

CITY OF FIFE
PLANNING COMMISSION
MINUTES OF MEETING

Fife City Hall

May 4, 2009
7:00 p.m.

CALL TO ORDER –

The Planning Commission meeting was called to order at 7:05 pm with the following present:

Commissioners: Chairman Jim Call, Jeff Brown, Doug Fagundes, Fred Thomas, and Shannon Thornhill

Excused Absence: Donald Alveshere and Richard Garchow

Staff present: Planner 1 Chris Pasinetti and Senior Administrative Assistant Katie Bolam.

APPROVAL OF MINUTES –

Commissioner Fagundes moved, seconded by Commissioner Thomas, to accept the minutes of April 6, 2009. The vote passed 5-0.

NEW BUSINESS

a. Development Design Standards for CMU zone - Recommendation

Planner Pasinetti presented the CMU Design Standards for Council recommendation. He highlighted the changes and suggestions as advised by staff and attorneys:

- Keep photos to accompany text
- Required items verbiage = “shall”; Incentive items verbiage = “should”
- 300’ maximum distance between benches, accompanied by trash cans – there was discussion about this distance, resulting in the decision to recommend a 200’ maximum, instead.

Commissioner Thornhill asked if there is provision to make sure the street trees will be evenly spaced; Planner Pasinetti said yes. Chairman Call asked if there can be fruit trees; no, due to the mess they make. There was some discussion on utilizing a mass-email form of communication, with Commissioner Brown advising to use the “BCC” (or Blind Copy) option, so that it’s not possible for someone to reply to all. The question was asked about commissioners obtaining City email addresses; the subject is under management review.

- Director Durham has requested the commission consider including concrete tilt-up as an approved building material in the zone, due to the variety of designs the industry is capable of now. An example photo was produced and circulated among those present.

After much discussion, it was decided to allow the material within specific design limitations, such as that shown in the photo.

- An incentive was added to include a bio-swale on a developed property, which will allow for a .05 reduction off the Green Factor for the development.

Chairman Call moved to recommend to Council the Development Design Standards for CMU zone as shown in Exhibit A, and as amended to reduce the maximum space between benches to 200' and to include concrete tilt-up within specific design limitations as an approved building material. Commissioner Fagundes seconded the motion. The vote passed 5-0.

STAFF REPORT

a. Summer Meeting scheduling

Senior Administrative Assistant Bolam presented the summer calendar, explaining that the July meeting falls on the Monday after the July 4th holiday, asking if commissioners would like to move that meeting forward or back a week. Commissioner Brown suggested commissioners consider their schedules and staff consider the workload over the next month and wait to decide whether to move the meeting or just cancel it.

ADJOURNMENT

Commissioner Brown moved, seconded by Chairman Call, to adjourn the meeting at 8:00 p.m. Motion carried 5-0.