

CITY OF FIFE TREE COMMISSION NOTES  
Wednesday June 6, 2012  
City Hall Council Chambers 7:00 p.m.

**Call to Order:**

Chair Coddington called the meeting to order at 7:37 pm

**Notice of Quorum/Roll Call:**

Quorum Present

Members Present: Chair Coddington, Vice Chair McDonald, Fietz, Geddes

Members Absent/Excused

**Staff Present:** PRCS Director, Kurt Reuter and PRCS Office Assistant, Brenda Garcia-Brown

**Review of 3/7/12 meeting minutes**

The Commission reviewed the minutes of the March 14, 2012, meeting. McDonald moved, seconded by Fietz, to approve the March 14, 2012, meeting minutes. Motion passed unanimously.

**Citizen Comments:**

None

**Commission Reports:**

None

**Director Reports:**

Director Reuter recapped the Arbor Day event. It was very successful and well attended. The event was a bit different this year. Last year a single tree was planted. This year however, we opted to plant several trees to honor a former city employee. A local business had to replace some trees that were removed. We took the trees that needed to be replanted and used them to create "Brenda's Grove". Several of her coworkers, Tree Commission members, Council Members, and others came out that day to honor her memory. Along with the trees, Mayor Cerqui purchased a park bench that will be installed at the site. The Washington State Department of Natural Resources also sent a representative to present us with our 3<sup>rd</sup> annual Tree City USA Award and flag. McDonald commented it was a good event. He particularly liked the bronze plaque and said planning of the event was great.

**New Business:**

Our consultant, Micki McNaughton, was in attendance to present an update on the Urban Forestry Management Plan. She reviewed the planning and operations sections. She discussed why urban forestry planning is important. She gave some examples such as enhance public welfare, protect public safety, protect the city's investment in the urban forestry resource, using of city staff and resources wisely, and manage liability/risk to avoid future costs through proper preventive care.

Chuck asked if the public inventory is different from what has already been completed. McNaughton responded by saying that there were two areas that did not have an inventory completed. McNaughton mentioned there are other grants available that the City of Fife could apply for besides just the community forestry assistance grant. Chair Coddington asked about educating the public. Are there resources available or recommendations for the best way to reach the public? McNaughton did say there are several ways to reach and educate the public, from literature to trainings to public meetings. Fietz asked if nursery's offer a yearly calendar with seminars, workshops, discussions, and/or presentations, etc. He feels we should reach out to get this information rather than expect it to be brought to us. Coddington inquired what the next step is for the Urban Forestry Management Plan. McNaughton stated she will complete the preliminary review, gather comments and feedback from meetings and present the draft plan to the Council sometime in the fall for approval.

**Old Business:**

**2012 Work Plan Recap**

Due to time restraints this item was tabled to the September 5, 2012 meeting.

**Spreadsheet and Activities Review**

This item was also tabled to the September 5, 2012 meeting.

**Other Business:**

Director Reuter said he is still looking for new Tree Commission members. Please put the word out there that we have vacant positions.

**September 5, 2012 Agenda Items**

Work Plan Spreadsheet Activity Review

2012 Work Plan

Review of the Tree City USA application

UFMP Update

**Closing comments:**

Fietz asked if it would be possible at the July 11<sup>th</sup> PRCS Board meeting if we could meet prior and discuss the plan before it goes to Council. Our consultant does not need to attend the meeting if she can provide a copy of the draft plan to us. Fietz thanked McNaughton for attending the meeting and giving a thorough presentation. McDonald asked about the other awards available to the City. McNaughton went on to explain how those awards work and how they are awarded.

**Adjournment:**

McDonald motioned to adjourn the meeting, Geddes seconded. Meeting adjourned at 8:41 p.m.

**Next Meeting:**

Wednesday, September 5, 2012, 7:00 pm Fife City Hall Council Chambers