

City of Fife Parks, Recreation and Community Services Advisory Board
Tuesday March 14, 2012

Call to Order: 3/14/12 6:00 p.m.

Notice of Quorum/Roll Call

Members Present: Chuck McDonald, John Fietz, Pat Coddington, Chris Hoffman-Fagundes

Members Absent/Excused: Cody Geddes

Members Absent/Unexcused: Nancy deBooy

Review of 2/1/12 meeting minutes

Fitz moved, seconded by Coddington to approve the 2/1/12 meeting minutes as submitted, motion passed.

Citizen Comments

NONE

Board Reports

Fietz asked about an update regarding the Families in Motion event. Director Reuter said invitations were sent out for the event, which we received. We have been asked to participate in the Families in Motion event. They would like us to possibly put up a booth with information to promote our upcoming events. Director Reuter asked if anyone one on the PRCS Board would be willing to work the booth. McDonald and Fietz agreed to work the booth. Director Reuter said since we did make a commitment to the event, he will be there. He just needs to confirm what will be needed and the actual time frame. The event will be on Saturday, April 28, 2012.

Chair McDonald said he was contacted by Milton Park Board and they are interested in having the Tri-Jurisdictional meeting at their facility. We will follow up with date and time later.

Hoffman-Fagundes mentioned the kick off for the Relay for Life event. They are still on course to hold the event on Friday and Saturday, June 15 & 16. They are still looking for more participants and teams, so please spread the word. It was mentioned they might have a booth at the Trail Awareness event to promote their event.

Director Reports

Brookville Gardens

Director Reuter discussed the boundary line adjustments as they relate to the mitigation project. The work currently being done on the site is demolition of structures. The POTR interchange project is moving forward and continues to work with BCRA in regards to coordination of A & E with the mitigation project. Chair McDonald asked if they will they be able to start construction this year. Director Reuter said not this year. Our goal is to be ready to bid late this year and begin construction in early 2013. Fitz asked if the mitigation project will have its own timeline. Director Reuter said we want the projects to move forward in tandem. Chair McDonald asked if the council would have to approve the BCRA plan before they begin the work. Director

Reuter said the current contract is already approved and gets us to the point of completion of bid documents.

New Business

Officer Elections

Director Reuter reminded the PRCS Board that current terms of the Board Chair and Vice Chair have expired. He stated the Board needs to decide whether or not to proceed with the elections tonight. Two members are absent, but there is a quorum therefore, we can proceed tonight or wait until the April 4, 2012, PRCS Park Board Meeting. He also mentioned we do have another application for park board. He is going to try to present it at the next council meeting. Chair McDonald would like to wait to give the new members and also the absent members the opportunity to vote. Chair McDonald, made a motion to postpone the elections, seconded by Coddington, motion passed.

2012 Trail Awareness

Julie Dames-Ryan attended the meeting to discuss the Trail Awareness Day Event. She informed the Board that the event has a new name, "Fit in Fife". The event is approaching fast and another meeting is needed as soon as possible with the subcommittee since decisions need to be made. If it does not get done by the Board, she will need to move forward on her own to make sure the event happens. Chair McDonald asked when would be a good time to meet. Julie suggested very soon. A meeting was scheduled for 4 pm on March 15, 2012, at the Community Center. Chair McDonald and Fitz feel we are in conflict with many other events because they have not received many responses from the organizations they have made contact with. Julie asked if they wanted to change the date. Fitz feels if there is a lot of competition between other events he would agree to move the date in order to get more people to participate. Director Reuter said all of that can be discussed in detail at the March 15, 2012 meeting. Chair McDonald is not in favor of changing the date. He says it would just be essential to getting the word out to the Fife citizens to participate.

Memorial Fountain Recognition Policy

Director Reuter will work with PRCS Board to establish firm criteria for placing names on the Fife Memorial Fountain. He would like to discuss it more in depth at the April meeting. Mayor Cerqui was in attendance and commented that the fountain has moved several times and there has never been a set policy regarding name plaques on the fountain. They are coming up on the 100th year anniversary of the fountain and it would be nice to have something in place by then. Chair McDonald asked if they would like the Board to come up with specific criteria and if so, they can search to see what other cities criteria is for memoriam. This will be added to the April 4, 2012 agenda.

Old Business

Reader Board Policy

We have not had much time to spend on this. Brenda requested information from the WRPA groups to provide comparable information. Chair McDonald would like to have more discussion

and leave it open for the next meeting. Director Reuter would like three questions answered; 1) do we allow commercial/for profit to advertise, 2) do we charge, and if so, how much, 3) and what is the connection to Fife of the group that is requesting to advertise?

Parks Appreciation Day/Arbor Day

Director Reuter gave an update informing the board that we were contacted by Comcast. Every year they select a project for their “Comcast Cares Day”. They would like to send out 150 to 200 volunteers for a day of service. However, the only place we can accommodate them is at Hylebos/Milgard Nature Area. They did go out on a tour of the area and their concern is whether or not there is adequate parking for a group of their size. They will confirm with us by Friday. We are hopeful they will commit and work with us. We will still have our activities at Fountain Memorial Park and Colburn Park. The girl scouts have been asked to return this year. Fietz’s employer will donate some of the food items for the lunch. We can help supplement the cost. We will have DNR Urban Forestry staff attend the Arbor Day event. Laurel Potter will conduct the dedication of the art work on that same day. Fietz, asked if the group from Comcast can utilize any of the areas for parking at some of the businesses? Chair McDonald asked if shuttling is an option. They could park at the community center and then be shuttled over to the HNA site. It may be possible, however, the swim center and community center have activities going on and it will be a busy day for their parking lot.

Harvest Festival

PRCS staff is getting organized and meetings will be taking place shortly. As was reported previously, the structure has changed with the PRCS department taking over the event. Julie Dames-Ryan is working with the city staff and will begin to schedule meetings. PRCS Board is again working on the parade order, lineup, and route. There will be many other opportunities to volunteer throughout the day. Fietz said the train was only open for an hour, and that was not long enough. He mentioned issues with the stairs. Director Reuter stated we will have a new set of stairs by the time the event arrives. Chair McDonald wanted to know if work will be done on the inside of the caboose. Director Reuter said no further restoration has taken place or is scheduled at this time.

Other Business

Director Reuter confirmed that we are committed to the Families in Motion event. It will be a good event to participate in and they can return the favor.

Arbor Day- Director Reuter said that the City staff had an idea to do something in memoriam for a prior city employee. Her name was Brenda and she was a long time city staff member. She passed away from cancer a few years ago and we would like to do something in her memory. Mayor Cerqui attended the meeting to address the Board about this issue. He said the Community Development department thought in depth about the idea. While she was an employee she received a grant for some trees and he thought it would be nice to memorialize her by dedicating trees in her honor. Director Reuter said there is a business that needs to move a structure and may need to remove some trees which would have to be replaced. They are working with our CD staff to purchase the trees for this project. By FMC the PRCS Board needs to make a recommendation to the city council to name it after a person. Chair McDonald thinks it’s a wonderful idea. He said the City of Sumner has a row of trees with plaques.

Chair McDonald said he would be in favor of making a motion to name an area of 5 Acre Park “Brenda’s Grove”. Fietz wanted to know how the plaques are adhered to the trees. His concern would be vandalism and/or damage to the trees. Director Reuter said they would be working with the staff to figure that out, once they get the support to move forward with the project. They can then work out the details. Fietz made a motion to move forward naming a portion of 5 Acre Park for Brenda, Chair McDonald seconded. Motion passed unanimously

Other Business

April 4, 2012 Agenda Items

Update on Fit in Fife
Fountain Plaque criteria
Board Officer Elections
Parks Appreciation Day
Reader Board Policy
Harvest Festival
Tri-Jurisdictional Meeting
July Meeting Date Change

Closing Comments

None

Adjournment

Fietz moved, seconded by Hoffman-Fagundes to adjourn the meeting. The meeting was officially adjourned at 7:13 pm.