

Fife Civil Service Commission Regular Meeting Minutes

January 8, 2014
4:00PM

Minutes

Fife City Hall
Puyallup Room

CALL TO ORDER AND ROLL CALL: The meeting was called to order by Bob Thornhill at 4 pm.

PRESENT: Bob Thornhill, Jay Marks, Kory Edwards, Stefanie McCauley and Jan Kurz.

Special Guest: City Manager Dave Zabell

MINUTES: A motion was made by Kory Edwards, seconded by Jay Marks to approve the Regular Meeting Minutes of November 13th, 2013 and December 11th, 2013. Unanimous

CORRESPONDENCE: None

REPORTS: Secretary McCauley mentioned that the budget was fully utilized last year at approx. \$15,000. She mentioned how Skillworks, who helps us with our testing is what usually takes us over our budget. That would be seen in the professional services.

UNFINISHED BUSINESS: There will be another Police Service Specialist recruiting again. Jan added that the one we offered the job to declined due to having another position. Dave Zabell mentioned that they are making some changes over at the jail and the specialist position job requirements will be changing due to the recent changes at the jail. It will be more administrative than patrol oriented. Jan added a list of where our lists are at currently. What tests will be coming up, and when.

Zabell mentioned that the quality of candidates has come up.

Jan reported to the commission on the current list, and had the commission sign the lists that has been exhausted already.

NEW BUSINESS: Contemplate changes to Secretary Chief Examiner. Dave Zabell requested to go into Executive Session to discuss personnel issues.

Adjournment: Jan and Stefanie were excused, and meeting was adjourned after executive session.