

CITY OF FIFE TREE COMMISSION NOTES
Wednesday March 7, 2012
City Hall Council Chambers 7:00 p.m.

Call to Order:

Chair Coddington called the meeting to order at 7:20 pm

Notice of Quorum/Roll Call:

No Quorum

Members Present: Chair Coddington, Vice Chair Fietz, McDonald

Members Absent/Excused: Geddes, Hoffman-Fagundes

Staff Present: PRCS Director, Kurt Reuter and Office Assistant, Brenda Garcia-Brown

Review of 12/7/11 meeting minutes

The Commission reviewed the minutes of the December 7, 2011 meeting. McDonald moved, seconded by Fietz, to approve the December 7, 2011 meeting minutes. Motion passed unanimously.

Citizen Comments:

None

Commission Reports:

Vice Chair Fietz commented there was a significant amount of damage due to the ice and snow storm.

Director Reports:

None

New Business:

Arbor Day

The Arbor Day event will be a bit more on a grand scale this year with the planting of a grove of trees in honor of a former city employee. The event will take place at Five Acre Park. Several trees will be planted. Our staff will prepare all the tree pits prior to the event. A brief ceremony will also be held consisting of a plaque and/or bench being dedicated to honor the former city employee. We also have confirmation from the Washington State Department of Natural Resources that they will have representation at the event to present us with our 3rd annual Tree City USA Award and flag. McDonald asked if Puget Sound Energy will be volunteering again this year. Director Reuter said they will not, they rotate annually and have a different project they will be working on this year. However, we may end up on their rotation again in the future. McDonald also asked if there is a program in place where we could buy seedlings to give to the kids that volunteer on that day. Weyerhaeuser used to have a program like that, but they don't have it anymore. Director Reuter said he will follow up and check and see if a program like that exists anywhere else. If not, he see if we could purchase seedling through the Arbor Day Foundation.

Tree Grove Naming:

Director Reuter said action was taken by the PRCS to recommend to the city council naming a small area of Five Acre Park after a former city employee. The request is being made to honor her memory and service to the City of Fife. This will be the focal point of the Arbor Day celebration.

Old Business:

Urban Forestry Management Plan

In regards to the UFMP, our consultant, Mikki McNaughton, was planning on attending tonight's meeting. However, she could not make it due to a family emergency. She planned on providing additional information, but will provide that at a future meeting. She did speak to the council at the February study session. She mentioned that it is not too late to provide feedback and input on the plan. If you have any ideas, comments, or thoughts, please forward them to her so they can be incorporated into the plan.

2012 Work Plan Recap

Provide support and organization of the 2012 Arbor Day Event; in the process of doing.
Assist with completion and submittal of the 2012 Tree City USA Application; ongoing, we are required to spend \$2 per capita on tree related work.
Assist consultant as needed for completion of the Urban Forestry Management Plan; ongoing and currently engaged in this process.
Assist with the development of an annual Urban Forestry work program based on recommendations from the completed Urban Forestry Management Plan; will begin once the plan has been completed and approved by council.
Research and utilize available resources that can assist in the completion of Tree Commission work projects; ongoing and open to any information the commission might want to share.

Spreadsheet and Activities Review

Director Reuter provided a work task spreadsheet for the Commission to review previously. This will take on a better shape in the work program once Mikki has completed the UFMP. We will begin discussion on this once the plan and the report have been completed.

Other Business:

Director Reuter said he is still looking for new Tree Commission members. Please put the word out there that we have vacant positions.

June 6, 2012 Agenda Items

Report from Mikki McNaughton
Arbor Day Event/Brenda's Grove Tree Planting Recap
Work Program spreadsheet activity review

Closing comments:

None

Adjournment:

Meeting ended at 7:42 p.m.

Next Meeting:

Wednesday, June 6, 2012, 7:00 pm Fife City Hall Council Chambers