



MINUTES
FIFE PLANNING COMMISSION
Fife City Hall, 5411 23rd St E, Fife, WA 98424
January 5, 2015 7:00 p.m.



1. CALL TO ORDER

The meeting was called to order by Chair Roscoe at 7:00 pm

2. ROLL CALL – Planning Commission

Position 1:	Philip Waldner	Present
Position 2:	Spencer Braden	Present
Position 3:	Doug Fagundes	Present
Position 4:	Kim Roscoe	Present
Position 5:	Keith Wood	Present
Position 6:	Karla Wayman	Present
Position 7:	David Ranz	Present

3. ELECTION OF OFFICERS FOR 2015

Director Osaki spoke about the proposed 2015 Planning Commission Work Program that is later on the Planning Commission agenda. He mentioned that the Planning Commission Work Program will be presented at the January 20, 2015 City Council meeting. If possible, he would like to see whoever is elected Chair to attend the January 20, 2015 meeting to assist in presenting the 2015 Planning Commission Work Program to the City Council.

Commissioner Braden motioned to nominate Commissioner Roscoe for the Commission Chair position, Commissioner Wood seconded.

Commissioner Braden amended the original motion to nominate Commissioner Fagundes as Vice Chair, Commissioner Wayman seconded the motion.

The amendment to the original motion passed unanimously.

The main motion to elect Commissioner Roscoe as Chair, and Commissioner Fagundes as Vice Chair, passed unanimously.

4. APPROVAL OF MINUTES

a. November 24, 2014

Commissioner Waldner motioned to approve the November 24, 2014 minutes.
Commissioner Wayman seconded the motion.

The motion passed unanimously.

5. CITIZEN COMMENT PERIOD

No comments

6. ITEMS OF BUSINESS

a. 2015 Planning Commission Work Program

Director Osaki presented the 2015 Planning Commission Work Program. The Planning Commission requested the following additions:

- Obtain clarification from the City Council on what the City Council wanted the Planning Commission to review for the Community Mixed Use zone code amendments
- A presentation from WSDOT on Highway 167
- Joint meetings with other Boards and Commissions (e.g. Parks Board, etc.)
- Presentations by City Staff on other city plans

b. Code Amendment – Permit Process Improvements

A consultant was hired to look at our code to improve processes and develop a matrix. Director Osaki mentioned that he would be looking to have the consultant attend a future Planning Commission meeting to present his findings.

7. DIRECTOR'S REPORT

Director Osaki spoke to the new commissioners about zoning. He mentioned Fife is characterized by a significant amount of Industrial zoned land as a proportion of the overall land area. He also explained the different zoning districts and where they are located.

Director Osaki briefly mentioned that FEMA produced some new proposed flood insurance rating maps and updated floodplain maps

8. ADJOURNMENT

Adjourned at 8:16 pm by Chair Roscoe

			
Chair, Kim Roscoe	Date	Recording Secretary, Michelle Merlino	Date
	2/10/2015		