

**City of Fife Parks, Recreation and Community Services Advisory Board
Wednesday, May 2, 2012**

Call to Order 5/2/12 6:08 pm

Notice of Quorum/Roll Call

Members Present: Chuck McDonald, John Fietz, Cody Geddes, Pat Coddington, Nancy deBooy

Members Absent/Excused: Jay Marks

Members Absent/Unexcused: Chris Hoffman-Fagundes

Review of 3/14/12 meeting minutes

Coddington moved seconded by Fietz to approve the 4/4/12 meeting minutes as submitted, motion passed.

Citizen Comments

None

Board Reports

Coddington inquired about activity on the ball fields and whether or not they have been playable due to the rainy weather. He also asked if we have lost revenue due to them not being playable. Director Reuter commented we have had some lost days at Dacca. We evaluate field conditions day by day, depending on the weather. We have had some instances where it has been dry during the day and the fields are prepped, but later in the afternoon it rains and the fields are not playable. We have lost a fair amount of revenue due to rain out days and we are hopeful the weather will improve.

Chair McDonald commented he attended the Families in Motion event and it was a well received event. There were lots of activities and he is hopeful some of the attendees will attend our Fit In Fife event.

Director Reports:

Brookville Gardens

We are continuing to work with BCRA on the project. We met with them and they have received our “mark up” plan set back for update. We have given them some feedback about various issues with the restroom/maintenance building. We asked about widening the chase, which is the maintenance room between the two restrooms. We requested that it be a minimum of 6 foot wide of unobstructed space so it will have more room for storage of supplies, and materials. Overall, we have received good feedback and we are moving forward with minor design updates. We are finalizing the boundary line adjustments for the mitigation area. All the structures on the site have been demolished. We have had a safety issue arise. There have been people trespassing on the field, so we are setting up barricades with “City of Fife, NO TRESPASSING” signs. We want to keep the trail open, however. Our goal is to restrict access across the creek out to the main part of the site. Fietz asked about the wells that were on the site. He noticed the Department of Ecology tagged some wells “Unique Well”. He is curious as to what this is. Director Reuter commented he is not sure what the unique well label might be, but will inquire with Public Works staff. We are moving forward with the plan to use the main well

for irrigation water. There has been some work done on that well, including some water quality testing and checking the flow rates. It has been determined the quality and flow will be sufficient to operate the irrigation system in the park. Chair McDonald asked if the Puyallup Tribe is putting a fish hatchery on the site. Director Reuter responded a fish hatchery is included in the design, but is not going to be constructed by the Tribe. We plan to consult with the tribe to help us with the design and management once it is installed. Perhaps they can partner with us on that part of the project. Fietz asked about the shrubs and flowers still on the property and whether or not they are going to be saved, relocated and transplanted. Director Reuter said it takes a lot of time and is not sure they can be preserved in their current location or transplanted.

Easter Egg Recap:

Director Reuter commented on the Annual Easter Egg Hunt. The weather was nice and overall we had a good turnout. Several hundred kids attended. Face painting and balloon making was provided by Clowns Unlimited. The PRCS department held its first Teen Flashlight Egg Hunt the night before. Ninety teens participated. This was a huge success for it being the very first year. Green eggs were set out in the grass and the teens needed to hunt for them in the dark with their flashlights. Popcorn was provided and two eggs contained a "WINNING" ticket for an Easter Basket. Director Reuter also wanted to extend thanks to the Lions Club for their continued partnership and support of this event, as well as the many senior volunteers who help stuff the eggs. Chair McDonald commented he had a conversation at the Families in Motion event with a lady who complimented Director Reuter and the City of Fife on how well organized the Easter Egg Hunt was conducted.

Tri-Jurisdictional Meeting

Director Reuter asked Chair McDonald if he has heard from Robert McDonald who is the PRCS Board Chair in Milton. Chair McDonald said he has not heard back from him but the meeting is still a go. Director Reuter confirmed the meeting is set for Thursday, May 17, 2012, at 6:00 p.m. at Milton City Hall. If we have any items that we would like on the agenda, it should be given to Fife Chair McDonald so he can share it with Milton Chair McDonald.

Park Appreciation Day/Arbor Day

Director Reuter shared his thoughts regarding Parks Appreciation Day and Arbor Day. He felt things went as well as could be expected. There were approximately 150 Comcast Volunteers that participated. They began work at the Hylebos Nature area at 8:00 a.m. Director Reuter then returned to Fountain Memorial Park and kicked off that event at 9:00 a.m. The Comcast volunteers brought a variety of food for the lunch barbeque. Needless to say there was plenty for everyone. After lunch the Comcast group returned to the Hylebos Nature Area and staff went to 5-Acre Park for the Arbor Day event. Five trees were planted at the park and that area was named "Brenda's Grove". The mayor has been working with the park staff and a bench has been purchased. A plaque will be mounted on the bench commemorating the site as "Brenda's Grove". Also in attendance was Sarah Foster from Washington State Department of Natural Resources Urban and Community Forestry Division, who gave the official presentation of the Tree City USA award. Several previous city employees along with current employees, members of the Tree Commission and City Council also attended the event. Thank you to all who participated. Fietz commented in addition to those events, there was also a ribbon cutting ceremony for the Public Art piece that was placed in Fountain Memorial Park.

Coddington mentioned when you are at the intersection of 54th and 20th, and look over at the art piece, it looks like a river coming down a mountain. It is really a sight to see when you look at it from that angle. There is a lighted bollard next to the artwork that is going to be removed and replaced with a ground level light that will illuminate on the art work at night.

Chair McDonald, was recovering from the flu, but did manage to walk around a bit. It was good to see so many people out participating. He did attend the Arbor Day event and was able to see the bronze plaque that is going to be mounted on the bench in “Brenda’s Grove”. He thinks it is going to be very nice. Comcast was recognized at the Council Meeting last week. The Director of Government Affairs, the head of the Technical Group, and three coordinators attended the council meeting. The city presented them with a plaque in appreciation of their hard work and support of Parks Appreciation Day. We were pleased with the outcome and hope we have the opportunity to work with them again in the future.

Old Business:

Fit in Fife

There has been a bit more coordination with the event. Julie is currently working on various aspects of the event. We are working with our Community Development GIS staff to prepare maps of the routes for the event, trails, and the race route. Once they are completed, we can move forward with more marketing. Director Reuter will follow up with the GIS staff to get these maps done. The event is just four weeks away. Fietz made contact with the Tacoma Fire Department and asked for their assistance with blood pressure checks and bicycle helmet fittings. They did commit to another engine visit from 9 a.m. to 11 a.m. As our event gets bigger we may ask if they can assist in offering blood pressure checks, helmet fittings, etc. Chair McDonald said they haven’t had a committee meeting in a while and was wondering if they are going to. Director Reuter said we are in a lot of competition that day with several of other events going. It is National Trail Day and there are many events happening in our area. The “Rainer to Ruston” Race is also taking place that day. Geddes asked if there is preregistration for the 5K run. Director Reuter said he is not sure, but will pass it along to Julie to find out. Coddington said he ran into the same roadblocks. We just need to contact vendors early next year. Director Reuter said that the subcommittee should set a date for next year’s event so we can contact them early for our event next year.

Reader Board Policy

We had postponed this from the last meeting. We focused on the Memorial Fountain recognition criteria. This will be on the June 6, 2012 PRCS Park Board meeting agenda.

Memorial Fountain Criteria

Director Reuter reminded the PRCS Board that the City Manager has asked we bring a recommendation back to the City Council within 90 days. He passed out a draft of an application form. There has been a broad range of people who have been recognized for different types of service to our community. The original criteria could probably still be applied but we would like to implement some sort of essay requirement. deBooy asked if the application required the person to be a Fife resident? Director Reuter said it does not and there are individuals already on the fountain that are not Fife residents but contributed to the community in other ways. Chair McDonald likes the language Director Reuter used saying it adopts the

original language but keeps it broad enough to encompass many individuals. He would also like the nominator to attend a PRCS Park Board meeting to present the nomination and give the board a chance to ask questions. Coddington wanted to know if we want to add something on the website that would give the applicant some guidance. For example, does the nominee need to be a Fife resident and does he/she need to be alive or deceased? Director Reuter said The Fife Municipal Code regarding naming a park after someone currently states the person needs to be deceased at least one year. Coddington suggests to leave it open to people who are not necessarily Fife residents, but have contributed significantly to the City of Fife. Being it is the Fountain “Memorial”, the person should be deceased. We should establish some kind of process such as, setting aside one day a year for nominations to be presented to the PRCS Board. Next a review by the PRCS Board would be completed and finally a recommendation made to the City Council. Fietz asked if we are limiting how many applications we would accept annually. Director Reuter said that’s something that the Board would have to decide. Since we are making a recommendation to the council, we could add four to five this first year and then scale it back to one or two in following years. In summary, the application form looks OK. The layout needs to have some policies or guidelines as conditions of the application, such as requiring the application be made in person to the Board. However, the person being nominated does not necessarily have to be a Fife resident. The nominee needs to be deceased at least one year. The first year, the Board could approve up to five nominations or less and in subsequent years scale it back to one or two. The application process would be approximately two months.

Other Business

Director Reuter updated the PRCS Board on upcoming events. Summer is approaching quickly and we are currently hiring pool staff. The summer staff has been hired for our day camp and free playground programs. Walt Family Car Show is happening in June along with Fit in Fife Day. There is an upcoming Mommy/Son and Daddy/Daughter sports day. We will be offering two “Movie in the Park” events this summer. We just kicked off the South Campus Master Plan to complete a civic campus master plan. Bids were opened for the 70th Ave project, and a low bidder was selected and we are in the process of negotiating a contract.

May 2, 2012 Agenda Items

Brookville Gardens Project Update
Tri City Meeting Recap
Fit in Fife Recap
Reader Board Policy Discussion
Memorial Fountain Plaque Criteria
Policy Creation for concussion injuries and gender equity polity
Harvest Festival

Closing Comments

Chair McDonald thanked Comcast volunteers again for their hard work and participation at Parks Appreciation Day.

Adjournment

Coddington moved, seconded by Geddes to adjourn the meeting. The meeting was officially adjourned at 7:50 pm.