

**FIFE CITY COUNCIL
REGULAR MEETING MINUTES**

**Fife City Hall
Council Chambers**

**Date: July 20,
2010
Time: 7:00 p.m.**

EXECUTIVE SESSION

CALL TO ORDER AND ROLL CALL Godwin, Johnson, Hull, Hulcey, Cerqui, de Booy, Alveshere

The following members were present: Mayor Johnson, Councilmember Alveshere, Councilmember de Booy, Councilmember Hull, Councilmember Godwin, Councilmember Cerqui, and Councilmember Hulcey.

The following members were Excused / Absent: None.

Staff Present: Steve Worthington, City Manager, Steve Marcotte, Assistant City Manager, David DeGroot, Finance Director, Greg Amann, Assistant City Attorney, Russ Blount, Public Works Director, Carl Durham, Community Development Director, Brad Blackburn, Chief of Police, Kurt Reuter, Parks and Recreation Director, Andrea Richards, Confidential Administrative Assistant, and Cindy L Dunn, Acting Deputy Clerk.

Staff Excused / Absent: None.

PLEDGE OF ALLEGIANCE

Councilmember Alveshere led the Pledge of Allegiance.

CHANGES, ADDITIONS OR DELETIONS TO AGENDA

The roster order for Facilitator's changed, Dan Singer will now be the last presenter.

STUDY SESSION

Interview of Firms to Conduct City Manager Search

Frank Hagel, President and Owner of Hagel Company which is located in Puyallup, a Local firm. He discussed his firm's process facilitating a City Manager search for the City of Fife. He reviewed who would be included to help with the search process. He discussed their success rate with other jurisdictions and the company's strengths and weaknesses.

Greg Prothman, owner from Prothman firm discussed his firm's process for a City Manager search. He stated that his company is located in Bellevue, Washington. He has completed about 70 City Manager search and works mainly the Western U.S. states and only with public sector. He presented what his firm has to offer the City of Fife with a City Manager search. He also stated they offer a 2 year guarantee.

Council asked Mr. Prothman questions regarding his search process.

Colin Baenziger with Colin Baenziger & Associates discussed his firm's mission, goals and their focus to working with the City of Fife for City Manager search. He stated they have not worked in the Pacific Northwest so if they were granted the job, Fife would be the first. He reviewed their process with the search providing a handout explaining the process.

Shannon from Almond & Associates reviewed their process for a City Manager search. She stated Almond & Associates is a local company and they have been in business for or 38 years. She stated they handle all the search work including travel. She also stated what kind of a timeline and cost to expect for the search process.

Interview of Facilitator's for City Council

Barb McMahon discussed what she understands the City Council needs are and what she has to offer as a facilitator to help with communication skills. She gave a brief review of her background, and she has 30 plus years as a consultant and the last 7 years on leadership transition. She discussed that she worked with the City of Tacoma during their turmoil at City Hall and the Police Department. She also provided a company handout.

Karen Rogers, gave a brief summary of her background and experience. She discussed what her plan is to help facilitate communication between Councilmembers.

Julia Nelson from UW Tacoma Milgard School of Business, speaking on behalf of her husband Kent Nelson, Facilitator discussed the background of the school and the style of the skills for the training workshop. She discussed how the workshop is custom made for the unique needs of the Council. How the workshop helps with communications skills and dealing with conflict and diversity.

Dan Singer gave a brief background of his experience. He gave a summary of how he operates his projects and what his plan is to be a productive facilitator through retreats, assessments and facilitates the next step of the assessment. He stated he has an informal approach on a person to person basis.

LID 2008-01 Valley Ave. and 2008-02 48th St. Utility Construction Financing (Marcotte)

Assistant City Manager Marcotte discussed the process for financing City construction. He reviewed that the City Council approved the formation of LID No. 2008-01 to

construct improvements on Valley Avenue and LID No. 2008-02 to construct improvements on 48th Street. The City is now ready to proceed with financing the improvements through the issuance bond anticipation notes (BANs) to be subsequently taken out with long term LID bonds. The LID's , the long term bonds will be repaid by special property tax assessments on benefitted properties.

He stated that both LID's are ready to proceed with financing the cost of construction and that this is done through the sale of short-term bond anticipation notes which provide the cash needed to pay bills during the actual construction of the projects.

2nd Quarter Financial Update (DeGroot)

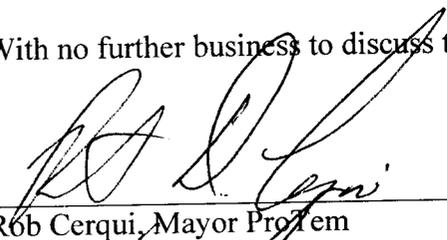
Acting Finance Director DeGroot reviewed the City's financial condition, stating that it has remained stable for a number of months and that the City appears to be in the early stages of an economic recovery at the State and National levels. He also stated that the local economy remains stable but City revenues are not showing any significant growth. He reviewed the state and local economy, cash investments, general funds relating to property taxes, sales taxes, building permits, Puyallup Tribe payments, other revenues such as non parking traffic infractions and expenditures, public safety fund, stadium and convention center fund, growth management fund, 1997 LTGO bond fund, recreation and pedestrian capital facilities and utilities. He provided an overhead presentation with charts.

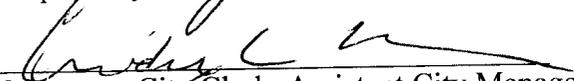
REVIEW OF UPCOMING COUNCIL AGENDAS

City Manager Worthington reviewed upcoming future agendas and some special items such as special presentations at the next regular meeting; what it's like to live behind a levee, employee picnic, and nation night out. He discussed the upcoming resolutions and a new business item of a draft ordinance of water general facility charges for expanding businesses. Also, setting aside August 17th for a workshop to work with the selected firm for the City Manager search.

ADJOURNMENT

With no further business to discuss the meeting was adjourned at 10:07 p.m.


 Rob Cerqui, Mayor Pro Tem


 Steve Marcotte, City Clerk, Assistant City Manager *for Steve M.*

Prepared by Cindy Dunn, CMC, Deputy City Clerk