

Fife Civil Service Commission Regular Meeting Minutes

July 9, 2012
1:00PM

Minutes

Fife City Hall
Puyallup Room

CALL TO ORDER AND ROLL CALL: The meeting was called to order by Bob Thornhill at 1:01 pm.

PRESENT: Bob Thornhill, Jay Marks, Kory Edwards, Stefanie McCauley and Jan Kurz.

Special Guest: Terry Kirkwood. Chief Brad Blackburn attended at 1:20 p.m. City Manager Dave Zabell attended the meeting at 1:36 p.m.

MINUTES: A motion was made by Kory Edwards, seconded by Jay Marks to approve the Regular Meeting Minutes of June 11th, 2012. Kory Edwards made a motion to approve the corrected Regular Meeting Minutes from May 14th, 2012. Seconded by Bob Thornhill.

CORRESPONDENCE: Employee Recognition was given to Officer Tom Vradenburg and Officer Jake Stringfellow for their investigative work on a large marijuana growing operation, which led to an eventual arrest.

Detective Jeff Nolta, Detective Jeff Rackley, Detective Mike Malave, Detective Tom Gow, and Lt. Tom Thompson were recognized for the 150 hours of investigative reporting. Chief Blackburn praised their work as done correctly the first time, which allowed for more efficient processing.

Kory Edwards attended the Community Partners event along with 25 or so citizens. He explained that everyone was taken on a tour of the buildings and the Jail. He mentioned that it was amazing to see and understand the work load that each member is responsible for. He recognized this as a step forward for the Police Dept. who reached out to connect with the community. "This will start a dialogue", he concluded.

REPORTS: Secretary McCauley mentioned that the budget is pretty much on track. "Professional Services" and "Operations" will most likely be exhausted by

the end of the year. Jay Marks mentioned that the budget is now better organized and understood than before.

UNFINISHED BUSINESS: The committee reviewed examples of criteria used by Public Safety Testing to understand who qualifies for payment waivers.

NEW BUSINESS: Secretary McCauley explained that the Lieutenant Register will be expiring next week. The chief has received all names, but she believed they were waiting for a Management Study to be completed. Kory Edwards made a motion to extend the Police Lieutenant register for a year. Chief Brad Blackburn arrived and addressed the option of letting the list expire. It was decided to let the list expire. The original motion died. Jay Marks made a new motion to create a new list once the Police Lieutenant register expires on July 11th, 2012. Seconded by Kory Edwards. Passed unanimously.

The Lateral Police Officer register was discussed and updated. It was determined that no further action was needed to be taken.

Terry Kurwood addressed the commission with an overview of the Skillworks process in selecting promotional candidates. Dave Zabell arrived and joined in on the discussion. He addressed the commission with his thoughts on the benefits of using this approach to select promotional candidates. Dave Zabell reminded the commission that the purpose of this meeting with Skillworks was informational only to determine if the commission wanted to consider using this approach. No action was needed at this time. He suggested that two cost proposals/scenarios be brought to the next meeting in order to allow the commission to consider the time and cost of using Skillworks vs. what is used now.

Jay Marks questioned if this approach could be used for entry level positions. City Manager Zabell didn't believe it would work well for that based on the questions this process uses.

Adjournment: Jay Marks made the motion to adjourn the meeting at 2:10 pm. Seconded by Bob Thornhill. The next meeting will be on August 13th, 2012 at 1:00 pm.