

**CITY OF FIFE
PLANNING COMMISSION
MINUTES OF MEETING**

Fife City Hall
5411 23rd Street East

April 1, 2013

1. CALL TO ORDER

The Planning Commission meeting was called to order at 7:01 p.m. by Chair Brown.

2. ROLL CALL

Present: Chair Brown, Commissioners Fagundes, Lemoncelli, Bond, Braden
(arrived 7:07), and Edwards

Absent: Commissioner Waldner

Staff: Director Osaki, Associate Planner Pasinetti, and Senior Administrative
Assistant Bolam

Public: None

3. APPROVAL OF MINUTES

a. March 4, 2013

Motion (Edwards/Lemoncelli) to accept the minutes of March 4, 2013 – **Passed 5/0.**

4. CITIZEN COMMENT PERIOD

None.

5. NEW BUSINESS

a. Sign Code Amendment Phase II – Wall Signs

Director Osaki briefed the Commission on the existing language of the Sign Code relating to Wall Signs, explained the difficulty interpreting it in different scenarios, and showed an example of simpler code language. Wall signs will be reviewed as part of the Phase-II sign code amendments. Possibilities include allowing more administrative approval processes to encourage flexibility in how the sign code may be applied; this would allow for more timely individual case decisions than a review by the Hearing Examiner or Planning Commission.

Some discussion ensued. Staff was asked to bring back suggestions at future meetings for potential improvements to the wall sign code.

b. Public Participation Plan (2013 Comprehensive Plan Amendment)

Planner Pasinetti explained the need to update the Public Participation Plan process in Element One of the Comprehensive Plan. He presented draft language that would give direction on how to notify the public of comprehensive plan and development regulation amendments. Commissioners suggested various means for public notification, including using the utility billing process.

6. DIRECTOR'S REPORT

- Short Course recap – three main points on economic development made by the speakers:
 - Positive word-of-mouth about City events and businesses is essential for building up community.
 - Importance of doing permitting well.
 - Changing demographics that are driving transit-oriented development.

Chair Brown commented that he has not seen such a big turnout at a Short Course – it was noted that both the Washington Cities Insurance Authority (WCIA) and the City of Fife advertised it.

- The Shoreline Master Program has received final approval from the Washington State Department of Ecology.
- The next Planning Commission meeting will include maps and additional information on the City Center Plan. The consultant, KPG, saved some money on the earlier work and is applying that toward a market analysis. The next open house will bring the transportation and City Center plans together.
- Last month, there was an open house for the Civic Campus, with new renderings, including an alternative that integrates the Community Center and Swim Center – this will facilitate shared staff and resources.

7. ADJOURNMENT – Chair Brown adjourned the meeting at 8:10 p.m.

	5/6/2013		5/6/13
Chair, Jeff Brown	Date	Recording Secretary, Katie Bolam	Date
KORY EDWARDS, VICE CHAIR			