



**CITY OF FIFE  
PLANNING COMMISSION  
MINUTES OF MEETING**

Fife City Hall  
5411 23<sup>rd</sup> Street East

September 14, 2015

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**1. CALL TO ORDER**

Chair Roscoe called the meeting to order at 7pm

**2. ROLL CALL – Planning Commission**

Position 1:	Philip Waldner	Present
Position 2:	Spencer Braden	Present
Position 3:	Doug Fagundes	Excused
Position 4:	Kim Roscoe	Present
Position 5:	Keith Wood	Present
Position 6:	Karla Wayman	Present
Position 7:	David Ranz	Present

**3. APPROVAL OF MINUTES**

August 3, 2015

Commissioner Waldner motioned, Commissioner Braden seconded

**Motion passed unanimously**

**4. CITIZEN COMMENT PERIOD**

None

**5. PUBLIC HEARING**

**a. Critical Areas Ordinance**

Senior Planner Chris Larson presented information on the Critical Areas Ordinance.

The public hearing was opened, and closed, by Chair Roscoe. No testimony from the public.

**6. ITEMS OF BUSINESS**

**a. Update to Critical Areas Ordinance**

Motion to recommend approval to the City Council, Commissioner Waldner motioned, Commissioner Braden seconded.

**Motion Passed unanimously**

**b. Sign Code**

Senior planner Larson presented information on potential updates to the sign code for discussion purposes.

**7. DIRECTOR'S REPORT**

Community Development Director, Steve Friddle, presented an update to the Planning Commission. He briefed the Commission on the recent neighborhood meeting that was held; it went well with great input and involvement. There will be work coming forward as a result of the recent Murreys Development Agreement. Staff is working on more consistency with special events permits.

Director Friddle also reported that there has been much work around SmartGov, the new permitting system that the City of Fife will use. He stated that Fife is hoping to go live with it in October. FEMA has issued draft maps that are likely to be adopted. Citizens can submit appeals regarding the maps; the due date for appeals is October 1.

**8. ADJOURNMENT**

Commissioner Roscoe adjourned at 7:37pm

  
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Kim Roscoe, Chair                      Date

  
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Melissa Pattee, Secretary                      Date