

**CITY OF FIFE
PLANNING COMMISSION
MINUTES OF MEETING**

Fife City Hall
5411 23rd Street East

March 2, 2015 7:00PM

1. CALL TO ORDER

Chair Roscoe called the meeting to order at 7:05

2. ROLL CALL – Planning Commission

Position 1:	Philip Waldner	Present
Position 2:	Spencer Braden	Not Present
Position 3:	Doug Fagundes	Present
Position 4:	Kim Roscoe	Present
Position 5:	Keith Wood	Present
Position 6:	Karla Wayman	Present
Position 7:	David Ranz	Present

3. APPROVAL OF MINUTES

a. February 2, 2015

Commissioner Waldner motioned to approve minutes, Commissioner Ranz seconded.

Motion passed unanimously.

4. CITIZEN COMMENT PERIOD

5. PUBLIC HEARING

a. Permit Process Code Amendments

Director Osaki presented the Code Amendments. He spoke to the Planning Commission about the three Municipal Code Titles to be amended: 14, 17 and 19.

Chair Roscoe asked that there be some consistency and specifications (such as days, comment periods, etc.). Specifically, Chair Roscoe asked that it be specified when referencing days, whether the requirement is for calendar or business days.

Other changes requested by the commission were:

Page 2: Party of record

Page 2: Bottom, recommendation shall state the supporting documentation – add “include”

Page 3: Public Hearing, Highlight language for the City Attorney

Page 7: 14.10.030 Clarify the kind of days

Chair Roscoe motioned that the Planning Commission adopt the facts and findings of the staff report to the City Council, noting the suggested changes as discussed.

Commissioner Waldner seconded.

Motion passed unanimously

6. ITEMS OF BUSINESS

a. School Impact Fees (Recommendation to Council)

Chair Roscoe motioned to move this item ahead to the beginning of the meeting.

Director Osaki presented items on school impact fees. He explained the definition of impact fees and what they are within the City of Fife. He also explained that they are different between single-family and multi-family dwellings.

Chair Roscoe asked the representative from the Puyallup School District to speak.

Brian Deveraux, Facilities Manager, Puyallup School District spoke on behalf of the district regarding School Impact Fees. He mentioned significant growth within the district, and asked the Commission to consider the unfunded need.

Commissioner Roscoe opened up a discussion between Mr. Deveraux and the Commission. Chair Roscoe confirmed that an “impact” is representative of the cost a household will bring to a school district.

After further discussion, Commissioner Wood motioned to recommend \$2,640 for single-family dwelling and \$2,832 for multi-family dwelling for the City of Fife School District. The multi-family dwelling unit amount was based on how an increase from the current \$0.00 to over \$5,600 seemed like a considerable increase in a one year period and might give the perception that the City was discouraging multi-family development. In the same motion, recommended \$3,588 for single-family dwelling and \$2,839 for multi-family dwelling for the Puyallup School District.

Chair Roscoe Seconded.

Motion passed 5-1

b. Sign Code Phase II - Wall Signs (Discussion)

Brianna Burroughs, Associate Planner presented a PowerPoint on sign code/wall sign amendment, and explained different options for the potential changing of the code.

Chair Roscoe asked Associate Planner Burroughs about the difference between frontage and façade, and Brianna confirmed that they have the same definition. Chair Roscoe also mentioned that she'd be interested in viewing both Orting's and Sumner's wall sign code, and viewing images of signage from both jurisdictions.

Chair Roscoe invited the Planning Commission to give Associate Planner Burroughs ideas of what they'd like to see within the sign code.

Director Osaki suggested that the sign code be simplified by conveying the total number of signs allowed: How many can there be, how big can they be, and where can they go?

Chair Roscoe closed the discussion by reiterating that she's requested written and photographic information from the City of Sumner and the City of Orting.

7. DIRECTOR'S REPORT

Director Osaki briefly mentioned the Panattoni Comprehensive amendment, and that the council moved to pass it with first reading.

8. ADJOURNMENT

Chair Roscoe adjourned the meeting at 9:12pm.



Kim Roscoe, Chair

 4/6/15

Melissa Pattee, Recording Secretary