

**City of Fife Parks, Recreation and Community Services Advisory Board
Wednesday, June 6, 2012**

Call to Order 6/6/12 6:12 pm

Notice of Quorum/Roll Call

Members Present: Chuck McDonald, John Fietz, Pat Coddington, Nancy deBooy, Jay Marks

Members Absent/Excused: Cody Geddes (late)

Members Absent/Unexcused: Chris Hoffman-Fagundes

Review of 5/2/12 meeting minutes

Fietz moved seconded by Coddington to approve the 5/2/12 meeting minutes as submitted, motion passed.

Citizen Comments

None

Board Reports

Marks mentioned he went to view the Brookville Gardens property and is curious as to what is going to happen to the field plants. Director Reuter said according to the terms of the agreement all of the plants should have been removed. The ground is not currently under lease but he did receive an email stating that people have been seen out on the site. We have posted "No Trespassing" signs at the creek crossings, but we do want the public to have access to the trail behind Fed Ex area. Marks asked if people wanted to salvage the plants, are we allowing that to happen. Director Reuter said he will check to see what options are available in allowing the public to take what is there so nothing goes to waste. Chair McDonald commented he was driving down 70th and Valley Ave and noticed the maintenance crew trimming back trees and working hard out there. The area is looking really nice.

Director Reports:

Brookville Gardens

Director Reuter stated that issues arose when the Boundary Line Adjustment documents were submitted to Pierce County. It did not meet certain conditions so we now have to short plat it and re-file with Pierce County. The deadline is coming up for 95% plan review in August. Fietz asked if the mitigation area is getting a separate parcel number or will it all stay the same. Director Reuter said it will be a separate parcel. There were three different parcels that were affected and that has some relevance as to why it has to be short platted. Chair McDonald asked if this will add additional work for BCRA. Director Reuter said there will be some paperwork and surveying that will need to be done. BCRA has submitted a proposal for fees which includes surveying, proper recording and document preparation.

Tri-Jurisdictional Meeting

Director Reuter and Chair McDonald were the only ones from Fife to attend the meeting. Director Reuter was disappointed in the low attendance from Fife, but understands that conflicts arise. However, it still would have been nice to have more PRCS Board Members in attendance. Milton Chair, Rob McDonald, facilitated the meeting nicely. There was a social gathering prior to the meeting. Milton had most of their Park Board there along with their Mayor, Debra Perry. The group talked about the off leash dog park, existing facilities, and possible new locations. Other items discussed included maintenance issues, community member park watch, vandalism and graffiti, and current responsibilities. Milton has problems at Triangle Park with graffiti. However, Memorial Park has not been tagged. They also talked about the status of the Interurban Trail, with potential capital improvement plans and potential additional funding sources. Lastly, each group talked about the summer events happening in their respective cities.

Fit in Fife Recap

The first annual Fit in Fife event was held on Saturday, June 2, 2012. There were approximately thirty participants in the 5K Run. The Fife Police Department attended and they fitted bicycle helmets which were given out free. The Fire Department was also there along with other city staff and electeds. Geddes commented the map was confusing for the 5K Run, however the marking and course itself was not. Fietz also commented that it was a good day for the event, even with the early morning rain. He said he walked the course the week before and noticed there were a lot of obstacles and suggested we use the bike lane in the future. Chair McDonald commented possibly scheduling the event in May next year so we don't have conflicts with any other events. He feels like the other events happening that day impacted our attendance. This is something the subcommittee should discuss at a meeting with Julie Dames-Ryan. Chair McDonald said he would like to put it on the agenda so they can start making contact now with possible vendors for next year's event.

New Business:

Policy Creation for concussion injuries and gender equity policy

Director Reuter provided the board information that was obtained from WCIA, our insurance provider. He would like to give the board the opportunity to read through the information and asks that this item be put on the July agenda for discussion and possibly a policy recommendation. There are two issues at hand, 1. Concussion related injuries and awareness and 2. Gender Equity Policies for facility allocation. There are examples and guidelines in the handout. The goal is to craft a draft policy that can be recommended to council for adoption so it then becomes city policy. In regards to fair and equitable distribution of field use in Fife, it has never been an issue. We have not had disgruntled clients come to us saying they have been treated unfairly. This issue does need to be taken care of as soon as possible. Ultimately, policies such as these will need to be approved by the city council to become official city policy.

Old Business:

Reader Board Policy

Director Reuter asked to postpone this agenda item again. The Board was in favor of this change and the item will be placed on the July, 2012 meeting agenda.

Memorial Fountain Recognition Criteria

Based on Director Reuter's notes from last month's meeting, he made slight revisions. He added language suggested by the Board at the previous meeting. Additional criteria was listed which included, all nominations must be presented in person at a PRCS Board, the person being nominated must be deceased at least one year from date of application, and nominee may or may not be a City of Fife resident as long as the above criteria is satisfied. Lastly, up to five nominations will be submitted to council in the first year, but in subsequent years a maximum of two will be allowed. Director Reuter reminded The Board that this is only a draft and suggestions and/or changes can still be made. Marks suggested tweaking some wording, but otherwise it looks fine. Chair McDonald made a motion to approve the Fife Memorial Fountain Recognition Plaque Criteria draft changes and recommend it to be forwarded to the City Council for approval, seconded by Marks, motion passed.

Harvest Festival

We have had some internal city meetings regarding this year's Harvest Festival. Julie Dames-Ryan has been working diligently behind the scenes contacting vendors and procuring sponsorships and donations. She is also working on changing the event from a carnival atmosphere to more of a true festival. There has been discussion on this and she has received some really good ideas. One idea suggested is instead of the "Really Big Show", we have an Old Fashioned Country Ho-down. There was some discussion of canceling the parade, however, it will remain. Therefore, the PRCS Board's responsibility will remain the same. It has been suggested to get a local marching band involved in the parade. Julie said they have contacted Fife High School but have been told the band is not ready that early in the year. She may look beyond Fife in order to get a band to play in the parade. One change that will be made relates to the Pancake Breakfast. It will be moved to the Dacca Barn in order to be closer to the event. The 5K Run will still be offered, along with the "Stuff the Bus" food drive, but the free swim will not. The focus is on activities happening at the park. Coddington mentioned the band does not necessarily need to be a high school band, but maybe a college, polka, or some kind of military band. deBooy liked the idea of a square dance. She said there are square dance organizations that will come out, teach the basics and have a caller lead the dance.

Other Business

Director Reuter reminded the Board our next meeting date falls on the 4th of July, which is a holiday. He also reminded the Board there will be no meeting in August. He suggested to move the next meeting to June 27, 2012 or July 11, 2012.

Fietz, made a motion to move the July 4th meeting to July 11, 2012, seconded by Geddes, motion passed. The next PRCS Board meeting will be Wednesday, July 11, 2012 at 6:00 p.m.

July 11, 2012 Agenda Items

Brookville Gardens Project Update

Waltz Car Show Recap

Budget Update 2012 (biennial budget process 2013/2014)

Reader Board Policy Discussion

Harvest Festival

Policy Creation discussion for Concussion Injuries and Gender Equity

Closing Comments

Director Reuter reminded everyone the annual Walts Family Car show will be held Sunday, June 24, 2012, at Dacca Park. We are still looking for judges for the event. Please contact Director Reuter or Julie Dames-Ryan if you are interested.

Adjournment

Coddington moved, seconded by Geddes to adjourn the meeting. The meeting was adjourned at 7:23 pm.