy.

He discussed the following items for Council review:

General Fund Revenues

Property Tax: The proposed budget recommends a property tax levy of \$2,678,672. This amount equals last year's levy plus the 1% revenue growth permitted by State law plus the amount for new construction added to the tax rolls. It does not include any use of last year's "banked" levy capacity. As computed on the attached Exhibit, the maximum legal property tax the City could levy in 2011 is \$2,700,942. This amount consists of last year's actual levy of \$2,588,462 (the City did not take the 1% increase permitted), plus last year's "banked" levy of \$22,270, plus the legal 1% increase for 2011 in the amount of 26,108, plus the property tax associated with new construction in the amount of \$61,948, and administrative adjustments of \$2,154. The recommended property tax levy does not include using the "banked" levy capacity from last year but does include increasing the 2011 property tax levy by the 1% permitted by law. This would result in a total increase in the property tax levy of \$90,210 or approximately 3%. Again, most of

the increase is attributable to the property tax on \$50,487,803 in new construction added to the tax rolls.

Sales Tax: The proposed budget assumes a total of \$5,400,000 in sales tax revenues including amounts received for sales tax streamlining mitigation from the State. This estimate is consistent with what we believe the 2010 actual sales tax revenues will be at the end of this year plus an additional \$200,000 in expected revenue growth for next year.

Licenses and Permits: This revenue source is estimated at \$427,500 for 2011, which is up by \$65,000 from the \$362,500 budgeted in 2010. This is chiefly due to improvements in Building Related Permits.

Intergovernmental: This revenue source is estimated at \$2,945,292 for 2011, which is an \$84,013 increase from the 2010 budgeted amount. This reflects a reduction in the amount of grants and the decrease in Tribal pool grant revenues (the last payment was received in 2010). These reductions are expected to be offset by the receipt of a late payment of the annual \$850,000 from the Interlocal Agreement in addition to our regular annual payment.

Goods and Services: This revenue source is projected to increase from the 2010 budget of \$1,689,439 to an estimated \$1,808,400 for 2011. This is chiefly due to an increase in our expected cost recoveries, an increase in adult probation services charges, an increase in swim lesson revenues and an increase in the Interfund Charges for Professional Services.

Fines and Forfeitures: This revenue source is expected to decline from the 2010 budget of \$502,912 to the 2011 estimate of \$459,820. This is chiefly due to an expected decline in Non-Parking Traffic Infractions. This estimate does not include any amount for the Photo Red Light Enforcement Program which is accounted for in the Public Safety Fund.

Miscellaneous: This revenue source is expected to increase slightly from the 2010 budgeted amount of \$179,000 to the 2011 estimate of \$181,000.

Major Non-General Fund Revenues

Notices of Infractions: These are non-traffic penalties related to the Photo Red Light Enforcement Program. They are accounted for in the Public Safety Fund and revenues are estimated at \$3,600,000 for 2011.

Real Estate Excise Taxes: The City levies both the 1st and 2nd quarter per cent real estate excise taxes and accounts for the revenues in the Growth Management Fund. These are expected to generate about \$120,000 each in 2011 for a total revenue projection of \$240,000.

Lodging Taxes: These revenues are accounted for in the Stadium and Convention Center Fund and are expected to decline from the budgeted amount of \$600,000 in 2010 to an estimated amount of \$450,000 for 2011. Actual revenues for 2010 have not been meeting

the budgeted amount.

Utility Taxes: These revenues are accounted for in the 1997 LTGO Bond Fund. These revenues are expected to slightly increase by \$15,400 to \$736,000 for 2011 as a result of water rate increase in the water utility. Additionally, there is a related Franchise Fee paid to the City from Tacoma Public Utilities for sales of power in the City. This source is also expected to remain stable at \$500,000.

Water Revenues: These revenues are for sales of water from the Water Utility. They are expected to increase from \$2.4 million in 2010 to about \$2.8 million in 2011, chiefly due to a water rate increase.

Sewer Revenues: These revenues are from sewer services from the Sewer Utility. They are expected to remain stable at \$3.6 million.

Storm Sewer Revenues: These revenues are for storm drainage services from the Storm Sewer Utility and are derived from charges to customers. Revenues are estimated at \$681,000 for 2011. This is about \$30,000 less than 2010, chiefly due to the end of the interlocal agreement with Drainage District No. 21 which included the payment of an administrative fee to the Storm Sewer Utility.

Assistant City Manager Marcotte talked about calendars and timelines for the Public Hearing on the budget.

There was no public comment on this issue. Hearing was closed.

Adjusting Water GFC Rates for Expanding Manufacturing Businesses (Blount)

Increase Water General Facility Rates Public Hearing

Director Blount discussed the adjustments of water GFC rates for expanding businesses. Stating GFC's are a onetime charge assessed to users of water system capacity, to capture the capital cost of the water system, as opposed to the monthly commodity production cost. He stated the increase is about 2% making the ERU rate at \$5,266.

Councilmember Godwin voiced his concerns on the subject stating he does not favor the increase to the public.

Council asked Director Blount questions about the ERU and the need for the increase.

Mike Jordan from Praxair handed out a calculation worksheet and reviewed GFC charges.

No further public comment. Hearing was closed.

ORDINANCES AND RESOLUTIONS ORDINANCES: RESOLUTIONS:

#1379 Accepting Donations of Property Milgard Nature Area (Reuter)

Resolution 1379

Mayor ProTem Cerqui moved, seconded by Councilmember Hulcey, to approve Resolution #1379 Accepting Donations of Property Milgard Nature Area.

Motion carried unanimously.

Deputy Clerk Dunn read the title of Resolution #1379:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIFE, PIERCE COUNTY, WASHINGTON AUTHORIZING THE CITY MANAGER TO ACCEPT DONATION OF REAL PROPERTY FOR PARK PURPOSES.

Director Reuter talked about the Milgard Nature Area. He stated this Resolution authorizes the City Manager to accept the donation of the 9 acre Milgard Nature Area property adjacent to the City's Hylebos Nature Area. He stated the Milgard Family Limited Partnership owns a 9 acre parcel of property. The Milgard property is a nature area and enhanced wetland. The City has obtained a title report, which shows a clear title. The acquisition of the Milgard Property would benefit the City by increasing the Hylebos Nature area by approximately 9 acres.

Mayor ProTem Cerqui asked about maintenance cost.

Mayor Johnson stated he would like to see a community outreach project with the site.

Councilmember de Booy asked about maintenance help from the community service program.

CITY MANAGER REPORT

Assistant City Manager Marcotte reviewed the City Manager Report. He talked about: A Boundary Review Board about Countywide Flood District.

A coyote issue in the county and that the U.S. Department of Agriculture might be setting traps in the area.

There will be paving on Valley for the next several nights.

There will be a Lahar siren test on October 5th.

Sewer work has begun on 70th Ave.

Trail paving at Fed Ex and Frank Albert area is complete.

The bid process for the 2010 overlay projects has started.

City Hall office hours have changed to Monday - Friday 8:30 am - 5:00 pm.

There is an issue with the City's phone system and the problem is being fixed.

The Puyallup Tribe meeting regarding 2% funding has been postponed.

COUNCILMEMBER COMMENTS

Councilmember Alveshere encouraged citizens to attend the Fife Harvest Festival. He asked for clarification on the road closures and delays.

Director Blount reviewed the closures and revised traffic lanes.

Councilmember Hull stated he liked the last set minutes. He asked when the meeting between the Fife Historical Society and Councilmember Godwin and himself would be regarding the Barn agreement.

Mayor Johnson asked staff to discuss with the Historical Society 3 possible dates for a meeting to work out a good time for all to meet.

CITIZEN COMMENTS

No citizen comments at this time.

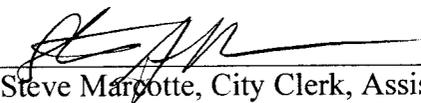
ADJOURNMENT

Councilmember de Booy moved, seconded by Mayor ProTem Cerqui, to adjourn at 8:59 p.m.

Motion carried unanimously.



Barry D. Johnson, Mayor



Steve Marcotte, City Clerk, Assistant City Manager

Prepared by Cindy Dunn, CMC, Deputy City Clerk