



MINUTES
FIFE PLANNING COMMISSION
Fife City Hall, 5411 23rd St E, Fife, WA 98424
February 2, 2015 7:00 p.m.



1. CALL TO ORDER

The meeting was called to order by Chair Roscoe at 7:00 pm.

2. ROLL CALL - Planning Commission

Position 1:	Philip Waldner	Present
Position 2:	Spencer Braden	Present
Position 3:	Doug Fagundes	Present
Position 4:	Kim Roscoe	Present
Position 5:	Keith Wood	Present
Position 6:	Karla Wayman	Present
Position 7:	David Ranz	Present

3. APPROVAL OF MINUTES

a. January 5, 2015

Commissioner Waldner motioned to approve the January 5, 2015 minutes.
Commissioner Fagundes seconded the motion.

The motion passed unanimously.

4. CITIZEN COMMENT PERIOD

There were no public comments.

5. ITEMS OF BUSINESS

a. Code Amendment - Permit Process Improvements and Comprehensive Planning

Community Development Director Osaki introduced a consultant, Joe Tovar, who worked on an evaluation of the City's code to identify and recommend permit process improvements.

Mr. Tovar introduced himself and provided an overview of the objectives he was seeking to achieve by recommending certain improvements. In some cases it was to find ways to streamline the process by removing unnecessary

process, in others it was to more formally incorporate certain procedures that might be appropriate.

Mr. Tovar showed a PowerPoint presentation that spoke to permitting, code development and the comprehensive planning process and how they all relate to one another. He briefly talked about the planning commission's role, emphasizing that the planning commission and city council are best suited for review of comprehensive plan policy and development regulations.

b. School Impact Fees

Director Osaki discussed school impact fees. He mentioned that the City typically adjusts the school impact fee amounts in the municipal code upon review of the most recently adopted school districts' capital facilities plan.

Director Osaki discussed the current school impact fee amounts adopted by the City Council for the Puyallup and Fife School Districts. He also identified what the most recent school district capital facilities plans (currently still being reviewed by the Fife City Council as part of the 2014 Comprehensive Plan amendment docket) identify as supportable school impact fee amounts.

Director Osaki mentioned that this was for the Planning Commission's information at this meeting.

c. 2015 Planning Commission Work Program

Director Osaki briefly mentioned that the 2015 Planning Commission Work Program had been reviewed and approved by the Fife City Council. It was presented to the City Council on January 20, 2015 and then approved on January 27, 2015. He mentioned that Chair Roscoe attended the City Council's January 20, 2015 study session and participated in the presentation.

6. DIRECTOR'S REPORT

Director Osaki reported:

- Staff would be bringing wall signs to the Planning Commission in March for discussion.
- The 2014 Comprehensive Plan amendment docket was still being reviewed by the City Council. First reading was scheduled for February 10, 2015.
- The building permit for the FedEx project very close to getting issued.
- The Pierce Transit circulator busses (Route 503 and 504) were being terminated by Pierce Transit in mid-February due to low ridership.

7. ADJOURNMENT

The meeting was adjourned at 8:43 pm by Chair Roscoe.

Kim Roscoe, Chair 3/2/2015 Melissa Pattee, Recording Secretary 3/2/15