

**City of Fife Parks, Recreation and Community Services Advisory Board  
Wednesday March 5, 2014  
Minutes**

**Call to Order 3/5/14 6:09 pm**

**Notice of Quorum/Roll Call**

Members Present: Vice Chair Dukes-Gethers, Braaten, Geddes, Marks, White, Jr., Quorum present

Members Absent/Excused: Karla Wayman

Members Absent/Unexcused: None

Braaten moved, seconded by Marks to approve the February 5, 2014, meeting minutes as submitted. Motion passed, minutes were approved.

**Citizens Comments:**

None

**Board Reports:**

Geddes thanked Director Reuter for taking members on a park tour. Geddes said he was not aware of the Hylebos area and Dukes-Gethers said she was not aware the city had so many trails. Director Reuter said the tour helps visualize when talking about sites.

**Director Reports:**

Director Reuter said the final draft of the PROS Plan is nearly complete. The scope of work on the project has been expanded to include an analysis of park impact fees. These have not been revised since they were originally put in place over a decade ago. The consultant will be sending it back to us by the end of the week. Director Reuter said he will forward the email from the consultant to PRCS Board members for their review. He would like feedback by next week from the board because it will be presented at the city council study session on March 18<sup>th</sup>. He also suggested it would nice to have a Board Member attend that council meeting and speak on behalf of the PRCS Board. Director Reuter said FEMA will also be there to talk about flood plain issues.

In regards to Brookville Gardens, Director Reuter said we are still waiting on federal permits for the mitigation project and are very close to having those permits issued. Once permits are issued, it will trigger the release of the federal funds and we will then be able to move forward with both projects in tandem. We should be able to send it out to bid sometime in mid-April.

Director Reuter still has not heard anything on whether or not we were awarded the Energy Efficiency Grant for the pool. Once he is notified, he will update the Board. He hopes to hear something in the near future.

Director Reuter said he will follow up to confirm if the change to the 2014 Work Plan only needs administrative approval or if it needs to be approved by the Council. He will update the Board once he obtains that information.

The Fife City Council retreat was held on February 21st & 22<sup>nd</sup> at Cedarbrook in Sea-Tac. They discussed the 2015/16 budget process, presented some major work items, capital projects, and key planning projects. They also reviewed the 2014 civic campus plan and discussed funding for

the transportation plan. PRCS items discussed included the PROS Plan Update and the Brookville Gardens Community Park project.

### **Old Business:**

Director Reuter reviewed the changes to the Fife Memorial Fountain Nomination process and the centennial event that Council included in the 2014 Work Plan. He also reminded them that this project is a joint effort involving PRCS and Fife Historical Society Board members. The work would involve generating a list of names to be considered for the placement on the fountain as well as organize a special event to commemorate the 100<sup>th</sup> anniversary of the Fife Fountain. Director Reuter said the best approach would be to form a joint subcommittee with the Historical Society consisting of 2 or 3 board members from each group. The project entails developing a calendar for advertisement, review, and evaluation of applications and planning the actual event. The FHS Board meets on the first Wednesday of the month at 6 pm at the Dacca Barn. This is the same time that the PRCS Board meets and so another meeting date will need to be scheduled. Dukes-Gethers and White said they would volunteer and time permitting, Braaten said she would volunteer as an alternate.

The Board asked what the long term future plan for the fountain is. Director Reuter responded by saying the city council is considering moving the fountain in to Fountain Memorial Park and creating a “Gateway” to our city. Director Reuter reminded the Board that Parks Appreciation Day will be held on Saturday, April 26, 2014, from 9:00am to 12:00pm. Work will be done at Fountain Memorial and Colburn Parks and includes weeding, pruning, planting flowers and generally improving the overall appearance of the park. Volunteers will also add soft surface material to the playground at Colburn Park. The Arbor Day event will immediately follow lunch at 1:00 pm. The Arbor Day work program includes planting over 100 trees at a mitigation site along Valley Avenue. As was the case in 2013, this project will be conducted cooperatively between the PRCS and Public Works Departments. We hope to have several volunteers since there will be plenty to do on that day.

### **New Business**

Stelian Paraschiv is still trying to organize a committee for the Community Gardens project. Braaten said she would volunteer to be on the committee. Director Reuter said Stelian has much work to do and they may not be able to get all the work done this year, but it would be good to get the committee together and start planning. Dukes-Gethers gave Mr. Paraschiv contact information for both the Radiance and Saddle Creek HOA’s. She also invited him to speak at the next Saddle Creek HOA meeting.

The Board agreed to conduct an “off site” PRCS Board meeting on July 2<sup>nd</sup> at 5 Acre Park at 6pm.

### **Other Business**

Director Reuter said Edgewood should be hosting the Tri City meeting (Fife, Milton, & Edgewood) this year. He will contact them to find out a date and time and report back to the Board. Braaten, asked about how the city is dealing with the mole hills. Director Reuter said the parks crew is exploring different options to deal with them. Time is of the essence and this issue needs to be dealt with sooner rather than later due to the safety of our citizens. Braaten also asked about the removal of the Bamboo at Fountain Memorial Park. She asked if it could be

taken/used by citizens. Director Reuter said the Parks Supervisor is getting information on proper bamboo removal and eradication.

Director Reuter passed out a draft site plan of the Levee Road Park site. This is a very preliminary plan and will be used to spur discussion at the upcoming Public Open House for this site. A draft Master plan for this site is set to go to council later this year.

### **April 2, 2014 Agenda Items**

#### **Director Report:**

PROS Plan Update

Brookville Gardens Community Park

Energy Efficiency Grant

2014 Work Plan

#### **New Business:**

Chair elections

#### **Old Business:**

Community Gardens

Fountain Centennial Event & Nomination program

Parks Appreciation Day

Tri-City Meeting

#### **Other:**

Interurban Trail Connectivity

#### **Closing Comments**

Director Reuter reported he will be out of the office for at least two weeks following hip replacement surgery on April 7<sup>th</sup>. He hopes for a speedy recovery.

#### **Adjournment**

Geddes moved, seconded by Braaten to adjourn the meeting. Meeting adjourned at 7:17pm.