

**CITY OF FIFE
PLANNING COMMISSION
MINUTES OF MEETING**

Fife City Hall
5411 23rd Street East

June 3, 2013

1. CALL TO ORDER

The Planning Commission meeting was called to order at 7:05 p.m. by Chair Brown.

2. ROLL CALL

Present: Chair Brown, and Commissioners Fagundes, Waldner, Lemoncelli, Braden, and Edwards
Excused: Commissioner Bond
Staff: Director Osaki and Senior Administrative Assistant Bolam
Public: Warnessa Victorian

3. APPROVAL OF MINUTES

a. May 6, 2013

Chair Brown noted that the adjournment of the meeting was called by Vice Chair Edwards, not by Chair Brown. **Motion** (Braden/Edwards) to amend the minutes accordingly. **Passed 6/0.**

Motion (Edwards/Fagundes) to approve the minutes of May 6, 2013 as amended – **Passed 6/0.**

4. CITIZEN COMMENT PERIOD

None.

5. NEW BUSINESS

None.

6. OLD BUSINESS

a. Mobile Food Trucks

Director Osaki provided a recap of last month's presentation, explaining that City Council has given direction for the Planning Commission to recommend development regulations. There will be a formal Public Meeting at a future Planning Commission meeting, and much effort will be put into providing public notice to existing restaurant owners.

Presentation and discussion included:

- definitions
- zoning district allowances (general agreement to allow outright in Industrial without requiring a Conditional Use Permit)
- separation distances from permanent restaurants
- fire safety

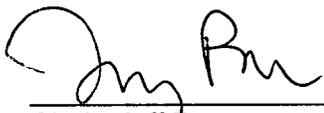
- fire safety
- business licensing
- sales tax revenue
- charitable event allowances
- background checks
- garbage disposal
- noise restriction
- hours of operation (support to allow early morning operation for breakfast service)
- number of units allowed per lot
- movement between locations
- design standards

Mobile Food Truck owner Warnessa Victoria addressed the Commission and answered questions. She suggested the name be changed to "Mobile Food Unit," as not all are trucks. She explained some of the requirements, such as having a restroom within 250', having a site agreement for every location (at a cost of \$250 each through the Tacoma Pierce County Health Department (TPCHD), and preparing food in a commercial kitchen. (Many units have a commissary agreement with the restaurant they are near.) These requirements are designed to enhance the businesses that are around the unit, and they provide a means of setting up units to succeed.

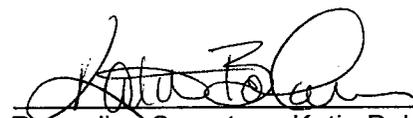
7. DIRECTOR'S REPORT

- Reminder given of the Open House on June 6 for the Transportation Plan Update and the City Center Plan.
- It's probable that the July 1 meeting will be moved until later in July.
- City Council approved Phase 1 of the Sign Code revisions, largely as recommended by the Planning Commission.

8. **ADJOURNMENT** – Chair Brown adjourned the meeting at 8:09 p.m.

 7-1-13

Chair, Jeff Brown Date

 7/2/13

Recording Secretary, Katie Bolam Date