



**CITY OF FIFE  
PLANNING COMMISSION  
MINUTES OF MEETING**

Fife City Hall  
5411 23<sup>rd</sup> Street East

July 6 2015 7:00PM

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**1. CALL TO ORDER**

Commissioner Braden called the meeting to order at 7pm.

**2. ROLL CALL – Planning Commission**

Position 1:	Philip Waldner	Present
Position 2:	Spencer Braden	Present
Position 3:	Doug Fagundes	Present
Position 4:	Kim Roscoe	Present
Position 5:	Keith Wood	Present
Position 6:	Karla Wayman	Excused
Position 7:	David Ranz	Present

**3. APPROVAL OF MINUTES**

**a. June 1, 2015**

Commissioner Braden motioned, Commissioner Waldner seconded

**Motion passed unanimously**

**4. CITIZEN COMMENT PERIOD**

None

**5. ITEMS OF BUSINESS**

**a. Critical Areas Ordinance**

Senior Planner Chris Larson presented on the Critical Areas Ordinance. Chair Roscoe requested that the words “Should be” (#3 in the Ordinance) be replaced with the word “shall”. Senior Planner Larson showed the Planning Commission where the Critical Areas are within the City of Fife. The Commission confirmed that current and new developments are using the current ordinance from 1992. Senior Planner Larson also confirmed that all existing developments, with complete application, will be considered “vested” or “Legal Nonconforming Use”. The Commissioners

requested an up-to-date Critical Areas Map as well as numbers that will be affected by the updated ordinance.

**b. Rules of Procedure**

Community Development Director Steve Friddle presented on Rules of Procedure.

The Planning Commission discussed pertinent items to potentially add to Rules of Procedure. Commission Chair Roscoe suggested information indicating that the Commission Chair will invite comment when appropriate, and the announcement of such invitation. Commissioner Braden suggested information about the appointment of Commissioners, for parties interested in serving on the Commission. Chair Roscoe also suggested text indicating that audience members should not be distracting to individuals presenting at the podium. It was also requested that these rules of procedures be located in the Council Chambers.

The Planning Commission suggested moving forward with recommendation to the City council.

**c. Docketing**

Community Development Director Friddle presented on Docketing.

Director Friddle confirmed that on May 19<sup>th</sup>, the City Council received an overview of the topic.

The Planning Commission discussed the topic; no action was taken.

**6. DIRECTOR'S REPORT**

Director Friddle mentioned the following items:

The Homeless Encampment Ordinance is scheduled for Public Hearing, as well as second final reading on the Development Code amendments initially recommended by the Planning Commission.

Fife is moving forward with implementing SmartGov permitting software.

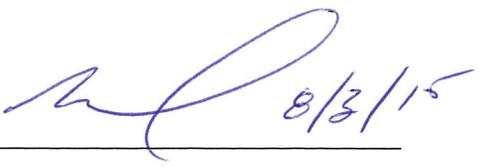
Code enforcement issued its' first Civil citation to the Grange property

Due to the first Monday in September falling on a holiday, it was decided that September 14<sup>th</sup> will be the date for the September Planning Commission meeting.

**7. ADJOURNMENT**

Commissioner Roscoe adjourned at 8:23

  
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Kim Roscoe, Chair

  
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Melissa Pattee, Secretary