

**City of Fife Parks, Recreation and Community Services Advisory Board
Wednesday, April 3, 2013**

Call to Order 4/3/13 6:05 pm

Notice of Quorum/Roll Call

Members Present: Chair Geddes, Jay Marks, Nancy deBooy, Brian Brozovic

Members Absent/Excused: Vice Chair Fietz, Libby Quesada

Members Absent/Unexcused:

Review of 3/6/13 meeting minutes

Brozovic moved, seconded by Marks to approve the meeting minutes of the March 6, 2013 meeting. Motion passed, meeting minutes were approved as submitted.

Citizen Comments

None

Board Reports

None

Director Reports:

Brookville Gardens Community Park Update:

Director Reuter participated in a meeting on Monday with city staff, BCRA, and the mitigation project consultant. The primary focus of the meeting was on permitting, which is moving forward. We have developed a compatible schedule that will allow both projects to move forward together. Updates on the BGCP project will be given to the council at the April 16, 2013, study session. Director Reuter encouraged board members to attend if they were available.

Wapato Pointe Trail Update

Community Development Director Osaki and Director Reuter meet with a representative of the Wapato Pointe HOA. She is going to talk to her board to see what can be done to recruit volunteers to assist with completing trail maintenance work on the west side of 58th Avenue E. Directors Reuter and Osaki walked the trail, and it looks like it would take about a day with enough volunteers to clean it up and restore it to a more useable condition. This would entail opening up the corridor and pruning back shrubs and bushes as needed. It would be nice to get that piece of the trail improved sometime this year. It would be a great benefit because the public uses it; however it does have some safety issues. There have been some issues with graffiti vandalism in the back. Criminal activity would be limited if we were able to open it up and get the sight lines cleared.

However, the trail on the east side of 58th is a very different situation. The trail is basically non-existent because it has not been maintained over the years. Bringing that trail back would be very labor intensive and require some level of funding as well. Marks commented that the west side trail will should be an easy fix. He wanted to know if the City could offer some kind of incentive or take over that trail and bypass the HOA altogether. Director Reuter agreed it would

be nice but the City is not in position to do any improvements since funds have not been appropriated to that project. We are going to focus on working on the west side trail.

Five Acre Park Off Leash Area Proposal

Director Reuter has been exchanging emails with Mr. Padilla. His project idea was well received by their HOA. Director Reuter suggested he research if there is anyone within the HOA to help develop a basic design of the off leash dog park. Once a design is drafted, we can look at it and give him some feedback. He would then need to raise the funds needed to complete the project. It should not be a very expensive project. The primary work would consist of clearing the area, fencing the area and constructing an entrance. Geddes asked if there are any issues with the location in Radiance, in regards to that corner being wetlands. Director Reuter said he is fairly certain that as long as we do not encroach on the wetland buffer, we should have no problems.

Easter Egg Hunt Events Recap

PRCS Office Assistant Brenda Garcia provided a recap of the Teen Flashlight Egg Hunt which was held on March 29, 2013, at Dacca Park. Registration began at 8:00pm and the actual egg hunt began at 8:30pm. Each participant was given a free bag of popcorn. The cost was \$3 for youth ages 11-16. There were a total of 76 participants. Participants “hunted” for eggs on completely dark ball fields with their flashlights. There were three “WINNER” tickets which were redeemable for a prize. The prizes consisted of a basket filled with a variety of candy, treats, and a Starbucks gift card.

The Youth Egg Hunt was held on Saturday, March 30, 2013, also at Dacca Park. The event was for youth ages 3 to 10. Each age group had individual start times which were staggered in 10 minute increments. There were approximately 350 people at the event which included youth and adults. There were 12 winning tickets which were redeemable for Easter baskets. Each child was also given a ticket for a raffle drawing with the winning ticket holder being given a bicycle by Police Chief Blackburn. Children’s activities included face painting, balloon figures, an arts and crafts table, and photos with the Easter Bunny. Director Reuter will be presenting a Power Point recap to the City Council at their next regular meeting on April 23, 2013.

New Business:

Fife, Milton, Edgewood Joint Meeting

Chair Geddes informed the Fife PRCS Board that we will be hosting the Fife, Milton, and Edgewood tri-jurisdictional meeting this year. Milton and Edgewood boards have asked for two possible dates and times for this year’s meeting. Director Reuter said his schedule is tight in May if the board wants to keep the traditional May meeting date. Chair Geddes asked the board which date would work best, Wednesday, May 15th or Wednesday, May 29th. Director Reuter stated the May PRCS Board meeting is May 1st and the June meeting is on the 5th. He stated the May 15th date may work best because it separates the May and June PRCS Park Board meetings evenly. The PRCS Board agreed to May 15th. Chair Geddes said he will present both dates to Milton and Edgewood. The meeting and social hour time will be determined at a later date.

Old Business:

Fit In Fife Event

Brozovic and the subcommittee met on 3/27/13 with Recreation Supervisor Julie Ryan, and Director Reuter to discuss the Fit in Fife event for this year. They talked about how the event went last year, what they would like it become this year, and what the expectation of the Board will be as far as responsibilities associated with putting on the event. They all agreed that they want to see the event continue and grow. One option is to hold the event on the scheduled date along with the 5K Fun Run as planned. There would be time to contact a hand full of vendors but that would make the event smaller. Another option is to solely focus on the 5K Run with few or no vendors. The last option is to move the event to the Harvest Festival in October. Chair Geddes said he would be willing to contact staff at DataBar to get information on use of their timing equipment. He said DataBar has expressed an interest in helping out for next year. The Board ultimately needs to decide if they want to proceed with an event this year, or hold off and start planning for next year. Director Reuter said the Fife High School FBLA will most likely not be organizing the 5K Run at the Harvest Festival this year. Brozovic likes the idea of combining this event with the Harvest Festival and then determine what the Board wants to do in 2014. Director Reuter asked if the Board would like to hold off on this item until we hear back from FBLA. Geddes said he would prefer to wait until we hear back from the FHS FBLA.

Parks Appreciation Day Update

Director Reuter said Karen Colburn purchased a bike rack for Colburn Park. It will either be installed the morning prior to the Parks Appreciation Day event or during the event itself, with a small dedication. Director Reuter asked the Board to please spread the word and help recruit volunteers for the event. We will have to find another vendor for the flowers this year because the one we have used for several years is no longer in business. In between the PAD and Arbor Day event, there will be a volunteer barbeque lunch. Vice Chair Fietz has offered to donate a box of hamburgers and hot dogs. The City and King Aquatics will provide some sides. After lunch at 1:00pm, volunteers will move over to Wedge Park for the Arbor Day event.

Memorial Fountain Plaque Nomination Presentation

Mayor Cerqui was in attendance and presented his nominations for the Memorial Fountain Plaque. He commented he was glad to see the program get back up and running and thanked the PRCS Board for all their hard work. It is a nice tribute to remember those who made an impact on our community. His first nomination was for Brenda Puaokalani. Brenda was an employee of the Community Development department for about ten years. She was a dedicated employee and served the community well. Last year at the Arbor Day event, a grove of trees were planted at 5 Acre Park and named in her honor. Mayor Cerqui stated it would be fitting to have her name added to the fountain. The second nomination was for former Police Chief James Paulson. He was an employee of the City of Fife for about 35 years. Mayor Cerqui did mention he was surprised that more nominations were not submitted and hopefully next year there will be more. Mayor Cerqui closed by thanking the Board that he appreciated their consideration of these two nominations. Director Reuter then explained to the Board that there could be other names added for consideration even if nominations were not submitted. deBooy wanted to nominate Carl Stegman name to this list, but was not prepared to speak on the nomination. Brozovic asked since only two nominations were received this year, perhaps five could be taken in 2014. Director Reuter said the Board could submit the two nominations and then ask council to

consider allowing five names to be submitted in 2014. Mayor Cerqui said he thinks that is an excellent idea and would support it if brought forward to the council. Brozovic made a motion to recommend the nominations of James Paulson and Brenda Puaokalani to the council, seconded by Marks. Motion approved. Mayor Cerqui thanked the Board again for their support and hard work.

Parks, Recreation, & Open Space Plan Update

Director Reuter said the RFP was sent out last week. It will be open for three weeks and the deadline will be April 12, 2013. Several emails have gone out inviting interested parties to submit a proposal. He reminded the Board some of them were interested in being on the interview panel. The interview is usually held during the day. If anyone is interested available the week of 4/15/13 let Director Reuter know. Brozovic is available during the afternoons but is out of town on Friday April 19th. Marks said his schedule has changed and is no longer available. deBooy is available any time. Brozovic said he would like questions submitted from the board so he can have something to ask on behalf of the board. Director Reuter this is an update from the 2008 plan. He will be formulating questions soon and will need questions submitted to him as soon as possible.

Other Business:

Director Reuter reminded the Board of the Families in Motion event on April 27, 2013 from 9:00am to 2:00pm. We will set up a booth and distribute City of Fife PRCS info. He still needs volunteers to staff the booth. Brozovic said he will volunteer. Marks may be available and will need to check his schedule. Fietz is available in the morning.

May 1, 2013 Agenda Items

Director Reports

Brookville Gardens Community Park Update
Wapato Pointe Trail Update
Five Acre Park Off Leash Area Proposal
PAD and AD Recap

New Business:

None

Old Business:

Fit in Fife
Plaque Nomination
PROS Consultant

Closing Comments

Director mentioned he will be formally recognizing outgoing PRCS Board members McDonald, Coddington, and Hoffman Fagundes at the April 9th City Council meeting.

Adjournment

Brozovic moved, seconded by Marks to adjourn the meeting. Meeting adjourned at 7:30pm.