



**CITY OF FIFE
PLANNING COMMISSION
MINUTES OF MEETING**

Fife City Hall
5411 23rd Street East

October 5, 2015

1. CALL TO ORDER

Chair Roscoe called the meeting to order at 7pm

2. ROLL CALL – Planning Commission

Position 1:	Philip Waldner	Absent
Position 2:	Spencer Braden	Present
Position 3:	Doug Fagundes	Absent
Position 4:	Kim Roscoe	Present
Position 5:	Keith Wood	Present
Position 6:	Karla Wayman	Present
Position 7:	David Ranz	Present

3. APPROVAL OF MINUTES – September 14, 2015

Commissioner Ranz motioned, Commissioner Wood seconded

Motion passed unanimously

4. CITIZEN COMMENT PERIOD

5. ITEMS OF BUSINESS

a. Commission Rules of Procedure

Community Development Director Steve Friddle presented on the Rules of Procedure. He informed the Commission that the Rules have been approved with City Council, and that the Council was very pleased with handout of Rules of Procedure.

b. Wireless Communication facilities

Community Development Director Friddle presented information on Wireless Communication Facilities to the commission. Director Friddle gave a Broad overview of changes that have occurred since the City of Fife adopted Wireless Codes in 1998. Director Friddle presented general information, plans to obtain questions and come back to the commission

Chair Roscoe inquired as to if there is currently a limitation about how many towers can be within a square mile? Director Friddle stated that there is not. Chair Roscoe also inquired as to any limitations for different property zones (such as Residential). Director Friddle stated that the Fife Municipal code prohibits Wireless Communication Facilities in residential zones.

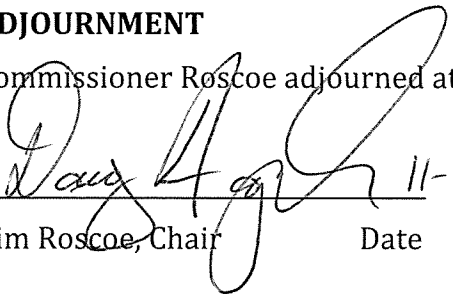
The Planning Commission participated in training regarding the Open Public Meetings Act (video)

6. DIRECTOR'S REPORT


The new Planning Software, Smartgov, will be up and running in late October. Soon after, Fife will roll out the Public Portal so the Public can see the progress of their permit applications, which will add to the city's transparency.

7. ADJOURNMENT

Commissioner Roscoe adjourned at 8:12pm.



Kim Roscoe, Chair Date 11-2-2015



Melissa Pattee, Secretary Date 11/2/15