

**Fife Civil Service Commission
Regular Meeting Minutes**

November 13, 2013
4:00PM

Minutes

Fife City Hall
Puyallup Room

CALL TO ORDER AND ROLL CALL: The meeting was called to order by Bob Thornhill at 4:03 pm.

PRESENT: Bob Thornhill, Kory Edwards, Stefanie McCauley and Jan Kurz.
Special Guest: City Attorney Greg Amann.

MINUTES: A motion was made by Kory Edwards, seconded by Bob Thornhill to approve the Regular Meeting Minutes of September and October.

CORRESPONDENCE: There were no correspondence at this meeting.

REPORTS: Secretary McCauley mentioned that the budget does include a small portion of Jan's salary.

UNFINISHED BUSINESS: The commission discussed the interpretation of FMC 2.52.460 to mean four months of full time work or equivalent hours. This is in relation to provisional hires.

NEW BUSINESS:

The commission approved the Certified Registers for Lateral Corrections Officer, Police Services Specialist and Lateral Communications Officer.

Greg Amann explained the upcoming changes to the Civil Service Secretary / Chief Examiner. The city attorney's office recommends that Civil Service is not part of the Human Resource dept. due to the HR manager having so much involvement in personnel issues and policy decisions. Commissioner Edwards recommended that it be taken under advisement. Civil Service secretary, Stefanie McCauley, mentioned that City Manager Dave Zabell will be addressing the committee with this information, and presenting some options for them to consider. One option could be City Clerk Carol Etgen.

Adjournment: Kory Edwards made the motion to adjourn the meeting at 4:15 p.m. Seconded by Bob Thornhill. The next meeting will be on December 10th, at 4:00 pm.