

**City of Fife Parks, Recreation and Community Services Advisory Board
Wednesday, February 6, 2013**

Call to Order 2/6/13 6:09 pm

Notice of Quorum/Roll Call

Members Present: Chuck McDonald, Cody Geddes, Jay Marks, Brian Brozovic

Members Absent/Excused: John Fietz, Libby Quesada

Members Absent/Unexcused: Nancy deBooy

Review of 1/2/13 meeting minutes

Geddes moved, seconded by Brozovic to approve the meeting minutes of 1/2/13. Motion passed, meeting minutes were approved as submitted.

Citizen Comments

None.

City Council Member and Park Board Liason, Lew Wolfrom attended the meeting.

Board Reports

Chair McDonald noticed the Brookville Gardens Community Park “Coming Soon” sign is up. It looks good.

Director Reports:

Levee Park Road

Director Reuter said there is not much to report at this time. Staff is still considering several options for the site. Director Reuter met with the directors from Public Works and Community Development and they discussed long term ideas as well as how much money should be spent to improve the property. They all agreed access needs to be improved for better use of the facility. Director Reuter also mentioned that the Classic Thunder group contacted him and requested a couple practice events at the site in February and March. They are also looking at doing some type of event this June.

Brookville Gardens Community Park Update

While going through value engineering process, staff and the consultant were able to identify areas that can be scaled back. We are considering cutting back on the various items to save on the overall cost on the park project. Items being considered include planting reductions, (replacing with turf), delete planting walls, and replace with planter berms, redesign of the planting palate, replace poured pavers with standard pavers and/or slabs, replace embedded rail with flat bar, downgrade bridge paint finish and delete vine structures. Additional savings will result from the use of top soil that is being removed for the mitigation project will now be kept and used in the park. Add alternates can be put back if the bid comes in low enough and the approved project budget covers those costs. Add alternate items include railroad themed playground and picnic shelter, plantings, custom built restroom, landscaping and play tiles. We will be working on final numbers to present to council. Marks asked what would be the cost difference between down grading the paint and having to repaint sooner rather than later because of a lower grade of paint. He said he would rather pay the high cost now if it will save us money

in the future. Director Reuter said he would try to find out and he will make those concerns known.

New Business:

Wapato Point Trail

Director Reuter and the Community Development Director Osaki researched both Wapato Pointe and Wapato Pointe South Home Owner Associations. We were able to schedule a meeting with them on 2/7/13. We have pulled the original development agreements and will be reviewing them. Director Reuter will have more information to share at the March, 2013 meeting.

Old Business:

Reader Board Policy

Director Reuter drafted a policy given the confines we must operate and abide by. Marks did not agree with language in the second paragraph that read “final decision making authority”. He felt the authority needed to be limited and more clearly defined. Director Reuter suggested modified wording. Geddes moved to approve the Reader Board Policy as revised, seconded by Brozovic, motion passed.

Memorial Fountain Process

Director Reuter reminded the Board that the month of February is the month to advertise for nomination applications. We have sent out a press release to the Fife Free Press and it will run in the February 8th and 22nd editions. It will also be posted on the city website. We have nominations forms at different city facilities. The deadline to submit nomination forms is February 28, 2013. Once applications are received and reviewed, a meeting date will be set for presentations. The Board decided to wait to set a date until all the Board members are present.

Park, Recreation, & Open Space (PROS) Plan Update

Director Reuter did not have much information for an update. This is going to be a March project. We will advertise the RFP in March and schedule interviews in April. Director Reuter asked the board to refer back to the draft RFP, previous notes, and handouts. Firms would have approximately four weeks to prepare and submit their proposal, which would be due on March 29, 2013. It would take about a week to screen and schedule interviews. Interviews would be scheduled in early April. This item is on the PRCS Board work plan.

Fit in Fife

Director Reuter said he gave Julie a list of the Board Members that are interested in being on the subcommittee for Fit in Fife. He will ask Julie to contact everyone so they can meet and begin to plan for the event. The subcommittee will help with the planning, organization, and activities for the event. Director Reuter also said he was contacted again this year by the “Friends of the River Walk”. They asked if we would be interested in setting up a booth at their event again this year. The booth was located in the Goodwill Industries parking lot off River Road. He asked if any board members would like to volunteer to please let him know.

The event runs from 9:00am to 2:00pm. It would take approximately thirty minutes before and after the event for set up and take down of the booth. Ideally it would be best to have people sign up in two hour shifts. Chair McDonald commented he thinks it is a good idea to be involved with this event because they support The City of Fife in our events.

He said the event was well planned and well organized last year. They gave out free food and other prizes, along with great guest speakers and fun entertainment. Chair McDonald and Fietz volunteered for the event.

Parks Appreciation Day

Parks Appreciation Day will be Saturday, April 20, 2013. The event runs from 9:00am until noon. At noon there will be a volunteer BBQ lunch and at 1:00pm we begin the Arbor Day event. David Cantlin has been put in charge of coordinating the event. The focus will be on weeding, trimming trees & shrubs, planting flowers, and general clean-up of Fountain Memorial Park. There is the possibility of adding an additional work site, but at this point it is not clear where that would be.

Other Business:

Director Reuter mentioned the City is in the process of working with TCF Architects on a Civic Campus Master Plan. There will be several opportunities for public input. The first information session will be on Wednesday, February 13, 2012, at 12:30 pm. This will be for City staff and some of our senior patrons from the community center. Information and some design information will be available. The goal is to get feedback from both groups. The public open house will be held on Wednesday, March 13, 2013, from 4:30pm-6:30pm. Various stages of the plan will be available to view. We would like to get as much input and feed-back from the public as possible.

The City Council's annual planning retreat will be held on Friday, February 22nd, and Saturday, February 23rd. There will be many items on the agenda and lots of work to accomplish.

Director Reuter mentioned he participated in a WRPA training titled "People, Parks, and Politics" which was held in Olympia. The following day he visited our 25th District legislators including Senator Bruce Dammeier, Representative Dawn Morrell, and Representative Hans Zeiger.

Chair McDonald asked about SR 167. He wanted to know if it is accurate that the project is 75% funded. Director Reuter said that to his knowledge, the project has acquired about 50% of the property needed, but he was not sure about the funding. He said the project is going to have both north and south bound interchanges off Valley Ave. and I-5 with access stretching onto 509 to get in and out of the port. He mentioned that state electeds are in support of a full build out.

April 3, 2013 Agenda Items

Levee Road Park (Director Report)

Brookville Gardens Project (Director Report)

Wapato Point Trail (Old Business)

Fit in Fife (Old Business)

Parks Appreciation Day Update (Old Business)

Memorial Fountain Plaque process (Old Business)

Open Space Update (Old Business)

Park Plan Update (Old Business)

Closing Comments

Chair McDonald thanked Council member Wolfrom for attending the meeting.

Adjournment

Geddes moved, seconded by Brozovic to adjourn the meeting. The meeting was adjourned at 7:50 pm.