

**CITY OF FIFE**  
**PLANNING COMMISSION**  
**DRAFT MINUTES OF MEETING**

Fife City Hall

May 7, 2012

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**1. CALL TO ORDER**

The Planning Commission meeting was called to order at 7:05 pm by Chair Brown.

**2. ROLL CALL**

Present: Chair Brown, Commissioners Bond, Braden and Lemoncelli

Absent: Commissioners Edwards, Fagundes and Thornhill

Staff: Director David Osaki, Associate Planner Chris Pasinetti, and Senior Admin Assistant Katie Bolam

Presenters: Kim Van Zwalenburg, Dept of Ecology; Micki McNoughton, Arborea, LLC

Public: Councilman Pat Hulcey; Director of Parks Recreation & Community Services Department Kurt Reuter

**3. APPROVAL OF MINUTES**

a. April 2, 2012

**Motion** (Braden/Lemoncelli) to accept the minutes of April 2, 2012. **Passed 4/0.**

**4. CITIZEN COMMENT PERIOD**

None.

**5. PUBLIC HEARING**

a. Shoreline Master Program – Final Draft

**Chair Brown opened the Public Hearing at 7:07 pm.**

Planner Pasinetti presented the background information on the Shoreline Management Act, the required six phases for a Plan, and Fife's status within that process. He introduced Kim VanZwalenburg, representative from the Department of Ecology.

Commissioner Braden asked about public access to the Puyallup River, and if this Plan can be used to convey Fife's concerns to Pierce County. Planner Pasinetti and Ms. VanZwalenburg explained that the levee and silt bench are the responsibility of Pierce County, while Fife's SMP public access policies can only speak to city-owned property. However, cooperation between the two entities would be encouraged to provide public access at the appropriate time.

**Chair Brown closed the Public Hearing at 7:18 pm.**

## 6. ACTION ITEM

### a. Shoreline Master Program – Final Draft recommendation

**Motion** (Braden/Bond) to recommend that the City Council adopt the DRAFT Shoreline Master Program as shown in Attachment 4 of the staff report.

Chair Brown stated that he is comfortable with this recommendation and believes the public would be happy with it.

**Passed 4/0.**

## 7. NEW BUSINESS

### a. Urban Forest Management Plan – “Planning Fife’s Urban Forest”

Presentation by Arborea, LLC – Micki McNoughton gave a power point slideshow explaining the Urban Forest Management Plan. The Planning Section is divided into four main levels, and recommendations will be sought in the future from the Planning Commission on each one:

1. **Policy Level** – relates to street and tree retention standards; permitting and fee structure; and incorporation into the Fife Green Factor.
2. **Programming Level** – relates to tree maintenance, inventory and canopy; training; and public outreach, with the expectation of excellence & engagement.
3. **Operations Level** – relates to the training of all staff; public and private entity partnerships; standards of operation for storm response; and management plans for each park.
4. **Project Level** – relates to increased awareness of green infrastructure; enforcement of regulations; and expanded cooperation.

A project-specific email address has been set up for comments: [FifeUFMP@arborea.us](mailto:FifeUFMP@arborea.us).

Discussion followed surrounding aesthetics, health benefits, effects on the economy, compatibility of urban forestry with sign regulations, pest and disease control, and medium vs. large tree canopy.

### b. Countywide Planning Policies Amendment – Candidate Centers

Planner Pasinetti explained that this amendment is to approve the inclusion of three candidate centers within the Countywide Planning Policies: Sumner/Pacific and South Tacoma Manufacturing/Industrial Centers (MICs) and University Place Regional Growth Center (RGC).

He explained that each applying center must meet particular criteria to be named, that Pierce County Regional Council has approved this, and that the purpose of the designation is for better position for transit growth and funding. Options include recommending any one, two or all three centers; staff recommends all three.

**Motion** (Bond/Braden) to approve the interlocal agreement for all three centers.

Discussion centered on how regional growth centers help Fife and what’s involved with pursuing Fife as a growth center.

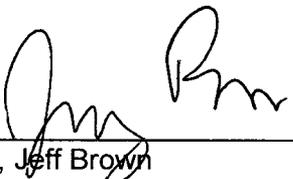
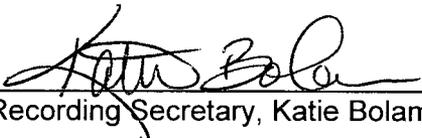
**Motion Passed 4/0.**

**8. DIRECTOR'S REPORT**

Director Osaki announced that May is Building Safety Month, with a proclamation by Council scheduled for the May 8 meeting. He appreciates this reminder of the safety features behind the permitting requirements and encouraged Commissioners to visit the display at Fife Library.

He then referred to the Planning Commission Work Plan, saying that City Council is considering a broader look at sign code amendments. He also explained that Council has passed a resolution hiring a consultant on city center visioning, and that the Planning Commission will play a very integral part, beginning in June. A consultant will be at the June 4 meeting; there will be a community open house at the Community Center on June 20, and the public input received will be presented to the Planning Commission at the June 25 meeting (which is the rescheduled July 2 meeting).

**9. ADJOURNMENT** – Chair Brown adjourned the meeting at 8:18 pm.

	6-4-12		6/6/12
Chair, Jeff Brown	Date	Recording Secretary, Katie Bolam	Date